

**CITY OF FIRCREST**  
**REGULAR CITY COUNCIL MEETING MINUTES**  
**TUESDAY, SEPTEMBER 8, 2015** **COUNCIL CHAMBERS**  
**7:00 P.M.** **FIRCREST CITY HALL, 115 RAMSDELL STREET**

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**CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**

Mayor Pro Tempore Matthew Jolibois called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers Shannon Reynolds, David R. Goodsell, Hunter T. George, and Jason Medley were present. Mayor David M. Viafore and Councilmember Denny Waltier were excused.

**PRESIDING OFFICER'S REPORT**

**Dysautonomia Awareness Month Proclamation**

**MOTION**

**Moved by Medley, seconded by Goodsell, to authorize the Mayor's signature on a proclamation proclaiming October as Dysautonomia Awareness Month in the City of Fircrest.**

Jolibois stated Council was being asked to approve the Dysautonomia Awareness Month Proclamation and Reynolds read the proclamation.

Jolibois invited public comment. None was provided.

**VOTE**

**Ayes: Jolibois, Reynolds, Goodsell, George and Medley. Noes: None. Excused: Viafore and Waltier. Motion carried.**

**Liquor License Renewal – Viafore's Italian Delicatessen**

**MOTION**

**Moved by Medley, seconded by Reynolds, to register no objections to the liquor license renewal for Viafore's Italian Delicatessen.**

Jolibois stated Council was being asked to approve a motion to register no objections to the renewal of the liquor license for Viafore's Italian Delicatessen.

Jolibois invited public comment. None was provided.

**VOTE**

**Ayes: Jolibois, Reynolds, Goodsell, George and Medley. Noes: None. Excused: Viafore and Waltier. Motion carried.**

**CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA**

**September 8, 2015**

**Firecrest City Council Meeting Minutes – Regular 2**

Matt Stomsvick, 1015 Fir Park Lane, voiced a concern about his observation of smoking in the Parks.

## **COMMITTEE, COMMISSION & LIAISON REPORTS**

### **Parks & Recreation**

Goodsell provided an update on the progress of the selection of the firm that will conduct the feasibility study of the Community Center and Community Pool and noted it was hopeful that a decision might be made soon.

### **Environment, Planning, Building**

George reported on an upcoming September 15<sup>th</sup> Planning Commission meeting to discuss draft zoning regulations regarding liquor consumption. George thanked staff for the decision to send information to all residents regarding this meeting. Discussion continued on George's suggestion that a representative from the Liquor Control Board is present at the Planning Commission's meeting to respond to inquiries about liquor laws.

## **CONSENT CALENDAR**

Jolibois requested the City Clerk read the consent calendar as follows: approval of Voucher No. 206393 through Voucher No. 206393 in the amount of \$250.00 (manual reissue to replace lost check); approval of Voucher No. 206394 through Voucher No. 206443 in the amount of \$53,002.38; approval of Payroll Check No. 11908 through Payroll Check No. 11913 in the amount of \$86,887.86; approval of Payroll Check No. 11914 through Payroll Check No. 11914 in the amount of \$1,264.29; approval of Payroll Check No. 11915 through Payroll Check No. 11936 in the amount of \$100,314.79; and approval of the August 25, 2015 Regular meeting minutes.

## **MOTION**

**Moved by George, seconded by Goodsell, to approve the consent calendar as read. Ayes: Jolibois, Reynolds, Goodsell, George and Medley. Noes: None. Excused: Viafore and Waltier. Motion carried.**

## **NEW BUSINESS**

### **Motion to reallocate \$7,800 from General Ending Fund Balance to the Planning and Building Department salary and benefits lines**

Corcoran stated the proposal will provide the necessary funds to hire a part time, 25 hours per week assistant in the Planning and Building Department. Corcoran provided historical information regarding the staffing level reduction in the department and stated the workload has increased and is triggering the need to hire a part-time Administrative Assistant to help out with the workload and cover during vacancies such as vacation, breaks and lunches.

**MOTION**

**Moved by George, seconded by Goodsell, to authorize the Finance Director to reallocate \$7,800 from General Ending Fund Balance to the Planning and Building Departments salary and benefits lines for employment costs of a Planning/Building Administrative Assistant for the remainder of 2015.**

Discussion continued on the increase to the workload and acknowledgement of a previous understanding that if the workload increased the staffing levels would need to be increased. Kudos were expressed to staff for reacting to the need. Concern was expressed that this item wasn't included in the Council wish list at the beginning of the year and a comment that the workload increase is due mostly to the school that is under construction. Clarification was provided that there used to be a full-time Director in the department and the workload increase isn't due just to the school.

Jolibois invited public comment. None was provided.

**VOTE**

**Ayes: Jolibois, Reynolds, Goodsell, George and Medley. Noes: None. Excused: Viafore and Waltier. Motion carried.**

**CITY MANAGER COMMENTS**

City Manager Rosenblatt stated that positive responses were received during reference checks of the consultants that responded to the feasibility study RFQ. He concluded by stating he was hopeful that a decision would be made next week and an agreement brought forward to Council. Responding to Jolibois, Rosenblatt stated that a general overview of the scope of services was provided in the RFQ.

**COUNCILMEMBER COMMENTS**

Medley echoed George's interest that a representative from the Liquor Control Board is present at the Planning Commission's upcoming meeting. Jolibois commented that what he gleaned from the previous study session where a member of the Liquor Control Board was present was that there was someone present with astute clarification on comments, projections and questions and agreed that it was essential that a member is present at the Planning Commission's meeting.

George complimented the Public Works crew for their efforts in cleaning up after the recent stormy weather. Parks and Recreation Director Grover, in response to George, stated that they partnered with the Soccer Club and the fields turned out well, especially at Whittier Field. He noted they hydro-seeded approximately 800 square feet of the field in a couple different areas and the fields are in good shape for the start of the season.

Goodsell received clarification from Public Works Director Wakefield regarding the water tap at the school property at Wainwright that the 'field changes that were necessary due to the locations of other utilities' were due to changes 'in' the field and not changes to 'the location of the field' on school

September 8, 2015

Fircrest City Council Meeting Minutes – Regular 4

property. Goodsell floated an idea for Council consideration regarding changing the way Council receives the weekly update from paper form to receiving in pdf format.

Reynolds suggested that Council be careful and not do anything that could be interpreted as an endorsement for or an endorsement against liquor and felt that Council as a body has a specific role to facilitate legislation and to codify what is the direction and the will of the people. She noted that until Council knows what the will of the people is, it isn't Council's role to disseminate legal advice or dispense that type of information when the Liquor Control Board exists. She noted the Liquor Control Board as a public entity can do that without attending a Planning Commission meeting and concluded by stating she didn't think the September 15<sup>th</sup> Planning Commission meeting was the right meeting for the Liquor Control Board members to be in attendance.

Jolibois stated he appreciated everyone's patience for allowing his daughter to visit tonight.

#### **ADJOURNMENT**

**Moved by Medley, seconded by George, to adjourn the meeting at 7:41 P.M. Ayes: Jolibois, Reynolds, Goodsell, George and Waltier. Noes: None. Excused: Viafore and Waltier. Motion carried.**

  
Matthew Jolibois, Mayor Pro Tempore

  
Lisa Keely, City Clerk