

**FIRCREST CIVIL SERVICE COMMISSION  
REGULAR MEETING MINUTES**

**August 5, 2013  
4:00 PM**

**FIRCREST CITY HALL  
COUNCIL CHAMBERS**

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**CALL TO ORDER**

The regular meeting of the Fircrest Civil Service Commission was called to order at 4:00 p.m. by **CHAIRMAN KOERGER who presided. COMMISSIONER MEDLEY was present and COMMISSIONER HARRISON was excused.** Also present was Chief Examiner/Secretary Keely.

**MINUTES**

**MOVED BY KOERGER, SECONDED BY MEDLEY, THE COMMISSION APPROVE THE MINUTES AS PUBLISHED OF THE JUNE 3, 2013 REGULAR MEETING. CHAIRMAN KOERGER AND COMMISSIONER MEDLEY VOTED AYE. COMMISSIONER HARRISON WAS EXCUSED. MOTION CARRIED.**

**UNFINISHED  
BUSINESS**

None.

**NEW BUSINESS**

Keely indicated the first Monday in September is a holiday. Commission rules state the meeting would be the next business day, so the September regular Commission meeting would be on September 3, 2013 unless the Commissioners wished to reschedule the meeting. There was consensus to conduct the meeting on the 3<sup>rd</sup> of September, per the Civil Service Commission rules.

Keely noted that the 2014 Civil Service preliminary budget has been submitted to the Finance Department. She indicated it is a status quo budget and will be reviewed by Council in October.

**CORRESPONDENCE**

None.

**COMMITTEE REPORTS**

None.

**PAYROLL  
CERTIFICATION**

**MOVED BY KOERGER, SECONDED BY MEDLEY, THE COMMISSION APPROVE THE PAYROLL CERTIFICATION AS SUBMITTED FOR THE MONTHS OF JULY AND AUGUST. CHAIRMAN KOERGER AND COMMISSIONER MEDLEY VOTED AYE. COMMISSIONER HARRISON WAS EXCUSED. MOTION CARRIED.**

Chief John Cheesman stated that a background check had been completed on the only remaining candidate on the police officer-lateral eligibility list, as the other candidates had withdrawn. Cheesman noted along with the background check they had conducted a reference check, work history check, credit check, criminal check, social media check and a neighborhood canvas

check. The next step would be an interview with the City Manager and himself. Following the interview, if successful, would be the psychological exam and the polygraph. Cheesman stated the process would take about two weeks until completion.

Cheesman stated in addition to the retirement of Officer Crutchfield, another one of his officers was looking for employment elsewhere and was on the eligibility list for the City of Puyallup. Additionally, he noted that another officer was recovering from a motorcycle accident. Responding to Medley, Cheesman stated that the eligible candidate already works in Pierce County, is familiar with the area and the jail system, but would need to become more familiar with the City of Fircrest and how things are done here.

Cheesman stated that both Fircrest and University Place's police departments work closely together and thrive on assisting each other. Koerger asked that Cheesman extend the Commission's gratitude to officers for the extra duty they are having to work and also to the City of University Place police department.

In response to Koerger, Keely stated she would be reviewing the issue and would provide a schedule at the September meeting to establish an eligibility list for a police officer-lateral.

**ADJOURNMENT**

**MOVED BY KOERGER, SECONDED BY MEDLEY, TO ADJOURN THE MEETING AT 4:09 PM. CHAIRMAN KOERGER AND COMMISSIONER MEDLEY VOTED AYE. COMMISSIONER HARRISON WAS EXCUSED. MOTION CARRIED.**



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**CHAIRMAN, CIVIL SERVICE COMMISSION**



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**CHIEF EXAMINER LISA KEELY**