

**FIRCREST CIVIL SERVICE COMMISSION
REGULAR MEETING MINUTES**

**FEBRUARY 3, 2014
4:00 PM**

**FIRCREST CITY HALL
COUNCIL CHAMBERS**

CALL TO ORDER

The regular meeting of the Fircrest Civil Service Commission was called to order at 4:00 p.m. by **CHAIRMAN KOERGER** who presided. **COMMISSIONER HARRISON** was present. Also present was Chief Examiner/Secretary Keely.

MINUTES

MOVED BY KOERGER, SECONDED BY HARRISON, THE COMMISSION APPROVE THE MINUTES AS PUBLISHED OF THE JANUARY 13, 2014 SPECIAL MEETING. CHAIRMAN KOERGER AND COMMISSIONER HARRISON VOTED AYE. MOTION CARRIED.

**UNFINISHED
BUSINESS**

None.

NEW BUSINESS

Keely reported the CSO II application period closed on January 31, 2014 and seven applications were received. Cheesman also noted that around 80 applications were received for the CSO I position that was previously advertised. He indicated that the office was short-handed and he was assisting in covering shifts and is hopeful if the interviews could be conducted next week that a special meeting could be scheduled to certify the eligibility list for the CSO II position. Cheesman concluded by noting that South Sound 911 was assisting the department as well during the staffing shortage.

MOTION

MOVED BY KOERGER, SECONDED BY HARRISON, THAT THE COMMISSION SCHEDULE A SPECIAL MEETING ON TUESDAY, FEBRUARY 18, 2014 AT 4:00 PM TO CERTIFY THE ELIGIBILITY LIST FOR THE CSO II POSITION. CHAIRMAN KOERGER AND COMMISSIONER HARRISON VOTED AYE. MOTION CARRIED.

CORRESPONDENCE

None.

COMMITTEE REPORTS

None.

**PAYROLL
CERTIFICATION**

MOVED BY HARRISON, SECONDED BY KOERGER, THE COMMISSION APPROVE THE PAYROLL CERTIFICATION AS SUBMITTED FOR THE MONTH OF FEBRUARY. CHAIRMAN KOERGER AND COMMISSIONER HARRISON VOTED AYE. MOTION CARRIED.

ADJOURNMENT

MOVED BY KOERGER, SECONDED BY HARRISON, TO ADJOURN THE MEETING AT 4:03 PM. CHAIRMAN KOERGER AND COMMISSIONER HARRISON VOTED AYE. MOTION CARRIED.



CHAIRMAN, CIVIL SERVICE COMMISSION



CHIEF EXAMINER LISA KEELY