



## Land Use Application Form

# Administrative Use

### SUBMITTAL ITEMS

- Base Land Use Application
- All materials required as stated on page 2 of this form;
- Fees: \$360 deposit, \$1,080 intake fee

An administrative review process is required to ensure that the activity, if established, will be in full compliance with applicable regulations and that such uses are compatible with the comprehensive plan, adjacent uses, and the character of the vicinity.

The director may approve, approve with conditions, modify and approve with conditions, or deny, an administrative use permit. An administrative use permit shall be approved when the director has determined that the criteria listed below are met by the proposal. The director may impose specific conditions upon the use, including an increase in the standards of this title, which will enable the director to make the required findings. These conditions may include, but are not limited to, restrictions in hours of operations; restrictions on locations of structures and uses; structural requirements which address safety, noise, light and glare, vibration, odor, views, aesthetics and other impacts; and increased buffering requirements, including open space, berms, fencing and landscaping.

Before any administrative use permit may be granted, the director shall adopt written findings showing that the following criteria are met by the proposal:

- 1) The proposed use will not be detrimental to the public health, safety, and welfare; injurious to property or improvements in the vicinity; or adversely affect the established character of the surrounding vicinity.
- 2) The proposed use will meet or exceed all applicable development, design and performance standards and guidelines required for the specific use, location, or zoning classification.
- 3) The proposed use will be consistent and compatible with the goals, objectives and policies of the comprehensive plan.
- 4) All conditions necessary to lessen any impacts of the proposed use are measurable and can be monitored and enforced.

### City of Fircrest Contact Information

Address  
115 Ramsdell Street  
Fircrest, WA 98466

Phone: 253 564-8901  
FAX: 253 566-0762

### **Submittal requirements.**

1. A completed project permit application form;
2. A verified statement by the applicant that the property affected by the application is in the exclusive ownership of the applicant, or that the applicant has submitted the application with the consent of all owners of the affected property;
3. A property and/or legal description of the site for all applications, as required by the applicable development regulations;
4. The applicable fees;
5. Evidence of adequate water supply as required by RCW 19.27.097;
6. A completed environmental checklist for project subject to review under the State Environmental Policy Act;
7. Any supplemental information or special studies identified by the director.