

# BOUNDARY LINE ADJUSTMENT APPLICATION



## THE CITY OF FIRCREST

115 RAMSDELL STREET • FIRCREST, WASHINGTON 98466-6999 • (253) 564-8901 • FAX (253) 566-0762

Prior to submittal of an application for a boundary line adjustment, an applicant may request a pre-application conference. The pre-application conference is intended to enable the applicant and city staff to review a conceptual plan prior to a formal survey being conducted and documentation being submitted for the boundary line adjustment.

### Background Information

Applicant \_\_\_\_\_ Phone \_\_\_\_\_

Fax # \_\_\_\_\_ e-mail \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact person (if different from applicant) \_\_\_\_\_ Phone \_\_\_\_\_

Fax # \_\_\_\_\_ e-mail \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Property owner (if different from applicant) \_\_\_\_\_ Phone \_\_\_\_\_

Fax # \_\_\_\_\_ e-mail \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Project Engineer/Land Surveyor \_\_\_\_\_ Phone \_\_\_\_\_

Fax # \_\_\_\_\_ e-mail \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### Submittal Requirements

Please submit three copies of the following:

- a) A map at a scale of not less than one inch equal to one hundred feet which depicts the existing property configuration, including all lot line dimensions.
- b) A map which depicts the proposed property configuration, including all lot line dimensions.
- c) A legal description of the existing property configuration and proposed property configuration, prepared by a licensed professional land surveyor.
- d) Pertinent survey data compiled as a result of a survey made by or under the supervision of a land surveyor registered in the state and engaged in land surveying

The director shall approve an application for a boundary line adjustment if it is determined that:

- a) No additional lot, tract, parcel, site or division will be created by the proposed adjustment;
- b) No lot is created or modified which contains insufficient area and dimensions to meet the minimum requirements of the zone in which the affected lots are situated, except that an existing substandard lot may be modified; provided, that its nonconformity is not increased;

