

**FIRCREST CITY COUNCIL
REGULAR MEETING AGENDA**

**TUESDAY, AUGUST 8, 2017
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

- 1. CALL TO ORDER BY PRESIDING OFFICER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
 - A. Presentation by Tacoma Fire Department
- 5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA**

(Please sign the **Public Attendance Roster/Public Hearing Sign-Up Sheet** if you wish to speak during the meeting.)
- 6. COMMITTEE, COMMISSION & LIAISON REPORTS**
 - A. Parks & Recreation
 - B. Environment, Planning, Building
 - C. Finance, IT
 - D. Administration
- 7. CONSENT CALENDAR**
 - A. Approval of [vouchers](#)/payroll checks
 - B. Approval of minutes: [July 17, 2017 Special Meeting](#)
[July 25, 2017 Regular Meeting](#)
- 8. PUBLIC HEARING 7:15 P.M.**
- 9. UNFINISHED BUSINESS**
- 10. NEW BUSINESS**
 - A. [Motion](#) to confirm the City Manager's appointment of John A. Miller as Municipal Court Judge for a four-year term, which expires on December 31, 2021 – Interim City Manager Johnston
 - B. [Resolution](#) authorizing the City Manager to execute an agreement with the Association of Washington Cities Employee Benefit Trust for the AWC Employer Master Participation Agreement – Interim City Manager Johnston
- 11. CITY MANAGER COMMENTS**
- 12. DEPARTMENT HEAD COMMENTS**
- 13. COUNCILMEMBER COMMENTS**
- 14. EXECUTIVE SESSION**
- 15. ADJOURNMENT**

COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON AGENDA

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 08/08/2017

Time: 14:22:24 Date: 08/04/2017
Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
14407	08/08/2017	08/08/2017	7206	Advanced Traffic Products Inc	383.33 LED Traffic Lights (Quantity: 8)
542 63 31 00	Oper Supplies - Street Ligh	101 000 542	City Street Fun	200.46	12" Red Tinted Ball LED Traffic Lights (Quantity: 4)
542 63 31 00	Oper Supplies - Street Ligh	101 000 542	City Street Fun	182.87	8" Green Tinted Ball LED Traffic Lights (Quantity: 4)
14408	08/08/2017	08/08/2017	7418	Alarm Center Inc	1,366.88 Annual Alarm Maintenance (REC, PW, CH)
518 30 48 01	Rep & Maint - Rec Bldg	001 000 518	General Fund	309.09	Annual Fire Alarm Inspection (07/19/17) - Recreation Center (Community Center)
518 30 48 02	Rep & Maint - City Hall	001 000 518	General Fund	723.97	Annual Fire Alarm Inspection (07/19/17) - City Hall
518 30 48 03	Rep & Maint - PW	001 000 518	General Fund	333.82	Annual Fire Alarm Inspection (07/19/17) - Public Works (Maintenance Facility)
14409	08/08/2017	08/08/2017	3705	Alpine Products Inc	1,526.58 White Traffic Paint, Solvent/Thinner
542 30 31 02	Oper Supplies - Street Reg	101 000 542	City Street Fun	1,526.58	White Traffic Paint (Quantity: 80) 5-Gallon Pails & Solvent/Thinner (Quantity: 8)
14410	08/08/2017	08/08/2017	3705	Alpine Products Inc	927.85 Yellow Traffic Paint - Curb Markings
542 30 31 02	Oper Supplies - Street Reg	101 000 542	City Street Fun	927.85	Yellow Traffic Paint - Curb Markings (Quantity: 50) 5-Gallon Pails
14393	08/08/2017	08/08/2017	172	Anderson, Deborah	280.00 Belly Dance Instruct
571 20 49 06	Instructor Fees	001 000 571	General Fund	280.00	Belly Dance Instruct (04/15/17 - 07/04/17)
14411	08/08/2017	08/08/2017	7066	Apex Engineering	2,500.00 P#49 Ramsdell Water Project: Task Order No. 2017-002
594 34 63 02	Project Engineering - Wate	425 000 534	Water Fund (de	2,500.00	P#49 Topographic Survey (06/01/17 - 06/30/17)
14412	08/08/2017	08/08/2017	4221	Big John's Trophies Inc	50.09 Men's Softball Tournament Award
571 20 49 10	Adult Baseball	001 000 571	General Fund	50.09	Men's Softball Tournament Award (Quantity: 1)
14413	08/08/2017	08/08/2017	4221	Big John's Trophies Inc	85.33 Cherry Finish Youth Baseball Plaque, Men's Softball Trophy
571 20 49 09	Youth Baseball	001 000 571	General Fund	35.23	Cherry Finish Youth Baseball Plaque
571 20 49 10	Adult Baseball	001 000 571	General Fund	50.10	Men's Softball Trophy
14402	08/08/2017	08/08/2017	7687	Biscarret, Steven F.	600.00 North Of 50 Band / Fun Days
573 90 49 01	Community Events	001 000 573	General Fund	600.00	North Of 50 Band / Fun Days (Saturday 08/12/17 2:00pm - 3:30pm)
14414	08/08/2017	08/08/2017	4274	Brat Wear	15.26 Jumpsuit Alterations - Officer Miller

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 08/08/2017

Time: 14:22:24 Date: 08/04/2017
Page: 2

Accts

Pay #	Received	Date Due	Vendor	Amount	Memo	
	521 22 49 01	Uniforms/Clothing/Laundry	001 000 521 General Fund	15.26	Jumpsuit Alterations Per Tailors Instructions, "Police" Reflective Silver Panel - Officer Miller	
14487	08/08/2017	08/08/2017	4274	Brat Wear	60.56	Taser Pocket Retrofit - Officer Gollinger
	521 22 49 01	Uniforms/Clothing/Laundry	001 000 521 General Fund	60.56	Taser Pocket Retrofit - Officer Gollinger	
14494	08/08/2017	08/08/2017	3994	CenturyLink	448.79	Circuit Line / PRI Line
	518 10 42 00	Communication - Non Dep	001 000 518 General Fund	448.79	Circuit Line / PRI Line	
14495	08/08/2017	08/08/2017	3994	CenturyLink	66.99	DSL Line / Telemetry
	534 10 42 00	Communication - Water	425 000 534 Water Fund (de	33.50	DSL Line / Telemetry - Water	
	535 10 42 01	Communication - Sewer	430 000 535 Sewer Fund (de	33.49	DSL Line / Telemetry - Sewer	
14496	08/08/2017	08/08/2017	3994	CenturyLink	369.12	July 2017 CH, Rec, PW
	518 10 42 00	Communication - Non Dep	001 000 518 General Fund	61.52	Primary 911 - City Hall	
	518 10 42 00	Communication - Non Dep	001 000 518 General Fund	61.52	Message Line	
	518 10 42 00	Communication - Non Dep	001 000 518 General Fund	61.52	Alarm Line - City Hall	
	531 50 42 00	Communication - Storm	415 000 531 Storm Drain	30.76	Alarm Line / Primary 911 - Storm	
	534 10 42 00	Communication - Water	425 000 534 Water Fund (de	30.76	Alarm Line / Primary 911 - Water	
	535 10 42 01	Communication - Sewer	430 000 535 Sewer Fund (de	30.76	Alarm Line / Primary 911 - Sewer	
	542 30 42 00	Communication - Street	101 000 542 City Street Fund	30.76	Alarm Line / Primary 911 - Street	
	576 80 42 00	Communication - Parks	001 000 576 General Fund	61.52	Alarm Line - Parks	
14486	08/08/2017	08/08/2017	7379	Chough, Kwang S.	120.00	Korean Interpreter (2 Hrs)
	512 50 41 03	Prof Srvs - Interpreter	001 000 512 General Fund	120.00	Korean Interpreter (Case 6Z1077203) 08/02/17	
14485	08/08/2017	08/08/2017	4316	City Glass & Upholstery	390.86	Replace Broken Glass Window Panes - City Hall West Conference Room & Facilities Office
	518 30 48 02	Rep & Maint - City Hall	001 000 518 General Fund	390.86	Replace Broken Glass Window Panes - City Hall West Conference Room & Facilities Office	
14415	08/08/2017	08/08/2017	4324	City Treasurer-City of Tacoma	1,532.82	Streetlight Attachment Fees
	542 63 48 02	Pole Attachment Charge	101 000 542 City Street Fund	1,532.82	2017 Semi-Annual Master Pole Attachment Agreement Fee (Streetlights Attached To Tacoma Power Poles) 07/01/17 - 12/31/17	
14452	08/08/2017	08/08/2017	4325	City Treasurer-Tac Sewer	292,085.92	2nd Qtr 2017 Sewer Treatment
	535 60 51 00	Sewage Treatment	430 000 535 Sewer Fund (de	292,085.92	2nd Qtr 2017 Sewer Treatment	
14516	08/08/2017	08/08/2017	4322	City of Tacoma - Utilities	121.15	Power / Various Locations
	535 80 47 01	Utility Services/Pumping	430 000 535 Sewer Fund (de	121.15		

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 08/08/2017

Time: 14:22:24 Date: 08/04/2017
Page: 3

Accts

Pay #	Received	Date Due	Vendor	Amount	Memo
14399	08/08/2017	08/08/2017	7 Coons, Chris	750.00	53rd Street Sound / Fun Days
573 90 49 01	Community Events	001 000 573	General Fund	750.00	53rd Street Sound / Fun Days (Friday 08/11/17 6:00pm - 9:30pm) & (Saturday 08/12/17 10:00am - 9:45pm)
14500	08/08/2017	08/08/2017	3573 Copiers Northwest Inc	134.37	Laserjet Printer Rentals (07/28/17 - 08/28/17) & Copier Usage (06/28/17 - 07/28/17) Police
521 22 45 00	Oper Rentals - Copier - Pol	001 000 521	General Fund	74.01	Laserjet Printer Rentals (07/28/17 - 08/28/17) Police
521 22 45 00	Oper Rentals - Copier - Pol	001 000 521	General Fund	15.00	Police Upstairs Office (06/28/17 - 07/28/17) Black
521 22 45 00	Oper Rentals - Copier - Pol	001 000 521	General Fund	6.32	Chief's Office Area (06/28/17 - 07/28/17) Black
521 22 45 00	Oper Rentals - Copier - Pol	001 000 521	General Fund	39.04	Chief's Office Area (06/28/17 - 07/28/17) Color
14501	08/08/2017	08/08/2017	3573 Copiers Northwest Inc	634.93	Copier Rental (07/28/17 - 08/28/17)
512 50 45 00	Oper Rentals - Copier - Coi	001 000 512	General Fund	158.73	Copier Lease - Court
518 10 45 00	Oper Rentals - Copier - No	001 000 518	General Fund	158.73	Copier Lease - City Hall
531 50 45 00	Oper Rentals - Copier - Sto	415 000 531	Storm Drain	39.69	Copier Lease - Storm
534 10 45 02	Oper Rentals - Copier - Wa	425 000 534	Water Fund (de	39.68	Copier Lease - Water
535 10 45 00	Oper Rentals - Copier - Sev	430 000 535	Sewer Fund (de	39.68	Copier Lease - Sewer
542 30 45 00	Oper Rentals - Copier - Str	101 000 542	City Street Fun	39.69	Copier Lease - Street
571 10 45 01	Oper Rentals - Copier - Rec	001 000 571	General Fund	142.86	Copier Lease - Recreation
576 80 45 00	Oper Rentals - Copier - Par	001 000 576	General Fund	15.87	Copier Lease - Parks
14470	08/08/2017	08/08/2017	3589 Databar Inc	692.37	Town Topics Newsletter (August 2017)
518 10 49 01	Town Topics	001 000 518	General Fund	692.37	Town Topics Newsletter (August 2017)
14394	08/08/2017	08/08/2017	32 Dawson, Chet	357.00	Tennis Instruct
571 20 49 06	Instructor Fees	001 000 571	General Fund	357.00	Tennis Instruct (07/10/17 - 07/13/17)
14395	08/08/2017	08/08/2017	32 Dawson, Chet	486.50	Tennis Instruct
571 20 49 06	Instructor Fees	001 000 571	General Fund	486.50	Tennis Instruct (07/17/17 - 07/20/17)
14396	08/08/2017	08/08/2017	32 Dawson, Chet	903.00	Tennis Instruct
571 20 49 06	Instructor Fees	001 000 571	General Fund	903.00	Tennis Instruct (07/24/17 - 07/27/17)
14397	08/08/2017	08/08/2017	7186 Dawson, Chet	1,200.00	The Infinity Project / Fun Days (08/11/17)
573 90 49 01	Community Events	001 000 573	General Fund	1,200.00	The Infinity Project / Fun Days (Friday 08/11/17 7:00pm - 9:00pm)
14398	08/08/2017	08/08/2017	7186 Dawson, Chet	1,200.00	Vinyl Jazz / Fun Days (08/12/17)

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 08/08/2017

Time: 14:22:24 Date: 08/04/2017
Page: 4

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
573 90 49 01	Community Events		001 000 573 General Fund	1,200.00	Vinyl Jazz / Fun Days (Saturday 08/12/17 4:00pm - 6:00pm)
14416	08/08/2017	08/08/2017	3606	Dickson Company	222.74 Asphalt / Concrete Disposal
542 30 47 01	Dumping Fees - Street		101 000 542 City Street Fun	222.74	Asphalt / Concrete Disposal - Street Repairs
14400	08/08/2017	08/08/2017	55	Elhard, Ken	1,750.00 Blues Power Revue / Fun Days
573 90 49 01	Community Events		001 000 573 General Fund	1,750.00	Blues Power Revue / Fun Days (Saturday 08/12/17 8:00pm - 9:45pm)
14417	08/08/2017	08/08/2017	5481	Evans, Michael	59.00 1 Yr Library 2017
572 21 49 00	Library Services		001 000 572 General Fund	59.00	1 Yr Library 2017 / Karen Evans
14423	08/08/2017	08/08/2017	3627	Evergreen Rural Water of Washington	675.00 Fall Conference / Tradeshow - (3) Attendees
534 10 49 02	Reg & Tuition - Water		425 000 534 Water Fund (de	675.00	ERWOW Fall Conference / Tradeshow (08/29/17 - 08/31/17) Attendees: Jeff Davis, Jim Marzano, Bryce Wakefield (Location: Tulalip - Marysville, WA) - Registration
14418	08/08/2017	08/08/2017	4858	Ewing Irrigation Products Inc	52.85 Sportline Chalk
576 80 31 02	Oper Supplies - Parks		001 000 576 General Fund	52.85	Sportline Chalk (Quantity: 6) 50-Lb Bags
14419	08/08/2017	08/08/2017	3636	Ferguson Enterprises Inc, #1539	25.27 Galvanized Steel Nipple
576 80 31 02	Oper Supplies - Parks		001 000 576 General Fund	25.27	Galvanized Steel Nipple - Parks Maintenance
14498	08/08/2017	08/08/2017	3638	Fircrest Golf Club	1,250.00 Golf Tank Land Rental
534 10 45 01	Land Rental/Water Tank		425 000 534 Water Fund (de	1,250.00	Golf Tank Land Rental (July 2017)
14499	08/08/2017	08/08/2017	3638	Fircrest Golf Club	1,250.00 Golf Tank Land Rental
534 10 45 01	Land Rental/Water Tank		425 000 534 Water Fund (de	1,250.00	Golf Tank Land Rental (Aug 2017)
14473	08/08/2017	08/08/2017	7697	Garcia, Rudolfo	140.00 Refund Fun Days Booth Space / Rudolfo Garcia (Burrito Boys)
362 40 00 00	Space & Facility Rental		001 000 360 General Fund	-140.00	Refund Fun Days Booth Space / Rudolfo Garcia (Burrito Boys) "Unable To Attend - Vendor Double Booked"
14520	08/08/2017	08/08/2017	5368	Gollinger, Barbara	50.04 Eyewear Reimburse
518 10 20 00	Personnel Benefits - Non D		001 000 518 General Fund	20.01	Eyewear Reimburse - Barb Gollinger (Non-Dept)
531 50 20 00	Personnel Benefits - Storm		415 000 531 Storm Drain	10.01	Eyewear Reimburse - Barb Gollinger (Storm)
534 10 20 00	Personnel Benefits - Wtr A		425 000 534 Water Fund (de	10.01	Eyewear Reimburse - Barb Gollinger (Water)

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 08/08/2017

Time: 14:22:24 Date: 08/04/2017
Page: 5

Accts

Pay #	Received	Date Due	Vendor	Amount	Memo
	535 10 20 00	Personnel Benefits-Swr Ad	430 000 535 Sewer Fund (de	10.01	Eyewear Reimburse - Barb Gollinger (Sewer)
14420	08/08/2017	08/08/2017	3692	91.40	Adapters, Couplings, Bottled Water
	534 50 31 01	Oper Supplies - Water Mai	425 000 534 Water Fund (de	56.60	Polybutylene Adapter, Sharkbite Coupling, Sharkbite Male Adapters, Sharbite Female Adapters - Water Service Maintenance Parts
	535 80 31 00	Oper Supplies - Sewer Gen	430 000 535 Sewer Fund (de	34.80	1/2 Liter Bottled Water 24-Pack (Quantity: 10) - Sewer
14482	08/08/2017	08/08/2017	3692	76.27	Water Irrigation Meter Parts & Hose Bib Install @Presbyterian Church
	534 50 31 01	Oper Supplies - Water Mai	425 000 534 Water Fund (de	76.27	Rigid 2-Hole Strap, Round Aggregate Step Stones, 2-Ft Bury Depth Frost Proof Yard Hydrant, Brass Elbow, Brass Pipe Nipple
14491	08/08/2017	08/08/2017	4131	661.00	Aug 2017 Boarding Fee
	554 30 41 00	Animal Control	001 000 554 General Fund	661.00	Aug 2017 Boarding Fee
14481	08/08/2017	08/08/2017	5079	1,358.04	#59094D (2008 Crane Truck) New Tires (Quantity: 6)
	548 65 48 14	O & M - Wtr/Swr	501 000 548 Equipment Ren	1,358.04	#59094D (2008 Crane Truck) New Tires: 225/70R-19.5/14 Sailun S637 Highway Tires (2 Front Tires) & 225/70-19.5 R-RZT Traction Retread Tires With Radial Casing (4 Rear Tires), Wheel Spin Balance
14421	08/08/2017	08/08/2017	3791	64.63	Sandpaper, 6" Roller Trays, Warner Hand Sanders (2), 6" Roller Frames, 6" Roller Covers, Bullseye Primer, Cherry Color Enamel Gloss
	576 80 31 02	Oper Supplies - Parks	001 000 576 General Fund	64.63	Parks Maintenance Supplies - Frisbee Golf Posts
14476	08/08/2017	08/08/2017	166	15.36	Sam's Club / Perforated Steno Note Pads
	521 22 31 00	Office & Oper Supplies - P	001 000 521 General Fund	15.36	Sam's Club / Perforated Steno Note Pads - Sherry Maenhout
14489	08/08/2017	08/08/2017	7693	59.00	1 Yr Library 2017
	572 21 49 00	Library Services	001 000 572 General Fund	59.00	1 Yr Library 2017 / Amy Matheson
14422	08/08/2017	08/08/2017	6589	972.90	P#45 Alameda Liftstation Upgrade Project: Task Order No. 2017-001

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 08/08/2017

Time: 14:22:24 Date: 08/04/2017
Page: 6

Accts

Pay #	Received	Date Due	Vendor	Amount	Memo
594 35 63 03	Project Engineering - Sewe	430 000 535	Sewer Fund (de	972.90	P#45 Alameda Liftstation Upgrade Project (Engineering Service Through 06/30/17)
14424	08/08/2017	08/08/2017	3898	Northwest Aerial Services	732.04 #59083D (2008 Ford F550 Dump Truck) Hydro-Booster Repairs
548 65 48 12	O & M - Street	501 000 548	Equipment Ren	732.04	#59083D (2008 Ford F550 Dump Truck) Leaking Break System & Power Steering: Replaced Hydro-Booster (Part No. 7c3z-2005-aa) & Retested, No Leaks At This Time, Includes Travel Time & Labor
14425	08/08/2017	08/08/2017	3923	Orca Pacific Inc	623.13 Sodium Hypochlorite
576 20 31 01	Pool Supplies-Chemicals	001 000 576	General Fund	623.13	Sodium Htynochlorite - Swimming Pool
14426	08/08/2017	08/08/2017	3923	Orca Pacific Inc	400.59 Sodium Hypochlorite
576 20 31 01	Pool Supplies-Chemicals	001 000 576	General Fund	400.59	Sodium Hypochlorite - Swimming Pool
14427	08/08/2017	08/08/2017	3923	Orca Pacific Inc	637.97 Sodium Hypochlorite
576 20 31 01	Pool Supplies-Chemicals	001 000 576	General Fund	637.97	Sodium Hypochlorite - Swimming Pool
14428	08/08/2017	08/08/2017	3923	Orca Pacific Inc	45.89 Pro Leaf Skimmer
576 20 35 00	Small Tools & Equip - Poo	001 000 576	General Fund	45.89	Pro Leaf Skimmer - Swimming Pool
14429	08/08/2017	08/08/2017	3923	Orca Pacific Inc	462.07 Sodium Hypochlorite, Acid Magic, Harborlite, Test Reagent & Ph Indicator
576 20 31 01	Pool Supplies-Chemicals	001 000 576	General Fund	462.07	Sodium Hypochlorite, Acid Magic, Harborlite, Test Reagent & Ph Indicator - Swimming Pool
14430	08/08/2017	08/08/2017	3923	Orca Pacific Inc	370.91 Sodium Hypochlorite
576 20 31 01	Pool Supplies-Chemicals	001 000 576	General Fund	370.91	Sodium Hypochlorite - Swimming Pool
14431	08/08/2017	08/08/2017	3923	Orca Pacific Inc	765.67 Sodium Hypochlorite, Acid Magic
576 20 31 01	Pool Supplies-Chemicals	001 000 576	General Fund	765.67	Sodium Hypochlorite, Acid Magic - Swimming Pool
14432	08/08/2017	08/08/2017	3923	Orca Pacific Inc	519.28 Sodium Hypochlorite
576 20 31 01	Pool Supplies-Chemicals	001 000 576	General Fund	519.28	Sodium Hypochlorite - Swimming Pool
14433	08/08/2017	08/08/2017	3923	Orca Pacific Inc	504.44 Sodium Hypochlorite
576 20 31 01	Pool Supplies-Chemicals	001 000 576	General Fund	504.44	Sodium Hypochlorite - Swimming Pool
14434	08/08/2017	08/08/2017	3923	Orca Pacific Inc	614.97 Sodium Hypochlorite, Acid Magic

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 08/08/2017

Time: 14:22:24 Date: 08/04/2017
Page: 7

Accts

Pay #	Received	Date Due	Vendor	Amount	Memo
	576 20 31 01	Pool Supplies-Chemicals	001 000 576 General Fund	614.97	Sodium Hypochlorite, Acid Magic - Swimming Pool
14435	08/08/2017	08/08/2017	6060	Ottman, James	59.00 1 Yr Library 2017
	572 21 49 00	Library Services	001 000 572 General Fund	59.00	1 Yr Library 2017 / Jackie Ottman
14437	08/08/2017	08/08/2017	3958	PC Budget & Finance - Jail	1,286.00 June 2017 - Jail Services
	523 60 50 01	Jail	001 000 523 General Fund	1,286.00	June 2017 - Jail Services (Occupancy) Booking Fees, Daily Fees, Sip's Fees "Sheriff Inmate Population Reporting System"
14438	08/08/2017	08/08/2017	3957	PC Budget & Finance	10,159.20 2017 Specialized Services
	521 22 41 00	Prof. Services/Consulting	001 000 521 General Fund	10,159.20	2017 Specialized Services - SWAT Coverage, Major Incident - Detective, Major Incident - Forensics
14471	08/08/2017	08/08/2017	3957	PC Budget & Finance	560.90 July 2017 Printing Services
	518 10 34 02	Central Office Printing	001 000 518 General Fund	560.90	Personnel Action Forms (Quantity: 2,000)
14472	08/08/2017	08/08/2017	3957	PC Budget & Finance	847.05 July 2017 Printing Services
	512 50 31 00	Office & Oper Supplies-Co	001 000 512 General Fund	177.26	Window Envelopes "Fircrest Municipal Court Logo"
	518 10 34 02	Central Office Printing	001 000 518 General Fund	669.79	Purchase Orders "City Of Fircrest Logo"
14479	08/08/2017	08/08/2017	3957	PC Budget & Finance	1,006.59 July 2017 Printing Charges
	512 50 31 00	Office & Oper Supplies-Co	001 000 512 General Fund	534.31	Infraction Orders, Order Of Release Forms - Court
	518 10 34 02	Central Office Printing	001 000 518 General Fund	303.88	Business Cards: Detective Robert Deal, Sergeant John Vilamor, CSO1 Shannen Clothier, Officer Kevin Gollinger, Officer Victor Celis
	518 10 34 02	Central Office Printing	001 000 518 General Fund	60.78	Business Cards: Interim City Manager David W. Johnston
	521 22 31 00	Office & Oper Supplies - P	001 000 521 General Fund	107.62	Receipt Books - Police
14436	08/08/2017	08/08/2017	3942	Partner Construction Products	1,969.96 Roadsaver Low Tack Sealant, Squeegee Wiper
	542 30 31 03	Crack Sealing Supplies	101 000 542 City Street Fund	1,969.96	Crafco Roadsaver Low Tack Sealant, Squeegee Silicone Wiper - Cracksealing Roads
14439	08/08/2017	08/08/2017	2722	Petersen, Duane	59.00 1 Yr Library 2017
	572 21 49 00	Library Services	001 000 572 General Fund	59.00	1 Yr Library 2017 / Carolyn Petersen
14513	08/08/2017	08/08/2017	3955	Petrocard Systems Inc	500.26 Gas / Fuel
	548 65 31 11	Parks/Rec Gas	501 000 548 Equipment Ren	61.33	Diesel Fuel - Parks
	548 65 31 12	Street Gas	501 000 548 Equipment Ren	189.23	Diesel Fuel - Street

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 08/08/2017

Time: 14:22:24 Date: 08/04/2017
Page: 8

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
548 65 31 13	Storm Gas		501 000 548 Equipment Ren	229.90	Diesel Fuel - Storm
548 65 31 14	Wtr/Swr Gas		501 000 548 Equipment Ren	19.80	Diesel Fuel - Wtr / Swr
14480	08/08/2017	08/08/2017	3972	Planning Association Of Washington	150.00 2017 Membership Dues
558 60 49 02	Dues,Memberships,Subscri		001 000 558 General Fund	150.00	2017 Membership Dues / Stahlnecker, Boers
14440	08/08/2017	08/08/2017	7614	Prothman	4,768.50 Municipal Consulting Services (David Johnston) 07/01/17 - 07/14/17 (68.75 Hrs @\$68/Hr) Includes 2% State/City B&O Tax Charge
513 10 41 00	Prof Svcs - Admin		001 000 513 General Fund	4,768.50	Municipal Consulting Services (David Johnston) 07/01/17 - 07/14/17 (68.75 Hrs @\$68/Hr) Includes 2% State/City B&O Tax Charge
14517	08/08/2017	08/08/2017	3986	Puget Sound Energy, BOT-01H	36.44 July 2017 City Hall
518 30 47 00	Public Utility Services - Ci		001 000 518 General Fund	36.44	PSE Gas - City Hall
14518	08/08/2017	08/08/2017	3986	Puget Sound Energy, BOT-01H	2,427.93 July 2017 Parks, Pool
576 20 47 00	Public Utility Services - Po		001 000 576 General Fund	1,727.12	PSE Gas - Swimming Pool
576 80 47 00	Public Utility Services - Pa		001 000 576 General Fund	700.81	PSE Gas - Parks
14519	08/08/2017	08/08/2017	3986	Puget Sound Energy, BOT-01H	43.18 July 2017 Public Works
531 50 47 02	Public Utility Services/Bldg		415 000 531 Storm Drain	10.79	PSE Gas - Storm
534 10 47 00	Utility Services/Building -		425 000 534 Water Fund (de	10.79	PSE Gas - Water
535 10 47 00	Utility Services/Building -		430 000 535 Sewer Fund (de	10.80	PSE Gas- Sewer
542 30 47 02	Electricity & Gas/Bldg - St		101 000 542 City Street Fun	10.80	PSE Gas - Street
14497	08/08/2017	08/08/2017	5710	Rainier Connect	99.95 Internet Access Monthly Fee
518 81 42 00	Communication - I/S		001 000 518 General Fund	99.95	Internet Access Monthly Fee (August 2017) - Cable Modem Services
14441	08/08/2017	08/08/2017	7692	Ratliff, Maria	29.50 1/2 Library 2017
572 21 49 00	Library Services		001 000 572 General Fund	29.50	1/2 Library 2017 / Maria Ratliff
14442	08/08/2017	08/08/2017	4004	Reserve Account	2,000.00 #15690704 Meter Refill
518 10 42 01	Postage - Non-Dept		001 000 518 General Fund	2,000.00	#15690704 Meter Refill (Pitney Bowes)
14401	08/08/2017	08/08/2017	5582	Riggs, Don	500.00 Reptile Isle / Fun Days
573 90 49 01	Community Events		001 000 573 General Fund	500.00	Reptile Isle / Fun Days (Saturday 08/12/17 1:00pm - 2:00pm)
14443	08/08/2017	08/08/2017	337	Roberts, Christopher	10.00 Firearms Training / Lunch Meal

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 08/08/2017

Time: 14:22:24 Date: 08/04/2017
Page: 9

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
521 22 43 00	Travel - Police		001 000 521 General Fund	10.00	Firearms Training / Lunch Meal - Roberts (07/18/17 @Pierce County Shooting Range)
14475	08/08/2017	08/08/2017	337	25.42	Amazon.Com / Magazine Holster Pouch
521 22 49 01	Uniforms/Clothing/Laundry		001 000 521 General Fund	25.42	Amazon.Com / Safariland Duty Gear Glock 20 21 Open Top Slimline Triple Magazine Pouch - Officer Roberts
14444	08/08/2017	08/08/2017	4035	144.21	Toilet Paper, Towels, Scouring Powder, Hard Surface Cleanser
576 80 31 01	Janitorial Supplies - Parks		001 000 576 General Fund	144.21	Toilet Paper, Towels, Scouring Powder, Hard Surface Cleanser - Recreation Center
14445	08/08/2017	08/08/2017	4035	110.03	Lemon Furniture Polish, Disposable Gloves
576 20 31 02	Janitorial Supplies - Pool		001 000 576 General Fund	110.03	Lemon Furniture Polish, Disposable Gloves - Swimming Pool
14446	08/08/2017	08/08/2017	4035	152.48	Bathroom Cleaner, Towels, Hand Soap, Liners
518 30 31 02	Oper Sup/PSB Bldg		001 000 518 General Fund	152.48	Bathroom Cleaner, Towels, Hand Soap, Liners - Public Safety Building
14488	08/08/2017	08/08/2017	4035	109.66	Bathroom Cleaner, Towels
518 30 31 03	Oper Sup/PWF		001 000 518 General Fund	109.66	Bathroom Cleaner, Towels - Public Works
14474	08/08/2017	08/08/2017	2011	115.00	Refund Whittier Shelter Rental / George Scornaienchi (Tacoma Amvets)
362 40 00 00	Space & Facility Rental		001 000 360 General Fund	-115.00	Refund Whittier Shelter Rental / George Scornaienchi (Tacoma Amvets) "Did Not Use Due To The Water Not Turned On At The Facility"
14447	08/08/2017	08/08/2017	6350	455.00	On-Call GIS Support (July 2017)
531 50 41 00	Prof Svcs - Storm		415 000 531 Storm Drain	91.00	On-Call GIS Support (July 2017) - Storm
534 10 41 00	Prof Svcs - Water		425 000 534 Water Fund (de	91.00	On-Call GIS Support (July 2017) - Water
535 10 41 00	Prof Svcs - Sewer		430 000 535 Sewer Fund (de	91.00	On-Call GIS Support (July 2017) - Sewer
542 30 41 00	Prof Svcs - Street		101 000 542 City Street Fun	91.00	On-Call GIS Support (July 2017) - Street
558 60 41 00	Prof Svcs - Planning		001 000 558 General Fund	91.00	On-Call GIS Support (July 2017) - Planning
14448	08/08/2017	08/08/2017	4056	16.46	Edge Blade, Paint Scrapper - Frisbee Golf Posts
576 80 35 00	Small Tools & Equip - Parl		001 000 576 General Fund	16.46	Edge Blade, Paint Scrapper - Frisbee Golf Posts
14449	08/08/2017	08/08/2017	7308	99.00	WordPress Managed Hosting (07/15/17)
			SiteCrafting Inc		

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 08/08/2017

Time: 14:22:24 Date: 08/04/2017
Page: 10

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
	518 81 41 02	Web Design & Maintenanc	001 000 518 General Fund	99.00	WordPress Managed Hosting - Monthly (Bill Date: 07/15/17) "cityoffircrest.net"
14512	08/08/2017	08/08/2017	5602	23.61	Gross Weight Vehicle Stickers, Miniature Lamps
	548 65 31 15	Central Vehicle Supplies	501 000 548 Equipment Ren	23.61	Gross Weight Vehicle Stickers, Miniature Lamps (Tail Light Bulbs) - Public Works
14450	08/08/2017	08/08/2017	4065	125.00	Judge Pro Tempore / Michaels
	512 50 41 02	Prof Srvs - Pro Temp Judge	001 000 512 General Fund	125.00	Judge Pro Tempore / Michaels (2.50 Hrs) 07/26/17
14493	08/08/2017	08/08/2017	4690	2,185.44	07/01/17 - 07/31/17
	524 20 41 01	Bldg Inspec/Plan Review	001 000 524 General Fund	2,185.44	07/01/17 - 07/31/17
14478	08/08/2017	08/08/2017	4085	59.00	1 Yr Library 2017
	572 21 49 00	Library Services	001 000 572 General Fund	59.00	1 Yr Library 2017 / Cecile Staples
14451	08/08/2017	08/08/2017	4107	96.00	June 2017
	521 22 41 00	Prof. Services/Consulting	001 000 521 General Fund	96.00	June 2017 Legal Counseling (Assistance With Police Contract) "Telephone Calls Regarding Take Home Cars"
14453	08/08/2017	08/08/2017	4110	70.30	07/06/17 Exchange Service
	576 80 49 00	Miscellaneous - Parks	001 000 576 General Fund	70.30	2nd Qtr 2017 Exchange Service
14454	08/08/2017	08/08/2017	4110	70.30	07/20/17 Exchange Service
	576 80 49 00	Miscellaneous - Parks	001 000 576 General Fund	70.30	07/20/17 Exchange Service
14461	08/08/2017	08/08/2017	4328	49.05	#AEU1101 (2010 Impala) Tire Repair
	548 65 48 08	O & M - Police	501 000 548 Equipment Ren	49.05	#AEU1101 (2010 Impala) Passenger Side Rear Tire Loosing Air, Inspect & Report: Found Screw In The Tire, Repaired Tire & Mounted On Vehicle.
14462	08/08/2017	08/08/2017	4328	106.66	#60942D (2016 Interceptor) LOF, Rotate Tires
	548 65 48 08	O & M - Police	501 000 548 Equipment Ren	106.66	#60942D (2016 Interceptor) Lube, Oil, Filter, Rotate Front & Rear Tires, Check Brakes, Set Pressures, Torque Wheels
14463	08/08/2017	08/08/2017	5059	103.61	#13032D (1992 Chevy Pick-Up) Tire Mount

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 08/08/2017

Time: 14:22:24 Date: 08/04/2017

Page: 11

Accts

Pay #	Received	Date Due	Vendor	Amount	Memo
548 65 31 11	Parks/Rec Gas	501 000 548	Equipment Ren	103.61	#13032D (1992 Chevy Pick-Up) Mount & Balance (1) Tire - Install New Valve Stem, Inflate Proper Air Pressure, Computer Spin Balance Tire
14492	08/08/2017	08/08/2017	4120 Tacoma Daily Index	29.22	Special Study Session 07/31/17
511 60 41 01	Advertising - Legislative	001 000 511	General Fund	29.22	Special Study Session 07/31/17
14456	08/08/2017	08/08/2017	4133 Tacoma Rubber Stamp	35.01	Name Plates: Cameron McGinnis & Abbie Maenhout
513 10 31 00	Office & Oper Supplies - A	001 000 513	General Fund	17.50	Name Plate: Abbie Maenhout (Administrative Assistant)
558 60 31 00	Office & Oper Supplies-Pla	001 000 558	General Fund	17.51	Name Plate: Cameron McGinnis (Planning Commissioner)
14477	08/08/2017	08/08/2017	4133 Tacoma Rubber Stamp	17.47	Name Plate: Jessica Nappi
513 10 31 00	Office & Oper Supplies - A	001 000 513	General Fund	17.47	Name Plate: Jessica Nappi (City Clerk)
14455	08/08/2017	08/08/2017	4135 Tacoma Screw Products Inc	1.49	Hex Cap Screw, Flat Washer
534 50 31 01	Oper Supplies - Water Mai	425 000 534	Water Fund (de	1.49	Hex Cap, Flat Washer - Well Repair
14457	08/08/2017	08/08/2017	4139 Tapco Visa Card	49.46	Amazon.Com / Transcription Headset
513 10 31 00	Office & Oper Supplies - A	001 000 513	General Fund	24.73	Amazon.Com / Spectra SP-VC5 Mono/Stereo Dual Speaker Transcription Headset With Volume Control (Administration Split)
521 10 31 00	Office Supplies - Civil Svc	001 000 521	General Fund	24.73	Amazon.Com / Spectra SP-VC5 Mono/Stereo Dual Speaker Transcription Headset With Volume Control (Civil Service Split)
14469	08/08/2017	08/08/2017	4139 Tapco Visa Card	631.29	Amazon.Com / Acer Monitor, Ergonomic Keyboard, Trackball Mouse, Adobe Acrobat Standard
513 10 35 00	Small Tools & Equip - Adr	001 000 513	General Fund	46.62	Microsoft Natural Ergonomic Wired Keyboard 4000 - Jessica Nappi
513 10 35 00	Small Tools & Equip - Adr	001 000 513	General Fund	328.60	2017 Adobe Acrobat Standard DC Windows (Download) - Jessica Nappi
513 10 35 00	Small Tools & Equip - Adr	001 000 513	General Fund	168.69	27" Acer Widescreen LCD Monitor - Jessica Nappi (SAA No. 1572)
513 10 35 00	Small Tools & Equip - Adr	001 000 513	General Fund	87.38	Kensington SlimBlade Trackball Mouse - Jessica Nappi (SAA No. 1573)
14510	08/08/2017	08/08/2017	4139 Tapco Visa Card	25.00	Tapco / Annual Fee
518 10 49 00	Miscellaneous - Non-Dept	001 000 518	General Fund	25.00	Tapco / Annual Fee

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 08/08/2017

Time: 14:22:24 Date: 08/04/2017
Page: 12

Accts

Pay #	Received	Date Due	Vendor	Amount	Memo
14511	08/08/2017	08/08/2017	4139	Tapco Visa Card	218.05 Amazon.Com / Back-Up Storage Hard Drive
	518 81 35 00	Small Tools & Equip - I/S	001 000 518 General Fund	218.05	Amazon.Com / Seagate 6TB Iron Wolf NAS SATA 6Gb/s NCQ 128MB Cache 3.5-Inch Internal Hard Drive (Serial No. ST6000VN0041) To Replace City's Failing Back-Up Storage Drive
14490	08/08/2017	08/08/2017	6683	Tribble, Michelle	59.00 1 Yr Library 2017
	572 21 49 00	Library Services	001 000 572 General Fund	59.00	1 Yr Library 2017 / Michelle Tribble
14458	08/08/2017	08/08/2017	4178	University Place Refuse Inc	526.17 Yardwaste Disposal
	542 30 47 01	Dumping Fees - Street	101 000 542 City Street Fund	526.17	Yardwaste Disposal
14459	08/08/2017	08/08/2017	4179	Unum Life Insurance Company of America	39.00 Retired Benefits
	521 22 20 02	LEOFF I Long Term Care]	001 000 521 General Fund	39.00	Retired Benefits (Aug 2017)
14460	08/08/2017	08/08/2017	1736	Van Dyke, Derek	59.00 1 Yr Library 2017
	572 21 49 00	Library Services	001 000 572 General Fund	59.00	1 Yr Library 2017 / Derek Van Dyke
14514	08/08/2017	08/08/2017	4188	Verizon Wireless LLC	263.87 Share Plan (14 Phones)
	513 10 42 00	Communication - Admin	001 000 513 General Fund	14.64	Administration - City Manager
	518 30 42 00	Communication - Fac/Equip	001 000 518 General Fund	39.60	Facilities - (3) Staff
	521 22 42 00	Communication - Police	001 000 521 General Fund	194.95	Police - Chief, Sergeant, (7) Officers
	576 80 42 00	Communication - Parks	001 000 576 General Fund	14.68	Parks - Maintenance Supervisor
14484	08/08/2017	08/08/2017	4200	Walrath Trucking Inc	108.83 River Rock - Emerson Right-Of-Ways
	542 30 31 02	Oper Supplies - Street Reg	101 000 542 City Street Fund	108.83	River Rock - Emerson Right-Of-Ways
14483	08/08/2017	08/08/2017	4231	Water Mgmt Labs Inc	287.00 Coliform, Fluoride
	534 80 41 00	Water Testing	425 000 534 Water Fund (de	287.00	Coliform, Fluoride
14464	08/08/2017	08/08/2017	5286	Winsupply	91.78 Universal Solenoids (2)
	576 80 31 02	Oper Supplies - Parks	001 000 576 General Fund	91.78	Universal Solenoids (2) - Parks Maintenance
14465	08/08/2017	08/08/2017	5286	Winsupply	375.72 3" Valve
	576 80 31 02	Oper Supplies - Parks	001 000 576 General Fund	375.72	3" Valve - Fircrest Park
14466	08/08/2017	08/08/2017	5286	Winsupply	6.56 PVC Nipple
	576 80 31 02	Oper Supplies - Parks	001 000 576 General Fund	6.56	PVC Nipple - Parks Maintenance

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 08/08/2017

Time: 14:22:24 Date: 08/04/2017
Page: 13

Accts

Pay #	Received	Date Due	Vendor	Amount	Memo
14467	08/08/2017	08/08/2017	5286 Winsupply	168.75	Electrical Valve, PVC Adapters, Expansion Couplings, PVC Cement, PVC Primer
576 80 31 02	Oper Supplies - Parks	001 000 576	General Fund	168.75	Electrical Valve, PVC Adapters, Expansion Couplings, PVC Cement, PVC Primer - Whittier
14468	08/08/2017	08/08/2017	4247 Wofscos Inc	32.76	Vacuum Gauge - Swimming Pool
576 20 35 00	Small Tools & Equip - Poo	001 000 576	General Fund	32.76	Vacuum Gauge - Swimming Pool
14508	08/08/2017	08/08/2017	3645 Wright Express FSC, WEX BANK	2,557.88	Gas / Fuel
548 65 31 06	Facilities Gas	501 000 548	Equipment Ren	111.59	Facilities Gas
548 65 31 08	Police Gas	501 000 548	Equipment Ren	1,327.78	Police Gas
548 65 31 11	Parks/Rec Gas	501 000 548	Equipment Ren	114.50	Parks Gas
548 65 31 12	Street Gas	501 000 548	Equipment Ren	681.65	Street Gas
548 65 31 14	Wtr/Swr Gas	501 000 548	Equipment Ren	322.36	Wtr / Swr Gas

Report Total: 359,953.16

Fund

001 General Fund	47,226.62
101 City Street Fund	7,370.53
415 Storm Drain	182.25
425 Water Fund (department)	6,312.10
430 Sewer Fund (department)	293,430.51
501 Equipment Rental Fund	5,431.15

This report has been reviewed by:

REMARKS:

Signature & Title

Date

CITY OF FIRCREST
SPECIAL CITY COUNCIL MEETING MINUTES

MONDAY, JULY 17, 2017 **COUNCIL CHAMBERS**
6:00 P.M. **FIRCREST CITY HALL, 115 RAMSDELL STREET**

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Matthew Jolibois called the special meeting to order at 6:00 P.M. and led the pledge of allegiance. Councilmembers Blake Surina, Shannon Reynolds, Brett Wittner, Denny Waltier, and Jason Medley were present. Councilmember Hunter T. George was absent and excused.

AGENDA MODIFICATIONS

Jolibois stated that Agenda item #6 would be presented first, followed by item #5, item #8, and item #7.

2018 BUDGET PROCESS

Interim City Manager Johnston led the discussion on the 2018 Budget process. Johnston stated that the City Manager recommended 2018 Budget will be based on existing policy guides and include actual expenditures as well as a two-three year projection, including street improvements, utilities enterprise fund, capital improvement projects, and PROS plan. Johnston indicated that he will propose a status quo in the Operating budget and staff will develop a business model to pay for capital improvement projects. Johnston requested that a retreat be scheduled soon, and the general consensus from Council was to schedule a retreat in the evening; Johnston indicated that staff would prepare several dates for the Council to consider.

TENNIS COURT REPAIR TIME TABLE

Johnston stated that the City Manager recommended 2018 Budget will address capital improvement projects, such as the tennis courts, the compromised system of the pool, and the community center. Johnston submitted a handout for public record of the Fircrest pool water consumption readings, indicating that water usage has increased significantly since 2016 due to water being lost through leaks. Johnston stated that although the 55 year old pool has served the City well, addressing a long-term solution should be a priority since these are assets valued by the community. Johnston stated that the City should be proactive in addressing capital investments since the City is the owner of these facilities that may be compromised and potentially a risk to the users. After some discussion regarding short-term and long-term fixes and financing strategies to address the capital needs of the City, Johnston stated even though the Council has been made aware of these needs throughout the years, the Council has not been given an opportunity to make a commitment to act associated with a realistic business model, and concluded that it is the role of the City Manager to help the City Council be action-oriented in these matters and be good stewards of public resources. Johnston recommended that once staff gets a commitment from Council and formal stakeholder input, City investments that have been long neglected can be addressed. The Council gave a consensus to have staff evaluate a short-term fix for the tennis courts to make the facility a safer environment in conjunction with investigating a current cost to redo the tennis court, and to return to Council with a recommendation.

COUNCIL GOALS

- Medley reported that he and Planning and Building Administrator Stahlnecker were consistent with goals, and noted that the budget should maintain a status quo. Johnston recommended the Council should also consider a joint meeting with the City of University Place and Planning Commission as a goal for the Council.
- Waltier reported that his and the Public Works Director Wakefield's goals are the same as outlined in the Work Plan.

- Jolibois reported that he had spoken with Wakefield regarding street beautification grants and a heritage corridor designations to establish a Fircrest distinctive streetscape. Johnston recommended the Council should also consider investing in a pavement management system to institute in the next few years.
- Wittner recommended adding increasing the City Manager's discretionary spending authority to the list of goals he had outlined at the July 11, 2017 Council meeting. Johnston commented that by increasing the limit will allow staff to complete the business of the City in a timely fashion. Johnston recommended adding the update to the Personnel Policies & Procedures Manual as a goal.
- Reynolds recommended adding researching a multi-purpose online registration system, updating the finance procedures, and procuring an intern to assist with miscellaneous business tasks to the list of goals.
- Surina recommended adding a capital budget for Parks and funding for building community identity, historical designation of the older areas of Fircrest, and archival storage of the City's history. Johnston recommended continuing to reach out to our stakeholders, civic groups, and partnerships to help build community as a goal.

TAKE HOME POLICE VEHICLES SUMMARY

Johnston briefed the Council on the task he had been given by Council on the two 2009 take home police vehicles. Johnston stated that he and staff primarily based their investigation off of public records since most of the related discussions took place in an executive session as part of labor negotiations. Johnston indicated that based off the May 24, 2016 Council meeting minutes, there was a consensus from the Council directing the former City Manager to not surplus the two vehicles in question. Johnston stated that when the Council discussed the surplus of the vehicles in 2015, staff indicated to Council that these vehicles were unsafe for various reasons, and that the mechanic consultant stated that if the vehicles are surplused it should be because of high mileage and high engine idling time. Johnston stated that regarding the safety of these vehicles, there were numerous documents between the years of 2015 and 2017 and documentation from the mechanic consultant that consistently indicated that these vehicles should not be used as pool vehicles but could be used as take home vehicles. Johnston stated that the Council approved Fircrest Police Guild Collective Bargaining Agreement commits to take home vehicles in 2017 for police officers who live within a 10-mile radius, and due to the concern of managing high risk vehicles and considering the safety of the City's employees, Johnston recommended the City surplus the 2009 vehicles and purchase two new vehicles in 2017. After some discussion regarding the safety of the vehicles and procuring two new vehicles, there was a consensus among the Council to adjourn the meeting as it was reaching its two hour limitation.

ADJOURNMENT

Medley Moved to adjourn the meeting at 7:57 P.M., seconded by Reynolds. The Motion Carried Unanimously.

Matthew Jolibois, Mayor

Jessica Nappi, City Clerk

CITY OF FIRCREST
REGULAR CITY COUNCIL MEETING MINUTES
TUESDAY, JULY 25, 2017
7:00 P.M.

COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Matthew Jolibois called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers Blake Surina, Shannon Reynolds, Brett Wittner, Hunter T. George, Denny Waltier, and Jason Medley were present.

PRESIDING OFFICER'S REPORT

A. Proclamation: National Night Out

Reynolds read a proclamation in support of the August 1, 2017 National Night Out, which urges all citizens to join the Fircrest Police Department and the National Association of Town Watch in participating in this important event. The Council and public thanked Police Chief Cheesman and the Police Department for their efforts. **Medley Moved to approve the proclamation as written; seconded by Reynolds. The Motion Carried Unanimously.**

B. Presentation: Pool and Community Center Survey

Jolibois and Sally York presented the preliminary results of the City of Fircrest Pool and Roy H. Murphy Community Center 2017 survey, which was authorized by the City Council with the goal to solicit input from Fircrest residents regarding the importance of the Fircrest Pool, the Roy H. Murphy Community Center, the park facilities, and recreational activities. Jolibois and York indicated that the full survey report will be posted on the City website and strategic planning for public facilities, further opportunities for community input, and identification of funding sources will ensue. The following individuals provided comment:

- Yolonda Brooks commented on the survey options and cost of chlorine.
- Kathy Owens, 545 Forrest Park Drive, commented on the accessibility of the survey

C. Presentation: WeDig Fircrest

Jenny Stryker presented the community garden concept on the Fox property located at the southeast corner of Electron Way and Contra Costa Avenue. Stryker responded to Council questions regarding costs and stated that costs associated with the garden would all be funded by grants and that the water consumption would be paid by plot fees. The following individuals provided comments:

- Harry Hayward, Master Gardener Program, commented in support of the community garden at the Fox property.
- Maureen Duckworth, 1058 Monterey Lane, commented in support of the community garden at the Fox property.
- Kathy Owens, 545 Forrest Park Drive, commented on adhering to the PROs plan recommendation for the Fox property and recommended the City run the garden with volunteers on public property. Owens also provided general comments regarding sustainable plants on City property; the removal of the Photinia trees in the planting strip fronting the Public Works building along Ramsdell Street; and the Maple trees planted in the tennis courts parking lot.
- Renee Meschi, Harvest Pierce County, commented in support of negotiations with the City to iron out the details of the contract.

After some discussion, the Council achieved a consensus on directing Johnston to develop an agreement with the community garden stakeholders for the Fox property to define the contractual relationship and outline the responsibilities, and bring the agreement to Council for review and consideration for approval.

CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

Jolibois invited public comment. The following individuals provided comments:

- Eileen Pilcher, a non-resident of Fircrest, commented in support of the tennis courts resurfacing.
- David Sollars, 600 San Juan Avenue, commented in support of the tennis courts resurfacing.
- James (inaudible last name), a non-resident of Fircrest, commented in support of the tennis courts resurfacing.
- Kathy Owens, 545 Forrest Park Drive, commented on the City public notice process.
- Jenny Stryker, WeDig Fircrest, commented on the WeDig Fircrest efforts to speak with the neighbors of the Fox property.

After some discussion on the tennis courts resurfacing public process and public notice process, the public comment period ended.

COMMITTEE, COMMISSION AND LIAISON REPORTS

A. Water, Sewer, Storm

Waltier reported no new updates.

B. Street, Facilities, Equipment

Jolibois reported no new updates.

C. Public Safety, Court

George reported that his meeting with the Court Administrator and Police Chief focused on the 2018 budget and personnel and equipment needs.

D. Pierce County Regional Council

Reynolds and Waltier reported they were unable to attend the July 20, 2017 Pierce County Regional Council meeting and were excused.

There was a brief discussion between Council and staff on the landscaping changes fronting the Public Works Department and the working relationship for improvements with the Planning Department. For future matters, Council requested to be notified of such changes to keep the Council informed.

CONSENT CALENDAR

Jolibois requested the City Clerk read the consent calendar as follows: approval of Voucher No. 209702 through Voucher No. 209792 in the amount of \$222,493.26; approval of Payroll Check No. 12758 through Payroll Check No. 12792 in the amount of \$118,111.52; and approval

of the June 27, 2017 regular meeting minutes. **Reynolds Moved to approve the Consent Calendar as read; seconded by George. The Motion Carried Unanimously.**

PUBLIC HEARING

No public hearing was scheduled.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. Resolution No. 1486 authorizing the City Manager to execute Amendment #6 to the Agreement with Leavitt Group NW to provide insurance broker services

City Clerk Jessica Nappi, who handles risk management on behalf of the City, briefed the Council on the resolution that would continue the required insurance broker services with Leavitt Group NW. Jolibois invited public comment; none was provided. **Medley Moved to approve Resolution 1486 as written; seconded by Waltier. The Motion Carried Unanimously.**

B. Resolution No. 1487 authorizing the City Manager to execute an agreement with Alpha Pyrotechnics for a fireworks display on August 12, 2017 for an amount not to exceed \$5,000

Johnston briefed the Council on the resolution that would approve a contract with Alpha Pyrotechnics to provide the fireworks display at the August 12, 2017 “Fun Days” community event. Jolibois invited public comment; none was provided. **Medley Moved to approve Resolution 1487 as written; seconded by Reynold. The Motion Carried Unanimously.**

C. Resolution No. 1488 authorizing the City Manager to execute an agreement with Alpha Pyrotechnics for a fireworks display

Police Chief Cheesman briefed the Council on the resolution that would approve a contract with Alpha Pyrotechnics to provide the fireworks display at the August 1, 2017 “National Night Out” community event. Cheesman noted that the City will use donated funds to cover costs of the fireworks display. Jolibois invited public comment; none was provided. **Reynolds Moved to approve Resolution 1488 as written; seconded by Waltier. The Motion Carried Unanimously.**

CITY MANAGER COMMENTS

Johnston reported that Washington State Senator Steve O'Ban and Representative Dick Muri would like to provide a legislative update to Council at Council's August study session. Johnston surveyed the Council for availability to meet on the initial 2018 Budget and this item was scheduled for a study session on July 31, 2017.

DEPARTMENT HEAD COMMENTS

None were provided.

COUNCILMEMBER COMMENTS

The Council thanked the participants for their participation and public input. Additional comments included:

- Surina commended the Committee on their work and commented on the City's historical planning significance.
- Reynolds commented on looking into implementing a listserv to distribute City information to the public.
- Wittner stated that he now is receiving the agenda packets digitally like several of the other councilmembers and recommended others to go paperless as well.
- George requested staff follow up regarding the sustainable plants on City property.
- Waltier and Medley commented on the digital distribution of agenda packets and supporting information.
- Jolibois recognized former Councilmember and Mayor Viafore in the audience.

EXECUTIVE SESSION

There was none.

ADJOURNMENT

Reynolds Moved to adjourn the meeting at 9:00 P.M, seconded by Medley. The Motion Carried Unanimously.

Matthew Jolibois, Mayor

Jessica Nappi, City Clerk

FIRCREST CITY COUNCIL AGENDA SUMMARY

COUNCIL MEETING DATE: August 8, 2017

SUBJECT: Confirmation of Municipal Court Judge Appointment

FROM: David Johnston, Interim City Manager

Reviewed by:  City Manager  Finance Director  City Attorney

RECOMMENDED MOTION: I move to confirm the City Manager's appointment of John A. Miller as Municipal Court Judge for a four-year term.

PROPOSAL: Council is being asked to confirm the City Manager's appointment of John Miller for a four-year term as Fircrest Municipal Court Judge.

FISCAL IMPACT: None. There is no fiscal impact to appoint the Judge.

ADVANTAGE: Having an experienced, well-qualified Judge is important to the efficient operation of the Fircrest Municipal Court.

DISADVANTAGES: None.

ALTERNATIVES: Not confirm the appointment.

HISTORY: Pursuant to State law, appointments of a Municipal Court Judge shall be made on or before December 1st. The new four-year term commences on January 1, 2018. The Court Administrator has pointed out that Judge Miller has done an excellent job and is strongly recommending he be reappointed. Judge Miller would like to continue as Fircrest's Municipal Court Judge. He was first appointed in 1995 to fill an unexpired term and was reappointed in 1997, 2001, 2005, 2009 and 2013.

Pursuant to State law, in a Code City, the appointment of a Municipal Judge is made by the City Manager, subject to confirmation by the City Council.

Attachments: FMC 2.28.040
RCW 35A.13.080

FMC 2.28.040 Appointment and term of judge – Qualifications listed.

The judge of the municipal court shall be appointed by the city manager of the city, with the approval and concurrence of a majority of the city council, for a four-year term. Succeeding appointment shall be made in like manner by the fifteenth day of December preceding the end of every such four-year term. The person appointed as municipal judge shall be a citizen of the United States and of the state of Washington, and shall be an attorney in good standing, duly admitted to practice law before the courts of record in this state.

RCW 35A.13.080**City manager—Powers and duties.**

The powers and duties of the city manager shall be:

- (1) To have general supervision over the administrative affairs of the code city;
- (2) To appoint and remove at any time all department heads, officers, and employees of the code city, except members of the council, and subject to the provisions of any applicable law, rule, or regulation relating to civil service: PROVIDED, That the council may provide for the appointment by the mayor, subject to confirmation by the council, of a city planning commission, and other advisory citizens' committees, commissions, and boards advisory to the city council: PROVIDED FURTHER, That if the municipal judge of the code city is appointed, such appointment shall be made by the city manager subject to confirmation by the council, for a four year term. The council may cause an audit to be made of any department or office of the code city government and may select the persons to make it, without the advice or consent of the city manager;
- (3) To attend all meetings of the council at which his or her attendance may be required by that body;
- (4) To see that all laws and ordinances are faithfully executed, subject to the authority which the council may grant the mayor to maintain law and order in times of emergency;
- (5) To recommend for adoption by the council such measures as he or she may deem necessary or expedient;
- (6) To prepare and submit to the council such reports as may be required by that body or as he or she may deem it advisable to submit;
- (7) To keep the council fully advised of the financial condition of the code city and its future needs;
- (8) To prepare and submit to the council a proposed budget for the fiscal year, as required by chapter 35A.33 RCW, and to be responsible for its administration upon adoption;
- (9) To perform such other duties as the council may determine by ordinance or resolution.

FIRCREST CITY COUNCIL AGENDA SUMMARY

COUNCIL MEETING DATE: August 8, 2017

SUBJECT: Resolution authorizing the City Manager to execute an agreement with the Association of Washington Cities Employee Benefit Trust for the AWC Employer Master Participation Agreement.

FROM: David W. Johnston, Interim City Manager

Reviewed by:  City Manager  Finance Director  City Attorney

RECOMMENDED MOTION: I move to adopt Resolution No. ____ authorizing the City Manager to execute an agreement with the Association of Washington Cities Employee Benefit Trust for an AWC Employer Master Participation Agreement.

PROPOSAL: Council is being asked to adopt a resolution that would authorize a new Employer Master Participation Agreement with the Association of Washington Cities for medical, dental and Employee Assistance Plan benefits for City of Fircrest employees and their families. AWC will terminate the HealthFirst Plan on December 31, 2017. A new Employer Master Participation Agreement must be completed no later than October 31, 2017.

FISCAL IMPACT: There will be anticipated savings in 2018 premiums as the existing HealthFirst plan costs more than the HealthFirst 250 plan. At this time, the 2018 premium rates have not been released by AWC.

ADVANTAGES: This agreement will allow the City to continue to provide benefits to its employees.

DISADVANTAGES: None of significance.

ALTERNATIVES: None that are feasible.

HISTORY: The Association of Washington Cities made the decision to terminate the HealthFirst Plan. Staff has evaluated other medical plans and has deemed the Regence HealthFirst 250 plan to be the most comparable.

Attachments: Resolution
Employer Master Participation Agreement
Regence HealthFirst 250 Medical Plan Summary of Benefits and Coverage

**CITY OF FIRCREST
RESOLUTION NO. 1489**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF FIRCREST, WASHINGTON, AUTHORIZING THE
CITY MANAGER TO EXECUTE AN AGREEMENT WITH
THE ASSOCIATION OF WASHINGTON CITIES
EMPLOYEE BENEFIT TRUST FOR THE AWC
EMPLOYER MASTER PARTICIPATION AGREEMENT.**

WHEREAS, the City of Fircrest has an Employer Master Participation Agreement with the Association of Washington Cities (AWC) Employee Benefit Trust to provide medical, dental and Employee Assistance Plan benefits for City of Fircrest employees and their families; and

WHEREAS, AWC will terminate Regence HealthFirst medical plan on 12/31/2017; and

WHEREAS, the City of Fircrest has need of such services and finds it advantageous to continue participation in the AWC Employee Benefit Trust; and

WHEREAS, AWC requires a new Employer Master Participation Agreement by October 31, 2017; Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The City Manager is hereby authorized and directed to execute an Employer Master Participation Agreement with the Association of Washington Cities Employee Benefit Trust to provide medical, dental and Employee Assistance Plan benefits for City of Fircrest employees and their families.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 8th day of August 2017.

APPROVED

Matthew P. Jolibois, Mayor

ATTEST:

Jessica Nappi, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney



AWC Employee Benefit Trust Employer Master Participation Agreement

awcnet.org

The AWC Employee Benefit Trust is a plan sponsor for health coverage through the following insurance carriers:

Medical			Dental	Vision	EAP	Life & LTD	
							
1800 Ninth Ave Seattle, WA 98101	528 E Spokane Falls Blvd, Suite 301 Spokane, WA 99202	Kaiser Permanente 320 Westlake Ave N, Suite 100 Seattle, WA 98109-5233	Delta Dental of Washington 9706 Fourth Ave NE Seattle, WA 98115	Willamette Dental of Washington, Inc. 6950 NE Campus Way Hillsboro, OR 97124	3333 Quality Drive Rancho Cordova, CA 95670	NBC Tower 455 N. Cityfront Plaza Drive Chicago, IL 60611-5322	Standard Insurance Company 1100 SW 6th Ave Portland, OR 97204

Employer: City of Fircrest Date form completed: _____

☐ Initial *Employer Master Participation Agreement*
☒ Change to existing *Employer Master Participation Agreement* The effective date of the change is: 1/1/2018

The change to the existing *Employer Master Participation Agreement* is: Move to Regence HealthFirst 250

Form completed by: (name, title) David W. Johnston, Interim City Manager

Total number of full-time employees **eligible** for ANY employer sponsored health coverage: 31

Total number of full-time employees:	Eligible	Enrolled
AWC sponsored medical plans	_____	<u>31</u>
AWC sponsored dental plans	_____	<u>31</u>
AWC sponsored vision plans	_____	_____

Total number of LEOFF I actives: Fire dept: _____ Police dept: _____

Total number of LEOFF I retirees: Fire dept: _____ Police dept: 1

Do you provide health coverage for your elected officials? ☐ Yes ☒ No

Total number of elected officials:	Eligible	Enrolled
AWC sponsored medical plans	_____	_____
AWC sponsored dental plans	_____	_____
AWC sponsored vision plans	_____	_____

Do you provide health coverage for your part-time employees? ☐ Yes ☒ No

If yes, provide your definition of minimum hours worked per week in order for part-time employees to be eligible for benefits. (Cannot be less than 20 hours/week.) _____

Total number of part-time employees:	Eligible	Enrolled
AWC sponsored medical plans	_____	_____
AWC sponsored dental plans	_____	_____
AWC sponsored vision plans	_____	_____

EMPA-2 (1/17)

Eligibility criteria:

EMPLOYEES:

1. Employees are covered the first day of the month after date of hire. ☒ Yes ☐ No (If no, complete #2 & #3 below.)
2. Employees have a _____ probationary period and then are covered the first of the month following the date probationary period is completed. Waiting period and enrollment cannot be longer than 90 days. (Written employer policy must be submitted to AWC.)
3. If an employee's hire date is the first day or first working day of the month - is your policy to (check one):
☐ A. Start the employee's insurance on the first of that month or
☒ B. Start the employee's insurance on the first of the month *following date of hire*
4. Employee's insurance coverage terminates the first of the month following the date of termination/date of retirement.
☒ Yes ☐ No
If no, please explain employer policy below. (Written employer policy must be submitted to AWC.)

DEPENDENTS:

1. Spouse/Domestic partners are eligible to be covered on the employer's plan. ☒ Yes ☐ No
2. Domestic partner health care coverage is required by state law. If you have a more generous domestic partner policy than required by Washington state law (RCW 48.44.900), attach the policy.

Joining the Trust:

1. Newly enrolling cities/groups commit to a minimum of three years participation in the Trust.

Plan additions OR plan changes:

1. Written notification of change and/or addition of plan(s) should be sent to the AWC Trust office 30-days prior to the change and/or addition. This will be accomplished by completing a new Master Participation Agreement.

Coverage termination:

1. Written notification of total city coverage termination must be sent to the AWC Trust office as outlined in the Trust Agreement.
2. Cities of any size terminating a group or line of coverage must notify the Trust a minimum of 60 days prior to termination in order to facilitate a smooth transition. Terminations are allowed the first of any month following the 60 day notification period.

Employers should refer to the Trust Agreement which governs the AWC Employee Benefit Trust and is the legal document that guides the Trust. It contains information and requirements on joining and participating in the Trust. A copy is provided upon joining the Trust and re-issued when the agreement is amended and restated.

I have provided these answers as part of the procedure required by the AWC Employee Benefit Trust to provide or change any AWC Trust-sponsored insurance coverage for our employees. I certify that all information completed on this form is true, correct, and complete. I understand that the AWC Trust will rely on each answer to ensure underwriting rule compliance. It is a crime to knowingly provide false, incomplete, or misleading information to the Board of Trustees for the purposes of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits. In addition, the Board of Trustees will have the right to collect any claims payments or other damages.

Signed

Date

Title

Plan offerings

Complete **one sheet for each work group or bargaining unit** (i.e. public works, police guild, finance, etc.) If all employees are on the same plans - write "all employees."

Name of work/bargaining unit All employees # employees eligible

AWC plan offerings

Medical

enrolled


1800 Ninth Ave
Seattle, WA 98101

☒ Regence BlueShield

- ☐ AWC HealthFirst®
- ☒ AWC HealthFirst® 250
- ☐ AWC HealthFirst® 500
- ☐ High Deductible Health Plan
- ☐ Plan A - LEOFF I only
- ☐ Medicare Advantage - LEOFF I retiree only



528 E Spokane Falls Blvd, Suite 301
Spokane, WA 99202

☐ Asuris Northwest Health

- ☐ AWC HealthFirst®
- ☐ AWC HealthFirst® 250
- ☐ AWC HealthFirst® 500
- ☐ High Deductible Health Plan
- ☐ Plan A - LEOFF I only
- ☐ Medicare Advantage - LEOFF I retiree only



320 Westlake Ave N, Suite 100
Seattle, WA 98109-5233

☐ Kaiser Permanente

- ☐ \$10 copay
- ☐ \$200 deductible plan
- ☐ \$500 deductible plan
- ☐ High Deductible Health Plan
- ☐ No copay - LEOFF I only

☐ Kaiser Foundation Health Plan of Washington Options, Inc.

- ☐ Access PPO

Dental

enrolled


Delta Dental of Washington
9706 Fourth Ave NE
Seattle, WA 98115
Delta Dental of Washington Basic (0177)

- ☐ Plan A
- ☐ Plan B
- ☐ Plan C
- ☐ Plan D
- ☐ Plan E
- ☒ Plan F
- ☐ Plan G
- ☐ Plan J

Orthodontia

- ☐ Option I
- ☐ Option II
- ☒ Option III
- ☐ Option IV
- ☐ Option V



6950 NE Campus Way
Hillsboro, OR 97124

Willamette Dental of Washington, Inc.

- ☐ \$10 copay
- ☐ \$15 copay

Vision

enrolled


3333 Quality Drive
Rancho Cordova, CA 95670
Vision Service Plan

- ☐ No deductible (0001)
- ☐ \$10 deductible (0002)
- ☐ \$25 deductible (0005)
- ☐ Low option plan
- ☐ Second pair rider

Employee Assistance Program

enrolled


NBC Tower
455 N. Cityfront Plaza Drive
Chicago, IL 60611-5322

ComPsych

- ☐ 1-3 sessions - Included when enrolled on any AWC Trust plan.
- ☒ 1-5 sessions
- ☐ 1-8 sessions

Include coverage for:

- ☐ Not covered by AWC Trust plan, describe:

Life

enrolled


1100 SW 6th Ave
Portland, OR 97204
Standard Insurance Company

- ☐ Basic life
- ☐ Accidental Death & Dismemberment
- ☐ Dependent life
 - ☐ Plan option 1
 - ☐ Plan option 2
 - ☐ Plan option 3
 - ☐ Plan option 4
- ☐ Employee additional life
- ☐ Spouse additional life

Long-term Disability

enrolled


1100 SW 6th Ave
Portland, OR 97204
Standard Insurance Company

- ☐ 90-day: 60% benefit
- ☐ 90-day: 67% benefit
- ☐ 180-day: 60% benefit
- ☐ 180-day: 67% benefit

Other (non-AWC) plan offerings

	Name of plan/sponsor	# employees eligible	# employees enrolled
Medical			
Dental			
Vision			
EAP			
Life			
LTD			

Association of Washington Cities

HealthFirst® 250 Medical Plan

Coverage Period: 01/01/2017 – 12/31/2017

Summary of Benefits and Coverage: What this Plan Covers & What it Costs

Coverage for: Individual & Eligible Family | Plan Type: PPO



This is only a summary. If you want more detail about your coverage and costs, you can get the complete terms in the policy or plan document at regence.com or by calling 1 (866) 240-9580.

Important Questions	Answers	Why this Matters:
What is the overall <u>deductible</u> ?	\$250 claimant / \$750 family per calendar year. Doesn't apply to certain preventive care. <u>Copayments</u> or amounts in excess of the <u>allowed amount</u> do not count toward the <u>deductible</u> .	You must pay all the costs up to the <u>deductible</u> amount before this plan begins to pay for covered services you use. Check your policy or plan document to see when the <u>deductible</u> starts over (usually, but not always, January 1st). See the chart starting on page 2 for how much you pay for covered services after you meet the <u>deductible</u> .
Are there other <u>deductibles</u> for specific services?	No.	You don't have to meet <u>deductibles</u> for specific services, but see the chart starting on page 2 for other costs for services this plan covers.
Is there an <u>out-of-pocket limit</u> on my expenses?	Yes. \$3,000 claimant / \$6,000 family per calendar year.	The <u>out-of-pocket limit</u> is the most you could pay during a coverage period (usually one year) for your share of the cost of covered services. This limit helps you plan for health care expenses.
What is not included in the <u>out-of-pocket limit</u> ?	<u>Premiums</u> , balance-billed charges, and health care this plan doesn't cover.	Even though you pay these expenses, they don't count toward the <u>out-of-pocket limit</u> .
Does this plan use a <u>network</u> of <u>providers</u> ?	Yes. See regence.com/PreferredWashington or call 1 (866) 240-9580 for lists of <u>preferred</u> or participating <u>providers</u> .	If you use an in-network doctor or other health care <u>provider</u> , this plan will pay some or all of the costs of covered services. Be aware, your in-network doctor or hospital may use an out-of-network <u>provider</u> for some services. Plans use the term in-network, <u>preferred</u> , or participating for <u>providers</u> in their <u>network</u> . See the chart starting on page 2 for how this plan pays different kinds of <u>providers</u> .
Do I need a referral to see a <u>specialist</u> ?	No. You don't need a referral to see a <u>specialist</u> .	You can see the <u>specialist</u> you choose without permission from this plan.
Are there services this plan doesn't cover?	Yes.	Some of the services this plan doesn't cover are listed on page 5. See your policy or plan document for additional information about <u>excluded services</u> .

Questions: Call 1 (866) 240-9580 or visit us at regence.com.

If you aren't clear about any of the underlined terms used in this form, see the Glossary.

You can view the Glossary at www.cciio.cms.gov or call 1 (866) 240-9580 to request a copy.



- **Copayments** are fixed dollar amounts (for example, \$15) you pay for covered health care, usually when you receive the service.
- **Coinsurance** is *your* share of the costs of a covered service, calculated as a percent of the **allowed amount** for the service. For example, if the plan's **allowed amount** for an overnight hospital stay is \$1,000, your **coinsurance** payment of 20% would be \$200. This may change if you haven't met your **deductible**.
- The amount the plan pays for covered services is based on the **allowed amount**. If an out-of-network **provider** charges more than the **allowed amount**, you may have to pay the difference. For example, if an out-of-network hospital charges \$1,500 for an overnight stay and the **allowed amount** is \$1,000, you may have to pay the \$500 difference. (This is called **balance billing**.)
- This plan may encourage you to use **preferred** and participating **providers** by charging you lower **deductibles**, **copayments** and **coinsurance** amounts.

Common Medical Event	Services You May Need	Your Cost If You Use a Preferred Provider	Your Cost If You Use a Participating Provider	Your Cost If You Use a Non-Participating Provider	Limitations & Exceptions
If you visit a health care provider's office or clinic	Primary care visit to treat an injury or illness	10% coinsurance	30% coinsurance	30% coinsurance	Deductible waived for the first 4 office visits for preferred and participating providers. All other services are covered at the coinsurance specified, after deductible.
	Specialist visit	10% coinsurance	30% coinsurance	30% coinsurance	
	Other practitioner office visit	10% coinsurance for acupuncture and spinal manipulations	30% coinsurance for acupuncture and spinal manipulations	30% coinsurance for acupuncture and spinal manipulations	Coverage is limited to 12 acupuncture visits / year. Coverage is limited to 15 spinal manipulations / year.
	Preventive care/ screening/immunization	No charge	No charge	30% coinsurance	No charge for childhood immunizations from non-participating providers .
If you have a test	Diagnostic test (x-ray, blood work)	10% coinsurance	30% coinsurance	30% coinsurance	—————none—————
	Imaging (CT/PET scans, MRIs)	10% coinsurance	30% coinsurance	30% coinsurance	

Common Medical Event	Services You May Need	Your Cost If You Use a Preferred Provider	Your Cost If You Use a Participating Provider	Your Cost If You Use a Non-Participating Provider	Limitations & Exceptions
If you need drugs to treat your illness or condition More information about prescription drug coverage is available at regence.com/formulary/2017/3tierPML .	Generic drugs	\$5 copay / retail prescription \$10 copay / mail order prescription No charge for self-administrable cancer chemotherapy drugs			Coverage is limited to a 30-day supply retail or 90-day supply mail order. No charge for FDA-approved women's contraceptives prescribed by a health care provider . No charge for tobacco use cessation drug coverage when obtained with a prescription order at a participating pharmacy.
	Preferred brand drugs	\$25 copay / retail prescription \$50 copay / mail order prescription No charge for self-administrable cancer chemotherapy drugs			
	Non-preferred brand drugs	\$50 copay / retail prescription \$100 copay / mail order prescription No charge for self-administrable cancer chemotherapy drugs			
	Specialty drugs	\$100 copay / retail specialty prescription \$200 copay / mail order specialty prescription			
If you have outpatient surgery	Facility fee (e.g., ambulatory surgery center)	10% coinsurance	30% coinsurance	30% coinsurance	_____none_____
	Physician/surgeon fees	10% coinsurance	30% coinsurance	30% coinsurance	_____none_____
If you need immediate medical attention	Emergency room services	10% coinsurance after \$75 copay	10% coinsurance after \$75 copay	10% coinsurance after \$75 copay	Copayment applies to the facility charge for each visit (waived if admitted), whether or not the deductible has been met.
	Emergency medical transportation	20% coinsurance	20% coinsurance	20% coinsurance	_____none_____
	Urgent care	Covered the same as the If you visit a health care provider's office or clinic or If you have a test Common Medical Events.			_____none_____
If you have a hospital stay	Facility fee (e.g., hospital room)	10% coinsurance	30% coinsurance	30% coinsurance	_____none_____
	Physician/surgeon fee	10% coinsurance	30% coinsurance	30% coinsurance	_____none_____

Common Medical Event	Services You May Need	Your Cost If You Use a Preferred Provider	Your Cost If You Use a Participating Provider	Your Cost If You Use a Non-Participating Provider	Limitations & Exceptions
If you have mental health, behavioral health, or substance abuse needs	Mental/Behavioral health outpatient services	10% coinsurance	10% coinsurance	30% coinsurance	_____none_____
	Mental/Behavioral health inpatient services	10% coinsurance	10% coinsurance	30% coinsurance	
	Substance use disorder outpatient services	10% coinsurance	10% coinsurance	30% coinsurance	
	Substance use disorder inpatient services	10% coinsurance	10% coinsurance	30% coinsurance	
If you are pregnant	Prenatal and postnatal care	10% coinsurance	30% coinsurance	30% coinsurance	Maternity services for children are not covered.
	Delivery and all inpatient services	10% coinsurance	30% coinsurance	30% coinsurance	
If you need help recovering or have other special health needs	Home health care	10% coinsurance	10% coinsurance	10% coinsurance	Coverage is limited to 130 visits / year.
	Rehabilitation services	10% coinsurance	30% coinsurance	30% coinsurance	Coverage is limited to 15 inpatient days / year. Coverage is limited to 99 outpatient visits / year.
	Habilitation services	10% coinsurance	30% coinsurance	30% coinsurance	Coverage for outpatient neurodevelopmental therapy is limited to 60 outpatient visits / year.
	Skilled nursing care	10% coinsurance	30% coinsurance	30% coinsurance	Coverage is limited to 90 inpatient days / year.
	Durable medical equipment	10% coinsurance	30% coinsurance	30% coinsurance	_____none_____
	Hospice service	10% coinsurance	10% coinsurance	10% coinsurance	Coverage is limited to 14 respite days / lifetime.

Common Medical Event	Services You May Need	Your Cost If You Use a Preferred Provider	Your Cost If You Use a Participating Provider	Your Cost If You Use a Non-Participating Provider	Limitations & Exceptions
If your child needs dental or eye care	Eye exam	No charge	No charge	No charge	Coverage is limited to 1 routine eye exam per claimant per calendar year.
	Glasses	Not covered	Not covered	Not covered	_____none_____
	Dental check-up	Not covered	Not covered	Not covered	_____none_____

Excluded Services & Other Covered Services:

Services Your Plan Does NOT Cover (This isn't a complete list. Check your policy or plan document for other <u>excluded services</u> .)		
<ul style="list-style-type: none"> Bariatric surgery Cosmetic surgery, except congenital anomalies Dental care (Adult) 	<ul style="list-style-type: none"> Hearing aids Infertility treatment Long-term care Private-duty nursing 	<ul style="list-style-type: none"> Routine foot care Vision hardware Weight loss programs, except as covered under preventive care
Other Covered Services (This isn't a complete list. Check your policy or plan document for other covered services and your costs for these services.)		
<ul style="list-style-type: none"> Acupuncture 	<ul style="list-style-type: none"> Chiropractic care 	<ul style="list-style-type: none"> Non-emergency care when traveling outside the U.S. Routine eye care (Adult)

Your Rights to Continue Coverage:

If you lose coverage under the plan, then, depending upon the circumstances, Federal and State laws may provide protections that allow you to keep health coverage. Any such rights may be limited in duration and will require you to pay a **premium**, which may be significantly higher than the **premium** you pay while covered under the plan. Other limitations on your rights to continue coverage may also apply.

For more information on your rights to continue coverage, contact the plan at 1 (866) 240-9580. You may also contact your state insurance department, the U.S. Department of Labor, Employee Benefits Security Administration at 1 (866) 444-3272 or www.dol.gov/ebsa, or the U.S. Department of Health and Human Services at 1 (877) 267-2323 x61565 or www.cciio.cms.gov.

Your Grievance and Appeals Rights:

If you have a complaint or are dissatisfied with a denial of coverage for claims under your plan, you may be able to **appeal** or file a **grievance**. For questions about your rights, this notice, or assistance, you can contact the plan at 1 (866) 240-9580 or visit www.Regence.com. You may also contact your state insurance department at 1 (800) 562-6900 or www.insurance.wa.gov or the U.S. Department of Labor, Employee Benefits Security Administration at 1 (866) 444-3272 or www.dol.gov/ebsa/healthreform.

Does this Coverage Provide Minimum Essential Coverage?

The Affordable Care Act requires most people to have health care coverage that qualifies as “minimum essential coverage.” **This plan or policy does provide minimum essential coverage.**

Does this Coverage Meet the Minimum Value Standard?

In order for certain types of health coverage (for example, individually purchased insurance or job-based coverage) to qualify as minimum essential coverage, the plan must pay, on average, at least 60 percent of allowed charges for covered services. This is called the “minimum value standard.” **This health coverage does meet the minimum value standard for the benefits it provides.**

Language Access Services:

SPANISH (Español): Para obtener asistencia en Español, llame al 1 (866) 240-9580.

To see examples of how this plan might cover costs for a sample medical situation, see the next page.

About these Coverage Examples:

These examples show how this plan might cover medical care in given situations. Use these examples to see, in general, how much financial protection a sample patient might get if they are covered under different plans.



**This is
not a cost
estimator.**

Don't use these examples to estimate your actual costs under this plan. The actual care you receive will be different from these examples, and the cost of that care will also be different.

See the next page for important information about these examples.

Having a baby (normal delivery)

- **Amount owed to providers:** \$7,540
- **Plan pays:** \$6,430
- **Patient pays:** \$1,110

Sample care costs:

Hospital charges (mother)	\$2,700
Routine obstetric care	\$2,100
Hospital charges (baby)	\$900
Anesthesia	\$900
Laboratory tests	\$500
Prescriptions	\$200
Radiology	\$200
Vaccines, other preventive	\$40
Total	\$7,540

Patient pays:

Deductibles	\$250
Copays	\$10
Coinsurance	\$700
Limits or exclusions	\$150
Total	\$1,110

Managing type 2 diabetes (routine maintenance of a well-controlled condition)

- **Amount owed to providers:** \$5,400
- **Plan pays:** \$4,060
- **Patient pays:** \$1,340

Sample care costs:

Prescriptions	\$2,900
Medical Equipment and Supplies	\$1,300
Office Visits and Procedures	\$700
Education	\$300
Laboratory tests	\$100
Vaccines, other preventive	\$100
Total	\$5,400

Patient pays:

Deductibles	\$250
Copays	\$960
Coinsurance	\$90
Limits or exclusions	\$40
Total	\$1,340

Questions and answers about the Coverage Examples:

What are some of the assumptions behind the Coverage Examples?

- Costs don't include premiums.
- Sample care costs are based on national averages supplied by the U.S. Department of Health and Human Services, and aren't specific to a particular geographic area or health plan.
- The patient's condition was not an excluded or preexisting condition.
- All services and treatments started and ended in the same coverage period.
- There are no other medical expenses for any member covered under this plan.
- Out-of-pocket expenses are based only on treating the condition in the example.
- The patient received all care from in-network providers. If the patient had received care from out-of-network providers, costs would have been higher.

What does a Coverage Example show?

For each treatment situation, the Coverage Example helps you see how deductibles, copayments, and coinsurance can add up. It also helps you see what expenses might be left up to you to pay because the service or treatment isn't covered or payment is limited.

Does the Coverage Example predict my own care needs?

- ✗ **No.** Treatments shown are just examples. The care you would receive for this condition could be different based on your doctor's advice, your age, how serious your condition is, and many other factors.

Does the Coverage Example predict my future expenses?

- ✗ **No.** Coverage Examples are not cost estimators. You can't use the examples to estimate costs for an actual condition. They are for comparative purposes only. Your own costs will be different depending on the care you receive, the prices your providers charge, and the reimbursement your health plan allows.

Can I use Coverage Examples to compare plans?

- ✓ **Yes.** When you look at the Summary of Benefits and Coverage for other plans, you'll find the same Coverage Examples. When you compare plans, check the "Patient Pays" box in each example. The smaller that number, the more coverage the plan provides.

Are there other costs I should consider when comparing plans?

- ✓ **Yes.** An important cost is the premium you pay. Generally, the lower your premium, the more you'll pay in out-of-pocket costs, such as copayments, deductibles, and coinsurance. You should also consider contributions to accounts such as health savings accounts (HSAs), flexible spending arrangements (FSAs) or health reimbursement accounts (HRAs) that help you pay out-of-pocket expenses.

Questions: Call 1 (866) 240-9580 or visit us at regence.com.

If you aren't clear about any of the underlined terms used in this form, see the Glossary.

You can view the Glossary at www.cciio.cms.gov or call 1 (866) 240-9580 to request a copy.