

**FIRCREST CITY COUNCIL
REGULAR MEETING AGENDA**

**TUESDAY, SEPTEMBER 26, 2017
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

- 1. CALL TO ORDER BY PRESIDING OFFICER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
 - A. Community Center and Pool RFQ: Update
 - B. Pool Repair: Update
 - C. Community Gardens at Fox Property: Update
- 5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA**

(Please sign the **Public Attendance Roster/Public Hearing Sign-Up Sheet** if you wish to speak during the meeting.)
- 6. COMMITTEE, COMMISSION & LIAISON REPORTS**
 - A. Water, Sewer, Storm
 - B. Street, Facilities, Equipment
 - C. Public Safety, Court
 - D. Pierce County Regional Council
- 7. CONSENT CALENDAR**
 - A. Approval of [vouchers](#)/payroll checks
 - B. Approval of minutes: [September 12, 2017 Regular Meeting](#)
[September 18, 2017 Special Meeting](#)
- 8. PUBLIC HEARING 7:15 P.M.**
- 9. UNFINISHED BUSINESS**
- 10. NEW BUSINESS**
- 11. CITY MANAGER COMMENTS**
- 12. DEPARTMENT HEAD COMMENTS**
- 13. COUNCILMEMBER COMMENTS**
- 14. EXECUTIVE SESSION**
- 15. ADJOURNMENT**

COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON AGENDA

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| 14797 | 09/26/2017 | 09/26/2017 | 4298 | AWC Employee Benefit | 607.23 Oct 2017 |
| | 521 22 20 01 | LEOFF I Medical Premium | 001 000 521 General Fund | 607.23 | Oct 2017 Retired Medical |
| 14848 | 09/26/2017 | 09/26/2017 | 7206 | Advanced Traffic Products Inc | 207.49 LED Traffic Lights (Quantity: 4) |
| | 542 63 31 00 | Oper Supplies - Street Ligh | 101 000 542 City Street Fun | 207.49 | 12" Green Tinted Ball LED Traffic Lights (Quantity: 4) |
| 14798 | 09/26/2017 | 09/26/2017 | 7418 | Alarm Center Inc | 262.39 Replaced Motion Detector - City Hall |
| | 518 30 48 02 | Rep & Maint - City Hall | 001 000 518 General Fund | 262.39 | Replaced Bosch Motion Detector - City Hall Administrative Assistant's Office "Deputy Clerk's Office" |
| 14799 | 09/26/2017 | 09/26/2017 | 6811 | Alarm Works NW LLC | 175.84 Manlift Rental Reimbursement - NNO |
| | 521 22 49 05 | Reimbursable Programs | 001 000 521 General Fund | 175.84 | Manlift Rental Reimbursement - National Night Out |
| 14775 | 09/12/2017 | 09/26/2017 | 2065 | Baer, Dr. Duncan T. | 256.99 04-01270.0 - 960 ALTADENA CT |
| | 343 10 00 00 | Storm Drain Fees & Charge | 415 000 340 Storm Drain | -52.70 | |
| | 343 40 00 00 | Sale Of Water | 425 000 340 Water Fund (de | -61.36 | |
| | 343 50 00 00 | Sewer Revenues | 430 000 340 Sewer Fund (de | -142.93 | |
| 14800 | 09/26/2017 | 09/26/2017 | 4052 | Baxter Auto Parts | 78.88 Tail Light Bulbs, Sockets, Motor Oil |
| | 548 65 31 15 | Central Vehicle Supplies | 501 000 548 Equipment Ren | 63.95 | Tail Light Bulbs (3 Packages), 15W40 Motor Oil (1 Case) - Central Vehicle Supplies |
| | 548 65 48 12 | O & M - Street | 501 000 548 Equipment Ren | 14.93 | #38484D (2004 Ford F-250 Pick-Up) Pigtail Sockets (2) For Left & Right - Street |
| 14849 | 09/26/2017 | 09/26/2017 | 4281 | Builders Exchange Of Washington Inc | 69.65 P#47 Publish Projects Online (Specs, Plans, Addendum #1) Traffic Signal Safety |
| | 595 10 63 08 | Traffic Signal Grant P.E. | 101 000 542 City Street Fun | 69.65 | P#47 Publish Projects Online (Specs, Plans, Addendum #1) Traffic Signal Safety Improvements |
| 14802 | 09/26/2017 | 09/26/2017 | 7770 | Burton, Sylvia | 100.00 Refund Rental Deposit / Sylvia Burton |
| | 586 00 00 00 | Deposit Refunds | 001 000 580 General Fund | 100.00 | Refund Rental Deposit / Sylvia Burton - Fircrest Pavilion (Event Date: 09/09/17) Picnic |
| 14847 | 09/26/2017 | 09/26/2017 | 5805 | CenturyLink | 37.43 Long Distance Usage & Access Line |
| | 518 10 42 00 | Communication - Non Dep | 001 000 518 General Fund | 37.43 | Long Distance Usage & Access Line |
| 14782 | 09/12/2017 | 09/26/2017 | 6031 | Christenson, Gretchen | 13.12 05-01770.0 - 1019 LAUREL CT |
| | 343 10 00 00 | Storm Drain Fees & Charge | 415 000 340 Storm Drain | -8.04 | |
| | 343 40 00 00 | Sale Of Water | 425 000 340 Water Fund (de | 9.69 | |

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| 343 50 00 00 | Sewer Revenues | | 430 000 340 Sewer Fund (de | -14.77 | |
| 14790 | 09/26/2017 | 09/26/2017 | 4324 | 51,920.41 | City Treasurer-City of Tacoma |
| 522 20 50 00 | Tacoma Contract - Fire | | 001 000 522 General Fund | 25,065.66 | Oct 2017 Fire |
| 522 20 51 00 | Tacoma Contract - EMS | | 001 000 522 General Fund | 26,854.75 | Oct 2017 EMS |
| 14846 | 09/26/2017 | 09/26/2017 | 4322 | 10,053.71 | City of Tacoma - Utilities |
| 518 30 47 00 | Public Utility Services - Ci | | 001 000 518 General Fund | 611.64 | |
| 531 50 47 02 | Public Utility Services/Bldg | | 415 000 531 Storm Drain | 93.68 | |
| 534 10 47 00 | Utility Services/Building - | | 425 000 534 Water Fund (de | 93.68 | |
| 534 80 47 01 | Utility Services/Pumping | | 425 000 534 Water Fund (de | 3,989.32 | |
| 535 10 47 00 | Utility Services/Building - | | 430 000 535 Sewer Fund (de | 93.69 | |
| 535 80 47 01 | Utility Services/Pumping | | 430 000 535 Sewer Fund (de | 930.49 | |
| 542 30 47 02 | Electricity & Gas/Bldg - St | | 101 000 542 City Street Fun | 93.68 | |
| 542 30 47 03 | Electricity/Traffic Lights | | 101 000 542 City Street Fun | 56.65 | |
| 542 63 47 00 | Electricity/Street Lights | | 101 000 542 City Street Fun | 2,063.32 | |
| 548 65 47 00 | Utilities ShopGarage | | 501 000 548 Equipment Ren | 22.39 | |
| 576 80 47 00 | Public Utility Services - Pa | | 001 000 576 General Fund | 2,005.17 | |
| 14803 | 09/26/2017 | 09/26/2017 | 6266 | 57.90 | Clover Park School District |
| 521 22 49 05 | Reimbursable Programs | | 001 000 521 General Fund | 57.90 | National Night Out Recognition Certificates (110 Out-Of-District Certificates) |
| 14850 | 09/26/2017 | 09/26/2017 | 6268 | 109.11 | Cole-Parmer Instrument Company |
| 534 80 31 02 | Oper Supplies - Water | | 425 000 534 Water Fund (de | 109.11 | TISAB Reagent Tablets (1 Box / 100 Count) - Fluoride Water Testing |
| 14867 | 09/26/2017 | 09/26/2017 | 3560 | 26,590.11 | Columbia Ford |
| 594 48 64 11 | Parks/Rec - ERR Capital | | 501 000 548 Equipment Ren | 26,590.11 | #62855D (2017 Ford F150 Pick-Up) Purchase New Vehicle - Parks (VIN: 1FTEX1CF8HKE56450) |
| 14791 | 09/26/2017 | 09/26/2017 | 3565 | 6,510.80 | Comfort Davies & Smith |
| 515 30 41 01 | City Attorney | | 001 000 515 General Fund | 1,459.60 | Aug 2017 - Administration |
| 515 30 41 03 | City Prosecutor | | 001 000 515 General Fund | 5,051.20 | Aug 2017 - Court, Police |
| 14804 | 09/26/2017 | 09/26/2017 | 3572 | 46.44 | Consolidated Electrical Distributors |
| 576 80 31 02 | Oper Supplies - Parks | | 001 000 576 General Fund | 46.44 | Fuses (3) - Whittier Field |
| 14668 | 09/26/2017 | 09/26/2017 | 7739 | 20.00 | Cope, Linda |
| 362 40 00 00 | Space & Facility Rental | | 001 000 360 General Fund | -20.00 | Refund Fun Days Booth / Linda Cope (Over Charged) "Clothing Vendor" |

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| 14805 | 09/26/2017 | 09/26/2017 | 3573 | Copiers Northwest Inc | 65.49 | 08/04/17 - 09/03/17 Police |
| 521 22 45 00 | Oper Rentals - Copier - Pol | | 001 000 521 General Fund | 65.49 | 08/04/17 - 09/03/17 Police | |
| 14872 | 09/26/2017 | 09/26/2017 | 363 | Corcoran, Colleen T | 561.81 | WFOA Conference / Lodging, Gas, Meals |
| 514 23 43 00 | Travel - Finance | | 001 000 514 General Fund | 525.96 | Washington Finance Officer's Association 2017 Annual Conference / Lodging, Meals (09/11/17 - 09/15/17) Kennewick, WA - Colleen Corcoran | |
| 548 65 31 05 | Non-Dept Gas | | 501 000 548 Equipment Ren | 35.85 | Washington Finance Officer's Association 2017 Annual Conference / Gas "City Vehicle" (09/11/17 - 09/15/17) Kennewick, WA - Colleen Corcoran | |
| 14807 | 09/26/2017 | 09/26/2017 | 3585 | DMCMA | 50.00 | 2017 DMCMA Fall Regional Training - Kristy Perry |
| 512 50 49 01 | Reg & Tuition - Court | | 001 000 512 General Fund | 50.00 | 2017 District & Municipal Court Managers Association Regional Training - Kristi Perry (SeaTac, WA) 10/04/17 | |
| 14806 | 09/26/2017 | 09/26/2017 | 3589 | Databar Inc | 15.00 | Composition Changes Utility Statement Backer |
| 531 50 49 00 | Miscellaneous - Storm | | 415 000 531 Storm Drain | 15.00 | Composition Changes To Utility Billing Statement Backer - Storm Utility Tax | |
| 14808 | 09/26/2017 | 09/26/2017 | 40 | Dillon, Sharon | 59.00 | 1 Yr Library 2017 |
| 572 21 49 00 | Library Services | | 001 000 572 General Fund | 59.00 | 1 Yr Library 2017 / Sharon Dillon | |
| 14809 | 09/26/2017 | 09/26/2017 | 5859 | Dynamic Language | 95.36 | Spanish Interpreter |
| 512 50 41 03 | Prof Svcs - Interpreter | | 001 000 512 General Fund | 47.68 | Spanish Interpreter (08/23/17 1 Hr + Mileage) Order ID #1403978 | |
| 512 50 41 03 | Prof Svcs - Interpreter | | 001 000 512 General Fund | 47.68 | Spanish Interpreter (08/23/17 1 Hr + Mileage) Order ID #1391334 "Case No. 7Z0834821" | |
| 14866 | 09/26/2017 | 09/26/2017 | 7777 | Englund, Bruce | 29.50 | 1/2 Library 2017 |
| 572 21 49 00 | Library Services | | 001 000 572 General Fund | 29.50 | 1/2 Library 2017 / Bruce Englund | |
| 14669 | 09/26/2017 | 09/26/2017 | 7740 | Fay-Montalvo, Erin | 20.00 | Refund Fun Days Booth / Erin Fay-Montalvo |
| 362 40 00 00 | Space & Facility Rental | | 001 000 360 General Fund | -20.00 | Refund Fun Days Booth / Erin Fay-Montalvo (Over Charged) "Charisma School Of Dance" | |
| 14810 | 09/26/2017 | 09/26/2017 | 3636 | Ferguson Enterprises Inc, #1539 | 322.93 | Meter Boxes & Lids (Quantity: 2) |
| 534 50 31 01 | Oper Supplies - Water Mai | | 425 000 534 Water Fund (de | 322.93 | Meter Boxes & Lids (Quantity: 2) | |

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| 14857 | 09/26/2017 | 09/26/2017 | 3649 | Flo Hawks Plumbing & Septic | 1,479.80 | Clean-Out Backyard Sewer Main @4415 - 61st Ave West, Fircrest WA |
| | 535 50 48 00 | Rep & Maint - Sewer Main | 430 000 535 | Sewer Fund (de) | 1,479.80 | Clean-Out Backyard Sewer Main @4415 - 61st Ave West, Fircrest WA (Packed Full Of Roots) |
| 14670 | 09/26/2017 | 09/26/2017 | 7741 | Frace, Judith | 20.00 | Refund Fun Days Booth / Judith Frace |
| | 362 40 00 00 | Space & Facility Rental | 001 000 360 | General Fund | -20.00 | Refund Fun Days Booth / Judith Frace (Over Charged) "Tupperware" |
| 14789 | 09/26/2017 | 09/26/2017 | 7613 | Furrow Pump | 148.93 | Fluoride Pump Repair Parts - Well #9 |
| | 534 50 31 01 | Oper Supplies - Water Mai | 425 000 534 | Water Fund (de) | 148.93 | Fluoride Pump Repair Parts: Recon Pump Head LE-460, LMI Fitting Single Check PVC, LMI Check Valve Cart .375 Poly - Well #9 |
| 14801 | 09/26/2017 | 09/26/2017 | 7230 | Galls, LLC - D.B.A. Blumenthal Uniform | 260.61 | Tactical Boots, Duty Belt, Double Mag , Handcuff Key, Miranda Field Advisement Card - John Cheesman |
| | 521 22 49 01 | Uniforms/Clothing/Laundry | 001 000 521 | General Fund | 260.61 | Tactical Boots, Accumold Duty Belt, Accumold Double Mag, Short Black Swivel Handcuff Key, Miranda Field Advisement Card - John Cheesman |
| 14811 | 09/26/2017 | 09/26/2017 | 5368 | Gollinger, Barbara | 162.51 | Wellness Barbeque Food (Event Date: 08/26/17) |
| | 517 90 31 01 | Health Program - Supplies | 001 000 517 | General Fund | 162.51 | Costco / Wellness Barbeque Food - Barb Gollinger (Sirloin Beef Patties, Johnsonville Brat Links, Trail Mix, Fritolay 54-Count Variety Chips, Chinnet Paper Plates) |
| 14780 | 09/12/2017 | 09/26/2017 | 5734 | Goodman, Riley | 41.68 | 07-00054.2 - 117 BIRCH ST |
| | 343 10 00 00 | Storm Drain Fees & Charge | 415 000 340 | Storm Drain | -8.55 | |
| | 343 40 00 00 | Sale Of Water | 425 000 340 | Water Fund (de) | -9.95 | |
| | 343 50 00 00 | Sewer Revenues | 430 000 340 | Sewer Fund (de) | -23.18 | |
| 14770 | 09/12/2017 | 09/26/2017 | 2179 | Grafiing, Kendra | 274.92 | 04-02270.3 - 631 MONTEREY LANE |
| | 343 10 00 00 | Storm Drain Fees & Charge | 415 000 340 | Storm Drain | -77.88 | |
| | 343 40 00 00 | Sale Of Water | 425 000 340 | Water Fund (de) | -46.86 | |
| | 343 50 00 00 | Sewer Revenues | 430 000 340 | Sewer Fund (de) | -150.18 | |
| 14717 | 09/26/2017 | 09/26/2017 | 6774 | Greenleaf Landscaping 1 Inc | 5,830.63 | August 2017 Landscaping |
| | 518 30 41 01 | Contract Maintenance | 001 000 518 | General Fund | 4,127.59 | August 2017 Landscaping (5 Weeks) |
| | 542 80 49 03 | Beautification Services (co | 101 000 542 | City Street Fun | 1,703.04 | August 2017 Landscaping (5 Weeks) - Islands |

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| 14792 | 09/26/2017 | 09/26/2017 | 6774 | Greenleaf Landscaping 1 Inc | 219.80 | Landscape Concept Plan Drawings "Flower Bed Plants & Locations" Along Ramsdell Street In Front Of Public Works Facility |
| 542 30 48 01 | Rep & Maint - Street Maint | | 101 000 542 City Street Fun | 219.80 | Landscape Concept Plan Drawings "Flower Bed Plants & Locations" Along Ramsdell Street In Front Of Public Works Facility "Existing Plants Were Recently Taken Out" | |
| 14844 | 09/19/2017 | 09/26/2017 | 1250 | Gudger, Christopher | 296.21 | 01-02400.4 - 414 FARALLONE AVE |
| 343 10 00 00 | Storm Drain Fees & Charge | | 415 000 340 Storm Drain | -60.74 | | |
| 343 40 00 00 | Sale Of Water | | 425 000 340 Water Fund (de | -70.72 | | |
| 343 50 00 00 | Sewer Revenues | | 430 000 340 Sewer Fund (de | -164.75 | | |
| 14776 | 09/12/2017 | 09/26/2017 | 2053 | Haley, Mark A. | 93.17 | 04-01158.1 - 913 ALTADENA AVE |
| 343 10 00 00 | Storm Drain Fees & Charge | | 415 000 340 Storm Drain | -19.11 | | |
| 343 40 00 00 | Sale Of Water | | 425 000 340 Water Fund (de | -22.24 | | |
| 343 50 00 00 | Sewer Revenues | | 430 000 340 Sewer Fund (de | -51.82 | | |
| 14855 | 09/26/2017 | 09/26/2017 | 7776 | Holland Ornamental Iron | 37.64 | Tru-Clouse Hinges (Quantity: 2) - Well #8 Gate |
| 534 50 31 01 | Oper Supplies - Water Mai | | 425 000 534 Water Fund (de | 37.64 | Tru-Clouse Hinges (Quantity: 2) - Well #8 Gate | |
| 14812 | 09/26/2017 | 09/26/2017 | 3692 | Home Depot Credit Services | 38.28 | Bottled Water (10 Cases / 24 Pack 1/2 Liter Size) |
| 535 80 31 00 | Oper Supplies - Sewer Gen | | 430 000 535 Sewer Fund (de | 38.28 | Bottled Water (10 Cases / 24 Pack 1/2 Liter Size) - Public Works Field Crew | |
| 14851 | 09/26/2017 | 09/26/2017 | 3692 | Home Depot Credit Services | 69.95 | Depthfinder Steel Fish Tape, Wall Plate Switch Cover, All-Purpose Plant Food "Fertilizer" |
| 542 30 31 02 | Oper Supplies - Street Reg | | 101 000 542 City Street Fun | 48.54 | Depthfinder Steel Fish Tape, Wall Plate Switch Cover - Street Supplies | |
| 542 80 31 01 | Operating Supplies - St Bea | | 101 000 542 City Street Fun | 21.41 | Miracle-Gro All-Purpose Plant Food "Fertilizer" - Street Beautification | |
| 14795 | 09/26/2017 | 09/26/2017 | 7470 | Inland Answering Service Inc | 220.00 | Inland Answering Service / Nov 2017 |
| 531 50 42 00 | Communication - Storm | | 415 000 531 Storm Drain | 55.00 | Inland Answering Service - Storm (Nov 2017) | |
| 534 10 42 00 | Communication - Water | | 425 000 534 Water Fund (de | 55.00 | Inland Answering Service - Water (Nov 2017) | |
| 535 10 42 01 | Communication - Sewer | | 430 000 535 Sewer Fund (de | 55.00 | Inland Answering Service - Sewer (Nov 2017) | |
| 542 30 42 00 | Communication - Street | | 101 000 542 City Street Fun | 55.00 | Inland Answering Service - Street (Nov 2017) | |
| 14781 | 09/12/2017 | 09/26/2017 | 1297 | Jolibois, Leslie R | 20.43 | 02-00160.0 - 315 ELDORADO AVE |
| 343 10 00 00 | Storm Drain Fees & Charge | | 415 000 340 Storm Drain | -14.60 | | |
| 343 40 00 00 | Sale Of Water | | 425 000 340 Water Fund (de | -11.53 | | |

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| 343 50 00 00 | Sewer Revenues | | 430 000 340 Sewer Fund (de | 5.70 | |
| 14769 | 09/12/2017 | 09/26/2017 | 3435 | 40.56 | 12-00640.0 - 4716 60TH AVE W |
| 343 50 00 00 | Sewer Revenues | | 430 000 340 Sewer Fund (de | -40.56 | |
| 14858 | 09/26/2017 | 09/26/2017 | 3751 | 4,568.72 | P#47 Traffic Signal Safety (Through 08/25/17) |
| 595 10 63 08 | Traffic Signal Grant P.E. | | 101 000 542 City Street Fun | 4,568.72 | P#47 Traffic Signal Safety Improvements (Professional Services 07/26/17 - 08/25/17) |
| 14813 | 09/26/2017 | 09/26/2017 | 3776 | 24.77 | Aug 2017 Shredding - Public Works |
| 531 50 47 02 | Public Utility Services/Bldg | | 415 000 531 Storm Drain | 6.19 | Aug 2017 Shredding - Storm (35 Gallon Cart) |
| 534 10 47 00 | Utility Services/Building - | | 425 000 534 Water Fund (de | 6.19 | Aug 2017 Shredding - Water (35 Gallon Cart) |
| 535 10 47 00 | Utility Services/Building - | | 430 000 535 Sewer Fund (de | 6.19 | Aug 2017 Shredding - Sewer (35 Gallon Cart) |
| 542 30 47 02 | Electricity & Gas/Bldg - St | | 101 000 542 City Street Fun | 6.20 | Aug 2017 Shredding - Street (35 Gallon Cart) |
| 14779 | 09/12/2017 | 09/26/2017 | 2869 | 44.41 | 06-01940.3 - 1528 EVERGREEN PL |
| 343 10 00 00 | Storm Drain Fees & Charge | | 415 000 340 Storm Drain | -9.11 | |
| 343 40 00 00 | Sale Of Water | | 425 000 340 Water Fund (de | -10.60 | |
| 343 50 00 00 | Sewer Revenues | | 430 000 340 Sewer Fund (de | -24.70 | |
| 14852 | 09/26/2017 | 09/26/2017 | 3791 | 374.45 | #62852D (2017 Silverado 2500 Pick-Up) Tool Boxes For Back Of Truck (Quantity: 2) |
| 534 80 35 00 | Small Tools & Equip - Wat | | 425 000 534 Water Fund (de | 374.45 | #62852D (2017 Silverado 2500 Pick-Up) Kobalt 48" Silver Aluminum Side Mount Tool Boxes (Quantity: 2) SAA No.'s 1576 & 1577 |
| 14859 | 09/26/2017 | 09/26/2017 | 3791 | 20.78 | Tie-Down Straps "4-Piece Cambuckle Set", Padlock |
| 518 30 31 04 | Oper Sup/CH | | 001 000 518 General Fund | 5.93 | Padlock - City Hall Display Box |
| 518 30 35 00 | Small Tools & Equip-Fac | | 001 000 518 General Fund | 14.85 | Tie-Down Straps "4-Piece Cambuckle Set" |
| 14814 | 09/26/2017 | 09/26/2017 | 3053 | 59.00 | 1 Yr Library 2017 |
| 572 21 49 00 | Library Services | | 001 000 572 General Fund | 59.00 | 1 Yr Library 2017 / Allen Lyons |
| 14817 | 09/26/2017 | 09/26/2017 | 3866 | 95.00 | MRSC Finance Essentials Workshop |
| 514 23 49 01 | Reg & Tuition - Finance | | 001 000 514 General Fund | 95.00 | MRSC Finance Essentials Workshop - Colleen Corcoran (Dupont, WA) 11/01/17 |
| 14871 | 09/26/2017 | 09/26/2017 | 6777 | 100.00 | Gym Fees Reimbursement (Jun, Jul, Aug, Sep 2017) |

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| 513 10 20 00 | Personnel Benefits | | 001 000 513 General Fund | 50.00 | Gym Fees (Jun, Jul, Aug, Sep 2017) - Abbie Maenhout "50% Administration Split" | |
| 524 20 20 00 | Personnel Benefits - Buildi | | 001 000 524 General Fund | 25.00 | Gym Fees (Jun, Jul, Aug, Sep 2017) - Abbie Maenhout "25% Building Split" | |
| 558 60 20 00 | Personnel Benefits - Planni | | 001 000 558 General Fund | 25.00 | Gym Fees (Jun, Jul, Aug, Sep 2017) - Abbie Maenhout "25% Planning Split" | |
| 14773 | 09/12/2017 | 09/26/2017 | 7065 | Marcinkiewicz, Emma | 230.00 | 06-00300.1 - 1219 PALM DR |
| 343 10 00 00 | Storm Drain Fees & Charge | | 415 000 340 Storm Drain | -47.16 | | |
| 343 40 00 00 | Sale Of Water | | 425 000 340 Water Fund (de | -54.92 | | |
| 343 50 00 00 | Sewer Revenues | | 430 000 340 Sewer Fund (de | -127.92 | | |
| 14816 | 09/26/2017 | 09/26/2017 | 6639 | McClain's Soil Supply | 93.59 | Topsoil (5 Yards) |
| 534 50 31 01 | Oper Supplies - Water Mai | | 425 000 534 Water Fund (de | 93.59 | Topsoil (5 Yards) - Water Repairs | |
| 14843 | 09/26/2017 | 09/26/2017 | 7635 | Nappi, Jessica | 25.00 | Gym Fees Reimburse (Sept 2017) |
| 513 10 20 00 | Personnel Benefits | | 001 000 513 General Fund | 16.75 | Gym Fees (Sept 2017) - Jessica Nappi (Admin) | |
| 518 11 20 00 | Personnel Benefits - Person | | 001 000 518 General Fund | 8.25 | Gym Fees (Sept 2017) - Jessica Nappi (Personnel) | |
| 14819 | 09/26/2017 | 09/26/2017 | 7286 | National Recreation & Parks Association | 170.00 | NRPA Membership - Jeff Grover |
| 571 10 49 03 | Dues,Memberships,Subscri | | 001 000 571 General Fund | 170.00 | National Recreation & Parks Association Membership (NRPA) - Jeff Grover (10/31/17) | |
| 14818 | 09/26/2017 | 09/26/2017 | 7753 | Nelson Truck Equipment & Accessories | 123.66 | #63582D (2017 Ford F350 Truck) Floor Mats (2) |
| 594 48 64 12 | Street - ERR Capital | | 501 000 548 Equipment Ren | 123.66 | #63582D (2017 Ford F350 Truck) Front Rubber Floor Mats (2) - Street | |
| 14820 | 09/26/2017 | 09/26/2017 | 3906 | O'Brien, Eileen | 59.00 | 1 Yr Library 2017 |
| 572 21 49 00 | Library Services | | 001 000 572 General Fund | 59.00 | 1 Yr Library 2017 / Eileen O'Brien | |
| 14821 | 09/26/2017 | 09/26/2017 | 3923 | Orca Pacific Inc | 586.67 | Sodium Hypochlorite, 19" Step Ladder |
| 576 20 31 01 | Pool Supplies-Chemicals | | 001 000 576 General Fund | 296.73 | Sodium Hypochlorite - Swimming Pool | |
| 576 20 35 00 | Small Tools & Equip - Poo | | 001 000 576 General Fund | 289.94 | Pentair Paragon 19" Step Ladder - Swimming Pool (SAA No. 1575) | |
| 14822 | 09/26/2017 | 09/26/2017 | 3923 | Orca Pacific Inc | 623.13 | Sodium Hypochlorite (Chlorine) - Wells |
| 534 80 31 03 | Oper Supplies - Chlorine | | 425 000 534 Water Fund (de | 133.53 | Chlorine (45 Gallons) - Well #4 | |
| 534 80 31 03 | Oper Supplies - Chlorine | | 425 000 534 Water Fund (de | 74.18 | Chlorine (25 Gallons) - Well #7 | |
| 534 80 31 03 | Oper Supplies - Chlorine | | 425 000 534 Water Fund (de | 74.18 | Chlorine (25 Gallons) - Well #8 | |
| 534 80 31 03 | Oper Supplies - Chlorine | | 425 000 534 Water Fund (de | 341.24 | Chlorine (115 Gallons) - Well #9 | |
| 14823 | 09/26/2017 | 09/26/2017 | 3923 | Orca Pacific Inc | 66.91 | Sodium Hypochlorite |

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|----------------|---------------------------|-------------------|----------------------------|---------------------------------|---|--|
| 576 20 31 01 | Pool Supplies-Chemicals | | 001 000 576 General Fund | 66.91 | Sodium Hypochlorite - Swimming Pool | |
| 14856 | 09/26/2017 | 09/26/2017 | 5030 | Ostmann, Stephanie | 59.00 | 1 Yr Library 2017 |
| 572 21 49 00 | Library Services | | 001 000 572 General Fund | 59.00 | 1 Yr Library 2017 / Stephanie Ostmann | |
| 14824 | 09/26/2017 | 09/26/2017 | 3929 | Owen Equipment Company | 172.62 | #13403D (Vactor) Insta Door Prop |
| 548 65 48 12 | O & M - Street | | 501 000 548 Equipment Ren | 21.57 | #13403D (Vactor) Insta Door Prop - Street | |
| 548 65 48 13 | O & M - Storm | | 501 000 548 Equipment Ren | 21.58 | #13403D (Vactor) Insta Door Prop - Storm | |
| 548 65 48 14 | O & M - Wtr/Swr | | 501 000 548 Equipment Ren | 129.47 | #13403D (Vactor) Insta Door Prop - Wtr/Swr | |
| 14870 | 09/26/2017 | 09/26/2017 | 7401 | PageFreezer Software Inc | 3,300.00 | PageFreezer Website & Social Media Bundle (Archiving: 12 Months) October 14th 2017 To October 13th 2018 |
| 518 81 41 02 | Web Design & Maintenanc | | 001 000 518 General Fund | 3,300.00 | PageFreezer Website & Social Media Bundle (Archiving: 12 Months) October 14th 2017 To October 13th 2018 | |
| 14767 | 09/11/2017 | 09/26/2017 | 6012 | Pelusi, Kurt | 26.29 | 02-00560.3 - 137 DEL MONTE AVE |
| 343 10 00 00 | Storm Drain Fees & Charge | | 415 000 340 Storm Drain | -7.97 | | |
| 343 40 00 00 | Sale Of Water | | 425 000 340 Water Fund (de | -7.79 | | |
| 343 50 00 00 | Sewer Revenues | | 430 000 340 Sewer Fund (de | -10.53 | | |
| 14845 | 09/26/2017 | 09/26/2017 | 3955 | Petrocard Systems Inc | 566.44 | Gas / Fuel |
| 548 65 31 08 | Police Gas | | 501 000 548 Equipment Ren | 63.67 | Diesel Fuel - Police | |
| 548 65 31 11 | Parks/Rec Gas | | 501 000 548 Equipment Ren | 132.20 | Diesel Fuel - Parks | |
| 548 65 31 12 | Street Gas | | 501 000 548 Equipment Ren | 184.12 | Diesel Fuel - Street | |
| 548 65 31 13 | Storm Gas | | 501 000 548 Equipment Ren | 53.05 | Diesel Fuel - Storm | |
| 548 65 31 14 | Wtr/Swr Gas | | 501 000 548 Equipment Ren | 133.40 | Diesel Fuel - Wtr / Swr | |
| 14793 | 09/26/2017 | 09/26/2017 | 3970 | Pitney Bowes Global LLC | 394.91 | 3rd Qtr 2017 Meter Read |
| 518 10 42 01 | Postage - Non-Dept | | 001 000 518 General Fund | 394.91 | 3rd Qtr 2017 Meter Read (Rental Charges) | |
| 14825 | 09/26/2017 | 09/26/2017 | 7771 | Pleasants, Joseph | 90.00 | Refund Sign Permit @1001 Regents Blvd |
| 322 10 00 05 | Sign Permit | | 001 000 320 General Fund | -45.00 | Refund Sign Permit @1001 Regents Blvd - Sign Permit | |
| 345 81 00 01 | Planning Permit | | 001 000 340 General Fund | -45.00 | Refund Sign Permit @1001 Regents Blvd - Planning Permit "Design Review" | |
| 14826 | 09/26/2017 | 09/26/2017 | 4828 | Protect Youth Sports | 19.90 | Background Checks - Flag Football Coaches |
| 518 11 41 00 | Prof Svcs - Personnel | | 001 000 518 General Fund | 19.90 | Background Checks - Flag Football Coaches | |

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| 14860 | 09/26/2017 | 09/26/2017 | 7614 | Prothman | 6,166.67 | City Manager Search |
| | 513 10 41 00 | Prof Svcs - Admin | 001 000 513 | General Fund | 6,166.67 | City Manager Search - 2nd Of 3 Professional Fee Installments |
| 14861 | 09/26/2017 | 09/26/2017 | 7614 | Prothman | 2,219.52 | Municipal Consulting Services (Bill McDonald) 08/26/17 - 09/08/17 (32 Hrs @\$68/Hr) Includes 2% State/City B&O Tax Charge |
| | 513 10 41 00 | Prof Svcs - Admin | 001 000 513 | General Fund | 2,219.52 | Municipal Consulting Services (Bill McDonald) 08/26/17 - 09/08/17 (32 Hrs @\$68/Hr) Includes 2% State/City B&O Tax Charge |
| 14827 | 09/26/2017 | 09/26/2017 | 3997 | Rainier Lighting & Electrical Supply | 63.03 | Light Sensor Switch - Court Hallway |
| | 518 30 31 04 | Oper Sup/CH | 001 000 518 | General Fund | 63.03 | Light Sensor Switch - Court Hallway (Eastside City Hall) |
| 14766 | 09/11/2017 | 09/26/2017 | 1884 | Rigell, Kenneth | 261.71 | 03-02280.3 - 408 BUENA VISTA AVE |
| | 343 10 00 00 | Storm Drain Fees & Charge | 415 000 340 | Storm Drain | -58.53 | |
| | 343 40 00 00 | Sale Of Water | 425 000 340 | Water Fund (de | -67.59 | |
| | 343 50 00 00 | Sewer Revenues | 430 000 340 | Sewer Fund (de | -135.59 | |
| 14796 | 09/26/2017 | 09/26/2017 | 337 | Roberts, Christopher | 1,045.50 | Reimburse College Level Class - Chris Roberts |
| | 521 22 49 02 | Reg & Tuition - Police | 001 000 521 | General Fund | 1,045.50 | Reimburse College Level Class - Chris Roberts (University Of Phoenix On-Line Course "Introduction To Film Studies") 07/11/17 - 08/14/17 |
| 14828 | 09/26/2017 | 09/26/2017 | 4035 | Sarco Supply | 243.20 | Towels, Glass Cleaner, Foaming Handwash |
| | 576 80 31 01 | Janitorial Supplies - Parks | 001 000 576 | General Fund | 243.20 | Towels, Glass Cleaner, Foaming Handwash - Recreation Center |
| 14765 | 09/11/2017 | 09/26/2017 | 5975 | Schauss, Sharon | 280.87 | 04-02430.5 - 630 MAYWOOD LANE |
| | 343 10 00 00 | Storm Drain Fees & Charge | 415 000 340 | Storm Drain | -66.71 | |
| | 343 40 00 00 | Sale Of Water | 425 000 340 | Water Fund (de | -55.36 | |
| | 343 50 00 00 | Sewer Revenues | 430 000 340 | Sewer Fund (de | -158.80 | |
| 14777 | 09/12/2017 | 09/26/2017 | 2487 | Schimmel, Helmut | 81.72 | 05-01960.1 - 1010 CORONA DR |
| | 343 10 00 00 | Storm Drain Fees & Charge | 415 000 340 | Storm Drain | -16.76 | |
| | 343 40 00 00 | Sale Of Water | 425 000 340 | Water Fund (de | -19.51 | |
| | 343 50 00 00 | Sewer Revenues | 430 000 340 | Sewer Fund (de | -45.45 | |
| 14862 | 09/26/2017 | 09/26/2017 | 6088 | Sentinel Pest Control Inc | 109.90 | Standard Rodent Coverage - Community Center (07/11/17 - 09/11/17) |

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| 518 30 48 01 | Rep & Maint - Rec Bldg | | 001 000 518 General Fund | 109.90 | Standard Rodent Coverage - Replenished Bait In 3 Of The 5 Bait Stations, All Bait Consumed |
| 14868 | 09/26/2017 | 09/26/2017 | 7308 SiteCrafting Inc | 99.00 | WordPress Managed Hosting (09/15/17) |
| 518 81 41 02 | Web Design & Maintenanc | | 001 000 518 General Fund | 99.00 | WordPress Managed Hosting (Bill Date: 09/15/17) "cityoffircrest.net" |
| 14829 | 09/26/2017 | 09/26/2017 | 5602 Six Robblees' Inc | 107.90 | #54557D (2006 Sterling Dump Truck) Tail Lights |
| 548 65 48 12 | O & M - Street | | 501 000 548 Equipment Ren | 107.90 | #54557D (2006 Sterling Acterra Dump Truck) Tail Lights "Red Lamps" (Quantity: 2) |
| 14674 | 09/26/2017 | 09/26/2017 | 7745 Springlake Massage Therapy | 20.00 | Refund Fun Days Booth / Springlake Massage |
| 362 40 00 00 | Space & Facility Rental | | 001 000 360 General Fund | -20.00 | Refund Fun Days Booth / Springlake Massage Therapy (Over Charged) "Gift Certificates, Eye Masks, Sombra Lotion, Tub Teas, Aromatherapy, Shiatsu Sticks, Headache Spritzers" |
| 14830 | 09/26/2017 | 09/26/2017 | 4084 Staples Business Advantage | 306.88 | Card Stock, Steno Pads, Pens, 9-Volt Batteries, Tape, Frames, Dividers, Binders, CD Cases, Rubber Finger, Calculator Ribbon, Liquid Paper, Hanging Racks, Small Caddy, Ink Stamper, Thermal Paper Rolls |
| 518 10 34 01 | Central Office Supplies | | 001 000 518 General Fund | 284.96 | Card Stock, Steno Pads, 9-Volt Batteries, Tape, Frames, Insertable Dividers, 4" Binders, Calculator Ribbon, Liquid Paper, Self Ink Stamper, Thermal Paper Rolls - Central Supplies |
| 518 10 34 01 | Central Office Supplies | | 001 000 518 General Fund | -30.10 | Refund Thermal Paper Rolls (Return Item) - Central Supplies |
| 521 22 31 00 | Office & Oper Supplies - P | | 001 000 521 General Fund | 52.02 | Double Rail Hanging Racks, Rubber Fingers, CD Slim Cases - Police |
| 14768 | 09/12/2017 | 09/26/2017 | 1731 Strehlow, Tony | 18.10 | 03-00862.4 - 608 SAN JUAN AVE |
| 343 10 00 00 | Storm Drain Fees & Charge | | 415 000 340 Storm Drain | -12.90 | |
| 343 40 00 00 | Sale Of Water | | 425 000 340 Water Fund (de | 6.62 | |
| 343 50 00 00 | Sewer Revenues | | 430 000 340 Sewer Fund (de | -11.82 | |
| 14863 | 09/26/2017 | 09/26/2017 | 4102 Stripe Rite Inc | 4,590.90 | Arterial Street Marking Paint |
| 542 30 48 01 | Rep & Maint - Street Maint | | 101 000 542 City Street Fun | 4,590.90 | Arterial Street Marking Paint (Yellow & White Striping) |
| 14869 | 09/26/2017 | 09/26/2017 | 2549 Swanson, Steve | 59.00 | 1 Yr Library 2017 |
| 572 21 49 00 | Library Services | | 001 000 572 General Fund | 59.00 | 1 Yr Library 2017 / Steve Swanson |

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| 14831 | 09/26/2017 | 09/26/2017 | 4120 | | |
| | | | Tacoma Daily Index | 436.56 | P#47 Bid Advertise: Traffic Signal Safety Imprv |
| 595 10 63 08 | Traffic Signal Grant P.E. | | 101 000 542 City Street Fun | 436.56 | P#47 Bid Advertise: Traffic Signal Safety Imprv "Sealed Bids" (08/03/17 & 08/10/17) |
| 14832 | 09/26/2017 | 09/26/2017 | 4120 | | |
| | | | Tacoma Daily Index | 135.78 | Small Works Roster Ad |
| 531 50 41 01 | Advertising - Storm | | 415 000 531 Storm Drain | 27.16 | Small Works Roster Ad - Storm |
| 534 10 41 01 | Advertising - Water | | 425 000 534 Water Fund (de | 27.16 | Small Works Roster Ad - Water |
| 535 10 41 01 | Advertising - Sewer | | 430 000 535 Sewer Fund (de | 27.16 | Small Works Roster Ad - Sewer |
| 542 30 41 01 | Advertising - Street | | 101 000 542 City Street Fun | 27.15 | Small Works Roster Ad - Street |
| 576 80 41 01 | Advertising - Parks | | 001 000 576 General Fund | 27.15 | Small Works Roster Ad - Parks |
| 14833 | 09/26/2017 | 09/26/2017 | 4120 | | |
| | | | Tacoma Daily Index | 120.31 | Bid Advertise: Snow Plow |
| 542 30 41 01 | Advertising - Street | | 101 000 542 City Street Fun | 120.31 | Bid Advertise: Snow Plow "Sealed Bids" |
| 14853 | 09/26/2017 | 09/26/2017 | 4122 | | |
| | | | Tacoma Electric Supply | 91.07 | Limitron Fast Acting Fuses (Quantity: 10) |
| 542 63 31 00 | Oper Supplies - Street Ligh | | 101 000 542 City Street Fun | 91.07 | Limitron Fast Acting Fuses (Quantity: 10) - Street Light Installations |
| 14834 | 09/26/2017 | 09/26/2017 | 4135 | | |
| | | | Tacoma Screw Products Inc | 8.03 | #13403D (Vactor) Steel Hitch Pins |
| 548 65 48 12 | O & M - Street | | 501 000 548 Equipment Ren | 1.01 | #13403D (Vactor) Steel Hitch Pins - Street |
| 548 65 48 13 | O & M - Storm | | 501 000 548 Equipment Ren | 1.00 | #13403D (Vactor) Steel Hitch Pins - Storm |
| 548 65 48 14 | O & M - Wtr/Swr | | 501 000 548 Equipment Ren | 6.02 | #13403D (Vactor) Steel Hitch Pins - Wtr/Swr |
| 14835 | 09/26/2017 | 09/26/2017 | 4139 | | |
| | | | Tapco Visa Card | 395.08 | Quality Inn / BIAS Deep Dives Conference - Vicky Walston "Utility Billing" 10/10/17 & Michelle Thomas "Financials/Payroll" 10/11/17 |
| 514 23 43 00 | Travel - Finance | | 001 000 514 General Fund | 197.54 | Quality Inn / BIAS Deep Dives Conference - Michelle Thomas "Financials/Payroll" (Spokane, WA) 10/11/17 - Finance |
| 534 10 43 00 | Travel - Water | | 425 000 534 Water Fund (de | 98.77 | Quality Inn / BIAS Deep Dives Conference - Vicky Walston "Utility Billing" (Spokane, WA) 10/10/17 - Water |
| 535 10 43 00 | Travel - Sewer | | 430 000 535 Sewer Fund (de | 98.77 | Quality Inn / BIAS Deep Dives Conference - Vicky Walston "Utility Billing" (Spokane, WA) 10/10/17 - Sewer |
| 14836 | 09/26/2017 | 09/26/2017 | 4139 | | |
| | | | Tapco Visa Card | 450.00 | Int'l Code Council / Permit Tech Institute Course - Angelie Stahlnecker |

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| 524 20 49 01 | Reg & Tuition - Building | | 001 000 524 General Fund | 225.00 | Int'l Code Council / Permit Tech Institute Course - Angelie Stahlnecker (Des Moines, WA) 10/16/17 - 10/17/17 Building | |
| 558 60 49 01 | Reg & Tuition - Planning | | 001 000 558 General Fund | 225.00 | Int'l Code Council / Permit Tech Institute Course - Angelie Stahlnecker (Des Moines, WA) 10/16/17 - 10/17/17 Planning | |
| 14873 | 09/26/2017 | 09/26/2017 | 327 | Thomas, Ann Michelle | 80.00 | WFOA Conference / Meals |
| 514 23 43 00 | Travel - Finance | | 001 000 514 General Fund | 80.00 | Washington Finance Officer's Association 2017 Annual Conference / Meals (09/11/17 - 09/15/17) Kennewick, WA - Michelle Thomas | |
| 14874 | 09/26/2017 | 09/26/2017 | 327 | Thomas, Ann Michelle | 272.99 | Civil Service Conference / Mileage, Meals |
| 521 10 43 00 | Travel - Civil Svc | | 001 000 521 General Fund | 272.99 | Civil Service Conference / Mileage, Meals (09/17/17 - 09/19/17) Yakima, WA - Michelle Thomas | |
| 14676 | 09/26/2017 | 09/26/2017 | 7747 | Tilton, Kelly | 20.00 | Refund Fun Days Booth / Kelly Tilton |
| 362 40 00 00 | Space & Facility Rental | | 001 000 360 General Fund | -20.00 | Refund Fun Days Booth / Kelly Tilton (Over Charged) "Scentsy Fragrance Products" | |
| 14783 | 09/12/2017 | 09/26/2017 | 3049 | Timmerman, Julie | 1.59 | 07-00166.3 - 1528 TWINBERRY AVE |
| 343 10 00 00 | Storm Drain Fees & Charge | | 415 000 340 Storm Drain | -0.33 | | |
| 343 40 00 00 | Sale Of Water | | 425 000 340 Water Fund (de | -0.38 | | |
| 343 50 00 00 | Sewer Revenues | | 430 000 340 Sewer Fund (de | -0.88 | | |
| 14794 | 09/26/2017 | 09/26/2017 | 5918 | Titus Will | 156.85 | #60452D (2016 Interceptor) Wheel Assembly |
| 548 65 48 08 | O & M - Police | | 501 000 548 Equipment Ren | 156.85 | #60452D (2016 Interceptor) Right Front Wheel Rim Assembly | |
| 14837 | 09/26/2017 | 09/26/2017 | 7772 | Tompkins, Glee | 590.00 | Refund Rental Deposit / Glee Tompkins |
| 586 00 00 00 | Deposit Refunds | | 001 000 580 General Fund | 590.00 | Refund Rental Deposit / Glee Tompkins - Gymnasium (Event Date: 09/23/17) Family Reunion "Event Cancelled" | |
| 14677 | 09/26/2017 | 09/26/2017 | 7748 | University Place Modern Dentistry | 20.00 | Refund Fun Days Booth / U.P. Modern Dentistry |
| 362 40 00 00 | Space & Facility Rental | | 001 000 360 General Fund | -20.00 | Refund Fun Days Booth / University Place Modern Dentistry (Over Charged) "Washington Dental | |
| 14854 | 09/26/2017 | 09/26/2017 | 4178 | University Place Refuse Inc | 320.72 | Drop Box Charges |
| 542 30 47 01 | Dumping Fees - Street | | 101 000 542 City Street Fun | 320.72 | Drop Box Charges - Yard Waste, Right-Of-Way Debris | |

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| 14838 | 09/26/2017 | 09/26/2017 | 4180 | | Utilities Underground | 55.44 | Aug 2017 Locates |
| 534 10 49 00 | Miscellaneous - Water | | 425 000 534 | Water Fund (de | | 27.72 | Aug 2017 Locates - Water |
| 535 10 49 00 | Miscellaneous - Sewer | | 430 000 535 | Sewer Fund (de | | 27.72 | Aug 2017 Locates - Sewer |
| 14771 | 09/26/2017 | 09/26/2017 | 4188 | | Verizon Wireless LLC | 360.09 | 08/02/17 - 09/01/17 Police Loaner Laptops (8) & Information Systems Laptop (1) |
| 521 22 42 00 | Communication - Police | | 001 000 521 | General Fund | | 360.09 | 08/02/17 - 09/01/17 Police Loaner Laptops (8) & Information System Laptop (1) |
| 14772 | 09/26/2017 | 09/26/2017 | 4188 | | Verizon Wireless LLC | 275.51 | Public Works Plan (9 Phones) & Global Positioning System Air Card (1) |
| 531 50 42 00 | Communication - Storm | | 415 000 531 | Storm Drain | | 10.00 | GPS Air Card - Storm |
| 531 50 42 00 | Communication - Storm | | 415 000 531 | Storm Drain | | 58.87 | PW Cell Phones (08/02/17 - 09/01/17) - Storm |
| 534 10 42 00 | Communication - Water | | 425 000 534 | Water Fund (de | | 10.00 | GPS Air Card - Water |
| 534 10 42 00 | Communication - Water | | 425 000 534 | Water Fund (de | | 58.88 | PW Cell Phones (08/02/17 - 09/01/17) - Water |
| 535 10 42 01 | Communication - Sewer | | 430 000 535 | Sewer Fund (de | | 10.01 | GPS Air Card - Sewer |
| 535 10 42 01 | Communication - Sewer | | 430 000 535 | Sewer Fund (de | | 58.87 | PW Cell Phones (08/02/17 - 09/01/17) - Sewer |
| 542 30 42 00 | Communication - Street | | 101 000 542 | City Street Fun | | 10.00 | GPS Air Card - Street |
| 542 30 42 00 | Communication - Street | | 101 000 542 | City Street Fun | | 58.88 | PW Cell Phones (08/02/17 - 09/01/17) - Street |
| 14839 | 09/26/2017 | 09/26/2017 | 339 | | Villamor, John | 10.54 | Harbor Freight / Vinyl Gloves |
| 521 22 31 00 | Office & Oper Supplies - P | | 001 000 521 | General Fund | | 10.54 | Harbor Freight / Vinyl Gloves - John Villamor |
| 14840 | 09/26/2017 | 09/26/2017 | 4200 | | Walrath Trucking Inc | 358.05 | River Rock, Utility Sand |
| 534 50 31 01 | Oper Supplies - Water Mai | | 425 000 534 | Water Fund (de | | 140.38 | Utility Sand (5 Yards) - Ditch Backfill Usage "Sales Receipt No. 53099" |
| 542 30 31 02 | Oper Supplies - Street Reg | | 101 000 542 | City Street Fun | | 108.83 | River Rock (3 Yards) - Right-Of-Way Usage "Sales Receipt No. 53065" |
| 542 30 31 02 | Oper Supplies - Street Reg | | 101 000 542 | City Street Fun | | 108.84 | River Rock (3 Yards) - Right-Of-Way Usage "Sales Receipt No. 53081" |
| 14841 | 09/26/2017 | 09/26/2017 | 4231 | | Water Mgmt Labs Inc | 287.00 | Coliform, Fluoride |
| 534 80 41 00 | Water Testing | | 425 000 534 | Water Fund (de | | 287.00 | Coliform, Fluoride |
| 14774 | 09/12/2017 | 09/26/2017 | 7596 | | Waters, Pam | 33.35 | 06-02240.6 - 1594 ESTATE PLACE |
| 343 40 00 00 | Sale Of Water | | 425 000 340 | Water Fund (de | | -14.55 | |
| 343 50 00 00 | Sewer Revenues | | 430 000 340 | Sewer Fund (de | | -18.80 | |
| 14815 | 09/18/2017 | 09/26/2017 | 7596 | | Waters, Pam | 175.87 | 06-02240.6 - 1594 ESTATE PLACE |
| 343 40 00 00 | Sale Of Water | | 425 000 340 | Water Fund (de | | -52.82 | |
| 343 50 00 00 | Sewer Revenues | | 430 000 340 | Sewer Fund (de | | -123.05 | |

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| 14842 | 09/26/2017 | 09/26/2017 | 7773 | Wenceslao, Sahrie | 75.00 Refund Tennis Camp / Sahrie Wenceslao |
| 347 60 00 09 | Instructor Based Revenue | | 001 000 340 General Fund | -75.00 | Refund Tennis Camp / Sahrie Wenceslao "Unable To Attend Make-Up Week" |
| 14778 | 09/12/2017 | 09/26/2017 | 1773 | Weslow, Aaron | 47.22 03-01230.1 - 426 DEL MONTE AVE |
| 343 10 00 00 | Storm Drain Fees & Charge | | 415 000 340 Storm Drain | -9.68 | |
| 343 40 00 00 | Sale Of Water | | 425 000 340 Water Fund (de | -11.28 | |
| 343 50 00 00 | Sewer Revenues | | 430 000 340 Sewer Fund (de | -26.26 | |
| 14788 | 09/13/2017 | 09/26/2017 | 6092 | Will, Jonathan | 98.66 07-00058.1 - 109 BIRCH ST |
| 343 10 00 00 | Storm Drain Fees & Charge | | 415 000 340 Storm Drain | -20.23 | |
| 343 40 00 00 | Sale Of Water | | 425 000 340 Water Fund (de | -23.56 | |
| 343 50 00 00 | Sewer Revenues | | 430 000 340 Sewer Fund (de | -54.87 | |
| 14864 | 09/26/2017 | 09/26/2017 | 4252 | Wimbles Logging & Tree | 1,142.96 Removed Deodar Cedar Trees (2) |
| 542 30 48 01 | Rep & Maint - Street Maint | | 101 000 542 City Street Fund | 571.48 | Removed (1) Deodar Cedar Tree, Chip, Haul Brush & Wood, Grind Stump 4"-6" Below Ground Level, Leave Chips Lay @Corner Of Fir Park Lane & Alameda - Street (Sight Distance Issue) |
| 576 80 48 00 | Rep & Maint - Parks | | 001 000 576 General Fund | 571.48 | Removed (1) Deodar Cedar Tree, Chip, Haul Brush & Wood, Gring Stump 4"-6" Below Ground Level, Leave Chips Lay @Corner Of Contra Costa & Fir Park Lane "Whittier School" - Parks |
| 14865 | 09/26/2017 | 09/26/2017 | 4252 | Wimbles Logging & Tree | 1,159.45 Remove Fir Tree (1) & Pine Trees (2) |
| 531 50 48 00 | Rep & Maint - Storm | | 415 000 531 Storm Drain | 1,159.45 | Removed (1) Large Fir Tree Along Side West Mount Drive & Removed (2) Pine Trees Off Eldorado Alley @Farallone & Princeton (Storm Curb Issues) Chip, Haul Brush & Wood, Grind Fir Stump, Leave Chips Lay |

Report Total: 142,337.98

| Fund | |
|-----------------------------|-----------|
| 001 General Fund | 85,824.93 |
| 101 City Street Fund | 15,558.24 |
| 415 Storm Drain | 1,916.35 |
| 425 Water Fund (department) | 7,028.59 |
| 430 Sewer Fund (department) | 4,147.14 |
| 501 Equipment Rental Fund | 27,862.73 |

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This report has been reviewed by:

REMARKS:

Signature & Title

Date

CHECK REGISTER

City Of Fircrest
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| Trans | Date | Type | Acct # | Chk # | Claimant | Amount | Memo |
|------------------|------------|--------|--------|--------|--------------------------------|------------------|--|
| 6065 | 09/13/2017 | Claims | 1 | 210035 | Johnston Construction Co. Inc. | 10,528.42 | Masonry Repairs @302 Regents Blvd (MANUAL CHECK) |
| 001 General Fund | | | | | | 10,528.42 | |
| | | | | | | <u>10,528.42</u> | Claims: 10,528.42 |
| | | | | | | 10,528.42 | |

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| 14764 | 09/13/2017 | 09/13/2017 | 6714 | 10,528.42 | Masonry Repairs @302 Regents Blvd (MANUAL CHECK) |
| | 518 30 48 04 | Rep & Maint - PSB | 001 000 518 | 10,528.42 | General Fund Repair Cost To Exterior Brick Veneer, Interior Framing & Drywall @Fircrest Fire Station Caused By Car Hitting The Building "Public Safety Building" (Invoice Date: 08/02/17) Insurance Claim 20170705050 |

Report Total: 10,528.42

| | |
|-------------------------|------------------|
| Fund | 10,528.42 |
| <u>001 General Fund</u> | <u>10,528.42</u> |

This report has been reviewed by:

REMARKS:

| | |
|--|---------------------------------|
|  <hr style="width: 100%;"/> Signature & Title | <hr style="width: 100%;"/> Date |
|--|---------------------------------|

CITY OF FIRCREST
CITY COUNCIL REGULAR MEETING MINUTES
TUESDAY, SEPTEMBER 12, 2017 **COUNCIL CHAMBERS**
7:00 P.M. **FIRCREST CITY HALL, 115 RAMSDELL STREET**

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Matthew Jolibois called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers Blake Surina, Shannon Reynolds, Brett Wittner, Hunter T. George, Denny Waltier, and Jason Medley were present.

PRESIDING OFFICER'S REPORT

None was provided.

CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

Jolibois invited public comment. The following individuals provided comments:

- Gilberto Rivera, 1214 Mar Vista Drive, commented on the zoning code limitations that prohibit him from having to a three-vehicle garage.
- Yolonda Brooks, 6448 19th Street W., inquired on the status of the community garden concept at the Fox property and commented on the safety and trash at the WSDOT property on Orchard Street W. and S. 19th Street across the City of Fircrest city line.

COMMITTEE, COMMISSION AND LIAISON REPORTS

A. Parks & Recreation

Surina reported that the pool closed for the 2017 season starting September 5th and that staff has initiated winterizing the pool for the off-season, and commented that the water levels are beginning to equalize. He noted that staff has begun investigating the cause of the leak and to determine if it's a risk factor. He stated that Shannon Zook from Optimum Physical Therapy would present to the Council in October on July 28th Fircrest Golf Tournament fundraiser. Surina stated that staff has received additional quotes on the resurfacing of the tennis courts and commented on the status of the pool and community center draft RFP.

B. Environment, Planning, Building

Medley stated that he would defer to Planning and Building Administrator Stahlnecker for any updates.

C. Finance, IT

Reynolds reported no new updates.

D. Administration

Wittner reported no new updates.

E. Pierce County Regional Council

Reynolds requested to add this item and stated as she would not be able to attend the September 21, 2017 meeting, she requested another councilmember attend in her place. Waltier stated that he would review the Pierce County Regional Council meeting agenda and attend if representation from the City of Fircrest is necessary.

CONSENT CALENDAR

Jolibois requested the City Clerk read the consent calendar as follows: approval of Voucher No. 209944 through Voucher No. 210034 in the amount of \$151,269.72; approval of Payroll Check No. 12872 through Payroll Check No. 12875 in the amount of \$6,691.60; approval of Payroll Check No. 12876 through Payroll Check No. 12881 in the amount of \$87,464.10; approval of Payroll Check No. 12882 through Payroll Check No. 12910 in the amount of \$99,667.86; approval of the August 21, 2017 special meeting minutes; approval of the August 22, 2017 regular meeting minutes; approval of setting a public hearing on October 10, 2017 to receive comments on amendments to Fircrest Municipal Code Title 22, regarding short-term rentals, home occupations, and outdoor storage of vehicles; approval of setting a public hearing on October 10, 2017 to receive comments on the potential annexation of the 62nd Avenue West and 44th Street West Potential Annexation Area; and approval of setting public hearings on October 10 and 24, 2017 to receive comments on amendments to Fircrest Comprehensive Plan and Pre-annexation Designations. **George Moved to approve the consent calendar as read; seconded by Reynolds. The Motion Carried Unanimously.**

PUBLIC HEARING

No public hearing was scheduled.

UNFINISHED BUSINESS

A. Adopt Ordinance: 2017 Budget Amendments 2nd Reading

Interim City Manager McDonald briefed the Council on the second reading of Ordinance 1599, which would authorize expenditures of funds not foreseen at the time of filing of the 2017 Preliminary Budget and not provided for in the Adopted 2017 Budget. McDonald stated that the significant items in the 2017 Budget Amendments include the \$35,000 for the repairs to the tennis courts and \$90,000 for the purchase of two new police vehicles to add to the fleet. McDonald stated that the advantage of the new police vehicles would be the upgrade to the fleet, resolved the issue of the take home vehicles, and surplus the 2009 police vehicles, while the disadvantage would be a hit on the fund balance. McDonald commented on the point of clarification that the two 2009 police vehicles are not unsafe or dangerous, but rather not as reliable as new vehicles and are serviceable. **Reynolds Moved to approve Ordinance 1599 as written; seconded by Wittner.** There was a brief discussion on the risk probability of the use of the 2009 vehicles. After a discussion on the breakdown of the Police Machinery and Equipment budget item of \$101,560 and retaining the Police Department HVAC repair sub-item, and how the purchase of two new police vehicles would impact on the 2018 budget, Jolibois invited public comment; Yolonda Brooks, 6448 19th Street W., commented on the 2009 police vehicles risk factor and questioned the necessity of the replacement of the vehicles. **Jolibois Moved to amend the motion to approve Ordinance 1599, excluding the \$90,000 for the purchase of two new police vehicles; seconded by Wittner. The Motion Carried Unanimously.**

NEW BUSINESS

A. Preliminary 2018 Budget

McDonald briefed the Council on the preliminary 2018 budget and presented an explanation of funds, projections of the General Fund revenues and expenditures, the operating costs by department, and major changes in the 2018 budget as well as the operating revenues and expenditures to the Street, Storm Drain, Water, and Sewer funds. McDonald commented that

the Water Fund reserves should be discussed further at a future time. McDonald concluded by briefing the Council on the upcoming budget preparation meeting schedule for department level presentations to the Council. Reynolds commented on the impact of the water rate structure to residents, and Jolibois commented on the capital improvements and summer water rates. Jolibois invited public comment; none was provided.

B. Community Center and Pool RFQ

McDonald briefed the Council on the Community Center and Pool Request for Qualifications (RFQ) discussion item. McDonald presented a draft RFQ for Council review, stating that the proposal would seek the services of a qualified architectural/engineering firm to manage a public involvement process that will review the options in the 2016 ARC Feasibility Study for the rebuild or renewal of the Roy H. Murphy Community Center and Pool. The final product will be a selection of a preferred option, a financial plan to fund the project, and sufficient information to fully inform the public and move forward with a RFP for construction. McDonald requested that any comments/questions to the RFQ be directed to him and/or the City Clerk. There was a brief discussion on the substructure, topography, and hydrology of the site as well as design percentage needed to move forward with a RFP. McDonald stated that staff will provide a general timeline of process and key decision points at the next regular Council meeting. Jolibois invited public comment; Mr. Rivera commented on the expenditures of a pool versus police vehicles.

C. Liquor License Renewal: Viafore’s Italian Delicatessen

McDonald briefed the Council on the request by the Washington State Liquor and Cannabis Control Board to register any objections to the liquor license renewal for Viafore’s Italian Delicatessen at 604 Regents Boulevard. McDonald indicated there were no problems regarding liquor sales at this place of business and that the Finance, Planning and Building, and Police departments expressed no objections regarding the renewing of this license. Jolibois invited public comment; none was provided. **Reynolds Moved to register no objections to the liquor license renewal for Viafore’s Italian Delicatessen; seconded by Waltier. The Motion Carried Unanimously.**

D. Liquor License Renewal: Orchard Market Group

McDonald briefed the Council on the request by the Washington State Liquor and Cannabis Control Board to register any objections to the liquor license renewal for Orchard Market Group LLC at 4040 Orchard Street W., Suite 118. McDonald indicated there were no problems regarding liquor sales at this place of business and that the Finance, Planning and Building, and Police departments expressed no objections regarding the renewing of this license. Jolibois invited public comment; none was provided. **Reynolds Moved to register no objections to the liquor license renewal for Orchard Market Group LLC; seconded by George. The Motion Carried Unanimously.**

E. Traffic Signal Safety Improvement Project

Public Works Director Wakefield briefed the Council on the traffic signal safety improvement project at the intersections of Emerson Street and Alameda Avenue and Regents Boulevard and Alameda Avenue, and stated that this project provides for improvements to the existing traffic signals, safety, and pedestrian crossings at these intersections and updates the City’s signal equipment. Out of the five bids that were received, Wakefield recommended the contract be awarded to Northeast Electric, LLC for a

total project cost of \$238,486.00. Wakefield added that the bidder is responsive and comes recommended to do the project and meets the Underutilized Disadvantaged Business Enterprise (UDBE) goal. Wakefield stated that this project is being funded 100% by the Highway Safety Improvement Program Federal-aid program since the City is able to obligate the funds by the October 1st deadline, and that the bid is well within the budget and grant amounts for this project. Wakefield stated minor delays at these intersection will be limited during the construction time and anticipates improvements will be completed by the year's end. Jolibois invited public comment; Yolonda Brooks, 6448 19th Street W., commented on the WSDOT DBE certification requirements. **Reynolds Moved to authorize the City Manager to award the contract for the Traffic Signal Safety Improvement Project to Northeast Electric, LLC for \$238,486.00 to prepare and execute the required contract documents, and to give the 'Notice to Proceed' to commence construction of the project; seconded by Medley. The Motion Carried Unanimously.**

F. Morris Law, P.C.

McDonald briefed the Council on the resolution that would authorize the City Manager to renew the professional services agreement for special legal services in land use and environmental law matters with the law firm of Morris Law, P.C. McDonald stated that the rate of \$275.00 will remain the same for 2018 and by authorizing an amendment to renew the agreement, the professional services agreement would be extended through December 31, 2018. Jolibois invited public comment; none was provided. **Medley Moved to approve Resolution No. 1491 as written; seconded by Reynolds. The Motion Carried Unanimously.**

G. City of Puyallup Jail Services

Police Chief Cheesman briefed the Council on the resolution that would authorize the City Manager to execute an agreement with the City of Puyallup for jail services. Cheesman stated that under this proposed agreement, the City of Fircrest would pay a rate of \$95 a day and the City of Puyallup would offer an administrative booking rate of \$50 for each inmate immediately booked and released from jail. Jolibois invited public comment; none was provided. **Reynolds Moved to approve Resolution No. 1492 as written; seconded by Waltier. The Motion Carried Unanimously.**

CITY MANAGER COMMENTS

- McDonald reported that Johnston Construction was hired to repair the Public Safety Building after damage caused by a car hitting the building on July 11, 2017. McDonald recommended the City directly issue a manual check to Johnston Construction for \$10,528.42 (the full amount of the invoice) while the City handles the settlement dispute with the insurance company. **Jolibois Moved to approve issuing a manual check to Johnston Construction in the amount of \$10,528.42; seconded by Reynolds. The Motion Carried Unanimously.**
- McDonald reported that staff is coordinating with its on-call engineer, KPG, to prepare a scope of work to investigate the pool and its current conditions and get together a proposal of how and what to fix on the pool to mitigate leaks and infiltration as well as address any potential related hazards.
- McDonald provided an update to Prothman's city manager recruitment efforts. McDonald stated that the application period closed on September 10th and that Prothman received 20 applications with a good range in age, gender, and in and out of state

applicants. McDonald noted that raising the salary made a difference, and stated he plans to interview 10 applicants. McDonald proposed to discuss qualifications of these applicants at the Council's September 18, 2017 special meeting in an executive session in order to select the finalists for final interviews. McDonald stated he anticipates having a public reception and final interviews during the first week of October 2017.

DEPARTMENT HEAD COMMENTS

- Public Works Director Wakefield reported that the water main improvements planned along Ramsdell from Contra Costa to Forrest Park Drive has been designed, and recommended the project be bid the first of next year so that better bids would be received and construction will be early spring of 2018. Wakefield stated that notices will be posted to notify affected residents of the updated schedule.
- Planning and Building Administrator Stahlnecker provided updates on the status of the condominium development proposed on the northern edge of the Fircrest Golf Club property along Regents Boulevard, stating that staff is awaiting a response from the developer on public works, planning, and landscaping documents, and is available to assist as need be. Jolibois inquired on whether a street view rendering of the project is available to determine the visual impact; Stahlnecker indicated there was not at this stage. Mr. Rivera inquired if the proposed project includes three-vehicle garages; Jolibois responded no. George inquired if the permit revenues were built into the Preliminary 2018 Budget; Stahlnecker stated that the building permit fees and planning permit fees were included. Stahlnecker anticipates several important items to be brought forth to the Pierce Council Regional this fall and can coordinate with Reynolds and Waltier to ensure representation from the City at those meetings that the City's attendance. Stahlnecker indicated that she and the Police Chief had visited a couple properties that were of concern of neighbors and distributed information to those home owners. Stahlnecker stated she was notified by a representative of the vacant home on Eldorado Avenue that a short sale process is being pursued to resolve the issue with the foreclosure. Lastly, Stahlnecker stated that although the City Council and Planning Commission joint meeting will not occur in 2017, a meeting is scheduled for February 2018, and she is planning on bring forth strategies to improve the communications and setting the work plan for the year to ensure a productive meeting. Reynolds expressed disappointed in not having a 2017 joint meeting.
- Police Chief Cheesman reported that he met with Donna Basil, Principal of Wainwright Intermediate School, and stated that even though there was an increased amount of traffic on the first day of school due to the extra 100 students, the increased traffic is not an everyday occurrence and traffic flow has stabilized. Cheesman reported on several programs the Police Department will do with the school. Cheesman reported that they've assembled a photo book to submit as part of the National Night Out campaign awards application.

COUNCILMEMBER COMMENTS

The Council thanked the public for their attendance. Additional comments included:

- Waltier commented on a disaster preparedness plan; McDonald and Cheesman commented on Pierce County's emergency management program, locality coordination, scheduled Community Emergency Response Team (CERT) Program classes, and continuity of operations. Cheesman stated that his department plans to develop a "Light"

plan for the City of Fircrest and the City also has an emergency management plan that has been accepted by the Governor’s office, which will the City to apply for grants. Waltier inquired if staff could evaluate crosswalk related safety improvements in response to the incident at Elm Tree Lane near Whittier Elementary School and prepare recommendations. Waltier thanked Cheesman and Stahlnecker for their efforts.

- George thanked Cheesman for his efforts with the school district.
- Wittner advised drivers to take caution near crosswalks and schools, and stated that the Whittier/Wainwright PTA is selling emergency preparedness kits in case anyone was interested.
- Reynolds commented that staff is reviewing planning codes in batches, and stated that Representative Christine Kilduff is coordinating with staff to schedule a time to present at a future Council meeting. Reynolds stated that the issue of homelessness could be a topic of discussion for the joint University Place/Fircrest meeting and asked to have that meeting scheduled soon.
- Surina thanked the Chief for his school programs.

EXECUTIVE SESSION

There was none.

ADJOURNMENT

Jolibois Moved to adjourn the meeting at 8:51 P.M, seconded by Reynolds. The Motion Carried Unanimously.

Matthew Jolibois, Mayor

Jessica Nappi, City Clerk

**CITY OF FIRCREST
SPECIAL CITY COUNCIL MEETING MINUTES
MONDAY, SEPTEMBER 18, 2017
6:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Matthew Jolibois called the special meeting to order at 6:02 P.M. and led the pledge of allegiance. Councilmembers Blake Surina, Shannon Reynolds, Brett Wittner, Hunter T. George, and Denny Waltier were present. Councilmember Jason Medley was absent and excused.

AGENDA MODIFICATIONS

There were none.

RECOGNIZING AND HONORING KEN STILL

Jolibois invited the audience to the lobby and introduced Congressman Denny Heck (WA-10), who joined Mrs. Linda Still, family and friends in an unveiling ceremony honoring the memory of former Fircrest resident and retired golf pro Ken Still who passed away March 20, 2017.

EXECUTIVE SESSION

At 6:24 P.M., Jolibois reported that the Council convene into Executive Session to evaluate the qualifications of City Manager applicants for public employment pursuant to RCW 42.30.110(1)(g), not to exceed the hour of 7:30 P.M.

There was a brief discussion to cancel the September 25, 2017 budget work session, and **Jolibois Moved to cancel the September 25, 2017 budget work session; seconded by Wittner. The Motion Carried Unanimously.**

The Council reconvened into session at 7:25 P.M.

ADJOURNMENT

Waltier **Moved** to adjourn the meeting at 7:25 P.M., seconded by George. **The Motion Carried Unanimously.**

Matthew Jolibois, Mayor

Jessica Nappi, City Clerk

Memo

To: Fircrest City Council
From: Bill McDonald
Date: September 22, 2017
Re: City Manager Update

Finance

- At the September 18, 2017 meeting, the Council approved canceling the September 25, 2017 budget work session. The first budget work session to discuss the Preliminary 2018 Budget is scheduled for Monday, October 2, 2017.

Planning and Building

- Mr. Rivera questioned why he could not add a third attached garage to his residence. The stated purpose and intent of the design guidelines and specific use and structure regulations are to improve the city's character through good design that emphasis appropriately scaled buildings and enhanced architecture. With this in mind, codes have been adopted through the years that look to lessen the dominating focus garages can create and instead create a more residential, neighborhood-oriented feel. This has been done through prohibiting garages that project beyond the face of the house, limiting the width of garages, limiting the width of garage doors, and encouraging garage doors to access off of side and rear of buildings. This is also reflected in the codes that encourage front porches, incentivizes detached garages and require articulation components to break up large blank walls.

Staff has met with Mr. Rivera on several occasions to discuss his concerns. Since the Council meeting Mr. Riviera has been informed by email that the use he proposes is not permitted. The letter advises that he does have the option to consider a detached garage behind his residence. Finally we provided information on his right to apply for a variance or code text amendment. Those options have strict approval criteria he would have difficulty meeting.

Public Works

- The landscaping plan along the Public Works facility on Ramsdell Street has been reviewed and work has been authorized to proceed with planting and clean/adjust sprinkler heads. Work is anticipated to be complete by the end of October 2017.
- Staff anticipates replacing the control panel for the Weathervane booster station due to faulty signals and will report back to Council with more information at a future date.

Memo

To: Bill McDonald
From: Jerry Wakefield
CC: Chief Chessman
Date: September 18, 2017
Re: Signage at crosswalks

In following up on the discussion regarding additional signage, lighting, etc. at pedestrian crossings, the following items should be noted.

1. According to the FMC chapter 16.20.010, “*The police chief shall place and maintain traffic control signs, signals, and devices when and as required...*”
2. The signage needs to meet the requirements of the Manual of Uniform Traffic Control Devices (MUTCD).
3. Typically there are warrants that specify the need for the control device, such as accidents, speeding, pedestrian and traffic volume at the location of the crossing.
4. Once additional traffic control devices are warranted, additional improvements maybe required specifically improvements that meet ADA requirements.

With these items in mind, additional signage at crosswalks do not seem to be warranted at this time. While it may be of interest to help slow traffic this may to provide some degree of false security for the pedestrian. As the improvements are identified, there is also a concern that additional requirements such as ADA may need to be implemented with the new improvements. This could expand the project adding to the costs and complexity of the improvements.

This signage could be included in future grant opportunities that would include the additional ADA requirements and sidewalk improvements such as Safe Route to School funding opportunities.