

**CITY OF FIRCREST**  
**SPECIAL CITY COUNCIL MEETING MINUTES**

**MONDAY, JULY 17, 2017** **COUNCIL CHAMBERS**  
**6:00 P.M.** **FIRCREST CITY HALL, 115 RAMSDALL STREET**

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**CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**

Mayor Matthew Jolibois called the special meeting to order at 6:00 P.M. and led the pledge of allegiance. Councilmembers Blake Surina, Shannon Reynolds, Brett Wittner, Denny Waltier, and Jason Medley were present. Councilmember Hunter T. George was absent and excused.

**AGENDA MODIFICATIONS**

Jolibois stated that Agenda item #6 would be presented first, followed by item #5, item #8, and item #7.

**2018 BUDGET PROCESS**

Interim City Manager Johnston led the discussion on the 2018 Budget process. Johnston stated that the City Manager recommended 2018 Budget will be based on existing policy guides and include actual expenditures as well as a two-three year projection, including street improvements, utilities enterprise fund, capital improvement projects, and PROS plan. Johnston indicated that he will propose a status quo in the Operating budget and staff will develop a business model to pay for capital improvement projects. Johnston requested that a retreat be scheduled soon, and the general consensus from Council was to schedule a retreat in the evening; Johnston indicated that staff would prepare several dates for the Council to consider.

**TENNIS COURT REPAIR TIME TABLE**

Johnston stated that the City Manager recommended 2018 Budget will address capital improvement projects, such as the tennis courts, the compromised system of the pool, and the community center. Johnston submitted a handout for public record of the Fircrest pool water consumption readings, indicating that water usage has increased significantly since 2016 due to water being lost through leaks. Johnston stated that although the 55 year old pool has served the City well, addressing a long-term solution should be a priority since these are assets valued by the community. Johnston stated that the City should be proactive in addressing capital investments since the City is the owner of these facilities that may be compromised and potentially a risk to the users. After some discussion regarding short-term and long-term fixes and financing strategies to address the capital needs of the City, Johnston stated even though the Council has been made aware of these needs throughout the years, the Council has not been given an opportunity to make a commitment to act associated with a realistic business model, and concluded that it is the role of the City Manager to help the City Council be action-oriented in these matters and be good stewards of public resources. Johnston recommended that once staff gets a commitment from Council and formal stakeholder input, City investments that have been long neglected can be addressed. The Council gave a consensus to have staff evaluate a short-term fix for the tennis courts to make the facility a safer environment in conjunction with investigating a current cost to redo the tennis court, and to return to Council with a recommendation.

**COUNCIL GOALS**

- Medley reported that he and Planning and Building Administrator Stahlnecker were consistent with goals, and noted that the budget should maintain a status quo. Johnston recommended the Council should also consider a joint meeting with the City of University Place and Planning Commission as a goal for the Council.
- Waltier reported that his and the Public Works Director Wakefield's goals are the same as outlined in the Work Plan.

- Jolibois reported that he had spoken with Wakefield regarding street beautification grants and a heritage corridor designations to establish a Fircrest distinctive streetscape. Johnston recommended the Council should also consider investing in a pavement management system to institute in the next few years.
- Wittner recommended adding increasing the City Manager’s discretionary spending authority to the list of goals he had outlined at the July 11, 2017 Council meeting. Johnston commented that by increasing the limit will allow staff to complete the business of the City in a timely fashion. Johnston recommended adding the update to the Personnel Policies & Procedures Manual as a goal.
- Reynolds recommended adding researching a multi-purpose online registration system, updating the finance procedures, and procuring an intern to assist with miscellaneous business tasks to the list of goals.
- Surina recommended adding a capital budget for Parks and funding for building community identity, historical designation of the older areas of Fircrest, and archival storage of the City’s history. Johnston recommended continuing to reach out to our stakeholders, civic groups, and partnerships to help build community as a goal.

**TAKE HOME POLICE VEHICLES SUMMARY**

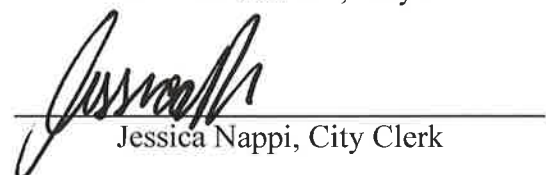
Johnston briefed the Council on the task he had been given by Council on the two 2009 take home police vehicles. Johnston stated that he and staff primarily based their investigation off of public records since most of the related discussions took place in an executive session as part of labor negotiations. Johnston indicated that based off the May 24, 2016 Council meeting minutes, there was a consensus from the Council directing the former City Manager to not surplus the two vehicles in question. Johnston stated that when the Council discussed the surplus of the vehicles in 2015, staff indicated to Council that these vehicles were unsafe for various reasons, and that the mechanic consultant stated that if the vehicles are surplused it should be because of high mileage and high engine idling time. Johnston stated that regarding the safety of these vehicles, there were numerous documents between the years of 2015 and 2017 and documentation from the mechanic consultant that consistently indicated that these vehicles should not be used as pool vehicles but could be used as take home vehicles. Johnston stated that the Council approved Fircrest Police Guild Collective Bargaining Agreement commits to take home vehicles in 2017 for police officers who live within a 10-mile radius, and due to the concern of managing high risk vehicles and considering the safety of the City’s employees, Johnston recommended the City surplus the 2009 vehicles and purchase two new vehicles in 2017. After some discussion regarding the safety of the vehicles and procuring two new vehicles, there was a consensus among the Council to adjourn the meeting as it was reaching its two hour limitation.

**ADJOURNMENT**

**Medley Moved to adjourn the meeting at 7:57 P.M., seconded by Reynolds. The Motion Carried Unanimously.**



Matthew Jolibois, Mayor



Jessica Nappi, City Clerk