

**City of Fircrest
City Council Special Meeting
Agenda**

**Monday, November 7, 2016
7:00 P.M.**

**Council Chambers
Fircrest City Hall, 115 Ramsdell Street**

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1. **CALL TO ORDER BY PRESIDING OFFICER**
 2. **PLEDGE OF ALLEGIANCE**
 3. **ROLL CALL**
 4. **PRESIDING OFFICER'S REPORT**

 5. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA**
(Please sign the **Public Attendance Roster/Public Hearing Sign-Up Sheet** if you wish to speak during the meeting.)

 6. **COMMITTEE, COMMISSION & LIAISON REPORTS**
 - A. Parks & Recreation
 - B. Environment, Planning, Building
 - C. Finance, IT
 - D. Administration

 7. **CONSENT CALENDAR**
 - A. Approval of vouchers/payroll checks
 - B. Approval of minutes: [October 24, 2016 Special meeting](#)
[October 25, 2016 Regular meeting](#)

 8. **PUBLIC HEARING 6:15 P.M.**

 9. **UNFINISHED BUSINESS**

 10. **NEW BUSINESS**
 - A. [Resolution authorizing the City Manager to execute a contract with QWEST Corporation for telephone line service to the City](#) – Finance Director Corcoran
 - B. [Ordinance amending Fircrest Municipal Code 5.20.040 to levy a Storm Water Utility tax](#) – City Manager Rosenblatt
 - C. [Ordinance amending Fircrest Municipal Code 20.16.030 to adjust rates and adding a storm drain credit for low income seniors and low income disabled persons](#) - City Manager Rosenblatt
 - D. [Ordinance amending Fircrest Municipal Code 20.12 and 20.13 to adjust rates for sewer service charges](#) - City Manager Rosenblatt
 - E. [Ordinance amending Fircrest Municipal Code 21.04 and 21.06 to adjust rates for water service charges](#) - City Manager Rosenblatt
 - F. [Ordinance adopting the 2017 Annual Budget](#) - Finance Director Corcoran

 11. **CITY MANAGER COMMENTS**
 12. **DEPARTMENT HEAD COMMENTS**
 13. **COUNCILMEMBER COMMENTS**

 14. **EXECUTIVE SESSION**
 - A. Labor negotiations (Not subject to Open Meetings Act)
 - B. To discuss City Manager performance evaluation (Not subject to Open Meetings Act)

 15. **ADJOURNMENT**

**CITY OF FIRCREST
SPECIAL CITY COUNCIL MEETING MINUTES**

**OCTOBER 24, 2016
6:00 P.M.
STREET**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL
STREET**

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Matthew Jolibois called the special meeting to order at 6:00 P.M. and led the pledge of allegiance. Councilmembers Blake Surina, Shannon Reynolds, Brett Wittner, Denny Waltier and Jason Medley were present. Councilmember Hunter T. George was absent. George arrived at 6:16 P.M.

Discussion, direction, consensus and motions on the 2017 Preliminary Budget

Corcoran reviewed Adjustments to the 2016 Budget as follows:

General Fund Revenue

- Storm Utility Tax decreased from 6% to 3% results in decreased revenue of \$13,372
- Sewer Utility Tax decreased by \$6,642 due to a correction in the Sewer revenue estimate

General Fund Expenditures

- Information Systems increased by \$3,000

Storm Fund Adjustments

- Storm Utility Tax decreased from 6% to 3% results in a decrease in expense of \$13,372

Sewer Fund Adjustments

- Sewer Revenue decreased by \$110,700 due to a correction in the Sewer revenue estimate

Expenditures

- Sewer Utility Tax decreased by \$6,642 due to a correction in the Sewer revenue estimate

REET Fund Adjustments

- 1st Quarter Revenue increased \$30,000 to match current revenue stream
- 2nd Quarter Revenue increased \$30,000 to match current revenue stream

Corcoran reported that Revenue over/under Expenditures is (\$22,015).

Discussion continued as follows:

- What is the cost to run the community center on a per-square-foot basis
- What is the formula used to determine the fees that are being charged for Parks and Recreational programs and the Swimming Pool
- Conduct a fee schedule analysis for recreational programs and the swimming pool to determine the amount that is being subsidized

There was consensus of Council for staff to continue researching what it would cost to implement the use of credit cards to pay for recreational programs and the swimming pool by the time of pool season in 2017 and to pass costs that can be passed on to the consumer.

Council discussion and direction on submitting a Letter of Intent for a State Youth Athletic Facilities Grant

Following discussion, there was direction for staff to submit two letters of intent for grant applications for potential 2017-2018 funds – one to support drainage issues at the Parks and one for the swimming pool.

ADJOURNMENT

Moved by Reynolds, seconded by Wittner, to adjourn the meeting at 7:38 P.M. Ayes: Surina, Reynolds, Jolibois, George, Waltier and Medley. Noes: None. Motion carried.

Matthew Jolibois, Mayor

Lisa Keely, City Clerk

CITY OF FIRCREST
REGULAR CITY COUNCIL MEETING MINUTES
TUESDAY, OCTOBER 25, 2016
7:00 P.M.

COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Matthew Jolibois called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers Blake Surina, Shannon Reynolds, Brett Wittner, Hunter T. George and Jason Medley were present. Councilmember Denny Waltier was excused.

PRESIDING OFFICER'S REPORT

Jolibois announced appointments to the Recreation Center and Pool Advisory Committee: Citizens Rick Little, Patti Betzendorfer, Chad Johnson and Sally York; and Councilmembers Surina, Jolibois and Reynolds. Jolibois stated he had appointed Surina as chair, recommended that City Manager Rosenblatt appoint Parks and Recreation Director Grover as staff appointee and asked for Council consent. Jolibois reported the members have an understanding of the heritage and history of Fircrest that will assist in formulating, from an advisory standpoint, discussions about the pool and community center. George expressed surprise that user groups weren't represented, i.e., the swim team, sports leagues, basketball coach, youth members, etc., and Reynolds suggested opening it up for applications to the general public to increase the membership. Following discussion, it was announced that the initial meeting would be held on November 3rd at the Community Center, at approximately 5:30/6:00 p.m., for the committee to come up with a mission statement, an initial survey, and potentially a timeline schedule. In response to Reynolds, City Attorney Smith stated that barring any legislative or judicial issues, any member of the public, including a member of the Planning Commission, can attend the meeting. Jolibois asked that public notification requirements for this kind of committee are included in the Friday packet.

COMMITTEE, COMMISSION & LIAISON REPORTS

Water, Sewer and Storm

Wittner reported that he wasn't able to meet with Public Works Director Wakefield but stated he met and had lunch today with the Public Works crew, noting that the morale is good, and concluded by saying that he was assured that the recommended purchase of the mini-excavator is a need and not a want.

Pierce County Regional Council

Reynolds gave an update on items discussed at the meeting she attended last week.

PUBLIC HEARING

To receive comments on the Preliminary 2017 Budget

At 7:15 P.M. Jolibois opened the public hearing and outlined the format.

Finance Director Corcoran stated that tonight's hearing is the second public hearing on expenditures of the 2017 Preliminary Budget and highlighted the following:

- The 2017 Preliminary Budget contains ten funds
- The total for all funds, including transfers and ending fund balance, is \$24,785,668
- Includes a cost of living for employees and contracts
- Maintains staffing levels in all funds except for the General Fund, which increases the part-time Administrative Assistant position to full-time to allow additional hours for grant writing duties
- Includes capital expenditures in the General Fund; Street, Sewer, Water, Storm and ERR Fund

Corcoran concluded by stating that staff presented the budget to Council and Council has discussed it in study sessions and this is the time to receive comments from the public regarding the expenditures in the 2017 Preliminary Budget.

Jolibois invited public comment. None was provided.

Jolibois closed the public hearing at 7:16 P.M.

PUBLIC HEARING

To receive comments on amendments to Fircrest Municipal Code Title 20 regarding sanitary sewer charges

At 7:16 P.M. Jolibois opened the public hearing and outlined the format.

Public Works Director Wakefield stated that changes to the ordinance reflect a number of items but most importantly address the aging infrastructure and capital improvements that were identified throughout the year when the Capital Improvement Facilities were adopted and the need to fund and provide provisions to be able to support the capital improvements. Wakefield stated the revised sewer rates were based on the rate study conducted by the City and its consultant, Katy Isaksen. Wakefield noted the proposed rate structure came out of the August 9, 2016 Isaksen study. Wakefield stated that charges for the City of Tacoma sewage treatment are separated out from the sewer rate in the ordinance. He further noted the ordinance was formatted to match the bi-monthly billing cycle

Jolibois invited public comment.

The following individual provided comment: Bonnie Blair, 521 Monterey Lane, Fircrest WA.

Jolibois closed the public hearing at 7:24 P.M.

PUBLIC HEARING

To receive comments on amendments to Fircrest Municipal Code Title 21 regarding water charges

At 7:25 P.M. Jolibois opened the public hearing.

Wakefield stated that one of the items identified through the process was the water rate structure where a base rate would be established and users would pay for water usage. He indicated that one of the reasons was to make things more affordable so that the bills for people that don't use much water would probably go down slightly. Wakefield stated a three-tier process was created rather than the two-tier with a certain amount of water provided. Wakefield further noted the

ordinance was formatted to match the bi-monthly billing cycle so it would be easier to understand the rate when viewing the water bill.

Jolibois invited public comment. None was provided.

Jolibois closed the public hearing at 7:26 P.M.

PUBLIC HEARING

To receive comments on amendments to Fircrest Municipal Code Title 20 regarding storm water charges

At 7:27 P.M. Jolibois opened the public hearing.

Wakefield stated that stormwater capital funding is solely a grant match amount in capital and the rate structure identified does not fully fund the capital improvements. He further noted that this fund didn't previously include a senior/disabled 25% discount and that is being included in the ordinance.

Jolibois invited public comment. None was provided.

Jolibois closed the public hearing at 7:28 P.M.

PUBLIC HEARING

To receive comments on amendments to Fircrest Municipal Code Title 5 regarding the addition of a storm water utility tax

At 7:29 P.M. Jolibois opened the public hearing.

Finance Director Corcoran stated that a 6% utility tax was being proposed and the General Fund would charge the stormwater fund the 6% tax on revenue collected. She noted when the Fund was created it didn't include the 6% tax. Corcoran noted when the 6% utility tax was discussed by Council, a request was made to reduce the tax to 3% for the first year only and to charge the 6% tax effective January 1, 2018 and thereafter.

Jolibois invited public comment. None was provided.

Jolibois closed the public hearing at 7:31 P.M.

CONSENT CALENDAR

Jolibois inquired if there were any objections to removing Item 7C. None were noted.

Jolibois requested the City Clerk read the consent calendar as follows: approval of Voucher No. 208387 through Voucher No. 208453 in the amount of \$353,712.04; approval of Payroll Check No. 12440 through Payroll Check No. 12447 in the amount of \$88,991.17; approval of the October 10, 2016 Special meeting; approval of the October 11, 2016 Regular meeting; and approval of the October 17, 2016 Special meeting.

MOTION

Moved by George, seconded by Wittner, to approve the consent calendar as amended. Upon vote, motion carried unanimously.

NEW BUSINESS

Resolution cancelling the November 8, 2016 regular Council meeting

Rosenbladt reported a resolution is required to cancel a regular meeting, noting that Council has already set a special meeting for November 7th at 7:00 p.m.

RESOLUTION NO. 1447

Moved by Reynolds, seconded by George, to adopt Resolution No. 1447 authorizing the cancellation of the first regular meeting in November 2016.

VOTE

Upon vote, motion carried unanimously.

Resolution authorizing the City Manager to execute an amendment to the agreement with Morris Law, P.C. for special legal counsel in land use and environmental law in 2017

Rosenbladt stated that Attorney Morris's rate has been \$250/hour since the agreement was approved in 2008 and is proposed to increase to \$275.00. Rosenbladt stated that in the course of land use decisions, Special Legal Counsel has been utilized to represent the City and recommended approval.

RESOLUTION NO. 1448

Moved by Medley, seconded by George, to adopt Resolution No. 1448 authorizing the City Manager to amend the professional services agreement with the law firm of Morris Law, P.C. for special legal counsel services in land use matters and environmental law through December 31, 2017.

Staff responded to Council inquiries.

Jolibois invited public comment. None was provided.

VOTE

Upon vote, motion carried unanimously.

Resolution authorizing the City Manager to execute an amendment to the Contract for Legal Services with Comfort, Davies and Smith, P.S. for City Attorney and City Prosecutor services in 2017

Medley stated he had a conflict of interest and recused himself from Council Chambers.

Rosenblatt stated that Council is being asked to adopt a resolution to increase the rate with Comfort, Davies and Smith by 2%, noting that the new rate will be \$164.00 per hour. Rosenblatt stated that the 2017 Preliminary Budget includes this new rate and recommended approval.

RESOLUTION NO. 1449

Moved by Surina, seconded by Wittner, to adopt Resolution No. 1449 authorizing the City Manager to execute an amendment to the Contract for Legal Services with Comfort, Davies and Smith, P.S. for City Attorney and City Prosecutor services in 2017.

Jolibois invited public comment. None was provided.

VOTE

Upon vote, motion carried unanimously.

Medley returned to Council Chambers.

Resolution authorizing the City Manager to execute an amendment to the Professional Services Agreement with Jeff Boers and Associates for 2017

Planning and Building Administrator Stahlnecker stated the amendment would extend the term of the agreement through 2017. Stahlnecker stated that some of Boers' fees are reimbursed and further indicated that he reviews land use issues, prepares the Growth Management Act updates and serves as the SEPA responsible official.

RESOLUTION NO. 1450

Moved by Medley, seconded by George, to adopt Resolution No. 1450 authorizing the City Manager to amend the professional service agreement with Jeff Boers (Jeff Boers and Associates) extending the term of said Agreement through December 31, 2017.

Jolibois invited public comment. None was provided.

VOTE

Upon vote, motion carried unanimously.

Resolution expressing the intent to annex the Fircrest potential Annexation area by Interlocal Agreement

Stahlnecker reported that the City was approached by Pierce County planning staff in April of this year with the possibility of moving forward with annexation of the proposed area known as the chair. She stated that on July 18, 2016, the City Council held a study session expressing interest in annexing the area. Stahlnecker stated that on October 5, 2016, an informational outreach meeting was offered and ten residents or owners attended. Stahlnecker stated if authorized tonight by Council, the resolution would allow staff to begin working on an interlocal agreement with Pierce County and that agreement will try to address any issues raised due to the annexation. Stahlnecker concluded by stating that prior to adoption of the interlocal agreement, both jurisdictions would hold public hearings and reported that area residents are being kept informed of the process and proposal.

RESOLUTION NO. 1451

Moved by Reynolds, seconded by Medley, to adopt Resolution No. 1451 expressing the intent to annex the Fircrest potential annexation area by interlocal agreement.

Jolibois invited public comment. None was provided.

VOTE

Upon vote, motion carried unanimously.

Resolution authorizing the City Manager to execute an amendment to the Professional Service Agreement with Sound Inspection LLC for 2017

Stahlnecker stated that Council is being asked to authorize an amendment to the professional services agreement with Sound Inspection LLC to extend the date of the agreement to December 31, 2017. She reported that Sound Inspection LLC provides plan review and inspection services as required.

RESOLUTION NO. 1452

Moved by Medley, seconded by Wittner, to adopt Resolution No. 1452 authorizing the City Manager to amend the professional services agreement with Sound Inspection LLC extending the term of said Agreement through December 31, 2017.

Jolibois invited public comment. None was provided.

VOTE

Upon vote, motion carried unanimously.

Resolution authorizing the City Manager to execute an amendment to the Professional Service Agreement with NW GIS Consulting Inc., for on call GIS services for 2017

Stahlnecker stated that Council is being asked to authorize an amendment to the professional service agreement with NW GIS Consulting, LLC extending the term of said agreement through December 31, 2017. She noted that NW GIS Consulting, LLC provides on call GIS support services. Stahlnecker highlighted progress to date with the GIS system and services provided by NW GIS Consulting, LLC.

RESOLUTION NO. 1453

Moved by Medley, seconded by George, to adopt Resolution No. 1453 authorizing the City Manager to amend the professional service agreement with NW GIS Consulting, LLC to provide on call GIS support services through December 31, 2017.

Jolibois invited public comment. None was provided.

VOTE

Upon vote, motion carried unanimously.

CITY MANAGER COMMENTS

Rosenblatt stated he received confirmation from South Sound 911 (SS911) that a contract would be sent shortly regarding IT backup assistance. He noted that SS911 indicated that even prior to signing of a contract, they would be available to assist. Rosenblatt welcomed two individuals in the audience noting they resided in 'the Chair' area that is proposed to be annexed to Fircrest. Rosenblatt stated there was no need for an Executive Session, as the labor relations issue with the Guild is going through to the mediator and there is no additional information brought forward from IBEW.

DEPARTMENT HEAD COMMENTS

Grover stated that three Letters of Intent were sent in to the Recreation and conservation Office (RCO) for grant applications for the Youth Athletic Facilities program – (1) Whittier field, (2) Fircrest Park and Pool. Grover called attention to Haunted Trails this Thursday at Thelma Gilmur Park and concluded by highlighting the Halloween Event at the Community Center on Monday, October 31st.

Cheesman stated that Chief for a Day Amy Blair will be at the Haunted Trails and will be her last event for the year. Cheesman stated that they performed an inventory of street lights that weren't working and were surprised about the low number of lights that needed fixing. Cheesman concluded by noting they have been utilizing Facebook to keep the public informed and to provide crime tips and useful information.

COUNCIL COMMENTS

Councilmembers thanked everyone for coming.

Wittner stated that Council has spent the better part of the last ten months talking about the utility rates, the Katy Isaksen rate study, and has held study sessions and public hearings. Wittner indicated he met with George, Waltier and the Administration to discuss the fact that people didn't know what was going on indicated that Council and the Administration would try to do a better job of keeping the public informed of these types of issues.

Reynolds asked that a study is done to compare the costs of replacing the 1997 Cavalier with the costs of employees being reimbursed for mileage and using their personal vehicles.

Surina reported on the Washington State Labor and Industries Boiler Inspection Program.

ADJOURNMENT

Moved by George, seconded by Reynolds, to adjourn the meeting at 8:21 P.M. Ayes: Surina, Reynolds, Wittner, Jolibois, George, Waltier and Medley. Noes: None. Motion carried.

Matthew Jolibois, Mayor

Lisa Keely, City Clerk

FIRCREST CITY COUNCIL AGENDA SUMMARY

COUNCIL MEETING DATE: November 7, 2016

SUBJECT: Contract with Qwest Corporation d/b/a CenturyLink QC to provide telephone line service.

FROM: Colleen Corcoran, Finance Director

Reviewed by: _____City Manager _____Finance Director _____City Attorney

RECOMMENDED MOTION: I move to adopt Resolution No. _____ authorizing the City Manager to execute a contract with QWEST Corporation d/b/a CenturyLink QC to provide telephone line service to our telephone system as well as to our alarms, faxes and announcement lines.

PROPOSAL: Council is being asked to authorize the City Manager to execute a contract with Qwest Corporation d/b/a CenturyLink QC to provide telephone services to our phone system as well as fax, alarm and announcement lines.

The contract is for 36 months and is automatically renewed unless terminated.

FISCAL IMPACT: Money for this proposal is included in the 2017 Budget. The new contract amount of \$325 per line includes a decrease in the contracted price excluding local and federal taxes.

ADVANTAGES: Will continue to provide configuration support for our current telephone system.

DISADVANTAGES: None.

ALTERNATIVES: We can continue with the current vendor on a month to month price of \$375.

HISTORY: The City of Fircrest had a contract with CenturyLink to provide telephone service since 2013. This contract has expired.

Attachment(s): Resolution Agreement

**CITY OF FIRCREST
RESOLUTION NO.____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AUTHORIZING THE CITY
MANAGER TO EXECUTE AN AGREEMENT WITH QWEST
CORPORATION D/B/A CENTURYLINK QC TO PROVIDE
TELEPHONE LINE SERVICE TO OUR TELEPHONE SYSTEM
AS WELL AS TO OUR ALARMS, FAXES AND
ANNOUNCEMENT LINES.**

WHEREAS, the City of Fircrest has need of specialized services; and

WHEREAS, Qwest Corporation d/b/a Centurylink QC has the required experience and expertise to provide such services; Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The City Manager is hereby authorized and directed to execute the agreement with Qwest Corporation d/b/a Centurylink QC to provide telephone line service to our telephone system as well as to our alarms, faxes and announcement lines effective November 7, 2016.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON**, at a regular meeting thereof this 7th day of November, 2016.

APPROVED

Matthew Jolibois, Mayor

ATTEST:

Lisa Keely, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

CENTURYLINK® TOTAL ADVANTAGE® EXPRESS – AGREEMENT – Summary Page

This CenturyLink® Total Advantage® Express Agreement is between **CenturyLink Sales Solutions, Inc.** as contracting agent on behalf of the applicable CenturyLink company providing the Services under this Agreement ("CenturyLink") and **CITY OF FIRCREST - WA** ("Customer" or "You"). The name of the CenturyLink operating company providing Services to Customer is listed in the service-specific terms and conditions. CenturyLink may withdraw this offer if Customer does not execute and deliver the Agreement to CenturyLink on or before **November 24, 2016** ("Cutoff Date"). Using CenturyLink's electronic signature process for the Agreement is acceptable.

1. Services. CenturyLink provides Services under the terms of this CenturyLink Total Advantage Express Agreement and Summary Page including (a) the Terms and Conditions following the signature block, as more fully described in "Section I. General Terms and Conditions" of the Detailed Terms and Conditions ("DT&C") at: <http://www.centurylink.com/legal/mgctae/DTC/v70.pdf>, (b) the service-specific terms and conditions applicable to the Services in "Section II. Additional Service-Specific Terms and Conditions" of the DT&C, and (c) the supplemental terms and conditions (if any) for which links have been provided below the pricing table(s) in this Agreement or in a valid CenturyLink quote that references this Agreement (collectively the "Agreement.") Provisions that are applicable to a specific CenturyLink company are so indicated. All general provisions are applicable to services provided by the CenturyLink company providing the Services under this Agreement. For an interim period of time until all work is completed to update the Service-specific provisions, various on-line offer provisions, Tariffs and other terms and conditions incorporated by attachment or reference into this Agreement, all references to Qwest Communications Company, LLC mean CenturyLink Communications, LLC f/k/a Qwest Communications Company, LLC.

The following Services are incorporated into the Agreement:

ISDN PRS, DSS

The following additional terms and conditions apply to ISDN PRS, DSS Service, and are incorporated herein by reference: the General Terms Applicable to All Services and ISDN PRS, DSS sections in the DT&C.

See Exhibit 1 for ISDN PRS pricing Details

2. Rates

2.1 Rate Changes. Rates apply only for the above Services and Service Address(es) and will not apply if Customer moves a Service Address or changes any of the Bundle or Service Details. The rates for Local Access Service and CPE Purchase may be subject to valid quote forms, which control if they conflict with the rates listed on this Summary Page, all of which are subject to change.

2.2 Additional Charges. Additional charges may apply. Rates and charges for Service elements not identified appear in the applicable terms and conditions. Rates do not include foreign, federal, state or local taxes, surcharges, fees, EAS, Zone, CALC, or other similar charges.

3. Term and Termination.

3.1 Term. This Agreement is effective on the date all parties have signed below ("Effective Date") and continues until expiration of all Orders placed under this Agreement. Service Terms begin on their Start of Service Date and automatically renew unless terminated by either party. The Start of Service Date, renewal periods and renewal period rates are described in the DT&C, Bundle or Package Provisions, Service Provisions, or in an applicable Tariff, RSS or ISS.

3.2 Termination. If Customer gives notice of cancellation or termination, disconnects any portion of a Service or otherwise breaches this Agreement resulting in the termination of a Service before the end of the applicable Service Term, Cancellation Charges will apply as set forth in the applicable terms and conditions.

4. Amendments. At CenturyLink's sole discretion, the parties may amend the Agreement to add additional CenturyLink services. Except as otherwise expressly permitted in the Agreement, amendments must be in writing and signed by both parties' authorized representatives.

CUSTOMER: CITY OF FIRCREST - WA

CENTURYLINK SALES SOLUTIONS, INC.

Authorized Signature

Authorized Signature

Name Typed or Printed

Name Typed or Printed

Title

Date

Title

Date

Customer's Address for Notices: 115 RAMSDELL ST, Attn: General Counsel, FIRCREST, WA 98466;
Customer's Facsimile Number: (125) 356 - 4364

TERMS AND CONDITIONS

- 1. Additional Terms and Conditions.** Customer understands that the DT&C and other provisions identified in this Agreement ("Other Provisions") contain additional important terms and conditions that apply to the Services, including, among other things, confidentiality obligations, disclaimer of warranties, indemnification, shortfall charges, minimum-service terms, early termination charges, and jury-trial and class-action waiver.
- 2. Payment.** Customer must pay all charges within 30 days of the invoice date except for CenturyLink QC charges, which Customer must pay by the due date on the invoice. Charges not paid by their due date are subject to late payment charge of the lesser of 1.5% per month or the maximum rate allowed by law or required by Tariff. In addition to payment of charges for Services, Customer must also pay CenturyLink any applicable Taxes (which is defined in the DT&C and may include surcharges, fees, and other similar charges) assessed in connection with Services. Customer's payments to CenturyLink must be in the form of electronic funds transfer (via wire transfer or ACH), cash payments (via previously-approved CenturyLink processes only), or paper check.
- 3. Credit Approval.** Provision of Services is subject to CenturyLink's credit approval of Customer. As part of the credit approval process, CenturyLink may require Customer to provide a deposit or other security. Additionally during the Term, if Customer's financial circumstance or payment history becomes reasonably unacceptable to CenturyLink, CenturyLink may require adequate assurance of future payment as a condition of continuing CenturyLink's provision of Services. Customer's failure to provide adequate assurances required by CenturyLink is a material breach of the Agreement. CenturyLink may provide Customer's payment history or other billing/charge information to credit reporting agencies or industry clearinghouses.
- 4. Disclaimer of Warranties.** EXCEPT AS EXPRESSLY PROVIDED IN THE AGREEMENT, ALL SERVICES AND PRODUCTS ARE PROVIDED "AS IS." CENTURYLINK DISCLAIMS ALL EXPRESS OR IMPLIED WARRANTIES, INCLUDING BUT NOT LIMITED TO ALL WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT. CENTURYLINK MAKES NO WARRANTIES OR REPRESENTATIONS THAT ANY SERVICE WILL BE FREE FROM LOSS OR LIABILITY ARISING OUT OF HACKING OR SIMILAR MALICIOUS ACTIVITY, OR ANY ACT OR OMISSION OF THE CUSTOMER.
- 5. Limitations of Liability.** The remedies and limitations of liability for any claims arising between the parties are set forth below.
- (a) Consequential Damages.** NEITHER PARTY OR ITS AFFILIATES, AGENTS, OR CONTRACTORS IS LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL, OR PUNITIVE DAMAGES OR FOR ANY LOST PROFITS, LOST REVENUES, LOST DATA, LOST BUSINESS OPPORTUNITY, OR COSTS OF COVER. THESE LIMITATIONS APPLY REGARDLESS OF THE LEGAL THEORY UNDER WHICH SUCH LIABILITY IS ASSERTED AND REGARDLESS OF FORESEEABILITY.
- (b) Claims Related to Services.** For Customer's claims related to Service deficiencies or interruptions, Customer's exclusive remedies are limited to: (a) those remedies set forth in the SLA for the affected Service or (b) the total MRCs or usage charges paid by Customer for the affected Service in the one month immediately preceding the event giving rise to the claim if an SLA does not apply.
- (c) Personal Injury; Death; Property Damages.** For claims arising out of personal injury or death to a party's employee, or damage to a party's real or personal property, that are caused by the other party's negligence or willful misconduct in the performance of the Agreement, each party's liability is limited to proven direct damages.
- (d) Other Direct Damages.** For all other claims arising out of the Agreement, each party's maximum liability will not exceed in the aggregate the total MRCs and usage charges paid by Customer to CenturyLink under the Agreement in the three months immediately preceding the event giving rise to the claim ("Damage Cap"). The Damage Cap will not apply to a party's indemnification obligations or Customer's payment obligations under the Agreement.
- 6. Entire Agreement.** This Agreement, including DT&C, Other Provisions, and any CenturyLink-accepted Order Forms constitute the entire agreement between the parties. This Agreement supersedes all prior oral or written agreements or understandings relating to the same service, ports, or circuits at the same locations as covered under this Agreement. Capitalized terms are defined in the DT&C and Other Provisions.
- 7. Purchase Orders.** This Agreement controls over any Customer-issued purchase order, and any terms or conditions contained in a Customer-issued purchase order or other Customer ordering document will have no force or effect.
- 8. Uniform Resource Locators (URLS).** References to URLs in this Agreement include any successor URLs designated by CenturyLink.

Exhibit 1

ISDN PRS ICB PRICING OFFER
FOR THE STATE OF WATHE CITY OF FIRCREST
Customer

This ISDN PRS is provided by Qwest Corporation d/b/a CenturyLink QC ("CenturyLink QC") and is subject to the CenturyLink Total Advantage™ Express Agreement between Customer and CenturyLink.

Filing Concurrence

CenturyLink may be required to submit the pricing herein to certain regulatory agencies for approval because the rates are being offered on an individual case basis ("ICB Rates"). Although the general terms and conditions of this Agreement are effective on the Effective Date, the ICB Rates will not become effective for a given jurisdiction until the filing and approval requirements for that jurisdiction are fulfilled. Service will be offered in accordance with the applicable Tariff until the ICB Rates become effective. Approved ICB Rates will take precedence over the Tariff. If Customer receives reduced pricing under this Agreement and a regulatory agency later invalidates the ICB Rates after they had become effective, Customer will pay to CenturyLink any difference in the amounts listed in the applicable Tariff for Service and the amounts Customer was charged for Service. When approved by the regulatory agencies, Customer may add additional quantities of Service pursuant to the Service Changes Section under the same terms and conditions with no further filing required. If a regulatory agency does not approve this Agreement, the parties will enter into good faith negotiations to mutually resolve the failure to receive the necessary approval. This Agreement will remain in full force and effect for Service in all other jurisdictions.

AQCB# (internal use only): _____

Service Location Including City and State	Circuit ID/BTN	USOC	Term	NRC	Qty.	Total MRC Per Location
115 RAMSDELL ST, FIRCREST, WA 98466, USA		ZPG63	36mo	\$0.00	1	\$325

FIRCREST CITY COUNCIL AGENDA SUMMARY

COUNCIL MEETING DATE: November 7, 2016

SUBJECT: Ordinance imposing a Storm Water Utility Tax.

FROM: Rick Rosenblatt, City Manager

Reviewed by: _____City Manager _____Finance Director _____City Attorney

RECOMMENDED MOTION: I move to adopt Ordinance No. _____ amending Fircrest Municipal Code 5.20.040 to levy a Storm Water Utility Tax.

PROPOSAL: Adoption of this ordinance imposes a 3% tax on the total gross income in 2017 and an additional 3% tax in 2018 on the Storm Utility.

FISCAL IMPACT: If implemented, the tax will provide the General fund with approximately \$13,000 which can be used for General Fund activities and services.

ADVANTAGES: This tax will provide additional revenue to sustain the increases in expenses including salaries, benefits, utilities, contracted services for Fire/EMS, goods and services and other mandated increases.

DISADVANTAGES: The tax imposed on the Storm Utility will be passed on to the residents and customers.

ALTERNATIVES: Not impose the tax and find areas for reduction in the 2017 Budget.

HISTORY: In 1968 a tax was imposed on other City utilities but not on the Storm Water Utility. After the rate study was conducted in 2016 it was determined that a tax would help balance the 2017 Budget.

Attachment: Ordinance

**CITY OF FIRCREST
ORDINANCE NO. _____**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AMENDING SECTION 1 OF
ORDINANCE NO. 1484 AND FMC 5.20.040 TO IMPOSE A TAX ON
GROSS INCOME OF THE STORM WATER UTILITY.**

WHEREAS, the City of Fircrest has established a tax on gross income on certain utilities in the City; and

WHEREAS, utility taxes are collected and used by the General Fund to support General Fund activities; and

WHEREAS, the City has need for additional revenues to sustain General Fund activities and services of the City; Now, Therefore,

THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS FOLLOWS:

Section 1. Section 1 of Ordinance 1484 and FMC 5.20.040 are hereby amended to read as follows:

5.20.040 Tax on certain businesses.

From and after January 1, 2017, there is hereby levied upon and shall be collected from and paid as hereinafter provided a tax upon gross income of the following defined businesses or pursuits:

- (a) Upon every person engaged in or carrying on the business of selling, transmitting and distributing natural gas, a tax equal to six percent of the total gross income from such business within the city during each tax year;
- (b) Upon every person engaged in or carrying on the business of providing a community antenna television system within the city, a tax equal to six percent of the total gross income from such business within the city during each tax year;
- (c) Upon every person engaged in or carrying on the business of selling, transmitting and distributing water, a tax equal to eight percent of the total gross income from such business within the city during each tax year;
- (d) Upon every person engaged in or carrying on the business of selling, transmitting or distributing electrical energy, a tax equal to six percent of the total gross income from such business within the city during each tax year;
- (e) Upon every person engaged in or carrying on the business of providing sewer service, a tax equal to six percent of the total gross income from such business within the city during each tax year;
- (f) Upon every person engaged in or carrying on the business of providing garbage or refuse removal service, a tax equal to eight and one-half percent of the total gross income from such business within the city shall be levied on a monthly basis and along with such other

fees as may be authorized, deducted from the total gross billing revenue from the consumer(s) for such service(s).

- (g) Upon every person engaged in or carrying on the business of providing storm water utility service, a tax equal to three percent of the total gross income from such business within the City, a total tax equal to 6 percent from the total gross billing revenue from such business within the City commencing January 1, 2018 and such six percent total tax will continue each tax year thereafter.

Section 2. Effective Date: This Ordinance shall become effective January 1, 2017 after passage, approval, and publication as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON,
at a regular meeting thereof this ___ day of _____ 2016.

APPROVED:

Matthew Jolibois, Mayor

ATTEST:

Lisa Keely, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

Publication Date:

Effective Date:

FIRCREST CITY COUNCIL AGENDA SUMMARY

COUNCIL MEETING DATE: November 7, 2016

SUBJECT: AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON AMENDING ORDINANCE 1462 SECTION 1 AND FMC 20.16.030, AND ADDING A NEW CHAPTER TO THE FIRCREST MUNICIPAL CODE TO BE KNOWN AS FMC 20.17 STORM DRAIN CREDIT FOR LOW INCOME SENIOR AND LOW INCOME DISABLED PERSONS RELATING TO STORM DRAIN SERVICE CHARGES

FROM: Rick Rosenblatt, City Manager

Reviewed by: _____City Manager _____Finance Director _____City Attorney

RECOMMENDED MOTION:

I MOVE TO ADOPT ORDINANCE_____, AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON AMENDING ORDINANCE 1462 SECTION 1 AND FMC 20.16.030, AND ADDING A NEW CHAPTER TO THE FIRCREST MUNICIPAL CODE TO BE KNOWN AS FMC 20.17 STORM DRAIN CREDIT FOR LOW INCOME SENIOR AND LOW INCOME DISABLED PERSONS RELATING TO STORM DRAIN SERVICE CHARGES

PROPOSAL:

I MOVE TO ADOPT ORDINANCE_____, AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON AMENDING ORDINANCE 1462 SECTION 1 AND FMC 20.16.030, AND ADDING A NEW CHAPTER TO THE FIRCREST MUNICIPAL CODE TO BE KNOWN AS FMC 20.17 STORM DRAIN CREDIT FOR LOW INCOME SENIOR AND LOW INCOME DISABLED PERSONS RELATING TO STORM DRAIN SERVICE CHARGES

FISCAL IMPACT: Increase in revenue.

ADVANTAGE: Following the recommendations in this report will help sustain the storm water utility and provide for capital revenue to repair and replace existing worn and outdate infrastructure. It also provides for financial planning to meet operating expenses for this utility. The adjustment of rates will greatly increase the probability that the City's revenues will offset the actual expenses of the operation and maintenance of the storm water utility, providing for

covering the costs of operations and maintenance and provide for funding needed to continue capital improvements.

DISADVANTAGES: The public will experience an increase in the storm water utility rates.

ALTERNATIVES: Not to increase rates.

HISTORY: The City contracted with KIA to review, analysis and recommend a financial outlook and plan for our three utilities, Storm, Water and Sewer. Over the last year we have been working together in doing this. Presentations on the work in progress that showed our financial outlook and impacts on our existing revenues and rates were presented to the Council in study sessions on January 19, 2016 and March 21, 2016. From those study sessions, we took the feedback received and continued to evaluate and develop a financial plan that provides for sustainability of each utility.

As the Council is aware, ongoing repair and replacement of our utilities is needed. As the age of our systems get older, some of them 60 plus years old, they need to be replaced. This is evidence by the sewer repair and replacement work that has been done over that last few years and needs to continue to sustain our sewer system. Recent main break on our water system on a pipe that was approximately 70 years old is also evidence that ongoing replacement and repair of our infrastructure is needed.

We have developed capital facilities plans that address these concerns and problems. Those capital facility plans are what was used to analyze our financial ability to fund these projects. In addition to the capital facilities, maintenance and operation of the utilities are also needed. These costs were evaluated and reviewed.

Based on the capital facility needs and ongoing maintenance and operation of our utilities the recommended financial plan is being presented. This plan involves establishing a capital account, utilizing the a portion of the ending fund balance, to be able to fund needed capital improvements while also continuing to fund the account to provide for needed infrastructure improvements. It also provides for funding of ongoing maintenance and operation of each utility. The major goal of this financial plan is to provide sustainability to each utility.

In order to be able to provide the additional revenue that is required, adjusting the rates to provide this revenue is recommended.

Attachment: Amendment to Fircrest Municipal Code title 20 regarding storm water charges.

**CITY OF FIRCREST
ORDINANCE NO.**

**AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON
AMENDING ORDINANCE 1462 SECTION 1 AND FMC 20.16.030,
AND ADDING A NEW CHAPTER TO THE FIRCREST
MUNICIPAL CODE TO BE KNOWN AS FMC 20.17 STORM DRAIN
CREDIT FOR LOW INCOME SENIORS AND LOW INCOME
DISABLED PERSONS RELATING TO STORM DRAIN SERVICE
CHARGES**

WHEREAS, on July 28, 2015, the City executed an agreement with Katy Isaksen and Associates to provide a Utility rate study for the City's water, sewer and storm utilities; and

WHEREAS, the City Council at the August 9, 2016 Council meeting was presented the final rate study and recommendations; and

WHEREAS, the City Council conducted a public hearing on October 25, 2016, to accept public testimony and comment on the proposed amendments; Now, Therefore,

THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS FOLLOWS:

Section 1. Ordinance 1462 §1 and FMC 20.16.030 are hereby amended to read as follows:

20.16.030 Bi-monthly rate schedule.

(a) The total bi-monthly storm drain service fee for all single-family customers shall be in accordance with the following schedule.

2017	2018	2019
\$29.20	\$33.50	\$34.50

(b) The total bi-monthly storm drain service fee for all customers other than single-family customers shall be the sum of the following two fees but not be less than a minimum equal to that of single family customers:

- (1) Fixed Fee. There is established a fixed bi-monthly fee which will be assessed upon each customer other than single-family customers in accordance with the following schedule; and

2017	2018	2019
\$21.70	\$26.00	\$27.00

- (2) Impervious Surface Fee. There is established a fee in the amount of \$0.001437 per square square foot of impervious surface which will be assessed upon each customer other than single-family customers.

(c) All rates and charges imposed by this section shall be collected in full for service furnished during any month or fractional month.

Section 2. FMC 20.17.010 is hereby added:

STORM DRAIN CREDIT FOR LOW-INCOME SENIORS AND LOW-INCOME DISABLED PERSONS

Sections:

- 20.17.010 Purpose.
- 20.17.020 Applicability.
- 20.17.030 Bi-monthly rate.
- 20.17.031 Renewal
- 20.17.040 City manager interpretation authority

20.17.010 Purpose

The purpose of these regulations is to provide a credit to low-income seniors and low-income disabled persons on their basic storm drain charges.

20.17.020 Applicability.

To City of Fircrest storm drain customers living in one-family or individually billed two-family or multifamily units who have been certified eligible for a low-income senior or low-income disabled person discount by Tacoma Power; and:

- (a) Are a single occupant or the head of a household or the spouse of the head of the household; and
- (b) Reside in the dwelling unit; and
- (c) Are billed or are the spouse of a person billed by the city of Fircrest for stormwater service; and
- (d) Customers who have been certified eligible by Tacoma Power for a low-income senior or low-income disabled person discount must provide the city of Fircrest evidence that they are receiving such a discount by Tacoma Power. The discounted rate will begin the first day of the following bi-monthly billing cycle after the date the aforementioned evidence is received by the city of Fircrest. If a customer closes the active account and establishes a new account or if a customer has never applied for the discount rate, then the customer must apply in accordance with the hereinabove criteria.

20.17.030 Bi-monthly rate

Seventy-five percent of the minimum bi-monthly charge calculated under FMC 20.16.030

20.17.031 Renewal

During the month of January of each year, in order to continue to receive the stormwater utility credit in the ensuing year, any person receiving a stormwater utility credit from the city of Fircrest, as a low-income senior or a low-income disabled person, shall provide

evidence to the city manager or his/her designee that they are still receiving a low-income senior or a low-income disabled person discount from Tacoma Power.

20.17.040 City manager interpretation authority

The city manager or his/her designee shall have the authority to decide any questions which may arise pertinent to the interpretation and/or the application of the regulations of this chapter.

Section 3. Severability. If any section, sentence, clause or phrase of this title shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this title.

Section 4. Publication and Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the city. This ordinance shall be effective five (5) days after such publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON,
at a regular meeting thereof this 7th day of November 2016.

APPROVED:

Matthew Jolibois, Mayor

ATTEST:

Lisa Keely, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

Publication Date:

Effective Date:

FIRCREST CITY COUNCIL AGENDA SUMMARY

COUNCIL MEETING DATE: November 7, 2016

SUBJECT: AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON REPEALING ORDINANCE 1495 SECTION 1 AND FMC 20.08.160, AMENDING ORDINANCE 1478 SECTION 1 AND FMC 20.12.010, AMENDING ORDINANCE 1494 SECTION 2 AND FMC 20.13.010, AMENDING ORDINANCE 1494 SECTION 3 AND FMC 20.13.020, AMENDING ORDINANCE 1494 SECTION 4 AND FMC 20.13.030 AND ADDING A NEW SECTION FMC 20.13.031 RELATING TO SEWER SERVICE CHARGES

FROM: Rick Rosenblatt, City Manager

Reviewed by: _____City Manager _____Finance Director _____City Attorney

RECOMMENDED MOTION: I MOVE TO ADOPT ORDINANCE_____, AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON REPEALING ORDINANCE 1495 SECTION 1 AND FMC 20.08.160, AMENDING ORDINANCE 1478 SECTION 1 AND FMC 20.12.010, AMENDING ORDINANCE 1494 SECTION 2 AND FMC 20.13.010, AMENDING ORDINANCE 1494 SECTION 3 AND FMC 20.13.020, AMENDING ORDINANCE 1494 SECTION 4 AND FMC 20.13.030 AND ADDING A NEW SECTION FMC 20.13.031 RELATING TO SEWER SERVICE CHARGES

PROPOSAL: I MOVE TO ADOPT ORDINANCE_____, AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON REPEALING ORDINANCE 1495 SECTION 1 AND FMC 20.08.160, AMENDING ORDINANCE 1478 SECTION 1 AND FMC 20.12.010, AMENDING ORDINANCE 1494 SECTION 2 AND FMC 20.13.010, AMENDING ORDINANCE 1494 SECTION 3 AND FMC 20.13.020, AMENDING ORDINANCE 1494 SECTION 4 AND FMC 20.13.030 AND ADDING A NEW SECTION FMC 20.13.031 RELATING TO SEWER SERVICE

FISCAL IMPACT: Increase in revenue.

ADVANTAGE: Following the recommendations in this report will help sustain the sewer utility and provide for capital revenue to repair and replace existing worn and outdate infrastructure. It also provides for financial planning to meet operating expenses for this utility. The adjustment of rates will greatly increase the probability that the City's revenues will offset the actual expenses of the operation and maintenance of the sewer utility, providing for covering the costs of the sewage treatment costs from the City of Tacoma and provide for funding needed to continue capital improvements.

DISADVANTAGES: The public will experience an increase in the sewer utility rates.

ALTERNATIVES: Not to increase rates.

HISTORY: The City contracted with KIA to review, analysis and recommend a financial outlook and plan for our three utilities, Storm, Water and Sewer. Over the last year we have been working together in doing this. Presentations on the work in progress that showed our financial outlook and impacts on our existing revenues and rates were presented to the Council in study sessions on January 19, 2016 and March 21, 2016. From those study sessions, we took the feedback received and continued to evaluate and develop a financial plan that provides for sustainability of each utility.

As the Council is aware, ongoing repair and replacement of our utilities is needed. As the age of our systems get older, some of them 60 plus years old, they need to be replaced. This is evidence by the sewer repair and replacement work that has been done over that last few years and needs to continue to sustain our sewer system. Recent main break on our water system on a pipe that was approximately 70 years old is also evidence that ongoing replacement and repair of our infrastructure is needed.

We have developed capital facilities plans that address these concerns and problems. Those capital facility plans are what was used to analyze our financial ability to fund these projects. In addition to the capital facilities, maintenance and operation of the utilities are also needed. These costs were evaluated and reviewed.

Based on the capital facility needs and ongoing maintenance and operation of our utilities the recommended financial plan is being presented. This plan involves establishing a capital account, utilizing the a portion of the ending fund balance, to be able to fund needed capital improvements while also continuing to fund the account to provide for needed infrastructure improvements. It also provides for funding of ongoing maintenance and operation of each utility. The major goal of this financial plan is to provide sustainability to each utility.

In order to be able to provide the additional revenue that is required, adjusting the rates to provide this revenue is recommended.

Attachment: Amendment to Fircrest Municipal Code title 20 regarding sanitary sewer charges.

**CITY OF FIRCREST
ORDINANCE NO.**

**AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON
REPEALING ORDINANCE 1495 SECTION 1 AND FMC 20.08.160,
AMENDING ORDINANCE 1478 SECTION 1 AND FMC 20.12.010,
AMENDING ORDINANCE 1494 SECTION 2 AND FMC 20.13.010,
AMENDING ORDINANCE 1494 SECTION 3 AND FMC 20.13.020,
AMENDING ORDINANCE 1494 SECTION 4 AND FMC 20.13.030
AND ADDING A NEW SECTION FMC 20.13.031 RELATING TO
SEWER SERVICE CHARGES**

WHEREAS, on July 28, 2015, the City executed an agreement with Katy Isaksen and Associates to provide a Utility rate study for the City's water, sewer and storm utilities; and

WHEREAS, the City Council at the August 9, 2016 Council meeting was presented the final rate study and recommendations; and

WHEREAS, the City Council conducted a public hearing on October 25, 2016, to accept public testimony and comment on the proposed amendments; Now, Therefore,

THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS FOLLOWS:

Section 1. Ordinance 1495 §1 and FMC 20.08.160 are hereby repealed.

Section 2. Ordinance 1478 §1 and FMC 20.12.010 are hereby amended to read as follows:

20.12.010 Residential and Commercial rate.

Sewer service for single-family residential and multiple dwelling units use within and outside of city limits shall be charged as follows:

(a) In-city residential. Residential and multiple dwelling units located within the city limits and connected to the sewer system of the city shall pay a bi-monthly sewer service base charge plus a sewage treatment user charge, per dwelling unit. The residential and multiple dwelling bi-monthly sewer service charges shall be in accordance with the following schedule:

Residential and Multiple Dwelling Sewer Charge			
	2017	2018	2019
Sewage Treatment Charge	\$60.40	\$64.00	\$67.80
Sewer Service Base Rate	\$79.20	\$81.20	\$83.40

(b) Out-of-city sewer service. For sewer service provided by the city for residential and multiple dwelling units use outside the Fircrest city limits shall be charged as outlined in subsection (a) of this section with an additional bi-monthly sewer service base surcharge of \$10.00

(c) Commercial rate. Commercial establishments shall pay a bi-monthly sewer service base charge plus the monthly city of Tacoma sewage treatment user charge, which is based upon metered and estimated flows, but not less than a minimum total monthly sewer charge equal to that of the residential and multiple dwelling units. The commercial bi-monthly sewer service base charge shall be in accordance with the following schedule.

Commercial Sewer Charge			
	2017	2018	2019
Commercial Sewage Treatment Charge	Calculated using City of Tacoma's Sewage Treatment User Charge based on metered and estimated flows.	Calculated using City of Tacoma's Sewage Treatment User Charge based on metered and estimated flows.	Calculated using City of Tacoma's Sewage Treatment User Charge based on metered and estimated flows.
Commercial Sewer Service Base Charge	\$106.08	\$111.68	\$117.68

(d) All rates and charges imposed by this section shall be collected in full for service furnished during any month or fractional month.

Section 3. Ordinance 1494 §2 and FMC 20.13.010 are hereby amended to read as follows:

20.13.010 Purpose.

The purpose of these regulations is to provide a credit to low-income seniors and low-income disabled persons on their sewer service base charge and sewer treatment user charge.

Section 4. Ordinance 1494 §3 and FMC 20.13.020 are hereby amended to read as follows:

20.13.020 Applicability.

To city of Fircrest sewer customers living in one-family or individually billed two-family or multifamily units who have been certified eligible for a low-income senior or low-income disabled person discount by Tacoma Power; and:

- (a) Are a single occupant or the head of a household or the spouse of the head of the household; and
- (b) Reside in the dwelling unit; and
- (c) Are billed or are the spouse of a person billed by the city of Fircrest for sewer service; and
- (d) Customers who have been certified eligible by Tacoma Power for a low-income senior or low-income disabled person discount must provide the city of Fircrest evidence that they are receiving such a discount by Tacoma Power. The discounted rate will begin the first day of the following bi-monthly billing cycle after the date the aforementioned evidence is received by the city of Fircrest. If a customer closes the active account and establishes a new account, or if a customer has never applied for the discount rate, then the customer must apply in accordance with the hereinabove criteria.

Section 5. Ordinance 1494 §4 and FMC 20.13.030 are hereby amended to read as follows:

20.13.030 Bi-Monthly rate.

Seventy-five percent of the bi-monthly sewer service base charge and seventy-five percent of the bi-monthly treatment user charge calculated under FMC 20.12.010(a).

Section 6. A new section FMC 20.13.031 is hereby added as follows:

20.13.031 Renewal

During the month of January of each year, in order to continue to receive the sewer utility credit in the ensuing year, any person receiving a sewer utility credit from the city of Fircrest, as a low-income senior or a low-income disabled person, shall provide evidence to the city manager or his/her designee that they are still receiving a low-income senior or a low-income disabled person discount from Tacoma Power.

Section 7. Severability. If any section, sentence, clause or phrase of this title shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this title.

Section 8. Publication and Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the city. This ordinance shall be effective five (5) days after such publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON,
at a regular meeting thereof this 7th day of November 2016.

APPROVED:

Matthew Jolibois, Mayor

ATTEST:

Lisa Keely, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

Publication Date:

Effective Date:

FIRCREST CITY COUNCIL AGENDA SUMMARY

COUNCIL MEETING DATE: November 7, 2016

SUBJECT: **AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON AMENDING ORDINANCE 1446 SECTION 1 AND FMC 21.04.030, AMENDING ORDINANCE 1287 SECTION 2 AND FMC 21.04.040, AMENDING ORDINANCE 1279 SECTION 3 AND FMC 21.04.050, AMENDING ORDINANCE 1279 SECTION 4 AND FMC 21.04.060, AMENDING ORDINANCE 1493 SECTION 1 AND FMC 21.06.010, AMENDING ORDINANCE 1493 SECTION 2 AND FMC 21.06.020, AMENDING ORDINANCE 1493 SECTION 3 AND FMC 21.06.030, AND AMENDING ORDINANCE 1493 SECTION 4 AND FMC 21.06.040 RELATING TO WATER SERVICE CHARGES**

FROM: **Rick Rosenblatt, City Manager**

Reviewed by: _____City Manager _____Finance Director _____City Attorney

RECOMMENDED MOTION:

I MOVE TO ADOPT ORDINANCE_____, AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON AMENDING ORDINANCE 1446 SECTION 1 AND FMC 21.04.030, AMENDING ORDINANCE 1287 SECTION 2 AND FMC 21.04.040, AMENDING ORDINANCE 1279 SECTION 3 AND FMC 21.04.050, AMENDING ORDINANCE 1279 SECTION 4 AND FMC 21.04.060, AMENDING ORDINANCE 1493 SECTION 1 AND FMC 21.06.010, AMENDING ORDINANCE 1493 SECTION 2 AND FMC 21.06.020, AMENDING ORDINANCE 1493 SECTION 3 AND FMC 21.06.030, AND AMENDING ORDINANCE 1493 SECTION 4 AND FMC 21.06.040 RELATING TO WATER SERVICE CHARGES

PROPOSAL: I MOVE TO ADOPT ORDINANCE_____, AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON AMENDING ORDINANCE 1446 SECTION 1 AND FMC 21.04.030, AMENDING ORDINANCE 1287 SECTION 2 AND FMC 21.04.040, AMENDING ORDINANCE 1279 SECTION 3 AND FMC 21.04.050, AMENDING ORDINANCE 1279 SECTION 4 AND FMC 21.04.060, AMENDING ORDINANCE 1493 SECTION 1 AND FMC 21.06.010, AMENDING ORDINANCE 1493 SECTION 2 AND FMC 21.06.020, AMENDING ORDINANCE 1493 SECTION 3 AND FMC 21.06.030, AND AMENDING ORDINANCE 1493 SECTION 4 AND FMC 21.06.040 RELATING TO WATER SERVICE CHARGES

FISCAL IMPACT: Increase in revenue.

ADVANTAGE: Following the recommendations in this report will help sustain the water utility and provide for capital revenue to repair and replace existing worn and outdate infrastructure. It also provides for financial planning to meet operating expenses for this utility. The adjustment of rates will greatly increase the probability that the City's revenues will offset the actual expenses of the operation and maintenance of the water utility, providing for covering the costs of operations and maintenance and provide for funding needed to continue capital improvements.

DISADVANTAGES: The public will experience an increase in the water utility rates.

ALTERNATIVES: Not to increase rates.

HISTORY: The City contracted with KIA to review, analysis and recommend a financial outlook and plan for our three utilities, Storm, Water and Sewer. Over the last year we have been working together in doing this. Presentations on the work in progress that showed our financial outlook and impacts on our existing revenues and rates were presented to the Council in study sessions on January 19, 2016 and March 21, 2016. From those study sessions, we took the feedback received and continued to evaluate and develop a financial plan that provides for sustainability of each utility.

As the Council is aware, ongoing repair and replacement of our utilities is needed. As the age of our systems get older, some of them 60 plus years old, they need to be replaced. This is evidence by the sewer repair and replacement work that has been done over that last few years and needs to continue to sustain our sewer system. Recent main break on our water system on a pipe that was approximately 70 years old is also evidence that ongoing replacement and repair of our infrastructure is needed.

We have developed capital facilities plans that address these concerns and problems. Those capital facility plans are what was used to analyze our financial ability to fund these projects. In addition to the capital facilities, maintenance and operation of the utilities are also needed. These costs were evaluated and reviewed.

Based on the capital facility needs and ongoing maintenance and operation of our utilities the recommended financial plan is being presented. This plan involves establishing a capital account, utilizing the a portion of the ending fund balance, to be able to fund needed capital improvements while also continuing to fund the account to provide for needed infrastructure improvements. It also provides for funding of ongoing maintenance and operation of each utility. The major goal of this financial plan is to provide sustainability to each utility.

In order to be able to provide the additional revenue that is required, adjusting the rates to provide this revenue is recommended.

Attachment: Amendment to Fircrest Municipal Code title 21 regarding water charges.

**CITY OF FIRCREST
ORDINANCE NO.**

**AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON
AMENDING ORDINANCE 1446 SECTION 1 AND FMC 21.04.030,
AMENDING ORDINANCE 1287 SECTION 2 AND FMC 21.04.040,
AMENDING ORDINANCE 1279 SECTION 3 AND FMC 21.04.050,
AMENDING ORDINANCE 1279 SECTION 4 AND FMC 21.04.060,
AMENDING ORDINANCE 1493 SECTION 1 AND FMC 21.06.010,
AMENDING ORDINANCE 1493 SECTION 2 AND FMC 21.06.020,
AMENDING ORDINANCE 1493 SECTION 3 AND FMC 21.06.030,
AND AMENDING ORDINANCE 1493 SECTION 4 AND FMC
21.06.040 RELATING TO WATER SERVICE CHARGES**

WHEREAS, on July 28, 2015, the City executed an agreement with Katy Isaksen and Associates to provide a Utility rate study for the City's water, sewer and storm utilities; and

WHEREAS, the City Council at the August 9, 2016 Council meeting was presented the final rate study and recommendations; and

WHEREAS, the City Council conducted a public hearing on October 25, 2016, to accept public testimony and comment on the proposed amendments; Now, Therefore,

THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS FOLLOWS:

Section 1. Ordinance 1446 §1 and FMC 21.04.030 are hereby amended to read as follows:

21.04.030 Residential rate.

Water furnished by the city of Fircrest for single-family residential and multiple dwelling units use and consumption within Fircrest city limits shall be furnished through metered connections and shall be charged for on the following basis:

- (a) A bi-monthly ready to serve charge for each meter regardless of size, per connection, shall be billed in accordance with the following schedule.

Residential and Multiple Dwelling Water Ready to Serve Charge

Year	2017	2018	2019
<u>Ready to Serve Charge</u>	\$34.00	\$35.50	\$37.00

- (b) A charge for water consumed through each meter shall be billed in accordance with the following schedule:

Consumption Tier for Residential and Multiple Dwelling Units

	<u>2017</u>	<u>2018</u>	<u>2019</u>
<u>Tier 1 (0-1000 cf)</u>	<u>\$0.0100</u>	<u>\$0.0104</u>	<u>\$0.0109</u>
<u>Tier 2 (1001-4000 cf)</u>	<u>\$0.0150</u>	<u>\$0.0157</u>	<u>\$0.0163</u>
<u>Tier 3 (4001-+ cf)</u>	<u>\$0.0250</u>	<u>\$0.0261</u>	<u>\$0.0272</u>

(c) Water furnished by the city of Fircrest for single-family residential and multiple dwelling units use and consumption outside the Fircrest city limits shall be charged as outlined in subsections (a) and (b) of this section with an additional bi-monthly surcharge of \$ 25.00.

(d) All rates and charges imposed by this section shall be collected in full for service furnished during any month or fractional month.

Section 2. Ordinance 1287 §2 and FMC 21.04.040 are hereby amended to read as follows:

21.04.040 Commercial rate

Water furnished by the City of Fircrest for commercial or industrial, use and consumption within the Fircrest city limits shall be furnished through metered connections and shall be charged for on the following basis:

(a) A bi-monthly ready to serve charge for each meter regardless of size, per connection shall be in accordance with the following schedule.

Commercial Water Ready to Serve Charge

Year	2017	2018	2019
Ready to Serve Charge	\$34.00	\$35.50	\$37.00

(c) A charge for water consumed through each meter shall be in accordance with the following schedule:

Consumption Tier for Commercial Units

	2017	2018	2019
Tier 1 (0-2000 cf)	\$0.0120	\$0.0124	\$0.0129
Tier 2 (2001-4200 cf)	\$0.0170	\$0.0177	\$0.0183
Tier 3 (4201-+ cf)	\$0.0270	\$0.0281	\$0.0292

(d) Where more than one commercial business or establishment receives water through a single metered connection, each separate commercial business or establishment shall be charged a separate ready to serve charge that will include the same rate schedule as listed above.

(e) All rates and charges imposed by this section shall be collected in full for service furnished during any month or fractional month.

Section 3. Ordinance 1279 §3 and FMC 21.04.050 are hereby amended to read as follows:

21.04.050 Separate irrigation service

Customers are encouraged to separate water service for irrigation from the regular service. When either the residential or commercial customer wishes to do so, a second meter may be installed ahead of the existing meter at the customer's expense; or if additional capacity is required, a new connection will be made with the appropriate connection and general facilities charges being assessed and paid. In either case no additional ready to serve rate will be charged; however, the metered rate for tier 2 in the ordinance will be billed. In every case

the irrigation service line shall contain a city-approved backflow valve to prevent the flow of groundwater into the regular water line.

Section 4. Ordinance 1279 §4 and FMC 21.04.060 are hereby amended to read as follows:

21.04.060 Multiple dwellings defined

A “multiple dwelling” is defined to be the space provided for the separate occupancy of an individual or family unit with separate living quarters and kitchen. Multiple dwellings shall consist of all places wherein more than one dwelling unit is located. Where water is supplied to two or more dwelling units through a single connection to the water lines of the city.

Section 5. Ordinance 1493 §1 and FMC 21.06.010 are hereby amended to read as follows:

21.06.010 Purpose

The purpose of these regulations is to provide a credit to low-income seniors and low-income disabled persons on their basic water charges.

Section 6. Ordinance 1493 §2 and FMC 21.06.020 are hereby amended to read as follows:

21.06.020 Applicability

To city of Fircrest water customers living in one-family or individually billed two-family or multifamily units who have been certified eligible for a low-income senior or low-income disabled person discount by Tacoma Power; and:

- (a) Are a single occupant or the head of a household or the spouse of the head of the household; and
- (b) Reside in the dwelling unit; and
- (c) Are billed or are the spouse of a person billed by the city of Fircrest for water service; and
- (d) Customers who have been certified eligible by Tacoma Power for a low-income senior or low-income disabled person discount must provide the city of Fircrest evidence that they are receiving such a discount by Tacoma Power. The discounted rate will begin the first day of the following bi-monthly billing cycle after the date the aforementioned evidence is received by the city of Fircrest. If a customer closes the active account and establishes a new account, or if a customer has never applied for the discount rate, then the customer must apply in accordance with the hereinabove criteria.

Section 7. Ordinance 1493 §3 and FMC 21.06.030 are hereby amended to read as follows:

21.06.030 Bi-monthly rate.

Seventy-five percent of the bi-monthly ready to serve charge calculated under FMC 21.04.030(a).

Section 8. Ordinance 1493 §4 and FMC 21.06.040 are hereby amended to read as follows:

21.06.040 Renewal.

During the month of January of each year, in order to continue to receive the water utility credit in the ensuing year, any person receiving a water utility credit from the city of Fircrest, as a low-income senior or a low-income disabled person, shall provide evidence to the city manager or his/her designee that they are still receiving a low-income senior or a low-income disabled person discount from Tacoma Power.

Section 9. Severability. If any section, sentence, clause or phrase of this title shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this title.

Section 10. Publication and Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the city. This ordinance shall be effective five (5) days after such publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON,
at a regular meeting thereof this day of November 2016.

APPROVED:

Matthew Jolibois, Mayor

ATTEST:

Lisa Keely, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

Publication Date:

Effective Date:

FIRCREST CITY COUNCIL AGENDA SUMMARY

COUNCIL MEETING DATE: **November 7, 2016**

SUBJECT: **Ordinance Adopting the Annual Budget for Fiscal Year 2017**

FROM: **Colleen Corcoran, Finance Director**

Reviewed by: _____City Manager _____Finance Director _____City Attorney

RECOMMENDED MOTION: **I move to adopt Ordinance No. _____, an ordinance of the City of Fircrest, Washington, adopting the annual budget of the City of Fircrest for the fiscal year 2017.**

PROPOSAL: That Council move to adopt the ordinance adopting the annual budget for the fiscal year 2017.

FISCAL IMPACT: The total of the 2017 Budget including estimated revenues, expenditures and fund balances is \$25,532,744.

ADVANTAGE: The City will be in compliance with R.C.W. 35.33.075.

DISADVANTAGES: None known.

ALTERNATIVES: None.

HISTORY: On September 13, 2016 the Preliminary Budget was presented to Council. Council sessions were held on September 26, October 3, 10, 17 and 24, 2016. A Public Hearing for revenue sources was held on October 11, 2016. Resolutions and ordinances relating to the Regular and EMS Tax Levy, Ad Valorem and Budget Certification were adopted on October 11, 2016. Public Hearings to receive comments on the 2017 Budget were held on October 11 and 25, 2016.

Attachment(s): Proposed Ordinance

Memo of Final Adjustments to the 2017 Preliminary Budget

**CITY OF FIRCREST
ORDINANCE NO. _____**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, ADOPTING THE ANNUAL BUDGET
OF THE CITY OF FIRCREST FOR THE FISCAL YEAR 2017**

WHEREAS, the preliminary Budget of the City of Fircrest for the year 2017 was timely submitted; and

WHEREAS, Public Hearings on the proposed Budget were advertised and held on October 11, 2016 and October 25, 2016; and

WHEREAS, pursuant to said hearings and Council deliberations, certain changes were made in the preliminary budget; now, therefore,

THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS FOLLOWS:

Section 1. That the budget document on file with the City Clerk entitled "City of Fircrest 2017 Annual Budget" is hereby adopted by reference as though fully set forth.

Section 2. The 2017 Budget and totals of the estimated revenues, expenditures and fund balances for each separate fund, and the aggregate totals are as follows:

FUND	REVENUE	EXPENDITURES
001 General	\$7,739,626	\$7,739,626
101 Street	2,625,622	2,625,622
105 Police Investigation	11,500	11,500
150 Cumulative Reserve	3,530,763	3,530,763
310 Real Estate Excise Tax	1,509,300	1,509,300
415 Storm Drain Fund	1,121,800	1,121,800
425 Water	1,833,670	1,833,670
430 Sewer	3,918,200	3,918,200
431 Relocation of Backyard Sewer Mains	1,379,164	1,379,164
501 Equipment Replacement	<u>1,863,099</u>	<u>1,863,099</u>
TOTAL ALL FUNDS	25,532,744	25,532,744

Section 3. A complete copy of the final budget for 2017 as adopted, together with a copy of this adopting ordinance shall be transmitted by the City Clerk to the Division of Municipal Corporations of the Office of the State Auditor and to the Municipal Research Services Center (MRSC).

Section 4. This ordinance shall take effect five days after its passage, approval and publication as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 7th day of November, 2016.

APPROVED:

Matthew Jolibois, Mayor

ATTEST:

Lisa Keely, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

DATE OF PUBLICATION:

EFFECTIVE DATE:

Finance Department 2017 Budget

To: Mayor and Councilmembers
From: Colleen Corcoran, Finance Director
CC: Rick Rosenblatt, City Manager
Date: November 7, 2016
Re: 2017 Budget Changes from Preliminary

ADJUSTMENTS TO THE 2017 BUDGET

Attached are spreadsheets showing how the 2017 Preliminary Budget has been adjusted. Following are the explanations for each change. **New items from the last memo are highlighted in yellow.**

All Funds

Personnel Benefits in all departments have been decreased to match the actual medical premium rates. The Preliminary Budget used an estimate of 6%. The actual rate increase was 4.5%. The City saved over \$10,000 on premiums by earning the Well City Award. Beginning Fund Balances in all funds has been adjusted based on actual revenue and expenditures through October and estimated for November and December.

General Fund Adjustments

Revenue

Swim Team Fees – increased the rates. See adjusted fee schedule.

Swimming Instructions – increased the rates. See adjusted fee schedule.

Time/Temp Sign Rental – anticipated contract for sign rental.

Storm Utility Tax – decrease from 6% to 3% results in decreased revenue of \$13,372.

Sewer Utility Tax – decrease of \$6,642 due to correction in Sewer revenue estimate.

Expenditures

Information Systems – increase of \$3,000 for webpage and records retention maintenance.

PC Radio Infrastructure – The last two years the city has not used this line. A budget adjustment may be necessary If the city gets charged for this in the future.

Dispatching – decreased to match contract amount.

IT Charges – increased to match contract amount.

Storm Fund Adjustments

Revenue

Storm Revenue – decrease of \$11,600 due to decrease in rate.

Expenditures

Excise Taxes – decrease of \$460 due to decrease in revenue received from lower rate.

Storm Utility Tax – decrease from 6% to 3% results in a decrease in expense of \$13,620.

Sewer Fund Adjustments

Revenues

Sewer Revenue – decrease of \$110,700 due to correction of estimated revenue.

Expenditures

Sewer Utility Tax – decrease of \$6,642 due to correction of estimated revenue.

REET Fund Adjustments

Revenues

1st Qtr. Revenue – increase of \$30,000 to match current revenue stream.

2nd Qtr. Revenue – increase of \$30,000 to match current revenue stream.

General Fund
Adjustments to the 2017 Preliminary Budget

New changes highlighted in yellow

	<u>2017 Preliminary</u>	<u>Adjustment</u>	<u>2017 Adjusted</u>
Designated/Light	828,150		828,150
Designated/44th & Alameda	573,191		573,191
Undes Beginning Fund Balance	<u>1,390,663</u>	<u>50,337</u>	<u>1,441,000</u>
Total Beginning Fund Balance	2,792,004	50,337	2,842,341
 Taxes	 3,188,133		
Storm Utility Tax		(13,620)	
Sewer Utility Taxes		(6,642)	
Total Taxes			3,167,871
Licenses & Permits	452,080		452,080
Intergovernmental Revenues	228,865		
Police OT Reimbursement			
Total Intergovernmental Revenues			228,865
Charges for Goods & Services	666,039		
Swim Team Fees		150	
Swimming Instructions		2,500	
Total Charges for Goods & Services			668,689
Fines & Forfeits	202,600		202,600
Miscellaneous	174,780		
Time/Temp Sign Rental		2,400	
Total Miscellaneous			177,180
 Total Operating Revenue	 4,912,497	 (15,212)	 4,897,285
 TOTAL GENERAL FUND RESOURCES	 7,704,501	 35,125	 7,739,626
 Legislative	 70,990		 70,990
Judicial	281,920		
Personnel Benefits		(450)	
Total Judicial			281,470
Administration	252,690		
Personnel Benefits		(325)	
Total Administration			252,365
Finance	297,391		
Personnel Benefits		(435)	
Total Finance			296,956
Legal	131,745		131,745
Other Employee Benefits	1,550		1,550
Non-Departmental	110,525		
Personnel Benefits		(135)	
Total Non Departmental			110,390
Personnel	47,185		
Personnel Benefits		(75)	
Total Personnel			47,110
Facilities	390,127		
Personnel Benefits		(120)	
Total Facilities			390,007

Information Systems	51,376		
Web Design/Maint.		3,000	
Total Adjusted Information Systems			54,376
Civil Service Commission	5,315		5,315
Police	1,537,123		
Personnel Benefits		(9,860)	
LEOFF I Medical Premiums		470	
PC Radio Infrastructure		(7,560)	
Dispatching		(354)	
IT Charges		151	
Total Police			1,519,970
Fire/EMS	623,045		623,045
Jail	30,500		30,500
Building Inspection	78,875		
Personnel Benefits		(30)	
Total Building Inspection			78,845
Emergency Management	13,155		
Personnel Benefits		(15)	
Total Emergency Management			13,140
Physical Environment	14,288		14,288
Planning	76,694		
Personnel Benefits		(30)	
Total Planning			76,664
Health	2,200		2,200
Recreation	263,430		
Personnel Benefits		(385)	
Total Recreation			263,045
Participant Recreation	29,075		29,075
Library	14,000		14,000
Community Events	20,150		20,150
Swimming Pool	143,000		
Personnel Benefits		35	
Total Swimming Pool			143,035
Parks	220,328		
Personnel Benefits		(255)	
Total Parks			220,073
Total	4,706,677	(16,373)	4,690,304
Operating Transfer/Street Beautification	10,000		10,000
Operating Transfer/Property Tax	194,036		194,036
Total Operating Cost	4,910,713	(16,373)	4,894,340
Revenue over (Under) Operating Expenses	1,784	1,161	2,945
Facilities	67,500		67,500
Total Capital	67,500	0	67,500
Transfer to Street Lt. Maint. From Desg Lt.	60,000		60,000
Total Transfers Out	60,000	0	60,000

Undes Ending Fund Balance	1,324,947	51,498	1,376,445
Designated/Light	768,150	0	768,150
Designated/44th & Alameda	<u>573,191</u>		<u>573,191</u>
Total Ending Fund Balance	2,666,288	51,498	2,717,786
 TOTAL GENERAL FUND BUDGET	 7,704,501	 35,125	 7,739,626

CITY OF FIRCREST
FEE AND RATE SCHEDULE
January 2017

TYPE OF LICENSE OR RATE	FEE OR RATE	REFERENCE
PARKS AND RECREATION		
Pee Wee T-Ball (4 & 5 years)	\$30.00 resident; \$50.00 non-resident	FMC 10.22.010
T-Ball	\$40.00 resident; \$65.00 non-resident	FMC 10.22.010
Coach Pitch	\$40.00 resident; \$65.00 non-resident	FMC 10.22.010
Hollywood	\$40.00 resident; \$70.00 non-resident	FMC 10.22.010
Girls Fast pitch	\$40.00 resident; \$70.00 non-resident	FMC 10.22.010
Men's Slow pitch	\$450.00 per team + \$8.00 each non-resident	FMC 10.22.010
Co-ed Slow pitch	\$450.00 per team + \$8.00 each non-resident	FMC 10.22.010
Indoor Pee Wee Soccer (4 & 5 years)	\$30.00 resident; \$50.00 non-resident	FMC 10.22.010
Youth Basketball	\$40.00 resident; \$70.00 non-resident	FMC 10.22.010
4 on 4 Basketball League	\$100.00 per team; + \$10.00 each non-resident participant	FMC 10.22.010
Lighted Fields	*\$ 7.00 per hour per field - Fircrest activities 26.00 per hour per field - Fircrest Soccer Club off-season 36.40 per hour per field non-Fircrest groups/ activities	FMC 10.22.110
Whittier Shelter Rental	\$115.00 resident; \$212.00 non-resident \$100.00 non-resident deposit	FMC 10.22.010
Fircrest Park Pavilion Rental	\$57.00 resident; \$115.00 non-resident \$100.00 non-resident deposit	FMC 10.22.010
Main pool rental	\$100.00 resident; \$150.00 non-resident	FMC 10.22.010
Wading pool rental	\$75.00 resident; \$100.00 non-resident \$100 non-resident deposit	FMC 10.22.010
Open Swim	\$3.00 resident; \$6.00 non-resident	FMC 10.22.010
Family Membership Pool & Wading Pool	\$50.00 single family member; \$32.00 all additional members \$100.00 non-resident single family member; \$65.00 non-resident all additional members	FMC 10.22.010
Swimming Pool Punch Card	\$25.00 resident; \$50.00 non-resident (10 Open Swims)	FMC 10.22.010
Swimming Instruction	\$40.00 resident; \$50.00 non-resident (2 weeks) \$20.00 resident; \$25 non-resident (1 weeks)	FMC 10.22.010
Authorized School Pool Parties	No charge, time available basis	FMC 10.22.010
Swim Team	\$60.00 resident; \$100.00 non-resident	FMC 10.22.010
Gymnasium Rental	\$350.00 resident; \$575 non-resident per event \$100.00 resident deposit; \$300.00 non-resident deposit	FMC 10.22.010
Room Rental	\$55.00 resident; \$80.00 non-resident per event \$100.00 non-resident deposit	FMC 10.22.010
Open Gym	No charge for resident; \$3.00 per period for non-resident, \$1.00 per period for non resident senior	FMC 10.22.010
Holiday Bazaar/Fun Days	\$50 per Craft Vendor; \$80 Commercial Vendor; \$100 Food Vendor	FMC 10.22.010
Senior Trip	\$20.00 each	FMC 10.22.010

*Refer to lighted field use policy - adopted July 25, 1995

TYPE OF LICENSE OR RATE	FEE OR RATE	REFERENCE
BUSINESS		
Business License	\$75.00 per year	Ordinance 1531
Transient Merchant Registration	\$70.00 per year	Ordinance 1476
Merchant Patrol License	\$50.00 per year	Ordinance 855
Private Detective License	\$50.00 per year	Ordinance 855
Merchant Patrol Agency License	\$300.00 per year	Ordinance 855
Private Detective Agency License	\$300.00 per year	Ordinance 855
ANIMAL		
Dogs: Altered	\$14.00	FMC 7.05.030
Dogs Altered: Senior citizen discount rate (+65 yrs.)	\$8.00	FMC 7.05.030
Unaltered dogs	\$50.00	FMC 7.05.030
Unaltered dogs: Senior citizen discount rate (+65yrs.)	\$28.00	FMC 7.05.030
Cats: Altered	\$8.00	FMC 7.05.030
Cats: Senior citizen discount rate (+65 yrs.)	\$4.00	FMC 7.05.030
Unaltered cats	\$50.00	FMC 7.05.030
Unaltered cats: Senior citizen discount rate (+65 yrs.)	\$28.00	FMC 7.05.030
Late Fee (between 30 and 60 days late)	\$10.00	FMC 7.05.010
Late Fee (after 60 days late)	\$20.00	FMC 7.05.010
BUILDING/PLANNING		
Planning Services Fee Schedule	Permit fee varies based on type	Resolution No. 1017
Building Service Fee Schedule	Permit fee varies based on valuation	Resolution No. 1347
UTILITY RATES AND CHARGES		
Water – Residential and Multi Dwelling Units	\$34.00 per bi-month-ready to serve charge per meter plus \$0.0100 per bi-month 0 - 1,000 per cubic foot plus \$0.0150 per bi-month 1,001 – 4,000 per cubic foot plus \$0.0250 per bi-month 4,001 and over per cubic foot	proposed
Water - Commercial	\$34.00 per bi-month-ready to serve charge per meter plus \$0.0120 per bi-month 0 -2,000 per cubic foot plus \$0.0170 per bi-month 2,001–4,200 per cubic foot plus \$0.0270 per bi-month 4,201 and over per cubic foot	proposed
Water – Nonresidential	Additional surcharge of \$12.50 per bi-month	proposed
Water-Senior and Disabled Discount	25% discount	proposed
Sewer – Residential and Multi Dwelling	\$60.40 per bi-month flat rate for Sewage Treatment \$79.20 per bi-month flat rate for City Sewer	proposed
Sewer - Commercial	\$106.08 per bi-month plus Sewage Treatment charge based on metered and estimated flows, but not less than \$139.60 per bi-month	proposed
Sewer – Non Residential and Multi Dwelling	\$70.40 per bi-month flat rate for Sewage Treatment \$79.20 per bi-month flat rate for City Sewer	proposed
Sewer-Senior and Disabled Discount	25% discount	proposed
Storm Drainage – Single Family	\$28.40 bi-monthly per parcel	proposed
Storm Drainage – Non Single Family	\$21.70 plus 0.001437 per square foot of impervious surface but not less than \$28.40	proposed
Storm Drainage-Senior and Disabled Discount	25% discount	proposed

Water – Setup fee	\$6.50	Ordinance 1352
Sewer – Setup fee	\$2.50	Ordinance 1352
Storm Drainage –Setup fee	\$2.50	Ordinance 1352
Solid Waste and Recycling:	See Ord. No. 1492 for options and accompanying rates and information	Ordinance 1492
Sewer Connection – in City	\$4,000 minimum GFC \$2,150 Connection Fee \$275.00 Inspection Fee	Ordinance 1465
Water Connection – in City	\$4,000 minimum GFC \$1,800 Connection Fee \$360 Meter Drop-in fee	Ordinance 1464
TYPE OF LICENSE OR RATE	FEE OR RATE	REFERENCE
UTILITY TAX ORDINANCES		
Natural Gas/Electric Tax	6%	Ordinance 1013
Telephone Tax	6%	Ordinance 870
Television Tax	6%	Ordinance 1366
Storm Drain Tax	3%	proposed
Water Tax	8%	Ordinance 1484
Sewer Tax	6%	Ordinance 1058
Garbage Tax	8.5%	Ordinance 764
Franchise Fee	5%	Ordinance 1369
OTHER		
Miscellaneous Copies	\$.15 per page	N/A