

**FIRCREST CITY COUNCIL
REGULAR MEETING AGENDA**

**TUESDAY, MAY 9, 2017
7:00 P.M.**

**COUNCIL CHAMBERS, FIRCREST CITY HALL
115 RAMSDELL STREET, FIRCREST, WA 98466**

1. **CALL TO ORDER BY PRESIDING OFFICER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PRESIDING OFFICER'S REPORT**
 - A. [Liquor License Application – Reddy 2 Go Food Store](#)
5. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA**

(Please sign the **Public Attendance Roster/Public Hearing Sign-Up Sheet** if you wish to speak during the meeting.)
6. **COMMITTEE, COMMISSION & LIAISON REPORTS**
 - A. Parks & Recreation
 - B. Environment, Planning, Building
 - C. Finance, IT
 - D. Administration
7. **CONSENT CALENDAR**
 - A. Approval of Vouchers/Payroll Checks
 - B. Approval of Minutes: [April 25, 2017 Regular City Council meeting](#)
 - C. Setting a public hearing on May 23, 2017 at 7:15 pm to receive comments on the 2018 – 2023 Six Year Transportation Improvement Program
8. **PUBLIC HEARING 7:15 P.M.**
9. **UNFINISHED BUSINESS**
 - A. [Ordinance authorizing emergency expenditure of funds for matters not foreseen at the time of filing the Preliminary Budget for 2017 and not provided for in the Annual Budget for 2017](#) – Finance Director Corcoran
10. **NEW BUSINESS**
 - A. [Resolution adopting the 2016 Supplement to the Year 2000 Tacoma-Pierce County Solid Waste Plan](#) – City Manager Rosenblatt
 - B. [Resolution designating Councilmember Shannon Reynolds as the voting delegate for the business meeting at the 2017 Association of Washington Cities \(AWC\) Annual Conference](#) - City Manager Rosenblatt
 - C. [Resolution authorizing the City Manager to execute an agreement with Columbia Bank to provide merchant card services](#) - Finance Director Corcoran
11. **CITY MANAGER COMMENTS**
12. **DEPARTMENT HEAD COMMENTS**
13. **COUNCILMEMBER COMMENTS**
14. **EXECUTIVE SESSION**
15. **ADJOURNMENT**

COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON AGENDA

FIRCREST CITY COUNCIL AGENDA SUMMARY

COUNCIL MEETING DATE: May 9, 2017

SUBJECT: Liquor License Application for Reddy 2 Go Food Store

FROM: Rick Rosenblatt, City Manager

Reviewed by: _____ City Manager _____ Finance Director _____ City Attorney

RECOMMENDED MOTION: I move to register no objections to the liquor license application for Reddy 2 Go Food Store.

PROPOSAL: Council is being asked to approve a motion to register no objections to the liquor license for Reddy 2 Go Food Store. Beer and wine will be sold at the grocery store. The grocery store is located in the upper business district.

FISCAL IMPACT: None to approve the license application. Increased sales tax on food and liquor is anticipated.

ADVANTAGES: Allows Council input on the license application.

DISADVANTAGES: None of significance.

ALTERNATIVES: Council could recommend not approving the license but would need a reason for this new business not to sell alcohol.

HISTORY: The Washington State Liquor Control Board sent notification of the liquor license application. This allows the City the opportunity to make comments and recommendations regarding approval or disapproval to the Board. Finance, Planning and Building and Police responses are attached. Unless Council has objections the license will be issued.

Attachment(s): Liquor License application documents from the Washington State Liquor Control Board
Staff comment forms



NOTICE OF LIQUOR LICENSE APPLICATION

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

License Division - 3000 Pacific, P.O. Box 43075

Olympia, WA 98504-3075

Customer Service: (360) 664-1600

Fax: (360) 753-2710

Website: <http://lcb.wa.gov>

TO: MAYOR OF LAKEWOOD

RETURN TO: localauthority@sp.lcb.wa.gov

RE: CHANGE OF LOCATION APPLICATION

DATE: 4/20/17

from REDDY 2 GO

8225 STEILACOOM BLVD SW

LAKEWOOD WA 98498-6156

APPLICANTS:

REDDY, HEM LATA

REDDY, HEM L

1963-09-14

REDDY, ANIL

1961-06-19

License: 408802 - 1T County: 27

UBI: 601-577-173-002-0004

Tradename: REDDY 2 GO FOOD STORE

New Loc: 1105 REGENTS BLVD STE A

FIRCREST WA 98466-6094

Mail: 7933 53RD AVE W

LAKEWOOD WA 98499-7925

Phone No.: 253-224-2008 REM REDDY

Privileges Applied For:

GROCERY STORE - BEER/WINE

As required by RCW 66.24.010(8), the Liquor and Cannabis Board is notifying you that the above has applied for a liquor license. You have 20 days from the date of this notice to give your input on this application. If we do not receive this notice back within 20 days, we will assume you have no objection to the issuance of the license. If you need additional time to respond, you must submit a written request for an extension of up to 20 days, with the reason(s) you need more time. If you **need information on SSN, contact our CHRI desk at (360) 664-1724.**

1. Do you approve of applicant?
2. Do you approve of location?
3. If you disapprove and the Board contemplates issuing a license, do you wish to request an adjudicative hearing before final action is taken?
(See WAC 314-09-010 for information about this process)
4. If you disapprove, per RCW 66.24.010(8) you MUST attach a letter to the Board detailing the reason(s) for the objection and a statement of all facts on which your objection(s) are based.

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

DATE

SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE



115 RAMSDELL STREET • FIRCREST, WASHINGTON 98466-6999 • (253) 564-8901 • FAX (253) 566-0762

Applicant Information

Liquor License Application

Applicant Name	Hem Lata Reddy
Establishment Name	Reddy 2 Go Food Store
Address	1105 Regents Blvd Suite A
Comments	
No concerns per Finance	
Director Signature	<i>Colleen Corcoran</i>
Date	4/21/2017
Department	Finance



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Applicant Information

Liquor License Application


Applicant Name	REDDY, HEM LATA
Establishment Name	READY 2 GO FOOD STORE
Address	1105 REGENTS BLVD
Comments	
<p>This is a new business and we have no history or concerns with the business at this time.</p>	
Director Signature	<i>Joe Chusman</i>
Date	04/24/2017
Department	Fircrest Police Department



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Applicant Information

Liquor License Application

Applicant Name	Reddy, Hem		
Establishment Name	Reddy 2 Go		
Address	1105 Regents Boulevard Ste A		
Comments			
<p>Zoned NC [Neighborhood Commercial]. This is a permitted use. Planning/Building has no objection to the license renewal.</p>			
Director Signature			
Date	4/28/17	Department	Planning/Building

CITY OF FIRCREST
REGULAR CITY COUNCIL MEETING MINUTES
TUESDAY, APRIL 25, 2017
7:00 P.M.

COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Matthew Jolibois called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers Blake Surina, Shannon Reynolds, Brett Wittner, Hunter T. George and Denny Waltier were present. Councilmember Jason Medley was excused.

PRESIDING OFFICER'S REPORT

Jolibois stated that Potential Litigation would be added to the Executive Session with possible action to follow.

Jenny Stryker, Harry Wayward and Christine Gregorich, from WeDig Fircrest, responded to Council's request for additional information regarding Community Garden water and fencing costs, garden maintenance, agreements for a garden, the design process and building a garden, a financial plan and deconstruction costs.

Public comment was given by the following individuals:

Marge Nestegard, 344 Contra Costa Avenue; Rachel Shirreff, 1207 Contra Costa Avenue; Ken Coffel, 417 Spring Street; Eleanor Coffel, 417 Spring Street; Brent Tornquist, 1054 Berkeley Avenue; Jacob Stonefeld, 1211 Buena Vista Avenue; Kathy Owens, 545 Forrest Park Drive; Gil Gray, 421 Electron Way; Lynn Morasch, 710 Spring Street; James Callow, 534 Forrest Park Drive; Katie Dorsey, 546 Forrest Park Drive; Elaine Rogers, 429 Spring Street; Michelle Johnson, 428 Spring Street; Chad Johnson, 428 Spring Street; Carlos Diaz, 5206 66th Avenue Court West, University Place; representative from Fircrest Presbyterian Church, 1250 Emerson Street.

Discussion continued and Councilmembers expressed reasons why they were against and in support of Community Gardens.

Jolibois requested a roll call consensus for a Community Garden to be located in Whittier Park adjacent to Spring Street.

Ayes: None. Noes: George, Reynolds, Surina, Waltier, Wittner and Jolibois. Excused: Medley. Consensus: No.

Jolibois requested a roll call consensus for a Community Garden to be located in Fircrest Park adjacent to Spring Street.

Ayes: Surina, Wittner and Jolibois. Noes: Reynolds, Waltier and George. Excused: Medley. Consensus: No.

At 8:30 p.m. Jolibois stated that Council would take a five-minute recess.

At 8:35 p.m. Jolibois reconvened the meeting.

Liquor License Renewal – Royal Thai Bistro

Jolibois stated Council was being asked to approve a motion to register no objections to the liquor license renewal for the Royal Thai Bistro.

Rosenblatt stated the Royal Thai Bistro liquor license was up for renewal and noted that there were no problems regarding liquor sales at this restaurant. Rosenblatt concluded by recommending approval by Council.

MOTION

Moved by Reynolds, seconded by Wittner, to register no objections to the liquor license renewal for the Royal Thai Bistro.

Jolibois invited public comment. None was provided.

VOTE

Upon vote, motion carried unanimously. Excused: Medley.

COMMITTEE, COMMISSION AND LIAISON REPORTS

Pierce County Regional Council

Reynolds provided a detailed report from the Pierce County Regional Council meeting of April 20, 2017. She highlighted concerns expressed by City Manager John Caulfield regarding the proposed changes by the Puget Sound Regional Council relative to the requirements for Regional Growth Centers designations. She reported that Caulfield, and other cities within Pierce County, are urging the Pierce County Regional Council (PCRC) to take no action on the proposed changes and also that the PSRC considers preferred alternatives. Reynolds provided copies of letters written by City Manager Steve Sugg, University Place; Lindsey Sehmel, GMCC Chair; and Bruce Dammeier and Douglas Richardson, Pierce County Executive and Council Chair recommending that the action item is tabled. Reynolds concluded by noting that an ad hoc informational committee was established and feedback is being requested, in writing, to Pierce County Regional Council Clerk Cindy Anderson within two weeks.

Discussion ensued and there was consensus that a letter is sent in support of the concerns expressed by the cities of University Place and Lakewood.

CONSENT CALENDAR

Jolibois requested the City Clerk read the consent calendar as follows: approval of Voucher No. 209241 through Voucher No. 209241 in the amount of \$2,270.57; approval of Voucher No. 209242 through Voucher No. 209311 (void 209190); approval of Payroll Check No. 12622 through Payroll Check No. 12629 in the amount of \$101,240.89; approval of the April 11, 2017 Regular meeting minutes; approval of the April 17, 2017 special meeting minutes; setting Budget Study Sessions for September 25, October 2, 9, and 23, 2017 at 6:00 p.m.; setting a public hearing on October 10, 2017 at 7:15 p.m. to receive comments on revenue sources for the 2018 Budget including property taxes; setting a public hearing on October 10, 2017 at 7:15 p.m. to receive comments on the Preliminary 2018 Budget; setting a public hearing on October 24, 2017 at 7:15 p.m. to receive comments on the 2018 Budget; setting January 16, February 20, March 19, April 16, May 21, June 18, July 16, August 20, September 17, October 15, November 19 and December 17, 2018 at 6:00 pm as special meeting study sessions.

MOTION

Moved by Reynolds, seconded by Wittner, to approve the consent calendar as read. Upon vote, motion carried unanimously.

NEW BUSINESS

Award of a contract to KPG, P.S., for design and bidding of the Traffic Signal Safety Improvement Project

Public Works Director Wakefield stated that Council is being asked to authorize the City Manager to enter into a Local Agency A&E Professional Services Agreement with KPG for providing final design and bid call services for the Traffic Signal Safety Improvement Project. He noted that this contract has been reviewed and approved by WSDOT as it is required to be per their contract requirements. Wakefield stated that the agreement amount will result in a not-to-exceed budget of \$39,990.06, this cost is included in the grant monies for this project and has been obligated through the WSDOT. Wakefield concluded by noting that because this phase has been obligated prior to August 2017, there are no match monies needed from the City and the entire cost is funded by the grant.

RESOLUTION NO. 1477

Moved by George, seconded by Waltier, to adopt Resolution No. 1477 authorizing the City Manager to execute a Local Agency A&E Professional Services Negotiated Hourly Rate Agreement with KPG, P.S. for providing final design and bid call services for the Traffic Signal Safety Improvement Project in the amount of \$39,990.06.

Staff responded to Council inquiries.

VOTE

Upon vote, motion carried unanimously. Excused: Medley.

Award of a contract to Pape & Sons Contractors, LLC in the amount of \$411,685 for the Alameda Lift Station Project

Wakefield stated it is proposed that the City of Fircrest award the contract for the Alameda Lift Station Project to Pape & Sons Contractors, LLC for a total project cost of \$365,500.00, plus a contingency amount of \$10,000.00, for a total amount of \$411,685.00. He reported that by this action, the Council gives authorization to prepare and execute contract documents, and give the low bidder a “Notice to Proceed” with the work detailed in the plans and specifications. Wakefield reported that five bids were received, and this bid was evaluated and found to be a good bid. Wakefield noted, however, that the bid exceeded the engineer’s estimate and that was the reason why he provided the summary from the engineer explaining the differences. Wakefield concluded by stating that Pape and Sons is a contractor that has worked for the City in the past and has provided the City with a good product and a fair price.

MOTION

Moved by Reynolds, seconded by Surina, to authorize the City Manager to award the contract for the Alameda Lift Station Project to Pape & Sons Contractors, LLC for \$365,500.00 plus sales tax, plus a contingency amount of \$10,000.00, for a total of \$411,685.00 to prepare and execute the required contract documents, and to give the “Notice to Proceed” to commence construction of the project.

Staff responded to Council inquiries.

VOTE

Upon vote, motion carried unanimously. Excused: Medley.

Introduction of an ordinance authorizing emergency expenditure of funds for matters not foreseen at the time of filing the Preliminary Budget for 2017 and not provided for in the Annual Budget for 2017

Corcoran stated that tonight is the first reading of a Budget Amendment for appropriations for anticipated revenues and expenditures not foreseen at the time of filing the 2017 Preliminary Budget and not provided for in the Adopted 2017 Budget. She noted that the fiscal impact of this proposal would be increases in expenditures with corresponding increases in revenue or corresponding decreases in undesignated fund balances. Corcoran highlighted the appropriations and stated that this proposal will also provide necessary budget to match the actual Beginning and Ending Fund Balances.

Responding to Jolibois, Rosenblatt reported that the second reading will occur at the May 9th regular Council meeting.

CITY MANAGER COMMENTS

Rosenblatt recommended that George contact City Manager John Caulfield regarding items on the PSRC horizon.

COUNCILMEMBER COMMENTS

Councilmembers thanked members in the audience for their attendance at tonight's meeting.

Waltier called attention to recent newspaper articles regarding the deconstruction of homeless camps in Tacoma and asked that the police department remains vigilant within the City of Fircrest and suggested that a policy is in place regarding homelessness in Fircrest. Waltier concluded by thanking Grover for his inclusion of the P-1's in the last General Update.

George thanked Council for the thoughtful and meaningful discussion regarding Community Gardens.

In response to Wittner, Wakefield stated that numerous phone calls had been received regarding the recent rate increase and staff has done a decent job of explaining the situation. George suggested that in the next utility bills a follow-up message is included identifying the projects that will be anticipated for the next six years.

Reynolds stated she wasn't done troubleshooting or researching the Community Garden issue and wants to make a garden work, but not at the expense of people's strong feelings. Reynolds concluded by stating that she will continue to remain sensitive to the issue, will come up with thoughts and ideas, and won't let the issue drop.

Surina stated the Emerson sidewalk project is looking great. Surina expressed a desire that the lights at 67th Street and Regents will soon be better synchronized and concluded by noting that the Regents Boulevard Island in that area is causing some traffic concerns. Surina suggested that a plan is presented in the future to address the issues.

Jolibois inquired if there had been any reports, SEPA documents, or communications from Tacoma about the cold storage warehouse that is under construction on Orchard Street. Rosenblatt indicated that information about this project had previously been provided to Council but he would follow up on the subject with the Planning and Building Administrator. Jolibois asked if there was interest to move forward with construction of a building containing a garage/concession stand/restrooms/office in Fircrest Park designed around the Olmsted heritage. Surina inquired if there was Council interest for him to reach out to the Friends of Seattle's Olmsted Parks to ask if there was someone available to design this building, pro bono. Discussion continued and there wasn't interest to move forward in asking for a design for a future building in Fircrest Park.

EXECUTIVE SESSION

Jolibois stated that Council would take a five-minute recess and convene into Executive Session at the hour of 9:25 p.m., not to exceed the hour of 9:45 P.M., to discuss potential litigation. The City Attorney was invited to attend. Jolibois stated that it is anticipated that Council would take action at the conclusion of Executive Session.

Council reconvened at 9:30 p.m.

MOTION

Moved by George, seconded by Surina, to accept the termination, release and settlement agreement between Fred E. (Rick) Rosenblatt and the City of Fircrest and authorize the Mayor to sign such agreement and related documents.

George thanked Rosenblatt for his years of service and wished him the best.

Reynolds commented that she isn't opposed to the settlement terms but was not in support of the termination.

Waltier thanked Rosenblatt for his years of service and appreciated his acquaintance and support.

Jolibois invited public comment.

VOTE

Ayes: Surina, Wittner, Jolibois and George. Noes: Reynolds and Waltier. Excused: Medley. Motion carried.

ADJOURNMENT

Moved by Reynolds, seconded by Waltier, to adjourn the meeting at 9:31 P.M. Upon vote, motion carried unanimously.

Matthew Jolibois, Mayor

Lisa Keely, City Clerk

FIRCREST CITY COUNCIL AGENDA SUMMARY

COUNCIL MEETING DATE: May 9, 2017

SUBJECT: Budget Amendment, 2nd Reading

FROM: Colleen Corcoran, Finance Director

Reviewed by: _____City Manager _____Finance Director _____City Attorney

RECOMMENDED MOTION: I move to adopt Ordinance No. _____, authorizing expenditures of funds for matters not foreseen at the time of filing of the 2017 Preliminary Budget and not provided for in the Adopted 2017 Budget.

PROPOSAL: This is a request for additional appropriations for anticipated revenues and expenditures not foreseen at the time of filing the 2017 Preliminary Budget and not provided for in the Adopted 2017 Budget.

FISCAL IMPACT: The fiscal impact of this proposal would be increases in expenditures with corresponding increases in revenue or corresponding decreases in undesignated fund balances as follows:

	<u>Increase/ (Decrease)</u>
<u>General Fund</u>	
Revenues	
Undesignated Beginning Fund Balance (001.308.80.00.01)	\$212,938
Designated Beginning Fund Balance-Light (001.308.10.00.01)	\$5,028
Designated Beginning Fund Balance-44 th (001.308.10.00.02)	\$3,609
RCO Grant Revenue (001.342.10.00.01)	\$8,151
Expenditures	
Admin-Salaries & Wages (001.513.10.10.00)	\$8,750
Admin-Benefits (001.513.10.20.00)	\$700
Finance-Small Tools (001.514.23.35.00)	\$350
IS-Web Design (001.518.81.41.02)	\$20,250
Police-Salaries & Wages (001.521.22.10.00)	\$9,700
Police-Benefits	\$750

(001.521.22.20.00)	
Police-Unemployment Compensation	\$9,000
(001.517.78.20.00)	
Police-Repairs & Maintenance	\$3,500
(001.521.22.48.00)	
Police-Machinery & Equipment	\$6,000
(001.594.21.64.00)	
Parks-Other Improvements	\$2,450
(001.594.76.63.01	
Undesignated Ending Fund Balance	\$160,864
(001.508.80.00.01)	
Designated Ending Fund Balance-Light	\$5,028
(001.508.10.00.01)	
Designated Ending Fund Balance-44 th /Alameda	\$2,384
(001.508.10.00.02)	

Street Fund

Revenues	
Undesignated Beginning Fund Balance	\$14,890
(101.308.80.01.01)	
Expenditures	
Pole Attachments	\$12,280
(101.542.63.48.02)	
Undesignated Ending Fund Balance	\$2,610
(101.508.80.01.01)	

REET Fund

Revenues	
Designated Beginning Fund Balance 1st Qtr	(\$10,977)
(310.308.10.03.11)	
Designated Beginning Fund Balance 2 nd Qtr	(\$20,174)
(310.308.10.03.12)	
Expenditures	
Transfer Out to Sewer Reet 2	\$56,750
Designated Ending Fund Balance 1 st Qtr	(\$10,977)
(310.508.10.03.11)	
Designated Ending Fund Balance 2 nd Qtr	(\$76,924)
(310.508.10.03.12)	

Storm Drain Fund

Revenues	
Undesignated Beginning Fund Balance	(\$24,158)
(415.308.80.04.15)	
Expenditures	
Undesignated Ending Fund Balance	(\$24,158)
(415.508.80.04.15)	

Water Fund

Revenues

Undesignated Beginning Fund Balance (425.308.80.04.25)	\$24,484
-----------------------------------------------------------	----------

Expenditures

Undesignated Ending Fund Balance (425.508.80.04.25)	\$24,484
--------------------------------------------------------	----------

Sewer Fund

Revenues

Undesignated Beginning Fund Balance (430.308.80.04.30)	(\$8,309)
-----------------------------------------------------------	-----------

Transfer In Reet 2 (430.397.00.00.08)	\$56,750
------------------------------------------	----------

Expenditures

Other Improvements (430.594.35.63.01)	\$62,000
------------------------------------------	----------

Project Engineering (430.594.35.63.03)	\$56,750
-------------------------------------------	----------

Construction Engineering (430.594.35.63.03)	\$45,000
------------------------------------------------	----------

Undesignated Ending Fund Balance (430.508.80.04.30)	(\$115,309)
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Relocation of Backyard Sewer Main Fund

Revenues

Undesignated Beginning Fund Balance (431.308.80.04.31)	(\$58,552)
-----------------------------------------------------------	------------

Expenditures

Undesignated Ending Fund Balance (431.508.80.04.31)	(\$58,552)
--------------------------------------------------------	------------

ERR Fund

Revenues

Designated Beginning Fund Balance (501.308.10.05.01)	(\$10,570)
---------------------------------------------------------	------------

Expenditures

Designated Ending Fund Balance (501.508.10.05.01)	(\$10,570)
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The City of Fircrest adopts an annual budget at the fund level. The above adjustments will result in an Amended 2017 Budget by fund as follows:

2017 REVENUES, EXPENDITURES & BALANCES BY FUND				
<u>FUND</u>	<u>ORIGINAL</u>	<u>ADJUSTMENT</u>	<u>AMENDED</u>	
General	7,739,626	229,726	7,969,352	
Street	2,625,622	14,890	2,640,512	
Storm Drain	1,121,800	(24,158)	1,097,642	
Water	1,833,670	24,484	1,858,154	
Sewer	3,918,200	48,441	3,966,641	
BYSM	1,379,164	(58,552)	1,320,612	
ERR	1,863,099	(10,570)	1,852,529	
Police Investigation	11,500		11,500	
REET	1,509,300	(31,151)	1,478,149	
Cumulative Reserve	3,530,763		3,530,763	
Total	25,532,744	193,110	25,725,854	

ADVANTAGE: This proposal will provide necessary budget to match the actual Beginning Fund Balances. It also provides budget for the following:

DISADVANTAGES: None

ALTERNATIVES: None

Attachment(s): Ordinance

**CITY OF FIRCREST
ORDINANCE NO. 1597**

**AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON,
AUTHORIZING EMERGENCY EXPENDITURES OF FUNDS FOR
MATTERS NOT FORESEEN AT THE TIME OF FILING THE
PRELIMINARY BUDGET FOR 2017 AND NOT PROVIDED FOR IN
THE ANNUAL BUDGET FOR 2017**

WHEREAS, the City anticipates certain revenues and expenditures not foreseen at the time of filing the Annual Budget for 2017; and;

WHEREAS, the City of Fircrest adopts an annual budget at the fund level and;

WHEREAS, it is necessary to amend the adopted 2017 budget to defray the anticipated expenditures; Now, Therefore,

THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS FOLLOWS:

Section 1. These revenues and expenditures are not one of the emergencies specifically enumerated in RCW 35A.33.080.

Section 2. The anticipated revenues and expenditures are as follows:

<u>General Fund</u>	<u>Increase/ (Decrease)</u>
Revenues	
Undesignated Beginning Fund Balance (001.308.80.00.01)	\$212,938
Designated Beginning Fund Balance-Light (001.308.10.00.01)	\$5,028
Designated Beginning Fund Balance-44 th (001.308.10.00.02)	\$3,609
RCO Grant Revenue (001.342.10.00.01)	\$8,151
Expenditures	
Admin-Salaries & Wages (001.513.10.10.00)	\$8,750
Admin-Benefits (001.513.10.20.00)	\$700
Finance-Small Tools (001.514.23.35.00)	\$350
IS-Web Design (001.518.81.41.02)	\$20,250

Police-Salaries & Wages (001.521.22.10.00)	\$9,700
Police-Benefits (001.521.22.20.00)	\$750
Police-Unemployment Compensation (001.517.78.20.00)	\$9,000
Police-Repairs & Maintenance (001.521.22.48.00)	\$3,500
Police-Machinery & Equipment (001.594.21.64.00)	\$6,000
Parks-Other Improvements (001.594.76.63.01)	\$2,450
Undesignated Ending Fund Balance (001.508.80.00.01)	\$160,864
Designated Ending Fund Balance-Light (001.508.10.00.01)	\$5,028
Designated Ending Fund Balance-44 th / Alameda (001.508.10.00.02)	\$2,384

Street Fund

Revenues

Undesignated Beginning Fund Balance (101.308.80.01.01)	\$14,890
-----------------------------------------------------------	----------

Expenditures

Pole Attachments (101.542.63.48.02)	\$12,280
Undesignated Ending Fund Balance (101.508.80.01.01)	\$2,610

REET Fund

Revenues

Designated Beginning Fund Balance 1st Qtr (310.308.10.03.11)	(\$10,977)
-----------------------------------------------------------------	------------

Designated Beginning Fund Balance 2 nd Qtr (310.308.10.03.12)	(\$20,174)
-----------------------------------------------------------------------------	------------

Expenditures

Transfer Out to Sewer Reet 2	\$56,750
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Designated Ending Fund Balance 1 st Qtr (310.508.10.03.11)	(\$10,977)
--------------------------------------------------------------------------	------------

Designated Ending Fund Balance 2 nd Qtr (310.508.10.03.12)	(\$76,924)
--------------------------------------------------------------------------	------------

Storm Drain Fund

Revenues

Undesignated Beginning Fund Balance (\$24,158)
(415.308.80.04.15)

Expenditures

Undesignated Ending Fund Balance (\$24,158)
(415.508.80.04.15)

Water Fund

Revenues

Undesignated Beginning Fund Balance \$24,484
(425.308.80.04.25)

Expenditures

Undesignated Ending Fund Balance \$24,484
(425.508.80.04.25)

Sewer Fund

Revenues

Undesignated Beginning Fund Balance (\$8,309)
(430.308.80.04.30)

Transfer In Reet 2 \$56,750
(430.397.00.00.08)

Expenditures

Other Improvements \$62,000
(430.594.35.63.01)

Project Engineering \$56,750
(430.594.35.63.03)

Construction Engineering \$45,000
(430.594.35.63.03)

Undesignated Ending Fund Balance (\$115,309)
(430.508.80.04.30)

Relocation of Backyard Sewer Main Fund

Revenues

Undesignated Beginning Fund Balance (\$58,552)
(431.308.80.04.31)

Expenditures

Undesignated Ending Fund Balance (\$58,552)
(431.508.80.04.31)

ERR Fund

Revenues

Designated Beginning Fund Balance (\$10,570)
(501.308.10.05.01)

Expenditures

Designated Ending Fund Balance
(501.508.10.05.01)

(\$10,570)

Section 3. The anticipated revenues and expenditures will result in the 2017 Amended Budget by fund as follows:

2017 REVENUES, EXPENDITURES & BALANCES BY FUND				
<u>FUND</u>	<u>ORIGINAL</u>	<u>ADJUSTMENT</u>	<u>AMENDED</u>	
General	7,739,626	229,726	7,969,352	
Street	2,625,622	14,890	2,640,512	
Storm Drain	1,121,800	(24,158)	1,097,642	
Water	1,833,670	24,484	1,858,154	
Sewer	3,918,200	48,441	3,966,641	
BYSM	1,379,164	(58,552)	1,320,612	
ERR	1,863,099	(10,570)	1,852,529	
Police Investigation	11,500		11,500	
REET	1,509,300	(31,151)	1,478,149	
Cumulative Reserve	3,530,763		3,530,763	
Total	25,532,744	193,110	25,725,854	

PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON,
at a regular meeting thereof this 9th day of May 2017.

APPROVED:

Matthew Jolibois, Mayor

ATTEST:

Lisa Keely, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

Publication Date: May 12, 2017

Effective Date: May 17, 2017

FIRCREST CITY COUNCIL AGENDA SUMMARY

COUNCIL MEETING DATE: May 9, 2017

SUBJECT: Resolution to adopt the 2016 Supplement to the Year 2000 Tacoma-Pierce County Solid Waste Plan

FROM: Rick Rosenblatt, City Manager

Reviewed by: _____ City Manager _____ Finance Director _____ City Attorney

RECOMMENDED MOTION: I move to adopt Resolution No. _____, which adopts the 2016 Supplement to the Year 2000 Tacoma-Pierce County Solid Waste Plan.

PROPOSAL: Council is being asked to adopt the 2016 Supplement to the Year 2000 Tacoma-Pierce County Solid Waste Plan.

FISCAL IMPACT: There is no cost to adopt the Plan.

ADVANTAGES: A solid waste management plan is required by RCW 70.95. Periodic updating is also needed. The 2016 Supplement complies with State law. Adopting the Supplement will comply with State law which will relieve the City from the requirement to produce its own plan.

DISADVANTAGES: None of significance.

ALTERNATIVES: The City can create and adopt its own Plan which is not feasible. We do not have the funds, the staff or expertise to accomplish this in the timeframe required.

HISTORY: The City of Fircrest adopted the Year 2000 Tacoma-Pierce County Solid Waste Plan on February 13, 2001 with Resolution No. 669. On March 21, 2017, Pierce County adopted the 2016 supplement with passage of Pierce County Ordinance No. 2016-83. The Supplement contains revised goals, recommendations and policies to further develop the vision for solid waste management contained in the Year 2000 Plan. It also has a new five-year implementation strategy. Pierce County has requested Fircrest either adopt the 2016 Supplement or provide a Letter of Concurrence. Information on this topic was provided in the April 27th General Update.

Attachments: Resolution
Pierce County Public Works letter dated April 10, 2017
Fircrest Resolution 669
Pierce County Ordinance No. 2016-83

**CITY OF FIRCREST
RESOLUTION NO. 1478**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, ADOPTING THE YEAR 2016
SUPPLEMENT TO THE YEAR 2000 TACOMA-PIERCE COUNTY
SOLID WASTE MANAGEMENT PLAN AND RECOMMITTING
THE CITY OF FIRCREST TO THE GOALS, POLICIES,
RECOMMENDATIONS AND DISPOSAL METHODS SET FORTH
IN THE YEAR 2000 PLAN AND 2016 SUPPLEMENT**

WHEREAS, Chapter 70.95 RCW requires Counties, in coordination with their Cities and Towns, to adopt comprehensive solid waste plans for the management, handling, and disposal of solid waste for twenty years, and to review and amend or revise the plans every five years, as necessary; and

WHEREAS, pursuant to Chapter 70.95 RCW, the County Executive entered into Interlocal Agreements with the Cities and Towns within Pierce County wherein the County agreed to serve as the lead planning agency to maintain the Plan and draft revisions as necessary and to provide a draft of these revisions to the Cities and Towns prior to scheduled County Council public hearing dates; and

WHEREAS, the County in coordination with the Pierce County Solid Waste Advisory Committee (SWAC) developed the 2016 Supplement to the Year 2000 Tacoma-Pierce County Solid Waste Management Plan to replace the 2008 Supplement; and

WHEREAS, the SWAC held 11 public meetings and conducted one public hearing, giving the community multiple opportunities to be involved in the drafting of the 2016 Supplement; and

WHEREAS, the 2016 Supplement to the Year 2000 Tacoma-Pierce County Solid Waste Management Plan is a strategic document, identifying goals, objectives and actions necessary to achieve a community vision; and

WHEREAS, the Pierce County Council adopted the 2016 Supplement to the Year 2000 Tacoma-Pierce County Solid Waste Management Plan by Ordinance No. 2016-83 on March 21, 2017; and

WHEREAS, the City of Fircrest adopted Resolution No. 669 on February 13, 2001, which adopted the Year 2000 Tacoma-Pierce County Solid Waste Management Plan; and

WHEREAS, the City of Fircrest desires to adopt 2016 Supplement to the Year 2000 Tacoma-Pierce County Solid Waste Management Plan as an amendment to its comprehensive solid waste management plan; and

WHEREAS, the City also desires to recommit itself to a partnership with the County to

coordinate on the implementation of the goals, policies, recommendations and disposal methods as set forth in the Year 2000 Tacoma-Pierce County Solid Waste Management Plan and 2016 Supplement; Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The 2016 Supplement is hereby adopted in its entirety to amend the Year 2000 Tacoma-Pierce County Solid Waste Management Plan as the comprehensive solid waste management plan for the City of Fircrest.

Section 2. The City of Fircrest recommits to a partnership with the County to implement the goals, policies, recommendations, and disposal methods set forth in the Year 2000 Tacoma-Pierce County Solid Waste Management Plan and the 2016 Supplement.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 9th day of May 2017.

APPROVED

Matthew Jolibois, Mayor

ATTEST:

Lisa Keely, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney



April 10, 2017

The Honorable Matthew Jolibois
Rick Rosenblatt, City Manager
City of Fircrest
115 Ramsdell Street
Fircrest, WA 98466

Subject: *2016 Supplement to the Tacoma-Pierce County Solid Waste Management Plan*

Dear Mayor Jolibois and Mr. Rosenblatt,

I am pleased to inform you *the 2016 Supplement to the Tacoma-Pierce County Solid Waste Management Plan* (2016 Supplement) is now available for your final review and acceptance.

The Pierce County Council adopted the 2016 Supplement on March 21, 2017, through its passage of Ordinance 2016-83. Pierce County Executive Bruce Dammeier signed the ordinance into law, with an effective date of April 14, 2017. On behalf of the County Executive, and in fulfillment of Section 3 of the Ordinance, I am writing to request the City of Fircrest issue a Letter of Concurrence or a Resolution of Adoption for the 2016 Supplement.

Pursuant to Section 6.4 of our Solid Waste Interlocal Agreement¹, Pierce County produced the 2016 Supplement as a minor amendment to the *Tacoma-Pierce County Solid Waste Management Plan* (2000 Plan). As its name implies, the 2016 Supplement expands, but does not replace, the 2000 Plan adopted by the Pierce County Council on December 12, 2000.

The 2000 Plan focused attention on individual aspects of the solid waste system (e.g. recycling, processing and disposal). The 2016 Supplement is an integrated, strategic, document that proposes a community vision. It also identifies goals, objectives and actions necessary to achieve that vision, without making policy pronouncements.

Vision

The 2016 Supplement proposes a clear vision for the future, which is consistent with long-standing practices and policies: *People, businesses and agencies work together to reuse resources and waste little.*

¹ City of Fircrest Resolution No. 669

Goals and Objectives

Goals in four interconnected and interdependent areas provide foundational support for the vision. Each goal will be reached through specific and measurable objectives that, with accompanying action steps, can be achieved by 2020.

System: Pierce County and the City of Tacoma will provide services to meet basic recycling, composting and disposal needs, with waste reduction as an increasing area of focus. Specific attention is placed on standardizing services and funding, making transfer stations a hub for waste diversion and helping residents more effectively recycle away from home.

Culture: Consumers, businesses and households – as individuals and working together – will play key roles in achieving the vision. Core actions focus on simplifying communication and outreach strategies, emphasizing waste reduction messages around food waste and single-use items, and following up with the community to see how much behavior has changed.

Decisions: Decisions made in the present can influence future outcomes. The objectives in this section are designed to provide a framework for a successful future by guiding the selection of external partner agencies, being clear about what parts of the waste stream are targeted for reduction and recycling, and overcoming organizational and institutional barriers.

Measurement: This goal and its associated objectives direct us to measure more, document better and then improve, based upon what we learn.

The 2016 Supplement is designed to be easy to read and follow. Additional information is included in the document which addresses the current operational system and landfill capacity, future considerations, cost assessments and policies retained from the 2000 Plan.

Pierce County, the City of Tacoma and Washington State Department of Ecology worked with the Pierce County Solid Waste Advisory Committee (SWAC) for an 18 month period to prepare the 2016 Supplement. The SWAC consists of volunteers who provide a wide variety of interests, representing citizens, businesses, municipalities, public interest groups and waste management companies. All the meetings were open to the public, with a Community Conversation element specifically involved with developing the 2016 Supplement.

The City of Fircrest has until Thursday, July 13, 2017, to adopt the 2016 Supplement by a Letter of Concurrence or Resolution of Adoption. As provided for in the Solid Waste Interlocal Agreement, your community may choose to exit the regional solid waste system at this time, in which case you would prepare your own solid waste plan and procure waste disposal outside Pierce County.²

² For more detail on the process for preparing and reviewing a minor amendment to the 2000 Plan, see Section 6.4.1 of the Interlocal Agreement between the City of Fircrest and Pierce County, which is included on the flash drive.


The enclosed flash drive contains the following for your use:

- 2016 Supplement and Appendices (also available at piercecountywa.org/swplan)
- Pierce County Resolution R2016-14s referring the 2016 Supplement for review
- Pierce County Ordinance 2016-83 adopting the 2016 Supplement
- State Environmental Policy Act (SEPA) Addendum to Programmatic Final Environmental Impact Statement for the *Tacoma-Pierce County Solid Waste Management Plan*
- SEPA Addendum Issuance Signature Page
- Presentation made to the Pierce County Council Economic and Infrastructure Development Committee (EIDC) that provides an overview of the 2016 Supplement
- Copy of the Solid Waste Interlocal Agreement between the City of Fircrest and Pierce County
- Model Letter of Concurrence
- Model Resolution of Adoption

Please provide my office with a Letter of Concurrence issued by the City of Fircrest's most senior executive officer OR a Resolution of Adoption passed by your City Council no later than the close of business on July 13, 2017. As noted above, a Model Letter and Model Resolution are included on the flash drive. Alternatively, if you request it, my staff can produce a Letter of Concurrence or Resolution of Adoption specifically tailored to your community's requirements.

My staff and I are available to meet with you, your Council, or other members of the City staff to discuss the plan. Please contact me at (253) 798-4656 or via email at steve.wamback@co.pierce.wa.us if you have any questions or concerns.

Respectfully,


Stephen C. Wamback, MPA PWLF
Sustainable Resources Administrator

SCW:cks
\\Mayor Letter.docx

Enclosure

ec: Bruce F. Dammeier, Pierce County Executive
Douglas Richardson, Chair, Pierce County Council
Dennis Hanberg, Director, Planning and Public Works
Toby Rickman, Deputy Director of Planning and Public Works
Hugh Taylor, Senior Legislative Analyst, Pierce County Council
Dan Schooler, Waste Connections
Mark Gingrich, Chair, Solid Waste Advisory Committee

1 Sponsored by: Councilmember Connie Ladenburg
2 Requested by: County Executive/Public Works Dept.
3
4
5

6 **ORDINANCE NO. 2016-83**

7
8

9 **An Ordinance of the Pierce County Council Adopting the 2016 Supplement**
10 **to the 2000 Tacoma-Pierce County Solid Waste Management**
11 **Plan Pursuant to Chapter 70.95 Revised Code of Washington**
12 **(RCW) and Chapter 8.28 of the Pierce County Code (PCC);**
13 **Amending Chapter 8.28 PCC, "Solid Waste Management";**
14 **and Requesting the Executive Solicit Letters of Concurrence**
15 **or Adoption from Cities and Towns Pursuant to the Existing**
16 **Solid Waste Interlocal Agreements.**
17

18 **Whereas**, Chapter 70.95 of the Revised Code of Washington (RCW) requires
19 Counties, in coordination with their Cities and Towns, to adopt comprehensive solid
20 waste plans for the management, handling, and disposal of solid waste, and to keep
21 those plans in a "current" status through periodic review, update, and amendment; and
22

23 **Whereas**, Pierce County executed and maintains Solid Waste Interlocal
24 Agreements with the Cities and Towns of Pierce County pursuant to Chapter 39.34
25 RCW and RCW 70.95.080; and
26

27 **Whereas**, said Solid Waste Interlocal Agreements designate Pierce County as
28 lead solid waste planning agency pursuant to RCW 70.95.080(3); and
29

30 **Whereas**, the Pierce County Council approved the 2000 Tacoma-Pierce County
31 Solid Waste Management Plan (2000 Solid Waste Plan) by Ordinance No. 2000-47s on
32 December 12, 2000; and
33

34 **Whereas**, the Pierce County Council approved the 2008 Supplement to the
35 Tacoma-Pierce County Solid Waste Management Plan (2008 Supplement) by
36 Ordinance No. 2008-57s2 on November 18, 2008; and
37

38 **Whereas** Pierce County, in coordination with the Pierce County Solid Waste
39 Advisory Committee (SWAC), drafted the 2016 Supplement to the Tacoma-Pierce
40 County Solid Waste Management Plan (2016 Supplement) to replace the 2008
41 Supplement with updated goals and actions and otherwise maintain the 2000 Solid
42 Waste Plan in a "current" status; and
43

44 **Whereas**, the SWAC, in 11 regular meetings which included a Community
45 Conversation portion for public participation, gathered and provided public comment on
46 the 2016 Supplement; and
47



1 **Whereas**, the 2016 Supplement was also presented to the public for comment at
2 community events, with a virtual workshop on the Pierce County website, and through
3 advertisements on social media; and
4

5 **Whereas**, the Pierce County Council adopted Resolution No. R2016-14 on
6 March 30, 2016, accepting and referring the 2016 Supplement for public and agency
7 review and comment; and
8

9 **Whereas**, the Pierce County Planning Commission reviewed the 2016
10 Supplement for conformance with the Comprehensive Land Use Plan on May 24, 2016,
11 and recommended approval of the 2016 Supplement; and
12

13 **Whereas**, the SWAC held a public hearing on May 11, 2016, and provided
14 comments and recommended approval of the 2016 Supplement on June 8, 2016; and
15

16 **Whereas**, the Washington Utilities and Transportation Commission completed
17 their review pursuant to Chapter 70.95 RCW and provided comments on June 23, 2016;
18 and
19

20 **Whereas**, the Washington Department of Ecology completed their review
21 pursuant to Chapter 70.95 RCW and provided comments on September 7, 2016; and
22

23 **Whereas**, the 2016 Supplement was submitted to Cities and Towns of Pierce
24 County for review and comment, with the County providing in-person and telephone
25 briefings to interested officials; and
26

27 **Whereas**, the Pierce County Environmental Official issued an Addendum to the
28 Programmatic Final Environmental Impact (FEIS) for the Tacoma-Pierce County Solid
29 Waste Plan in compliance with Title 18D PCC, "Development Regulations –
30 Environmental"; and
31

32 **Whereas**, throughout the review process, the County received, and has now
33 incorporated into the 2016 Supplement, approximately 30 non-substantive edits to the
34 Draft originally published in October 2015 and viewed by the Council in March 2016;
35 and
36

37 **Whereas**, Chapter 8.28 PCC must be amended to reference the adoption of the
38 2016 Supplement as an amendment to the 2000 Solid Waste Management Plan; **Now**
39 **Therefore,**
40

41 **BE IT ORDAINED by the Council of Pierce County:**
42

43 Section 1. The 2016 Supplement to the Tacoma-Pierce County Solid Waste
44 Management Plan is hereby adopted as set forth in Exhibit A, which is attached and
45 incorporated herein by reference.
46



1 Section 2. Chapter 8.28 of the Pierce County Code, "Solid Waste Management,"
2 is hereby amended as set forth in Exhibit B, which is attached hereto and incorporated
3 herein by reference.

4
5 Section 3. The Council requests the Pierce County Executive solicit from each
6 City and Town that has executed a Solid Waste Interlocal Agreement with Pierce
7 County a Letter of Concurrence or Adoption for the 2016 Supplement.

8
9 Section 4. If any provision of this Ordinance or its application to any person or
10 circumstance is held invalid, the remainder of this Ordinance or the application of the
11 provision to other persons or circumstances shall not be affected.

12
13
14 PASSED this 21st day of March, 2017.

15
16 ATTEST:

PIERCE COUNTY COUNCIL
Pierce County, Washington

17
18
19
20 Denise D. Johnson
21 **Denise D. Johnson**
22 Clerk of the Council

Douglas G. Richardson
23 **Douglas G. Richardson**
24 Council Chair

Bruce F. Dammeier
25 **Bruce F. Dammeier**

Pierce County Executive

Approved X Vetoed _____, this
26 4th day of April,
27 2017.

28
29
30
31
32 Date of Publication of
33 Notice of Public Hearing: March 1, 2017

34
35 Effective Date of Ordinance: April 14, 2017



CITY OF FIRCREST
RESOLUTION NO. ~~669~~

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, ADOPTING THE YEAR 2000 TACOMA-PIERCE COUNTY SOLID WASTE MANAGEMENT PLAN AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH PIERCE COUNTY COMMITTING THE CITY TO THE GOALS, POLICIES, RECOMMENDATIONS, AND DISPOSAL METHODS SET FORTH IN THE YEAR 2000 PLAN.

WHEREAS, Chapter 70.95 RCW requires Counties, in coordination with their Cities and Towns, to adopt comprehensive solid waste plans for the management, handling, and disposal of solid waste for twenty years, and to review and amend or revise the plans every five years, as necessary; and

WHEREAS, pursuant to Chapter 70.95 RCW, the County Executive entered into Interlocal Agreements with the Cities and Towns within Pierce County wherein the County agreed to serve as the lead planning agency to maintain the Plan and draft revisions as necessary and to provide a draft of these revisions to the Cities and Towns prior to scheduled County Council public hearing dates; and

WHEREAS, the County in coordination with the Pierce County Solid Waste Advisory Committee developed a Preliminary Draft Plan and Draft Goals and Recommendations and provided the Preliminary Draft Plan and the Draft Goals and Recommendations to the Cities and Towns, conducted an extensive public review process, and incorporated the comments from Cities and Towns and citizens into the Year 2000 Plan; and

WHEREAS, the Pierce County Council adopted the Year 2000 Tacoma -Pierce County Solid Waste Management Plan by Ordinance 2000 - 47S on December 12, 2000; and

WHEREAS, the City desires to adopt the Year 2000 Tacoma-Pierce County Solid Waste Management Plan as its comprehensive solid waste management plan; and

WHEREAS, the City also desires to enter into a new Interlocal Agreement with Pierce County committing itself to a partnership with the County to coordinate on the implementation of the goals, policies, recommendations, and disposal methods set forth in the Year 2000 Tacoma-Pierce County Solid Waste Management Plan;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST THAT:

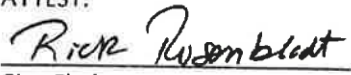
Section 1. The City Manager is hereby authorized and directed to enter into the Solid Waste Interlocal Agreement with Pierce County committing the City to the goals, policies, recommendations, and disposal methods set forth in the Year 2000 Plan.

APPROVED AND ADOPTED this 13th day of February, 2001 at a regular meeting of the City Council of the City of Fircrest.

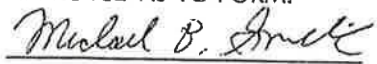
APPROVED:


MAYOR

ATTEST:


City Clerk

APPROVED AS TO FORM:


City Attorney

FIRCREST CITY COUNCIL AGENDA SUMMARY

COUNCIL MEETING DATE: May 9, 2017

SUBJECT: Resolution designating voting delegate for the annual business meeting at the 2017 AWC Annual Conference

FROM: City Manager Rosenblatt

Reviewed by: _____City Manager _____Finance Director _____City Attorney

RECOMMENDED MOTION: I move to adopt Resolution No._____ designating Councilmember Reynolds as voting delegate from the City of Fircrest for the annual business meeting at the 2017 AWC Annual Conference

PROPOSAL: Council is being requested to adopt a resolution to designate Councilmember Reynolds as voting delegate. The AWC Bylaws provide for members to propose amendments for action at the business meeting. Fircrest should have representation at the business meeting.

FISCAL IMPACT: There is no fiscal impact to designate voting delegates.

ADVANTAGES: Fircrest will be able to participate in any amendments proposed.

DISADVANTAGES: None.

ALTERNATIVES: None that are feasible.

HISTORY: The City has attended the conference and has participated in the past.

Attachments: Resolution

**CITY OF FIRCREST
RESOLUTION NO. 1479**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON DESIGNATING COUNCILMEMBER
SHANNON REYNOLDS AS VOTING DELEGATE AT THE 2017
AWC ANNUAL CONFERENCE**

WHEREAS, Councilmember Shannon Reynolds will be attending the 2017 Association of Washington Cities Annual Conference from June 20 through June 23, 2017; and

WHEREAS, AWC has requested the City of Fircrest designate voting delegates; and

WHEREAS, the City of Fircrest finds it advantageous to participate in the annual AWC business meeting on Thursday, June 22, 2017; Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The City of Fircrest does hereby designate Councilmember Shannon Reynolds as voting delegate from the City of Fircrest for the business meeting at the 2017 Association of Washington Cities (AWC) Annual Conference.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON**, at a regular meeting thereof this 9th day of May 2017.

APPROVED:

Matthew Jolibois, Mayor

ATTEST:

Lisa Keely, City Clerk

APPROVED AS TO FORM:

Michael Smith, City Attorney

FIRCREST CITY COUNCIL AGENDA SUMMARY

COUNCIL MEETING DATE:

May 9, 2017

SUBJECT:

Agreement with Columbia Bank to provide merchant card services.

FROM:

Colleen Corcoran, Finance Director

Reviewed by:

____City Manager

____Finance Director

____City Attorney

RECOMMENDED MOTION: I move to adopt Resolution No. _____ authorizing the City Manager to execute an agreement with Columbia Bank to provide merchant card services.

PROPOSAL: Council is being asked to authorize the City Manager to execute an agreement with Columbia Bank to provide merchant card services.

FISCAL IMPACT: Cost associated with receiving credit card payments include a one-time set up fee of \$50, terminal rental of \$25 per month, monthly access and PCI compliance of \$27 per month and transaction fees. The monthly charges for the pool would only be for the months the pool is open. Some of the credit transaction fees can be passed on to the customer. Debit transaction fees cannot be passed on.

Staff is recommending that the credit transaction fees at the pool be absorbed by the City. This is estimated to be approximately \$200 to \$300 for the pool season.

The transactions fees for all other credit card transactions would be passed on to the customer. These would include charges at the Recreation Center, Planning and Building. Utilities are not included in this agreement.

The terminal at the pool will require some wiring installation at an approximate cost of \$250.

ADVANTAGES: Allows customers to use debit and credit cards to pay for City services.

DISADVANTAGES: Additional cost to the City.

ALTERNATIVES: Do not accept debit or credit card payments.

HISTORY: Council and citizens have been requesting the City to accept debit and credit card payments for City services for some time.

Attachment(s):

**Resolution
Agreement**

**CITY OF FIRCREST
RESOLUTION NO. 1480**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIRCREST,
WASHINGTON, AUTHORIZING THE CITY MANAGER TO EXECUTE AN
AGREEMENT WITH COLUMBIA BANK TO PROVIDE MERCHANT
CARD SERVICES AND AUTHORIZING THE CITY MANAGER TO SIGN
THE AGREEMENT FOR SUCH SERVICES.**

WHEREAS, the City of Fircrest contracts with Columbia Bank for banking services; and

WHEREAS, the City determined that Columbia Bank meets all the requirements necessary to provide merchant card services; and

WHEREAS, Columbia Bank is agreeable to provide merchant card services under the terms and conditions of the Merchant Card Services Agreement; Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1: The City Manager is hereby authorized and directed to execute the Merchant Card Services Agreement with Columbia Bank and any other documents required to provide merchant card services.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON**, at a regular meeting thereof this 9th day of May 2017.

APPROVED:

Matthew Jolibois, Mayor

ATTEST:

Lisa Keely, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

MERCHANT CARD SERVICES

MS 6925 P.O. BOX 2036 TACOMA, WA 98401-2036

SERVICER (Bank Personnel Signature)

(X) _____
Authorized Bank Officer Signature
Print Name _____ Phone # _____
Bank Location/Sales Representative _____ Date _____

Merchant agrees to the terms and conditions of this Agreement and certifies that all information provided on this application is true, correct and complete. Each person signing below authorizes Servicer to investigate his or her credit or employment record.

* MERCHANT (Applicant Signatures)

(X) _____ Owner/Officer Signature
(X) _____ Owner/Officer Signature
DATED: This _____ (Day) of (Month) _____, (Year) _____

For value received, the undersigned jointly and severally unconditionally guarantee to Servicer and its successors and assigns the full and prompt payment and performance when due of all of the obligations of every kind and nature of Merchant arising directly or indirectly out of this Agreement or any document or agreement executed and delivered by Merchant in accordance with the terms of this Agreement. The undersigned further agree to pay to Servicer all costs and expenses (including reasonable attorneys fees) paid or incurred by Servicer in collecting such obligations and in enforcing this guaranty.

* GUARANTOR (Merchant Applicant Signatures)

(X) _____ Guarantor Signature
(X) _____ Guarantor Signature

**APPLICANT MUST SIGN AS BOTH MERCHANT AND GUARANTOR
GUARANTOR AREA REQUIRES SIGNATURE WITHOUT BUSINESS TITLE
ORIGINAL DOCUMENT REQUIRED FOR PROCESSING**

NEW MERCHANT ACCOUNT INFORMATION

☐ SOLE PROPRIETOR ☐ PARTNERSHIP ☐ CORPORATION ☐ NON-PROFIT ☐ LIMITED LIABILITY COMPANY

MERCHANT "DBA" NAME _____

STREET ADDRESS (PHYSICAL) _____

(P.O. BOX) _____

CITY _____ STATE _____ ZIP CODE _____

BUSINESS TELEPHONE _____

CONTACT TELEPHONE _____

CONTACT NAME _____

WEB ADDRESS _____

E-MAIL ADDRESS _____

MAIL STATEMENTS TO

Physical Location ☐ Corporate Location ☐

Corporate Name _____

Address _____

City, State, Zip _____

CURRENT BANKCARD PROCESSOR _____

MERCHANT # _____

HOW LONG? _____

FEDERAL TAX I.D. # _____

VISA/MASTERCARD/DISCOVER NETWORK

ANNUAL SALES VOLUME? _____

AVERAGE TICKET? _____

BUSINESS LICENSE/UBI # /Registry # /File # _____

TOTAL COMBINED CASH/CREDIT SALES - ANNUAL _____

BUSINESS CREDIT REFERENCE:

(Name/Address/City/State/Zip) _____

(Area Code and Phone #) _____

MORTGAGEE OR LANDLORD FOR BUSINESS LOCATION _____

MORTGAGEE OR LANDLORD NUMBER _____

OWNER/OFFICER INFORMATION:

(1) Owner's/Officer's Name (Please Print) _____
Owner's/Officer's Address _____
DOB _____ Title _____ % of Ownership _____ Owner's/Officer's Social Security # _____

(2) Owner's/Officer's Name (Please Print) _____
Owner's/Officer's Address _____
DOB _____ Title _____ % of Ownership _____ Owner's/Officer's Social Security # _____

☐ IMPRINTERS NEEDED _____

METHOD OF DEPOSIT: ☐ DIALPAY ☐ ELECTRONIC DRAFT CAPTURE

COMMENTS: _____

BANK DEPOSIT ACCOUNT # _____

TRANSIT # _____

BANK NAME _____ BRANCH _____

CORPORATE / PARTNERSHIP / LIMITED LIABILITY COMPANY RESOLUTION disregard if Sole Owner

I, the undersigned, hereby certify that I am the Secretary (Clerk)/General Partner/Manager or Member of _____ a corporation/partnership/limited liability company duly organized and existing under the laws of the state of _____; that the following is a true copy of resolutions adopted by the governing body of said corporation/partnership/limited liability company at a meeting duly held on the _____ day of _____, 20_____, at which a quorum was present; and that such resolutions have not been rescinded or modified.

"RESOLVED that Name _____ Title _____
Name _____ Title _____
Name _____ Title _____

or any of the above named individuals is authorized to execute the above agreement/plan and to bind the corporation/partnership/limited liability company to all of the terms included therein, including but not limited to the debiting or crediting to any of Merchant's accounts as provided in said agreement/plan, the execution of any documents, forms or other written instruments contemplated herein and Servicer is specifically authorized to rely on the representations, actions or omissions of said named individuals or any one of them."

Date _____ (X) _____ Signed/Secretary/Clerk

NOTE: After completing form, return ALL copies to: MERCHANT CARD SERVICES, MS 6925, P. O. Box 2036, TACOMA, WA 98401-2036

INSPECTION CERTIFICATION (REQUIRED): Operating environment and amount or type of inventory are consistent with type of business.

I hereby certify that I personally conducted an on-site inspection of the premises described.

FOR BANK USE

ASSOCIATION # _____

MERCHANT # _____

Date of Inspection _____ Name and Title - Please print _____

Signature _____

VISA

MASTERCARD

DISCOVER

AMEX

MCC/SIC _____

BET _____

VISA/MC/DISC/AMEX DISCOUNT _____

ADDITIONAL ASSESSMENTS _____

SUBJECT TO ASSOCIATION PASS THRU FEES

AMERICAN EXPRESS DISCOUNT _____

AMEX PER ITEM _____

AMEX ADDITIONAL PROGRAM FEES _____

TIER 1 _____

TIER 2 _____

TIER 3 _____

FEES: SET UP _____

ANNUAL _____

MAINTENANCE _____

OTHER _____

SPECIAL INSTRUCTIONS: _____

DATE _____ APPROVED BY _____

DATE _____ APPROVED BY _____