

**CITY OF FIRCREST
SPECIAL CITY COUNCIL MEETING MINUTES**

**June 19, 2017
6:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDALL STREET**

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Matthew Jolibois called the special meeting to order at 6:00 P.M. and led the pledge of allegiance. Councilmembers Blake Surina, Shannon Reynolds, Brett Wittner Hunter T. George and Denny Waltier were present. Councilmember Jason Medley was excused.

Discussion and direction on selection of firm to provide recruitment services for the permanent City Manager

City Clerk Keely reported that three proposals were received but Colin Baenziger & Associates withdrew due to commitments. She called attention to the proposals from Waldron and Prothman, noting that both Prothman and Waldron have similar recruiting processes and provide similar timeframes to complete the process and enter into an agreement for a permanent City Manager. Keely stated that the cost proposed by Prothman is \$18,500 plus expenses and by Waldron is \$27,000 plus expenses. Keely concluded by recommending that following tonight's discussion Council agrees to hire a firm and direct that an agreement is on for action at the June 27, 2017 regular meeting.

Discussion continued and staff responded to Council inquiries.

MOTION

Moved by Jolibois, seconded by Surina, to authorize the City Manager to bring an agreement forward with Prothman to provide recruitment services for the permanent City Manager at the June 27, 2017 regular meeting. Upon vote, motion carried unanimously.

Council Goals

Finance Director Corcoran stated that as we move into the budget process we need to receive Council input. She reported that Interim City Manager David Johnston sent Council a memo last Friday regarding goal setting and indicated that tonight she will review the memo and answer questions. Corcoran stated that cities use public resources to provide various programs and services to its citizens. She indicated that the role of the Council per RCW 35A is to serve as stewards of public resources through legislation and policy direction. Corcoran noted that Council goals are needed to provide direction to the City departments in order for each department to set goals and activities to meet those Council goals. Corcoran stated that goals serve as a standard on which performance can be measured and these goals should be specific and measurable. Corcoran called attention to Johnston's memo wherein examples of goals were provided. She noted that goals and policies should be the driving force for the budget. She further noted that goals and policies can be pulled from existing documents, such as the Comprehensive Plan and the PROS Plan. Corcoran stated that Johnston recommends the budget as a partnership between Council and staff and in summary, proposed that: (1) staff creates a status quo budget, (2) use of the liaison system to set department goals, (3) schedule a Council/Department Head retreat, and (4) budget resources based on mutual understanding of goals. Corcoran concluded by mentioning that Johnston recommended that Council sends initial ideas for Council goals to him, that

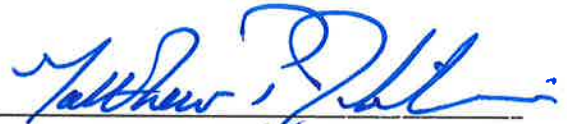
Council liaisons set up a meeting with Department Heads, and to please review your calendars to set a retreat date at the June 27th regular meeting.

Discussion ensued and some Councilmembers identified goals, i.e., the desire to receive the platinum award for healthy communities from the health department, recognition of staff, direction and goals for Parks and Recreation, online system for registration of Recreation Programs, online system for permitting, the use of REET for Parks and not Public Works, commercial development/increased economic development, work towards getting grants and establish a Heritage Corridor, clean up the Parks ‘wild side’, develop a six-year program for parks improvements, move towards being more paperless, and replace the big toy in Fircrest Park.

Corcoran summarized the Interim City Manager’s memo and recommended that Council follow his suggestion to email him their goals. She further asked that Council review their calendars and inform Johnston of dates that they are ‘not’ available for a retreat to be scheduled in July or early August and indicated that the date for the retreat will be scheduled at the June 27th regular meeting.

ADJOURNMENT

Moved by Reynolds, seconded by Waltier, to adjourn at 6:36 P.M. Upon vote, motion carried unanimously.



Matthew Jolibois, Mayor



Lisa Keely, City Clerk