

REQUEST FOR TEMPORARY DISCONNECTION OF WATER SERVICE

NAME (Please Print)

SERVICE LOCATION

DATE OF DISCONNECTION REQUESTED

TEMPORARY MAILING ADDRESS

In signing this form I understand and agree to the following terms and conditions:

* The water meter will be locked.
* Disconnects will be done during regular working hours only.
* Bills will be pro-rated for water and sewer for partial months.
* Storm Drain charges will continue to be billed.
* A **$25.00** reconnection fee will be charged to my account.
* My account must be current and/or paid in full before my water meter will be unlocked.
* Someone must be present at the home for reconnection.
* A tamper fee of $310.00 will be charged to any account where there appears someone attempts to turn the water back on themselves.

Signature Date

Office Use: Account # Charged Recon Fee

Meter #