

**FIRCREST CIVIL SERVICE COMMISSION
REGULAR MEETING MINUTES**

**JUNE 5, 2017
4:00 PM**

**FIRCREST CITY HALL
COUNCIL CHAMBERS**

CALL TO ORDER

The regular meeting of the Fircrest Civil Service Commission was called to order at 4:00 PM by **CHAIRMAN DOMINIQUE' JINHONG** who presided. Also present were **COMMISSIONERS JOE HARRISON AND ALEX KOERGER** and Chief Examiner Lisa Keely.

MINUTES

MOVED BY HARRISON, SECONDED BY KOERGER, TO APPROVE THE MINUTES AS PUBLISHED OF THE APRIL 21, 2017 SPECIAL MEETING. UPON VOTE, MOTION CARRIED UNANIMOUSLY.

**UNFINISHED
BUSINESS**

None.

NEW BUSINESS

Election of Chairman

MOVED BY JINHONG, SECONDED BY KOERGER, THAT THE COMMISSION ELECT COMMISSIONER HARRISON AS THE CHAIRMAN FOR A ONE-YEAR TERM OF OFFICE. UPON VOTE, MOTION CARRIED UNANIMOUSLY.

**Designation by Chairman of
Chairman Pro Tempore**

HARRISON DESIGNATED KOERGER AS CHAIRMAN PRO TEMPORE.

**Approval of Eligibility List
For Police Officer Lateral**

Police Chief Cheesman provided an overview of the recently conducted interviews for Police Officer Lateral and commented about signing bonuses and benefits that are being offered by other agencies due to the lack of potential candidates in the area. Cheesman reported that during the past year the department had lost three officers due to retirement. He concluded by stating that two great candidates had been hired to fill the vacancies and was hopeful that the eligibility list would be approved so that they could begin the background investigation and process to hire another officer.

Cheesman responded to Commission inquiries.

MOVED BY KOERGER, SECONDED BY JINHONG, TO APPROVE THE ELIGIBILITY LIST FOR POLICE OFFICER LATERAL. UPON VOTE, MOTION CARRIED UNANIMOUSLY.

**Discussion of Process and
Timeline to replace the
Chief Examiner/Secretary**

Keely outlined a process that could be used to appoint a new Chief Examiner/Secretary, noting that a special meeting could be held for the interviews followed by the establishment of an eligibility list and ultimate appointment by the Commission of a new Chief Examiner/Secretary.

Discussion ensued and it was **MOVED BY KOERGER, SECONDED BY JINHONG, TO SCHEDULE A SPECIAL MEETING AT 3:00 P.M. ON JUNE 26, 2017 TO INTERVIEW CANDIDATES FOR CHIEF EXAMINER, ESTABLISH AN ELIGIBILITY LIST AND**

APPOINT A CHIEF EXAMINER/SECRETARY. UPON VOTE, MOTION CARRIED UNANIMOUSLY.

Following discussion it was **MOVED BY KOERGER, SECONDED BY JINHONG, TO RESCHEDULE THE REGULAR JULY MEETING TO JULY 10, 2017 AT 4:00 P.M.**

CORRESPONDENCE None.

COMMITTEE REPORTS None.

PAYROLL CERTIFICATION **MOVED BY JINHONG, SECONDED BY KOERGER, TO APPROVE THE PAYROLL CERTIFICATION FOR THE MONTHS OF MAY AND JUNE. UPON VOTE, MOTION CARRIED UNANIMOUSLY.**

ADJOURNMENT **MOVED BY JINHONG, SECONDED BY KOERGER, TO ADJOURN THE MEETING AT 4:20 PM. UPON VOTE, MOTION CARRIED UNANIMOUSLY.**



CHAIRMAN, CIVIL SERVICE COMMISSION



CHIEF EXAMINER