

## 2017 SALES BOOTH AGREEMENT AND CONDITIONS



**Friday 5 - 9 pm, Saturday 10 am - 9 pm**

Reserve your spot now! This two-day event will feature entertainment from 4 local bands, Karaoke challenge, kids rides, games, arts and crafts, food booths, live entertainment and the Saturday night fireworks show. These are two FUN DAYS you don't want to miss!

**Space is limited and booth sites are approved and assigned by the Fircrest Parks Recreation Department. Vendors are only allowed to sell items described in detail on their agreement. Staff has the right to request removal of items not listed on agreement or deemed inappropriate for this event.** (Vendors that provide a free interactive activity or give-away throughout the festival or vendors that participated in the Fircrest Holiday Bazaar and Spring Craft Fair receive \$5.00 off Fun Days Booth if registered by June 2 2017)

I. Registration fees are as follows:

**Arts & Crafts Vendors:**

**\$50.00**

*(All vendors in this category must be the creators of the art or craft displayed for sale. Craft vendors may not sell commercially prepared items or re-sell merchandise. Craft vendors may not sell food items in their booth)*

**Commercial/Re-Sale Vendors:**

**\$80.00**

*(This category includes product information booths, party-plan companies, insurance companies, political booths, etc. A commercial/resale vendor may include craft items in their booth.)*

**Food Vendors:**

**\$150.00**

2. Each vendor will operate his/her own sales.
3. No commission will be charged on sales.
4. Space rental is non-refundable.
5. All food vendors are responsible for obtaining an Operating License and Food Handlers Permit. The Health Department does drop by to inspect booths.
6. All vendor space will be located on a grass field; all booth set-up and supplies, including tents, tables, and chairs are vendor's responsibility.
7. **You may not reserve a specific space. The Recreation Staff will be assigning spaces based on the type of booth space required.**
8. Booth set-up is from 9:00 AM to 4:30 PM on Friday, August 11th. All vendors must be completely set up and all vehicles must be off the park grass by 4:00 PM Friday night.
9. **Tear down begins no earlier than 9:00 PM** on Friday and Saturday nights.
10. The City of Fircrest will not be responsible for loss, theft or damage done to merchandise sold under the terms of this agreement.
11. There will be limited security personnel on duty throughout the festival. There will be no security over night, although vendors may stay overnight in the park with their merchandise.
12. Vendor parking should be done in a manner that ensures enough parking for all event visitors and participants to access our event.
13. All applications received will be reviewed by staff for acceptance/decline.
14. All vendor items sold must be approved by the Parks and Recreation Department.
15. **ITEMS NOT TO BE SOLD: BOMB BAGS, SILLY STRING, STINK BOMBS, TOY GUNS, OR ANY OTHER TOY THAT ARE SPRAYED, THROWN, OR PLACED ON THE GROUND TO DISCHARGE.**
16. This is an outdoor event and will be held RAIN or SHINE.

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17. The undersigned agrees to hold the City, its elected officials, officers, employees, agents and volunteers harmless from any and all claims, demands, losses, actions and liabilities to or by any and all persons or entities.
18. Food and ride vendors shall purchase or maintain \$1,000,000 general liability insurance protecting the City, its elected officials, officers, employees, agents and volunteers. The City of Fircrest shall be named as a primary non-contributory additional insured. Provide evidence via a certificate of insurance.

### **THE PRE-REGISTRATION CUT-OFF DATE IS JUNE 17 2017 FOR ALL RETURNING VENDORS.**

Please let us know if you are interested in being a part of this great event. We thank you for your support of Fircrest Fun Days. We hope you enjoy your time at our festival and look forward to seeing you at the park.

*RETURN THIS PORTION OF THIS FORM AS SOON AS POSSIBLE IN ORDER TO GUARANTEE A BOOTH SPACE.*

***I HAVE READ AND UNDERSTAND THE CONDITIONS OF THIS AGREEMENT AND THE REGULATIONS HEREIN AND WILL ABIDE BY THEM.***

NAME \_\_\_\_\_ PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

BUSINESS NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ City \_\_\_\_\_ ZIP \_\_\_\_\_

COMPLETE DESCRIPTION OF ITEMS TO BE SOLD \_\_\_\_\_

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**Please send registration form, certificate of insurance (if required) and payment to:  
(make checks payable to the City of Fircrest)**

**FUN DAYS  
C/O FIRCREST PARKS & RECREATION DEPARTMENT  
555 CONTRA COSTA, FIRCREST, WA 98466**

*If you have any other questions, please feel free to contact the community center staff at 253-564-8177*