

EDUCATION & TRAINING

Name of High School attended: _____ Did you graduate? Yes No

Do you have a GED certificate? Yes No

Colleges/Universities Attended:	Date Attended	Major	Degree/Diploma
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Other related Training:

EMPLOYMENT HISTORY

Use this section to show that you meet the minimum work requirements, if any, as stated on the position announcement. Attach additional sheets to list other work history. Be as complete as possible in outlining the duties of each position.

MOST RECENT EXPERIENCE – Paid or Volunteer

May we contact this employer? Yes No

Employer: _____

Address: _____

Phone: _____ Your Job Title: _____

Supervisor's Name _____ Phone: _____

Total Time Employed: Yrs _____ Mos _____ From _____ To _____ Weekly Hours _____

Duties:

No. employees you supervised: _____ Starting Salary: _____ Last Salary: _____

Reason for leaving or considering change:

OTHER WORK EXPERIENCE – Paid or Volunteer

May we contact this employer? Yes No

Employer: _____

Address: _____

Phone: _____ Your Job Title: _____

Supervisor's Name _____ Phone: _____

Total Time Employed: Yrs _____ Mos _____ From _____ To _____ Weekly Hours _____

Duties:

No. employees you supervised: _____ Starting Salary: _____ Last Salary: _____

Reason for leaving or considering change:

OTHER WORK EXPERIENCE – Paid or Volunteer

May we contact this employer? Yes No

Employer: _____

Address: _____

Phone: _____ Your Job Title: _____

Supervisor's Name _____ Phone: _____

Total Time Employed: Yrs _____ Mos _____ From _____ To _____ Weekly Hours _____

Duties: _____

No. employees you supervised: _____ Starting Salary: _____ Last Salary: _____

Reason for leaving or considering change: _____

OTHER WORK EXPERIENCE – Paid or Volunteer

May we contact this employer? Yes No

Employer: _____

Address: _____

Phone: _____ Your Job Title: _____

Supervisor's Name _____ Phone: _____

Total Time Employed: Yrs _____ Mos _____ From _____ To _____ Weekly Hours _____

Duties: _____

No. employees you supervised: _____ Starting Salary: _____ Last Salary: _____

Reason for leaving or considering change: _____

Check back over this application to make sure you have answered all questions correctly. Remember, an incomplete application may affect your eligibility or experience credit.

I authorize the City of Fircrest, at the time of my application for employment or during the course of employment, to verify information (including criminal history) contained in this application as it relates to the position for which I am being considered, or in which I may be employed. I authorize all previous employers to furnish information concerning my past employment. I hereby acknowledge that the above information is being disclosed at my request and that I will make no claim whatsoever against the City of Fircrest, the agency being contacted, its agents, or employees arising out of the disclosure of such information.

I certify my statements in the application are true, complete and correct to the best of my knowledge and belief. I understand any falsification or omission of information may bar me from consideration for employment or I may be dismissed from my employment. I understand all statements made on this application may be verified.

Signature of Applicant

Date