

**FIRCREST CITY COUNCIL
REGULAR MEETING AGENDA**

**TUESDAY, DECEMBER 26, 2017
4:30 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

- 1. CALL TO ORDER BY PRESIDING OFFICER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
- 5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA**
(Please sign the **Public Attendance Roster/Public Hearing Sign-Up Sheet** if you wish to speak during the meeting.)
- 6. COMMITTEE, COMMISSION & LIAISON REPORTS**
 - A. Water, Sewer, Storm
 - B. Street, Facilities, Equipment
 - C. Public Safety, Court
 - D. Pierce County Regional Council
- 7. CONSENT CALENDAR**
 - A. Approval of [vouchers](#)/payroll checks
 - B. Approval of minutes: [December 12, 2017 Regular Meeting](#)
 - C. Setting a public hearing on January 9, 2018 to receive comments on a proposed solid waste rate adjustment.
- 8. PUBLIC HEARING 7:15 P.M.**
- 9. UNFINISHED BUSINESS**
- 10. NEW BUSINESS**
 - A. [Resolution: Humane Society/Animal Sheltering Services](#)
 - B. [Resolution: Department of Assigned Counsel Contract](#)
 - C. [Resolutions of Appreciation](#)
 - D. Oaths of Office
- 11. CITY MANAGER COMMENTS**
- 12. DEPARTMENT HEAD COMMENTS**
- 13. COUNCILMEMBER COMMENTS**
- 14. EXECUTIVE SESSION**
- 15. ADJOURNMENT**

COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON AGENDA

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo		
15442	12/26/2017	12/26/2017	4298		AWC Employee Benefit	631.64	Jan 2018
521 22 20 01	LEOFF I Medical Premium		001 000 521 General Fund	631.64	Jan 2018 Retired Medical		
15450	12/26/2017	12/26/2017	3933		Asphalt Patch System	4,851.06	Asphalt Patching - Various City Locations
534 50 48 01	Rep & Maint - Water Main		425 000 534 Water Fund (de	1,471.73	Asphalt Patching, Saw Cutting - 1323 Palm Drive (Water) Sub-Total \$1,339.15 X 9.9% Tax \$132.58 = \$1,471.73		
535 50 48 00	Rep & Maint - Sewer Main		430 000 535 Sewer Fund (de	969.53	Asphalt Patching, Saw Cutting - Aloha & Palm (Sewer) Sub-Total \$882.20 X 9.9% Tax \$87.33 = \$969.53		
542 30 48 01	Rep & Maint - Street Maint		101 000 542 City Street Fun	789.70	Asphalt Patching, Saw Cutting - 109 Cornell (Street) Non-Taxable Street Project		
542 30 48 01	Rep & Maint - Street Maint		101 000 542 City Street Fun	786.00	Asphalt Patching, Saw Cutting - 1039 Monterey (Street) Non-Taxable Street Project		
542 30 48 01	Rep & Maint - Street Maint		101 000 542 City Street Fun	834.10	Asphalt Patching, Saw Cutting - Orchard & Summit (Street) Non-Taxable Street Project		
15477	12/26/2017	12/26/2017	7875		Baltazar, PercyLove	100.00	Refund Rental Deposit / Percy Love Baltazar
586 00 00 00	Deposit Refunds		001 000 580 General Fund	100.00	Refund Rental Deposit / Percy Love Baltazar - Room B (Event Date: 11/25/17) Baby Shower		
15396	12/12/2017	12/26/2017	5145		Bender, Mark A	213.09	02-03120.3 - 1128 GARDEN CIRCLE
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-73.08			
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-140.01			
15465	12/26/2017	12/26/2017	5258		Big 5 Sporting Goods	242.15	Spalding NBA All-Court Pro Basketballs (6), Spalding NBA Replica Basketballs (5)
571 20 49 07	Youth Basketball		001 000 571 General Fund	242.15	Spalding NBA All-Court Pro Basketballs (6), Spalding NBA Replica Basketballs (5) - Youth Basketball		
15466	12/26/2017	12/26/2017	5258		Big 5 Sporting Goods	264.24	Wilson Jet Pro Basketballs (20)
571 20 49 07	Youth Basketball		001 000 571 General Fund	264.24	Wilson Jet Pro Basketballs (20) - Youth Basketball		
15443	12/26/2017	12/26/2017	6192		Blaisdell, Barbara	58.00	1 Yr Library 2017
572 21 49 00	Library Services		001 000 572 General Fund	58.00	1 Yr Library 2017 / Charles Blaisdell (Tacoma Public Library Receipt Was \$58.00 Instead Of Normal \$59.00) Reimburse Amount Per Payment		
15467	12/18/2017	12/26/2017	6852		Brown, Matthew	249.71	02-01875.0 - 116 ALAMEDA AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-51.20			

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343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-59.63		
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-138.88		
15464	12/26/2017	12/26/2017	4279	Budget Signs	437.41	A-Board Signs (Quantity: 2) "Gym Reserved"
571 10 35 00	Small Tools & Equip - Rec		001 000 571 General Fund	437.41	A-Board Signs (Quantity: 2) "Gym Reserved"	
15518	12/26/2017	12/26/2017	6018	Canon Financial Services Inc	244.61	Police Copier Rental (Dec 2017)
521 22 45 00	Oper Rentals - Copier - Pol		001 000 521 General Fund	244.61	Contract Charges (12/01/17 - 12/31/17) Police	
15519	12/26/2017	12/26/2017	6018	Canon Financial Services Inc	13.63	Police Faxboard Rental (Dec 2017)
521 22 45 00	Oper Rentals - Copier - Pol		001 000 521 General Fund	13.63	Contract Charges (12/01/17 - 12/31/17) Police Fax	
15413	12/26/2017	12/26/2017	6844	Central Lake Armor Express Inc	2,879.40	Body Armor Vests (4) - Chief Cheesman, Sergeant Villamor, Officer Celis, Officer Gollinger
521 22 49 01	Uniforms/Clothing/Laundry		001 000 521 General Fund	719.85	Boby Armor Vest: Vortex II Black Revolution Carrier With Dual Front Plate Pockets, Single Rear Plate Pocket, Ara Shock Plate, Extra Black Revolution Carrier (Chief Cheesman)	
521 22 49 01	Uniforms/Clothing/Laundry		001 000 521 General Fund	719.85	Body Armor Vest: Vortex II Navy Revolution Carrier With Dual Front Plate Pockets, Single Rear Plate Pocket, Ara Shock Plate, Extra Navy Revolution Carrier (Sergeant Villamor)	
521 22 49 01	Uniforms/Clothing/Laundry		001 000 521 General Fund	719.85	Body Armor Vest: Vortex II Black Revolution Carrier With Dual Front Plate Pockets, Single Rear Plate Pocket, Ara Shock Plate, Extra Black Revolution Carrier (Officer Celis)	
521 22 49 01	Uniforms/Clothing/Laundry		001 000 521 General Fund	719.85	Body Armor Vest: Vortex II Black Revolution Carrier With Dual Front Plate Pockets, Single Rear Plate Pocket, Ara Shock Plate, Extra Black Revolution Carrier (Officer Gollinger)	
15511	12/26/2017	12/26/2017	3994	CenturyLink	61.36	Public Works Fax
531 50 42 00	Communication - Storm		415 000 531 Storm Drain	15.34	Public Work Fax - Storm	
534 10 42 00	Communication - Water		425 000 534 Water Fund (de	15.34	Public Work Fax - Water	
535 10 42 01	Communication - Sewer		430 000 535 Sewer Fund (de	15.34	Public Work Fax - Sewer	
542 30 42 00	Communication - Street		101 000 542 City Street Fun	15.34	Public Work Fax - Street	
15512	12/26/2017	12/26/2017	3994	CenturyLink	126.35	Police BA Machine / Modem
521 22 42 00	Communication - Police		001 000 521 General Fund	126.35	Police BA Machine / Modem	
15513	12/26/2017	12/26/2017	3994	CenturyLink	64.94	Parks Primary 911
576 80 42 00	Communication - Parks		001 000 576 General Fund	64.94	Parks Primary 911	

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15514	12/26/2017	12/26/2017	3994 CenturyLink	138.73	Direct Inward Dial - City Hall
518 10 42 00	Communication - Non Dep		001 000 518 General Fund	138.73	Direct Inward Dial - City Hall
15515	12/26/2017	12/26/2017	5805 CenturyLink	33.03	Long Distance Usage & Access Line
518 10 42 00	Communication - Non Dep		001 000 518 General Fund	33.03	Long Distance Usage & Access Line
15444	12/26/2017	12/26/2017	302 Chambers, Linda A	29.50	1/2 Library 2017
572 21 49 00	Library Services		001 000 572 General Fund	29.50	1/2 Library 2017 / Linda Chambers
15481	12/26/2017	12/26/2017	4315 Cities Insurance Assoc of WA	1,255.12	Insurance Addition "City Of Dupont Vehicle Loaner"
548 65 46 08	Police Insurance		501 000 548 Equipment Ren	1,255.12	Auto Liability (2009 Ford Crown Victoria) - Police "City Of Dupont Vehicle Loaner" VIN No. 2FAHP71V69X118009 (Period Covered: 12/01/17 To 12/01/18)
15516	12/26/2017	12/26/2017	4315 Cities Insurance Assoc of WA	186,097.04	Insurance (12/01/17 - 12/01/18)
518 30 46 00	Insurance		001 000 518 General Fund	11,774.02	Equipment Breakdown
518 30 46 00	Insurance		001 000 518 General Fund	95,497.51	General Liability
518 30 46 00	Insurance		001 000 518 General Fund	47,377.36	Property
518 30 46 00	Insurance		001 000 518 General Fund	7,098.04	Crime
548 65 46 05	Non-Dept Insurance		501 000 548 Equipment Ren	588.72	Auto Liability - Non-Dept
548 65 46 06	Facilities Insurance		501 000 548 Equipment Ren	1,059.70	Auto Liability - Facilities
548 65 46 08	Police Insurance		501 000 548 Equipment Ren	10,740.96	Auto Liability - Police
548 65 46 11	Parks/Rec Insurance		501 000 548 Equipment Ren	2,073.60	Auto Liability - Parks / Rec
548 65 46 12	Street Insurance		501 000 548 Equipment Ren	4,198.72	Auto Liability - Street
548 65 46 12	Street Insurance		501 000 548 Equipment Ren	236.95	Auto Physical Damage - Street
548 65 46 13	Storm Insurance		501 000 548 Equipment Ren	1,075.23	Auto Liability - Storm
548 65 46 13	Storm Insurance		501 000 548 Equipment Ren	1,030.93	Auto Physical Damage - Storm
548 65 46 14	Wtr/Swr Insurance		501 000 548 Equipment Ren	2,928.89	Auto Liability - Water / Sewer
548 65 46 14	Wtr/Swr Insurance		501 000 548 Equipment Ren	416.41	Auto Physical Damage - Water / Sewer
15408	12/26/2017	12/26/2017	4318 City of Fircrest Treasurer	2,679.71	Dec 2017 Interfund
518 30 47 00	Public Utility Services - Ci		001 000 518 General Fund	311.87	
531 50 47 02	Public Utility Services/Bldg		415 000 531 Storm Drain	186.14	
531 50 47 03	Public Utility Services/Met		415 000 531 Storm Drain	22.61	
534 10 47 00	Utility Services/Building -		425 000 534 Water Fund (de	186.14	
534 80 47 01	Utility Services/Pumping		425 000 534 Water Fund (de	87.60	
534 80 47 03	Public Utility Services/Met		425 000 534 Water Fund (de	10.29	
535 10 47 00	Utility Services/Building -		430 000 535 Sewer Fund (de	186.14	
535 80 47 04	Public Utility Services/Met		430 000 535 Sewer Fund (de	10.29	

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542 30 47 02	Electricity & Gas/Bldg - St		101 000 542 City Street Fun	186.13	
542 30 47 02	Electricity & Gas/Bldg - St		101 000 542 City Street Fun	4.41	
542 80 47 00	Public Utility Services-St E		101 000 542 City Street Fun	51.56	
548 65 47 00	Utilities ShopGarage		501 000 548 Equipment Ren	29.20	
576 80 47 00	Public Utility Services - Pa		001 000 576 General Fund	1,407.33	
15508	12/26/2017	12/26/2017	4322	9,239.29	Power / Various Locations
518 30 47 00	Public Utility Services - Ci		001 000 518 General Fund	577.08	
531 50 47 02	Public Utility Services/Bldg		415 000 531 Storm Drain	131.19	
534 10 47 00	Utility Services/Building -		425 000 534 Water Fund (de	131.19	
534 80 47 01	Utility Services/Pumping		425 000 534 Water Fund (de	3,020.43	
535 10 47 00	Utility Services/Building -		430 000 535 Sewer Fund (de	131.18	
535 80 47 01	Utility Services/Pumping		430 000 535 Sewer Fund (de	1,327.97	
542 30 47 02	Electricity & Gas/Bldg - St		101 000 542 City Street Fun	131.19	
542 30 47 03	Electricity/Traffic Lights		101 000 542 City Street Fun	44.72	
542 63 47 00	Electricity/Street Lights		101 000 542 City Street Fun	2,063.32	
548 65 47 00	Utilities ShopGarage		501 000 548 Equipment Ren	60.44	
576 80 47 00	Public Utility Services - Pa		001 000 576 General Fund	1,620.58	
15463	12/26/2017	12/26/2017	6105	2,370.81	Repair Field Lights - Whittier Park
576 80 48 00	Rep & Maint - Parks		001 000 576 General Fund	2,370.81	Repair Field Lights - Whittier Park (Replaced Wire Between Stadium Lights That Had Been Removed By Copper Thieves)
15479	12/26/2017	12/26/2017	3555	658.30	FMC Electronic Updates
511 60 49 03	Codification Costs		001 000 511 General Fund	658.30	Ordinances 1599 Through 1610 (New Pages, Web Hourly Update, Graphics, Tables) Revision Date: 12/12/17
15420	12/26/2017	12/26/2017	3565	6,412.40	Nov 2017
515 30 41 01	City Attorney		001 000 515 General Fund	1,787.60	Nov 2017 - Administration
515 30 41 03	City Prosecutor		001 000 515 General Fund	4,624.80	Nov 2017 - Court, Police
15480	12/26/2017	12/26/2017	3573	61.35	11/04/17 - 12/03/17 Police
521 22 45 00	Oper Rentals - Copier - Pol		001 000 521 General Fund	61.35	11/04/17 - 12/03/17 Police
15412	12/26/2017	12/26/2017	363	200.00	Gym Fees Reimburse (May, Jun, Jul, Aug, Sept, Oct, Nov, Dec 2017)
514 23 20 00	Personnel Benefits-Finance		001 000 514 General Fund	200.00	Gym Fees (May, Jun, Jul, Aug, Sept, Oct, Nov, Dec 2017) - Colleen Corcoran
15441	12/26/2017	12/26/2017	363	122.52	Amazon.Com / Viewsonic 20" LED Monitor, Logitech Wireless Keyboard & Mouse Combo

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513 10 35 00	Small Tools & Equip - Adr		001 000 513 General Fund	122.52	Amazon.Com / Viewsonic 30" LED Monitor, Logitech Wireless Keyboard & Mouse Combo - Colleen Corcoran (For City Manager Scott Pingel) SAA No. 1593 "No City Visa Card Due To City Manager Changeover"		
15426	12/26/2017	12/26/2017	7872		Countertops Plus	1,181.43	Laminate Countertop Installation - Court
518 30 48 02	Rep & Maint - City Hall		001 000 518 General Fund	1,181.43	L-Shape Laminate Countertop Installation - Court (12/03/17)		
15406	12/12/2017	12/26/2017	1080		Cullen, Elma F	23.03	01-00750.0 - 114 HARVARD AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-16.47			
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-18.27			
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	11.71			
15459	12/26/2017	12/26/2017	4310		Dept Of Revenue-EXCISE TAX	129.13	Nov 2017 Excise Tax
513 10 49 00	Miscellaneous - Admin		001 000 513 General Fund	3.42			
521 22 31 00	Office & Oper Supplies - P		001 000 521 General Fund	24.26			
531 50 53 00	Excise Tax - Storm		415 000 531 Storm Drain	13.92			
534 10 53 00	Excise Tax - Water		425 000 534 Water Fund (de	29.56			
535 10 53 00	Excise Tax - Sewer		430 000 535 Sewer Fund (de	57.97			
15462	12/26/2017	12/26/2017	5259		Dickens Carolers-TimelessEntertainment	275.00	Holiday Carolers - Tree Lighting Ceremony (12/03/17)
573 90 49 01	Community Events		001 000 573 General Fund	195.00	Holiday Carolers - Tree Lighting Ceremony (12/03/17) 6:45pm - 7:15pm "Tree Lighting, Strolling, Concert In Gymnasium"		
573 90 49 01	Community Events		001 000 573 General Fund	80.00	Holiday Carolers - Tree Lighting Ceremony (12/03/17) "Travel Time"		
15451	12/26/2017	12/26/2017	3611		Drain-Pro Inc	508.29	Clear Sink Line Blockage - Community Center
518 30 48 01	Rep & Maint - Rec Bldg		001 000 518 General Fund	508.29	Clear Sink Line Blockage - Community Center "Senior's Kitchen" (Unplug 3-Unit Sink) 12/01/17		
15452	12/26/2017	12/26/2017	3748		Fed Ex Office	461.04	2018 Budget Books (25)
514 23 49 02	Printing & Binding - Finan		001 000 514 General Fund	461.04	2018 Budget Books (25)		
15421	12/26/2017	12/26/2017	3636		Ferguson Enterprises Inc, #1539	8,863.49	P#52 (\$8,811.55) Pipes, Fastite Pipes, Grips, Water Cover, Valve Box, Valve Box Top Ring, Hydrant, Leveling Brick, Adapter, Wire, Pipe Joints, Wet Tap, Tap Sleeve, Gate Valve, Flange Gasket, Nut/Bolt

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531 50 31 02	Oper Supplies - Storm		415 000 531 Storm Drain	51.94	Brass Plug - Claremont Storm Lid		
594 34 63 01	Other Improvements - Wat		425 000 534 Water Fund (de	8,811.55	P#52 Pipes, Grips, Water Cover, Valve Box, Valve Box Top Ring, Hydrant, Leveling Brick, Adapter, Wire, Pipe Joints, Wet Tap & Sleeve, Gate Valve, Flange Gasket, Nuts/Bolts - Weathervane Watermain		
15461	12/26/2017	12/26/2017	3636		Ferguson Enterprises Inc, #1539	8,866.07	P#52 Tees, Grips, Gate Valves, Saddles, Bushings, Ball Corp Stop, Ring Gaskets, Hydrant, Adapter, Wet Tap Service Fee, Tap Sleeve, Flange Gasket, Nut/Bolt
594 34 63 01	Other Improvements - Wat		425 000 534 Water Fund (de	8,866.07	P#52 Tees, Grips, Gate Valves, Saddles, Bushings, Ball Corp Stop, Ring Gaskets, Hydrant, Adapter, Wet Tap Service Fee, Tap Sleeve, Flange Gasket, Nut/Bolt - Weathervane Watermain		
15414	12/26/2017	12/26/2017	7230		Galls, LLC - d.b.a. Blumenthal Uniform	87.99	Handcuffs - Officer John Roberts
521 22 49 01	Uniforms/Clothing/Laundr		001 000 521 General Fund	87.99	Double Duty Quick Fix Folder Handcuffs - Office John Roberts		
15415	12/26/2017	12/26/2017	7230		Galls, LLC - d.b.a. Blumenthal Uniform	126.78	Cuff Case, Inner Trouser Belt, Duty Belt, Clip-On Tie - Officer John Roberts
521 22 49 01	Uniforms/Clothing/Laundr		001 000 521 General Fund	126.78	Covered Cuff Case With Hidden Snap, Accumold Nylon Inner Trouser Belt, Bianchi Accumold Duty Belt, Navy Long 3" Clip-On Poly/Wool Tie - Officer John Roberts		
15416	12/26/2017	12/26/2017	7230		Galls, LLC - d.b.a. Blumenthal Uniform	102.25	Long Sleeve Shirt - Officer John Roberts
521 22 49 01	Uniforms/Clothing/Laundr		001 000 521 General Fund	102.25	Elbeco LAPD 100% Wool Long Sleeve Shirt - Officer John Roberts		
15417	12/26/2017	12/26/2017	7230		Galls, LLC - d.b.a. Blumenthal Uniform	4.40	Tie Bar - Officer John Roberts
521 22 49 01	Uniforms/Clothing/Laundr		001 000 521 General Fund	4.40	2 X 5/16 Tie Bar - Officer John Roberts		
15418	12/26/2017	12/26/2017	7230		Galls, LLC - d.b.a. Blumenthal Uniform	31.44	Short Sleeve Shirt, Alterations - Officer John Roberts
521 22 49 01	Uniforms/Clothing/Laundr		001 000 521 General Fund	31.44	Short Sleeve Shirt, Taper Side Alterations, Cut Tails Shorter - Officer John Roberts		
15419	12/26/2017	12/26/2017	7230		Galls, LLC - d.b.a. Blumenthal Uniform	164.99	Duty Boots - Officer John Roberts
521 22 49 01	Uniforms/Clothing/Laundr		001 000 521 General Fund	164.99	Skyweight Side Zip Duty Boots - Officer John Roberts		

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15478	12/26/2017	12/26/2017	7230	Galls, LLC - d.b.a. Blumenthal Uniform	22.32	Custom Cut Collar Brass - Officer John Roberts
	521 22 49 01	Uniforms/Clothing/Laundr	001 000 521	General Fund	22.32	Custom Cut Collar Brass - Officer John Roberts
15448	12/26/2017	12/26/2017	7874	Game Time (Sports Uniforms)	2,063.55	Youth Basketball Uniforms
	571 20 49 07	Youth Basketball	001 000 571	General Fund	2,063.55	Custom Cutoff Basketball Tops With Logo (Various Colors) Quantity: 205 & Custom Cutoff Basketball Tops Blank (Navy Blue) Quantity: 17
15482	12/26/2017	12/26/2017	5368	Gollinger, Barbara	145.21	Annual Wellness Holiday Lunch Supplies (Menu: Taco Bar, Punch & Dessert)
	517 90 31 01	Health Program - Supplies	001 000 517	General Fund	41.44	Fred Meyer / Tomatoes, Avocados, Napkins, Olives, Rice-A-Roni, Fajitas, Dressing, Limes, Onions - Barb Gollinger (Event Date: 12/15/17)
	517 90 31 01	Health Program - Supplies	001 000 517	General Fund	103.77	Costco / Tortilla Chips, Water, Cups, Plates, Black Beans, Refried Beans, Cheese, Salsa, Spinach, Mushrooms, Sour Cream, Peppers, Lettuce - Barb Gollinger (Event Date: 12/15/17)
15517	12/26/2017	12/26/2017	7701	Gore, John	59.00	1 Yr Library 2017
	572 21 49 00	Library Services	001 000 572	General Fund	59.00	1 Yr Library 2017 / Hanya Gore
15483	12/26/2017	12/26/2017	311	Grover, Jeff	81.04	Gym Fees Reimburse (12 Months 2017)
	571 10 20 00	Personnel Benefits - Rec	001 000 571	General Fund	72.94	Gym Fees (12 Months) Jan Thru Dec 2017 - Jeff Grover (Recreation)
	576 80 20 00	Personnel Benefits - Parks	001 000 576	General Fund	8.10	Gym Fees (12 Months) Jan Thru Dec 2017 - Jeff Grover (Parks)
15484	12/26/2017	12/26/2017	3672	Guardian Security Inc	19.67	Ballistol Aerosol
	576 80 31 02	Oper Supplies - Parks	001 000 576	General Fund	19.67	Ballistol Aerosol - Parks Padlocks
15485	12/26/2017	12/26/2017	3672	Guardian Security Inc	45.98	Passage Lever Lock (Door Handle) - Public Works
	518 30 31 03	Oper Sup/PWF	001 000 518	General Fund	45.98	Passage Lever Lock (Door Handle) - Public Works Upstairs Area
15407	12/12/2017	12/26/2017	1043	Gustafson, John	17.68	01-00380.2 - 505 HARVARD AVE
	343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain	-16.39	
	343 40 00 00	Sale Of Water	425 000 340	Water Fund (de	-13.22	
	343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (de	11.93	
15422	12/26/2017	12/26/2017	3690	Holroyd Co Inc	1,561.68	P#52 Rock - Weathervan Drive Watermain

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594 34 63 01	Other Improvements - Wat		425 000 534 Water Fund (de	1,561.68	P#52 Rock (70 Yards) - Weathervane Drive Watermain		
15423	12/26/2017	12/26/2017	3692		Home Depot Credit Services	38.60	Holiday Replacement Bulbs, Red Spotlight, Green Spotlight - City Hall
518 30 31 04	Oper Sup/CH		001 000 518 General Fund	38.60	Holiday Replacement Bulbs, Red Spotlight, Green Spotlight - City Hall		
15486	12/26/2017	12/26/2017	3692		Home Depot Credit Services	185.05	Decorations - Tree Lighting Ceremony
573 90 49 01	Community Events		001 000 573 General Fund	185.05	Mini Hooks, Airblown Reindeer, Inflatable Santa Stop Sign, Airblown LED Polar Bear, Poinsetta & Berry Artificial Wreath, Hanging Red Bells, Standing Santa - Tree Lighting Ceremony		
15424	12/26/2017	12/26/2017	7610		Horton, Jeffery	84.11	Refund Case No. 17-11
586 00 00 00	Deposit Refunds		001 000 580 General Fund	84.11	Refund Case No. 17-11 (Exception To Area & Height) @319 Eldorado / Jeffrey Horton		
15425	12/26/2017	12/26/2017	4131		Humane Society - Tacoma	661.00	Dec 2017 Boarding Fee
554 30 41 00	Animal Control		001 000 554 General Fund	661.00	Dec 2017 Boarding Fee		
15398	12/12/2017	12/26/2017	6755		Jackson, Staci	63.56	07-00199.1 - 110 WILD ROSE ST
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-24.77			
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-16.90			
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-21.89			
15487	12/26/2017	12/26/2017	3751		KPG, PS	3,721.89	P#51 Pool Leak Evaluation (Through 11/25/17) Task Order No. 2017-004
576 20 48 00	Rep & Maint - Pool		001 000 576 General Fund	3,721.89	P#51 Pool Leak Evaluation & Overall Safety Aspect (Professional Services Through 11/25/17) Task Order No. 2017-004		
15475	12/20/2017	12/26/2017	6861		Lehman, Ryan Scott	0.79	12-00900.2 - 4528 62ND AVE W
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-0.79			
15427	12/26/2017	12/26/2017	3776		Lemay Mobile Shredding	32.41	Nov 2017 Shredding - Court
512 50 49 00	Miscellaneous - Court		001 000 512 General Fund	32.41	Nov 2017 Shredding (65 Gallon Cart) - Court		
15453	12/26/2017	12/26/2017	3791		Lowe's Company-#338954	43.74	Tank Pump Sprayer, Insect Spray
518 30 35 00	Small Tools & Equip-Fac		001 000 518 General Fund	43.74	1-Gallon Tank Pump Sprayer, 2 Gallons Ortho Insect Spray		

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15488	12/26/2017	12/26/2017	3791		Lowe's Company-#338954	138.47	Black Cable Ties (500-Pack), Outdoor Extension Cords (3) - Haunted Trails
	573 90 49 01	Community Events	001 000 573	General Fund	138.47	Black Cable Ties (500-Pack), Outdoor Extension Cords (3) - Haunted Trails	
15489	12/26/2017	12/26/2017	3791		Lowe's Company-#338954	260.87	Holiday Lights - Parks
	576 80 31 02	Oper Supplies - Parks	001 000 576	General Fund	260.87	GE 100-Count LED Mini Lights (38), Outdoor 3-Wire Converters (4) - Parks	
15490	12/26/2017	12/26/2017	3791		Lowe's Company-#338954	211.49	Holiday Lights - Parks
	576 80 31 02	Oper Supplies - Parks	001 000 576	General Fund	211.49	GE 100-Count LED Mini Lights (4), GE 150-Count LED Reel Lights (9), 15-Ft Green Outdoor Extension Cords (3), 40-Ft Green Outdoor Extension Cord (1), Socket To Outlet Converters (2) - Parks	
15491	12/26/2017	12/26/2017	3791		Lowe's Company-#338954	26.06	Foam Board, Gorilla Duct Tape, Electrical Tape
	576 80 31 02	Oper Supplies - Parks	001 000 576	General Fund	26.06	Foam Board, Gorilla Duct Tape, Electrical Tape - Parks	
15399	12/12/2017	12/26/2017	1820		Lulofs, Cheryl	69.06	03-01670.2 - 537 BERKELEY AVE
	343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain	-26.54		
	343 40 00 00	Sale Of Water	425 000 340	Water Fund (de	-24.89		
	343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (de	-17.63		
15445	12/26/2017	12/26/2017	6717		Lundahl, Richard W.	59.00	1 Yr Library 2017
	572 21 49 00	Library Services	001 000 572	General Fund	59.00	1 Yr Library 2017 / Richard Lundahl	
15446	12/26/2017	12/26/2017	3822		Matthaei, Marcia	59.00	1 Yr Library 2017
	572 21 49 00	Library Services	001 000 572	General Fund	59.00	1 Yr Library 2017 / Marcia Matthaei	
15492	12/26/2017	12/26/2017	2440		McCarthy, Mary	59.00	1 Yr Library 2017
	572 21 49 00	Library Services	001 000 572	General Fund	59.00	1 Yr Library 2017 / Mary McCarthy	
15404	12/12/2017	12/26/2017	7404		McCombs, Steven D	67.99	02-02490.4 - 715 PRINCETON ST
	343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain	-13.94		
	343 40 00 00	Sale Of Water	425 000 340	Water Fund (de	-16.24		
	343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (de	-37.81		
15468	12/18/2017	12/26/2017	1546		Mead*, Darlene I	46.92	02-02525.2 - 909 PRINCETON ST
	343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain	-9.62		
	343 40 00 00	Sale Of Water	425 000 340	Water Fund (de	-11.20		

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343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-26.10	
15476	12/20/2017	12/26/2017	6516	198.57	04-00130.1 - 809 SPRING ST
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-41.62	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-48.09	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-108.86	
15428	12/26/2017	12/26/2017	6589	2,419.42	P#45 Alameda Liftstation Upgrade Project: Task Order No. 2017-001
594 35 63 03	Project Engineering - Sewe		430 000 535 Sewer Fund (de	2,419.42	P#45 Alameda Liftstation Upgrade Project (Engineering Services Through 10/31/17)
15429	12/26/2017	12/26/2017	6589	4,747.59	P#50 Drake Street Liftstation Design Phase: Task Order No. 2017-003
594 35 63 03	Project Engineering - Sewe		430 000 535 Sewer Fund (de	4,747.59	P#50 Drake Street Liftstation Design Phase (Engineering Services Through 10/31/17)
15474	12/20/2017	12/26/2017	5345	20.96	01-01950.2 - 137 FARALLONE AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-5.65	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-6.04	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-9.27	
15400	12/12/2017	12/26/2017	7707	176.03	03-01250.0 - 418 DEL MONTE AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-36.10	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-42.03	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-97.90	
15473	12/19/2017	12/26/2017	1067	78.56	01-00620.0 - 302 HARVARD AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-26.05	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-27.91	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-24.60	
15431	12/26/2017	12/26/2017	3910	314.14	Office Chairs (2) - Finance
514 23 35 00	Small Tools & Equip - Finan		001 000 514 General Fund	157.07	Office Chair (SAA No. 1590) Colleen Corcoran "Dark Brown Cushions, Arm Rests, Rolling Wheels"
514 23 35 00	Small Tools & Equip - Finan		001 000 514 General Fund	157.07	Office Chair (SAA No. 1591) Michelle Thomas "Dark Brown Cushions, Arm Rests, Rolling Wheels"
15432	12/26/2017	12/26/2017	3910	126.58	Desk Pad, Office Chair (1) - Non-Departmental
518 10 35 00	Small Tools & Equip - Non		001 000 518 General Fund	16.50	Desk Pad - City Hall Front Counter Reception

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518 10 35 00	Small Tools & Equip - Nor		001 000 518 General Fund	110.08	Office Chair (SAA No. 1592) Barb Gollinger "Radley Mesh Back, Without Arm Rests, Rolling Wheels" - City Hall Reception
15433	12/26/2017	12/26/2017	3910	16.50	Office Depot Desk Pad - Front Counter
518 10 34 01	Central Office Supplies		001 000 518 General Fund	16.50	Desk Pad - Front Counter
15493	12/26/2017	12/26/2017	3910	57.35	Office Depot Cardstock, Easel Boards, Gluestick, Foam Board - Parks
571 10 31 00	Office Supplies - Rec		001 000 571 General Fund	57.35	Cardstock, Easel Boards, Gluestick, Foam Board - Parks
15401	12/12/2017	12/26/2017	6407	230.00	Otto, Nathanael 07-00139.2 - 121 MAPLE ST
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-47.16	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-54.92	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-127.92	
15434	12/26/2017	12/26/2017	3958	821.60	PC Budget & Finance - Jail Oct 2017 - Jail Services
523 60 50 01	Jail		001 000 523 General Fund	821.60	Oct 2017 - Jail Services (Occupancy) Booking Fees, Daily Fees, Sip's Fees "Sheriff Inmate Population Reporting System"
15494	12/26/2017	12/26/2017	3958	253.00	PC Budget & Finance - Jail Nov 2017 - Jail Services
523 60 50 01	Jail		001 000 523 General Fund	253.00	Nov 2017 - Jail Services (Occupancy) Daily Fees, Sip's Fees "Sheriff Inmate Population Reporting System"
15439	12/26/2017	12/26/2017	3957	18,040.80	PC Budget & Finance Assigned Counsel Services (2nd Half)
515 30 41 00	Assigned Counsel		001 000 515 General Fund	16,500.00	Assigned Counsel Services (2nd Half)
515 30 41 05	Conflict Counsel		001 000 515 General Fund	1,540.80	Assigned Counsel Excess - Conflict Cases
15440	12/26/2017	12/26/2017	3957	407.70	PC Budget & Finance Nov 2017 Printing Services
512 50 31 00	Office & Oper Supplies-Co		001 000 512 General Fund	127.88	Vehicle Impound Release Forms - Court
518 10 34 02	Central Office Printing		001 000 518 General Fund	158.27	Letter Head Paper - Public Works
518 10 34 02	Central Office Printing		001 000 518 General Fund	121.55	Business Cards - Officer John Roberts & City Manager Scott Pingel
15460	12/26/2017	12/26/2017	3937	44,346.48	Pape & Sons Construction Inc P#45 Progress Billing #1 (Alameda Liftstation)
594 35 63 01	Other Improvements - Sew		430 000 535 Sewer Fund (de	44,346.48	P#45 Progress Billing #1 (Alameda Liftstation Project) Work Done To 11/30/17
15411	12/26/2017	12/26/2017	5210	100.00	Perry, Kristi E Gym Fees Reimburse (Sept, Oct, Nov, Dec 2017)

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512 50 20 00	Personnel Benefits-Court		001 000 512 General Fund	100.00	Gym Fees (Sept, Oct, Nov, Dec 2017) - Kristi Perry	
15402	12/26/2017	12/26/2017	7839	Pingel, Scott	212.08	Lowes / Moving Boxes, Packaging Tape, Cushion Wrap, Mattress Covers - City Manager Scott Pingel "Relocation Costs"
513 10 49 00	Miscellaneous - Admin		001 000 513 General Fund	212.08	Lowes / Moving Boxes, Packaging Tape, Cushion Wrap, Mattress Covers - City Manager Scott Pingel "Relocation Costs"	
15449	12/26/2017	12/26/2017	3970	Pitney Bowes Global LLC	394.91	4th Qtr 2017 Meter Read
518 10 42 01	Postage - Non-Dept		001 000 518 General Fund	394.91	4th Qtr 2017 Meter Read (Rental Charges)	
15495	12/26/2017	12/26/2017	4828	Protect Youth Sports	99.50	Background Checks - Youth Basketball
518 11 41 00	Prof Svcs - Personnel		001 000 518 General Fund	99.50	Background Checks - Youth Basketball	
15454	12/26/2017	12/26/2017	7614	Prothman	1,005.72	Municipal Consulting Services (Bill McDonald) 11/18/17 - 12/01/17 (14.50 Hrs @\$68/Hr) Includes 2% State/City B&O Tax Charge
513 10 41 00	Prof Svcs - Admin		001 000 513 General Fund	1,005.72	Municipal Consulting Services (Bill McDonald) 11/18/17 - 12/01/17 (14.50 Hrs @\$68/Hr) Includes 2% State/City B&O Tax Charge	
15455	12/26/2017	12/26/2017	3997	Rainier Lighting & Electrical Supply	52.75	Outdoor Lamp Bulbs - City Hall
518 30 31 04	Oper Sup/CH		001 000 518 General Fund	52.75	35-Watt Outdoor Lamp Bulbs (3) - City Hall	
15496	12/26/2017	12/26/2017	7558	Reagan, Brian	305.00	Refund Rental Deposit (\$250.00) & Refund Room Rental (\$55.00) "Senior Room Unavailable"
362 40 00 00	Space & Facility Rental		001 000 360 General Fund	-55.00	Refund Room Rental / Brian Reagan - Tacoma Unit 451 - Senior Room (Event Date: 12/08/17) Bridge Tournament "Room Unavailable"	
586 00 00 00	Deposit Refunds		001 000 580 General Fund	250.00	Refund Rental Deposit / Brian Reagan - Tacoma Unit 451 - Gymnasium, Room C (Event Date: 12/08/17 - 12/10/17) Bridge Tournament	
15410	12/26/2017	12/26/2017	337	Roberts, Christopher	1,045.50	Reimburse College Level Class - Chris Roberts
521 22 49 02	Reg & Tuition - Police		001 000 521 General Fund	1,045.50	Reimburse College Level Class - Chris Roberts (University Of Phoenix On-Line Course "Human Nutrition") 10/24/17 -11/27/17	
15435	12/26/2017	12/26/2017	4035	Sarco Supply	293.85	Towels, Toilet Paper, Liners, Urinal Screens

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576 80 31 01	Janitorial Supplies - Parks		001 000 576 General Fund	293.85	Towels, Toilet Paper, Liners, Urinal Screens - Recreation Center
15497	12/26/2017	12/26/2017	4035 Sarco Supply	171.50	Towels, Toilet Paper
576 80 31 01	Janitorial Supplies - Parks		001 000 576 General Fund	171.50	Towels, Toilet Paper - Recreation Center
15498	12/26/2017	12/26/2017	7876 Seales, Kadeem	30.00	Refund Youth Basketball / Kadeem Seales
347 60 00 01	Youth Basketball Registrati		001 000 340 General Fund	-30.00	Refund Youth Basketball / Kadeem Seales "Daughter Fractured Wrist - Unable To Participate"
15436	12/26/2017	12/26/2017	4070 Softchoice Corporation	370.14	GFI Mail-Essentials Anti-Spam Edition - Subscription License 3 Years
518 81 49 01	Software Licenses		001 000 518 General Fund	370.14	GFI Mail-Essentials Anti-Spam Edition - Subscription License 3 Years "To Cover Additiinal Spam Mail Exceeding Our Limit Of 50 User Accounts"
15456	12/26/2017	12/26/2017	4084 Staples Business Advantage	61.14	Envelopes, Weekly Planner
518 10 34 01	Central Office Supplies		001 000 518 General Fund	41.06	Coin Envelopes, Self Sealing Brown Kraft Envelopes - Central Supplies
521 22 31 00	Office & Oper Supplies - P		001 000 521 General Fund	20.08	2018 Weekly Planner - Police
15499	12/26/2017	12/26/2017	4084 Staples Business Advantage	137.85	Labels, Colored Paper, Folders, Stapler
512 50 31 00	Office & Oper Supplies-Co		001 000 512 General Fund	137.85	Labels (1 Pack), Bright Blue Paper (1 Ream), Bright Orange Paper (1 Ream), Astro Green Paper (1 Ream), Endtab Letter Folders (1 Box), Compact Stapler (1) - Court
15395	12/07/2017	12/26/2017	7117 Strohbach, Geah	49.18	04-00240.4 - 420 ELECTRON WAY
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-10.08	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-11.75	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-27.35	
15405	12/12/2017	12/26/2017	7497 Suncrest Builders Inc	16.14	02-01790.0 - 211 ALAMEDA AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-6.79	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-3.02	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-6.33	
15500	12/26/2017	12/26/2017	4328 Systems for Public Safety Inc	40.83	#52951D (2011 Crown Victoria) Halogen Headlight
548 65 48 08	O & M - Police		501 000 548 Equipment Ren	40.83	#52951D (2011 Crown Victoria) Replaced Burned Out Headlight: Right Side Halogen Headlight (1)

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15430	12/26/2017	12/26/2017	4121		Tacoma Diesel & Equip Inc	3,373.95	Various Generators: Completed Annual Service, 14-Point Inspection, Annual Transfer Switch Test With No Issues Found
534 50 48 01	Rep & Maint - Water Main		425 000 534 Water Fund (de	653.91	Olympian (Booster Pump Station Generator) Annual Service & Inspection (Water) Oil Filter, Fuel Filters, 15W-40 Oil, Oil Soaker, Labor		
534 50 48 01	Rep & Maint - Water Main		425 000 534 Water Fund (de	873.71	Kohler (Well #9 Generator) Annual Service & Inspection (Water) Oil Filter, Fuel Filters, 15W-40 Oil, Oil Soaker, Labor		
535 50 48 00	Rep & Maint - Sewer Main		430 000 535 Sewer Fund (de	653.91	Katolight (Commons Liftstation Generator) Annual Service & Inspection (Sewer) Oil Filter, Fuel Filter, 15W-40 Oil, Oil Soaker, Lock Ring, Labor		
535 50 48 00	Rep & Maint - Sewer Main		430 000 535 Sewer Fund (de	538.51	Onan DSFAA-1213016 (Princeton Liftstation Generator) Annual Service & Inspection (Sewer) Oil Filter, 3682 Fuel Filter, 3732 Fuel Filter, 15W-40 Oil, Oil Soaker, Labor		
535 50 48 00	Rep & Maint - Sewer Main		430 000 535 Sewer Fund (de	653.91	Onan DSGAB-656142 (Contra Costa Liftstation Generator) Annual Service & Inspection (Sewer) Oil Filter, 3682 Fuel Filter, 3732 Fuel Filter, 15W-40 Oil, Oil Soaker, Labor		
15457	12/26/2017	12/26/2017	4133		Tacoma Rubber Stamp	38.31	Signature Stamps - Scott Pingel & Colleen Corcoran (City Provided Trodat Printy 4913 Stamps)
514 23 31 00	Office & Oper Supplies-Fir		001 000 514 General Fund	19.16	Double Signature Name Stamp Die Cut - Scott Pingel (City Manager) & Colleen Corcoran (Finance Director) Includes Trodat Pad Black Ink		
514 23 31 00	Office & Oper Supplies-Fir		001 000 514 General Fund	19.15	Single Signature Name Stamp Die Cut - Scott Pingel (City Manager) Includes Trodat Pad Black Ink		
15403	12/12/2017	12/26/2017	6269		Tan, Sabrina	81.82	05-02910.5 - 1318 MAR VISTA DR
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-16.78			
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-19.53			
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-45.51			
15501	12/26/2017	12/26/2017	4139		Tapco Visa Card	198.01	Cash & Carry (\$110.14) & Safeway (\$87.87) - Tree Lighting Ceremony
573 90 49 01	Community Events		001 000 573 General Fund	110.14	Cash & Carry / Napkins, Cups, Apple Juice - Tree Lighting Ceremony		
573 90 49 01	Community Events		001 000 573 General Fund	87.87	Safeway / Sugar Cookies, Chocolate Cookies - Tree Lighting Ceremony		

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15502	12/26/2017	12/26/2017	4139		Tapco Visa Card	99.32	Spangler Candy.Com / Candy Canes - Tree Lighting Ceremony
	573 90 49 01	Community Events	001 000 573	General Fund		99.32	Spangler Candy.Com / Candy Canes - Tree Lighting Ceremony
15507	12/26/2017	12/26/2017	4139		Tapco Visa Card	1,612.03	Amazon.Com / Tripp Lite UPS Smart Rackmount & External Battery - City Hall Network
	518 81 35 00	Small Tools & Equip - I/S	001 000 518	General Fund		1,082.55	Amazon.Com / Tripp Lite SM3000RML2UTAA 3000VA 2880W UPS Smart Rackmount W/9 Outlets - City Hall Network "To Replace 5 Year Old Network"
	518 81 35 00	Small Tools & Equip - I/S	001 000 518	General Fund		529.48	Amazon.Com / Taa Compliant External Battery For US2U Rackmount 48V - City Hall Network
15397	12/12/2017	12/26/2017	6515		Tobias, David	22.05	02-01650.0 - 132 BERKELEY AVE
	343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain		-14.60	
	343 40 00 00	Sale Of Water	425 000 340	Water Fund (de		-13.15	
	343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (de		5.70	
15503	12/26/2017	12/26/2017	7877		Tomlinson, Marian	60.00	Refund Youth Basketball / Marian Tomlinson
	347 60 00 01	Youth Basketball Registrati	001 000 340	General Fund		-60.00	Refund Youth Basketball / Marian Tomlinson "Unable To Play For Medical Reasons"
15505	12/20/2017	12/26/2017	3385		Troup, Christnacht, Ladenburg,	419.09	11-04120.0 - 6602 19TH ST W
	343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain		-419.09	
15447	12/26/2017	12/26/2017	240		Ungurs, Janet	59.00	1 Yr Library 2017
	572 21 49 00	Library Services	001 000 572	General Fund		59.00	1 Yr Library 2017 / Janet Ungurs
15409	12/26/2017	12/26/2017	4171		Union 76 Infinium Stop	75.48	#52952D (2011 Crown Victoria) & #60942D (2016 Interceptor) Gas / Fuel
	548 65 31 08	Police Gas	501 000 548	Equipment Ren		37.70	#52952D (2011 Crown Victoria) Gas / Fuel - Card Reader Malfunction @Gas Station "Not On Billing Statement" (Police) 12/03/17
	548 65 31 08	Police Gas	501 000 548	Equipment Ren		37.78	#60942D (2016 Interceptor) Gas / Fuel - Card Reader Malfunction @Gas Station "Not On Billing Statement" (Police) 12/08/17
15437	12/26/2017	12/26/2017	4180		Utilities Underground	44.16	Nov 2017 Locates
	534 10 49 00	Miscellaneous - Water	425 000 534	Water Fund (de		22.08	Nov 2017 Locates - Water
	535 10 49 00	Miscellaneous - Sewer	430 000 535	Sewer Fund (de		22.08	Nov 2017 Locates - Sewer

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15509	12/26/2017	12/26/2017	4188 Verizon Wireless LLC	277.40	Public Works Plan (9 Phones) & Global Positioning System Air Card (1)
531 50 42 00	Communication - Storm	415 000 531	Storm Drain	10.00	GPS Air Card - Storm
531 50 42 00	Communication - Storm	415 000 531	Storm Drain	59.34	PW Cell Phones (11/02/17 - 12/01/17) - Storm
534 10 42 00	Communication - Water	425 000 534	Water Fund (de	10.01	GPS Air Card - Water
534 10 42 00	Communication - Water	425 000 534	Water Fund (de	59.34	PW Cell Phones (11/02/17 - 12/01/17) - Water
535 10 42 01	Communication - Sewer	430 000 535	Sewer Fund (de	10.01	GPS Air Card - Sewer
535 10 42 01	Communication - Sewer	430 000 535	Sewer Fund (de	59.34	PW Cell Phones (11/02/17 - 12/01/17) - Sewer
542 30 42 00	Communication - Street	101 000 542	City Street Fun	10.01	GPS Air Card - Street
542 30 42 00	Communication - Street	101 000 542	City Street Fun	59.35	PW Cell Phones (11/02/17 - 12/01/17) - Street
15510	12/26/2017	12/26/2017	4188 Verizon Wireless LLC	360.13	11/02/17 - 12/01/17 Air Cards (9)
521 22 42 00	Communication - Police	001 000 521	General Fund	360.13	11/02/17 - 12/01/17 Air Cards (9)
15458	12/26/2017	12/26/2017	4231 Water Mgmt Labs Inc	287.00	Coliform, Fluoride
534 80 41 00	Water Testing	425 000 534	Water Fund (de	287.00	Coliform, Fluoride
15438	12/26/2017	12/26/2017	4246 Whistle Workwear	159.08	Work Boots - Gary Mims
518 30 49 00	Miscellaneous - Fac/Equip	001 000 518	General Fund	159.08	9D Radical 6" Work Boots - Gary Mims
15504	12/26/2017	12/26/2017	7467 Woodbrook Nursery	253.03	Native Plants - Thelma Gilmur Park
576 80 31 02	Oper Supplies - Parks	001 000 576	General Fund	253.03	Native Plants: Western Sword Ferns, Low Oregon Grape, Evergreen Huckleberry, Western Red Cedar - Thelma Gilmur Park
15506	12/26/2017	12/26/2017	4267 York, Sarah	59.00	1 Yr Library 2017
572 21 49 00	Library Services	001 000 572	General Fund	59.00	1 Yr Library 2017 / Sarah York

Report Total: 334,526.09

Fund	
001 General Fund	218,957.07
101 City Street Fund	4,975.83
415 Storm Drain	1,273.33
425 Water Fund (department)	26,557.50
430 Sewer Fund (department)	56,951.18
501 Equipment Rental Fund	25,811.18

This report has been reviewed by:

REMARKS:

Signature & Title

Date

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Hunter T. George called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Blake Surina, and Jason Medley were present. Councilmember Denny Waltier was absent and excused.

PRESIDING OFFICER’S REPORT

None was provided.

CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

George invited public comment. None were provided.

COMMITTEE, COMMISSION AND LIAISON REPORTS

A. Parks and Recreation

Surina provided a brief update on the pool repair evaluation and the upcoming holiday sleigh event, and deferred to the Parks and Recreation Director for more information under the Department Head comments.

B. Environment, Planning and Building

Medley reported that he met with the Planning and Building Administrator and anticipated having a discussion on the Development Code Update.

C. Finance, IT

Reynolds reported that Finance had closed on the August financial report and was moving onto the September quarterly report. Reynolds reported that she had received information from a provider that is capable of doing a parks registration system and emergency management maps and plans. George requested Reynolds provide that information to staff as they consider this information as part of the City’s business systems.

D. Administration

Wittner welcomed and introduced City Manager Pingel.

CONSENT CALENDAR

George requested the City Clerk read the Consent Calendar as follows: approval of Voucher No. 210420 through Voucher No. 210470 in the amount of \$50,161.96; approval of Payroll Check No. 13002 through Payroll Check No. 13012 in the amount of \$6,027.72; approval of Payroll Check No. 13013 through Payroll Check No. 13018 in the amount of \$84,336.59; approval of Payroll Check No. 13019 in the amount of \$253.99; approval of Payroll Check No. 13020 through Payroll Check No. 13025 in the amount of \$91,339.98; and approval of the November 20, 2017 special Council meeting minutes and the November 28, 2017 regular Council meeting minutes. **Medley MOVED to approve the Consent Calendar as read; seconded by Surina. The Motion Carried Unanimously.**

PUBLIC HEARING

No public hearing was scheduled.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. Motion: Budget Amendment

Finance Director Corcoran briefed the Council on the proposed budget amendment to reallocate \$10,530 in funds for the damages to the Public Safety building that occurred in July 2017. Corcoran stated that the fiscal impact of this proposal would be an increase in expenditures with a corresponding decrease in Ending Fund Balance. **Medley MOVED to authorize the Finance Director to reallocate the funds as listed in the City Council Agenda summary dated December 12, 2017; seconded by Wittner.** George invited councilmember comment; Viafore requested more information about whether the City was made whole from the insurance settlement. City Clerk/Risk Manager Nappi and Corcoran reported that even though staff was able to significantly reduce the financial gap with the driver's insurance company, the former Interim City Manager ultimately decided to settle with the insurance company with no additional recourse for the loss and absorb the difference out of respect to the former Mayor and Councilmember. Council expressed concern over the precedence of not pursuing additional recourse for the loss when the City is not made whole especially when it concerns an elected official and expressed caution moving forward. After a brief discussion on pursuing recourse to recover the difference, Council asked for more information about the decisions made related to this claim and City Manager Pingel raised the question of how much time staff should spend on this as staff had already spent an inordinate amount of time to negotiate with the insurance company. George invited public comment; none were provided. **The Motion Carried 5-1 with Viafore casting the dissenting vote.**

B. Motion: Liquor License Renewal – Spring Lake Café

City Manager Pingel briefed the Council on the request by the Washington State Liquor and Cannabis Control Board to register any objections to the liquor license renewal for Spring Lake Café at 616 Regents Boulevard. Pingel indicated there were no problems regarding liquor sales at this place of business and that the Finance, Planning and Building, and Police departments had no objections regarding the renewal of this license. **Medley MOVED to move to register no objections to the liquor license renewal for Spring Lake Café at 616 Regents Boulevard; seconded by Viafore.** George invited councilmember comment; none were provided. George invited public comment; none was provided. **The Motion Carried Unanimously.**

C. Resolution: December 26, 2017 Regular Council Meeting Time Change

Pingel briefed the Council on the proposed resolution changing the time of the December 26, 2017 regular Council meeting from 7:00 P.M. to 4:30 P.M. **Medley MOVED to adopt Resolution No. 1510, changing the time of the December 26, 2017 regular Council meeting from 7:00 P.M. to 4:30 P.M.; seconded by Wittner.** George invited councilmember comment; Viafore asked for clarification of Fircrest Municipal Code (FMC) 2.12.010, whether this meeting time adjustment would change the meeting to a special meeting. City Attorney Smith stated that the FMC requires regular meetings to be held on the second and fourth Tuesdays of each month and the Council can determine a different meeting time if it is different than beginning at 7:00 P.M. George invited public comment; none was provided. **The Motion Carried Unanimously.**

Smith advised that the oaths of office for the four newly elected officials be administered at the last regularly scheduled meeting or no earlier than 10 days prior to assuming office since the terms begin on January 1st. Smith recommended the newly elected officials coordinate with

the City Clerk if they could not be available to take the Oath of Office during the meeting of December 26, 2017.

D. Resolution: Legal Services for City Attorney and City Prosecutor Services Contract

Pingel briefed the Council on the proposed amendment to the contract with Comfort, Davies & Smith, P.S. for City Attorney and City Prosecutor legal services at the rate of \$169 per hour in 2018. Pingel stated the proposed rate increase was 3% and was budgeted in the 2018 Budget. **Medley MOVED to adopt Resolution No. 1511, authorizing the City Manager to execute an amendment to the contract for Legal Services with Comfort, Davies and Smith, P.S. for City Attorney and City Prosecutor services in 2018; seconded by Wittner.** George invited councilmember comment; none were provided. George invited public comment; none was provided. **The Motion Carried Unanimously.**

E. Resolution: Summit Law Group Professional Services Agreement

Pingel briefed the Council on the proposed amendment to the professional services agreement with Summit Law Group to extend the agreement to December 31, 2018 and update the schedule of rates. Pingel stated the City's primary counsel was retiring and the City's new primary contact person would be at a lower hourly rate. **Medley MOVED to adopt Resolution No. 1512, authorizing the City Manager to execute Amendment #11 to the agreement with Summit Law Group to provide personnel services in 2018; seconded by Wittner.** George invited councilmember comment; Viafore questioned the experience newly assigned counsel to the City. Pingel stated that the newly assigned counsel came highly recommended by the retiring assigned counsel, and clarified that the contract was with the firm. George invited public comment; none was provided. **The Motion Carried Unanimously.**

F. Resolution: Planning Fee Structure – Short Term Rentals

Planning and Building Administrator Stahlnecker briefed the Council on the proposed resolution to create a \$90 permit fee for short-term rentals. Stahlnecker stated the Council adopted regulations creating a short-term rental permit and as there was no fee to accompany that permit, this resolution would establish a permit fee for the newly created short-term rental permit. Stahlnecker indicated that based on its similar nature to home occupation permits and how they are going to be processed, staff recommended a fee of \$90. **Medley MOVED to adopt Resolution No. 1513, adding a short-term rental permit fee to the planning services fee schedule; seconded by Wittner.** George invited councilmember comment. There was a brief discussion regarding enforcement policies to ensure compliance, to which Stahlnecker indicated that the City would notify residents of this new permit via the City website and Town Topics as well as follow current practices and communicate with those establishments that the City was aware of. George requested a Roll Call Vote: Voting aye – Viafore, Wittner, George, Surina, Medley (5); Voting nay – Reynolds (1). **The Motion Carried 5-1.**

G. Ordinance: 2017 Development Code Update

Stahlnecker briefed the Council on the proposed ordinance to amend zoning and subdivision regulations contained in various chapters of Title 22 Land Development. Stahlnecker indicated that the proposed amendments would clarify code administration, fine tune regulations, respond to input and direction received since the most recent rounds of amendments in 2015-2016, and further the goals of the Comprehensive Plan. **Medley MOVED to adopt Ordinance No. 1611, amending Fircrest Municipal Code Title 22 Land Development Regulations; seconded by Wittner.** George invited councilmember comment.

There was a discussion regarding the proposed amendments to the Commercial Mixed Use (CMU) district related to administrative use versus condition use as well as the proposed height maximum change to FMC 22.34.005 and the proposed change to remove vehicle repair facilities from FMC 22.50.004. After a brief discussion, there was a consensus to bring the vehicle repair facilities item to the Planning Commission and to the jointing meeting in February 2018 as part of the overall discussion on uses in the CMU. Principal Planner Boers distributed a map illustrating the general critical areas for the R-4C area to facilitate the discussion on the proposed height maximum change to FMC 22.34.005. After some discussion, there was a consensus to remove the proposed language as it related to the proposed height maximum change to FMC 22.34.005 and the proposed language relating to administrative use versus condition for light industrial and drive-through facilities. **Medley MOVED to table Ordinance No. 1611; seconded by Reynolds. The Motion Carried Unanimously.** George invited public comment; the following individuals provided comment:

- Nancy Atwood, 1204 Farallone Avenue, provided comments regarding the impact to the environment.
- Yolanda Brooks, 6448 19th Street W #B, provided comments regarding protecting the wetlands, development bordering the Fircrest/University Place city line, and sufficient parking for commercial uses.

H. Ordinance: Potential Annexation of 62nd Ave W and 44th St W Area

Stahlnecker provided the Council a revised ordinance to reflect draft language regarding the effective date and briefed the Council on the proposed ordinance to annex the potential annexation of 62nd Avenue W and 44th Street W area. Stahlnecker stated this ordinance would annex the real property with a 45-day effective date and identify the property that would be subject to the Comprehensive Plan, Zoning Code, taxes, and indebtedness. Stahlnecker stated this ordinance would establish the land use designation and zoning district, as well as establish the addressing. **Medley MOVED to adopt Ordinance No. 1612, annexing certain real property, identified as the “62nd Avenue West and 44th Street West Potential Annexation Area” into the City of Fircrest, pursuant to RCW 35A.14.460, providing for the assumption of indebtedness and zoning regulations, providing for addressing, and providing for the effective date of the annexation; seconded by Wittner.** George invited councilmember comment; George inquired about the efforts staff anticipated taking to notify property owners and tenants about the addressing. George invited public comment; Yolanda Brooks, 6448 19th Street W #B, commented on the development’s drainage system. **The Motion Carried Unanimously.**

CITY MANAGER COMMENTS

Pingel reported that the City is participating in the preparation for the 2020 Census Local Update of Census Addresses Operation with Pierce County. Pingel stated that staff was working on the Bond Reimbursement Declaration of Intent and indicated that at the recommendation of the bond underwriter, he would engage a bond attorney as the City moves forward with the Bond Reimbursement Declaration of Intent resolution. Pingel provided the dates he anticipated he would be taking personal leave as part of his relocation process.

DEPARTMENT HEAD COMMENTS

- Grover provided an update on the pool repair investigation and stated that four consultant firms will be interviewed for the RFQ Community Center and Pool Design.

- Cheesman reported that the City was awarded grant funds from the Washington Traffic Safety Commission to participate in DUI-emphasis patrols during the holidays, and stated that the Santa Sleigh Ride event is scheduled for December 19th and 20th and thanked volunteers.
- Corcoran briefed the Council on the scrivener's error for:
 - Ordinance No. 1600 for the Police Records Tech. CSO I maximum amount, which should have read 4,361 instead of 4,296.
 - November 28, 2017 Budget Amendment ending fund balance, which should have read 91,070 instead of 91,670.

Corcoran indicated that she had spoken with the City Attorney and they requested this information be reflected in the record.

COUNCILMEMBER COMMENTS

The Council welcomed the new City Manager, thanked the public for their attendance, and expressed happy holidays to all. Additional councilmember comments included:

- Viafore thanked Public Works and Police departments for handling the street light outages and provided information on an existing street light outage. Viafore commented on public facility postings and on reimbursement to damages to public property.
- George commented on the management of the meeting.

EXECUTIVE SESSION

There was none.

ADJOURNMENT

Reynolds Moved to adjourn the meeting at 9:07 P.M., seconded by Medley. The Motion Carried Unanimously.

Hunter T. George, Mayor

Jessica Nappi, City Clerk

NEW BUSINESS: Humane Society/Animal Sheltering Services
ITEM 10A.

FROM: John Cheesman, Police Chief

RECOMMENDED MOTION: I move to adopt Resolution No. _____, authorizing the City Manager to execute the Agreement between The Humane Society for Tacoma and Pierce County and the City of Fircrest for animal sheltering and related services for 2018.

PROPOSAL: Council is being asked to authorize an agreement with the Humane Society for Tacoma and Pierce County for furnishing and maintaining a suitable shelter for the handling of stray, impounded, and unwanted companion animals turned over to the Humane Society by Fircrest residents. The facility will include cat kennels and dog kennels, as well as facilities for the humane disposal of sick and injured companion animals. In addition, the facility will provide disposal (cremation) services for animals deceased upon arrival or during the time of sheltering.

The proposed contract requires that Fircrest Animal Control Officers perform certain functions, and comply with certain policies, and receive specified training. In 2018, the City will continue contracting with Tacoma for animal control and the City has been assured that their Animal Control Officers will be in compliance with the Humane Societies requirements. Tacoma will also have a contract with the Humane Society for Tacoma and Pierce County for sheltering services.

FISCAL IMPACT: The cost to the City for these services in 2018 will be \$ 4,991.80, which is a \$2,940.20 decrease for 2017. The 2018 rate is based on the assumption of 55 animals being received by the Humane Society from the City. The cost is based on a cost per animal of \$90.76, which is a 1% increase per animal in 2018. After reviewing the decline in the number of animals the Humane Society has received over the past two years, the Humane Society estimates they will receive 55 animals from the City next year. The Humane Society will retain all adoption, impound, board, fines, and other fees collected from the public. The contract allows impounded animals awaiting disposition by the courts to be held at no charge for three (3) days. After 3 days, board will be charged to Fircrest in the amount of \$18 per day per animal.

ADVANTAGE: This contract is deemed to be in the best interest of the City. The City has had a good working relationship with the Humane Society and they have always been very responsive to the City's needs.

DISADVANTAGES: None known; this is the only reasonable option the City has as there are no other animal shelters in a reasonably close proximity to Fircrest.

ALTERNATIVES: None known.

HISTORY: The City has had a contract with the Humane Society for Tacoma and Pierce County for many years, and up until 2006 the Humane Society had always provided animal control services for our City.

ATTACHMENT: [Resolution – Humane Society Contract for Sheltering Services – 2018](#)
[City of Fircrest Humane Society Report 2012-July 2017](#)

1 **CITY OF FIRCREST**
2 **RESOLUTION NO. _____**

3 **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF**
4 **FIRCREST, WASHINGTON, AUTHORIZING THE CITY**
5 **MANAGER TO EXECUTE AN AGREEMENT WITH THE**
6 **HUMANE SOCIETY FOR TACOMA AND PIERCE COUNTY TO**
7 **PROVIDE ANIMAL SHELTERING AND RELATED SERVICES.**

8 **WHEREAS**, the City of Fircrest believes it to be in the best interest of our citizens to
9 continue to contract with the Humane Society for Tacoma and Pierce County for animal
10 sheltering and related services; and

11 **WHEREAS**, the Humane Society for Tacoma and Pierce County offers the residents of
12 Fircrest a full time staff for receiving companion animals, business hours allowing
13 residents to redeem their animals, and they provide veterinary staff to treat animals
14 during business hours. Now, Therefore,

15 **BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:**

16 **Section 1.** The City Manager is hereby authorized and directed to execute an agreement
17 with the Humane Society for Tacoma and Pierce County to provide animal sheltering
18 from January 1, 2018 through December 31, 2018.

19 **APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF**
20 **FIRCREST, WASHINGTON**, at a regular meeting thereof this 26th day of December
21 2017.

22 **APPROVED:**

23 _____
24 Hunter T. George, Mayor

25 **ATTEST:**

26 _____
27 Jessica Nappi, City Clerk

28 **APPROVED AS TO FORM:**

29 _____
30 Michael B. Smith, City Attorney

**THE HUMANE SOCIETY FOR TACOMA AND PIERCE COUNTY
AGREEMENT FOR SHELTER AND RELATED SERVICES**

The parties to this contract are the **CITY OF FIRCREST**, a political subdivision of the state of Washington, hereinafter referred to as the "Municipality," and **THE HUMANE SOCIETY FOR TACOMA AND PIERCE COUNTY**, a non-profit corporation formed and operating pursuant to RCW 16.52.020, hereinafter referred to as the "Society." The terms of this contract shall cover the period from January 1, 2018, through December 31, 2018. In consideration of the mutual benefits derived, the parties agree as follows:

THE SOCIETY AGREES:

(1) To furnish and maintain and to employ adequate staff for suitable shelter for the handling of stray, impounded, and unwanted companion animals turned over to the Society by the Municipality or its residents. Companion animals are specifically defined as dogs, cats, domestic birds, domestic rabbits and small domestic rodents. Companion animals specifically exclude livestock (horses, cows, pigs, sheep, goats, fowl, etc.) venomous or dangerous reptiles and wild or exotic animals. Such facility shall include cat kennels and dog kennels, as well as facilities for the humane disposal of sick and injured companion animals. The facility will provide disposal (cremation) services for animals deceased upon arrival or during the time of sheltering. Impounded animals, awaiting disposition by the courts will be held for up to 15 days and subject to an additional charge after the first three days. After three days, board will be charged to Municipality at the rate of \$18 per day per animal.

(2) To keep the shelter staffed and open for the purposes of receiving companion animals and allowing such animals to be redeemed during regular business hours Monday through Saturday; PROVIDED THAT the Society shall establish and maintain 7-day per week, 24-hour per day access for Municipality animal control officers to drop off companion animals or carcasses outside of normal shelter hours. It is understood that this does not include responsibility for care for sick or injured companion animals outside of normal shelter hours.

(3) To provide licensing services for animals adopted or impounded at the Humane Society shelter whose owner resides within the Municipality. The license service for impounded and adopted animals shall be provided during normal business hours and shall also be provided by the Society in animal illness or injury conditions so as to expedite medical attention for the animal. The Humane society shall maintain complete and adequate records of all licenses issued and shall provide a timely report to the Municipality listing the name and address of the licensee and a description of the animal licensed. The Humane Society will retain 100% of every license sold and payments shall be made to the Humane Society.

(4) To provide orientation and training to Municipality Animal Control Officers and other Municipality staff to the Society shelter and its admissions policies, practices and other Society operations as appropriate.

(5) To maintain complete records of animals received and animals disposed of on behalf of the Municipality and other entities with whom the Municipality has contracted. The Society agrees to promptly make its records of investigations available for the Municipality's inspection at reasonable times, and to furnish reports of the Society's activities to Municipality, and to provide, within reason, such other data as the Municipality requests and as may be inspected or requested by other entities with whom the Municipality has contracted. This means the Society at such times and in such form as the Municipality may require, shall furnish the Municipality with periodic reports pertaining to the work and services undertaken pursuant to this Contract. The Society will make available to the Municipality all work-related records and documents for inspection, or evaluation during normal business hours in order to assess performance, compliance and/or quality assurance under this Contract. The Society further agrees to fully cooperate with any civil or criminal investigations by the Municipality and to make its employees available for interviews conducted in the furtherance of such investigations.

(6) To provide access to computers for the Municipality for Animal Control Officers to enter data into the database software for animals picked up by Municipality Animal Control Officers.

(7) To provide only basic exam, fecal sample, blood tests and weight for animals involved in cruelty investigation, per request of the Municipality Animal Control Officers to be billed to the Municipality. This service will be offered for cases of 1 to 2 animals and may be repeated weekly as deemed necessary by the Veterinarian staff at the Humane Society. The costs associated with any additional lab tests will be billed separately to the Municipality. Cruelty cases involving 3 to 6 animals would require advance notification in order to perform this service. Cases larger than 6 animals or animals needing detailed history and/or physical exams would need to be performed by an outside veterinarian of the Municipality's choice.

(8) To maintain, during the term of this Agreement and at its sole cost and expense, the types of insurance coverages and in the amounts described below. The Society shall furnish evidence, satisfactory to the City, of all such policies. During the term hereof, the Society shall take out and maintain, in full force and effect, the following insurance policies:

- A. Comprehensive public liability insurance, including property damage, insuring the City and the Society against loss or liability for damages for personal injury, death or property damage arising out of or in connection with the performance of the Society of its obligations hereunder, with minimum liability limits of \$1,000,000.00 combined single limit for personal injury, death or property damage in any one occurrence.
- B. Such workmen's compensation and other similar insurance as may be required by law.
- C. Professional liability insurance with minimum liability limits of \$1,000,000.00.

(9) To furnish equipment and supplies used in the performance of the Society's obligations arising from this contract, except equipment and supplies which the Municipality expressly promises to furnish.

(10) To hold harmless, indemnify and defend the Municipality and its officers, officials and employees from any claim, liability, lawsuit or legal judgment arising from or out of the negligent or tortuous actions or inactions of the Humane Society in its performance of the activities and services set forth herein in this agreement to be performed by the Society. The Agreement to indemnify, defend and hold harmless the Municipality by the Society shall not apply to any loss, claim, liability, lawsuit or legal judgment arising from the sole negligence of the Municipality.

(11) To allow Municipality Animal Control Officers to sanitize their vehicles in accordance with Society practices until the Society requires the sanitizing facility to be vacated for construction. The Humane Society will provide 90 days' notice if the area is to be vacated.

(12) Non-discrimination. The Society agrees to take all steps necessary to comply with all federal, state and Municipality laws and policies regarding nondiscrimination and equal employment opportunities. The Society shall not discriminate in any employment action because of race, religion, color, national origin or ancestry, sex, gender identity, sexual orientation, age marital status, familial status, or the presence of any sensory, mental or physical handicap.

THE MUNICIPALITY AGREES:

(1) The payment due in 2018 is calculated using an estimated 1% increase in the Society's cost per animal based on the change in Consumer Price Index (CPI) issued in June of every year. The 2018 payment will be adjusted to reflect the current cost per animal based on the change in the June 2017 CPI, but not to exceed \$90.76 per animal as per **Schedule A**.

Monthly payments are due on or before the 10th of each month, with the final payment due by January 10, 2019. Any payment in full over 60 days late may cause a suspension of service and will automatically be charged a 1% penalty.

(2) To allow the Humane Society to retain all adoption, impound, board, fines and other fees collected from the public for animals accepted into the shelter.

(3) To provide the Humane Society all licenses and licensing material for the Municipality and other entities with whom the Municipality has contracted with.

(4) Until the Humane Society accepts the animal, the Municipality is responsible for all after-hours emergency care of any animal that it impounds. The Municipality will be responsible for payment of care for impounded animals taken by the Municipality after

hours to veterinary clinics by its Animal Control Officers. The Humane Society has a veterinarian available to provide veterinary care as outlined in the attached **Schedule B**; however, in the event that the Humane Society does not have a veterinarian available to provide veterinary care at the Shelter, any animals needing such care during such times shall be the responsibility of the Municipality. The Society shall immediately inform Municipality when the Society does not have a veterinarian available to provide veterinary care at the Shelter and the expected duration if other than during the hours indicated in the attached schedule. The Municipality is responsible for transporting the animal from any veterinary clinic to the Humane Society once the animal is stabilized.

(5) The Municipality Animal Control Officers will completely and accurately perform the data input required for shelter admission as well as scan each animal for microchips unless otherwise indicated in the **Agreement for Shelter Services Contract**. During shelter business hours, the Municipality may contract with the Society (at an additional cost) for Society employees to administer specified vaccines. After shelter business hours, officers must administer specified vaccines provided by the Society to animals dropped off at the shelter as required by shelter admissions policy, with the exception of when the Municipality animal control officers have an emergency situation or the animal's behavior is dangerous, provided the officer notes the exception on the medical log. The Society will provide the necessary training for the vaccinations and computer intake requirements. The Society will provide the shelter admissions policy to the Municipality.

(6) Municipality will provide its own Potentially Dangerous Dog (PDD) and Dangerous Dog (DD) hearings and services. Any euthanasia required by the PDD and DD programs will be paid for by the dog owner.

(7) To hold the Society harmless from any damages or attorneys' fees or costs incurred by the Society, as a result of litigation which (a) names the Society and (b) involves a Municipal ordinance or State statute that is declared illegal or unenforceable and upon which the Society relied in the performance of its obligations under this agreement.

MUTUAL COVENANTS AND UNDERSTANDINGS – both parties hereto agree to the following conditions:

(1) All persons employed by the Society to perform its obligations under this contract shall be employees of the Society and not of the Municipality.

(2) The term of this Agreement shall commence on the date hereof or on the 1st day of January, 2018 and shall terminate on the 31st day of December, 2018.

(3) Either party can terminate this contract upon 180 days' written notice; Provided that either party may terminate this upon 60 days' written notice for breach of any material clause herein. To facilitate timely renewal or termination, the parties agree to commence negotiations for the 2019 contract by August 1, 2018, and to gather and provide to each other all pertinent data reasonably necessary to meaningfully negotiate.

(5) If this contract is not renewed or terminated by the expiration date of this contract, it shall remain in full force and effect on a month-to-month basis with a 3.5% rate increase, in accordance with the terms of this contract.

(6) Modification. This instrument constitutes the entire Agreement between the parties and supersedes all prior agreements. No modification or amendment shall be valid unless evidenced in writing, properly agreed to and signed by both parties. In the event either party shall desire to renegotiate any provision of the agreement, the party shall provide 90 days' notice to the other party. The notice shall identify the provision or provisions to be renegotiated, the requested changes, and shall state the reasons for the request. The party receiving the request shall respond in writing on or before the end of the 90-day period.

(7) Administration of Agreement: This Agreement shall be administered by the Chief Executive Officer, on behalf of the Society, and by the City Manager of the City, or designee, on behalf of the City.

(8) Notices. All notices, requests, demands and other communications required by this Agreement shall be in writing and, except as expressly provided elsewhere in this Agreement, shall be deemed to have been given at the time of delivery if personally delivered or at the time of mailing if mailed by first class, postage pre-paid and addressed to the party at its address as stated in this Agreement or at such address as any party may designate at any time in writing.

Notice to Municipality shall be sent to:

*City of Fircrest
302 Regents Blvd
Fircrest, WA 98466*

Notice to the Society shall be sent to:

*The Humane Society
Attn: CEO
2608 Center Street
Tacoma, WA 98409*

(9) Litigation Costs and Fees. In the event of litigation concerning the terms of or performance under this Agreement, the prevailing party, in addition to costs, shall be entitled to reasonable attorney's fees as determined by the court.

(10) Benefits. This Agreement is entered into for the benefit of the parties to this Agreement only and shall confer no benefits, direct or implied, on any third persons.

End of Agreement. Signature page immediately following.

DATED this ____ day of _____, 20____.

**THE HUMANE SOCIETY FOR
TACOMA AND PIERCE COUNTY**

CITY OF FIRCREST

CEO

City Manager

Date

Date

Humane Society/City of Fircrest

Schedule A 2018

# of Animals	55
Cost per Animal	\$90.76
# Animals * Cost per Animal	\$4,991.80
Total	\$4,991.80

Humane Society Contract

Schedule B 2018

Veterinary Department Service Hours

Monday through Friday 9am-5pm*

The Humane Society, including the Veterinary Department, is closed the following holidays:

New Year's Day

Martin Luther King Jr. Day

Presidents' Day

Memorial Day

Independence Day

Labor Day

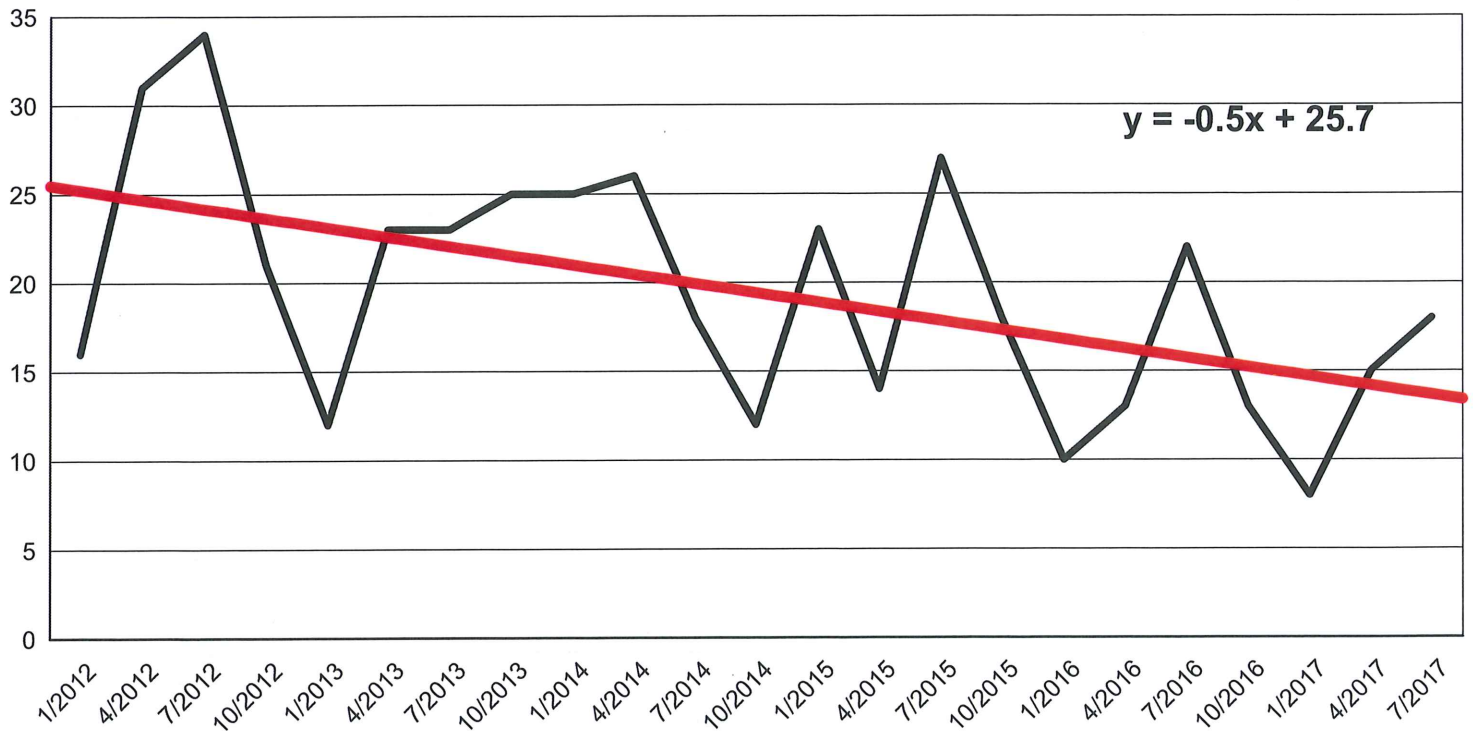
Thanksgiving Day

Day after Thanksgiving

Christmas Day

***Medical emergencies MUST be brought in by 4pm.**

Fircrest



	2012	2013	2014	2015	2016	2017
Total	102	83	81	82	58	41



NEW BUSINESS: Department of Assigned Counsel Contract
ITEM 10B.

FROM: Kristi Perry, Court Administrator

RECOMMENDED MOTION: I move to adopt Resolution No. _____, authorizing the City Manager to execute an Agreement for Public Defense Services with Pierce County for indigent legal defense services.

PROPOSAL: Council is being asked to adopt a resolution authorizing the City Manager to execute the Agreement for Public Defense Services with Pierce County through the Department of Assigned Counsel.

FISCAL IMPACT: The contract submitted for 2018 is \$35,000.00, a \$2,000.00 increase from the 2017 contract. The 2018 Budget includes \$35,000.00 for indigent defense representation.

ADVANTAGE: The contract allows continuation of public defense services with Pierce County Department of Assigned Counsel and the Court will be in compliance with RCW 10.101.030.

DISADVANTAGES: None known.

ALTERNATIVES: The City could consider another source for indigent defense representation.

HISTORY: The City has entered into a contract with the Pierce County Department of Assigned Counsel for a number of years for indigent defense representation. The Court is required to provide this service to all defendants that are indigent per RCW 10.101.030.

ATTACHMENTS: [Resolution](#)
[Agreement for Public Defense Services](#)
[RCW 10.101.030](#)

1

**CITY OF FIRCREST
RESOLUTION NO. _____**

2

3

4

5

6

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON AUTHORIZING THE CITY
MANAGER TO EXECUTE AN AGREEMENT FOR PUBLIC
DEFENSE SERVICES WITH PIERCE COUNTY DEPARTMENT
OF ASSIGNED COUNSEL TO PROVIDE LEGAL
REPRESENTATION TO INDIGENT DEFENDANTS.**

7

WHEREAS, for the past several years, the Fircrest Municipal Court has had a contract with the Pierce County Department of Assigned Counsel to provide legal representation to indigent defendants, and wishes to continue this service. Now, Therefore,

9

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

10

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Section 1. The City Manager is hereby authorized and directed to execute an Agreement for Public Defense Services with the Department of Assigned Counsel for indigent defense, from January 1, 2018 through December 31, 2018, to perform legal representation to defendants in the City of Fircrest. The cost for 2018 is \$35,000.00.

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**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON**, at a regular meeting thereof this 26th day of December, 2017.

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APPROVED:

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Hunter T. George, Mayor

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ATTEST:

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Jessica Nappi, City Clerk

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APPROVED AS TO FORM:

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Michael B. Smith, City Attorney

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AGREEMENT
FOR
PUBLIC DEFENSE SERVICES

1. Date and Parties.

This agreement, for reference purposes only, is dated the 1st day of January, 2018, and is entered into between the City of Fircrest, Washington, a municipal corporation, herein referred to as the "City," and Pierce County, herein referred to as the "County."

2. General Recitals.

a. The City is required by Court Rule and state law to provide legal representation to indigent defendants charged in Fircrest Municipal court with violations of city ordinances punishable by loss of liberty. The City does not have the personnel to provide said services.

b. The County, through its Department of Assigned Counsel (herein referred to as Department), has the capability to provide the City with mandated indigent legal defense services.

c. The County agrees to provide the City legal services for indigent defendants upon the terms and conditions set forth herein.

3. Scope of Services.

a. All indigent defendants charged in the Fircrest Municipal Court with Ordinance violations punishable by loss of liberty and who qualify for appointed counsel shall be referred to the Department. The Department shall be provided with the name, address, and telephone number, if available, for each person referred to the Department. The Department shall provide legal representation for each of those defendants from arraignment through trial, sentencing, post trial review and any appeals. This shall include interviewing defendants in custody as needed, and providing 24 hour telephone access to an attorney for those seeking "critical stage" advice during the course of police investigation.

- b. The scope of services shall also include the representation of indigent defendants assigned to appointed counsel prior to the effective date of this agreement and for whom the previously assigned counsel has withdrawn as counsel of record.
- c. The scope of services shall also include standby representation to all in-custody defendants.

4. Conflict

All indigent defendants determined to have a conflict of interest by the Department of Assigned Counsel will be represented by conflict counsel. The City shall reimburse the County for any and all costs associated with furnishing conflict counsel, experts, and investigators. Pursuant to RPC 1.8, all payments for those services will remain separate from the contract compensation to the Department of Assigned Counsel.

5. Applicant Screening.

Determination of indigence for eligibility for appointed counsel under this agreement shall be determined by an independent screening process established by the City. Should the Department determine a defendant is not eligible for assigned counsel during the course of representation, the Department shall advise the Court pursuant to RCW 10.101.020(3).

6. Associated Counsel.

Any counsel associated with or employed by the Department shall have the authority to perform the services called for herein, and the Department may employ associate counsel to assist it, at its expense. The Department and all associate counsel or attorneys hired pursuant to this section shall be admitted to practice pursuant to the rules of the Supreme Court of the State of Washington. No legal intern shall perform the services called for herein without the prior approval of the Court.

7. Indemnification:

The County shall indemnify and hold the City, its elected officials, officers, employees, and agents harmless from any and all claims whatsoever arising out of the Department's performance of obligations pursuant to the agreement, including claims arising by reason of accident, injury or death caused to persons or property of any kind occurring by the fault or neglect of the Department, its agents, associates or employees, and occurring without the fault or neglect of the City.

8. Compensation.

- a. The City shall pay to the County for services rendered under this agreement the maximum annual amount of \$35,000; payments shall be due as follows: June 30, 2018--\$17,500 and December 31, 2018--\$17,500.
- b. This agreement may be reviewed quarterly to determine if the rate of compensation is adequate to cover the costs incurred in providing the necessary level of service. If at any such review it is determined that the rate of compensation is inadequate the parties shall attempt to negotiate a reasonable compensation rate. The parties further agree that should another source of funding become available to meet the costs contemplated herein, the total cost of any applicable portion thereof may be revised downward accordingly or may be eliminated entirely pursuant to mutual agreement of the parties.

9. Discovery Period.

The City shall provide to the Department one copy of all discoverable material concerning such assigned case except in matters related to sentencing. Such material shall include, where relevant, a copy of the abstract of the defendant's driving record.

10. Costs.

a. If, in the opinion of the Department, an expert witness is needed in order to adequately prepare a defense for an indigent person, or to adequately represent that defendant at trial, the Department shall petition the Court for the appointment of said expert. The Court shall then determine the need for the expert, the rate of compensation to be paid, and the amount that shall be paid by the City. The rate of compensation paid to the Department does not include an amount for experts or investigation.

In the event that the retention of above services requires any additional funds for investigation or expert services, the City shall provide all additional funds for those services, so that all payments for those services remain separate from the contract compensation to the Department of Assigned Counsel.

b. If the Department appeals a case, the costs of the transcript shall be borne by the City.

11. Defense Standards Compliance.

This contract complies with all standards for indigent defense as listed under CrRLJ 3.1 and CrR 3.1, Washington State Bar Association Standards for Indigent Defense and the Rules of Professional Conduct.

12. No Assignments.

No assignment or transfer neither of this agreement, nor of any interest in this agreement shall be made by either of the parties, without prior written consent.

13. Term of Agreement.

a. This agreement shall commence on the 1st day of January 2018, and shall be in force and effect through December 31, 2018, said date being the termination date unless the agreement is terminated earlier pursuant to provisions hereof.

b. This agreement may be extended for additional terms upon the mutual agreement of the parties, and the termination date shall also be extended pursuant to said extension agreement.

14. Termination.

a. For Cause: Either party may terminate this agreement in the event the other fails to perform its obligations as described in this agreement, and if such failure has not been corrected to the reasonable satisfaction of the other in a timely manner after notice of breach has been provided to such other party.

b. Without Cause: If the parties are unable to negotiate a new rate of compensation pursuant to paragraph 8(b) above, then either party may terminate this agreement without cause by giving the other party 60 days written notice prior to the date of proposed termination.

15. Amendments.

No modification or amendment of the provisions of this agreement shall be in effect unless in writing and signed by authorized representatives of the parties hereto.

16. Entire Agreement.

This instrument contains the entire agreement between the parties and may not be enlarged, modified, or altered except in writing signed by both parties.

CITY OF FIRCREST

PIERCE COUNTY

FIRCREST CITY MANAGER

DIRECTOR OF ASSIGNED COUNSEL

ATTEST:

FIRCREST CITY CLERK

BUDGET AND FINANCE

APPROVED AS TO FORM:

FIRCREST CITY ATTORNEY

DEPUTY PROSECUTING ATTORNEY

RCW 10.101.030**Standards.**

Each county or city under this chapter shall adopt standards for the delivery of public defense services, whether those services are provided by contract, assigned counsel, or a public defender office. Standards shall include the following: Compensation of counsel, duties and responsibilities of counsel, case load limits and types of cases, responsibility for expert witness fees and other costs associated with representation, administrative expenses, support services, reports of attorney activity and vouchers, training, supervision, monitoring and evaluation of attorneys, substitution of attorneys or assignment of contracts, limitations on private practice of contract attorneys, qualifications of attorneys, disposition of client complaints, cause for termination of contract or removal of attorney, and nondiscrimination. The standards endorsed by the Washington state bar association for the provision of public defense services should serve as guidelines to local legislative authorities in adopting standards.

[2005 c 157 § 2; 1989 c 409 § 4.]

1 **CITY OF FIRCREST**
2 **RESOLUTION NO. ____**

3 **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF**
4 **FIRCREST, WASHINGTON, EXPRESSING APPRECIATION**
5 **FOR OUSTANDING PUBLIC SERVICE TO MATTHEW**
6 **JOLIBOIS AS COUNCILMEMBER AND MAYOR.**

7 **WHEREAS**, upon the occasion of Matthew Jolibois's departure from the Fircrest City
8 Council in November 2017, this resolution is awarded as a testimonial of his loyal and
9 dedicated service to the City of Fircrest since he was first elected as Councilmember in
10 2002;

11 **WHEREAS**, Mr. Jolibois has served as Mayor since 2016 in a most capable and efficient
12 manner; and

13 **WHEREAS**, during Mr. Jolibois's tenure on Council he has served as Council liaison to
14 many of the City's departments; and

15 **WHEREAS**, during Mr. Jolibois's term, the City initiated and completed numerous key
16 projects that have and will continue to improve the quality of life for Fircrest citizens now
17 and in the future. Now, Therefore,

18 **BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:**

19 **Section 1.** The Fircrest City Council does hereby officially recognize the contributions
20 of Matthew Jolibois to the Fircrest City Council and citizens of the City of Fircrest.

21 **Section 2.** The Fircrest City Council on behalf of all the City's citizens does hereby
22 express to Mr. Jolibois the Council's and citizen's best wishes for his dedication and
23 public service to the City of Fircrest and wish him the best in his future personal and
24 professional endeavors.

25 **APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF**
26 **FIRCREST, WASHINGTON**, at a regular meeting thereof this 26th day of December,
27 2017.

28 **APPROVED:**

29 _____
30 Hunter T. George, Mayor

31 **ATTEST:**

32 _____
Jessica Nappi, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

1 **CITY OF FIRCREST**
2 **RESOLUTION NO. ____**

3 **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF**
4 **FIRCREST, WASHINGTON, EXPRESSING APPRECIATION**
5 **FOR OUSTANDING PUBLIC SERVICE TO JASON MEDLEY**
6 **AS COUNCILMEMBER.**

7 **WHEREAS**, Jason Medley has served as the Position #7 Fircrest City Council
8 representative since 2014; and

9 **WHEREAS**, during Mr. Medley's tenure on Council he has served as Council liaison to
10 many of the City's departments; and

11 **WHEREAS**, during Mr. Medley's term, the City initiated and completed numerous key
12 projects that have and will continue to improve the quality of life for Fircrest citizens now
13 and in the future; and

14 **WHEREAS**, after four years of loyal service to the residents of Fircrest, Mr. Medley has
15 chosen to retire from civic life. Now, Therefore,

16 **BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:**

17 **Section 1.** The Fircrest City Council does hereby officially recognize the contributions
18 of Jason Medley to the Fircrest City Council and citizens of the City of Fircrest.

19 **Section 2.** The Fircrest City Council on behalf of all the City's citizens does hereby
20 express to Mr. Medley the Council's and citizen's best wishes for his dedication and
21 public service to the City of Fircrest and wish him the best in his future personal and
22 professional endeavors.

23 **APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF**
24 **FIRCREST, WASHINGTON**, at a regular meeting thereof this 26th day of December,
25 2017.

26 **APPROVED:**

27 _____
28 Hunter T. George, Mayor

29 **ATTEST:**

30 _____
31 Jessica Nappi, City Clerk

32 **APPROVED AS TO FORM:**

Michael B. Smith, City Attorney