

**FIRCREST CITY COUNCIL
REGULAR MEETING AGENDA**

**TUESDAY, JANUARY 23, 2018
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
- 5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA**
(Please sign the **Public Attendance Roster/Public Hearing Sign-Up Sheet** if you wish to speak during the meeting.)
- 6. COMMITTEE, COMMISSION & LIAISON REPORTS**
 - A. Administration
 - B. Environment, Planning and Building
 - C. Finance, IT, Facilities
 - D. Parks and Recreation
- 7. CONSENT CALENDAR**
 - A. Approval of [vouchers](#)/payroll checks
 - B. Approval of minutes: [January 9, 2018 Regular Meeting](#)
[January 16, 2018 Special Meeting](#)
- 8. PUBLIC HEARING 7:15 P.M.**
- 9. UNFINISHED BUSINESS**
- 10. NEW BUSINESS**
 - A. [Ordinance: Proposed Solid Waste Rate Adjustment](#)
 - B. [Motion: Bond Counsel Services Engagement Letter](#)
 - C. [Motion: Architectural Firm for Design Services Recommendation](#)
 - D. [Presentation: Community Center and Pool Bond Financial Information](#)
- 11. CITY MANAGER COMMENTS**
- 12. DEPARTMENT HEAD COMMENTS**
- 13. COUNCILMEMBER COMMENTS**
- 14. EXECUTIVE SESSION**
- 15. ADJOURNMENT**

COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON AGENDA

ACCOUNTS PAYABLE

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Pay #	Received	Date Due	Vendor	Amount	Memo
15736	01/23/2018	01/23/2018	4298	AWC Employee Benefit	631.64 Feb 2018
521 22 20 01	LEOFF I Medical Premium	001 000 521	General Fund	631.64	Feb 2018 Retired Medical
15729	01/23/2018	01/23/2018	7724	Absolute Mole Control	239.45 Mole Service - Whittier Park (09/25/17)
576 80 41 00	Prof Svcs - Parks	001 000 576	General Fund	239.45	Mole Service - Whittier Park (09/25/17) Includes Inspection, Treatment, Documentation Of Mole Activity, 45-Day Coverage
15737	01/23/2018	01/23/2018	172	Anderson, Deborah	210.00 Belly Dance Instruct
571 20 49 06	Instructor Fees	001 000 571	General Fund	210.00	Belly Dance Instruct (11/01/17 - 12/31/17)
15741	01/23/2018	01/23/2018	4829	BSN Sports LLC	334.29 Basketball Racks "Wall Ball Locker"
571 10 31 03	Youth Supplies	001 000 571	General Fund	334.29	Basketball Racks "Wall Ball Locker" - Youth Supplies
15740	01/23/2018	01/23/2018	4213	Bens Cleaner Sales Inc	167.13 Hydro Foam Sprayer - Whittier & Tot Lot
576 80 31 02	Oper Supplies - Parks	001 000 576	General Fund	167.13	Hydro Foam Sprayer - Whittier & Tot Lot
15715	01/23/2018	01/23/2018	7788	Bray, Katie	59.00 1 Yr Library 2018
572 21 49 00	Library Services	001 000 572	General Fund	59.00	1 Yr Library 2018 / Katie Bray
15742	01/23/2018	01/23/2018	4290	Cascade Recreation Inc	237.38 Dogipot Waste Bags
576 80 31 02	Oper Supplies - Parks	001 000 576	General Fund	237.38	Dogipot Waste Bags (1 Case / 30 Rolls)
15749	01/23/2018	01/23/2018	3994	CenturyLink	65.03 Parks Primary 911
576 80 42 00	Communication - Parks	001 000 576	General Fund	65.03	Parks Primary 911
15750	01/23/2018	01/23/2018	3994	CenturyLink	126.49 Police BA Machine / Modem
521 22 42 00	Communication - Police	001 000 521	General Fund	126.49	Police BA Machine / Modem
15751	01/23/2018	01/23/2018	3994	CenturyLink	368.25 Dec 2017 CH, Rec, PW
518 10 42 00	Communication - Non Dep	001 000 518	General Fund	61.37	Primary 911 - City Hall
518 10 42 00	Communication - Non Dep	001 000 518	General Fund	61.37	Message Line
518 10 42 00	Communication - Non Dep	001 000 518	General Fund	61.37	Alarm Line - City Hall
531 50 42 00	Communication - Storm	415 000 531	Storm Drain	30.69	Alarm Line / Primary 911 - Storm
534 10 42 00	Communication - Water	425 000 534	Water Fund (de	30.69	Alarm Line / Primary 911 - Water
535 10 42 01	Communication - Sewer	430 000 535	Sewer Fund (de	30.69	Alarm Line / Primary 911 - Sewer
542 30 42 00	Communication - Street	101 000 542	City Street Fun	30.69	Alarm Line / Primary 911 - Street
576 80 42 00	Communication - Parks	001 000 576	General Fund	61.38	Alarm Line - Parks

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15730	01/23/2018	01/23/2018	4313	Chuckals Inc	98.31 Hanging Blue Personnel Folders - Police
	521 22 31 00	Office & Oper Supplies - P	001 000 521	General Fund	98.31 Pendaflex Hanging Blue Personnel Classification Folders (Quantity: 5 Units) - Police
15731	01/23/2018	01/23/2018	4313	Chuckals Inc	56.64 Rocket Red Cardstock Paper, Bright White Cardstock Paper, 4-Tier Business Card Holder - Public Works
	531 50 31 01	Office Supplies - Storm	415 000 531	Storm Drain	14.16 Cardstock, Business Card Holder - Storm Split
	534 10 31 00	Office Supplies - Water	425 000 534	Water Fund (de	14.16 Cardstock, Business Card Holder - Water Split
	535 10 31 00	Office Supplies - Swr Adm	430 000 535	Sewer Fund (de	14.16 Cardstock, Business Card Holder - Sewer Split
	542 30 31 01	Office Supplies - Street Re	101 000 542	City Street Fun	14.16 Cardstock, Business Card Holder - Street Split
15683	01/23/2018	01/23/2018	4324	City Treasurer-City of Tacoma	53,478.00 Feb 2017 Fire / EMS
	522 20 50 00	Tacoma Contract - Fire	001 000 522	General Fund	26,303.58 Feb 2017 Fire
	522 20 51 00	Tacoma Contract - EMS	001 000 522	General Fund	27,174.42 Feb 2017 EMS
15684	01/23/2018	01/23/2018	4325	City Treasurer-Tac Sewer	298,477.22 4th Qtr 2017 Sewer Treatment
	535 60 51 00	Sewage Treatment	430 000 535	Sewer Fund (de	298,477.22 4th Qtr 2017 Sewer Treatment
15752	01/23/2018	01/23/2018	4322	City of Tacoma - Utilities	12,051.99 Power / Various Locations
	518 30 47 00	Public Utility Services - Ci	001 000 518	General Fund	769.52
	531 50 47 02	Public Utility Services/Bldg	415 000 531	Storm Drain	173.38
	534 10 47 00	Utility Services/Building -	425 000 534	Water Fund (de	173.38
	534 80 47 01	Utility Services/Pumping	425 000 534	Water Fund (de	5,113.92
	535 10 47 00	Utility Services/Building -	430 000 535	Sewer Fund (de	173.38
	535 80 47 01	Utility Services/Pumping	430 000 535	Sewer Fund (de	1,679.61
	542 30 47 02	Electricity & Gas/Bldg - St	101 000 542	City Street Fun	173.38
	542 30 47 03	Electricity/Traffic Lights	101 000 542	City Street Fun	90.06
	542 63 47 00	Electricity/Street Lights	101 000 542	City Street Fun	2,074.65
	548 65 47 00	Utilities ShopGarage	501 000 548	Equipment Ren	29.34
	576 80 47 00	Public Utility Services - Pa	001 000 576	General Fund	1,601.37
15689	01/23/2018	01/23/2018	3565	Comfort Davies & Smith	7,019.20 Dec 2017
	515 30 41 01	City Attorney	001 000 515	General Fund	1,541.60 Dec 2017 - Administration
	515 30 41 03	City Prosecutor	001 000 515	General Fund	5,477.60 Dec 2017 - Court, Police
15757	01/23/2018	01/23/2018	3573	Copiers Northwest Inc	119.70 12/04/17 - 01/03/18 Police
	521 22 45 00	Oper Rentals - Copier - Pol	001 000 521	General Fund	119.70 12/04/17 - 01/03/18 Police
15701	01/23/2018	01/23/2018	7268	CustomEnvelope.com	227.40 Green Wove Business Reply "Return Address" Envelopes (3,000) - Utility Billing

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531 50 49 03	Printing & Binding-Storm	415 000 531	Storm Drain	75.80	Utility Billing Envelopes - Storm
534 10 49 04	Printing & Binding - Water	425 000 534	Water Fund (de	75.80	Utility Billing Envelopes - Water
535 10 49 03	Printing & Binding - Sewer	430 000 535	Sewer Fund (de	75.80	Utility Billing Envelopes - Sewer
15732	01/23/2018	01/23/2018	3591 Dell Marketing L.P.	3,459.38	Dell Power Edge R430 Server - Police
594 48 64 08	Police - ERR Capital	501 000 548	Equipment Ren	3,459.38	Dell Power Edge R430 Motherboard Server (Includes Windows 2016 OCS & Device CAL) - Replaces Police Server / Back-Up Domain
15761	01/23/2018	01/23/2018	4310 Dept Of Revenue-EXCISE TAX	12,319.69	Dec 2017 Excise Tax
512 50 35 00	Small Tools & Equip-Cour	001 000 512	General Fund	15.83	
518 81 35 00	Small Tools & Equip - I/S	001 000 518	General Fund	107.17	
518 81 35 00	Small Tools & Equip - I/S	001 000 518	General Fund	52.42	
521 22 31 00	Office & Oper Supplies - P	001 000 521	General Fund	14.94	
521 22 35 00	Small Tools & Equip - Poli	001 000 521	General Fund	6.04	
521 22 49 04	CJF Programs	001 000 521	General Fund	118.60	
531 50 53 00	Excise Tax - Storm	415 000 531	Storm Drain	1,075.29	
534 10 53 00	Excise Tax - Water	425 000 534	Water Fund (de	5.12	
534 10 53 00	Excise Tax - Water	425 000 534	Water Fund (de	6,551.30	
534 80 31 02	Oper Supplies - Water	425 000 534	Water Fund (de	13.05	
535 10 53 00	Excise Tax - Sewer	430 000 535	Sewer Fund (de	4,359.93	
15760	01/23/2018	01/23/2018	42 Dion, Norman	29.50	1/2 Library 2018
572 21 49 00	Library Services	001 000 572	General Fund	29.50	1/2 Library 2018 / Norm Dion
15738	01/23/2018	01/23/2018	6995 Endicott, Cynthia J.	265.30	Silver Sneakers Yoga Instruct & Chair Yoga
571 20 49 06	Instructor Fees	001 000 571	General Fund	265.30	Silver Sneakers Yoga Instruct & Chair Yoga (11/01/17 - 11/30/17)
15739	01/23/2018	01/23/2018	6995 Endicott, Cynthia J.	233.10	Silver Sneakers Yoga Instruct & Chair Yoga
571 20 49 06	Instructor Fees	001 000 571	General Fund	233.10	Silver Sneakers Yoga Instruct & Chair Yoga (12/01/17 - 12/31/17)
15690	01/23/2018	01/23/2018	3627 Evergreen Rural Water of Washington	700.00	2018 Dues
534 10 49 03	Dues,Member,Sub - Water	425 000 534	Water Fund (de	700.00	2018 Dues / Active Connections - Water
15688	01/23/2018	01/23/2018	5368 Gollinger, Barbara	75.00	Gym Fees (Oct, Nov, Dec 2017)
518 10 20 00	Personnel Benefits - Non D	001 000 518	General Fund	30.00	Gym Fees (Oct, Nov, Dec 2017) - Barb Gollinger "Non-Dept 40% Split"
531 50 20 00	Personnel Benefits - Storm	415 000 531	Storm Drain	15.00	Gym Fees (Oct, Nov, Dec 2017) - Barb Gollinger "Storm 20% Split"

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534 10 20 00	Personnel Benefits - Wtr A	425 000 534	Water Fund (de	15.00	Gym Fees (Oct, Nov, Dec 2017) - Barb Gollinger "Water 20% Split"
535 10 20 00	Personnel Benefits-Swr Ad	430 000 535	Sewer Fund (de	15.00	Gym Fees (Oct, Nov, Dec 2017) - Barb Gollinger "Sewer 20% Split"
15692 01/23/2018 01/23/2018 6774	Greenleaf Landscaping 1 Inc	2,258.45	Prune Red Maples - San Juan Avenue & Prune Pear Trees - Regents/Alameda Island		
542 80 48 00	Street Tree Maintenance (c	101 000 542	City Street Fun	1,846.32	Prune Red Maples - San Juan Avenue "Prune To Regain Normal Structure, Remove 1/3 Of Mal-Prune Twigs & Focus On Leaving Open Structure For Branches To Grow Outwards Instead Of Inwards, Haul Debris"
542 80 48 00	Street Tree Maintenance (c	101 000 542	City Street Fun	412.13	Prune Chanticleer Pear Trees (Quantity: 3) - Regents/Alameda Clock Island Area "aka Big Island"
15696 01/23/2018 01/23/2018 3692	Home Depot Credit Services	145.84	Appliance Whip, Compact Heater - High Tank		
534 50 31 01	Oper Supplies - Water Mai	425 000 534	Water Fund (de	145.84	Appliance Whip, Compact Wall Heater 2000W-24V - High Tank Control House Heat System Repair Parts
15743 01/23/2018 01/23/2018 3692	Home Depot Credit Services	131.59	Poinsettias (Quantity: 24)		
571 10 31 02	Senior Supplies	001 000 571	General Fund	131.59	Poinsettias (Quantity: 24) - Senior Holiday Party
15724 01/23/2018 01/23/2018 4131	Humane Society - Tacoma	416.02	01/2018 Contract Billing		
554 30 41 00	Animal Control	001 000 554	General Fund	416.02	01/2018 Contract Billing "Boarding Fee"
15714 01/23/2018 01/23/2018 7470	Inland Answering Service Inc	2,640.00	Answering Service (Base Rate Period Coverage: Mar 2018 - Feb 2019) 12 Months @\$220.00 Per Month "Any Adjustments In Rate Plans During This Period Or Usage Overage Will Be Invoiced Separate"		
531 50 42 00	Communication - Storm	415 000 531	Storm Drain	660.00	Answering Service (03/2018 - 02/2019) - Storm Split (Pre-Paid 12 Months)
534 10 42 00	Communication - Water	425 000 534	Water Fund (de	660.00	Answering Service (03/2018 - 02/2019) - Water Split (Pre-Paid 12 Months)
535 10 42 01	Communication - Sewer	430 000 535	Sewer Fund (de	660.00	Answering Service (03/2018 - 02/2019) - Sewer Split (Pre-Paid 12 Months)
542 30 42 00	Communication - Street	101 000 542	City Street Fun	660.00	Answering Service (03/2018 - 02/2019) - Street Split (Pre-Paid 12 Months)
15697 01/23/2018 01/23/2018 3704	International Assoc Of Chiefs Of Police	150.00	2018 Dues		
521 22 49 03	Dues,Memberships,Subscri	001 000 521	General Fund	150.00	2018 Dues - Chief John Cheesman

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15755	01/23/2018	01/23/2018	3751	KPG, PS	103.41 P#47 Traffic Signal Safety (Through 12/31/17)
595 10 63 08	Traffic Signal Grant P.E.	101 000 542	City Street Fun	103.41	P#47 Traffic Signal Safety Imporvement (Professional Services 11/26/17 - 12/31/17)
15698	01/23/2018	01/23/2018	3776	Lemay Mobile Shredding	24.77 Dec 2017 Shredding - Public Works
531 50 49 00	Miscellaneous - Storm	415 000 531	Storm Drain	8.25	Dec 2017 Shredding - Storm
534 10 49 00	Miscellaneous - Water	425 000 534	Water Fund (de	8.26	Dec 2017 Shredding - Water
535 10 49 00	Miscellaneous - Sewer	430 000 535	Sewer Fund (de	8.26	Dec 2017 Shredding - Sewer
15699	01/23/2018	01/23/2018	7906	Malakooti, Susan	177.44 Farsi Interpreter
512 50 41 03	Prof Srvs - Interpreter	001 000 512	General Fund	177.44	Farsi Interpreter (01/10/18 2 Hrs + Mileage) Case No. 7Z1219332
15716	01/23/2018	01/23/2018	3816	Marv's Backhoe Service	3,516.80 Concrete Removal - Swimming Pool (12/27/17)
576 20 48 00	Rep & Maint - Pool	001 000 576	General Fund	2,198.00	Concrete Removal - Swimming Pool (12/27/17) "Cost To Remove Concrete & Dip Up The 8" Ductal Iron Pipe & Remove Top Bend & Add 8" Wye For The Liner Company To Insert A Liner Through.
576 20 48 00	Rep & Maint - Pool	001 000 576	General Fund	1,318.80	Concrete Removal - Swimming Pool (12/27/17) "Change Order: Added Cost For Removing Excessively Thick Concrete & Excavating Apporximately 7' Deep By Hand Digging" Includes Labor, Materials, Tax
15682	01/23/2018	01/23/2018	350	Marzano, James M	175.00 Gym Fees Reimburse (Jun, Jul, Aug, Sep, Oct, Nov, Dec 2017)
531 50 20 00	Personnel Benefits - Storm	415 000 531	Storm Drain	43.75	Gym Fees (Jun, Jul, Aug, Sep, Oct, Nov, Dec 2017) - Jim Marzano "Storm"
534 10 20 00	Personnel Benefits - Wtr A	425 000 534	Water Fund (de	43.75	Gym Fees (Jun, Jul, Aug, Sep, Oct, Nov, Dec 2017) - Jim Marzano "Water"
535 10 20 00	Personnel Benefits-Swr Ad	430 000 535	Sewer Fund (de	43.75	Gym Fees (Jun, Jul, Aug, Sep, Oct, Nov, Dec 2017) - Jim Marzano - "Sewer"
542 30 20 00	Personnel Benefits-Street R	101 000 542	City Street Fun	43.75	Gym Fees (Jun, Jul, Aug, Sep, Oct, Nov, Dec 2017) - Jim Marzano "Street"
15681	01/12/2018	01/23/2018	7339	McLain, Jean	110.12 12-01440.0 - 6207 47TH ST CT W
343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (de	-110.12	
15717	01/23/2018	01/23/2018	6589	Murray, Smith & Associates Inc	3,332.15 P#45 Alameda Liftstation Upgrade Project: Task Order No. 2017-001

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594 35 63 03	Project Engineering Sewer		432 000 594 Sewer Improve	3,332.15	P345 Alameda Liftstation Upgrade Project (Engineering Services Through 12/31/17)	
15718	01/23/2018	01/23/2018	6589	Murray, Smith & Associates Inc	13,258.50	P#50 Drake Street Liftstation Design Phase: Task Order No. 2017-003
594 35 63 03	Project Engineering Sewer		432 000 594 Sewer Improve	13,258.50	P#50 Drake Street Liftstation Design Phase (Engineering Services Through 12/31/17)	
15733	01/23/2018	01/23/2018	7635	Nappi, Jessica	25.00	Gym Fees Reimburse (Jan 2018)
513 10 20 00	Personnel Benefits		001 000 513 General Fund	16.75	Gym Fees (Jan 2018) - Jessica Nappi (Administration)	
518 11 20 00	Personnel Benefits - Person		001 000 518 General Fund	8.25	Gym Fees (Jan 2018) - Jessica Nappi (Personnel)	
15680	01/12/2018	01/23/2018	7869	Naylor, Nancy	41.36	05-02910.5 - 1318 MAR VISTA DR
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-13.13		
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-14.77		
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-13.46		
15693	01/23/2018	01/23/2018	3910	Office Depot	560.42	Breakroom Chairs (Quantity: 6) - City Hall
518 10 35 00	Small Tools & Equip - Non		001 000 518 General Fund	93.40	Birklee Task Chair, Rolling Wheels, No Arms, Gray Vinly Cushion Seat - City Hall Breakroom (SAA No. 1598)	
518 10 35 00	Small Tools & Equip - Non		001 000 518 General Fund	93.40	Birklee Task Chair, Rolling Wheels, No Arms, Gray Vinly Cushion Seat - City Hall Breakroom (SAA No. 1599)	
518 10 35 00	Small Tools & Equip - Non		001 000 518 General Fund	93.40	Birklee Task Chair, Rolling Wheels, No Arms, Gray Vinyl Cushion Seat - City Hall Breakroom (SAA No. 1600)	
518 10 35 00	Small Tools & Equip - Non		001 000 518 General Fund	93.40	Birklee Task Chair, Rolling Wheels, No Arms, Gray Vinyl Cushion Seat - City Hall Breakroom (SAA No. 1601)	
518 10 35 00	Small Tools & Equip - Non		001 000 518 General Fund	93.41	Birklee Task Chair, Rolling Wheels, No Arms, Gray Vinyl Cushion Seat - City Hall Breakroom (SAA No. 1602)	
518 10 35 00	Small Tools & Equip - Non		001 000 518 General Fund	93.41	Birklee Task Chair, Rolling Wheels, No Arms, Gray Vinyl Cushion Seat - City Hall Breakroom (SAA No. 1603)	
15744	01/23/2018	01/23/2018	3910	Office Depot	52.83	Calendar Refill Sheets, Organizer
524 20 31 00	Office & Oper Supplies-Bld		001 000 524 General Fund	26.41	Calendar Refill Sheets, Organizer - Building Split	
558 60 31 00	Office & Oper Supplies-Pla		001 000 558 General Fund	26.42	Calendar Refill Sheets, Organizer - Planning Split	
15758	01/23/2018	01/23/2018	3923	Orca Pacific Inc	415.42	Sodium Hypochlorite (Chlorine) - Wells

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534 80 31 03	Oper Supplies - Chlorine	425 000	534 Water Fund (de	89.02	Chlorine (30 Gallons) - Well #4	
534 80 31 03	Oper Supplies - Chlorine	425 000	534 Water Fund (de	74.18	Chlorine (25 Gallons) - Well #7	
534 80 31 03	Oper Supplies - Chlorine	425 000	534 Water Fund (de	44.51	Chlorine (15 Gallons) - Well #8	
534 80 31 03	Oper Supplies - Chlorine	425 000	534 Water Fund (de	207.71	Chlorine (70 Gallons) - Well #9	
15694	01/23/2018	01/23/2018	3957	PC Budget & Finance	6,207.00	2018 Voter Maintenance "General Election"
514 40 51 01	Special Elections & Voter I	001 000	511 General Fund	1,685.00	2018 Voter Maintenance / General Election Cost Reimbursement - Auditor Election	
514 40 51 01	Special Elections & Voter I	001 000	511 General Fund	4,045.00	2018 Voter Maintenance / General Election Cost Reimbursement - Voter Pamphlet	
514 40 51 01	Special Elections & Voter I	001 000	511 General Fund	477.00	2018 Voter Maintenance / General Election Cost Reimbursement - Auditor Equipment Reserve Account	
15695	01/23/2018	01/23/2018	3957	PC Budget & Finance	5,644.00	2018 Emergency Management Services
525 60 51 00	Emergency Mgmt Dues	001 000	525 General Fund	5,644.00	2018 Emergency Management Services	
15745	01/23/2018	01/23/2018	3957	PC Budget & Finance	34.00	Dec 2017 Recording Fees (Utility Liens)
531 50 49 00	Miscellaneous - Storm	415 000	531 Storm Drain	11.34	Dec 2017 Recording Fees (Utility Liens) - Storm	
534 10 49 00	Miscellaneous - Water	425 000	534 Water Fund (de	11.33	Dec 2017 Recording Fees (Utility Liens) - Water	
535 10 49 00	Miscellaneous - Sewer	430 000	535 Sewer Fund (de	11.33	Dec 2017 Recording Fees (Utility Liens) - Sewer	
15702	01/23/2018	01/23/2018	3961	PCRCD, LLC dba LRI-HV	485.66	Street Sweepings
531 50 47 01	Dumping Fees - Storm	415 000	531 Storm Drain	485.66	Street Sweepings (12/07/17 - 12/15/17) Net Weight 17.69 "Waste Disposal"	
15756	01/23/2018	01/23/2018	3937	Pape & Sons Construction Inc	300,328.70	P#45 Progress Billing #2 (Alameda Liftstation)
594 35 63 01	Other Improvements Sewer	432 000	594 Sewer Improve:	300,328.70	P#45 Progress Billing #2 (Alameda Liftstation Project) Work Done To 12/31/17	
15703	01/23/2018	01/23/2018	2760	Petersohn, Roger	59.00	1 Yr Library 2018
572 21 49 00	Library Services	001 000	572 General Fund	59.00	1 Yr Library 2018 / Sue Petersohn	
15721	01/23/2018	01/23/2018	3955	Petrocard Systems Inc	342.07	Gas / Fuel
548 65 31 12	Street Gas	501 000	548 Equipment Ren	87.27	Diesel Fuel - Street	
548 65 31 13	Storm Gas	501 000	548 Equipment Ren	254.80	Diesel Fuel - Storm	
15728	01/23/2018	01/23/2018	3972	Planning Association Of Washington	150.00	2018 Membership Dues
558 60 49 02	Dues,Memberships,Subscri	001 000	558 General Fund	150.00	2018 Membership Dues / Stahlnecker, Boers	
15719	01/23/2018	01/23/2018	3985	Puget Sound Clean Air Agency	4,407.00	2018 Clean Air Assess

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553 70 00 00	Pollution Control		001 000 553 General Fund	4,407.00	2018 Clean Air Assessment - Full Year
15746	01/23/2018	01/23/2018	4035	Sarco Supply	155.16 Towels, Bathroom Cleaner, Clorox Disinfect Wipes
518 30 31 02	Oper Sup/PSB Bldg		001 000 518 General Fund	155.16	Towels, Bathroom Cleaner, Clorox Disinfect Wipes - Public Safety Building
15747	01/23/2018	01/23/2018	4035	Sarco Supply	122.96 Towels, Scouring Powder, Urinal Screens
576 80 31 01	Janitorial Supplies - Parks		001 000 576 General Fund	122.96	Towels, Scouring Powder, Urinal Screens - Recreation Center
15735	01/23/2018	01/23/2018	7909	Schneider, Sondra	100.00 Refund Rental Deposit / Sondra Schneider
586 00 00 00	Deposit Refunds		001 000 580 General Fund	100.00	Refund Rental Deposit / Sondra Schneider - Senior Room (Event Date: 12/12/17) Congregation Dinner "House Of Our Father"
15705	01/23/2018	01/23/2018	6088	Sentinel Pest Control Inc	1,093.51 Extended Rodent Coverage - Public Works (12/27/17) Installed 15 Bait Perimeter Bldg Stations, Installed Garage Trex, Installed Attic Snap Traps, Treated Perimeter Bldg With General Pest Control
531 50 48 00	Rep & Maint - Storm		415 000 531 Storm Drain	273.38	Extended Rodent Coverage - Storm
534 50 48 01	Rep & Maint - Water Main		425 000 534 Water Fund (de	273.38	Extended Rodent Coverage - Water
535 50 48 00	Rep & Maint - Sewer Main		430 000 535 Sewer Fund (de	273.38	Extended Rodent Coverage - Sewer
542 30 48 01	Rep & Maint - Street Maint		101 000 542 City Street Fun	273.37	Extended Rodent Coverage - Street
15704	01/23/2018	01/23/2018	5304	South Sound 911	24,787.50 1st Qtr 2018 Communications / Core Services
521 22 51 02	Dispatching - Lesa		001 000 521 General Fund	18,525.00	1st Qtr 2018 Communications (01/01/18 - 03/31/18)
521 22 51 05	Charges - Lesa		001 000 521 General Fund	6,262.50	1st Qtr 2018 Core Services (01/01/18 - 03/31/18)
15706	01/23/2018	01/23/2018	4084	Staples Business Advantage	215.98 Note Pads, Uniball Roller Pens, 3-Tier File, Capetown Post-It Notes, Black Ink Cartridge, Color Ink Cartridge, Mechanical Pencils, Lined Post-It Notes, 6-Ft USB Cable
518 10 34 01	Central Office Supplies		001 000 518 General Fund	7.20	Note Pads - Central Supplies
521 22 31 00	Office & Oper Supplies - P		001 000 521 General Fund	203.30	Uniball Roller Pens, 3-Tier File, Capetown Post-It Notes, Black Ink Cartridge, Color Ink Cartridge, Mechanical Pencils, Lined Post-It Notes - Police
531 50 35 00	Small Tools & Equip - Stor		415 000 531 Storm Drain	1.83	6-Ft USB Cable - Storm Split
534 10 35 00	Small Tools & Equip - Wat		425 000 534 Water Fund (de	1.83	6-Ft USB Cable - Water Split
535 80 35 00	Small Tools & Equip-Swr (430 000 535 Sewer Fund (de	1.82	6-Ft USB Cable - Sewer Split

ACCOUNTS PAYABLE

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
15734	01/23/2018	01/23/2018	4087	Star Rentals	66.06 Trash Pump, Suction Hose & Discharge Hose Rental (12/14/17) - Swimming Pool
576 20 45 00	Operating Rentals - Pool	001 000 576	General Fund	66.06	Trash Pump, Suction Hose & Discharge Hose Rental (12/14/17) - Swimming Pool
15708	01/23/2018	01/23/2018	4120	Tacoma Daily Index	92.81 Ordinance 1612
558 60 41 01	Advertising - Planning	001 000 558	General Fund	92.81	Ordinance 1612 "62nd Ave West & 44th St West Potential Annexation" Residential-4 Zoning
15709	01/23/2018	01/23/2018	4133	Tacoma Rubber Stamp	52.52 City Of Fircrest PAID Date Stamp
518 10 35 00	Small Tools & Equip - Nor	001 000 518	General Fund	52.52	City Of Fircrest PAID Date Stamp - City Hall Office Assistant
15748	01/23/2018	01/23/2018	4135	Tacoma Screw Products Inc	15.56 Forged Steel Eye Nut
576 80 31 02	Oper Supplies - Parks	001 000 576	General Fund	15.56	Forged Steel Eye Nut - Repair Basketball Backboard
15723	01/23/2018	01/23/2018	4139	Tapco Visa Card	1,095.52 Amazon.Com Dell High Performance XPS 8910 Desktop Computer With Solid State Drive - Utility Billing Clerk
594 48 64 12	Street - ERR Capital	501 000 548	Equipment Ren	54.78	Dell Desktop Computer - Vicky Walston (Street 5% Split) ERR #616
594 48 64 13	Storm - ERR Capital	501 000 548	Equipment Ren	164.33	Dell Desktop Computer - Vicky Walston (Storm 15% Split) ERR #616
594 48 64 14	Water/Sewer - ERR Capital	501 000 548	Equipment Ren	438.21	Dell Desktop Computer - Vicky Walston (Water 40% Split) ERR #616
594 48 64 14	Water/Sewer - ERR Capital	501 000 548	Equipment Ren	438.20	Dell Desktop Computer - Vicky Walston (Sewer 40% Split) ERR #616
15720	01/23/2018	01/23/2018	4156	Tronson, Lindsay	29.50 1/2 Library 2018
572 21 49 00	Library Services	001 000 572	General Fund	29.50	1/2 Library 2018 / Lindsay Tronson
15707	01/23/2018	01/23/2018	7588	Van Stetsen, Lisa	29.50 1/2 Library 2018
572 21 49 00	Library Services	001 000 572	General Fund	29.50	1/2 Library 2018 / Lisa Van Stetsen
15753	01/23/2018	01/23/2018	4188	Verizon Wireless LLC	406.57 12/02/17 - 01/01/18 Air Cards (10) Additional Air Card During Transition Period / Repairs In Process
521 22 42 00	Communication - Police	001 000 521	General Fund	406.57	12/02/17 - 01/01/18 Air Cards (10) - Police
15754	01/23/2018	01/23/2018	4188	Verizon Wireless LLC	280.36 Public Works Plan (9 Phones) & Global Positioning System Air Card (1)

ACCOUNTS PAYABLE

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Accts

Pay #	Received	Date Due	Vendor	Amount	Memo
	531 50 42 00	Communication - Storm	415 000 531 Storm Drain	10.00	GPS Air Card - Storm
	531 50 42 00	Communication - Storm	415 000 531 Storm Drain	60.09	PW Cell Phones (12/02/17 - 01/01/18) - Storm
	534 10 42 00	Communication - Water	425 000 534 Water Fund (de	10.00	GPS Air Card - Water
	534 10 42 00	Communication - Water	425 000 534 Water Fund (de	60.09	PW Cell Phones (12/02/17 - 01/01/18) - Water
	535 10 42 01	Communication - Sewer	430 000 535 Sewer Fund (de	10.01	GPS Air Card - Sewer
	535 10 42 01	Communication - Sewer	430 000 535 Sewer Fund (de	60.08	PW Cell Phones (12/02/17 - 01/01/18) - Sewer
	542 30 42 00	Communication - Street	101 000 542 City Street Fun	10.00	GPS Air Card - Street
	542 30 42 00	Communication - Street	101 000 542 City Street Fun	60.09	PW Cell Phones (12/02/17 - 01/01/18) - Street
15727	01/23/2018	01/23/2018	4206 WA Assoc Building Officials	95.00	2018 Membership Renewal - Building Department
	524 20 49 00	Dues,Memberships,Subscri	001 000 524 General Fund	95.00	2018 Membership Renewal - Building Department (Population Under 50,000 Renewal Basis)
15725	01/23/2018	01/23/2018	5637 WA St Assoc. of Permit Technicians	70.00	2018 Membership Dues / Stahlnecker, Maenhout
	524 20 49 00	Dues,Memberships,Subscri	001 000 524 General Fund	35.00	2018 Membership Dues / Stahlnecker, Maenhout (Bldg)
	558 60 49 02	Dues,Memberships,Subscri	001 000 558 General Fund	35.00	2018 Membership Dues / Stahlnecker, Maenhout (Plng)
15710	01/23/2018	01/23/2018	6884 WPTA	80.00	2018 WPTA Membership (2)
	514 23 49 03	Dues,Memberships,Subscri	001 000 514 General Fund	80.00	2018 Washington Public Treasurers Association Membership (2) - Corcoran, Thomas
15722	01/23/2018	01/23/2018	5778 Wakefield, Jerry A	116.00	Dept Of Licensing / Engineer Renewal
	531 50 49 05	Dues,Member,Sub - Storm	415 000 531 Storm Drain	29.00	Engineer License Renewal - Jerry Wakefield (Storm)
	534 10 49 03	Dues,Member,Sub - Water	425 000 534 Water Fund (de	29.00	Engineer License Renewal - Jerry Wakefield (Water)
	535 10 49 02	Dues,Member,Sub - Sewer	430 000 535 Sewer Fund (de	29.00	Engineer License Renewal - Jerry Wakefield (Sewer)
	542 30 49 03	Dues,Member,Sub - Street	101 000 542 City Street Fun	29.00	Engineer License Renewal - Jerry Wakefield (Street)
15711	01/23/2018	01/23/2018	4231 Water Mgmt Labs Inc	287.00	Coliform, Fluoride
	534 80 41 00	Water Testing	425 000 534 Water Fund (de	287.00	Coliform, Fluoride
15759	01/23/2018	01/23/2018	4253 Windmill Gardens LLC	32.97	Replace Broken Flower Baskets (7 Containers)
	542 80 31 04	Beautification-Supplies	101 000 542 City Street Fun	32.97	Replace Broken Flower Baskets (7 Containers)
15712	01/23/2018	01/23/2018	4256 Winning Seasons	824.25	T-Shirts & Sweatshirts "Public Works Logo & Safety Stripes" (Quantity: 41) - Public Works Crew
	531 50 20 01	Contract Benefits - Storm	415 000 531 Storm Drain	206.06	T-Shirts & Sweatshirts - Storm Split
	534 10 20 01	Contract Benefits - Wtr Ad	425 000 534 Water Fund (de	206.06	T-Shirts & Sweatshirts - Water Split
	535 10 20 01	Contract Benefits - Swr Ad	430 000 535 Sewer Fund (de	206.07	T-Shirts & Sweatshirts - Sewer Split

ACCOUNTS PAYABLE

City Of Fircrest
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Accts

Pay #	Received	Date Due	Vendor	Amount	Memo
542 30 20 01	Contract Benefits - Street R	101 000 542	City Street Fun	206.06	T-Shirts & Sweatshirts - Street Split
15713	01/23/2018	01/23/2018	4247 Wofsc	120.63	Pressure Gauges (Quantity: 4) - Tank Sites
534 80 35 00	Small Tools & Equip - Wat	425 000 534	Water Fund (de	120.63	Pressure Gauges (Quantity: 4) - Tank Sites
15726	01/23/2018	01/23/2018	7467 Woodbrook Native Plant Nursery	167.73	Native Plants - Thelma Gilmur Park
576 80 31 02	Oper Supplies - Parks	001 000 576	General Fund	167.73	Tall Oregon Grape, Common Snowberry, Red Flowering Currant, Ocean Spray, Pacific Rhododendrons, Western Sword Ferns - Thelma Gilmur Park

Report Total: 766,578.73

Fund

001 General Fund	114,253.37
101 City Street Fund	6,060.04
415 Storm Drain	3,186.81
425 Water Fund (department)	14,979.78
430 Sewer Fund (department)	306,253.07
432 Sewer Improvement Fund	316,919.35
501 Equipment Rental Fund	4,926.31

This report has been reviewed by:

REMARKS:

Signature & Title

Date

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

City Clerk Nappi called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Blake Surina, Hunter T. George, Denny Waltier, and Jamie Nixon were present.

PRESIDING OFFICER’S REPORT

A. Suspension of Rules for Agenda Item #4

Nappi reviewed the process for the selection of Mayor and Mayor Pro Tempore based off the information Council received from Council’s Rules of Procedures on Election of Officers and from Robert’s Rules of Order relating to Nominations, Elections, and Voting. Nappi stated if Council concurred, two motions would be required: the first motion to suspend Council’s Rules and Procedures for this item of business, and the second motion to adopt the procedure option for selecting a Mayor and Mayor Pro Tempore.

Viafore MOVED that Council suspend its Rules and Procedures for Agenda Item 4 A, B, and C – the Selection of Mayor and Mayor Pro Tempore; seconded by Reynolds. The Motion Carried Unanimously.

George MOVED that Council adopt the procedure option for election of a Mayor and Mayor Pro Tempore as listed in the information submitted by the City Manager using a majority rule; seconded by Waltier. The Motion Carried Unanimously.

B. Selection of Mayor

Nappi opened the floor for nominations for the position of Mayor for a two-year period:

- Viafore nominated Councilmember Hunter T. George
- Reynolds passed
- Wittner passed
- Surina passed
- George passed
- Waltier passed
- Nixon passed

Nappi closed the nominations. **Viafore MOVED to appoint Councilmember Hunter T. George to the position of Mayor of the City of Firecrest City Council for a two-year term effective immediately; seconded by Reynolds. The Motion Carried Unanimously.**

C. Selection of Mayor Pro Tempore

George stated that the selection of the Mayor Pro Tempore for the two-year term would follow the same procedure as the one for selection of the Mayor, and opened the floor for nominations:

- Viafore nominated Councilmember Denny Waltier
- Reynolds passed
- Wittner passed
- Surina passed
- George passed
- Waltier passed
- Nixon passed

George closed the nominations. **Viafore MOVED to appoint Councilmember Denny Waltier to the position of Mayor Pro Tempore of the City of Fircrest City Council for a two-year term effective immediately; seconded by Reynolds. The Motion Carried Unanimously.**

George briefed the Council on anticipated opportunities and challenges he anticipated the City being involved in.

D. 2018 Liaison Assignments

George asked for any objections to deviate from the Council Rules and Procedures as it related to Liaison Assignments as the organization structure do not complementary pair together. No objections were made, and George announced the 2018 liaison assignments:

- Administration: George and Waltier
- Environmental, Planning and Building: Reynolds
- Finance, IT, Facilities: Nixon
- Parks and Recreation: Wittner
- Street, Water, Sewer, and Storm Drain: Surina
- Police, Courts: Viafore

Viafore commented on the working relationship between the Administration team and Tacoma Community College as it related to the traffic issue.

CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

George invited public comment. None were provided.

COMMITTEE, COMMISSION AND LIAISON REPORTS

The following individual provided public comment:

- Yolonda Brooks, 6448 19" St W, Fircrest WA commented she would like to be part of the Tacoma Community College discussion.

CONSENT CALENDAR

George requested the City Clerk read the Consent Calendar as follows: approval of Voucher No. 210560 through Voucher No. 210634 in the amount of \$169,991.99; approval of Voucher No. 210635 through Voucher No. 210664 in the amount of \$78,047.39; approval of Payroll Check No. 13033 through Payroll Check No. 13036 in the amount of \$5,830.38; approval of Payroll Check No. 13037 through Payroll Check No. 13042 in the amount of \$86,748.64; approval of Payroll Check No. 13043 through Payroll Check No. 13048 in the amount of \$93,804.24; and approval of the December 26, 2017 regular Council meeting minutes. **Wittner MOVED to approve the Consent Calendar as read; seconded by Reynolds. The Motion Carried Unanimously.**

PUBLIC HEARING

A. Proposed Solid Waste Rate Adjustment

At 7:27 P.M., George opened the public hearing and invited public testimony. City Manager Pingel briefed the Council on the proposed new solid waste rates due to the disposal fee adjustment and the annual CPI adjustment. Pingel indicated that Neil Holden from Westside Disposal was in the audience and available for questions, and stated that the ordinance

establishing the adjusted solid waste rates would be brought to the January 23, 2018 meeting for Council consideration. George invited public testimony; none were provided.

At 7:28 P.M., George closed the public hearing.

UNFINISHED BUSINESS

A. Ordinance: FMC Title 22 Land Development Regulations 2017 Update

George requested a motion to take Ordinance No. 1611 from the table. **Viafore MOVED to take Ordinance No. 1611, amending Fircrest Municipal Code Title 22 Land Development Regulations 2017 Updates, from the table; seconded by Waltier. The Motion Carried Unanimously.**

Planning and Building Administrator Stahlnecker briefed the Council on the proposal to amend zoning and subdivision regulations contained in various chapters of Fircrest Municipal Code (FMC) Title 22 Land Development. Stahlnecker stated that based on the direction by the City Council at the December 12, 2017 meeting, proposed changes to automotive repair and changes to height limits in the R4-C had been removed from the draft ordinance. After a brief discussion on the Administrative Use Permit (AUP) public comment period and notice to nearby property owners, Pingel clarified that changes to the AUP public comment period and notice to nearby property owners were not part of the proposed amendments that was put before the Council and that staff could return to Council at a future meeting with proposed amendments to the AUP process.

George requested a motion to amend Ordinance No. 1611 as presented by staff, which include removal of the proposed changes to automotive repair and changes to height limits in the R4-C. **Surina MOVED to amend Ordinance No. 1611, amending Fircrest Municipal Code Title 22 Land Development Regulations 2017 updates as presented by staff; seconded by Wittner.** George invited councilmember comment; none were provided. George invited public comment; none were provided. George requested a Roll Call Vote: Voting aye – Nixon, Surina, Waltier, Wittner, George (5); Voting nay – Reynolds, Viafore (2). **The Motion Carried 5-2.**

George invited public comment on Ordinance No. 1611 as amended; none were provided. George invited councilmember comment on Ordinance No. 1611 as amended; the following councilmembers provided comment:

- Viafore requested the following comments to be reflected in the minutes: *“I will be voting no for the sole purpose that this streamlined process to save developers and applicants money at the expense of taxpayers is not appropriate in my mind. If we would have allowed the changes that I was proposing would be beneficial but this actually lowers the bar of public involvement and that disturbs this elected official. Thank you.”*
- Reynolds provided comment, concurring with Viafore.
- Nixon stated he would vote in favor of the amended ordinance as he was confident the proposed amendments to the AUP process would be returned to Council in a timely fashion.
- Waltier stated he would not be in favor of the amended ordinance as he hoped it would prompt the proposed amendments to the AUP process to return to Council.

- George stated he would vote in favor of the amended ordinance as staff had been directed to return to Council with the proposed amendments to the AUP process.

George requested a Roll Call Vote to adopt Ordinance No. 1611 as amended: George requested a Roll Call Vote: Voting aye – Nixon, Surina, Wittner, George (4); Voting nay – Reynolds, Waltier, Viafore (3). **The Motion Carried 4-3.**

NEW BUSINESS

A. Resolution: Pierce County Regional Council Appointments for 2018

Pingel briefed the Council on the Pierce County Regional Council (PCRC) appointments for 2018. **Viafore MOVED to adopt Resolution No. 1518, appointing Councilmember Shannon Reynolds as representative to the Pierce County Regional Council, and further appointing Councilmember Jamie Nixon as alternate representative to the Pierce County Regional Council for 2018; seconded by Waltier.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried Unanimously.**

CITY MANAGER COMMENTS

Pingel indicated that there was a vacancy for the Other Cities and Towns in Pierce County alternate representative to the Puget Sound Regional Council, and called attention to the third quarter report and annual lawsuit report that had been distributed to councilmembers as well as the preliminary information on potential tax levy rates. Pingel briefed the Council on the anticipated Community Center and Pool project items to be brought forth at the January 23, 2018 meeting. There was a brief discussion on whether the Community Center and Pool project items should be addressed in special meetings as well as on the project steering committee and project funding opportunities. Council requested weekly updates on the Community Center and Pool project as well as a regular update item on the Council agenda.

DEPARTMENT HEAD COMMENTS

- Stahlnecker briefed the Council on the upcoming joint Council/Planning Commission meeting, Emerson Courtyard street trees, and short-term rentals public notification. Stahlnecker informed the Council that the City had been awarded the platinum award for the Tacoma-Pierce County Health Department Healthy Cities Communities 2017 Award for the Fircrest Emerson Sidewalk project.
- Parks and Recreation Grover briefed the Council on the pool repair status, stating that the investigation is in process, which once complete, would guide the City towards a repair solution.
- Chief Cheesman reported on recent police shootings, commenting on Pierce County Deputy Daniel McCartney's fatal shooting on January 7, 2018.
- Public Works Director Wakefield briefed the Council on the Water Main Replacement on Ramsdell, stating that the project is out for bid, with the bid opening scheduled for January 30, 2018 and construction tentatively beginning in March. Wakefield also reported that the left-turn signal project at Alameda and Emerson will be implemented by March.

COUNCILMEMBER COMMENTS

The Council congratulated George on his appointment to Mayor, welcome newly elected Councilmember Nixon, and thanked the audience for their attendance. Additional councilmember comments included:

- Viafore informed the Council of the new business in the City called Costless Pharmacy, and commented on the City of Tacoma effort to seek authority to annex Point Ruston and sought input from Council on a proposed resolution of support for the City of Ruston's effort. There was a general consensus to support small cities as it was agreed that this situation could set a serious precedent that could impact the City of Fircrest and other small cities. Viafore inquired about the Crawford v. Town of Fircrest case, to which City Attorney Smith provided a background.
- Reynolds commented on establishing the City's goals and shared hers, which included standard operating procedures for the Parks and Recreation Department and electronic payment systems.
- Surina commented on the recent passing of Dr. Terry Torgenrud and possibly revisiting the library district participation issue.
- Waltier commented on the meeting's discussion and provided background information on the library district participation tax impacts, and thanked the Council for their support in appointing him as Mayor Pro Tempore.
- Nixon expressed his appreciation for being allowed to serve as a Councilmember, and commented on Pierce County Deputy McCartney's fatal shooting and thanked the Fircrest Police Department for their service.
- George commented on Pierce County Deputy McCartney's fatal shooting and thanked the Fircrest Police Department for offering their assistance. George congratulated Waltier on his appointment to Mayor Pro Tempore and thanked Councilmembers for appointing him as Mayor.

EXECUTIVE SESSION

There was none.

ADJOURNMENT

Reynolds MOVED to adjourn the meeting at 8:39 P.M., seconded by Wittner. The Motion Carried Unanimously.

Hunter T. George, Mayor

Jessica Nappi, City Clerk

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Hunter T. George called the special meeting to order at 6:00 P.M. and led the pledge of allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Denny Waltier, Blake Surina, and Jamie Nixon were present.

AGENDA MODIFICATIONS

There were none.

CITY COUNCIL/STAFF TEAMWORK AND HOUSEKEEPING

City Manager Pingel briefed the Council on what this item included and introduced City Attorney Smith who discussed roles and responsibilities of the Council and City Manager, Open Public Meetings Act overview, and Public Records Act overview as it relates to elected officials. After a brief discussion on how the Public Records Act impacts Council regarding electronic communications and what is subject to discovery, Smith and Pingel encouraged Councilmembers to obtain a city-issued device in order to avoid potential public records liability. George stated that Council will be discussing a vision and mission statement as well as setting goals for the City and City Manager in the next couple of months.

Pingel provided an overview of his leadership philosophy and work approach as well as communications between him and Council and Council and staff. Pingel indicated that he would continue providing objective information to facilitate Council decision-making and distributing weekly updates and quarterly financial reports, and stated detailed financial reports would be available upon request. Pingel stated he anticipated taking steps towards reducing preventable liability claims, implementing a budget forecasting tool, and putting together a pavement management program.

2018 WORK PLAN

Staff presented the 2018 Work Plan, which included briefings from:

- City Clerk, Personnel, Public Records, Risk Management, and Title VI: City Clerk Nappi
- Municipal Court: Court Administrator Perry
- Finance, Information Systems, Facilities: Finance Director Corcoran
- Parks and Recreation: Parks and Recreation Director Grover
- Planning and Building: Planning and Building Administrator Stahlnecker
- Police, Emergency Management: Police Chief Cheesman
- Water, Sanitary Sewer, Storm Sewer, Streets, Six Year Transportation Improvement Program: Public Works Director Wakefield

There was a brief discussion regarding revisiting the Outdoor Vehicle Storage Planning and Building work plan item and Council expressed no interest in revisiting this topic in the near future.

As the meeting approached the two-hour limit, George asked if there were any objections to extend the meeting to finish addressing the items on the agenda; no objections were made.

COMMUNITY CENTER AND POOL

Pingel briefed the Council on the Fircrest Pool and Community Center project timeline. There was a brief discussion on project timing concerns, project scope and possibly a phased-project approach, establishing the steering committee and its scope and mission, and coordinated efforts. George briefed the Council on the upcoming related items that will be discussed at the January 23, 2018 regular Council meeting, which would help guide the Council in its decision-making.

The following individual provided a public comment:

- Kathy Owens, 545 Forrest Park Drive, commented on how the architects can help set the vision and scope of a project early on in the process.

ADJOURNMENT

Reynolds MOVED to adjourn the meeting at 8:25 P.M., seconded by Waltier. The Motion Carried Unanimously.

Hunter T. George, Mayor

Jessica Nappi, City Clerk

NEW BUSINESS: **Proposed Solid Waste Increase**
ITEM 10A.

FROM: **Scott Pingel, City Manager**

RECOMMENDED MOTION: **I move to adopt Ordinance No. _____, amending Ordinance No. 1595 and Fircrest Municipal Code 6.08.130 relating to the schedule of rates and charges for solid waste collection.**

PROPOSAL: The Council is being asked to approve the proposed ordinance setting new solid waste rates due to the disposal fee adjustment and the annual CPI adjustment. The amount is based upon the collection charge listed in the contract plus 85% of the percentage change of the West-B/C Urban Wage Earners and Clerical Workers Consumer Price Index (CPI). The notice of public hearing was advertised in the December 29, 2017 Tacoma Daily Index. A public hearing was held on January 9, 2018 to accept public comment on the proposed new solid waste rates – no comments were received.

FISCAL IMPACT: The disposal fee has increased from \$153.48 to \$157.38 per ton. (\$3.90 per ton). The September – September CPI increase is 2.8% times 85% (pursuant to contract) resulting in an annual rate adjustment of 2.38%.

ADVANTAGE: The annual rate adjustments for the CPI adjustment and disposal fee increase are pursuant to contract language and this proposed increased rate complies with the contract.

DISADVANTAGES: Customers will be paying increased costs for solid waste.

ALTERNATIVES: None. These costs are pursuant to contract and ordinance language and therefore, there are no alternatives.

HISTORY:

- The City has had a longstanding relationship with Westside Disposal for refuse services. The current contract commenced in 1998 for a period of 24 years terminating in 2022.
- 2012 – CPI waiver for 2012, providing for bulky waste, limiting no-charge yard waste to three.
- 2013, 2014 and 2015– CPI residential increase to Westside Disposal contract.
- 2016 – CPI increase waived.
- 2017– CPI residential increase to Westside Disposal contract.

ATTACHMENTS: [Ordinance amending Ordinance 1595 and FMC 6.08.130](#)
[Westside Disposal Letter](#)
[Pierce County Letter](#)
[CPI Rate Information](#)
[Schedule #1 Effect of Disposal Site Increase](#)
[Schedule #2 Annual Rate Adjustment and Dump Fee Increase](#)
[Schedule #3 Rates effective March 1, 2018](#)

**CITY OF FIRCREST
ORDINANCE NO. 1613**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AMENDING SECTION 1 OF
ORDINANCE NO. 1595 AND FMC 6.08.130 RELATING TO THE
SCHEDULE OF RATES AND CHARGES FOR SOLID WASTE
COLLECTION.**

**THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS
FOLLOWS:**

Section 1. Section 1 of Ordinance No. 1595 and Chapter 6.08.130 FMC are hereby amended to read as follows:

6.08.130 Schedule of rates and charges.

Charges shall be made in accordance with the following schedule, which is adopted as the schedule of rates and charges for solid waste collection, as billed on a monthly basis for weekly, or as otherwise specified, pickup. Rates are shown below both with and without taxes. Taxes shall be listed separately on billing statement and shall be applied to all rates. It shall be understood that the rates without taxes shall be shown on billing statement and that some rounding may occur when taxes are added.

Garbage, Recycling and Yard Waste Collection

<u>Type of Service</u>	<u>Pickup Frequency</u>	<u>MONTHLY RATE</u>	
		<u>with/Taxes</u>	<u>without/Taxes</u>
1 – 12 gal. garbage toter, curb	Weekly	\$19.00	\$16.95
1 – 24 gal. garbage toter, curb	Every-other week	\$17.66	\$15.76
1 – 24 gal. garbage toter, curb	Weekly	\$27.78	\$24.78
1 – 48 gal. garbage toter, curb	Every-other week	\$25.60	\$22.83
1 – 48 gal. garbage toter, curb	Weekly	\$38.55	\$34.39
1 – 64 gal. garbage toter, curb	Every-other week	\$32.02	\$28.56
1 – 64 gal. garbage toter, curb	Weekly	\$45.25	\$40.37
1 – 96 gal. garbage toter, curb	Weekly	\$59.26	\$52.87
<u>Off curb Garbage Toter Service (add to toter curb rate above, per toter)</u>			
Up to 50' off curb		\$8.84	\$7.89
Up to 100' off curb		\$12.60	\$11.24
Over 100' off curb		\$17.65	\$15.74
Occasional Extra Garbage Tags, per item, per pickup		\$8.14	\$7.26
1 – 64 or 96 gallon yardwaste toter		\$4.78	\$4.26

1	Customer stop and restart service fee	\$14.39	\$12.84
2	Toter redelivery fee	\$14.39	\$12.84
3	Return trip/overweight toter, per pickup	\$14.39	\$12.84
4		<u>With/Taxes</u>	<u>Without/Taxes</u>
5	<u>Special pickups (requiring a special trip), per pickup</u>		
6	12 gal. garbage toter	\$16.44	\$14.67
7	24 gal. garbage toter	\$18.56	\$16.56
8	48 gal. garbage toter	\$21.89	\$19.53
9	64 gal. garbage toter	\$27.51	\$24.54
10	96 gal. garbage toter	\$35.66	\$31.81
11	64 or 96 gal. yard waste toter	\$17.24	\$15.38
12	<u>Extra on-route, off-week pickups (not requiring a special trip), per pickup</u>		
13	(applies only to every-other week garbage customers)		
14	24 gal. garbage toter	\$5.33	\$4.76
15	48 gal. garbage toter	\$10.03	\$8.95
16	64 gal. garbage toter	\$13.26	\$11.82
17	<u>Commercial Container Service</u>		
18	Monthly charges for regular weekly service – multiply rate times number of pickups		
19	per week (limited to 5 pickups per week)		
20	1 cubic yard	\$113.12	\$100.91
21	1.5 cubic yard	\$151.61	\$135.25
22	2 cubic yard	\$188.38	\$168.05
23	3 cubic yard	\$284.00	\$253.34
24	4 cubic yard	\$350.44	\$312.62
25	6 cubic yard	\$527.93	\$470.95
26	<u>Special, Occasional, Return Trip or Overweight Pickups, per pickup</u>		
27	1 cubic yard	\$33.97	\$30.31
28	1.5 cubic yard	\$43.52	\$38.83
29	2 cubic yard	\$53.25	\$47.51
30	3 cubic yard	\$72.93	\$65.05
	4 cubic yard	\$92.07	\$82.13
	6 cubic yard	\$129.58	\$115.60
	<u>Multi-family recycling charge, per unit</u>		
	(charged on all multi-family units)		
		\$6.39	\$5.70

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Westside Disposal Services, Inc.

Scott Pingel, City Manager
City of Fircrest
115 Ramsdell St.
Fircrest, WA 98466

December 7, 2017

Re: Annual Rate Adjustment, disposal site fee increase.

Dear Scott:

Enclosed you will find the following:

1. Letter from Pierce County for the disposal fee increase effective March 1, 2018. LRI will raise the rates from the current rate of \$153.48 to \$158.38 per ton, an increase of \$3.90 per ton, or 2.54%.

2. The Sept. – Sept. Consumer Price Index for figuring the Annual Rate Adjustment. The rate this year is 2.8 %. We then multiply that times 85% as allowed in the contract, resulting in an Annual Rate Adjustment of 2.38%.

3. An Excel Spreadsheet with the following:

Schedule 1. – Worksheet showing the effect of disposal site fee increase and how it gets applied to each level of service.

Schedule 2. – Worksheet showing how the Annual Rate Adjustment is calculated and added along with the disposal fee increase to determine the new rates.

Schedule 3. - This shows the new "Schedule A" rates effective March 1, 2018. They are shown both with and without the 8.5% Fircrest Utility Tax and the 3.6% Washington State Refuse Collection Tax.

Rate Sample (Taxes not included)

Garbage Service Level	Pickup Frequency	Current Rate 3-1-17	Proposed Rate 3-1-18	Adjustment Amount	Adjustment Percent
12 gal garbage Toter	1 X per week	\$16.49	\$16.95	\$0.52	2.8%
24 gal garbage Toter	Every-other wk	\$15.33	\$15.76	\$0.48	2.8%
24 gal garbage Toter	1 X per week	\$24.09	\$24.78	\$0.78	2.9%
64 gal garbage Toter	Every-other wk	\$27.80	\$28.56	\$0.85	2.7%
1 Yard Container	1 X per week	\$97.98	\$100.91	\$3.28	3.0%
6 Yard Container	1 X per week	\$456.55	\$470.95	\$16.14	3.2%

Please contact us with any questions you may have regarding this. Thank you.

Sincerely,

Neil Holden, Vice President
Westside Disposal Services, Inc.



October 12, 2017

John Rodgers, Division Manager
Pierce County Recycling Composting and Disposal LLC d/b/a LRI
17925 Meridian Street East
Puyallup, WA 98378

sent via E-Mail – paper copy will not follow

Subject: 2018-2019 Solid Waste Tipping Fees and Rate Setting Guidelines

Dear Mr. Rodgers:

On behalf of Pierce County Executive Bruce F. Dammeier, on September 1, 2017, I notified the County Council by letter of a proposed solid waste tipping fee increase. This proposal – prepared jointly by the Department and PCRCD dba LRI (the Company) and authorized by the County Executive – contained an increase of \$3.90 per ton, for a new tipping fee of \$157.38 per ton effective March 1, 2018.

Paragraph 16.11 of the Waste Handling Agreement outlines the Council's review process:

"...the County Council may hold a public hearing regarding the consistency of the proposed increase with the terms of this Agreement. If the County Council objects to the proposed increase on the grounds that the proposed increase is inconsistent with the terms of the Agreement, and such objection occurs within thirty (30) calendar days of receiving the County Executive's report, the County Council may request the County Executive and the Company to withdraw and resubmit the proposal."

The Pierce County Council took no action in response to the letter.

The 2018 rate proposal is approved as submitted, subject to further County Council action relating to review and adoption of the 2018 Pierce County budget. If any changes are required as a result of budgetary review, the Planning and Public Works Department will contact you shortly after the budget is adopted, to discuss the changes made to the 2018 tipping fee.

Please contact me if you have any questions.

Respectfully,

Stephen C. Wamback, MPA PWLF
Sustainable Resources Administrator

SCW:cks
D&D Ops\...20171012-Tipping Fee 2018.docx

Attachment: 2018 Rate Setting Guidelines

cc: Dennis Hanberg, Planning and Public Works Director
Gary Robinson, Director, Finance & Performance Management Department
Toby Rickman, Deputy Director, Planning and Public Works
Andrew Pittelkau, Senior Budget Analyst, Finance & Performance Management
Rick Johnston, Project Coordinator, Planning and Public Works
Chris Brown, Management Analyst, Planning and Public Works
Neil Holden, University Place Refuse
Dan Schooler, Waste Connections



CONSUMER PRICE INDEXES PACIFIC CITIES AND U. S. CITY AVERAGE
September 2017
ALL ITEMS INDEXES

(1982-84=100 unless otherwise noted)

MONTHLY DATA	All Urban Consumers (CPI-U)						Urban Wage Earners and Clerical Workers (CPI-W)					
	Indexes			Percent Change			Indexes			Percent Change		
				Year ending		1 Month ending				Year ending		1 Month ending
	Sep 2016	Aug 2017	Sep 2017	Aug 2017	Sep 2017	Sep 2017	Sep 2016	Aug 2017	Sep 2017	Aug 2017	Sep 2017	Sep 2017
U. S. City Average.....	241.428	245.519	246.819	1.9	2.2	0.5	235.495	239.448	240.939	1.9	2.3	0.6
(1967=100).....	723.210	735.466	739.359	-	-	-	701.467	713.243	717.684	-	-	-
Los Angeles-Riverside-Orange Co.....	250.145	256.739	257.890	2.8	3.1	0.4	240.851	247.260	248.550	2.9	3.2	0.5
(1967=100).....	739.038	758.521	761.921	-	-	-	711.788	730.727	734.541	-	-	-
West	249.234	255.282	256.504	2.7	2.9	0.5	241.052	246.978	248.379	2.8	3.0	0.6
(Dec. 1977 = 100)	402.873	412.649	414.625	-	-	-	387.839	397.375	399.628	-	-	-
West - A*.....	255.975	262.522	263.778	2.9	3.0	0.5	245.778	252.086	253.578	2.9	3.2	0.6
(Dec. 1977 = 100)	417.403	428.079	430.127	-	-	-	397.866	408.079	410.493	-	-	-
West - B/C**(Dec. 1996=100).....	146.130	149.255	149.954	2.3	2.6	0.5	145.726	148.925	149.763	2.4	2.8	0.6
BI-MONTHLY DATA	All Urban Consumers (CPI-U)						Urban Wage Earners and Clerical Workers (CPI-W)					
	Indexes			Percent Change			Indexes			Percent Change		
				Year ending		2 Months ending				Year ending		2 Months ending
	Aug 2016	Jun 2017	Aug 2017	Jun 2017	Aug 2017	Aug 2017	Aug 2016	Jun 2017	Aug 2017	Jun 2017	Aug 2017	Aug 2017
San Francisco-Oakland-San Jose.....	267.853 ^R	275.304	275.893	3.5	3.0	0.2	262.326 ^R	269.508	269.827	3.3	2.9	0.1
(1967=100).....	823.455 ^R	846.360	848.172	-	-	-	798.803 ^R	820.674	821.645	-	-	-
Seattle-Tacoma-Bremerton.....	256.907	263.756	263.333	3.0	2.5	-0.2	252.393	259.487	259.528	3.0	2.8	0.0
(1967=100).....	783.154	804.030	802.742	-	-	-	748.598	769.637	769.761	-	-	-

* A = 1,500,000 population and over

** B/C = less than 1,500,000 population

Dash (-) = Not Available.

R=Revised

Release date Oct. 13, 2017. The next monthly and bi-monthly releases are scheduled for Nov. 15, 2017.

Please note: Customers can receive hotline information by calling the BLS West Region Information Office: (415) 625-2270.

In January 2018, BLS will introduce a new geographic area sample for the Consumer Price Index (CPI). Additional information on the geographic revision is available at: www.bls.gov/cpi/georevision2018.htm.

City of Fircrest - Westside Disposal Contract									
Schedule 2. - Annual Rate Adjustment and Dump Fee Increase Effective 3-01-18								12/5/2017	
Garbage, Recycling and Yard Waste Collection									
				Monthly	Less	Less	Monthly	Difference	Percent
		Add for	Rates		8.50%	3.6% Wa.	Rates	From prior	Change
		dump fee	Taxes		Fircrest	State	without	Year, taxes	From prior
		increase	Included		Utility	Refuse	taxes	Included	Year
		Effective	effective		Tax	Coll. Tax	3/1/2018		
		3/1/2018	3/1/2018						
Type of Service									
	12 gal. Garbage Toter, curb	weekly	\$ 0.12	\$ 19.00	\$ (1.44)	\$ (0.61)	\$ 16.95	\$ 0.52	2.8%
	24 gal. Garbage Toter, curb	every-other week	\$ 0.11	\$ 17.66	\$ (1.34)	\$ (0.57)	\$ 15.76	\$ 0.48	2.8%
	24 gal. Garbage Toter, curb	weekly	\$ 0.20	\$ 27.78	\$ (2.11)	\$ (0.89)	\$ 24.78	\$ 0.78	2.9%
	48 gal. Garbage Toter, curb	every-other week	\$ 0.21	\$ 25.60	\$ (1.94)	\$ (0.82)	\$ 22.83	\$ 0.72	2.9%
	48 gal. Garbage Toter, curb	weekly	\$ 0.31	\$ 38.55	\$ (2.92)	\$ (1.24)	\$ 34.39	\$ 1.10	2.9%
	64 gal. Garbage Toter , curb	every-other week	\$ 0.25	\$ 32.02	\$ (2.43)	\$ (1.03)	\$ 28.56	\$ 0.85	2.7%
	64 gal. Garbage Toter,curb	weekly	\$ 0.34	\$ 45.25	\$ (3.43)	\$ (1.45)	\$ 40.37	\$ 1.21	2.7%
	96 gal. Garbage Toter,curb	weekly	\$ 0.49	\$ 59.26	\$ (4.49)	\$ (1.90)	\$ 52.87	\$ 1.59	2.8%
Off-curb Garbage Charge (add to toter rate above) per toter									
	Up to 50' off-curb			\$ 8.84	\$ (0.67)	\$ (0.28)	\$ 7.89	\$ 0.21	2.4%
	Up to 100' off-curb			\$ 12.60	\$ (0.96)	\$ (0.40)	\$ 11.24	\$ 0.29	2.4%
	Over 100' off-curb			\$ 17.65	\$ (1.34)	\$ (0.57)	\$ 15.74	\$ 0.41	2.4%
Occasional Extra Garbage Tags:			\$ 0.07	\$ 8.14	\$ (0.62)	\$ (0.26)	\$ 7.26	\$ 0.33	4.2%
Yard Waste Toter, 64 or 96 gal., per unit				\$ 4.78	\$ (0.36)	\$ (0.15)	\$ 4.26	\$ 0.11	2.4%
Customer stop and restart fee:				\$ 14.39	\$ (1.09)	\$ (0.46)	\$ 12.84	\$ 0.33	2.3%
Toter redelivery fee				\$ 14.39	\$ (1.09)	\$ (0.46)	\$ 12.84	\$ 0.33	2.3%
Return trip charge:				\$ 14.39	\$ (1.09)	\$ (0.46)	\$ 12.84	\$ 0.33	2.3%
Special pickups (requiring a special trip), per pickup									
	12 gal. garbage toter		\$ 0.03	\$ 16.44	\$ (1.25)	\$ (0.53)	\$ 14.67	\$ 0.40	2.5%
	24 gal. garbage toter		\$ 0.05	\$ 18.56	\$ (1.41)	\$ (0.60)	\$ 16.56	\$ 0.46	2.5%
	48 gal. garbage toter		\$ 0.11	\$ 21.89	\$ (1.66)	\$ (0.70)	\$ 19.53	\$ 0.57	2.7%
	64 gal. garbage toter		\$ 0.14	\$ 27.51	\$ (2.09)	\$ (0.88)	\$ 24.54	\$ 0.71	2.6%
	96 gal. garbage toter		\$ 0.22	\$ 35.66	\$ (2.70)	\$ (1.15)	\$ 31.81	\$ 0.93	2.7%
	64 & 96 gal. yard waste toter			\$ 17.24	\$ (1.31)	\$ (0.55)	\$ 15.38	\$ 0.40	2.4%
Extra on-route, off-week pickups (not requiring a special trip), per pickup									
	- applies only to every-other week customers								
	24 gal.. garbage toter		\$ 0.05	\$ 5.33	\$ (0.40)	\$ (0.17)	\$ 4.76	\$ 0.15	2.9%
	48 gal.. garbage toter		\$ 0.11	\$ 10.03	\$ (0.76)	\$ (0.32)	\$ 8.95	\$ 0.29	2.9%
	64 gal. garbage toter		\$ 0.14	\$ 13.26	\$ (1.00)	\$ (0.43)	\$ 11.82	\$ 0.40	3.1%
Commercial Containers(non-compacted) - multiply rate X number of pickups per week									
	1 yd.		\$ 1.27	\$ 113.12	\$ (8.58)	\$ (3.63)	\$100.91	\$ 3.28	3.0%
	1.5 yd.		\$ 1.81	\$ 151.61	\$ (11.50)	\$ (4.87)	\$135.25	\$ 4.46	3.0%
	2 yd.		\$ 2.34	\$ 188.38	\$ (14.28)	\$ (6.05)	\$168.05	\$ 5.60	3.1%
	3 yd.		\$ 3.42	\$ 284.00	\$ (21.53)	\$ (9.12)	\$253.34	\$ 8.78	3.2%
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City of Fircrest - Westside Disposal Contract						
Schedule 3. - Annual Rate Adjustment and Dump Fee Increase Effective 3-01-18						
						12/5/2017
Garbage, Recycling and Yard Waste Collection						
			Monthly	Less	Less	Monthly
			Rates	8.50%	3.6% Wa.	Rates
			effective	Fircrest	State	Effective
			3/1/2018	Utility	Refuse	3/1/2018
			Taxes	Tax	Coll. Tax	without
			Included			taxes
Type of Service						
	12 gal. Garbage Toter, curb	weekly	\$ 19.00	\$ (1.44)	\$ (0.61)	\$ 16.95
	24 gal. Garbage Toter, curb	every-other week	\$ 17.66	\$ (1.34)	\$ (0.57)	\$ 15.76
	24 gal. Garbage Toter, curb	weekly	\$ 27.78	\$ (2.11)	\$ (0.89)	\$ 24.78
	48 gal. Garbage Toter, curb	every-other week	\$ 25.60	\$ (1.94)	\$ (0.82)	\$ 22.83
	48 gal. Garbage Toter, curb	weekly	\$ 38.55	\$ (2.92)	\$ (1.24)	\$ 34.39
	64 gal. Garbage Toter , curb	every-other week	\$ 32.02	\$ (2.43)	\$ (1.03)	\$ 28.56
	64 gal. Garbage Toter,curb	weekly	\$ 45.25	\$ (3.43)	\$ (1.45)	\$ 40.37
	96 gal. Garbage Toter,curb	weekly	\$ 59.26	\$ (4.49)	\$ (1.90)	\$ 52.87
Off-curb Garbage Charge (add to toter rate above) per toter						
	Up to 50' off-curb		\$ 8.84	\$ (0.67)	\$ (0.28)	\$ 7.89
	Up to 100' off-curb		\$ 12.60	\$ (0.96)	\$ (0.40)	\$ 11.24
	Over 100' off-curb		\$ 17.65	\$ (1.34)	\$ (0.57)	\$ 15.74
Occasional Extra Garbage Tags:			\$ 8.14	\$ (0.62)	\$ (0.26)	\$ 7.26
Yard Waste Toter, 64 or 96 gal., per unit			\$ 4.78	\$ (0.36)	\$ (0.15)	\$ 4.26
Customer stop and restart fee:			\$ 14.39	\$ (1.09)	\$ (0.46)	\$ 12.84
Toter redelivery fee			\$ 14.39	\$ (1.09)	\$ (0.46)	\$ 12.84
Return trip charge:			\$ 14.39	\$ (1.09)	\$ (0.46)	\$ 12.84
Special pickups (requiring a special trip), per pickup						
	12 gal. garbage toter		\$ 16.44	\$ (1.25)	\$ (0.53)	\$ 14.67
	24 gal. garbage toter		\$ 18.56	\$ (1.41)	\$ (0.60)	\$ 16.56
	48 gal. garbage toter		\$ 21.89	\$ (1.66)	\$ (0.70)	\$ 19.53
	64 gal. garbage toter		\$ 27.51	\$ (2.09)	\$ (0.88)	\$ 24.54
	96 gal. garbage toter		\$ 35.66	\$ (2.70)	\$ (1.15)	\$ 31.81
	64 & 96 gal. yard waste toter		\$ 17.24	\$ (1.31)	\$ (0.55)	\$ 15.38
Extra on-route, off-week pickups (not requiring a special trip), per pickup						
	- applies only to every-other week customers					
	24 gal.. garbage toter		\$ 5.33	\$ (0.40)	\$ (0.17)	\$ 4.76
	48 gal.. garbage toter		\$ 10.03	\$ (0.76)	\$ (0.32)	\$ 8.95
	64 gal. garbage toter		\$ 13.26	\$ (1.00)	\$ (0.43)	\$ 11.82
Commercial Containers (non-compacted) - multiply rate times number of pickups per week						
	1 yd.		\$ 113.12	\$ (8.58)	\$ (3.63)	\$ 100.91
	1.5 yd.		\$ 151.61	\$ (11.50)	\$ (4.87)	\$ 135.25
	2 yd.		\$ 188.38	\$ (14.28)	\$ (6.05)	\$ 168.05
	3 yd.		\$ 284.00	\$ (21.53)	\$ (9.12)	\$ 253.34
	4 yd.		\$ 350.44	\$ (26.57)	\$ (11.25)	\$ 312.62
	6 yd.		\$ 527.93	\$ (40.03)	\$ (16.95)	\$ 470.95
Special, Occasional and Return trip Pickups, per pickup						
	1 yd.		\$ 33.97	\$ (2.58)	\$ (1.09)	\$ 30.31
	1.5 yd.		\$ 43.52	\$ (3.30)	\$ (1.40)	\$ 38.83
	2 yd.		\$ 53.25	\$ (4.04)	\$ (1.71)	\$ 47.51
	3 yd.		\$ 72.93	\$ (5.53)	\$ (2.34)	\$ 65.05
	4 yd.		\$ 92.07	\$ (6.98)	\$ (2.96)	\$ 82.13
	6 yd.		\$ 129.58	\$ (9.83)	\$ (4.16)	\$ 115.60
Multi-family recycling charge, per unit:			\$ 6.39	\$ (0.48)	\$ (0.21)	\$ 5.70
Rear load truck & driver			\$ 113.61	\$ (8.61)	\$ (3.65)	\$ 101.35
Each additional man:			\$ 48.88	\$ (3.71)	\$ (1.57)	\$ 43.60

NEW BUSINESS: **Bond Counsel Services Engagement Letter**
ITEM 10B.

FROM: **Scott Pingel, City Manager**

RECOMMENDED MOTION: **I move to authorize the City Manager to sign an engagement letter with Foster Pepper PLLC for bond counsel services.**

PROPOSAL: This is a request to execute an engagement letter with Foster Pepper PLLC for the issuance of bonds to finance the costs of rehabilitating and improving the City's Pool and Community Center.

FISCAL IMPACT: There is no cost to the City in authorizing the engagement letter and no obligation to proceed with a bond offering. Should the City proceed with a bond, the bond fee schedule will be determined by the issue size as outlined in the attached engagement letter.

ADVANTAGE: This action is in support of a potentially bond funded project for the Pool and Community Center. In this engagement, Foster Pepper will:

- Render legal bond opinion;
- Prepare and review documents to the authorization, issuance, and delivery of the bonds, and coordinate the authorization and execution of such documents;
- Assist the City in dealings with Pierce County officials; and
- Review the section of the offering or disclosure document to be disseminated in connection with the bonds involving the Federal income tax treatment of interest on the bonds.

DISADVANTAGES: None are identifiable at this time.

ALTERNATIVES: None known.

HISTORY: The City has worked with Foster Pepper in the past on previous City bonds.

ATTACHMENT: [Engagement Letter](#)

January 8, 2018

Mr. Scott Pingel
City Manager
City of Fircrest
115 Ramsdell Street
Fircrest, WA 98466

**Re: Bond Counsel Engagement Letter for the Issuance of Unlimited Tax General
Obligation Bonds**

Dear Scott:

We greatly appreciate the opportunity to serve again as Bond Counsel to the City of Fircrest, Washington (the "City"). The purpose of this engagement letter is to set forth certain matters concerning the services we will perform as bond counsel to the City in connection with the issuance of the above-referenced bonds (the "Bonds"). We understand that the Bonds will be issued to finance costs of rehabilitating and improving the City's pool and community center and may be sold to D.A. Davidson & Co., Seattle, Washington (the "Purchaser"), through a negotiated public sale.

SCOPE OF ENGAGEMENT

In this engagement, we will perform the following duties as bond counsel to the City. For the Bonds, we will: (1) subject to the completion of proceedings to our satisfaction, render our legal opinion (the "Bond Opinion") regarding the validity and binding effect of the Bonds, the source of payment and security for the Bonds, and the excludability of interest on the Bonds from gross income for federal income tax purposes; (2) prepare and review documents necessary or appropriate to the authorization, issuance and delivery of the Bonds, and coordinate the authorization and execution of such documents; (3) review legal issues relating to the structure of the Bonds; (4) assist the City in dealings with Pierce County officials; and (5) review the section of the official statement, private placement memorandum or other form of offering or disclosure document to be disseminated in connection with the sale of the Bonds involving the federal income tax treatment of interest on the Bonds.

Our Bond Opinion will be addressed to the City and will be delivered by us on the date the Bonds are exchanged for their purchase price (the "Closing"). The Bond Opinion will be based on facts and law existing as of its date. In rendering our Bond Opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished

Mr. Scott Pingel
City of Fircrest
January 8, 2018
Page 2

to us without undertaking to verify the same by independent investigation, and we will assume continuing compliance by the City after the Bonds are issued with applicable laws relating to the Bonds. During the course of this engagement, we will rely on the City to provide us with complete and timely information on all developments pertaining to any aspect of the Bond and its security. We understand that officials and employees of the City will cooperate with us in this regard.

ATTORNEY-CLIENT RELATIONSHIP

Upon execution of this engagement letter, the City will be our client and an attorney-client relationship will exist between us. In this transaction we represent only the City, we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services as bond counsel regarding the Bonds are limited to those contracted for in this letter. The City's execution of this engagement letter will constitute an acknowledgment of those limitations. Our representation of the City regarding the Bonds will be concluded upon issuance of the Bonds. Nevertheless, subsequent to the Closing, we will mail the appropriate Internal Revenue Service Form 8038, and prepare and distribute to the participants in the transaction a transcript of the proceedings pertaining to the Bonds.

CONFLICTS

Foster Pepper PLLC ("Foster Pepper") represents many political subdivisions, companies and individuals. It is possible that during the time that we are representing the District, one or more of our present or future clients will have transactions with the District. It is also possible that we may be asked to represent, in an unrelated matter, one or more of those types of clients. For example, from time to time we serve as counsel to bond underwriters or purchasers (in fact, we have previously served as underwriter's counsel to the Purchaser, but, as of the date hereof, we have no active matters representing the Purchaser), or we represent neighboring governments, or we assist developers in land use or environmental matters. We do not foresee, however, that any such prior or future representation will adversely affect our ability to represent you as provided in this letter, either because such matters were or will be sufficiently different from the issuance of each series of the Bonds so as to make such representations not adverse to our representation of you, or because the potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of the issuance of each series of the Bonds. Execution of this letter will signify the District's consent to our representation of others consistent with the circumstances described in this paragraph. To the extent we believe such future representation may adversely affect our representation of the District, we will disclose such representation to the District and, if required by ethical rules, seek the appropriate District consent. However, the District's consent to our representation of other clients as described in this paragraph does not extend to our firm's lawyers representing a client in any litigation or similar dispute adverse to the District

Mr. Scott Pingel
City of Fircrest
January 8, 2018
Page 3

before any court or similar forum. A separate waiver would need to be sought, based on the facts of the relevant dispute.

FEE

Based upon: (1) our current understanding of the terms, structure, size and schedule of the financing represented by the Bonds; (2) the duties we will undertake pursuant to this engagement letter; (3) the time we anticipate devoting to the financing; and (4) the responsibilities we will assume in connection therewith, we propose to charge according to the following fee schedule:

<u>Issue Size</u>	<u>Bond Fee</u>
\$ 1MM - \$4.999MM	\$7,800 + 2.75 per \$1,000 in excess of \$ 1MM
\$ 5MM - \$9.999MM	\$18,800 + 1.65 per \$1,000 in excess of \$ 5MM

For voted bonds, we apply a factor of 1.05. For example, if the Bonds are issued in a par amount of \$3,000,000 in a public sale, our fee would be \$13,965. If the Bonds are issued to separate purchasers, but under the authority of a single bond ordinance, our fee may be increased by up to 25% to account for additional closing documents, negotiation and review, but will not exceed our actual costs. Our fee may be adjusted if: (1) material changes in the structure, size or schedule of the financing occur (e.g., the addition of a refunding or defeasance component to any series of the Bonds); (2) the ballot proposition for the Bonds must be submitted at multiple elections before it is approved; or (3) unusual or unforeseen circumstances arise that require a significant increase in our time or responsibility. If, at any time, we believe that circumstances require an adjustment of our original fee, we will advise you. Our fee will be paid at the time of Closing of the Bonds. ***Payment of our fee is contingent on a successful Closing of the Bond.*** If for any reason, however, the financing represented by the Bonds is completed without the delivery of our Bond Opinion as bond counsel, or our services are otherwise terminated, we will expect to be compensated at our normal hourly rates for time actually spent on your behalf; provided that, (1) we submit a billing statement to the City that describes the time, legal services and expenses incurred on your behalf, and (2) such compensation shall not exceed the amount of the fee that would have been paid had the Bonds closed with our Bond Opinion.

RECORDS

Upon request, papers and property furnished by you will be returned promptly. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other materials retained by us after the termination of this engagement.

Mr. Scott Pingel
City of Fircrest
January 8, 2018
Page 4

If the foregoing terms are acceptable to the City, please have both originals of this engagement letter dated and signed by you or another appropriate City official and return one original to me, retaining the other for the City's files. We look forward to working with you. Thank you.

Sincerely,

FOSTER PEPPER PLLC



P. Stephen DiJulio

Lindsay A. Coates



The terms of engagement set forth herein
are accepted and approved by the City
this ____ day of _____, 2017.

CITY OF FIRCREST, WASHINGTON

By: _____
Title: _____

NEW BUSINESS: Architectural Firm for Design Services Recommendation
ITEM 10C.

FROM: Scott Pingel, City Manager

RECOMMENDED MOTION: I move to authorize the City Manager to enter into contract negotiations with ARC Architects for architectural services for the Community Center and Pool project.

PROPOSAL: The Council is being asked to approve the interview committee's recommendation to award the RFQ for architectural services to manage a public involvement process that will review the options in the 2016 ARC Feasibility Study for the rebuild or renewal of the Roy H. Murphy Community Center and Pool and to authorize the City Manager to enter into contract negotiations accordingly.

FISCAL IMPACT: There will not be a direct fiscal impact because of these appointments.

ADVANTAGE: ARC will guide the City to select a preferred option, a financial plan to fund the project, and sufficient information to fully inform the public. In May 2016, ARC Architects presented a feasibility study for the continued use of community center and the pool. Their review included providing strategies and guidance for future design alternatives based on the three options of: Renovation, Addition, or Replacement.

DISADVANTAGES: None identified.

ALTERNATIVES: Not select this firm.

HISTORY: The Community Center and Pool Design RFQ went out to bid on October 3, 2017 and was readvertised on November 2, 2017 as the City only received two submissions during the first run. A total of four firms sent in RFQ proposals. An interview committee was assembled, including the City Manager, Parks and Recreation Director, Public Works Director, and Councilmembers Surina, Waltier, and Reynolds. Firm interviews were held on December 13 and 14, 2017, and the committee met two times to deliberate on the interviews and RFQ proposals.

ATTACHMENT: [ARC Architects State of Qualifications](#)

Community Center & Pool Design

City of Fircrest Department of Parks and Recreation

Prepared by ARC Architects
October 27, 2017





ABOVE: Fircrest Community Center Aerial View

CONTENTS

COVER LETTER
TEAM QUALIFICATIONS
PROJECT APPROACH
RELEVANT WORK
REFERENCES



October 27, 2017

Jeff Grover, Director Parks and Recreation
City of Fircrest
115 Ramsdell Street
Fircrest, WA 98466

Dear Jeff and Selection Committee,

ARC Architects is pleased to submit its qualifications for the Fircrest Community Center and Pool Design project. We know the importance you place on this project - we worked with you on the 2016 Pre-Design Assessment and Planning Study for the pool and community center.

Expertise

ARC Architects is the right firm to help continue the effort. We specialize in the design of aquatic and community centers that are welcoming public places that encourage fitness, socializing, learning, health and wellness, and play. We foster collaboration and focus on client and community values. We are consensus builders, a skill that comes from years of public sector experience and from our mission to design architecture that is a positive addition to the communities we work with.

Team

The design team includes all the firms that helped the City and ARC with the 2016 study. Each firm knows the condition of the existing pool, building and site. They also understand that the needs identified during the study will be refined based on new ideas and results of the 2017 Fircrest Pool and Roy H. Murphy Community Center Survey Results.

We know that the history of Fircrest is of great interest to the community. With that in mind we have added Northwest Vernacular to the team. They are an historic consultant with over 20 years' experience in analysis of historic buildings and landscapes in the Pacific Northwest. They will help all of us understand how Fircrest's history can provide the foundation for the design.

Berk and Associates is our other new team member. They will provide insights into funding mechanisms and opportunities and the integration of this project within the city's budget. They will also help with public process, making sure that it is engaging, broad based and objective.

Commitment

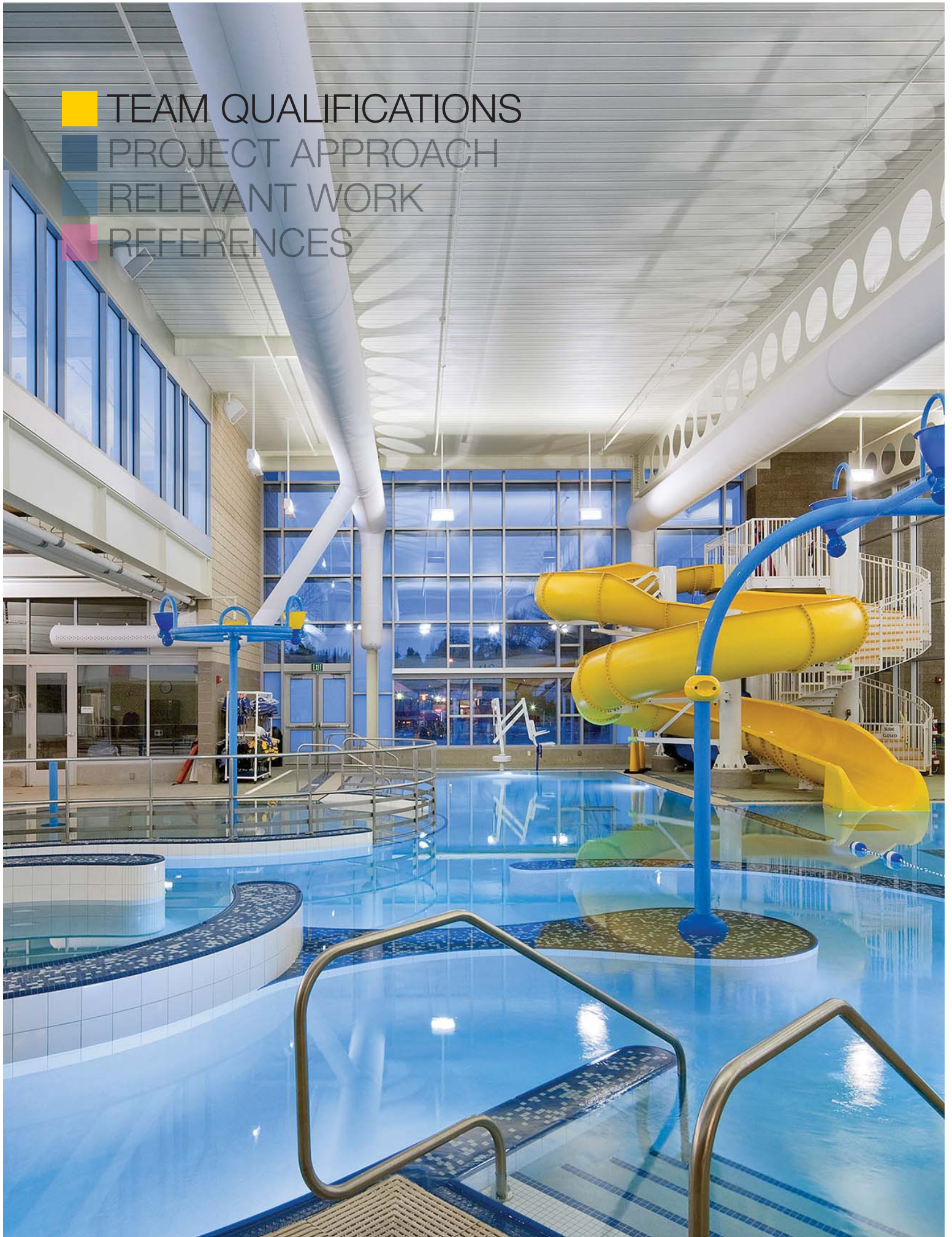
We provide our clients with personal attention, design excellence and technical competence, from programming through ribbon cutting. It is with this attitude of client service that we respectfully submit our qualifications. We appreciate your review of this brochure and hope to be able to present our qualifications to you in person. I can be reached at (206) 322-3322 or lokting@arcarchitects.com.

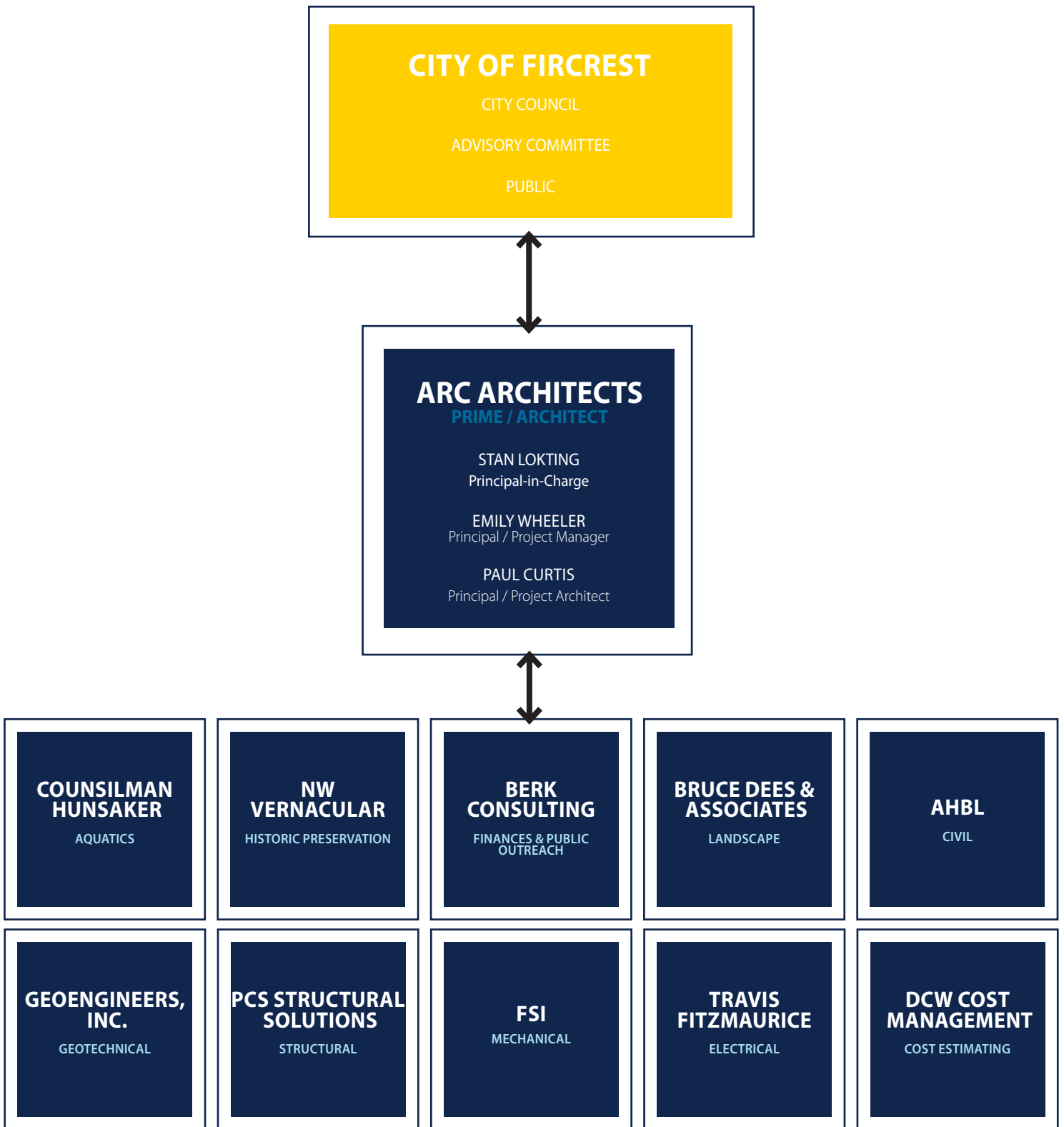
Sincerely,

Stan Lokting, AIA, LEED AP

Principal

- 
- TEAM QUALIFICATIONS
- 
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ABOVE: TEAM ORGANIZATIONAL CHART

TEAM QUALIFICATIONS



ABOVE: CONSULTANT TEAM MEETING @ ARC OFFICE

Our team is comprised of experts in their respective disciplines with a shared commitment to stellar design and service. ARC Architects, as the team leader, will set the tone for an integrated design approach that will engage City Council, staff, the public and the design team. Key design team members include:

- Stan Lokting, ARC, will be the Principal-in-Charge, responsible for design direction and analysis, quality control and public outreach. He brings more than 25 years' experience in parks and recreation design.
- Emily Wheeler, ARC, will be the Project Manager. She will be your and the design team's primary point of contact, and will manage project scheduling, budget and public information.
- Paul Curtis, ARC, will be the Project Architect. He has designed many of ARC's recent community and aquatic centers. He designs buildings that function well, look great, and fit their sites perfectly.
- Counsilman Hunsaker is the aquatic design firm. They developed options for the feasibility study and understand that programming needs may have changed from the time of the study.
- Northwest Vernacular is our historic consultant. Their insights will influence the design by helping us understand the types and styles of buildings that have helped shape Fircrest.
- BERK Consulting will be helping with funding strategies, determining how the budget for this project works with the balance of the city's budget, and working with ARC on public outreach.
- Bruce Dees and Associates is our landscape architect. They will provide site design that works and looks right with the buildings and neighborhood.

The balance of our team includes the same firms that helped us on the feasibility study. They know the building and site and can offer immediate insights as the design evolves. Resumes for the entire team follow.

TEAM QUALIFICATIONS

ARC ARCHITECTS

ARCHITECT



EDUCATION

Massachusetts Institute of Technology
Master of Science of Architecture, 1982
Master of City Planning, 1982
University of Oregon
Bachelor of Architecture, 1974

REGISTRATION

State of Washington, 1993
State of Oregon, 1981
LEED AP

AFFILIATIONS

WA Recreation & Parks Association

STAN LOKTING, LEED BD+C

PRINCIPAL-IN-CHARGE

Stan Lokting is ARC Architects' lead designer for its extensive portfolio of recreation and community center projects. Stan has focused his career on creating meaningful, place-specific architecture. He believes in an integrated design process where owners and users are actively involved in the programming and design process, consultants understand the goals and challenges of the project, and stakeholders contribute to their new building in meaningful and tangible ways. He has led the public outreach process for over 20 community centers.

Relevant Project Experience:

Fircrest Community and Aquatic Center Study
Auburn Community Center
Eastside Tacoma Community Center & Aquatic Center
Fidalgo Pool and Fitness Center Study
Mercer Island Community Facilities Study
Mill Creek Community Center Study
Rainier Beach Community Center & Pool - LEED Gold
Richland Community Center
Rosehill Community Center - LEED Silver Standards
Snoqualmie Community & Aquatic Center Study
South Bellevue Community Center
South Whidbey Community and Aquatic Center Feasibility Study
Tukwila Community Center
Valley Wellness, Recreation and Aquatic Center

ARC ARCHITECTS

ARCHITECT



EDUCATION

University of Washington,
Masters in Architecture, 1999
University of Maryland,
B.S. in Architecture 1994

REGISTRATION

State of Washington 2004
LEED® AP 2004

AWARDS / AFFILIATIONS

Leadership Development
Program, HDC, 2010

EMILY WHEELER, LEED BD+C

PROJECT MANAGER

Emily Wheeler is a thoughtful project manager and architect with more than 15 years experience. She brings creative vision and organization to every project. Her experience as a team leader and consensus builder provides clients with the assurance that their concerns will be addressed in a thoughtful manner in the design process. Emily will listen to users and owners, gather design ideas and site considerations, and work with the design team to create a beautiful building. She has completed certifications for 3 LEED projects and is very knowledgeable about types of sustainable design strategies and systems that can be explored as options for your project.

Relevant Project Experience:

Fircrest Community and Aquatic Center Study
Eastside Tacoma Community and Aquatic Center
Rainier Beach Community Center and Pool - LEED Gold
Fidalgo Pool and Fitness Center Study
Jefferson Park Community Center Gym
City of Seattle Community Centers' Assessments (6 total)
Chehalis Tribe Elders Center Programming and Site Selection
King County Housing Authority Community Buildings
Port Townsend City Hall and Historic Renovation - LEED Silver
Puyallup Memorial Community Center Planning Study
South Everett Community Resource Center Planning Study
Suquamish Tribe Early Learning Center
Suquamish Tribe Fitness and Youth Center

TEAM QUALIFICATIONS

ARC ARCHITECTS

ARCHITECT



EDUCATION

University of Oregon
B.A. Architecture, 1999
Minor in Fine Arts, 1999

REGISTRATION

State of Washington, 2013
State of Oregon, 2003
LEED AP BD+C, 2006

AWARDS / AFFILIATIONS

WRPA Facility Spotlight Award, 2012

PAUL CURTIS, LEED BD+C

PROJECT ARCHITECT

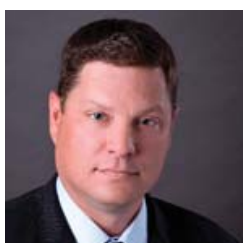
Paul Curtis is an experienced project manager, responsible for architectural design, consultant coordination, construction administration and specification research and writing. Paul is particularly adept at creating and maintaining an enjoyable dialogue between all of the players of a project including owner, user groups, community groups, consultants and contractor throughout the entire design and construction process. He is well versed in the skills required to manage a project from schematic design through construction administration while keeping a project on schedule and within budget.

Relevant Project Experience:

Eastside Tacoma Community and Aquatic Center Study
Rainier Beach Community Center and Pool - LEED Gold
Auburn Community Center
Bellevue Aquatic Center Feasibility and Site Study
Suquamish Fitness and Youth Center
Seattle Fire Station 25 and 34 Renovations
Rosehill Community Center
Suquamish Early Learning Center
Skagit County Recreation and Aquatic Center Study
Mukilteo Lighthouse Park Buildings
Mukilteo City Hall - LEED Gold
Chehalis Elder Center

COUNSILMAN-HUNSAKER

AQUATICS



EDUCATION

University of Iowa - 1994
Bachelor of Science
Civil Engineering
St. Louis University - 1998
Master of Business Administration

REGISTRATION

AZ, CO, CT, DE, FL, HI, ID, IL, IA, IN,
ME, MD, MA, MI, MN, MO, MT, NE,
NY, NC, ND, NV, NH, NM, OH, OR,
PA, RI, SD, TN, UT, VT, WA, WY

DOUG COOK, P.E. LEED AP

CHAIRMAN OF THE BOARD

Doug Cook is responsible for managing and monitoring the performance of the firm, thus leading multiple studios within the Counsilman-Hunsaker team that design, engineer, and operate aquatic facilities across the country and abroad. Doug's most prominent project portfolio includes collegiate-level facility design as well as extensive experience in both K-12 and municipal recreation aquatic facilities. As a LEED Accredited Professional, Doug manages the entire project, from the initial concept design, design management and project leadership throughout the construction administration process. Doug's engineering responsibilities also include the design of all swimming pool mechanical systems. He is a notable speaker and published author of numerous articles in aquatic industry publications. Being a trusted source of aquatic facility knowledge has earned him a designation as an Aquatics International Power 25 award recipient.

Relevant Project Experience:

Fircrest Community and Aquatic Center Study
Belmont Beach and Aquatics Center - Long Beach - CA
Stanford University - Stanford - CA
Carmody Recreation Center - Lakewood - CO
Great Outdoors Waterpark - Lafayette - CO
La Alma Pool at Lincoln Park - Denver - CO
Pirates Cove Aquatic Center - Englewood - CO
Barnum Park - Denver - CO
Belmont Beach and Aquatics Center - Long Beach - CA
Fruita Community Center - Fruita - CO

TEAM QUALIFICATIONS

NW VERNACULAR HISTORIC PRESERVATION



EDUCATION

University of Oregon
M.S. Historic Preservation, 2002

REGISTRATION

Secretary of Interiors Professional
Qualifications for Architectural History

AFFILIATIONS

Association of Preservation Technology

SPENCER HOWARD PRINCIPAL

Spencer Howard's detailed research capacity, writing skills, and ability to work with clients bring a high level of efficiency to his work. He has worked throughout the Pacific Northwest on a range of project types from Olmsted Brothers design landscapes to medical campuses.

Howard served for six years on the Pike Place Market Historical Commission and design review committee from 2006 through 2012. During this time, he served as vice-chair in 2010, and chair from 2011 through 2012. Howard also served as a board member on the National Association of Olmsted Parks, in 2010 and 2012. He excels at analyzing development patterns to understand how they have shaped the character of landscapes and can inform continued development that supports community character.

Relevant Project Experience:

Mount Baker Park Addition, National Register of Historic Places Historic District nomination including Olmsted Brothers influenced parks and boulevards (Seattle, 2017)

University of Puget Sound, window condition survey and guidance on compatible repairs and work. (Tacoma, 2017)

Washington Building, design review guidance on compatible alterations to support new uses. (Tacoma, 2017)

BERK CONSULTING BUSINESS MANAGEMENT



EDUCATION

University of Washington
B.A. Political Economy & Law
Center for Democracy's Leadership
Institute, 2012

AFFILIATIONS

AIA

Sharm Redecker Award for Exemplary
Public Service

Chair, City of Kent Parks and Recreation
Commission

ANNIE SIEGER SENIOR ASSOCIATE

Sieger is a Senior Associate at BERK who focuses on policy and financial analysis, including economic impacts analysis and needs assessments, and stakeholder engagement and facilitation. Her experience includes regional and local government agencies in the Puget Sound Region and the State of Washington. She enjoys working with communities and organizations to design processes that help answer complex policy questions. Her diverse skillset allows her to marry quantitative and qualitative analytical methods, achieving nuanced answers that respond to the question holistically.

Relevant Project Experience:

Covington Jenkins Creek Park Master Plan – Public Outreach & Funding Plan

Seattle Parks Phase 1 & 2 Community Center Strategic Plan

City of Kenmore Transportation and Parks Improvements - Outreach and Financing

Pierce County PROS Plan

Tukwila City Facility Needs Assessment and Feasibility Study

City of Issaquah Parks, Recreation, Open Space, and Trails Plan Update

City of Sumner Parks, Recreation, and Open Space Plan Update

City of Brier Parks Level of Service Analysis

City of Mercer Island Parks Impact Fee Analysis

City of Tukwila Parks and Fire Impact Fee Analysis

City of Mountlake Terrace Parks Impact Fee Analysis

Snohomish County Comprehensive Plan EIS – Parks Inventory and Level of Service Analysis

TEAM QUALIFICATIONS

BRUCE DEES & ASSOCIATES

LANDSCAPE ARCHITECT



EDUCATION

B.A. Landscape Architecture, University of Washington
B.S. Agriculture, Washington State University

REGISTRATION

Landscape Architect (WA, WY, AZ)
CLARB-Certified

AWARDS / AFFILIATIONS

ASLA, Fellow
Washington Recreation and Park Association

BRUCE DEES

PROJECT ARCHITECT

Bruce is a landscape architect with over 40 years of experience in the master planning of parks and recreation and community facilities. Throughout his career, Bruce has developed an extensive list of high-profile projects, many of which have received national and local design awards. Bruce also has a long history of completing successful community park projects. This experience has given him a thorough understanding of recreation, engineering, and environmental planning disciplines. By listening to the public's needs, careful consideration of the overall layout, and attention to the project's budget, Bruce will ensure that the Fircrest Community Center and Pool's design will fulfill the public and the City of Fircrest's vision.

Relevant Project Experience:

SERA Campus - Tacoma, WA
Edgewood City Hall - Edgewood, WA
Grass Lawn Park - Redmond, WA
Perrigo Park - Redmond, WA
Pioneer Park - Puyallup, WA
Fircrest Community Center - 2016 ARC Facility Study - Fircrest, WA
Eastside Community Center - Tacoma, WA
Allan Yorke Park Master Plan - Bonney Lake, WA
Maltby Area Community Park - Snohomish County, WA

AHBL

CIVIL ENGINEER



EDUCATION

Gonzaga University, B.S., Civil Engineering, 1981

REGISTRATION

Registered Civil Engineer, Washington, 1986
LEED AP BD+C, 2011

DOREEN GAVIN, PE, LEED AP BD+C

PRINCIPAL

Doreen Gavin is a principal with AHBL and is responsible for the planning, design, and management of civil engineering projects. In her 36 years of experience, she has completed a variety of project types, including many recreational facilities. Through her work, she has a strong understanding of the civil-related issues pertinent to aquatic and recreation facilities, which includes designing pump stations with adequate capacity to drain large pools. Additionally, her work on the new Wainwright Elementary in Fircrest and the feasibility study for this facility makes her extremely familiar with the jurisdictional requirements, design standards, soil characteristics, and groundwater in the area.

Relevant Project Experience:

Wainwright Intermediate School, Tacoma Public Schools, Fircrest, WA
Fircrest Community Center and Pool Feasibility Study, Fircrest, WA
University of Puget Sound Aquatics Center Addition / Athletics Renovation Pre-design Study & Design, Tacoma, WA
South Tacoma Activity & Recreation (STAR) Center Master Plan & Design, Metro Parks Tacoma, Tacoma, WA
Eastside Community Center, Metro Parks Tacoma, Tacoma, WA
South End Recreation Area (SERA) Playground and Sprayground, Tacoma, WA
Titlow Park Improvements & Sprayground, Metro Parks Tacoma, Tacoma, WA
Titlow Park Pool Replacement Study & Demolition, Metro Parks Tacoma, Tacoma, WA
Puyallup Pioneer Park Sprayground, City of Puyallup, WA
Les Gove Park Community Center & Activity Center, City of Auburn, WA
Northgate Library, Community Center & Urban Park (LEED Gold), City of Seattle/Seattle

TEAM QUALIFICATIONS

GEOENGINEERS, INC.

GEOTECHNICAL ENGINEER



EDUCATION

B.S., Civil Engineering, University of Washington, 1996 with additional graduate studies

REGISTRATION

Professional Engineer, Washington, 2002 (#38397)

AFFILIATIONS

Member, American Society of Civil Engineers

Member, ASFE

Member, Cascadia Green Building Council

PCS

STRUCTURAL ENGINEER



EDUCATION

Oregon State University
Bachelor of Science, Civil Engineering,
1978

REGISTRATION

S.E., Washington State
S.E., Oregon
P.E., Alaska
P.E., New York

DENNIS (DJ) THOMPSON, PE

ASSOCIATE GEOTECHNICAL ENGINEER

D.J. Thompson has been a geotechnical engineer with GeoEngineers since 1996. His project experience includes implementing and conducting site reconnaissance, subsurface investigations, and analysis producing geotechnical, construction and earthwork design criteria for public and private works. Some of D.J.'s project experience includes educational facilities, new and replacement bridges, hospitals, commercial buildings, new and renovated university buildings, residential complexes, water towers, roadways, utilities and pipelines and port facilities. D.J. has developed geotechnical design criteria and recommendations as well as in field and supervisory construction observation services for various geotechnical works including shallow and deep foundations, temporary and permanent retaining structures, tie-back systems, seawalls, slope stabilization, stormwater facilities, and roadways. His design, site preparation, and earthwork experience includes ground improvement for seismic resiliency, cut and fill excavations, reinforced earth fills, preloading and working with settlement sensitive structures. In addition, he has experience working in tandem with several environmental studies, investigations, and handling of contaminated soil and groundwater.

Relevant Project Experience:

City of Fircrest, Community Center and Pool; Fircrest, WA

City of Tacoma, Prairie Line Trail Phase 2A and 2B and the University of Washington Prairie Line Trail; Tacoma, WA

University of Washington (Tacoma), YMCA Student Center Design-Build; Tacoma, WA

Metro Parks and the City of Tacoma, Eastside Community Center and Pool; Tacoma, WA

Clover Park Tech College, Student Center Building & Allied Health Building; Lakewood, WA

JAMES H. COLLINS, S.E.

SENIOR PRINCIPAL

Jim joined PCS Structural Solutions in 1978. He has managed a wide variety of new construction projects, rehabilitation of existing historic structures and seismic and structural evaluations of civic and community center facilities. Jim understands the role of structure in architecture, working with designers to meet project aesthetics and planning while maintaining the structural integrity of the building. This has resulted in many award-winning designs.

Relevant Project Experience:

Fircrest Community Center & Pool Feasibility Study

Eastside Community Center

Lakewood Community Center

Les Gove Park Community Center

Peoples Pool Modernization

Squaxin Island Fitness Center

Sumner Community Center Condition Assessment

Camp Berachah Pool Building Repairs

Puyallup High School Pool

North Kitsap Pool Building Modernization

North Kitsap Pool Building Modernization Hilti Diaphragm Design

TEAM QUALIFICATIONS

FSI

MECHANICAL ENGINEER



EDUCATION

Montana State University, Bachelor of Science, Mechanical Engineering, 2003

REGISTRATION

PE Mechanical, Washington, 2008; Nevada, 2017; Oregon, 2017
LEED AP BD+C, 2011

AWARDS / AFFILIATIONS

Member, SAME

KEVIN CHADWICK, PE, LEED AP BD+C

MECHANICAL PRINCIPAL-IN-CHARGE

Kevin has more than 14 years of experience, including 12 years at FSi. Kevin's expertise includes building HVAC, industrial piping and ventilation, plumbing, controls, technical specifications, and construction support for buildings including locker rooms, community centers, park facilities, and pools. Kevin takes a special interest in developing practical mechanical solutions that meet the requirements of building functions within the project budget, and are cost-effective, energy-efficient, and maintainable.

Relevant Project Experience:

Maplewood K-8 School Pool Heating System Replacement
YMCA Cottage Lake Pool Mechanical System Upgrades
Cama Beach State Park Renovations, New Bathhouse
Madison Park Bathhouse
Rainier Beach High School Locker Room Upgrades
Jane Addams K-8 School, Renovation, New Locker Rooms
Shilshole Bay Marina Shower and Laundry Facilities
Auburn Youth and Community Center
Frances Anderson Community Center Plumbing Replacement
International District Community Center
Kingston Community Center
Algona Community Center and City Hall Commissioning, LEED Certified
Puyallup War Memorial Community Center Assessment
Seattle Musical Theatre at Magnuson Park HVAC Study

TRAVIS FITZMAURICE

ELECTRICAL ENGINEER



EDUCATION

Bachelor of Science in Electronics and Communications Engineering, University of Baguio, Philippines 2004

AFFILIATIONS

Illuminating Engineering Society
Association of Filipino-American Engineers of Washington

APRILLE A. BALANGUE

ASSOCIATE ENGINEER, PROJECT MANAGER

Aprille Balangue has been with Travis, Fitzmaurice & Associates since 2007. She has nine years of electrical design experience in power distribution, communications systems, audio visual, fire alarm, security, access control, CCTV, and architectural lighting design. She has been Project Manager and/or Project Engineer on numerous park, community center, educational, multi-use, and other commercial projects. Aprille strives to integrate electrical design elements with architectural, structural, civil, landscape, and mechanical disciplines to deliver a fully coordinated design. She applies her knowledge of applicable codes and standards as well as sustainable design principles in her projects. She continues to develop her knowledge of technologies and trends as they apply to the project and market type and is deeply committed to delivering quality design work to the client. Aprille commits to every project that she teams on. She diligently works with the rest of our team to assure the timely execution of all phases of her projects.

Relevant Project Experience

Auburn Community Center and Youth Center
Rainier Beach Community Center and Pool
Eastside Community Center and Pool
Mercerwood Shore Club
Perrigo Park
Grow Community Phases 1 and 2
Suquamish Health and Fitness Center

TEAM QUALIFICATIONS

DCW COST ESTIMATOR



EDUCATION

Marketing and International Business
Studies, University of Washington, 1982

CERTIFICATIONS

Women Business Enterprise- Oregon
(WBE)
Women Business Enterprise-
Washington (WBE)
King County (SCS)
Women Owned Small Business (WOSB)
LEED AP, Washington 2008
Certified Professional Estimator,
Washington 2009

TRISH DREW, CPE, LEED AP MANAGING DIRECTOR

Trish Drew, CPE, LEED AP brings 31 years of construction industry experience to our team, with over 21 years in construction management. She has been an active member of the design team achieving maximum design to budget results. Beginning at the programmatic level, Trish works with the team to provide “live” budgetary feedback on design concepts, thus significantly reducing redesign. She has a thorough working knowledge of labor efficiencies, market fluctuations, project budgeting, competitive estimating, and contract negotiation.

Relevant Project Experience:

Eastside Community and Aquatic Center, Tacoma, WA
Fircrest Community Center and Pool, Tacoma WA
Auburn Community and Youth Center, Auburn WA
William Shore Memorial Pool and Community Center- Port Angeles, WA
Port Townsend Library Historical Renovation and addition, Port Townsend, WA
Tukwila Library, King County Library System, Tukwila, WA
Renton Library, King County Library System, Renton, WA
Seattle Central Library facilities renewal and upgrades, Seattle, WA
Seattle Preparatory School Adelpia Hall, Seattle WA
Seattle Preparatory Peyton Hall, Seattle, WA
Auburn Elementary School- Auburn, WA
Recreation and Wellness Center – Merced, CA



ABOVE: ROSEHILL COMMUNITY CENTER - MUKILTEO, WA

- TEAM QUALIFICATIONS
- PROJECT APPROACH
- RELEVANT WORK
- REFERENCES



PROJECT APPROACH



TOP: FIRCREST COMMUNITY CENTER AND POOL
MIDDLE TOP: FIRCREST COMMUNITY CENTER AND POOL
MIDDLE BOTTOM: MAIN ENTRANCE TO REGENTS PARK
BOTTOM: WATERFRONT PROPERTY IN FIRCREST

DESIGN PRINCIPLES

ARC's mission is to help improve people's quality of life through architecture that is responsive to needs, values and sense of place. This approach has been a catalyst for our focus community-based projects throughout the Puget Sound Region and is based on simple and comprehensive design principles:

- Design community-based, appropriate architecture
- Provide places that are delightful, enjoyable, safe, and accessible
- Design projects that affordable to build and operate
- Embrace sustainable design

THE PAST IN THE PRESENT

ARC is known for finding the right "fit" for each of its projects, looking to the character and history of places to inform design ideas that make sense. This is especially important for the Fircrest Community Pool and Community Center.

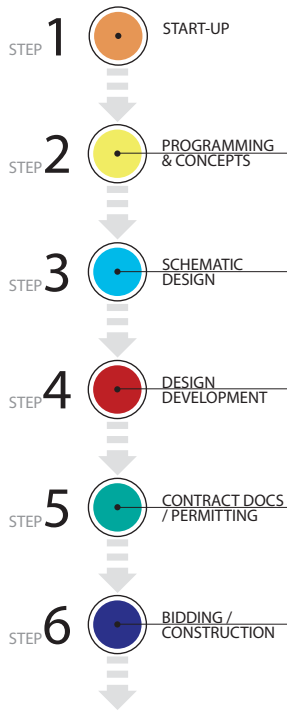
We look to the character and history of places to inform our design. For Millennium and Lakeside Parks, both in Lake Oswego, OR, stone, copper and wood are a direct reference to the Olmstead Brothers' significant influence on Lake Oswego and Portland park design. Rosehill Community Center, in Mukilteo, has small-scale forms that fit well with historic Old Town Mukilteo. Nearby, park structures for Lighthouse Park make direct reference to Mukilteo's historic lighthouse. Tukwila Community Center has dormer, silo and barn-like forms that pick up on the city's agricultural past. We are preserving the character of Carnation Farm's historic barn, converting it into a terrific gathering place for events on the iconic, historic site.

For Fircrest, the design of the Community Pool and Community Center will be key in how it supports the visual character of Fircrest Park and the city for the next 50 plus years. This is especially important since Fircrest Park is a large urban park and focal point for community wide activities. To support this role, we will work through the planning and development patterns for the city - from the early 1900s Regent Park through the exponential growth of the 1950s and 1960s - to identify the character-defining features for the city and the park. Character-defining features are tangible aspects, such as building types and style, that convey the city's history and underpin the town's strong sense of community. These will serve as key elements in the public meetings by helping the design team guide a design consistent with community needs and character, and helping the public relate to the new design.

OPPOSITE TOP: TUKWILA COMMUNITY CENTER - TUKWILA, WA
OPPOSITE LEFT: MILLENNIUM PARK - LAKE OSWEGO, OR
OPPOSITE MIDDLE: MUKILTEO LIGHTHOUSE PARK - MUKILTEO, WA
OPPOSITE BOTTOM: ROSEHILL COMMUNITY CENTER - MUKILTEO, WA



PROJECT APPROACH



PROCESS

Our approach to Fircrest Pool and Community Center Project is linear with clear deliverables at each step. It starts with a review of the 2016 Feasibility Study and the results of the 2017 survey. The survey provides additional information to consider, and there are many design ideas that need to be investigated.

The process is inclusive with input from a steering committee, staff, the public and City Council. The process is strategic in that it provides information from all constituents and stakeholders to the City Council so that they can make informed decisions. For this reason, City Council is met with at the end of each phase, prior to proceeding to the next one.

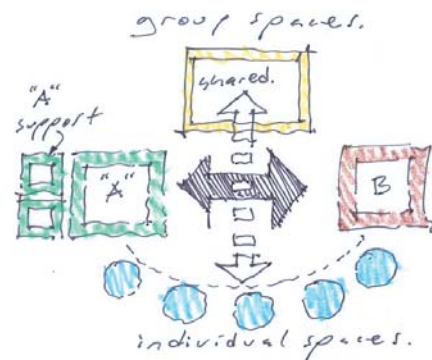
STEP 1 START-UP

- Open discussion of the 2016 Feasibility Study
- Review the 2017 survey; what new insights are provided
- Obtain site survey (geotechnical information is available)
- Establish communication protocols
- Distribute base drawings
- In-field verifications



STEP 2 PROGRAMMING & CONCEPTS

- Meet with City Council, Advisory Committee, and staff - establish expectations
- Meet with building, fire, planning and code officials - establish requirements
- Develop options for Phase 1 (pool and bathhouse) and Phase 2 (community center)
- Public Meeting #1 - uses, concept options, aesthetics
- Meet with City Council, Advisory Committee, and staff – preferred design direction



STEP 3 SCHEMATIC DESIGN

- Building and site design
- Basis of design memoranda from consultants
- Estimating: construction and soft costs
- Discuss financing strategies
- Public Meeting #2 - refined design, form/materials/color, budget
- Meet with City Council, Advisory Committee, and staff – design direction, desired changes



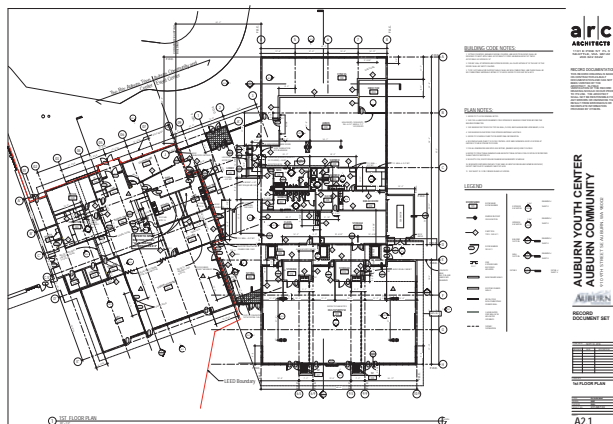
STEP 4 DESIGN DEVELOPMENT

- Refined design, to align with needs and budget
- Refined estimate
- Funding strategies formalized
- Public Meeting #3 - refined design, renderings, budget
- Meet with City Council and staff – tie up loose ends prior to going into CDs



STEP 5 CONTRACT DOCS / PERMITTING

- Full contract documents – drawings, specifications, calculations
- Submit for permit – submittals as required by agencies



STEP 6 BIDDING / CONSTRUCTION

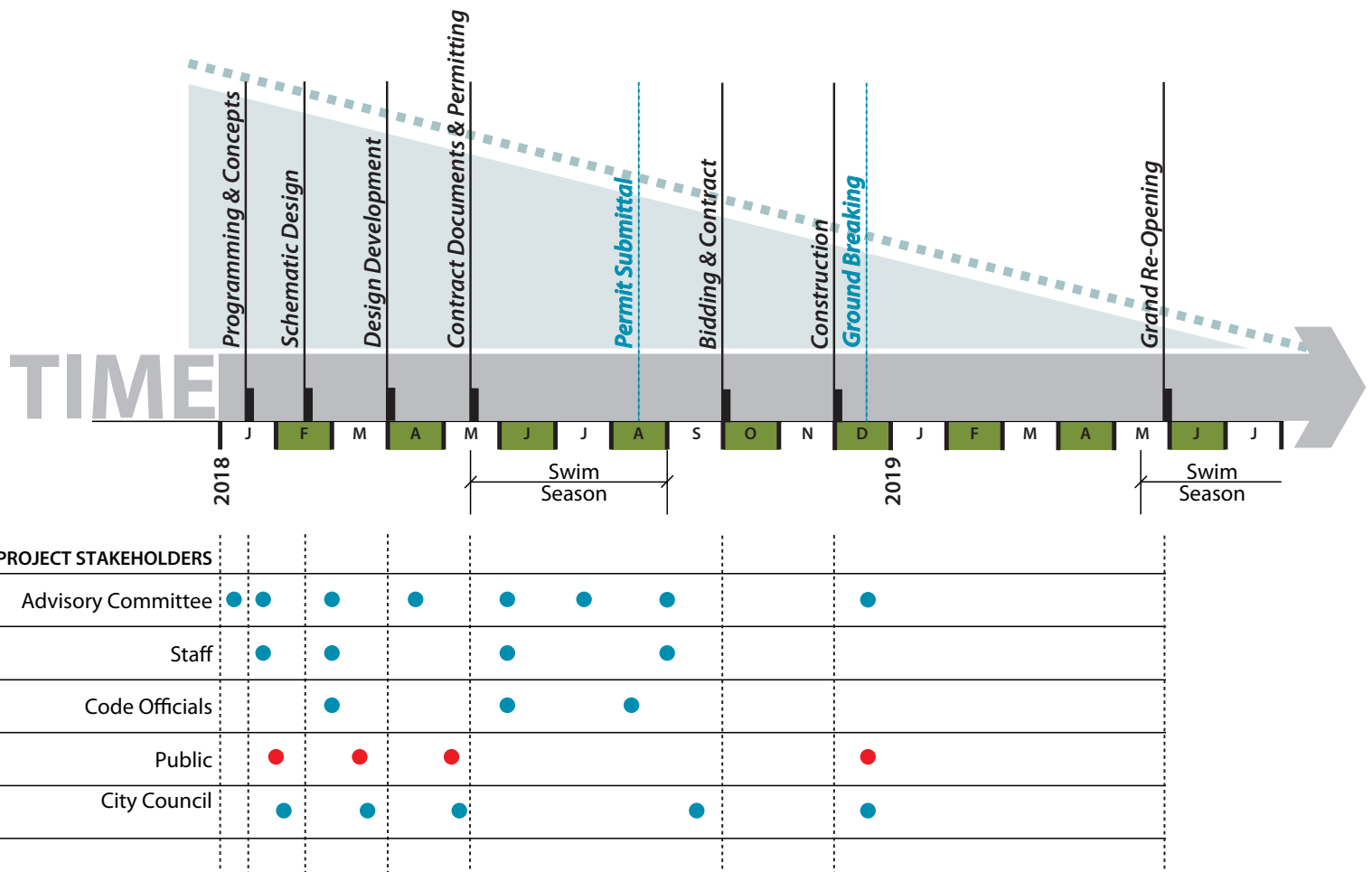
- Public bid – documents developed accordingly
- Weekly meetings
- Submittal and shop drawing review
- Answer field questions
- Review payments
- Punch list, backpunch, as-built drawings
- Grand opening!



PROJECT APPROACH

PROJECT SCHEDULE

We will develop a schedule – with your input - that identifies milestones for decision making that advances the design to successful completion. An important scheduling consideration is timing public meetings so that they do not conflict with holidays, school closures and summer vacation. Equally important is a schedule that works around the swimming season. We feel the design and document phase can be done in 8 to 9 months for the pool and bathhouse. Construction for a project of this scale should be able to be completed within 6 to 7 months.



- TEAM QUALIFICATIONS
- PROJECT APPROACH
- RELEVANT WORK
- REFERENCES



RELEVANT WORK



RAINIER BEACH COMMUNITY CENTER & POOL SEATTLE, WA

Located in the most diverse neighborhood in Seattle, the Rainier Beach Community Center replaces an aging facility on the same site. The 48,000 square foot program includes an aquatic center complete with competition and recreation pools, a gymnasium, multipurpose rooms, fitness room, classrooms and childcare. The community was actively involved in the programming and design of this facility. Completed in 2013, the facility is busy and draws visitors from around the City and beyond.



Located on an urban site, adjacent to two public schools, the new building opens up to the neighborhood to welcome them to participate and enjoy their new community center. The parking was located on the north edge to maximize the public presence of the building along Rainier Avenue South.

All the main spaces connect to outside patio or plazas so events can occur inside and out. An existing plaza at the south was extended to the new building with added terraced seating and a separate plaza for the pool. The gym is on the north for the best natural daylighting and opens up to a large plaza for multipurpose events.



LEED Gold certified 2014
AIA Civic Design Merit Award 2014
WRPA Facility of the Year 2014
Aquatics International Dream Design 2014

Project Duration:
2010 - 2013

Final Construction Cost:
\$17,580,000



EASTSIDE TACOMA COMMUNITY CENTER & POOL TACOMA, WA

In 2014 ARC completed an operations plan & feasibility study for the Eastside Tacoma Community and Aquatic Center. The process included consideration of five sites for the future center. The program evolved from broad community input, reflecting the multi-generational and diverse community. The Center will support programs, uses and services for youth, an age-group that is significantly underserved in East Tacoma, and fills service gaps created after other providers left the community.



In 2015, Metro Parks Tacoma & ARC Architects began the full design process for Eastside's new Community Center & Pool. We have since facilitated two additional well attended public meetings. This 55,000 SF facility will include a basketball court with track, meeting rooms, a large social hall, and an exercise room. The pool has a shallow water area, drop slide, diving board, 25-yd swim lanes & a spa. The project is anticipated to start construction in May 2016.

Project Duration:
2016 - 2018

Final Construction Cost:
\$20,700,000



RELEVANT WORK



ROSEHILL COMMUNITY CENTER MUKILTEO, WA

The Rosehill Community Center occupies a prominent site in Old Town Mukilteo. The two-story, 30,000 square foot facility celebrates a commanding view of Puget Sound. The center features a large social hall that is one of the most popular places for weddings in the region and designed for community theatre and music. Other spaces include an arts and crafts room, game room, meeting/ classrooms, a seniors room, and fitness rooms for aerobics, dance, yoga, and a weights/cardio workout room.



ARC Architects worked with a Citizen Design Committee, who reviewed options and made recommendations to City Council for their final approval. The Committee reviewed architectural concepts, leading to a design of relatively small-scaled forms that utilized wood and stone, materials befitting the character of the Old Town. Many of the rooms are linked to outdoor spaces including a grassy area used for informal activities and the farmer's market. There is a raised terrace overlooking the Sound, and an urban plaza that is used for city-wide events.



Project Duration:
2009 - 2011

Final Construction Cost:
\$8,420,000



PUYALLUP TRIBE OF INDIANS ELDER CENTER TACOMA, WA

The new Elder Center for the Puyallup Tribe offers a serene and comfortable environment for the Elders to relax, socialize and receive services. The 26,000-square-foot, 2-story building sits atop a sloping site with sweeping views of Commencement Bay and the Olympic Range. Careful site planning allowed for the creation of a campus green space with Spirit Garden that commemorates tribal ancestors. A water feature runs through the Spirit Garden representing the nearby Puyallup River. Peeled cedar poles stand proud in front of the cedar-clad building. The facility includes gathering spaces, classrooms, art rooms, banquet facility, library, health and wellness center with hydrotherapy pool, and massage and exercise rooms.

The building is designed to LEED Certified standards.

Project Duration:
2007 - 2009

Final Construction Cost:
\$10,035,000



RELEVANT WORK



RICHLAND COMMUNITY CENTER RICHLAND, WA

During design of the Richland Community Center, public input was gathered through workshops with citizens and city staff. The community expressed the significance of the site - the City's premiere park along the Columbia River. We heard their concerns and responded with a design that reflects Richland, the park setting, and recalls the geology of the Columbia River Basin.

The 22,000 square foot center is focused on multi-generational social, health and wellness programming. There is a dedicated senior room, but the balance of the center is for the entire community. A dining/lounge area and large social room open to the park and serve small and large gatherings and events. Fitness, dance, technology, and games rooms serve everyone. Outdoor terraces focus on the park and Columbia River and accommodate meals, weddings, and music in the park.

Materials were selected for first costs and easy long-term maintenance. They include painted fiber-cement siding, concrete masonry (laid up in an interesting pattern that suggests basalt), and an aluminum curtain wall.

Project Duration:
1999 - 2001

Final Construction Cost:
\$13,720,000





In January 2015, Counsilman-Hunsaker researched aquatic facility options and provided information for the development of a new facility in Stodden Park. The study offered a comprehensive analysis that focused on three seasonal outdoor aquatic facility concepts that offered various amenities with conceptual drawings, programming, and an operational pro forma.

In March 2016, the City of Butte set out to garner excitement for a decision on a bond measure that would be used to build a new community aquatic center. Counsilman-Hunsaker was contracted to develop a promotional video in which viewers could “fly-through” the proposed aquatic facility to get a personal experience in the facility. Stakeholders could experience various angles and views throughout the proposed facility in addition to suggesting future programming opportunities for community members. The video played a vital role in securing the votes the city needed to pass the bond for a new outdoor aquatic center.

Voters in Silver Bow County put the project in motion by approving a \$7.2 million bond in June 2016 to pay a large portion of the construction. Another \$1.5 million in private and public funds will pay for amenities including the giant slides and the lazy river.

In September 2016, the team of Counsilman-Hunsaker and SMA Architects was retained for the design of the new Butte-Silver Bow Community Pool. The 14,000 sq. ft. aquatic center is expected to be completed in spring/summer 2018 and will include zero beach entry, four 25-yard lap lanes, two waterslides, a large lazy river, play structure, various spray features, monkey swings and five stair entries.

Reference:

Mr. J.P. Gallagher
Director

BSB Parks and Recreation
126 W. Granite St.
Butte, MT 59701

Phone: 406.497.6571

Email: jgallagher@bsb.mt.gov

Project Cost: \$8,700,000

Services Provided:

Expense Analysis: Date Completed: January 2015

Marketing and Promotion Plan:

Date Completed: March 2016

Aquatic Design and Engineering to be Completed: 2018



In early 2007, ALSC Architects, Counsilman Hunsaker, and the City of Spokane Park leaders worked with neighborhood groups to design the new pool at A.M. Cannon Park in West Central Spokane.

Residents elected for the A.M. Cannon Pool to have more splash features and family-friendly amenities than the other five similar facilities being constructed under the same park bond measure.

After the ribbon-cutting ceremony at A.M. Cannon Pool, the neighborhood chairwoman of the West Central Neighborhood Council, waded into the shallow section and commented:

"I find we got everything we wanted and asked for, and a little bit more!"

A.M. Cannon Pool features the following amenities:

8,500 sq. ft. Recreation and Lap Pool

- Six 25-yard lap lanes
- Zero depth entry with water dome and bubblers
- 100 ft. open body flume waterslide
- 90 ft. enclosed body flume waterslide
- Instructional area
- Children's play feature with interactive water features and small run-out waterslide



Awards:

2009 'Mayor's Choice' Award
City of Spokane, WA



Reference:

Mr. Carl Strong
Recreation Supervisor
Spokane Parks and
Recreation Department
810 N. Stone Street
Spokane, WA 99201

Phone: 509.363.5415

Email: cstrong@spokanecity.org

Project Cost: \$3,500,000
Aquatics Cost: \$1,400,000
Date Completed: July 2009

Services Provided:
Master Plan: December 2007
Aquatic Design & Engineering: 2009



Coeur D Alene Park
2195 W. 2nd Ave.
(W. 4th Ave. & S. Chestnut)
Date Completed:
August 2008



Thorton Murphy Park
3105 E. 27th Ave.
Date Completed:
August 2008



Chief Gary Park
2515 E Sinto Ave.
(Mission Ave & Cook St.)
Date Completed:
August 2008



Audubon Park
3405 N. Milton Ave.
(W. Northwest Blvd. & N. Audubon)
Date Completed:
September 2008



Friendship Park
631 E. Greta
(Greta Ave. & Standard St.)
Date Completed:
September 2008

In 2007, Counsilman-Hunsaker completed an Aquatic Master Plan for the City of Spokane in association with a local Architect, ALSC. The master plan identified community swimming pools that had reached physical and functional obsolescence, and highlighted a need to provide aquatic experiences to newly developed and underserved neighborhoods.

Pleased with the results from the Master Plan, Counsilman-Hunsaker was awarded the title of lead aquatic designer for the new construction of all seven city community swimming pools, and the addition of 11 new park splash pads, some of which have replaced obsolete, unmanaged park wading pools.

Local landscape architects, David Evans and Associates, along with Counsilman Hunsaker, conducted multiple community meetings and elementary school outreach, to make sure that each splash pad was designed to meet individual neighborhood's needs and desires. The splash pads were designed to allow for interactive water features to be rotated and/or replaced from one splash pad to another in the future.

The splash pad project was completed in two construction phases. Each phase was competitively bid through a public bid process. The construction cost of the entire splashpad project was delivered below the projected cost estimate outlined in the Master Plan assessment.

Awards:
2009 'Mayor's Choice' Award
City of Spokane, WA



Reference:
Mr. Carl Strong
Recreation Supervisor
Spokane Parks and
Recreation Department
810 N. Stone Street
Spokane, WA 99201

Phone: 509.363.5415
Email: cstrong@spokanecity.org

Total Project Cost Splashpads: \$3,000,000
Aquatics Cost: \$1,500,000

Services Provided:
Master Plan: December 2007
Aquatic Design & Engineering



In 2007, the City of Spokane, Washington, retained the team of Counsillman-Hunsaker and ALSC Architects to prepare construction documents for the replacement of the 70-year-old Witter 50-meter pool. The result is a new modern deck-level gutter pool (home to the Spokane City Swim Team) capable of hosting the state's northwestern area summer swim leagues.

The major challenge at this site (adjacent to a tributary of the Spokane River) was to determine the exact orientation of the new pool and the positioning of the new bathhouse to accommodate an anticipated high volume of visitors. Improvements to parking and pedestrian travel were two of the key focus points for city staff while the neighborhood groups were concerned about the swim team's downtime.

Numerous neighborhood meetings took place and the design solution included the reuse of the existing building to accommodate the pool mechanical systems, which enabled more funds to be applied to additional water areas, including a recreation pool for swim lessons and children's water fun.

Witter Pool features the following amenities:

12,350 sq. ft. Competition Pool

- Eight 50-meter lap lanes with two 1-meter diving boards
- Twenty-one 25-yard lap lanes
- 30-meter waterpolo course
- Instructional area

2,350 sq. ft. Recreational Pool

- Three 60' lap lanes, waterslide, and zero depth entry with geysers



Awards:
2009 'Mayor's Choice' Award
City of Spokane, WA

Reference:
Mr. Carl Strong
Recreation Supervisor
Spokane Parks and
Recreation Department
810 N. Stone Street
Spokane, WA 99201
Phone: 509.363.5415

Email: cstrong@spokanecity.org
Project Cost: \$5,500,000
Aquatics Cost: \$3,400,000
Date Completed: October 2009
Services Provided:
Master Plan: December 2007
Aquatic Design & Engineering



COMMUNITY & RECREATION CENTERS

ARC Architects is an expert in the design of community and recreation centers. We have designed or programmed more than 60 master plans, feasibility studies and community center designs. Our centers range in size from 3,000 square feet to 56,000 square feet in both new and renovation construction.

Our community and recreation projects include:

Eastside Tacoma Community and Aquatic Center
 Auburn Youth & Community Center
 BEST Gymnasium for Northshore School District
 Bellevue Aquatic Studies
 Bellevue Teen Center
 Birch Bay Community Center Expansion Study
 Burndale Community Center
 Carol Edwards Community Center & Sports Fields
 Centre at Norpoint and Aquatics
 Eastside Terrace Community Center
 Eckstein Community Center
 Firwood Circle Community Center
 Greenlake Community Center and Evans Pool Study
 Hiawatha Community Center Assessment
 Jefferson Park Community Center
 Kent Family Center
 Lacey Community Center
 Loyal Heights Community Center Assessment
 New Holly Community Center
 NE Tacoma Community Center
 Old Redmond Schoolhouse Community Center
 Peter Kirk Pool Renovation
 Port Angeles William Shore Memorial Pool Renovation
 Puyallup Elder Center and Pool
 Queen Anne Community Center Assessment
 Rainier Beach Community Center and Pool
 Redmond Teen Center
 Richland Community Center
 Rosehill Community Center
 Skagit County Community and Aquatics Center Study
 South Park Community Center
 South Bellevue Community Center
 South Whidbey Community Center Study
 Springwood Youth Center
 Suquamish Tribe Fitness and Youth Center
 Tukwila Community Center
 Upper Skagit Tribal Community Center
 Valli Kee Community Center

- 
- TEAM QUALIFICATIONS
 - PROJECT APPROACH
 - RELEVANT WORK
 - REFERENCES

REFERENCES

COMMUNITY & AQUATIC CENTERS

(ARC References)

Eastside Tacoma Community Center and Pool
Jeremy Woolley - Tacoma Metro Parks
253-305-1031 jeremyw@tacomaparks.com

Rainier Beach Community Center and Pool
David Graves – Seattle Parks and Recreation
206-684-7048 david.graves@seattle.gov

Auburn Community Center
Daryl Faber - Parks and Recreation Director
253-931-3043 dfaber@auburnwa.gov

Rosehill Community Center
Jennifer Berner – Burlington Parks and Recreation Director
360-755-1017 jenniferb@burlingtonwa.gov

AQUATIC CENTERS

(Counsilman-Hunsaker References)

Mr. Carl Strong
Recreation Supervisor
Spokane Parks and Recreation Department
Phone: 509.363.5415

Email: cstrong@spokanecity.org
Master Plan: December 2007
Aquatic Design and Engineering: six new
city park pools, two new YMCAs, and the
addition of 11 splash pads - 2008 - 2010

Mr. Philip Rodriguez
City Manager
City of Athens
Phone: 903.675.5131
Email: prodriguez@athenstexas.us
Study Completed: January 2017

Ms. Kathy Whitman
Aquatics Manager
Seattle Parks & Recreation Department
Phone: 206.684.7099
Email: Kathy.whitman@seattle.gov
Updated Business Plan Completed: 2009
Aquatic Design & Engineering: 2013
(Rainier Beach Community Center, WA project)

Mr. Don Kearney
Director of Parks and Recreation
(605)-367-8222
Studies Completed: 2001, 2006 and 2013
Aquatic Design and Engineering for Midco Aquatic Center: 2016

Ms. Alyson Elliott
Assistant Township Manager
Cheltenham Township
Phone: 215.887.6200 ext. 110
Email: aelliott@cheltenham-township.org
Audit Completed: March 2017
Study Completed: May 2017

NEW BUSINESS: **Community Center and Pool Bond Financial Information**
ITEM 10D.

FROM: **Scott Pingel, City Manager**

RECOMMENDED MOTION: **No action – presentation only.**

PROPOSAL: D.A. Davidson will be presenting voted bond information, including a background on types of bonds, estimated payments, case examples, bond rating grades, financial management policy, ballot measure preparation recommendations, and a suggested timeline.

FISCAL IMPACT: None identified.

ADVANTAGE: This information will facilitate decision-making.

DISADVANTAGES: None identified.

ALTERNATIVES: None identified.

HISTORY: The City authorized the City Manager to execute an engagement letter with D.A. Davidson at its November 14, 2017 meeting to provide information on various bond structures, including estimated tax levy rates, costs to the average home, and, in the case of non-voted bonds, calculate capacity and estimated payments.

ATTACHMENT: [Presentation](#)



City of Fircrest

VOTED BOND INFORMATION

January 23, 2018 7:00 PM

Jim Nelson
Senior Vice President
Phone: (206) 389-4062
Email: jnelson@dadco.com



Columbia Center
701 Fifth Avenue, Suite 4050
Seattle, WA 98104
www.davidsoncompanies.com/ficm

TYPES OF BONDS

UNLIMITED TAX GENERAL OBLIGATION BOND (Voted) –

- Secured by the full faith, credit and taxing power of the City with a special excess levy.

LIMITED TAX GENERAL OBLIGATION BOND (Non-voted) –

- Secured by the City's General Fund.

REVENUE BOND –

- Secured by a specific source of utility system revenue (typically water and sewer system charges).

LOCAL IMPROVEMENT DISTRICT (LID) BOND –

- A bond payable from special assessments levied on the benefited properties within a local improvement district.

ESTIMATED PAYMENTS

For Discussion Purposes (As of 1/17/2018)

20-Years, Level Debt

Funding Amount:	1,000,000	4,000,000	5,000,000	6,000,000	7,000,000	8,000,000	9,000,000	10,000,000	11,000,000	12,000,000	13,000,000
Est. Average Annual Payment (1):	67,040	268,158	335,198	402,237	469,277	536,316	603,356	670,395	737,435	804,474	871,514
Est. Net Borrowing Cost (1):	2.89%	2.89%	2.89%	2.89%	2.89%	2.89%	2.89%	2.89%	2.89%	2.89%	2.89%
Tax Levy Impact (1): (dollars per \$1,000 of assessed valuation)	0.08	0.33	0.41	0.49	0.57	0.65	0.73	0.81	0.89	0.98	1.06
Tax impact on a homeowner of: 300,000											
Annual Increase (1):	24.38	97.51	121.88	146.26	170.64	195.01	219.39	243.77	268.14	292.52	316.90
Monthly Increase (1):	2.03	8.13	10.16	12.19	14.22	16.25	18.28	20.31	22.35	24.38	26.41

Assumptions:

1. Net Borrowing Cost is preliminary and subject to change.
2. Est. Assessed Value for the 2019 Tax Collection year: 825,044,411

For Discussion Purposes (As of 1/17/2018)

20-Years, Level Levy 2.5% assumed annual AV growth

Funding Amount:	1,000,000	4,000,000	5,000,000	6,000,000	7,000,000	8,000,000	9,000,000	10,000,000	11,000,000	12,000,000	13,000,000
Est. Average Annual Payment (1):	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
Est. Net Borrowing Cost (1):	2.95%	2.95%	2.95%	2.95%	2.95%	2.95%	2.95%	2.95%	2.95%	2.95%	2.95%
Tax Levy Impact (1): (dollars per \$1,000 of assessed valuation)	0.07	0.26	0.33	0.39	0.46	0.52	0.59	0.65	0.72	0.78	0.85
Tax impact on a homeowner of: 300,000											
Annual Increase (1):	19.56	78.24	97.80	117.36	136.92	156.48	176.04	195.60	215.16	234.72	254.28
Monthly Increase (1):	1.63	6.52	8.15	9.78	11.41	13.04	14.67	16.30	17.93	19.56	21.19

Assumptions:

1. Net Borrowing Cost is preliminary and subject to change.
2. Est. Assessed Value for the 2019 Tax Collection year: 825,044,411

(2)

ESTIMATED PAYMENTS

For Discussion Purposes (As of 1/17/2018)

10-Years, Level Debt

Funding Amount:	<u>1,000,000</u>	<u>4,000,000</u>	<u>5,000,000</u>	<u>6,000,000</u>	<u>7,000,000</u>	<u>8,000,000</u>	<u>9,000,000</u>	<u>10,000,000</u>	<u>11,000,000</u>	<u>12,000,000</u>	<u>13,000,000</u>
Est. Average Annual Payment (1):	113,500	454,000	567,500	681,000	794,500	908,000	1,021,500	1,135,000	1,248,500	1,362,000	1,475,500
Est. Net Borrowing Cost (1):	2.27%	2.27%	2.27%	2.27%	2.27%	2.27%	2.27%	2.27%	2.27%	2.27%	2.27%
Tax Levy Impact (1): (dollars per \$1,000 of assessed valuation)	0.14	0.55	0.69	0.83	0.96	1.10	1.24	1.38	1.51	1.65	1.79
Tax impact on a homeowner of: 300,000											
Annual Increase (1):	41.27	165.08	206.35	247.62	288.89	330.16	371.43	412.71	453.98	495.25	536.52
Monthly Increase (1):	3.44	13.76	17.20	20.64	24.07	27.51	30.95	34.39	37.83	41.27	44.71

Assumptions:

1. Net Borrowing Cost is preliminary and subject to change.
2. Est. Assessed Value for the 2019 Tax Collection year: 825,044,411

For Discussion Purposes (As of 1/17/2018)

30-Years, Level Debt

Funding Amount:	<u>1,000,000</u>	<u>4,000,000</u>	<u>5,000,000</u>	<u>6,000,000</u>	<u>7,000,000</u>	<u>8,000,000</u>	<u>9,000,000</u>	<u>10,000,000</u>	<u>11,000,000</u>	<u>12,000,000</u>	<u>13,000,000</u>
Est. Average Annual Payment (1):	53,516	214,063	267,579	321,095	374,611	428,127	481,643	535,158	588,674	642,190	695,706
Est. Net Borrowing Cost (1):	3.34%	3.34%	3.34%	3.34%	3.34%	3.34%	3.34%	3.34%	3.34%	3.34%	3.34%
Tax Levy Impact (1): (dollars per \$1,000 of assessed valuation)	0.06	0.26	0.32	0.39	0.45	0.52	0.58	0.65	0.71	0.78	0.84
Tax impact on a homeowner of: 300,000											
Annual Increase (1):	19.46	77.84	97.30	116.76	136.21	155.67	175.13	194.59	214.05	233.51	252.97
Monthly Increase (1):	1.62	6.49	8.11	9.73	11.35	12.97	14.59	16.22	17.84	19.46	21.08

Assumptions:

1. Net Borrowing Cost is preliminary and subject to change.
2. Est. Assessed Value for the 2019 Tax Collection year: 825,044,411



DAVIDSON

CASE EXAMPLES



Moses Lake aquatic center & parks – considered the most successful aquatic center in the Northwest. Financed with a series of bonds.



Si View Metropolitan Park District – combination of non-voted and voted bonds. The District's facilities include a Community Center, swimming pool, and sports fields.



Selah Park & Recreation Service Area - separate tax jurisdiction that contracts with the City of Selah's Park Department. Recently issued voted bonds for a swimming pool remodel and park improvements.

BOND RATING GRADES

A rating grade helps to achieve a lower interest cost.

Investors view the rating grade as an indication of risk.



	S&P	Moody's
Highest/Best Quality	AAA	Aaa
High Investment Grade	AA+	Aa1
	AA	Aa2
	AA-	Aa3
Medium Investment Grade	A+	A1
	A	A2
	A-	A3
Low Investment Grade	BBB+	Baa1
	BBB	Baa2
	BBB-	Baa3

FINANCIAL MANAGEMENT POLICY

A set of policies to:

Promote financial integrity

Assist elected officials and staff in financial management

Provides continuity over time

Key strengths of the policy:

Cash/Reserve Fund goals

Communication

Budgeting and Forecasting

COMMENTS FROM OTHER MUNICIPALITIES ON PREPARING FOR A BALLOT MEASURE

- Start the voter education 6 to 9 months before the election.
- Series of newspaper articles or newsletters to inform the public.
- Statements of support from community representatives.
- **Factual** information on the City's website.
- Open House at City Hall.
- Doorbelling by volunteers.
- Use of social media.

ELECTION AND RESOLUTION FILING DATES

The 2018 special election dates and ballot resolution filing deadlines pursuant to the Revised Code of Washington (“RCW”) are listed below for your information.⁽¹⁾

ELECTION DATE	RESOLUTION FILING DEADLINE ⁽²⁾	APPROXIMATE DATE BALLOTS ARE MAILED ⁽³⁾
February 13, 2018	December 15, 2017	January 26, 2018
April 24, 2018	February 23, 2018	April 6, 2018
August 7, 2018	May 11, 2018	July 20, 2018
November 6, 2018	August 7, 2018	October 19, 2018

(1) This data is for informational purposes only and does not take the place of local, state or federal laws. Specific RCW information can be found at: http://www.secstate.wa.gov/elections/election_laws.aspx.

(2) Some dates may have been adjusted to reflect the business day prior to actual resolution filing date, according to RCW 29A.04.330, if falling on a weekend.

(3) Applies to both mail and absentee ballots. Absentee ballots are required to be mailed no later than 18 days prior to the election date. RCW 29A.40.070

Source: Washington Secretary of State’s Office, Elections and Voting website.

SUGGESTED TIMELINE

Target Date	Action
Now	City begins to recruit volunteers for a volunteer election committee.
March 1, 2018	Notify the Bond Attorney to begin drafting the ballot title. Also discuss with the Bond Attorney a Reimbursement Resolution.
March 15, 2018	City begins the "factual" voter information campaign. Election Committee (of volunteers) begins the "yes vote campaign".
June 12, 2018	City Council reviews 1st draft of Ballot Title and resolution (7 PM).
July 10, 2018	City Council approves the Ballot Title and Resolution (7 PM).
July 27, 2018	City Manager or Finance Director file the Ballot Title with the Pierce County Auditor.
August 7, 2018	Ballot Title filing deadline with the Pierce County Auditor.
October 19, 2018	Approximate date that the ballots are mailed out to voters.
November 6, 2018	Election Day.
December 6, 2018	Set the final interest rates and present to the City Manager and Finance Director.
December 7, 2018	Notify County Assessor & Treasurer of the final payment for the 2019 Tax Roll.
December 20, 2018	Delivery Date of bond proceeds for the project.

KEY POINTS TO PLAN AHEAD FOR A BOND ISSUE

- Do you have a volunteer election committee or citizen advisory group?
- What is your community outreach plan/voter education plan?
- How will the taxpayers benefit from the improvements?
- Do you need to adopt a Reimbursement Resolution?
- Have you updated your Financial Management Policy?

APPENDIX

(11)

EXAMPLE OF ARTICLE ON ELECTION CAMPAIGN

Nine Steps to a Successful Community-Based Bond/Levy Campaign *(author is unknown)*

- 1) Form a **Support Committee**
 - This committee should be small enough to be workable, but large enough so that no one can fairly accuse you of being close-minded, insulated, etc.
- 2) Get **Stakeholders** to agree on what should be on the ballot and what the bond/levy should specifically be supporting.
 - Consider the internal questions:
 - Have you asked for money before and failed? If so why?
 - Have voters and/or community leaders talked with your group about what they might support?
 - **How are you going to explain to the public what you are asking for?**
 - It is much better to answer these questions before you have finalized your proposal.
 - Consider the larger community questions:
 - **What other measures will be on the ballot?**
 - How much money voters have been asked for recently?
 - Is there a “take your turn” mentality in your community among groups that ask for public support?
 - Consider holding some sort of **public process to facilitate community input**. This may be very difficult and stressful, but especially necessary if you are asking voters to consider a request they have previously rejected in one form or another.



EXAMPLE OF ARTICLE ON ELECTION CAMPAIGN

Nine Steps to a Successful Community-Based Bond/Levy Campaign *(cont.)*

- 3) Develop a **clear message** – what you are asking for, why you are asking for it, how much it will cost, and who it will help.
 - If you can't answer these questions, your chances of success are extremely limited.
 - Everyone should be on the same page – this message should be the core of any campaign literature, the lead on any press releases, and the focus of remarks every time someone speaks on behalf of the campaign (whether officially or not).
- 4) Identify **community groups** that can/should be targets for outreach, information efforts, volunteer recruitment, etc.
 - Think broad and wide – everyone who could benefit from the services you provide, major civic/business groups, local political clubs, other community based groups that sponsor levies (teachers, libraries, etc.), workers unions, etc.
 - Ask your Board, and the members of the campaign committee, to think about which organizations they belong to and encourage them to ask those groups for support.
- 5) Get **endorsements** from key groups and the media.
 - Some of these groups have formal processes, some do not. Try to ask as early as you can what the process is and try to accommodate their schedule – nothing annoys people more than when campaigns ask them to ignore their internal process to suit the needs (or lack of organization of) a campaign.
 - Consider putting one person on the campaign committee in charge of coordinating endorsement processes and interviews.

EXAMPLE OF ARTICLE ON ELECTION CAMPAIGN

Nine Steps to a Successful Community-Based Bond/Levy Campaign *(cont.)*

- 6) Ask endorsing groups for their **active support**.
 - Once you have a group's support, you need to do something with it. At a minimum, they should be willing to let you (or better yet, help you) get the word out to their members. They should allow you to speak to one of their membership meetings, and perhaps put something in their newsletter, and better yet, mail something to their members. They might even be willing to pay for it. Remember to determine if you need to report that as a campaign contribution.
 - Supporting groups should also explicitly be asked if the campaign may use the group's name publicly – never assume that they are ok with this, even if it seems obvious.
- 7) Undertake a **media campaign** – tell your story, define the issues.
 - This can be very simple or a very complex effort. Look within your campaign committee to see if there is someone who has experience working with the media.
 - Bear in mind that being in advertising or marketing is very different than doing press work for a campaign.

EXAMPLE OF ARTICLE ON ELECTION CAMPAIGN

Nine Steps to a Successful Community-Based Bond/Levy Campaign *(cont.)*

- 8) Undertake a **grassroots campaign** to contact voters.
 - Again this can be very simple or very complex. It can include voter education, door-to-door and phone banking efforts, and GOTV (get out the vote) activities. These efforts are generally not worth doing unless you can do them very well, and on a fairly large scale.
 - Turn to those within your group who have experience at community organizing and be cautious about others' enthusiastic claims about turning out volunteers, making thousands of phone calls, blanketing neighborhoods, etc.
- 9) Keep in mind what you are doing, why it is needed, who supports you, and **who and what you are as a campaign**.
 - Stay on message. Make sure everyone else is on message too.
 - a) **Campaigns are all about defining the questions**
 - b) **Controlling the terms of the debate**
 - c) **Getting the voters to absorb and retain your message**
 - d) **Keep it simple and say it over and over again.**

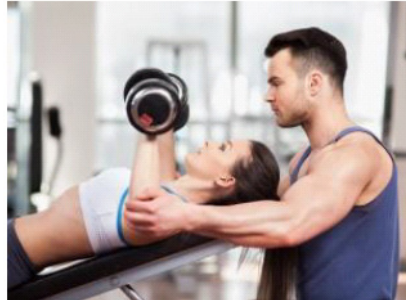
EXAMPLE 1 OF FACTUAL BROCHURE



SITE HISTORY

Spokane County purchased the property in 2008 as a part of the acquisition of Spokane Raceway Park. The City identified the parcel as a priority for both utility and recreational purposes. In October of 2010 the City of Airway Heights entered into a Memorandum of Understanding with Spokane County to acquire the 70-acre parcel adjacent to Spokane Raceway Park located at 11405 W. Deno Road.

The Airway Heights Park Advisory Board working with SPVV Landscape Architects developed the Master Plan for a new 70 Acre Community Recreation Facility. The Park Advisory Board held a series of Public Workshops to facilitate this Master Planning process. The workshops provided the opportunity for residents to voice their ideas for the site. Through this process the site was determined to be ideal for the location of the Recreation Center as it would offer an excellent mix of indoor and outdoor recreational opportunities. On August 6, 2012 the City Council approved Resolution 2012-014 approving the master plan for the site.



If approved by the voter's the impact to their property taxes is shown below.

Home Assessed Value Monthly Impact

\$100,000	\$11.56
\$125,000	\$14.52
\$150,000	\$17.48
\$175,000	\$20.44
\$200,000	\$23.31
\$225,000	\$26.27

If approved the steering committee would be formed to fully develop the building concept to finalize design elements. With the project going out to bid in early 2017 and construction beginning in the spring of 2017.



The Airway Heights Recreation Center Bond Initiative



The "CONCEPT" sketch above was developed to give citizens an idea of what a potential Recreation Center could look like.

The City Council is placing a \$13 million bond initiative on the August 2, 2016 ballot for voter's consideration.



Site Concept shown with park improvements.

EXAMPLE 1 OF FACTUAL BROCHURE

This CONCEPT was developed to provide the public an idea of what the facility could look like. Once the bond initiative is approved a Steering Committee will be formed to engage in an extensive series of public meetings to design the actual facility. The City is also submitting a grant to the Washington State Recreation Conservation Office to enhance the project further with the development of multi-purpose field space. Phase 1 of the Recreation Center project would include a fitness center, group exercise room, aquatic center with a lap pool, leisure/rec pool with slide and spa, birthday party rental rooms, multi-purpose room, and associated kitchen, administrative, and storage space. The City is developing a complex funding package. Variables that affect funding outcomes include the success or failure of the August 2, 2016 election ballot measure. The success or failure of this election will impact the City's ability to pursue additional funding sources. It is critical to show potential funding sources that your local residents approve of and support a project before capitol dollars are committed to the project from charitable organizations. More information regarding the project is available on the City website on the "In The Spotlight" section on the main page at www.cawh.org.



EXAMPLE 2 OF FACTUAL BROCHURE

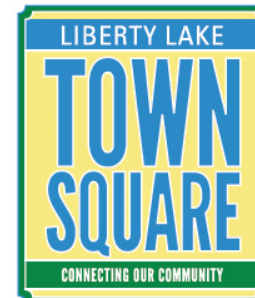


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D|A|DAVIDSON

EXAMPLE 2 OF FACTUAL BROCHURE



HOW WILL THE NEW BUILDING BE PAID FOR?

On August 2nd, a bond measure will be voted on to account for the twelve million dollars in development and construction costs. Once approved, this bond will be financed with a \$0.50 tax levy per \$1,000 of assessed property values.

WHO WILL PAY TO OPERATE THE FACILITY?

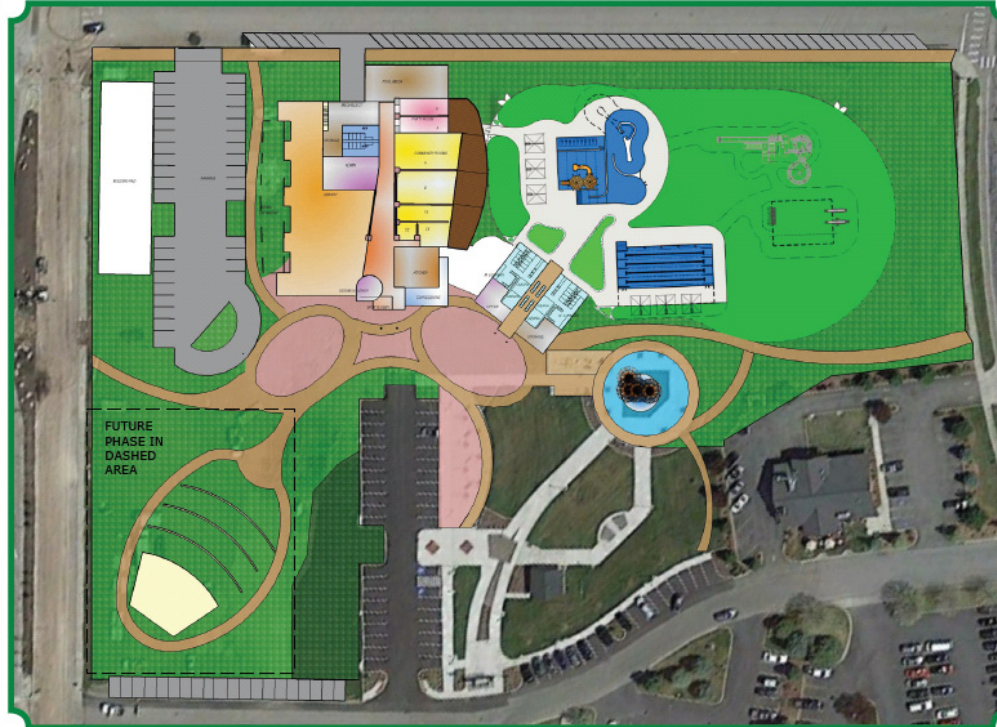
The yearly operational costs of the new facility are budgeted for in the City's general fund, and will not generate any additional taxes.

WHAT HAPPENS TO THE EXISTING LIBRARY?

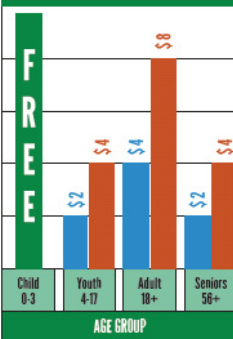
The current library space will be offered up as leasable space to offset costs of operations.

WHAT HAPPENS WHEN THE BUILDING IS PAID FOR?

Once the construction costs of the new Community and Aquatics Center have been paid off, the tax will go away!

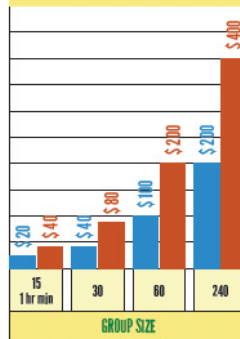


PROPOSED AQUATIC CENTER ADMISSION PRICES



CITY RESIDENTS NON-RESIDENTS

COMMUNITY CENTER ROOM RENTAL RATES



SITE Townsquare Park
COST \$12 Million
CONSTRUCTION FUNDING Voted Bond
OPERATIONS & MAINTENANCE
Existing City Revenues & Rental income

FINANCING INFORMATION ESTIMATE

TOTAL PROPOSED BOND	\$ 12,000,000
Average Annual Payment	\$ 647,000
Tax Impact on a home of \$ 270,000	\$ 135 / year
Tax Levy Impact in 2017	\$ 0.50
(per \$1,000 assessed value)	

BASIC PROGRAMMING:

- Community Center with flexible meeting rooms to support events with up to 240 people
- Catering / Teaching Kitchen
- State of the Art High Tech Library Space
- Multiple Viewing & Gathering Plazas – with flexibility to accommodate large and small events
- Landscape and Parking improvements
- Interactive Fountain
- Lap Pool
- Leisure Pool
- Bath House with Lockers & Changing Facility
- Rentable Party Rooms
- Furniture, Fixtures & Equipment
- Concession Stand
- Flexible & Expandable to support future space needs

**TOWN SQUARE BOND ISSUE
ON AUGUST 2ND BALLOT**



D|A DAVIDSON

DAVIDSON'S HIGHLIGHTS

Ranked 1st in Washington State in 2013 thru 2017 *(based on the number of negotiated municipal transactions completed)*. Source: Thomson Reuters

We are the **largest full-service independent broker-dealer headquartered in the Western U.S.** *(based on total financial consultants)*. **D.A. Davidson & Company originated in 1935.** Source: D.A. Davidson & Co.

We serve the a **large number of cities and park & recreation districts in Washington State** *(based on the number of negotiated municipal transactions completed)*. Source: Thomson Reuters

D.A. Davidson has over approximately **\$100.5 million in net capital.**

DAVIDSON'S PUBLIC FINANCE TEAM



JIM NELSON

SENIOR VICE PRESIDENT
(206) 389-4062

30 Years in Public Finance
Main Office: Seattle, WA

Focuses on general municipal finance with cities, counties, water & sewer districts, fire districts, park & recreation districts, as well as other special districts. **Jim and the firm works with a large number of Washington municipalities**, such as DuPont, Edgewood, Fife, University Place, Gig Harbor, Peninsula Metropolitan Park District, Tacoma, Pierce County, West Pierce Fire & Rescue, East Pierce Fire & Rescue, Central Pierce Fire & Rescue, Si View Metropolitan Park District, William Shore Metropolitan Park District, South Whidbey Park & Recreation District, Upper Valley Park & Recreation District, Moses Lake, Leavenworth, Eastmont Metropolitan Park District, Airway Heights, Liberty Lake, Bonney Lake, Enumclaw, Sumner, Duvall, Mill Creek, Snohomish, etc. **Jim is very experienced in assisting Washington municipalities with voter education strategies and bond rating presentations.**

He has completed over 500 financings with a par amount greater than \$4.5 billion.

FINRA Series 50, Series 52 and Series 63 Licenses

B.A. from the University of Washington

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