

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Hunter T. George called the special meeting to order at 6:00 P.M. and led the pledge of allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Denny Waltier, Blake Surina, and Jamie Nixon were present.

AGENDA MODIFICATIONS

There were none.

CITY COUNCIL/STAFF TEAMWORK AND HOUSEKEEPING

City Manager Pingel briefed the Council on what this item included and introduced City Attorney Smith who discussed roles and responsibilities of the Council and City Manager, Open Public Meetings Act overview, and Public Records Act overview as it relates to elected officials. After a brief discussion on how the Public Records Act impacts Council regarding electronic communications and what is subject to discovery, Smith and Pingel encouraged Councilmembers to obtain a city-issued device in order to avoid potential public records liability. George stated that Council will be discussing a vision and mission statement as well as setting goals for the City and City Manager in the next couple of months.

Pingel provided an overview of his leadership philosophy and work approach as well as communications between him and Council and Council and staff. Pingel indicated that he would continue providing objective information to facilitate Council decision-making and distributing weekly updates and quarterly financial reports, and stated detailed financial reports would be available upon request. Pingel stated he anticipated taking steps towards reducing preventable liability claims, implementing a budget forecasting tool, and putting together a pavement management program.

2018 WORK PLAN

Staff presented the 2018 Work Plan, which included briefings from:

- City Clerk, Personnel, Public Records, Risk Management, and Title VI: City Clerk Nappi
- Municipal Court: Court Administrator Perry
- Finance, Information Systems, Facilities: Finance Director Corcoran
- Parks and Recreation: Parks and Recreation Director Grover
- Planning and Building: Planning and Building Administrator Stahlnecker
- Police, Emergency Management: Police Chief Cheesman
- Water, Sanitary Sewer, Storm Sewer, Streets, Six Year Transportation Improvement Program: Public Works Director Wakefield

There was a brief discussion regarding revisiting the Outdoor Vehicle Storage Planning and Building work plan item and Council expressed no interest in revisiting this topic in the near future.

As the meeting approached the two-hour limit, George asked if there were any objections to extend the meeting to finish addressing the items on the agenda; no objections were made.

COMMUNITY CENTER AND POOL

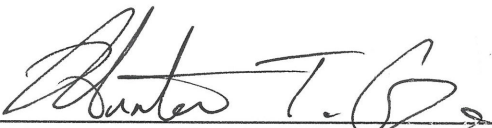
Pingel briefed the Council on the Fircrest Pool and Community Center project timeline. There was a brief discussion on project timing concerns, project scope and possibly a phased-project approach, establishing the steering committee and its scope and mission, and coordinated efforts. George briefed the Council on the upcoming related items that will be discussed at the January 23, 2018 regular Council meeting, which would help guide the Council in its decision-making.

The following individual provided a public comment:


- Kathy Owens, 545 Forrest Park Drive, commented on how the architects can help set the vision and scope of a project early on in the process.

ADJOURNMENT

Reynolds MOVED to adjourn the meeting at 8:25 P.M., seconded by Waltier. The Motion Carried Unanimously.



Hunter T. George, Mayor



Jessica Nappi, City Clerk