

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Hunter T. George called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Blake Surina, and Denny Waltier were present. Councilmember Jamie Nixon was absent and excused.

PRESIDING OFFICER’S REPORT

George provided an update on the status of the contract negotiations with ARC Architects, stating the agreement would be brought for Council consideration at the February 27, 2018 meeting. George indicated ARC recommended seeking a bond in 2019 would be preferential as it was complementary with the project timeline and a better time for local voters who would see a reduction in the state's portion of the property tax to fund schools. Recognizing these factors as well as the imminent pool repairs, there was a general consensus among Council that the proposed timeline would be beneficial for the City. City Manager Pingel informed the Council that the task order with KPG for the pool repair investigation would be amended to include the repair and oversight with Trenchless and staff would put a budget amendment of approximately \$19,000 in front of Council for this work. Pingel stated this amount would come from the Designated Fund Balance-44th/Alameda. Parks and Recreation Director Grover provided the scope of work for this repair and that it was a two-year work guarantee. George reported that he and Pingel have initiated working on the Steering Committee charter and anticipate bringing it to Council at its February 20th study session for discussion. George reported that the March 19th study session will include the 2017 Police Annual Report and that the City should make a concerted effort to inform citizens of this presentation, and stated he anticipated holding community meetings subsequently. George stated that the Council Liaison reporting schedule had changed due to the recent appointments and that it should have been communicated to councilmembers. Councilmember Reynolds requested that the Pierce County Regional Council (PCRC) report be scheduled on the 4th Tuesday of the month since the PCRC meets on the 3rd Thursday of the month.

CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

George invited public comment. None were provided.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Administration

Waltier indicated that he and the Mayor were scheduled to meet with Pingel weekly. Waltier reported that he, the Mayor, and Pingel were scheduled to meet separately with Representatives Kilduff and Muri and Senator O’Ban in Olympia on February 21st for a meet and greet and to discuss the recently filed capital budget request for the pool.

B. Environment, Planning and Building

Reynolds indicated that she had nothing new to report since the last meeting.

C. Finance, IT, Facilities

As Nixon was absent, no report was provided.

CONSENT CALENDAR

George requested the City Clerk read the Consent Calendar as follows: approval of Voucher No. 210730 through Voucher No. 210827 in the amount of \$244,400.24; approval of Payroll Check No. 13056 through Payroll Check No. 13059 in the amount of \$6,465.42; approval of Payroll Check No. 13060 through Payroll Check No. 13065 in the amount of \$86,257.67; approval of Payroll Check No. 13066 through Payroll Check No. 13071 in the amount of \$97,485.89; approval of the January 23, 2018 regular Council meeting minutes; and approval of the February 6, 2018 City Council/Planning Commission special meeting minutes. **Reynolds MOVED to approve the Consent Calendar as read; seconded by Wittner. The Motion Carried (6-0).**

PUBLIC HEARING

No public hearing was scheduled.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. Alameda Lift Station Project Close-Out

Public Works Director Wakefield briefed the Council on the Alameda Lift Station project and recommended approval of the “close-out” change order that would result in acceptance of the contract amount of \$401,684.50 and extend the completion date to January 12, 2018. By this action, the completed project would be considered accepted. **Waltier MOVED to approve Close-Out Change Order #1 to Pape & Sons Construction, Inc. for the Alameda Lift Station project for the total contact price of \$401,684.50 including tax and acceptance of the project; seconded by Reynolds.** George invited councilmember comment; Viafore inquired on the budget estimate difference; Wakefield indicated there was a correction in the tax rate that was incorrectly applied by the contractor. Viafore commented on the benefits of a natural gas powered lift station. Surina commented on the future Drake Street Lift Station project, stating he hoped it had a complementary design to the Alameda Lift Station. George complimented Wakefield on his efforts to keep the project within budget. George invited public comment; none were provided. **The Motion Carried (6-0).**

B. Ramsdell Water Main Project Contract Award

Wakefield briefed the Council on the Ramsdell Water Main project and the bidding outcome, and recommended the City award the contract for the Ramsdell Water Main project to Pape & Sons Contractors, Inc. for a total project cost of \$421,179 plus a contingency amount of \$20,000 for a total amount of \$441,179. Wakefield indicated this would allow the City to complete both the base bid and alternate bid that extends the project from Alta Vista Place to San Juan Avenue. Wakefield indicated the budget amount for this project as \$380,000 and an additional amount of \$61,179 would be needed to award this project with contingencies, and recommended the additional funds come out of the High Tank painting project as that project could be delayed until 2019. **Reynolds MOVED to authorize the City Manager to award the contract for the Ramsdell Water Main Project to Pape & Sons Contractors, Inc. for \$421,179 plus a contingency amount of \$20,000 for a total of \$441,179 to prepare and execute the required contract documents, and to give the “Notice to Proceed” to commence construction of the project; seconded by Wittner.** George invited councilmember comment; Surina commented that the alternate would be in the City’s best interest for capacity and complimented on Wakefield’s conservative spending. Viafore

questioned the source of funding for the additional amount of \$61,179, commenting that using REET 2 funds would be a better use of the funds. There was a brief discussion on source of funds for the Ramsdell Water Main and High Tank painting projects and the timing of these projects, and Pingel recommended reviewing the use of REET funds for the High Tank project as it was scheduled to be done later in the year after the Ramsdell Water Main project. George invited public comment; none were provided. **The Motion Carried (6-0).**

C. Communications Site Lease Agreement Amendment – Golf Course Tank

Pingel briefed the Council on the 2006 Communications Site Lease Agreement the City has with Sprint Spectrum Realty Company, LLC, stating that Sprint contacted the City wishing to amend the contract to include additional space of approximately 100 square feet to accommodate updated and modified equipment and establish a monthly rent increase at the site in the amount of \$500 per month to allow the additional space and modifications. **Reynolds MOVED to adopt Resolution No. 1520, authorizing the City Manager to execute an amendment to the May 30, 2006 Communication Site Lease Agreement with Sprint Spectrum Realty Company, LLC for the Golf Course Tank Site; seconded by Wittner.** George invited councilmember comment; Viafore commented on the contract language and Consumer Price Index (CPI) adjustments. Reynolds inquired if the CPI adjustments for the years the City needed to catch up on would be compounded; Pingel confirmed and stated that staff would review other City-telecom contracts as it related to CPI adjustments. Surina commented that the need for additional space was a factor in the increase to the monthly rent. Viafore commented on the contract negotiations and the competitiveness of these kind of sites and was content with the increase in rent for this site. George invited public comment; none were provided. **The Motion Carried (6-0).**

D. AWC Employer Master Participation Agreement – Vision Plan

Pingel briefed the Council on the proposed resolution that would authorize an amendment to the Employer Master Participation Agreement with the Association of Washington Cities (AWC) to include the zero dollar copay Vision Services Plan (VSP) for City of Fircrest non-represented employees and their families. Pingel stated that routine eye examinations were included in previous year's medical plans, including the City's 2017 plan (HealthFirst plan), which was terminated by AWC effective December 31, 2017; however not included in the current HealthFirst 250 plan. Pingel stated by this action, the Vision and Hearing Care \$150 reimbursement City benefit would cease once the VSP was in effect. Pingel indicated that the zero dollar copay plan would require an additional \$3,999.60 be added to the budget, and that this benefit would be negotiated with the bargaining units of the represented employees. **Viafore MOVED to adopt Resolution No. 1521, authorizing the City Manager to execute an amendment to the agreement with the Association of Washington Cities (AWC) Employee Benefit Trust for the AWC Employer Master Participation Agreement to include the zero dollar copay Vision Services Plan for non-represented employees; seconded by Reynolds.** George invited councilmember comment; Surina inquired when this would go into effect; Pingel indicated it would be a six to eight week process and that the reimbursement benefit would not be limited until the VSP was in full effect. Viafore commented on the VSP \$10 deductible plan and sought feedback from councilmembers on the benefits of amending the motion to the \$10 deductible plan; the general consensus was to provide employees with the no deductible plan. George noted that the VSP benefit should be made available through the negotiation process with the bargaining units. George invited public comment; none were provided. **The Motion Carried (6-0).**

E. Ballot Drop Box Property Use Agreement

Pingel briefed the Council on the Ballot Drop Box Property Use Agreement with Pierce County, which would add a ballot drop box at City Hall. **Reynolds MOVED to approved Resolution No. 1522, authorizing the City Manager to execute the Ballot Drop Box Property Use Agreement with Pierce County; seconded by Wittner.** George invited councilmember comment; Reynolds, Wittner, and Waltier commented on the benefits of this opportunity for voter participation within City limits. Surina commented on including contract language regarding damages incurred. George invited public comment; none were provided. **The Motion Carried (6-0).**

CITY MANAGER COMMENTS

Pingel indicated that a summary of the City Council/Planning Commission joint meeting would be included on the City's website. Pingel stated that staff appreciates website feedback and that the City would continue to improve the City's website to make it the best possible tool to disseminate information. Pingel indicated that the management team continues to undergo monthly training offered by the City's insurance, with the most recent one being on *Addressing Personnel Challenges Through Effective Leadership*. Pingel brought attention to an email he sent to councilmembers regarding the February 17th Town Hall Meeting sponsored by Representatives Muri and Kilduff and Senator O'Ban.

DEPARTMENT HEAD COMMENTS

- Planning and Building Administrator Stahlnecker reported that staff was being responsive to feedback regarding website updates, and provided an update on the homes on Eldorado Avenue, Coral Drive, and Claremont Street.
- Chief Cheesman provided an update to the February 2, 2018 incident involving a suspect in a stolen vehicle case ramming a Fircrest police car and attempting to run over a Fircrest police officer, stating the suspect had been identified and that an arrest was imminent. Cheesman indicated prosecutors had vetted the case and that the officer followed standard operating procedures for officers involved in a shooting and had returned to duty. Cheesman reported on a separate incident occurring earlier that day, complimenting Councilmember Wittner's willingness to act to report his observations of a suspicious individual earlier that morning, and stated that the suspect was ultimately arrested for vehicle prowling and possession of illegal drugs.
- Parks and Recreation Director Grover reported that the Daddy Daughter dance was sold out, and that the Community Event Specialist position had been posted on various websites.
- Finance Director Corcoran reported that as a result of the original deejay booked for the Daddy Daughter dance cancelling, a replacement deejay was hired and requested payment to be delivered at the night of the event. Corcoran stated that the City would issue a manual check and it would be brought for certification at the next Council meeting. Corcoran reported that the 2017 Year End Financial Report was completed, and would be presented at the February study session and submitted to the Auditor's office by the May 30th deadline. Corcoran indicated that the ERR review was scheduled for the March study session, and that the 1st reading of the budget amendment and landscaping contract were scheduled for the February 27th Council meeting. Corcoran stated that she met with Tacoma Community College regarding their internship program for an intern to assist the Finance Department with policies and other small projects. Corcoran noted that the Chromebooks had been distributed to the councilmembers and that the City would receive a rebate from the cost difference of the

Chromebooks purchased during the second round. Corcoran reported that the IT Manager was reviewing solutions to address reoccurring email problems and managing the City's email servers.

COUNCILMEMBER COMMENTS

- Viafore inquired on the grind and overlay scope of work for the Ramsdell Water Main Project; Wakefield indicated the project included the grind and overlay for the full width of the roadway from Contra Costa Avenue to the top of the hill and once on top of the hill, most likely half the street where the water main is located. Viafore inquired on the lawn maintenance contract; Pingel indicated the landscaping contract would be brought to Council at its February 27th meeting. Viafore recommended the promotion of the City's website and maximum utilization of the reader board. Viafore commented on his positive review of the City's January financial report and stated revenues were coming in strong, and requested the Investment Committee reconvene and for the Mayor's consideration for the appointment to fulfill the vacancy on the Committee. Viafore stated that the Regional Transit Authority (RTA) was now a permanent tax, and expressed serious concerns towards the flu and condolences of a long time Fircrest resident who recently passed away due to the flu.
- Reynolds stated that the Pierce County Regional Council General Assembly annual meeting was scheduled for February 15th at 5:30 P.M. and recommended councilmembers attend.
- Wittner reported that he attended the February 2nd Pierce County Opioid Summit, which discussed efforts to address the related crisis facing the county and the region. He noted it was well attended and featured remarks by U.S. Senator Maria Cantwell, and Congressmen Derek Kilmer and Denny Heck, Sheriff Paul Pastor, and Prosecutor Mark Lindquist.
- Waltier commented on the City looking into an electronic reader board, expressed his appreciation of the Chromebooks, and thanked Councilmember Reynolds for posting Facebook updates during the February 2nd incident.
- Surina thanked the Chief for the Department's organizational and response efforts on the February 2nd incident, and inquired about the emergency response alert system. Surina commented that the City should put in an application for the Washington State Archives' Local Records Grant Program.
- George thanked the councilmembers for their comments throughout the meeting and thanked all those involved in the February 2nd incident. Cheesman provided a background on the communication efforts regarding the February 2nd incident and thanked councilmembers for their efforts.

EXECUTIVE SESSION

At 8:47 P.M., George reported that Council would take a five-minute recess and convene into Executive Session, not to exceed the hour of 9:20 P.M., to discuss labor agreements pursuant to RCW 42.30.140. George noted Pingel and City Attorney Michael B. Smith were invited to attend; however only Pingel joined the Council in Executive Session.

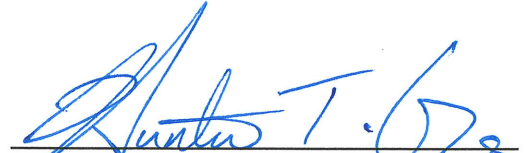
The Council reconvened into regular session at 9:14 P.M.

February 13, 2018

Fircrest City Council Meeting Minutes – Regular 6

ADJOURNMENT

Wittner MOVED to adjourn the meeting at 9:14 P.M., seconded by Reynolds. The Motion Carried (6-0).



Hunter T. George, Mayor



Jessica Nappi, City Clerk