

**CITY OF FIRCREST PLANNING COMMISSION  
SPECIAL MEETING MINUTES**

January 26, 2017  
6:00 PM

Fircrest City Hall  
115 Ramsdell Street

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**CALL TO ORDER**

Chair Karen Patjens called the regular meeting of the Fircrest Planning Commission to order at 6:00 p.m.

**ROLL CALL**

Commissioners Kathy L. McVay, Jerry Foss, Karen Patjens, and Arne Michaelsen were present. Absent: None. Excused: Kenneth Halgren. Staff present: Planning and Building Administrator Angelie Stahlnecker and Principal Planner Jeff Boers.

**PUBLIC HEARING**

Case 16-12 – Major Site Plan Amendment

Karen Patjens continued the public hearing from the January 3, 2017 meeting for Case 16-12, an amendment to an existing site plan for 2101 Mildred St. LLC at 6:01 p.m.

Arne Michaelsen certified that he had reviewed the recording of the public testimony provided at the January 3, 2017 meeting.

Principal Planner Jeff Boers presented the staff report for the proposal to construct a 250 to 310-foot long, 8.8-foot to 11-foot high “lock and load” retaining wall to support the placement of fill that will allow the addition of 4,890 square feet of asphalt for 34 new off-street parking stalls and recommended approval based on the revised plans.

Patjens invited public comments.

No comments were made.

**Moved by McVay and seconded by Michaelsen to adopt Resolution No. 17-01 approving a major site plan amendment to modify an existing commercial development known as Sunrise Center at 2101 Mildred Street West. Ayes: Kathy L. McVay, Jerry Foss, Karen Patjens, and Arne Michaelsen. Noes: None. Absent: None. Excused: Kenneth Halgren. Motion Carried.**

**ADJOURNMENT**

**Moved by Foss and seconded by Michaelsen to adjourn the meeting at 6:11 p.m. Ayes: Kathy L. McVay, Jerry Foss, Karen Patjens, and Arne Michaelsen. Noes: None. Absent: None. Excused: Kenneth Halgren. Motion Carried.**

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Karen Patjens, Planning Commission Chair

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Angelie Stahlnecker, Planning/Building