

**FIRCREST CITY COUNCIL
SPECIAL MEETING AGENDA**

**MONDAY, MARCH 19, 2018
6:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

- 1. Call To Order**
- 2. Pledge Of Allegiance**
- 3. Roll Call**
- 4. Agenda Modifications**
- 5. Police Report: 2017 Statistics Presentation**
- 6. Equipment Rental and Replacement Discussion**
- 7. Community Center and Pool Project Steering Committee Charter**
- 8. Adjournment**

COUNCIL STUDY SESSION 3/19/18

ERR Discussion: How ERR works

Replacement Funding

1. Items are originally purchased from Department
2. Item is moved to ERR Fund
3. Accumulation begins based on cost + 3% inflation factor over life of asset
4. Every year during budget meetings with City Manager, Dept. Head, and Finance Director the amounts are reviewed and adjusted if needed
5. When replacement of an ERR item is needed a capital request form is filled out by the Department Head, City Manager, and Finance Director and a request is made to Council for inclusion in the budget (or budget adjustment if mid-year)
6. Any funds remaining after purchase are applied to the new asset's replacement schedule. Any funds from the sale of the old asset are also applied to the new asset's replacement schedule
7. The replacement cost of the new item is figured the same as above, cost + 3% inflation factor over the life of the asset
8. If there is not enough money accumulated there are two options: (a) use accumulated interest and/or (b) the Department's Fund can supply the balance of the money needed

Repairs and Maintenance

1. ERR pays for all repairs to assets in the ERR Fund
2. The Department reimburses ERR through an interfund transfer
3. Net effect to ERR is zero

Interest and Overhead

1. Interest is earned on the balance of funds in ERR
2. Overhead charges (salaries, benefits, utilities, rental charges) are deducted from the interest earned
3. These funds are distributed or charged (if negative) to the Departments based on the percentage of accumulated funds in ERR

Use of Accumulated Interest

1. Overhead costs
2. Use to purchase replacement asset if not enough accumulated funds
3. Use for Department replacement contributions (see spreadsheet ERR Interest Balances)

ERR INTEREST BALANCES

<u>Department</u>	<u>1/1/2017 Interest Balance</u>	<u>Used for 2017 Contributions</u>	<u>Used for 2017 Capital</u>	<u>Overhead Spread</u>	<u>12/31/17 Balance</u>
Legislative	1,279			131	1,410
Court	5,693	(434)		189	5,448
Administration	2,801	(1,017)		24	1,808
Finance	2,673			430	3,103
Non-Dept	11,240		(1,708)	134	9,666
Facilities	(21)			258	237
Information Syste	468			36	504
Police	(40,890)			824	(40,066)
Building	2,132			31	2,163
Planning	377			49	426
Parks	<u>9,546</u>	<u>(1,017)</u>		<u>1,084</u>	<u>9,613</u>
Total General	(4,702)	(2,468)	(1,708)	3,190	(5,688)
Street	15,716	(154)	(3,350)	2,443	14,655
Storm	3,747	(254)		612	4,105
Water/Sewer	6,214	(509)	(1,833)	2,375	6,247
Grand Total	20,975	(3,385)	(6,891)	8,620	<u>19,319</u>

Prior year gain/loss to spread

2006	\$12,068
2007	\$48,544
2008	\$43,660
2009	\$11,468
2010	\$352
2011	(\$7,095)
2012	(\$7,888)
2013	(\$8,363)
2014	(\$6,568)
2015	\$289
2016	\$19,576
2017	\$8,620

OVERHEAD 2017

Revenue	
Investment Interest	\$14,965
Other Income	\$0
Rental Revenue	<u>\$3,675</u>
Total	\$18,640
Expenses	
Salaries	\$3,759
Benefits	\$1,386
Central Supplies	\$248
Operating Supplies	\$0
Land Rental	\$3,920
Utilities	\$689
Misc	<u>\$18</u>
Total	\$10,020
Gain/Loss	\$8,620

1. Interest Balance as of 1/01/17	20,975
2. Amount used for 2017 Department Contributions	(3,385)
3. Amount used for 2017 Capital Purchases	(6,891)
4. Amount of Overhead Gain/(Loss)	8,620
5. Balance as of 12/31/17 (available for 2018)	<u>19,319</u>

CAUTION: The interest accumulation balance needs to support the overhead charges as long as interest rates remain low.

FINAL 2017 WITH INTEREST SPREAD

	Pur.	Yrs	Last Cont	Cost to Replace	1/1/17 Contributions Balance	Other	2017 Contrib.	2017 Transfers	2017 Capital Use	Interest Used	12/31/17 Contributions Pre Int Bal	2017 Interest Spread	12/31/2017 Contributions Balance
<u>Legislative</u>													
543 2007 FTR Sound System	2007	10	2017	14,000	18,792						18,792		
593 2015 Dell Computer (FTR 40%Leg 40% Court 20% Plan)	2015	4	2018	440	440						440		
584 2014 Dell Computer (Council/Mayor office)	2014	4	2018	1,100	1,100						1,100		
Prior Interest					1,279						1,279	131	
Total Legislative				15,540	21,611	0	0	0	0	0	21,611	131	21,742

FINAL 2017 WITH INTEREST SPREAD

	Pur.	Yrs	Last Cont	Cost to Replace	1/1/17 Contributions Balance	Other	2017 Contrib.	2017 Transfers	2017 Capital Use	Interest Used	12/31/17 Contributions Pre Int Bal	2017 Interest Spread	12/31/2017 Contributions Balance
<u>Court</u>													
577 2013 Burster	2013	5	2018	4,185	4,185						4,185		
872 2003 Courtroom Laptop	2003	4	2007	2,000	2,357						2,357		
313 2004 HP Printer	2004	5	2009	1,200	1,579						1,579		
543 2007 Sound System	2007	10	2017	14,000	14,000						14,000		
593 2015 Dell Computer (FTR 40%Leg 40% Court 20% Plan)	2015	4	2018	440	440						440		
594 2015 Dell Computer (Court Clerk FT Gina)	2015	4	2018	1,100	1,100						1,100		
579 2013 Dell Computer (Court Clerk I FT) Surplused 2017	2013	4	2017	1,100	1,900			(883)	(1,017)		(0)		
611 2017 Dell Computer (Court Admin Kristi)	2017	4	2020	1,100	0			883		217	1,100		
580 2013 Dell Computer (Court Clerk I PT) Surplused to SAA	2013	4	2017	1,100	1,900			(883)	(1,017)		(0)		
612 2017 Dell Computer (Court Clerk PT Erin)	2017	4	2020	1,100	0			883		217	1,100		
Prior Interest					5,693					(434)	5,259	189	
Total Court				27,325	33,154	0	0	0	(2,035)	0	31,119	189	31,308

FINAL 2017 WITH INTEREST SPREAD

	Pur.	Yrs	Last Cont	Cost to Replace	1/1/17 Contributions Balance	Other	2017 Contrib.	2017 Transfers	2017 Capital Use	Interest Used	12/31/17 Contributions Pre Int Bal	2017 Interest Spread	12/31/2017 Contributions Balance
<u>Administration</u>													
600	2016	4	2020	1,100	1,100			(83)	(1,017)		0		
615	2017	4	2020	1,100	0			83		1,017	1,100		
595	2015	4	2018	1,100	1,100						1,100		
	Prior Interest				2,801					(1,017)	1,784	24	
	Total Administration			3,300	5,001	0	0	0	(1,017)	0	3,984	24	4,008

FINAL 2017 WITH INTEREST SPREAD

	Pur.	Yrs	Last Cont	Cost to Replace	1/1/17 Contributions Balance	Other	2017 Contrib.	2017 Transfers	2017 Capital Use	Interest Used	12/31/17 Contributions Pre Int Bal	2017 Interest Spread	12/31/2017 Contributions Balance
<u>Finance</u>													
571 BIAS Computer System	2011	10	2021	106,170	48,063		11,621	587			60,271		
608 2016 Finance Server (Ramsdell-BIAS)	2016	5	2021	4,500	4,500						4,500		
541 2007 HP Laser Printer-Surplused 2017	2007	5	2012	500	587			(587)			0		
585 2014 Dell Computer (payroll)	2014	4	2018	1,100	1,100						1,100		
587 2014 Dell Computer (Finance Dir)	2014	4	2018	1,100	1,100						1,100		
586 2014 Dell Computer (Acct II)	2014	4	2018	1,100	1,100						1,100		
Prior Interest					2,673						2,673	430	
Total Finance				114,470	59,123	0	11,621	0	0	0	70,744	430	71,174

FINAL 2017 WITH INTEREST SPREAD

	Pur.	Yrs	Last Cont	Cost to Replace	1/1/17 Contributions Balance	Other	2017 Contrib.	2017 Transfers	2017 Capital Use	Interest Used	12/31/17 Contributions Pre Int Bal	2017 Interest Spread	12/31/2017 Contributions Balance
<u>Non-Departmental</u>													
1996 Alarm Guard System	1996	6	2002	3,000	3,000						3,000		
24707D 1997 Chev. Cavalier 24707D	1997	13	2010	18,500	18,500	1,850		(1,850)	(20,208)	1,708	0		
62853D 2017 Ford Escape 62853D	2017	10	2027	27,191	0			1,850			1,850		
607 2015 Tri-Tec Phone System	2015	10	2025	15,000	5,404		1,200				6,604		
588 2014 Dell Computer (Recpt)	2014	4	2018	1,100	1,100						1,100		
Prior Interest					11,240					(1,708)	9,532	134	
Total Non-Departmental				64,791	39,244	1,850	1,200	0	(20,208)	0	22,086	134	22,220

FINAL 2017 WITH INTEREST SPREAD

	Pur.	Yrs	Last Cont	Cost to Replace	1/1/17 Contributions Balance	Other	2017 Contrib.	2017 Transfers	2017 Capital Use	Interest Used	12/31/17 Contributions Pre Int Bal	2017 Interest Spread	12/31/2017 Contributions Balance
<u>Facilities</u>													
27835D 1998 Ford E150 Van	1999	12	2012	27,000	17,241		4,000				21,241		
55697D 2014 Ford F-150 #55697D (80% Fac,20% Parks)	2014	15	2029	38,950	5,694		2,597				8,291		
2003 AED's	2003	5	2008	13,000	13,000						13,000		
Prior Interest													(21)
Total Facilities				78,950	35,914	0	6,597	0	0	0	42,511	258	42,769

FINAL 2017 WITH INTEREST SPREAD

	Pur.	Yrs	Last Cont	Cost to Replace	1/1/17 Contributions Balance	Other	2017 Contrib.	2017 Transfers	2017 Capital Use	Interest Used	12/31/17 Contributions Pre Int Bal	2017 Interest Spread	12/31/2017 Contributions Balance
<u>Information Systems</u>													
610 2016 Dell (Exchange/Mail) Server	2016	5	2021	4,891	203						203		
578 2013 Dell Computer (IS Mgr)	2013	4	2017	1,100	769		331				1,100		
606 2015 Domain Server Control (DCFIR)	2015	5	2019	4,185	4,185						4,185		
Prior Interest					468						468	36	
Total Information Systems				10,176	5,625	0	331	0	0	0	5,956	36	5,992

FINAL 2017 WITH INTEREST SPREAD

	Pur.	Yrs	Last Cont	Cost to Replace	1/1/17 Contributions Balance	Other	2017 Contrib.	2017 Transfers	2017 Capital Use	Interest Used	12/31/17 Contributions Pre Int Bal	2017 Interest Spread	12/31/2017 Contributions Balance
<u>Police</u>													
1988 Paper Shredder	1988	11	1999	2,500	2,500						2,500		
2007 Panasonic Fax	2007	5	2012	1,100	1,000						1,000		
607 2015 Tri-Tec phone system	2015	10	2025	15,000	4,404		1,325				5,729		
1992 Falcon PR Radar W/Display	1992	11	2003	3,500	3,500						3,500		
1985-1999 Radar Units	1999	6	2005	10,000	10,000						10,000		
AEU1101 2010 Chief Car AEU1101	2010	10	2020	35,000	21,709	1,108	3,323				26,140	changed from 15yr to 10yr 2016	
52951D 2011 Ford Crown Vic #52951D	2011	7	2018	44,802	27,006		8,898				35,904	changed from 10yr to 7 yr 2016	
60942D 2016 Ford Interceptor	2106	7	2023	51,655	7,204		7,380				14,584		
52952D 2011 Ford Crown Vic #52952D	2011	7	2018	44,802	27,007		8,898				35,905	changed from 10yr to 7 yr 2016	
60943D 2016 Ford Interceptor	2106	7	2023	51,655	0		7,380				7,380		
60452D 2015 Ford Interceptor	2015	7	2022	50,425	(3,193)		7,840				4,647	7 year life	
49844D 2009 Crown Victoria #49844D	2009	7	2016	42,000	0						0	changed from 10yr to 7 yr 2016	
49845D 2009 Crown Victoria #49845D	2009	7	2016	42,000	0						0	changed from 10yr to 7 yr 2016	
2219EX 2008 Harley Davidson M/C	2016	9	2025	6,860	6,860		762				7,622		
591 2014 Dell Server (FPDFIR)	2014	4	2018	4,500	2,950		775				3,725		
2007 Laptop (1)	2007	4	2011	5,100	5,100						5,100		
2007 Laptop (2)	2007	4	2011	5,100	5,100						5,100		
601 2016 Dell Computer (Officers)	2016	4	2020	1,100	31		267				298		
602 2016 Dell Computer (Srgnt)	2016	4	2020	1,100	31		267				298		
596 2015 Dell Computer (Keri)	2015	4	2018	1,100	722		189				911		
597 2015 Dell Computer (Chief)	2015	4	2018	1,100	540		280				820		
603 2016 Dell Computer (Carmen)	2016	4	2020	1,100	31		267				298		
592 2015 Dell Computer (Sherry)	2015	4	2019	1,100	540		280				820		
2009 Generator (split cost 50/50 with Tac)	2009	20	2030	50,000	272		3,869				4,141		
Generator was charged to Fac & Equip Cap-not ERR													
Prior Interest					(40,890)						(40,890)	824	
Total Police				472,599	82,424	1,108	52,000	0	0	0	135,532	824	136,356

FINAL 2017 WITH INTEREST SPREAD

	Pur.	Yrs	Last Cont	Cost to Replace	1/1/17 Contributions Balance	Other	2017 Contrib.	2017 Transfers	2017 Capital Use	Interest Used	12/31/17 Contributions Pre Int Bal	2017 Interest Spread	12/31/2017 Contributions Balance
<u>Building</u>													
589 2014 Dell Computer (Angelie)	2014	4	2018	1,100	2,933						2,933		
Prior Interest					2,132						2,132	31	
Total Building				1,100	5,065	0	0	0	0	0	5,065	31	5,096
<u>Planning</u>													
604 2016 Dell Computer (Abbie)	2016	4	2020	1,100	31		267				298		
593 2015 Dell Computer (FTR 40%Leg 40% Court 20% Plan)	2015	4	2018	220	387						387		
543 2007 Sound System	2007	10	2017	7,000	6,833		167				7,000		
Prior Interest					377						377	49	
Total Planning				8,320	7,628	0	434	0	0	0	8,062	49	8,111

FINAL 2017 WITH INTEREST SPREAD

	Pur.	Yrs	Last Cont	Cost to Replace	1/1/17 Contributions Balance	Other	2017 Contrib.	2017 Transfers	2017 Capital Use	Interest Used	12/31/17 Contributions Pre Int Bal	2017 Interest Spread	12/31/2017 Contributions Balance
<u>Parks</u>													
1991 Pool Vacuum	1991	11	2002	2,500	2,500						2,500		
1986 Hotsey Steam Cleaner -SURPLUSD	1986	10	1996	3,000	3,000						3,000		
55175D 1986 Trailer 55175D (old #35970D)	?	?	?	?	0						0		
1988 Lawnaire Airifier	1988	12	2000	2,000	2,400						2,400		
1988 Handiblast Pressure Washer	1988	12	2000	2,600	2,600						2,600		
1990 Floor Buffer	1990	10	2006	2,500	3,168						3,168		
1992 Chevy PU	1992	0	1992	0	0	751		(751)			0		
1999 Alarm Guard	1999	10	2009	3,000	3,000						3,000		
1999 John Deere 455 Mower	2000	12	2012	15,000	15,000						15,000		
607 2015 Tri-Tec phone system	2015	10	2025	15,000	4,404		1,325				5,729		
2006 Wading Pool Heater	2006	10	2012	3,000	3,001						3,001		
1997 Chevy Bus	2003	8	2011	60,000	60,001						60,001		
38454D 2004 F150 Heritage #38454D	2004	10	2014	28,000	25,560		2,440	(151)	(27,849)		0		
62855D 2017 Ford F150 Pick up	2017	10	2027	52,241	0			902			902		
55697D 2014 Ford F-150 #55697D (80% Fac,20% Parks)	2014	15	2029	38,950	2,597		2,796				5,393		
605 2016 Dell Computer (Rec Coord)	2016	4	2020	1,100	31		267				298		
575 2013 Dell Computer (Rec Director Jeff)	2013	4	2017	1,100	825		275	(83)	(1,017)		(0)		
613 2017 Dell Computer (Rec Director Jeff)	2017	4	2020	1,100	0			83		1,017	1,100		
2007 John Deere 3120 Tractor	2007	10	2017	29,000	29,000						29,000		
2009 John Deere 1435 Mower	2009	12	2021	28,000	19,694		1,661				21,355		
2010 Bobcat E35T4ZTS (50%)	2010	15	2025	28,000	9,335		2,074				11,409		
Prior Interest					9,546					(1,017)	8,529	1,084	
Total Parks				316,091	195,662	751	10,838	0	(28,866)	0	178,385	1,084	179,469

FINAL 2017 WITH INTEREST SPREAD

	Pur.	Yrs	Last Cont	Cost to Replace	1/1/17 Contributions Balance	Other	2017 Contrib.	2017 Transfers	2017 Capital Use	Interest Used	12/31/17 Contributions Pre Int Bal	2017 Interest Spread	12/31/2017 Contributions Balance
<u>Street</u>													
44204D	2006	15	2026	100,000	96,514		3,486				100,000		
	1990	11	2018	8,742	7,781		481	(8,262)			0		transfer to snow plow
	1990	17	2018	17,484	16,495		495				16,990		
59083D	2008	15	2030	67,750	8,545	3,150	4,229				15,924		
	1991	16	2003	0	0						0		(see note below)
13403D	1992	15	2020	36,227	32,245		995				33,240		
	1999	10	2018	5,464	5,155		155	4,672	(9,982)		0		Budget Adj in 2017
	2017	10	2027	13,415	0			3,590			3,590		
	607	2015	10	2025	3,750	1,205	283				1,488		
25838D	1998	15	2020	138,776	127,000		3,985				130,985		
	1/4	2001	19	2020	13,750	13,750					13,750		
	2002	10	2018	18,576	14,125		2,225				16,350		
	609	2016	4	2020	880	880					880		
38484D	2004	10	2017	37,132	33,566		3,566		(38,872)	1,740	0		
62852D	2017	10	2027	52,241	0						0		
40624D	2005	10	2017	37,132	33,566	6,560	3,566	(6,560)	(38,742)	1,610	0		
63582D	2017	10	2027	52,066	0			6,560			6,560		
	2005	7	2020	5,796	3,959		459				4,418		
	2006	7	2018	7,103	6,368		368				6,736		
	2008	7	2018	4,917	3,639		639				4,278		
	2010	15	2025	28,000	9,335		2,074				11,409		
599	2015	4	2018	275	275						275		
576	2013	4	2017	275	275			(21)	(254)		0		
614	2017	4	2020	275	0			21		254	275		
598	2015	4	2018	55	55						55		
590	2014	4	2018	367	275		46				321		
	2009	10	2019	2,640	2,640						2,640		
	2010	10	2020	10,092	4,036		1,514				5,550		moved to ERR in 2012
	2013	10	2023	28,222	7,056		3,024				10,080		
	2013	10	2023	11,390	2,848		1,220				4,068		
	2017	15	2032	17,365	0						0		moved to ERR in 2017
62851D	2015	15	2032	1,652	0						0		moved to ERR in 2017
Prior Interest					15,716	100				(3,604)	12,212	2,443	
Total Street				721,809	447,304	9,810	32,810	0	(87,850)	0	402,074	2,443	404,517

The 1991 V-box sander replacement money of \$8,000 was used for the purchase of a deicer system. Item is still in ERR, not being replaced

FINAL 2017 WITH INTEREST SPREAD

	Pur.	Yrs	Last Cont	Cost to Replace	1/1/17 Contributions Balance	Other	2017 Contrib.	2017 Transfers	2017 Capital Use	Interest Used	12/31/17 Contributions Pre Int Bal	2017 Interest Spread	12/31/2017 Contributions Balance	
<u>Storm Drain</u>														
607	2015	10	2025	3,750	1,205		283				1,488			
	1/4	Public Works	Generator	2001	19	2020	13,750	11,005	686		11,691			
13403D	1992	15	2020	36,227	32,245		995				33,240			
60915D	2015	10	2026	322,626	4,950		31,763				36,713			
	571	2011	10	2021	12,095	7,048	1,009				8,057			
	43140D	1991	25	2017	68,959	65,980	4,440	2,979	(4,916)	(68,483)	0			
	62854D	2017	20	2037	123,688	0		4,916			4,916			
		599	2015	4	2018	275	275				275			
		576	2013	4	2017	275	275		(21)	(254)	0			
		614	2017	4	2020	275	0	21		254	275			
		598	2015	5	2018	165	165				165			
		590	2014	4	2018	367	367				367			
			2017	15	2032	17,365	0				0	moved to ERR in 2017		
		62851D	2015	15	2032	1,652	0				0	moved to ERR in 2017		
		Prior Interest				3,747				(254)	3,493	612		
		Total Storm Drain			601,469	127,262	4,440	37,715	0	(68,737)	0	100,680	612	101,292

FINAL 2017 WITH INTEREST SPREAD

	Pur.	Yrs	Last Cont	Cost to Replace	1/1/17 Contributions Balance	Other	2017 Contrib.	2017 Transfers	2017 Capital Use	Interest Used	12/31/17 Contributions Pre Int Bal	2017 Interest Spread	12/31/2017 Contributions Balance
<u>Water/Sewer</u>													
1987 Honda Generator (still have not being replaced)	1987	10	1997	0	0						0		
590940D 2008 Utility Truck with Crane & Compressor	2015	12	2027	82,338	15,939		6,036				21,975		
44204D 2003 Ford Ranger Pickup #44204D	2011	10	2021	30,000	22,368		1,526				23,894		
13403D 1992 International Vactor 13403D (75%)	1992	15	2020	224,000	194,800		7,300				202,100		
1999 Atlas Generator & Trailer (still have not replacing)	1999	20	2020	0	0						0		
607 2015 Tri-Tec Phone System	2015	10	2025	3,750	1,995		195				2,190		
2000 PW Generator (50%)	2001	19	2020	27,500	22,020		1,370				23,390		
2002 Backhoe (83%)	2002	10	2018	90,696	74,806		7,945				82,751		
609 2016 Dell Computer (Sue)(20%)	2016	4	2020	220	12		52				64		
38494D 2004 F250 Supercab #38494D (Russ/Roger)	2004	10	2017	37,132	33,566	5,560	3,566	(5,560)	(38,965)	1,833	0		
63581D 2017 Chevy Extended Cab #	2017	10	2027					5,560			5,560		
2011 BIAS Finance System	2011	10	2021	24,190	10,627		2,713				13,340		
2105 Handheld water meter reader	2015	10	2025	4,459	0		495				495		
43140D 1991 Int'l 5-Yd Dump Truck (50%)	2006		2017	68,959	65,980	4,440	2,979	(4,916)	(68,483)		0		
62854D 2017 Int'l 5-Yd Dump Truck (50%)	2017	20	2037	124,548	0			4,916			4,916		
599 2015 Dell Computer (50%) (Jeff D)	2015	4	2018	550	272		140				412		
576 2013 GIS Computer (50%)	2013	4	2017	550	384		166	(41)	(509)		0		
614 2017 GIS Computer (25%)	2017	4	2020	275	0			41		509	550		
598 2015 Dell Computer 80% Vicky	2015	4	2018	880	434		222				656		
590 2014 Dell Computer (33.3%) (PW Dir)	2014	4	2018	367	243		62				305		
2009 Trencher (67%)	2009	10	2019	5,360	3,752		536				4,288		
2017 Bobcat E35 T4 ZTS (1/4)	2017	15	2032	34,729	0						0		moved to ERR in 2017
62851D 2015 Flatbed Tilt Trailer (1/4)	2017	15	2032	3,304	0						0		moved to ERR in 2017
Prior Interest					6,214					(2,342)	3,872	2,375	
Total Water/Sewer				763,807	453,412	10,000	35,303	0	(107,957)	0	390,758	2,375	393,133

FINAL 2017 WITH INTEREST SPREAD

	Pur.	Yrs	Last Cont	Cost to Replace	1/1/17 Contributions Balance	Other	2017 Contrib.	2017 Transfers	2017 Capital Use	Interest Used	12/31/17 Contributions Pre Int Bal	2017 Interest Spread	12/31/2017 Contributions Balance
Grand Total Accumulated Interest					20,975	100				(10,376)	10,699		
Grand Total				3,199,747	1,518,429	27,859	188,849	0	(316,670)	0	1,418,567	8,620	1,427,187

ERR

Garage/Workshop	1998	40	2038		0								0
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2017 Begining Fund Balance					1,518,430.38								
2017 Capital Contributions					188,849.00								
2017 O & M Contributions					113,779.40								
2017 Interest Income					14,965.09								
2017 Rental Revenue					3,675.00								
2017 Other Income					27,959.48								
2017 Overhead Costs					(10,019.78)								
2017 O & M Costs					(113,779.40)								
2017 Capital Used					(316,670.75)								
2017 Ending Fund Balance					<u>1,427,188.42</u>								
BIAS													

2017 Overhead Spread

Interest Income					14,965.09								
Rental Income					3,675.00								
Other Income					0.00								
Salaries/Wages					(3,758.63)								
Benefits					(1,385.70)								
Central Vehicle Supplies					(248.45)								
Land Rental					(3,920.00)								
Utilites					(689.50)								
Misc					(17.50)								
2017 Operating Income/Lloss)					<u>8,620.31</u>							8,620	

POLICE TAKE HOME COMPARISON

CURRENT (5 Vehicles)		3% per year											
<u>7 YEAR LIFE</u>	<u>Purchase Cost</u>	<u>Replacement Est</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>TOTAL</u>
Vehicle #1	50,000	61,495	8,785	8,785	8,785	8,785	8,785	8,785	8,785	10,804	10,804	10,804	93,907
Vehicle #2	50,000	61,495	8,785	8,785	8,785	8,785	8,785	8,785	8,785	10,804	10,804	10,804	93,907
Vehicle #3	50,000	61,495	8,785	8,785	8,785	8,785	8,785	8,785	8,785	10,804	10,804	10,804	93,907
Vehicle #4	50,000	61,495	8,785	8,785	8,785	8,785	8,785	8,785	8,785	10,804	10,804	10,804	93,907
Vehicle #5	50,000	61,495	8,785	8,785	8,785	8,785	8,785	8,785	8,785	10,804	10,804	10,804	93,907
TOTALS			43,925	43,925	43,925	43,925	43,925	43,925	43,925	54,020	54,020	54,020	469,535

Per Contract (9 Vehicles)		3% per year											
<u>10 YEAR LIFE</u>	<u>Purchase Cost</u>	<u>Replacement Est</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>TOTAL</u>
Vehicle #1	50,000	67,200	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	67,200
Vehicle #2	50,000	67,200	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	67,200
Vehicle #3	50,000	67,200	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	67,200
Vehicle #4	50,000	67,200	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	67,200
Vehicle #5	50,000	67,200	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	67,200
Vehicle #6	50,000	67,200	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	67,200
Vehicle #7	50,000	67,200	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	67,200
Vehicle #8	50,000	67,200	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	67,200
Vehicle #9	50,000	67,200	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	6,720	67,200
TOTALS			60,480	60,480	60,480	60,480	60,480	60,480	60,480	60,480	60,480	60,480	604,800

Difference			16,555	16,555	16,555	16,555	16,555	16,555	16,555	6,460	6,460	6,460	135,265
										Cost to purchase 4 new cars			<u>200,000</u>
										Total cost over 10 years			335,265

Fircrest Pool, Community Center and Parks Steering Committee Charter

Project Name: Fircrest Pool, Community Center, and Parks Steering Committee

Prepared By: City of Fircrest

Date: 3-14-18

A Purpose of the Steering Committee

Primary Functions

The primary function of the Fircrest Pool, Community Center, and Parks Steering Committee is to guide the project scope and design, help make the business case for the projects, and help with public education. The Steering Committee will monitor and review project status, as well as provide oversight of the deliverables.

The Steering Committee provides a stabilizing influence so organizational concepts and directions are established and maintained with a visionary view. Members of the Steering Committee ensure business objectives are being adequately addressed and the projects remain under control. In practice these responsibilities are carried out by performing the following functions:

- Monitoring and review of the projects at regular Steering Committee meetings;
- Providing assistance to the projects when required;
- Controlling project scope as emergent issues force changes to be considered, ensuring that scope aligns with the requirements of the City Council and any key stakeholder groups;
- Resolving project conflicts and disputes, reconciling differences of opinion and approach;
- Presentation of project deliverables to the City Council to take official action.

Recommendation/Advisory Responsibilities

The Steering Committee is responsible for providing recommendations for City Council approval as well as advising the City Council on the project generally. These responsibilities may include:

- Prioritization of project objectives and outcomes;
- Vetting deliverables as identified in the project scope;
- Budget, ensuring that effort, expenditures and changes are appropriate to stakeholder expectations;
- Bring necessary recommendations for the project to the City Council for official action.

B Steering Committee

Membership

In addition to the project sponsor as *ex-officio* member, the Steering Committee will consist of the following stakeholder members:

Name	Role	Agency
City of Fircrest	Project Sponsor	City of Fircrest
Brett Wittner	Committee Chair	Fircrest City Council
Jeff Grover, Parks & Rec Director	Project Manager	City of Fircrest
	Member	
	Member	
	Member	
	Member	
	Member	
	Member	
	Member	
	Member	
	Member	
	Member	
	Member	

Committee members will be identified by the Mayor and City Council.

Role of a Steering Committee member

It is intended that the Steering Committee leverage the experiences, expertise, and insight of key individuals at organizations that have a stake in the operations and programming of the Fircrest Pool, Community Center and Parks. Steering Committee members are not directly responsible for managing project activities, but provide support and guidance for those who do. Thus, individually, Steering Committee members should:

- Understand the strategic implications and outcomes of initiatives being pursued through project outputs;
- Appreciate the significance of the projects for some or all major stakeholders and represent their interests;
- Be genuinely interested in the initiative and be an advocate for broad support for the outcomes being pursued;
- Have a broad understanding of project management issues and approach being adopted.

In practice, this means they:

- Review the status of the projects;
- Ensure the projects' outputs meet the requirements of the key stakeholders and City Council;
- Help balance conflicting priorities and resources;
- Provide guidance to the project team and users of the projects' outputs;
- Consider ideas and issues raised;

- Foster positive communication outside of the Team regarding the projects' progress and outcomes;
- Report on project progress to the City Council and Fircrest residents.

C Steering Committee Meetings

Meeting Schedule and Process

The Team will meet monthly or as required to keep track of issues and the progress of the project.

The Project Sponsor chairs the Steering Committee and facilitates the Steering Committee Meeting. The Team will follow modified Roberts Rules of Order in the conduct of meetings, motions, discussion and voting.