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FIRCREST POOL, COMMUNITY CENTER, AND PARKS STEERING COMMITTEE APPLICATION

115 Ramsdell Street, Fircrest, WA 98466-6999
253-564-8901 Fax: 253-566-0762

Project Information

Primary Functions

The primary function of the Fircrest Pool, Community Center, and Parks Steering Committee is to guide the project scope and design, help make the business case for the projects, and help with public education.

The Steering Committee will monitor and review project status, as well as provide oversight of the deliverables. The Steering Committee provides a stabilizing influence so organizational concepts and directions are established and maintained with a visionary view. Members of the Steering Committee ensure business objectives are being adequately addressed and the projects remain under control. In practice these responsibilities are carried out by performing the following functions:

- Monitoring and review of the projects at regular Steering Committee meetings;
- Providing assistance to the projects when required;
- Controlling project scope as emergent issues force changes to be considered, ensuring that scope aligns with the requirements of the City Council and any key stakeholder groups;
- Resolving project conflicts and disputes, reconciling differences of opinion and approach; and
- Presentation of project deliverables to the City Council to take official action.

Recommendation/Advisory Responsibilities

- The Steering Committee is responsible for providing recommendations for City Council approval as well as advising the City Council on the project generally. These responsibilities may include:
- Prioritization of project objectives and outcomes;
- Vetting deliverables as identified in the project scope;
- Budget, ensuring that effort, expenditures and changes are appropriate to stakeholder expectations; and
- Bring necessary recommendations for the project to the City Council for official action.

Deadline: Application forms are due by 5:00 pm, Friday, April 13, 2018.

Questions? Call: 253-564-8901 or

Email: jgrover@cityoffircrest.net

Three Ways to Submit the Completed Application Form:

Mail to:

Parks & Recreation Department
City of Fircrest
115 Ramsdell Street
Fircrest, WA 98466

Drop off in person M-F, 8:00 am-5:00 pm to:

City Hall
City of Fircrest
115 Ramsdell Street
Fircrest, WA 98466

Email to: jgrover@cityoffircrest.net

**FIRCREST POOL, COMMUNITY CENTER, AND PARKS
STEERING COMMITTEE
APPLICATION**

SECTION A: PERSONAL INFORMATION

Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Occupation: _____

SECTION B: BACKGROUND AND INTEREST

- 1. Why are you interested in being a part of the Steering Committee for Fircrest Pool, Community Center and Parks Steering Committee?
- 2. Do you own or represent a business or organization in City of Fircrest? Yes No
If yes, please indicate the business or organization's name.
- 3. Do you have school-age children living in your household? Yes No
- 4. How did you hear about this opportunity?

Signature of Applicant

Date

OFFICE USE ONLY

- Withdrew No Show Rejected Accepted

***First committee meeting scheduled for April 18, 2018
Roy H. Murphy Community Center, Room B, 6:00 pm***