

**FIRCREST CITY COUNCIL
REGULAR MEETING AGENDA**

**TUESDAY, JUNE 12, 2018
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
 - A. Community Center and Pool Update
 - B. [Planning Commission Appointments](#)
- 5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA**

(Please sign the **Public Attendance Roster/Public Hearing Sign-Up Sheet** if you wish to speak during the meeting.)
- 6. COMMITTEE, COMMISSION & LIAISON REPORTS**
 - A. Administration
 - B. Environment, Planning and Building
 - C. Finance, IT, Facilities
 - D. Other liaison reports
- 7. CONSENT CALENDAR**
 - A. Approval of [vouchers](#)/payroll checks
 - B. Approval of minutes: [May 8, 2018 Regular Minutes](#)
[May 21, 2018 Special Minutes](#)
 - C. [Approval of Fircrest Pool, Community Center, and Parks Steering Committee Members](#)
 - D. Setting Budget study sessions for September 24, October 1, 8, 22, and 29, 2018 at 6:00 P.M.
 - E. Setting a public hearing on October 9, 2018 at 7:15 P.M. to receive comments on revenue sources for the Preliminary 2019 Budget including property taxes.
 - F. Setting a public hearing on October 9, 2018 at 7:15 P.M. to receive comments on the Preliminary 2019 Budget.
 - G. Setting a public hearing on October 23, 2018 at 7:15 P.M. to receive comments on the Preliminary 2019 Budget.
- 8. PUBLIC HEARING 7:15 P.M.**
- 9. UNFINISHED BUSINESS**
- 10. NEW BUSINESS**
 - A. [Resolution: AWC Business Meeting Voting Delegates](#)
 - B. [Resolution: Bond Reimbursement](#)
 - C. [Resolution: 2019-2024 Transportation Improvement Program](#)
- 11. CITY MANAGER COMMENTS**
 - A. [AWC Business Meeting Voting Delegate – Council Travel](#)
- 12. DEPARTMENT HEAD COMMENTS**
- 13. COUNCILMEMBER COMMENTS**
- 14. EXECUTIVE SESSION**
 - A. To discuss labor agreement pursuant to RCW 42.30.140
- 15. ADJOURNMENT**

COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON AGENDA

**PUBLIC HEARING: Confirmation of Appointment of Planning Commissioner
ITEM 4B. Karissa Carpenter**

FROM: Hunter T. George, Mayor

RECOMMENDED MOTION: I move to confirm the Mayor's appointment of Karissa Carpenter to the City of Fircrest Planning Commission effective June 13, 2018 through June 15, 2021.

PROPOSAL: To confirm the appointment of Karissa Carpenter to the Planning Commission to fill the expired term of Planning Commissioner Arne Michaelsen.

FISCAL IMPACT: The proposed amendments will have no direct fiscal impact.

ADVANTAGE: The appointment will help fill one of two vacancies on the Planning Commission. Without the appointments, the Planning Commission will be short two members.

DISADVANTAGES: None.

ALTERNATIVES: None.

HISTORY: Beginning in March, the City advertised for two upcoming positions on the Planning Commission. One was for an expected resignation due to a commissioner moving out of the City and the second was for a term that will expire June 15, 2018. A group made up of Mayor George, City Manager Pingel, Councilmember Wittner and Planning and Building Administrator Stahlnecker met with five individuals who had submitted letters of interested. Following review and discussion, two individuals were selected for appointment.

Ms. Carpenter is a Pacific Lutheran University graduate and works for Concrete Technology Corporation. When buying her first home three years ago, she specifically chose to be a part of the Fircrest community and has great enthusiasm to help maintain its "unique and friendly atmosphere."

ATTACHMENTS: [Letter of Interest](#)
[Resume](#)

April 16, 2018

Fircrest City Hall
c/o Mayor's Office
115 Ramsdell Street
Fircrest, WA 98466

To Whom It May Concern:

I am interested in becoming a member of the Fircrest Planning Commission and request that you consider me for one of the current open seats. What piqued my interest in seeking appointment to the Planning Commission is my desire to serve the city and its residents. I have been a resident of Fircrest since I purchased my first home here in 2015. My sisters, their families, and my parents also live in Fircrest, and it has become our hub and home. I have enjoyed seeing the city continue to be one of Pierce County's most desirable areas to live and would appreciate the opportunity to help shape the unique and friendly atmosphere that Fircrest fosters.

In this role, I would volunteer my time, skills, and talents to assist in planning the future of our city. After graduating from Pacific Lutheran University with a degree in Business Management, I have grown my career with Concrete Technology Corporation located in the Port of Tacoma. As a Human Resources professional, I negotiate and mitigate business and personnel issues on a daily basis. I also make hard, yet necessary, decisions for the benefit of the organization. I look forward to using these skills to help the development of the city of Fircrest.

With my educational background and understanding of the business community in and around Fircrest and Tacoma, I look forward to gaining a better understanding the challenges of managing Fircrest, as well as continuously improving its infrastructure.

I respectfully request your support in being appointed to the Fircrest Planning Commission.

I would be happy to provide my resume or answer any questions you may have. Thank you for your consideration.

Sincerely,



Karissa Carpenter
223 Del Monte Avenue
Fircrest, WA 98466
253-370-9389

KARISSA R. CARPENTER

karissarcarpenter@gmail.com | 253.370.9389 | Fircrest, WA

CORE COMPETENCIES

Employee Relations	Benefits Administration
Recruitment and Interviewing	Onboarding and Training
Claims Management	Union Relations / CBA Interpretation
Federal Compliance Reporting	Data Maintenance

EXPERIENCE

Human Resources | June 2011 – Present Concrete Technology Corporation – Tacoma, WA

I manage a variety of Human Resources responsibilities that are essential to the daily operations of Concrete Technology Corporation, as well as its long-term success in the pre-stressed/precast concrete manufacturing industry. I have developed a deep knowledge of the following functions:

Employee Benefits and Compensation: Oversee compensation planning and implementation to ensure that the company remains competitive to attract and retain talent. Enter employee benefits information into the HRIS system (BambooHR) to generate annual employee benefit compensation reports, and assist with preparation of employee benefit renewal process and distribution of materials upon completion of open enrollment.

Safety and Claims: Manage L&I claims by recordkeeping, corresponding with L&I and healthcare providers, and assisting injured employees. Active member of Safety Committee that reviews, analyzes, and verifies companywide WISHA and OSHA compliance. Assist in incident investigations.

Recruiting and Talent Planning: Seek applicants through various resources (advertisements, contacting local employment agencies, job fairs, etc.) and maintain record of all recruiting activity. This requires coordinating activities for job fairs, and/or open houses for recruiting contacts and local employment resources. Interview candidates for various administrative and labor positions. Conduct new hire orientation classes and training for 10-15 employees.

Recordkeeping and Data Reporting: Recordkeep all personnel files and applicant information. Provide reports for labor forecast rates for Finance and Union, as well as data, documentation, calculations, graphs, and charts for Collective Bargaining negotiations between the Union and Management. Manage Leave Administration for Family Medical Leave Act (FMLA), general absence processes, and provide support and guidance in the development and effective administration of the company's programs, policies, and procedures. Manage compliance programs and reporting, including AAP and EEO/VETS reports.

In addition to the functions listed above, I also plan and coordinate company training events that require working with both internal and external partners and vendors. I have experienced several proud moments in this role—namely, monitoring light duty claims for submission to the L&I Stay At Work Program, and returning \$60,000+ to the company from L&I since assuming management of the program in October 2013.

Business Office Assistant | September 2007 – August 2011 Pacific Lutheran University – Tacoma, WA

As Business Office Assistant, I assisted PLU Accountants with large accounts management and input journal entries into Banner software program for banking. I managed accounting files and supported Accounts Payable with invoice organization, in addition to performing financial audits for various accounts and corporate credit cards. Other responsibilities included identifying any fraud or misuse of University funds and creating equipment purchase orders for various University departments.

EDUCATION & PROFESSIONAL CREDENTIALS

Pacific Lutheran University

Bachelor of Business Administration, Management & Human Resources Concentration

Society of Human Resources Management Certified Professional (SHRM-CP)

PROFESSIONAL ASSOCIATIONS + VOLUNTEER WORK

Society of Human Resources Management

September 2010 - Present

Current and active member of South Puget Sound SHRM chapter

United Way of Pierce County

November 2010 – Present

Campaign for Concrete Technology Corporation 2010-2017

**PUBLIC HEARING: Confirmation of Appointment of Planning Commissioner
ITEM 4B. Sarah Hamel**

FROM: Hunter T. George, Mayor

RECOMMENDED MOTION: I move to confirm the Mayor's appointment of Sarah Hamel to the City of Fircrest Planning Commission effective June 16, 2018 through June 15, 2024.

PROPOSAL: To confirm the appointment of Sarah Hamel to the Planning Commission to fill the expiring term of Planning Commissioner Ken Halgren.

FISCAL IMPACT: The proposed amendments will have no direct fiscal impact.

ADVANTAGE: The appointment will help fill one of two vacancies on the Planning Commission. Without the appointments, the Planning Commission will be short two members.

DISADVANTAGES: None.


ALTERNATIVES: None.

HISTORY: Beginning in March, the City advertised for two upcoming positions on the Planning Commission. One was for an expected resignation due to a commissioner moving out of the City and the second was for a term that will expire June 15, 2018. A group made up of Mayor George, City Manager Pingel, Councilmember Wittner and Planning and Building Administrator Stahlnecker met with five individuals who had submitted letters of interested. Following review and discussion, two individuals were selected for appointment.


Ms. Hamel is an 11-year resident of the City of Fircrest and is the current project manager for the Pacific Seas Aquarium at the Point Defiance Zoo. She resides in The Commons and is Treasurer for their homeowner association. Her experience as a civil engineer and community volunteer will be a great asset to the Planning Commission.

ATTACHMENTS: [Letter of Interest](#)
[Resume](#)

Sarah Hamel, PE

 (253) 682-9374

 sarah.hamel@hotmail.com

 www.linkedin.com/in/sarahhamelpe/

May 10, 2018

Fircrest City Hall
C/O Mayor's Office
115 Ramsdell Street
Fircrest, WA 98466

RE: Planning Commission Opportunity

Dear Mayor George and Fircrest City Council Members,

I am interested in the opportunity to serve on the Planning Commission. My professional career as a civil engineer started in New Hampshire where I had the opportunity to work for the City of Manchester. My duties consisted of providing technical reviews of residential, commercial and industrial development projects submitted through the planning department as well as providing engineering design on department initiated projects.

In 2003 I moved to Washington and have lived in the City of Fircrest since 2007. My on-going career as a civil engineer has led to my current position as a project manager for Metro Parks Tacoma. My duties include implementing and completing approved capital budget projects and other District-funded projects for development of parks and recreation facilities as well as participating in the review of private development projects.

My volunteer experience includes being a co-leader of a Girl Scout troop where I co-planned weekly activities and meetings, several day trips and two overnight events per school year, and helped to manage fundraising activities. I served as President of the Northwest Ladies Golf Association, a non-profit organization with the goal to promote regular golf play for women of all skill levels where I led an elected board of six and oversaw ten committee chairs. Currently I serve as treasurer for my home owners association which serves 183 owners.


I hope you will find my professional experience along with my dedication to volunteering an asset when considering me for an appointment on the Planning Commission.


Very truly yours,



Sarah Hamel, P.E.
1516 Twin Berry Avenue, Fircrest, WA 98466

Sarah Hamel, PE

 (253) 682-9374 mobile

 sarah.hamel@hotmail.com

 www.linkedin.com/in/sarahhamelpe/

AREAS OF EXPERTISE

- Bid Assistance
- Construction Cost Estimates
- Contract Admin, Construction Management
- Field Inspections, Construction Observation
- Design Build/GCCM process
- NEPA, SEPA
- Permit Preparation, Coordination and Tracking
- Prepare/Track/Document RFI's, DC's, ASI's
- Project Closeout Activities
- Project Management, Work Plans
- Scope, Schedule, Budget
- Site evaluation/Assessment
- Sub-consultant Selection and Management
- Sustainable Design/LEED/LID

PROFESSIONAL TRAINING

- APWA NPWI: Public Works Essentials, Developing Leader & Public Works Leadership Skills
- Asphalt Pavement Training Conference
- Bioretention Technical Workshop
- Developing Leader Workshop
- GC/CM 2-day Workshop
- Green Building & LEED Fundamentals
- Low Impact Development Seminar
- OSHA 30-hour Construction Safety
- WSDOT Specification Writing

EDUCATION

- B.S.—Civil Engineering, University of New Hampshire
- Associate- Architectural Engineering Technology, NH Technical Institute

LICENSES

- Professional Engineer, Civil Engineering, Washington

QUALIFICATIONS

Extensive experience in the planning, design, management and construction of a wide variety of public work project types. Adept at supervising consultants, teams and staff.

KEY VOLUNTEER EXPERIENCE

HOA Board of Directors 2014 - current
Currently serving as Treasurer for 183 lot residential community in Fircrest.

Northwest Ladies Golf Association 2011 - 2014
Registered non-profit organization to promote golf for women in the Puget Sound area with an annual membership of 150. Various Board positions, including President.

Wednesday Women's League 2008 - 2013
Recreational golf club established to provide women an opportunity to play 9-holes of golf after work on a weekly basis. Served as Activity Committee Chair.

Girl Scout Troop Co-Leader Fall 2003 – Summer 2006
Local troop co-leader of 12-16 elementary school age girls.

KEY PROFESSIONAL EXPERIENCE

Project Manager – Metro Parks Tacoma 12/14 – Present
✦ Plan and design capital projects including implementing and completing approved capital budget projects and other District-funded projects. Currently managing \$51 million Pacific Seas Aquarium project.

✦ Prepare project scopes; review designs prepared by consultants; coordinate consultant selection process; negotiate consultant contracts; evaluate the performance of consultants.

Project Manager – Association Reserves 3/14 – 12/14

- ✦ Conduct evaluations of common capital assets for homeowners associations.
- ✦ Prepare financial analysis; create 30-year funding plans; prepare reserve studies.

Senior Civil Engineer - Tetra Tech 12/10 – 1/14

- ✦ Responsible for civil design elements for Federal design-build projects.
- ✦ Participate in public meetings, design review conferences, value engineering studies and partnering sessions.

Senior Project Engineer - Skillings Connolly 10/08 – 11/10

- ✦ Responsible for providing leadership and direction on multidiscipline civil construction projects including private development and public work contracts.
- ✦ Conduct engineering plan reviews for private development projects for local cities.

Senior Project Manager - Apex Engineering 4/05 – 9/08

- ✦ Responsible for planning, organizing and directing engineering efforts.
- ✦ Performed construction inspection/administration duties for roadway/utility reconstruction projects.

Engineer IV - Parametrix 7/03 – 2/05

- ✦ Lead design team in the development of contract documents (PS&E).
- ✦ Coordinate contract documents for bid, including advertising for bids; coordinate bid opening activities; analyze and publish bid results.
- ✦ Prepare scope of work, develop budgets, contract plans, studies, specifications, special provisions and construction cost estimates.

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

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Time: 07:39:35 Date: 06/08/2018
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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
16802	06/12/2018	06/12/2018	7188	A Work Safe Service Inc	90.00 Alcohol Test, Drug Test / Employee
	518 11 41 02	Drug & Alcohol - Personne	001 000 518 General Fund	35.00	Breath Alcohol Test / Employee (05/08/18)
	518 11 41 02	Drug & Alcohol - Personne	001 000 518 General Fund	55.00	Post Accident Drug Test / Employee (05/08/18)
16724	06/05/2018	06/12/2018	7579	APM Properties LLC	239.03 03-00817.0 - 109 CORNELL ST
	343 10 00 00	Storm Drain Fees & Charge	415 000 340 Storm Drain	-66.18	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-61.52	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-111.33	
16732	06/12/2018	06/12/2018	3647	Agrishop Inc	72.64 Weedeater Self Feeding Heads (2)
	542 30 35 00	Small Tools & Equip-St Re,	101 000 542 City Street Func	72.64	Autocut Weedeater Self Feeding Heads (2) - Street "Replaces Wornout Heads"
16777	06/12/2018	06/12/2018	3647	Agrishop Inc	308.17 Stihl Leaf Blowers - Right-Of-Way Usage
	542 30 35 00	Small Tools & Equip-St Re,	101 000 542 City Street Func	154.08	Stihl BG 50 Leaf Blower (SAA No. 1651) Serial No. 513634817
	542 30 35 00	Small Tools & Equip-St Re,	101 000 542 City Street Func	154.09	Stihl BG 50 Leaf Blower (SAA No. 1652) Serial No. 513634818
16643	06/12/2018	06/12/2018	7418	Alarm Center Inc	210.18 Service Call: Alarm Evaluation (City Hall) Labor & Trip Charge
	518 30 48 02	Rep & Maint - City Hall	001 000 518 General Fund	210.18	Service Call: Fire Trouble Zone 7 - City Hall (Intermittent Alarm) "Found Line #2 Was Disconneted, Hooked Line Up To Fax Machine Line, Verified Panel Returned To Normal, Tested"
16697	06/12/2018	06/12/2018	6811	Alarm Works NW LLC	4,503.02 Security Camera System - City Hall
	594 18 62 00	Building & Structures-Facil	001 000 518 General Fund	4,503.02	Security Camera System - City Hall (Professional 16 Channel DVR, 4TB Security Hard Drive, Exterior Vandal Resistant Dome Camera, Clean Power Altronix Box, Video Signal Converter, Labor)
16687	06/12/2018	06/12/2018	171	Anderson, Cathy	59.00 1 Yr Library 2018
	572 21 49 00	Library Services	001 000 572 General Fund	59.00	1 Yr Library 2018 / Cathy Anderson
16688	06/12/2018	06/12/2018	7598	Anderson, Gary	59.00 1 Yr Library 2018
	572 21 49 00	Library Services	001 000 572 General Fund	59.00	1 Yr Library 2018 / Gary Anderson

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
16689	06/12/2018	06/12/2018	8087	Andrews, Heather	59.00	1 Yr Library 2018
	572 21 49 00	Library Services	001 000 572	General Fund	59.00	1 Yr Library 2018 / Heather Andrews
16785	06/12/2018	06/12/2018	3933	Asphalt Patch System	5,073.05	Asphalt Patching - Various City Locations
	542 30 48 01	Rep & Maint - Street Maint	101 000 542	City Street Fund	5,073.05	Asphalt Patching - Various City Locations (Street) Non-Taxable
16623	05/17/2018	06/12/2018	1051	Berkey, Alan	21.76	01-00460.1 - 436 HARVARD AVE
	343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain	-4.85	
	343 40 00 00	Sale Of Water	425 000 340	Water Fund (de	-5.15	
	343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (de	-11.76	
16782	06/12/2018	06/12/2018	5428	Boers, Jeff	467.50	May 2018 Land Use Consulting (5.50 Hrs)
	558 60 41 00	Prof Svcs - Planning	001 000 558	General Fund	467.50	May 2018 Land Use Consulting (5.50 Hrs)
16723	06/05/2018	06/12/2018	1526	Brannon, Doris	221.60	02-02330.2 - 721 YALE ST
	343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain	-227.72	
	343 40 00 00	Sale Of Water	425 000 340	Water Fund (de	1.28	
	343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (de	4.84	
16644	06/12/2018	06/12/2018	4278	Budget Batteries Inc	132.06	#49844 (2009 Crown Victoria) Battery
	548 65 48 08	O & M - Police	501 000 548	Equipment Ren	132.06	#49844 (2009 Crown Victoria) Battery - 178 65-75
16628	06/12/2018	06/12/2018	6018	Canon Financial Services Inc	563.79	Copier Rental (May 2018) - City Hall, Public Works, Parks & Recreation, Municipal Court
	512 50 45 00	Oper Rentals - Copier - Cou	001 000 512	General Fund	140.95	Copier Lease - Court
	518 10 45 00	Oper Rentals - Copier - Noi	001 000 518	General Fund	140.95	Copier Lease - City Hall
	531 50 45 00	Oper Rentals - Copier - Sto	415 000 531	Storm Drain	35.23	Copier Lease - Storm
	534 10 45 02	Oper Rentals - Copier - Wai	425 000 534	Water Fund (de	35.24	Copier Lease - Water
	535 10 45 00	Oper Rentals - Copier - Sev	430 000 535	Sewer Fund (de	35.24	Copier Lease - Sewer
	542 30 45 00	Oper Rentals - Copier - Stre	101 000 542	City Street Fund	35.24	Copier Lease - Street
	571 10 45 01	Oper Rentals - Copier - Rec	001 000 571	General Fund	126.85	Copier Lease - Recreation
	576 80 45 00	Oper Rentals - Copier - Par	001 000 576	General Fund	14.09	Copier Lease - Parks
16645	06/12/2018	06/12/2018	6018	Canon Financial Services Inc	244.61	Police Copier Rental (May 2018)
	521 22 45 00	Oper Rentals - Copier - Pol	001 000 521	General Fund	244.61	Contract Charges (05/01/2018 - 05/31/2018) Police
16646	06/12/2018	06/12/2018	6018	Canon Financial Services Inc	13.63	Police Faxboard Rental (May 2018)

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521 22 45 00	Oper Rentals - Copier - Pol		001 000 521 General Fund	13.63	Contract Charges (05/01/18 - 05/31/18) Police Fax
16733	06/12/2018	06/12/2018	4290	237.38	Cascade Recreation Inc Dogipot Waste Bags
576 80 31 02	Oper Supplies - Parks		001 000 576 General Fund	237.38	Dogipot Waste Bags (1 Case / 30 Rolls)
16755	06/12/2018	06/12/2018	7374	7.53	Celis, Victor Active Shooter Training / Lunch Meal
521 22 43 00	Travel - Police		001 000 521 General Fund	7.53	Active Shooter Training / Lunch Meal - Victor Celis (05/17/18) " Pierce County Sheriffs" Buckley, WA
16761	06/12/2018	06/12/2018	7374	24.98	Celis, Victor USPS / Return Speed Device - Victor Celis
521 22 31 00	Office & Oper Sup - Police		001 000 521 General Fund	24.98	USPS "Postage" / Return Speed Device - Victor Celis (State College, PA)
16629	06/12/2018	06/12/2018	3994	61.31	CenturyLink Public Works Fax
531 50 42 00	Communication - Storm		415 000 531 Storm Drain	15.33	Public Work Fax - Storm
534 10 42 00	Communication - Water		425 000 534 Water Fund (de	15.33	Public Work Fax - Water
535 10 42 01	Communication - Sewer		430 000 535 Sewer Fund (de	15.32	Public Work Fax - Sewer
542 30 42 00	Communication - Street		101 000 542 City Street Fund	15.33	Public Work Fax - Street
16630	06/12/2018	06/12/2018	3994	64.89	CenturyLink Parks Primary 911
576 80 42 00	Communication - Parks		001 000 576 General Fund	64.89	Parks Primary 911
16631	06/12/2018	06/12/2018	3994	125.36	CenturyLink Direct Inward Dial - City Hall
518 10 42 00	Communication - Non Dept		001 000 518 General Fund	125.36	Direct Inward Dial - City Hall
16632	06/12/2018	06/12/2018	3994	126.25	CenturyLink Police BA Machine / Modem
521 22 42 00	Communication - Police		001 000 521 General Fund	126.25	Police BA Machine / Modem
16639	06/12/2018	06/12/2018	3994	448.79	CenturyLink Circuit Line / PRI Line
518 10 42 00	Communication - Non Dept		001 000 518 General Fund	448.79	Circuit Line / PRI Line
16709	06/12/2018	06/12/2018	3994	368.01	CenturyLink May 2018 CH, Rec, PW
518 10 42 00	Communication - Non Dept		001 000 518 General Fund	61.34	Primary 911 - City Hall
518 10 42 00	Communication - Non Dept		001 000 518 General Fund	61.34	Message Line
518 10 42 00	Communication - Non Dept		001 000 518 General Fund	61.33	Alarm Line - City Hall
531 50 42 00	Communication - Storm		415 000 531 Storm Drain	30.67	Alarm Line / Primary 911 - Storm
534 10 42 00	Communication - Water		425 000 534 Water Fund (de	30.66	Alarm Line / Primary 911 - Water
535 10 42 01	Communication - Sewer		430 000 535 Sewer Fund (de	30.66	Alarm Line / Primary 911 - Sewer

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542 30 42 00	Communication - Street		101 000 542 City Street Func	30.67	Alarm Line / Primary 911 - Street	
576 80 42 00	Communication - Parks		001 000 576 General Fund	61.34	Alarm Line - Recreation Center	
16710	06/12/2018	06/12/2018	3994	CenturyLink	66.99	DSL Line / Telemetry
534 10 42 00	Communication - Water		425 000 534 Water Fund (de	33.50	DSL Line / Telemetry - Water	
535 10 42 01	Communication - Sewer		430 000 535 Sewer Fund (de	33.49	DSL Line / Telemetry - Sewer	
16640	06/12/2018	06/12/2018	5805	CenturyLink	57.83	Long Distance Usage & Access Line
518 10 42 00	Communication - Non Dept		001 000 518 General Fund	57.83	Long Distance Usage & Access Line	
16786	06/12/2018	06/12/2018	7088	Certified Laboratories	266.51	Chem-Brite Car Wash Detergent
542 30 31 02	Oper Supplies - Street Reg		101 000 542 City Street Func	266.51	Chem-Brite Car Wash Detergent (5 Gallons) - Public Works	
16787	06/12/2018	06/12/2018	7088	Certified Laboratories	228.04	Cable Ties
542 63 31 00	Oper Supplies - Street Ligh		101 000 542 City Street Func	228.04	Cable Ties - Electrical Operating Supplies	
16647	06/12/2018	06/12/2018	4315	Cities Insurance Assoc of WA	1,000.00	Deductible Claim #47684
518 30 46 01	Insurance Deductible		001 000 518 General Fund	1,000.00	Deductible Claim #47684 (05/08/18) Lauren Wilson - Vehicle Damage	
16776	06/12/2018	06/12/2018	4322	City of Tacoma - Utilities	2,820.33	Power / Various Locations
534 80 47 01	Utility Services/Pumping		425 000 534 Water Fund (de	2,156.55		
535 80 47 01	Utility Services/Pumping		430 000 535 Sewer Fund (de	597.57		
542 30 47 03	Electricity/Traffic Lights		101 000 542 City Street Func	55.14		
542 63 47 00	Electricity/Street Lights		101 000 542 City Street Func	11.07		
16648	06/12/2018	06/12/2018	3555	Code Publishing Co	350.00	FMC Web Hosting
511 60 49 03	Codification Costs		001 000 511 General Fund	350.00	FMC Web Hosting (05/2018 - 05/2019) Web Hosting Is A Service Not Subject To Sales Tax	
16707	06/12/2018	06/12/2018	3572	Consolidated Electrical Distributors	9.93	56 Watt Ballast - Council Chambers
518 30 31 04	Oper Sup/CH		001 000 518 General Fund	9.93	56 Watt Ballast - Council Chambers	
16699	06/12/2018	06/12/2018	7918	Contreras, Alejandra	120.00	Spanish Interpreter (2 Hrs)
512 50 41 03	Prof Srvs - Interpreter		001 000 512 General Fund	120.00	Spanish Interpreter (Case No. 8Z0071462) & (Case No. 8Z0224654) 05/30/18	

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City Of Fircrest
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16664	06/12/2018	06/12/2018	3573 Copiers Northwest Inc	298.07	Copier Usage (04/18/18 - 05/17/18) City Hall, Court, Parks & Recreation, Public Works
512 50 45 00	Oper Rentals - Copier - Cou		001 000 512 General Fund	28.95	Copier Usage (04/18/18 - 05/17/18) - Court
518 10 45 00	Oper Rentals - Copier - Noi		001 000 518 General Fund	182.94	Copier Usage (04/18/18 - 05/17/18) - City Hall
531 50 45 00	Oper Rentals - Copier - Sto		415 000 531 Storm Drain	13.74	Copier Usage (04/18/18 - 05/17/18) - Storm (25%)
534 10 45 02	Oper Rentals - Copier - Wai		425 000 534 Water Fund (de	13.75	Copier Usage (04/18/18 - 05/17/18) - Water (25%)
535 10 45 00	Oper Rentals - Copier - Sev		430 000 535 Sewer Fund (de	13.75	Copier Usage (04/18/18 - 05/17/18) - Sewer (25%)
542 30 45 00	Oper Rentals - Copier - Stre		101 000 542 City Street Fund	13.74	Copier Usage (04/18/18 - 05/17/18) - Street (25%)
571 10 45 01	Oper Rentals - Copier - Rec		001 000 571 General Fund	28.08	Copier Usage (04/18/18 - 05/17/18) - Rec (90%)
576 80 45 00	Oper Rentals - Copier - Par		001 000 576 General Fund	3.12	Copier Usage (04/18/18 - 05/17/18) - Parks (10%)
16783	06/12/2018	06/12/2018	3573 Copiers Northwest Inc	111.83	Laserjet Printer Rentals (05/28/18 - 06/28/18) & Copier Usage (04/28/18 - 05/28/18) Police
521 22 45 00	Oper Rentals - Copier - Pol		001 000 521 General Fund	74.01	Laserjet Printer Rentals (05/28/18 - 06/28/18) - Police
521 22 45 00	Oper Rentals - Copier - Pol		001 000 521 General Fund	17.68	Police Upstairs Office (04/28/18 - 05/28/18) Black
521 22 45 00	Oper Rentals - Copier - Pol		001 000 521 General Fund	2.01	Chief's Office Area (04/28/18 - 05/28/18) Black
521 22 45 00	Oper Rentals - Copier - Pol		001 000 521 General Fund	18.13	Chief's Office Area (04/28/18 - 05/28/18) Color
16734	06/12/2018	06/12/2018	7227 Correct Equipment Inc	121.99	Fluoride Pump Repair Kit - Well #9
534 50 31 01	Oper Supplies - Water Mair		425 000 534 Water Fund (de	121.99	Fluoride Pump Repair Kit - Well #9
16624	06/12/2018	06/12/2018	7384 Costanti-Eacrett, Virginia (Gina)	14.27	DMCMA 2018 Spring Training / Toll Fee, Mileage
512 50 43 00	Travel - Court		001 000 512 General Fund	14.27	District & Municipal Court Management Association 2018 Spring Training / Toll Fee, Mileage - Gina Costanti-Eacrett (04/26/18) Gig Harbor, WA
16788	06/12/2018	06/12/2018	3589 Databar Inc	837.44	Water Quality Report
534 10 49 04	Printing & Binding - Water		425 000 534 Water Fund (de	837.44	Water Quality Report (Quantity: 5,000) Includes Composition Set-Up
16748	06/06/2018	06/12/2018	7288 Elliott-Googins, Rebecca	12.60	02-01080.4 - 337 CONTRA COSTA AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-2.81	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-2.98	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-6.81	
16735	06/12/2018	06/12/2018	3636 Ferguson Enterprises Inc, #1539	215.45	Fircrest Park Irrigation Parts

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576 80 31 02			Oper Supplies - Parks	001 000 576	General Fund	215.45	Fircrest Park Irrigation Parts: 4" PV Coupler, 4x5 Coupler, 8oz Purple Primer, 32 Oz PVC Cement, 4"x20' PVC Pipe
16736	06/12/2018	06/12/2018	3636	Ferguson Enterprises Inc, #1539		302.28	Gate Valve T-Handle Keys, Raptor Valve T-Handle Key, Utility Probe
534 80 35 00			Small Tools & Equip - Wat	425 000 534	Water Fund (de	302.28	6' Gate Valve T-Handle Keys (2), 5' Raptor Valve T-Handle Valve Key, 48" Utility Probe - Water
16641	06/12/2018	06/12/2018	3638	Fircrest Golf Club		1,268.75	Golf Tank Land Rental
534 10 45 01			Land Rental/Water Tank	425 000 534	Water Fund (de	1,268.75	Golf Tank Land Rental (June 2018)
16714	06/12/2018	06/12/2018	6543	Fiske, Adrianna		59.00	1 Yr Library 2018
572 21 49 00			Library Services	001 000 572	General Fund	59.00	1 Yr Library 2018 / Adrianna Fiske
16719	06/12/2018	06/12/2018	3642	Flags A' Flying LLC		796.68	United States Flags (36)
542 80 31 05			Banners/Flags	101 000 542	City Street Fun	796.68	United States Flags (Size: 3x5) - Regents Boulevard & Emerson Street
16789	06/12/2018	06/12/2018	3642	Flags A' Flying LLC		226.26	United States Flags (3)
518 30 31 01			Oper Sup/Rec Bldg	001 000 518	General Fund	90.40	United States Flag (Size: 6x10) - Community Center
518 30 31 01			Oper Sup/Rec Bldg	001 000 518	General Fund	67.93	United States Flag (Size: 5x8) - Alice Peers Park
518 30 31 03			Oper Sup/PWF	001 000 518	General Fund	67.93	United States Flag (Size: 5x8) - Public Works
16727	06/05/2018	06/12/2018	7737	Frier, Thomas		36.24	07-00060.0 - 105 BIRCH ST
343 10 00 00			Storm Drain Fees & Charge	415 000 340	Storm Drain	-8.08	
343 40 00 00			Sale Of Water	425 000 340	Water Fund (de	-8.57	
343 50 00 00			Sewer Revenues	430 000 340	Sewer Fund (de	-19.59	
16635	06/12/2018	06/12/2018	7230	Galls, LLC - d.b.a. Blumenthal Uniform		123.03	Work Trousers - Officer John Roberts
521 22 49 01			Uniforms/Clothing/Laundry	001 000 521	General Fund	123.03	Prestige Worsted Wool Work Trousers - Officer John Roberts
16636	06/12/2018	06/12/2018	7230	Galls, LLC - d.b.a. Blumenthal Uniform		209.37	Work Boots, Handcuff Cases - Chief Cheesman
521 22 49 01			Uniforms/Clothing/Laundry	001 000 521	General Fund	209.37	Tactical ATAC Storm Work Boots With Zip, Covered Handcuff Cases (2) - Chief Cheesman
16759	06/12/2018	06/12/2018	6774	Greenleaf Landscaping 1 Inc		5,892.00	Additional Landscaping Services (May 2018)

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542 30 48 01	Rep & Maint - Street Maint		101 000 542 City Street Func	412.13	Repair Irrigation Heads - Emerson Isalnd; Install Battery Powered Clock Plus Extension Irrigation Head Pieces - Regents/Mildred Island, Install Battery Powered Clock - Regents/Orchard Island
542 80 31 04	Beautification-Supplies		101 000 542 City Street Func	5,479.87	Install Spring/Summer Flowers (Petunias, Marigolds, Geraniums), Compost, Fertilizer & Sluggo Application - Emerson, Barber Shop, Swim Shop, Regents/Alameda, Regents/Orchard, Regents/Mildred
16718	06/12/2018	06/12/2018	311 Grover, Jeff	76.85	Home Depot / Swimming Pool Repair Supplies
576 20 31 03	Oper Supplies - Pool		001 000 576 General Fund	76.85	Home Depot / Swimming Pool Repair Supplies (Flex Seal, Brushes, Bucket, Foam Pro Trim Roller, Paint Tray, Acetone, Terry Towels)
16720	06/12/2018	06/12/2018	3672 Guardian Security Inc	89.51	Master Padlocks, Re-Key Cylinders - Liftstation
535 80 31 00	Oper Supplies - Sewer Gen		430 000 535 Sewer Fund (de	89.51	Master Padlocks (3), Re-Key Cylinders (3) - Liftstation Generator
16803	06/12/2018	06/12/2018	118 Hammerstrom, Eunice	59.00	1 Yr Library 2018
572 21 49 00	Library Services		001 000 572 General Fund	59.00	1 Yr Library 2018 / Eunice Hammerstrom
16750	06/06/2018	06/12/2018	7355 Ho, Isaac	96.33	05-03030.0 - 1210 WEST MOUNT DR
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-21.49	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-22.76	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-52.08	
16729	06/05/2018	06/12/2018	3057 Hoke, Roger	44.83	07-00181.1 - 1548 TWINBERRY AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-24.05	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-19.02	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-1.76	
16649	06/12/2018	06/12/2018	3692 Home Depot Credit Services	172.53	Flowers - City Hall
518 30 31 04	Oper Sup/CH		001 000 518 General Fund	172.53	Flowers - City Hall (Flag Pole Area & Cement Planters) Salvia, Pansy, Marigold, Lobelia
16738	06/12/2018	06/12/2018	3692 Home Depot Credit Services	169.00	4x4x8' Fir Boards (8), 100' Flexrite Waterworks Hose, Industrial Spray Nozzles (2), Hose End Repair (1)

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576 80 31 02	Oper Supplies - Parks		001 000 576 General Fund	169.00	4x4x8' Fir Boards (8), 100' Flexrite Waterworks Hose, Industrial Spray Nozzles (2), Hose End Repair (1) - Parks	
16739	06/12/2018	06/12/2018	3692	Home Depot Credit Services	99.97	Marine Sealant, Face Shields, Duct Tape
576 80 31 02	Oper Supplies - Parks		001 000 576 General Fund	99.97	Marine Sealant, Face Shields, Gorilla Heavy Duty Duct Tape - Parks	
16740	06/12/2018	06/12/2018	3692	Home Depot Credit Services	68.31	Poly Tube, PVC Straps, Adapters, Connectors, Cable Ties, 4" Square Exposed, 15 Amp Fuse
534 50 31 01	Oper Supplies - Water Mair		425 000 534 Water Fund (de	41.07	Poly Tube, PVC Straps, Adapters, Connectors, 4" Square Exposed, 15 Amp Fuse - Well #9 "Install Analyzer Piping"	
542 80 31 05	Banners/Flags		101 000 542 City Street Func	27.24	Cable Ties (1,000 Pack) - Street Flags	
16797	06/12/2018	06/12/2018	3692	Home Depot Credit Services	35.01	Conduit - Flag Pole Replacement
542 80 31 05	Banners/Flags		101 000 542 City Street Func	35.01	Conduit - Flag Pole Replacement	
16690	06/12/2018	06/12/2018	5709	Johnson*, Chad	59.00	1 Yr Library 2018
572 21 49 00	Library Services		001 000 572 General Fund	59.00	1 Yr Library 2018 / Michelle Johnson	
16625	06/12/2018	06/12/2018	3751	KPG, PS	1,094.93	Stormwater Management Program (Through 04/25/18) Task Order No. 2018-003
531 50 41 00	Prof Svcs - Storm		415 000 531 Storm Drain	1,094.93	Stormwater Management Program (Professional Services Through 04/25/18) Task Order No. 2018-003 "Project Startup & Review Of Background Information"	
16626	06/12/2018	06/12/2018	3751	KPG, PS	5,638.08	ADA Program Access Plan (Through 04/25/18) Task Order No. 2018-004
542 30 41 00	Prof Svcs - Street		101 000 542 City Street Func	5,638.08	A DA Program Access Plan (Professional Services Through 04/25/18) Task Order No. 2018-004 "Coordination With WSDOT, Submit Draft For Plan Review"	
16666	06/12/2018	06/12/2018	3751	KPG, PS	673.80	P#51 Pool Leak Evaluation (Through 04/25/18) Task Order No. 2017-004 & 2018-005

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576 20 48 00	Rep & Maint - Pool		001 000 576 General Fund	673.80	P#51 Pool Leak Evaluation & Overall Safety Aspect (Professional Services Through 04/25/18) Task Order No. 2017-004 & 2018-005 "Assistance With Pool Investigation"
16749	06/06/2018	06/12/2018	2360 Keely, Margaret	89.11	05-00750.0 - 1215 CONTRA COSTA AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-31.98	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-32.94	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-24.19	
16713	06/12/2018	06/12/2018	6089 Kitsap County Sheriff's Office	83.34	EVOC Training Instruction - Non PIT (3)
521 22 49 02	Reg & Tuition - Police		001 000 521 General Fund	83.34	Emergency Vehicle Operators Course Instruction - Officer Robert Deal, Officer Kevin Gollinger, Officer John Roberts (Non-PIT)
16743	06/12/2018	06/12/2018	3782 Lincoln Aquatics	44.51	Hydrostatic Relief Valves (2) - Swimming Pool
576 20 31 03	Oper Supplies - Pool		001 000 576 General Fund	44.51	Hydrostatic Relief Valves (2) - Swimming Pool
16691	06/12/2018	06/12/2018	6726 Linggi, Patrick	59.00	1 Yr Library 2018
572 21 49 00	Library Services		001 000 572 General Fund	59.00	1 Yr Library 2018 / Erica Linggi
16745	06/12/2018	06/12/2018	3791 Lowe's Company-#338954	160.81	Blue Hawk Deck Stain, Ready Seal Natural
535 50 31 01	Oper Supplies - Sewer Main		430 000 535 Sewer Fund (de	160.81	Blue Hawk Deck Stain, Ready Seal Natural - Alameda Liftstation Screening Fence
16798	06/12/2018	06/12/2018	3791 Lowe's Company-#338954	20.85	Miracle Gro Fertilizer - Hanging Baskets
542 80 31 02	Flower BasketsSupplies		101 000 542 City Street Fund	20.85	Miracle Gro Fertilizer - Hanging Baskets
16725	06/05/2018	06/12/2018	2560 Magnuson, Eldon R.	39.25	05-02637.2 - 1242 ALAMEDA AVE
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-14.40	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-24.85	
16790	06/12/2018	06/12/2018	3816 Marv's Backhoe Service	4,066.30	Replace 6" Sewer Line (Mainline To Sidewalk) - 500 Block Vassar Street
535 50 48 00	Rep & Maint - Sewer Main		430 000 535 Sewer Fund (de	4,066.30	Replace 6" Sewer Line (Mainline To Sidewalk) - 500 Block Vassar Street "Clear Roots, Patch Roadway, Labor, Materials" Excludes Sidewalk Repair
16722	06/05/2018	06/12/2018	3119 Michaelson, Arne	279.55	07-00318.1 - 1430 COTTONWOOD AVE

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343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-73.67		
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-75.31		
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-130.57		
16692	06/12/2018	06/12/2018	2845	Moline, Michael	59.00	1 Yr Library 2018
572 21 49 00	Library Services		001 000 572 General Fund	59.00	1 Yr Library 2018 / Margaret Moline	
16728	06/05/2018	06/12/2018	7483	Mose, Keilani	22.03	03-00720.1 - 137 AMHERST ST
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-4.91		
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-5.21		
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-11.91		
16784	06/12/2018	06/12/2018	8104	Mountain View Insulation LLC	14,944.20	Replace Car Port Insulation - Public Works (Remove Existing Insulation & Spray 2" Thick Foam Insulation)
594 31 62 00	Building Improvements-Sto		416 000 594 Storm Improvei	3,736.05	Replace Car Port Insulation - Storm	
594 32 62 00	Building Improvements		101 000 542 City Street Fun	3,736.05	Replace Car Port Insulation - Street	
594 34 62 00	Building Improvements Wa		426 000 594 Water Improver	3,736.05	Replace Car Port Insulation - Water	
594 35 62 00	Building Improvements Sev		432 000 594 Sewer Improvei	3,736.05	Replace Car Port Insulation - Sewer	
16780	06/12/2018	06/12/2018	6589	Murray, Smith & Associates Inc	4,058.00	P#50 Drake Street Liftstation Construction Phase: Task Order No. 2018-002
594 35 63 03	Project Engineering Sewer		432 000 594 Sewer Improvei	4,058.00	P#50 Drake Street Liftstation Construction Phase (Engineering Services Through 04/30/18)	
16781	06/12/2018	06/12/2018	7635	Nappi, Jessica	25.00	Gym Fees Reimbursement (June 2018)
513 10 20 00	Personnel Benefits		001 000 513 General Fund	16.75	Gym Fees Reimburse (June 2018) - Jessica Nappi (Administration)	
518 11 20 00	Personnel Benefits - Person		001 000 518 General Fund	8.25	Gym Fees Reimburse (June 2018) - Jessica Nappi (Personnel)	
16693	06/12/2018	06/12/2018	2702	Nguyen, Duc	59.00	1 Yr Library 2018
572 21 49 00	Library Services		001 000 572 General Fund	59.00	1 Yr Library 2018 / Duc Nguyen	
16791	06/12/2018	06/12/2018	3923	Orca Pacific Inc	696.99	Sodium Hypochlorite (Chlorine) - Wells
534 80 31 03	Oper Supplies - Chlorine		425 000 534 Water Fund (de	182.55	Chlorine (55 Gallons) - Well #4	
534 80 31 03	Oper Supplies - Chlorine		425 000 534 Water Fund (de	116.16	Chlorine (35 Gallons) - Well #7	
534 80 31 03	Oper Supplies - Chlorine		425 000 534 Water Fund (de	82.97	Chlorine (25 Gallons) - Well #8	

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534 80 31 03	Oper Supplies - Chlorine		425 000 534 Water Fund (de	315.31	Chlorine (95 Gallons) - Well #9	
16700	06/12/2018	06/12/2018	3958	PC Budget & Finance - Jail	547.50	Apr 2018 - Jail Services
523 60 50 01	Jail		001 000 523 General Fund	547.50	Apr 2018 - Jail Services (Occupancy) Bookings, Daily Fees, Sip's Fees "Sheriff Inmate Population Reporting System"	
16637	06/12/2018	06/12/2018	3957	PC Budget & Finance	274.75	April 2018 Radio Communications Service (Tested & Certified Vehicle Mounted Radar, Antenna, Tuning Forks)
521 22 48 00	Rep & Maint - Police		001 000 521 General Fund	137.37	#66367D (2018 Interceptor) Radar Certification (MPH Python III) Serial No. PYT846006435	
521 22 48 00	Rep & Maint - Police		001 000 521 General Fund	137.38	#66368D (2018 Interceptor) Radar Certification (MPH Python III) Serial No. PYT846006436	
16792	06/12/2018	06/12/2018	3957	PC Budget & Finance	121.55	May 2018 Printing Charges
518 10 34 02	Central Office Printing		001 000 518 General Fund	121.55	Business Cards (Doug Deines - Senior Maintenance Supervisor) & (Kristen Kubitzka - Community Event Specialist)	
16650	06/12/2018	06/12/2018	3963	PC Police Chief's Assoc	50.00	2018 Annual Dues
521 22 49 03	Dues,Memberships,Subscri		001 000 521 General Fund	50.00	2018 Annual Dues - Chief Cheesman	
16665	06/12/2018	06/12/2018	3937	Pape & Sons Construction Inc	18,275.00	P#45 Retainage (Alameda Liftstation Project)
594 35 63 01	Other Improvements Sewer		432 000 594 Sewer Improve	18,275.00	P#45 Retainage (Alameda Liftstation Project) Affidavit ID No. 776038	
16731	06/05/2018	06/12/2018	2196	Pellessier, Vivianne	53.92	04-02440.0 - 610 MAYWOOD LANE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-23.95		
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-25.23		
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-4.74		
16634	06/12/2018	06/12/2018	3955	Petrocard Systems Inc	461.07	Gas / Fuel
548 65 31 11	Parks/Rec Gas		501 000 548 Equipment Ren	191.01	Diesel Fuel - Parks	
548 65 31 12	Street Gas		501 000 548 Equipment Ren	115.61	Diesel Fuel - Street	
548 65 31 13	Storm Gas		501 000 548 Equipment Ren	97.40	Diesel Fuel - Storm	
548 65 31 14	Wtr/Swr Gas		501 000 548 Equipment Ren	57.05	Diesel Fuel - Wtr / Swr	
16716	06/12/2018	06/12/2018	3955	Petrocard Systems Inc	362.37	Gas / Fuel

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548 65 31 12	Street Gas		501 000 548 Equipment Ren	253.51	Diesel Fuel - Street	
548 65 31 13	Storm Gas		501 000 548 Equipment Ren	15.55	Diesel Fuel - Storm	
548 65 31 14	Wtr/Swr Gas		501 000 548 Equipment Ren	93.31	Diesel Fuel - Wtr / Swr	
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16696	06/12/2018	06/12/2018	3956	Petty Cash-Corcoran	88.01	Reimburse 06/12/18
518 10 34 01	Central Office Supplies		001 000 518 General Fund	7.68	Ibuprofen (Fred Meyer) Central Supplies	
518 10 34 01	Central Office Supplies		001 000 518 General Fund	15.91	Tylenol, Ibuprofen (Fred Meyer) Central Supplies	
518 10 42 01	Postage - Non-Dept		001 000 518 General Fund	7.20	Priority Mail Return MiTel Phone (U.S. Postal Service) Tri-Tec Communications; Kent, WA	
534 80 35 00	Small Tools & Equip - Wat		425 000 534 Water Fund (de	22.82	Shop Light (Costco) Water Tank	
571 10 31 01	Oper Supplies - Rec		001 000 571 General Fund	15.72	Poster Boards, River Rocks, Artist Brushes, Paper Plates (Dollar Tree) Spring Bazaar Supplies	
571 10 31 01	Oper Supplies - Rec		001 000 571 General Fund	12.09	White Pebble Rocks (Home Depot) Spring Bazaar Supplies	
571 20 49 07	Youth Basketball		001 000 571 General Fund	6.59	Gold Border Certificates (Kinkos / FedEx Office) Youth Basketball Tournament	
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16730	06/05/2018	06/12/2018	1816	Pounds, Heather	297.34	03-01640.2 - 517 BERKELEY AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-82.17		
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-73.59		
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-141.58		
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16756	06/12/2018	06/12/2018	3986	Puget Sound Energy, BOT-01H	57.13	May 2018 City Hall
518 30 47 00	Public Utility Services - Cit		001 000 518 General Fund	57.13	PSE Gas - City Hall	
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16757	06/12/2018	06/12/2018	3986	Puget Sound Energy, BOT-01H	42.38	May 2018 Public Works
531 50 47 02	Public Utility Services/Bldg		415 000 531 Storm Drain	10.59	PSE Gas - Storm	
534 10 47 00	Utility Services/Building - 1		425 000 534 Water Fund (de	10.60	PSE Gas - Water	
535 10 47 00	Utility Services/Building - 5		430 000 535 Sewer Fund (de	10.60	PSE Gas - Sewer	
542 30 47 02	Electricity & Gas/Bldg - Sti		101 000 542 City Street Fun	10.59	PSE Gas - Street	
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16758	06/12/2018	06/12/2018	3986	Puget Sound Energy, BOT-01H	416.40	May 2018 Parks
576 80 47 00	Public Utility Services - Pa		001 000 576 General Fund	416.40	PSE Gas - Parks	
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16717	06/12/2018	06/12/2018	5710	Rainier Connect	99.95	Internet Access Monthly Fee (June 2018)
518 81 42 00	Communication - I/S		001 000 518 General Fund	99.95	Internet Access Monthly Fee (June 2018)	
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16701	06/12/2018	06/12/2018	4018	Rosen Supply Company Inc	76.85	Drinking Fountain Repair Parts - City Hall

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518 30 31 04	Oper Sup/CH		001 000 518 General Fund	76.85	Drinking Fountain Repair Parts - City Hall (Snap Bushing, Pivot Rod, Clip Hardware, Push Lever, Push Rod, Steel Retainer Plate, Screw Set)		
16702	06/12/2018	06/12/2018	4018		Rosen Supply Company Inc	37.65	Drinking Fountain Repair Parts - City Hall
518 30 31 04	Oper Sup/CH		001 000 518 General Fund	37.65	Drinking Fountain Repair Parts - City Hall (Elkay Green Spring Regulator)		
16746	06/12/2018	06/12/2018	4018		Rosen Supply Company Inc	25.33	Red & White Shut-Off Handles (2)
576 80 31 02	Oper Supplies - Parks		001 000 576 General Fund	25.33	Red & White Shut-Off Handles (2) - Parks		
16747	06/12/2018	06/12/2018	4018		Rosen Supply Company Inc	97.26	6'x4" Glued Wyes (2), 4" Glued 45 Degree Pipes (4)
535 50 31 01	Oper Supplies - Sewer Mai		430 000 535 Sewer Fund (de	97.26	6'x4" Glued Wyes (2), 4" Glued 45 Degree Pipes (4) - Harvard Stub Sewer Repair Parts		
16799	06/12/2018	06/12/2018	4018		Rosen Supply Company Inc	25.92	Shower Arm, Sure Grip Protection Cover, Easy-Out Extractor - Fire Department Shower Parts
518 30 31 02	Oper Sup/PSB Bldg		001 000 518 General Fund	25.92	Shower Arm, Sure Grip Protection Cover, Easy-Out Extractor - Fire Department Shower Parts		
16793	06/12/2018	06/12/2018	4026		S & B Inc	519.39	Service Call: Troubleshoot Recurring Alarm - Telemetric / SCADA System (05/22/18)
534 50 48 01	Rep & Maint - Water Maint		425 000 534 Water Fund (de	519.39	Service Call: Troubleshoot Recurring Alarm - Telemetric / SCADA System (05/22/18) "Repaired Terminals 1 & 2 Failed Wires Causing Power Loss, Tested"		
16651	06/12/2018	06/12/2018	4035		Sarco Supply	171.50	Towels, Bath Tissue
518 30 31 01	Oper Sup/Rec Bldg		001 000 518 General Fund	171.50	Towels, Bath Tissue - Recreation Center		
16703	06/12/2018	06/12/2018	4035		Sarco Supply	125.61	Liners, Toilet Paper, Disinfect Wipes
518 30 31 03	Oper Sup/PWF		001 000 518 General Fund	39.89	Liners - Public Works		
518 30 31 04	Oper Sup/CH		001 000 518 General Fund	51.16	Toilet Paper - City Hall		
576 80 31 01	Janitorial Supplies - Parks		001 000 576 General Fund	34.56	Clorox Disinfect Wipes - Recreation Center		
16704	06/12/2018	06/12/2018	4035		Sarco Supply	137.16	Standard Bath Tissue

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518 30 31 04	Oper Sup/CH		001 000 518 General Fund	137.16	Standard Bath Tissue (2 Cases) - City Hall	
16726	06/05/2018	06/12/2018	7626	Schultz, Sherry	53.45	03-02230.9 - 440 BUENA VISTA AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-11.92		
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-12.63		
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-28.90		
16633	06/12/2018	06/12/2018	7308	SiteCrafting Inc	99.00	WordPress Managed Hosting (05/15/18)
518 81 41 02	Web Design & Maintenanc		001 000 518 General Fund	99.00	WordPress Managed Hosting (Bill Date: 05/15/18) "cityoffircrest.net"	
16705	06/12/2018	06/12/2018	4065	Smith, Alling, P.S.	175.00	Judge Pro Tempore - Michaels
512 50 41 02	Prof Srvs - Pro Temp Judge		001 000 512 General Fund	175.00	Judge Pro Tempore - Michaels (3.50 Hrs) 05/30/18	
16800	06/12/2018	06/12/2018	4065	Smith, Alling, P.S.	150.00	Judge Pro Tempore - Michaels
512 50 41 02	Prof Srvs - Pro Temp Judge		001 000 512 General Fund	150.00	Judge Pro Tempore - Michaels (3.00 Hrs) 06/06/18	
16652	06/12/2018	06/12/2018	7728	Sorensen, Peter H	59.00	1 Yr Library 2018
572 21 49 00	Library Services		001 000 572 General Fund	59.00	1 Yr Library 2018 / Peter Sorensen	
16695	06/12/2018	06/12/2018	4690	Sound Inspections LLC	1,681.07	05/01/18 - 05/31/18
524 20 41 01	Bldg Inspec/Plan Review		001 000 524 General Fund	1,681.07	05/01/18 - 05/31/18	
16653	06/12/2018	06/12/2018	7749	Sound Uniform Solutions Inc	564.81	Jumpsuit - Officer Christopher Roberts
521 22 49 01	Uniforms/Clothing/Laundry		001 000 521 General Fund	564.81	Jumpsuit - Officer Christopher Roberts	
16760	06/12/2018	06/12/2018	4084	Staples Business Advantage	77.75	Dell Speaker System, Liquid Accent Pens
512 50 31 00	Office & Oper Sup-Court		001 000 512 General Fund	31.61	Liquid Accent Pens - Court	
512 50 35 00	Small Tools & Equip-Court		001 000 512 General Fund	46.14	Dell AX210 USB Stereo Speakers (2) - Court	
16762	06/12/2018	06/12/2018	4087	Star Rentals	216.90	Trash Pump, Suction Hose & Discharge Hose Rental (05/04/18) - Swimming Pool
576 20 45 00	Operating Rentals - Pool		001 000 576 General Fund	216.90	Trash Pump, Suction Hose & Discharge Hose Rental (05/04/18) - Swimming Pool	
16763	06/12/2018	06/12/2018	4110	Superior Linen Service	70.30	05/10/18 Exchange Service
576 80 49 00	Miscellaneous - Parks		001 000 576 General Fund	70.30	05/10/18 Exchange Service	

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16778	06/12/2018	06/12/2018	4110	Superior Linen Service	70.30 05/24/18 Exchange Service
	576 80 49 00	Miscellaneous - Parks	001 000 576	General Fund	70.30 05/24/18 Exchange Service
16764	06/12/2018	06/12/2018	4120	Tacoma Daily Index	55.00 Request For Bids - 14 Passenger Bus
	594 48 64 11	Parks/Rec - ERR Capital	501 000 548	Equipment Ren	55.00 Request For Bids - 14 Passenger Bus
16765	06/12/2018	06/12/2018	4120	Tacoma Daily Index	48.13 Public Hearing - Discuss Replacing Swimming Pool & Community Center
	511 60 41 01	Advertising - Legislative	001 000 511	General Fund	48.13 Public Hearing - Discuss Replacing Swimming Pool & Community Center
16766	06/12/2018	06/12/2018	4120	Tacoma Daily Index	32.66 Public Hearing - Discuss Swimming Pool Status
	511 60 41 01	Advertising - Legislative	001 000 511	General Fund	32.66 Public Hearing - Discuss Swimming Pool Status
16767	06/12/2018	06/12/2018	4120	Tacoma Daily Index	34.37 Public Hearing - Council Workshop
	511 60 41 01	Advertising - Legislative	001 000 511	General Fund	34.37 Public Hearing - Council Workshop
16768	06/12/2018	06/12/2018	4120	Tacoma Daily Index	30.94 Ordinance 1615
	511 60 41 01	Advertising - Legislative	001 000 511	General Fund	30.94 Ordinance 1615
16769	06/12/2018	06/12/2018	4120	Tacoma Daily Index	30.94 Ordinance 1616
	511 60 41 01	Advertising - Legislative	001 000 511	General Fund	30.94 Ordinance 1616
16794	06/12/2018	06/12/2018	4133	Tacoma Rubber Stamp	40.51 Name Plates (2)
	524 20 31 00	Office & Oper Sup-Bldg	001 000 524	General Fund	20.25 Name Plates (Angelie Stahlnecker - Planning Administrator) & (Jayne Westman - Permit Technician) - Building
	558 60 31 00	Office & Oper Sup-Plan	001 000 558	General Fund	20.26 Name Plates (Angelie Stahlnecker - Planning Administrator) & (Jayne Westman - Permit Technician) - Planning
16770	06/12/2018	06/12/2018	6950	Tacoma Trophy	37.37 Youth Baseball Trophy
	571 20 49 09	Youth Baseball	001 000 571	General Fund	37.37 Youth Baseball Trophy
16627	06/12/2018	06/12/2018	4139	Tapco Visa Card	8.75 Department Of Licensing / Report Of Sale #29147D (1999 Atlas Generator & Trailer Mount) - Wtr / Swr

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548 65 49 00	Miscellaneous - ERR		501 000 548 Equipment Ren	8.75	Department Of Licensing / Report Of Sale #29147D (1999 Atlas Generator & Trailer Mount) - Wtr / Swr (Sold To: Moran & Honeyman Construction / Seattle, WA) Receipt No. 18806 On 05/11/18	
16667	06/12/2018	06/12/2018	4139	Tapco Visa Card	7.82	Office Depot / Award Plaque
518 11 31 00	Office & Oper Sup-Personn		001 000 518 General Fund	7.82	Office Depot / Award Plaque - Employee Recognition	
16668	06/12/2018	06/12/2018	4139	Tapco Visa Card	394.99	Direct Sports / DeBeer 14-Inch Softballs
571 20 49 10	Adult Baseball		001 000 571 General Fund	394.99	Direct Sports / DeBeer 14-Inch Softballs (Quantity: 32) - Adult Baseball	
16711	06/12/2018	06/12/2018	4139	Tapco Visa Card	212.98	Brown Bear / Car Wash Ticket Books (3) - Police
548 65 48 08	O & M - Police		501 000 548 Equipment Ren	212.98	Brown Bear / "Beary Clean" Car Wash Books (3 Ticket Books With 10 Car Washes Per Book) - Police	
16804	06/12/2018	06/12/2018	4139	Tapco Visa Card	8.75	Department Of Licensing / Report Of Sale #36851D (1997 Chevy Bus) - Parks
594 48 64 11	Parks/Rec - ERR Capital		501 000 548 Equipment Ren	8.75	Department Of Licensing / Report Of Sale #36851D (1997 Chevy Bus) - Parks (Sold To: Northwest Bus Sales / Federal Way, WA) 06/07/18 "Trade-In"	
16694	06/12/2018	06/12/2018	2836	Taylor, Jack	59.00	1 Yr Library 2018
572 21 49 00	Library Services		001 000 572 General Fund	59.00	1 Yr Library 2018 / Jack Taylor	
16801	06/12/2018	06/12/2018	4177	University Place Radiator	68.38	#63582D (2017 Ford F350 Truck) LOF
548 65 48 12	O & M - Street		501 000 548 Equipment Ren	68.38	#63582D (2017 Ford F350 Truck) Lube, Oil, Filter - Street	
16669	06/12/2018	06/12/2018	4178	University Place Refuse Inc	548.70	Drop Box Charges - Street Sweepings, Yard Waste Container
531 50 47 01	Dumping Fees - Storm		415 000 531 Storm Drain	297.50	Drop Box Charges - Yard Waste Container (Storm)	
542 30 47 01	Dumping Fees - Street		101 000 542 City Street Fun	251.20	Drop Box Charges - Street Sweepings (Street)	
16706	06/12/2018	06/12/2018	4179	Unum Life Insurance Company of America	46.80	Retired Benefits (June 2018)
521 22 20 02	LEOFF I Long Term Care F		001 000 521 General Fund	46.80	Retired Benefits (June 2018)	
16721	06/12/2018	06/12/2018	4180	Utilities Underground	46.20	May 2018 Locates

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534 10 49 00	Miscellaneous - Water		425 000 534 Water Fund (de	23.10	May 2018 Locates - Water
535 10 49 00	Miscellaneous - Sewer		430 000 535 Sewer Fund (de	23.10	May 2018 Locates - Sewer
16708	06/12/2018	06/12/2018	4188 Verizon Wireless LLC	383.34	Share Plan (14 Phones) Plus Mobile Broadband Unlimited (1)
513 10 42 00	Communication - Admin		001 000 513 General Fund	75.60	Administration - City Manager
518 30 42 00	Communication - Fac/Equip		001 000 518 General Fund	48.09	Facilities - (3) Staff
521 22 42 00	Communication - Police		001 000 521 General Fund	40.01	Mobile Broadband Unlimited (253) 244-1364 "Should Have Been Set-Up On The Verizon Police Laptop Account"
521 22 42 00	Communication - Police		001 000 521 General Fund	204.97	Police - Chief, Sergeant, (7) Officers
576 80 42 00	Communication - Parks		001 000 576 General Fund	14.67	Parks - Maintenance Supervisor
16638	06/12/2018	06/12/2018	4189 Versatile Mobile Systems	267.07	Handheld Barcode Scanner - Police (Quantity: 1)
521 22 35 00	Small Tools & Equip - Poli		001 000 521 General Fund	267.07	Honeywell Xenon 1900GSR-2USB Kit, Standard Range Handheld Barcode Scanner - Police (Serial No. 17345B3B65) SAA No. 1649
16656	06/12/2018	06/12/2018	339 Villamor, John	8.18	Active Shooter Training / Lunch Meal
521 22 43 00	Travel - Police		001 000 521 General Fund	8.18	Active Shooter Training / Lunch Meal - John Villamor (05/17/18) " Pierce County Sheriffs" Buckley, WA
16642	06/12/2018	06/12/2018	8056 Vortex Industries Inc	2,127.61	Bay #3 Garage Door Repairs - Public Safety Building
518 30 48 04	Rep & Maint - PSB		001 000 518 General Fund	2,127.61	Bay #3 Garage Door Repairs - Public Safety Building "Replaced Cables, Replaced Rollers, Replaced Trolley, Leveled, Reset Tension, Lubed, Tested"
16712	06/12/2018	06/12/2018	4208 W A S P C	300.00	Spring Conference Registration
521 22 49 02	Reg & Tuition - Police		001 000 521 General Fund	300.00	Spring Conference Registration - John Cheesman (05/21/18 - 05/24/18) Spokane, WA "Washington Association Of Sheriffs & Police Chiefs"
16657	06/12/2018	06/12/2018	6270 WR McDonald Company	2,568.91	Soft Start Replacement - Well #8

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534 50 48 01	Rep & Maint - Water Maint		425 000 534 Water Fund (de	2,568.91	Soft Start Replacement - Well #8 (Labor, 75hp Altistart Motor Drive, Square D Priority Shipping & Overnight Shipping) Well Wouldn't Run / Hot Weather "Needed A.S.A.P."		
16795	06/12/2018	06/12/2018	4231		Water Mgmt Labs Inc	287.00	Coliform, Fluoride
534 80 41 00	Water Testing		425 000 534 Water Fund (de	287.00	Coliform, Fluoride		
16771	06/12/2018	06/12/2018	8103		Wenz, Darren	75.00	Business License Refund - Customer Charged Twice
321 99 00 00	Business Licenses & Permi		001 000 320 General Fund	-75.00	Business License Refund - Customer Charged Twice / Darren Wenz		
16658	06/12/2018	06/12/2018	4246		Whistle Workwear	272.43	Carpenter Jeans (2), Jungle Moc Work Shoes (1), T-Shirts (3) - Jeff Davis & Summer Crew
531 50 20 01	Contract Benefits - Storm		415 000 531 Storm Drain	49.54	Jeans, Work Shoes - Jeff Davis - Storm		
534 10 20 01	Contract Benefits - Wtr Adr		425 000 534 Water Fund (de	49.54	Jeans, Work Shoes - Jeff Davis - Water		
535 10 20 01	Contract Benefits - Swr Adr		430 000 535 Sewer Fund (de	49.54	Jeans, Work Shoes - Jeff Davis - Sewer		
542 30 20 01	Contract Benefits - Street R		101 000 542 City Street Fun	123.81	Jeans, Work Shoes - Jeff Davis - Street (Plus T-Shirts - Summer Crew - Street)		
16663	06/12/2018	06/12/2018	6666		Wilhelm, Robert	59.00	1 Yr Library 2018
572 21 49 00	Library Services		001 000 572 General Fund	59.00	1 Yr Library 2018 / Susan Wilhelm		
16772	06/12/2018	06/12/2018	4253		Windmill Gardens LLC	2,037.72	Spring Sun Baskets (Remaining Balance)
542 80 31 02	Flower BasketsSupplies		101 000 542 City Street Fun	2,037.72	2018 Spring Sun Baskets "Hanging Flower Baskets" (Quantity: 71) - 2nd Half Remaining Balance		
16773	06/12/2018	06/12/2018	5286		Winsupply	53.73	Ranger Pro Herbicide, Measuring Cup
576 80 31 02	Oper Supplies - Parks		001 000 576 General Fund	53.73	2.5 Gallon Ranger Pro Herbicide, 16 Oz Measuring Cup		
16774	06/12/2018	06/12/2018	5286		Winsupply	27.00	Field Chalk
576 80 31 02	Oper Supplies - Parks		001 000 576 General Fund	27.00	Field Chalk (Quantity: 4) 50 Pound Bags		
16775	06/12/2018	06/12/2018	5286		Winsupply	122.90	Irrigation Repair Parts / Regents & Columbia Islands

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542 80 31 04	Beautification-Supplies		101 000 542 City Street Fun	122.90	Irrigation Repair Parts: Pop-Up Spray Heads (8), Nozzles (25), Station Control (1) / Regents & Columbia Islands
16796	06/12/2018	06/12/2018	5286 Winsupply	269.44	Backpack Sprayer, Crossbow Herbicide, Measuring Cup
542 30 31 02	Oper Supplies - Street Reg		101 000 542 City Street Fun	143.52	Crossbow Herbicide - Vegetation Control (Right-Of-Ways)
542 30 35 00	Small Tools & Equip-St Re		101 000 542 City Street Fun	125.92	Backpack Sprayer (SAA No. 1653), Measuring Cup - Street
16715	06/12/2018	06/12/2018	1041 Wirsing Dale	59.00	1 Yr Library 2018
572 21 49 00	Library Services		001 000 572 General Fund	59.00	1 Yr Library 2018 / Dale Wirsing
16779	06/12/2018	06/12/2018	3645 Wright Express FSC, WEX BANK	3,176.67	Gas / Fuel
548 65 31 06	Facilities Gas		501 000 548 Equipment Ren	69.38	Facilities Gas
548 65 31 08	Police Gas		501 000 548 Equipment Ren	1,928.15	Police Gas
548 65 31 11	Parks/Rec Gas		501 000 548 Equipment Ren	204.51	Parks Gas
548 65 31 12	Street Gas		501 000 548 Equipment Ren	611.16	Street Gas
548 65 31 14	Wtr/Swr Gas		501 000 548 Equipment Ren	363.47	Wtr / Swr Gas

Report Total: 101,720.43

Fund	
001 General Fund	21,309.45
101 City Street Fund	25,071.17
415 Storm Drain	2,131.31
416 Storm Improvement Fund	3,736.05
425 Water Fund (department)	9,392.94
426 Water Improvement Fund	3,736.05
430 Sewer Fund (department)	5,788.38
432 Sewer Improvement Fund	26,069.05
501 Equipment Rental Fund	4,486.03

This report has been reviewed by:

REMARKS:

Signature & Title

Date

RECORD OF VOIDED TRANSACTION

City Of Fircrest
 MCAG #: MCAG #: 0583

Date: 05/31/2018

Year	Trans	Date	Type	Acct#	War #	Vendor	Amount	Memo	Number
2018	2013	04/10/2018	Claims	1	211075	7989 Larson, Bonnie	80.00	Refund Rental Deposit / Bonnie Larson	
586 00 00 00 - 001 000 580 Deposit Refunds							80.00	Refund Rental Deposit / Bonni	
Acct Pay#	Vendor						Amount		
16300	Bonnie Larson						80.00		

ACCOUNTS PAYABLE PAID

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Accts	Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
	16300	05/31/2018	2018	3316	7989	Larson, Bonnie	80.00	REISSUE Refund Rental Deposit / Bonnie Larson
		586 00 00 00		Deposit Refunds		001 000 580 General Fund	80.00	Refund Rental Deposit / Bonnie Larson - Room B (Event Date: 03/10/18) Calligraphy 'Voided Check #211075 / Replaced With Check #211314"

Total: 80.00

Fund	Amount
001 General Fund	80.00

This report has been reviewed by:

REMARKS:

Signature & Title

Date

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Hunter T. George called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, and Blake Surina were present. Councilmembers Denny Waltier and Jamie Nixon were absent and excused.

PRESIDING OFFICER’S REPORT

George invited Planning and Building Administrator Stahlnecker to introduce the new Permit Technician, Jayne Westman. Westman provided a brief background about herself, and the Council welcomed Westman. George presented a Certificate of Appreciation recognizing Arnie Michaelsen’s for three years of volunteer service on the Planning Commission. George indicated Michaelsen submitted his resignation due to moving outside of the city limits. Stahlnecker indicated an invitation was extended to Michaelsen, however he was unavailable to attend the Council meeting due to a prior commitment; Stahlnecker stated that Michaelsen appreciated the recognition and thanked the Council for the opportunity to serve. George and Stahlnecker stated that there would be two openings on the Planning Commission as Kenneth Halgren had opted not to renew his term and that the Council would be recognizing Halgren this summer. George indicated the City would be accepting letters of interest until May 15th and would be reviewing applicants soon after.

A. Community Center and Pool Update

Parks and Recreation Director Grover provided an update on the pool leak and repair, stating staff would be replacing the one-way valves and recaulking the seals. Grover indicated the Fircrest Pool, Community Center and Parks Steering Committee was scheduled its second meeting on May 9, 2018 at the Community Center to discuss plans and prepare for the May 29, 2018 public meeting. There was a brief discussion on identifying and eliminating potential sources behind the leak; Grover indicated staff had eliminated all of the fixtures above the deep-end drains and the liner through dye testing. Grover stated that ARC was working the format of the May 29th public meeting as well as working on a media plan to notify residents of the public meeting. Grover indicated a postcard would be mailed out to residents at least one week ahead of the meeting, and would utilize the City’s reader board, Facebook, website, and flyers to notify residents of the public meeting. Due to the potential presence of a quorum of councilmembers at the May 29, 2018 public meeting, **Viafore MOVED to set a special meeting of the City Council for the sole purpose of community center and pool community meeting on Tuesday, May 29, 2018 at 6:00 P.M.; seconded by Reynolds.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (5-0).**

CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

George invited public comment. The following individuals provided comment:

- Jennifer Johnson, 908 Daniels Drive, commented on her family’s concern regarding pedestrian safety on crossing Alameda Avenue to Whittier Elementary School, the ambiguity of crossing areas and unmarked zones, and questioned why appropriate zones have not been established.
- Jennifer Shortencarrier, 1218 West Mount Drive, commented on her family’s concern regarding speeding and pedestrian safety on Alameda Avenue crossings, the ambiguity of crossing areas and unmarked zones, and recommended incorporating safety measures including visible signage and flashing crosswalk signs. Shortencarrier further added her concerns on regarding the crosswalks and pedestrian safety on West Mount Drive and

Emerson Street and Electron Way near the community center. Wittner commented on his experience with crossing Electron Way and requested more information about that crosswalk and how to encourage vehicles to stop for pedestrian crossing. There was a brief discussion on the background of the Electron Way crosswalk and researching options to enhance safety and accessibility.

- Yolonda Brooks, 6448 19th Street W #B, commented on traffic related to Wainwright Intermedia School and the proposed Chik-fil-A.
- Ross Johnson, 908 Daniels Drive, commented on the lack of volunteers to serve as crossing guards at Whittier Elementary School and exploring a multi-layered, multi-phased approach to address the pedestrian safety concerns.

Staff briefed the Council on staff’s observation of traffic affecting pedestrian safety around school zones, the efforts the Police Department are undertaking to enforce speed limits in school zones, and the coordination efforts between the City and the school district. There was a brief discussion on researching costs and available grants and funding sources for flashing beacons and signage; staff indicated they could provide Council with the requested information.

George inquired if the comment period for Chik-fil-A was open; Stahlnecker indicated there were two opportunities for the public to comment on the Chik-fil-A, including a public hearing soon to be scheduled. Stahlnecker provided a brief background on the procedures of the preliminary site plan review and an accessory use permit and the roles of the Planning Commission and City Council. Stahlnecker indicated that because this application is quasi-judicial, both the Planning Commission and City Council could not discuss the application outside of the official proceedings.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Administration

George indicated Waltier was not present and they did not meet with Pingel the previous week as Pingel was at a conference and as such, no report was provided.

B. Environmental, Planning and Building

Reynolds indicated two Planning and Building related public hearings would occur during the meeting.

C. Finance, IT, Facilities

Due to Nixon’s absence, no report was provided.

Reynolds requested to provide information on recent Economic Development Board meeting, and briefed the Council of the Board’s meeting, which included information on aviation, freight, and related job opportunities as well as cross laminated timber efforts.

CONSENT CALENDAR

George requested the City Clerk read the Consent Calendar as follows: approval of Voucher No. 211174 through Voucher Check No. 211224 in the amount of \$170,607.75; approval of Payroll Check No. 13136 through Voucher Check No. 13141 in the amount of \$99,844.71; approval of Payroll Check No. 13142 through Payroll Check No. 13145 in the amount of \$6,250.11; approval of Payroll Check No. 13146 through Payroll Check No. 13151 in the amount of \$88,993.52; and approval of the April 16, 2018 Council special meeting minutes; approval of the March 27, 2018

regular Council meeting minutes. **Reynolds MOVED to approve the Consent Calendar as read; seconded by Wittner.**

PUBLIC HEARING

A. Amendments to F.M.C. Sections 22.07.004 and .005, related to Type II-A Public Notices

At 7:39 P.M., George opened the public hearing. Stahlnecker briefed the Council on the proposed to amendments to Fircrest Municipal Code 22.07.004 and .005, related to Type II-A Public Notices, which would increase the minimum distance of public notice for commercial projects to 300 feet from 100 feet and increase the minimum comment period from 10 days to 14 days calendar days. George invited public testimony; none were provided. George invited councilmember comment; none were provided. At 7:43 P.M., George closed the public hearing.

B. Amendments to F.M.C. Section 22.58, related to Accessory Building Setbacks

At 7:44 P.M., George opening the public hearing. Stahlnecker briefed the Council on the proposed to amendments to Fircrest Municipal Code 22.58.003, Accessory Buildings as it relates to rear and side setbacks, which would reduce the minimum “rear yard” setback of a through-lot to five feet if no building permit required, reduce the minimum setback for side street side yard to five feet if no building permit required, and increase the interior side yard setback and rear yard setback from three feet to five feet. George invited councilmember comment; Viafore asked for clarification of current setback comparisons. Surina inquired how common the 3-foot setback was in the City; Stahlnecker indicated it was common and as detached garages were being built to the 3-foot mark, the recommendations address concerns over fire separation, storm run-off separation, and privacy between properties. George invited public testimony; Yolonda Brooks, 6448 19th Street W, inquired if there was a limit to the number of accessory building units per property, and commented on her support for the proposed amendments. Stahlnecker indicated there was a maximum lot coverage allowable. George invited councilmember comment; none additional were provided. At 7:51 P.M., George closed the public hearing.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. 1st Quarter 2018 Financial Review

Financial Director Corcoran briefed the Council on the first quarter review of the 2018 financial report, which updates on revenues and expenditures. Corcoran indicated General Fund revenues for the first quarter of 2018 were close to anticipated. Corcoran stated the total General Fund revenue was only at 17.9% of budget due to the property tax not being received by the City until May 2018. Corcoran briefed the Council on General Fund expenditures, stating that by the end of the first quarter, the City should be at 25% or less in expenditures of the total General Fund budget. Corcoran provided a comparison of Operating revenue to expenditures, indicating operating revenue was \$314,580 less than expenditures and when including capital and non-revenues and expenditures the ending fund balance at the end of the first quarter decreased by \$327,394 due to the property tax not being received this quarter. George invited councilmember comment; George commended staff.

B. Purchasing Card Policy

Corcoran briefed the Council on the proposed resolution that would establish a purchasing card policy for the City of Fircrest. Corcoran indicated the City has one credit card in the City Manager's name that could be checked out from the Finance Department, which causes a few issues as the City Manager may not be available to sign a purchase order or the vendors may not accept the card because it is in the City Manager's name. Corcoran indicated the purchasing card policy would allow for four purchasing cards, held at each building, and would still be required to be signed in and out as outlined in the purchasing card procedures. Corcoran stated the credit card policy and procedures would remain in place. **Reynolds MOVED to adopt Resolution No. 1530, establishing a purchasing card policy for the City of Fircrest; seconded by Wittner.** George invited councilmember comment; Wittner inquired whose names would be listed on the purchasing cards. Corcoran indicated the name of the department would be listed in lieu of an employee name, and a brief discussion followed regarding the challenges of listing an individual's name on a department card. Viafore inquired if this proposal was for credits cards or purchasing cards; Corcoran indicated they would be purchasing cards issued through the State contract. Viafore provided his concerns regarding the credit limit for the City purchasing cards being determined by the City Manager as outlined in the Purchasing Card Policy, stating that policy should be determined by Council. Viafore requested consistency of terms within the documents to ensure "purchasing card" was being used instead of "credit card". Viafore requested the City Manager to submit a fair limit; Pingel indicated \$5,000. George commented on his experience with an employee issued card through his employment, and stated the Council should leave setting an appropriate limit to the discretion of the City Manager, that there were procedures to protect the City in place and the Council could step in to take action should problems arise. Surina inquired about the City's history of making late payments and the interest rate; Corcoran indicated staff was very diligent in ensuring proper usage of the City credit card and referred to the Purchasing Card User Agreement for employees and the checks and balances in place. Corcoran indicated staff did not anticipate raising the \$5,000 limit per card and that staff could inform Council if there was a need to raise the limit, and indicated she had not received the interest rate yet since staff had not applied for the cards. Surina inquired if using a debit card would be feasible; Corcoran indicated prepayments were not permitted and Pingel added debit cards would provide vendors with direct access to the City's General Fund and also circumvent the voucher program. George commented if the purchasing cards would include a rebate program; Corcoran indicated the rebate program through the purchasing cards would be treated similarly as the credit card's program where the rebates would go towards the City's wellness program as the purchasing cards would replace the credit card. Reynolds inquired about the use of the cards and budgeted items; Corcoran indicated if a budget adjustment was needed for a purchase, the Council would be informed prior to the purchase per the City's purchasing policy. Reynolds recommended adding a notification period to the policy requiring the Council be notified if the limit changed. After a brief discussion regarding management trust concerns, clarification of the recommended notification period, and Council declaring for the record for staff to correct the Purchasing Card Policy Scribner's errors, **Reynolds MOVED to amend the motion to add an amendment to section 4D of the Purchasing Card Policy to include requiring a 14 days' notice to the City Council before changing the purchasing card limit; seconded by Viafore.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (5-0).** Viafore inquired how the Purchasing Card Policy, Procedures, and User Agreement compare to the City's credit card policy and procedures; Corcoran indicated they were almost identical and that the purchasing card procedures included another level of security with procedures on how to check out the

cards and reconcile purchase transactions at the department level. George invited councilmember comment on the motion on the table to adopt Resolution No. 1530, establishing a purchasing card policy for the City of Fircrest as amended; none were provided. George invited public comment; none were provided. **The Motion Carried (5-0).**

C. Ramsdell Water Main Replacement Project Close-Out

Public Works Director Wakefield briefed the Council on the Ramsdell Water Main Replacement project close-out change order, stating that the changes encountered on the project were primarily due to the existing asphalt thickness and poor soil conditions and subsequent cost savings. Wakefield indicated as a result in the changes, the contract amount was reduced by \$9,139.89 and the overall project came under budget, without the use of the contingency allowance. Wakefield indicated the final change order of \$412,039.11 and the original bid was for \$421,179.00 with an additional \$20,000 contingency allowance. Wakefield stated the project was completed and recommended acceptance of the project. **Wittner MOVED to approve Close-Out Change Order to Pape & Sons Construction, Inc. for the Ramsdell Water Main project for the total contact price of \$412,039.11 including tax and acceptance of the project; seconded by Reynolds.** George invited councilmember comment; Surina inquired about the original project and bid amount. Wakefield indicated that the original project budget amount was \$380,000 and provided a briefing of the areas of the project where there were cost savings in the base and alternate bids. Wakefield indicated there should be adequate funding for the High Tank painting project. Surina and George commended Wakefield and his staff for their work. George invited public comment; none were provided. **The Motion Carried (5-0).**

D. Tennis Court Contract Award

Grover briefed the Council on the bids to resurface all three Whittier Park tennis courts, stating that Combined Construction submitted the low bid at \$29,575.00, which was below the \$35,000 budgeted amount. Grover indicated that the tennis courts have been closed since fall of 2017, and that they were last resurfaced around twenty years ago and have outlived their lifespan by many years. Pingel stated that the bid amount did not include sales tax, and with sales tax, the total project cost would be \$32,503. **Wittner MOVED to adopt Resolution No. 1531, authorizing the City Manager to execute an agreement between Combined Construction, Inc. and the City of Fircrest for the resurfacing of the Whittier Park Tennis Courts; seconded by Reynolds.** George invited councilmember comment; Wittner asked for clarification of the project scope. Grover indicated provided a description of the work expected as it related to surface preparation, crack repairs, and court resurfacing. Grover indicated slight resurfacing would need to be done in approximately ten years and recommended a maintenance plan. Wittner inquired the court color; Grover indicated he would maintain the green color. Surina commented on the net posts and nets; Grover indicated he anticipated purchasing three new nets and would assess the net posts with the contractor. Viafore inquired if this project would be eligible for the parks bond reimbursement resolution; Pingel indicated it would depend on the scope of the resolution and that the resolution would have to be written appropriately if the Council preferred to include this kind of project. George inquired about the condition of the Fircrest Park tennis courts; Grover indicated the courts were in need of some work but were not a safety or a playability hazard, and would be obtaining a quote this year for repairs. George invited public comment; none were provided. **The Motion Carried (5-0).**

CITY MANAGER COMMENTS

A. High Water Tank Painting/Mural

Pingel briefed the Council on the idea of including a mural on the High Water Tank as part of the tank painting project and inquired if there was interest from Council for staff to provide more information about the project to a Council study session. Pingel indicated the project with a mural could be done within budget. Surina and Wittner expressed interest. Reynolds inquired on the budgeted amount; Pingel indicated \$150,000 was budgeted for the High Tank painting and engineering, however staff received an estimate of \$67,000 to \$75,000 to paint the High Tank, \$10,000 to \$15,000 for engineering, and \$27,300 for the mural. Pingel indicated that due to the Ramsdell Water Main Replacement project cost savings and a lower cost on the High Tank painting project, the City could consider a mural within the budget. Reynolds stated that \$27,300 was a lot of money for a mural and did not see the value added for the City to recoup. Reynolds indicated she would like to obtain more information. Viafore stated his opposition to the mural addition to the project due to some constituents concerns regarding water rates and did not see the return on investment or benefits to residents. George indicated the idea for a mural came at the request of a Fircrest resident who provided research and examples from other cities. George stated it would be a community pride idea and an opportunity for the City to market itself, and requested more information for the Council to consider.

Pingel briefed the Council on the Council workshop, stating it would likely cost the City approximately \$2,000 or less. Pingel indicated he would be reaching out to the City of University Place to identify who they used for their recent city council retreat. Pingel indicated June 18, 2018 had been discussed but not set. Surina and Wittner indicated they would be available. Reynolds indicated she would be available after 4:00 P.M. and requested more information about costs. Pingel indicated the cost would depend on what the City desired of the facilitator and the top end would be \$2,000. George stated his support of the workshop. George requested staff return with the workshop location at the next regular Council meeting to set the special meeting. Viafore noted that if the Council sets a meeting at a different location than City Hall, the special meeting must be set via resolution.

Pingel spoke of the Labor Relations Conference he recently attended and found the bargaining workshops to be very helpful.

DEPARTMENT HEAD COMMENTS

- Wakefield indicated AT&T, a renter of space at the High Water Tank, provided the City notice that they would be doing repair work on their facility on-site during a night during the week or next. Wakefield he would coordinate with the Police Department. Viafore inquired if this work met the City of Tacoma’s construction requirements; Wakefield indicated the repairs would not be considered construction as they would be replacing equipment within their facility. Viafore recommended staff issue a letter to AT&T thanking them for the notice and to advise them to obtain any necessary permits required to do their work. Wakefield indicated he would notify the City of Tacoma that they would be accessing the site to do repair work.
- Police Chief Cheesman reported that the Department would be participating in the annual seat belt enforcement campaign from May 14-June 3, 2018 owing to a Washington Traffic Safety Commission grant. Reynolds inquired on the status for grants to incentivize children to wear bicycle helmets; Cheesman indicated the City had in the past obtain grants from the Washington State Safe Kids Coalition and was anticipating notification of the when the

grant would be available. Wittner indicated May 9, 2018 would be the Walk and Roll to School for Wainwright students and requested police presence to ensure safety; Cheesman indicated there would be a police presence.

- Grover stated the Mother Son Dance would be held on May 11, 2018 and indicated a photographer would be present as well as Bliss Small Batch Creamery.
- Stahlnecker stated she attended the May 2-4, 2018 Planning Association of Washington Annual Conference and commented on paperless initiatives, public engagement, and trees program items. Stahlnecker indicated a University of Washington student who is interested in planning and government would be job shadowing this summer.

COUNCILMEMBER COMMENTS

- Viafore commended the ARC staff who prepared the summary minutes of the Fircrest Pool, Community Center, and Parks Steering Committee April 18, 2018 meeting and commented on a correction listing Wittner as the City Manager.
- Reynolds commented on her disappointment of the dynamics of Council and recommended setting a goal to work as a cohesive unit for the upcoming Council workshop.
- Wittner thanked the public for their attendance and reminded all those present to be mindful of Wainwright Walk and Roll student participants.
- Surina thanked the public for their attendance.
- George commented on his experience with a Fircrest Police Officer patrolling and observing a garage door left open and unattended and closing the garage door to prevent theft. George thanked the public for their attendance and those who commented on the Whittier Elementary School pedestrian concerns. George apologized to Reynolds for losing his patience.

EXECUTIVE SESSION

There was none.

ADJOURNMENT

Wittner MOVED to adjourn the meeting at 9:03 P.M., seconded by Reynolds. The Motion Carried (5-0).

Hunter T. George, Mayor

Jessica Nappi, City Clerk

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Hunter T. George called the special meeting to order at 6:01 P.M. and led the pledge of allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Blake Surina, and Jamie Nixon were present. Councilmember Denny Waltier was absent and excused.

AGENDA MODIFICATIONS

George requested to move Agenda Item #6 Ruston Court to the first order of business and recognized Ruston Mayor Bruce Hopkins.

RUSTON COURT

City Manager Pingel briefed the Council on the draft interlocal agreement between the City of Fircrest and the City of Ruston for the provision of municipal court, prosecution, and public defender services. Pingel indicated the proposed agreement would include a contract amount that would assume a certain case load and financial provisions in place in the event the case load was exceeded. Pingel anticipated two Ruston court days a month, and stated the Fircrest Police Department would provide bailiff services during days when the municipal court was considering Ruston cases. Pingel stated that both parties have the right to terminate the agreement, provided that the terminating party provides twelve months' notice, and that the initial term of the agreement would be from September 1, 2018 through December 31, 2019. Viafore briefed the Council on his involvement as Council Liaison and the City's relationship with the City of Ruston, and stated he had no trouble with the proposed contract and that it was a great arrangement. Viafore recommended tightening the language under financial provisions as it related to compensation of officers for bailiff services to ensure it was hours worked during regular hours and not during off-duty. George commented on his excitement of this proposal, and inquired about the omission of an escalator; Pingel indicated the contract was case load based and that the contract term allowed for amendments for negotiation such as cost of living adjustments by October 1st of each year. George inquired about staffing capacity; Pingel indicated the City was assuming 50% more as it related to staffing and that he anticipated hiring an additional full-time Court Clerk to accommodate this addition to the City's workload. George invited Ruston Mayor Hopkins to comment; Hopkins thanked Council for their support to oppose proposed legislation that would have created a provision that would allow annexation without proper approval from the local governing body or its residents. Hopkins briefed the Council on its municipal court difficulties as it related to safety and facility adequacy, and stated that the improvements to modernize the facility would have been cost-prohibitive. Hopkins commented on his appreciation of this proposed agreement and stated it would be a win-win for both cities. Judge John Miller recognized Ruston Councilmember Deborah Kristovich. After a brief discussion on Fircrest Municipal Court operations, transitional court consolidation procedures and expectations, and police staffing, Pingel indicated the final agreement would come before Council once staff and Ruston have finalized the agreement, and George added a budget adjustment would come before Council to include funding for an additional full-time Court Clerk. Council expressed no concerns and directed staff to continue finalizing the agreement.

HIGH WATER TANK PAINTING/MURAL

Pingel briefed the Council on the High Water tank painting project with the proposed mural rendition. Pingel presented financial projections, stating the projected cost of the High Tank painting was \$85,000, which was lower than the budgeted \$150,000, and the cost for the addition of a mural would be \$27,300. Pingel introduced Andrew Imholt, who was the resident that brought this idea forward and helped staff work through potential costs and concepts. Imholt briefed the Council on the timeline and background of his proposal to staff over the past several years and commented on the benefits of a mural type of design. After a brief discussion that included concerns over the recent increases in water rates, the cost, and what the value added was of a mural as well as the economic and community benefits, there was a discussion regarding potential funding sources for the project. Viafore commented on whether using proprietary funds would be appropriate to fund a mural and recommended utilizing REET funds to fund the project. Wakefield clarified that the mural would occur in conjunction with the tank painting and would be as part of the exterior protective coating. George invited public comment; Anne Jones, 1207 Buena Vista Avenue, provided her input from a real estate agent point of view, commenting on the economic development/marketing benefits of a highly visible water tank with a mural identifying the City. Joe Barrentine, 132 Berkeley Avenue, provided his input from a communications point of view, stating the mural would be an opportunity to reinforce a brand identity. There was a brief discussion regarding REET potentially being used for the mural or entire tank painting project. Wakefield provided a draft timeline of the project, stating the project could be completed in late August/early September if the Council directed staff to proceed now and as a weather dependent project, the completion date could fluctuate. Pingel indicated staff could return to Council with more information at the June 12, 2018 Council meeting and stated that would be the last possible date for the project to be completed during 2018. There was a consensus in favor of a mural and staff was directed to provide financial information on the impact to the budget and to REET to help the Council determine how to fund the mural.

COUNCIL RULES OF PROCEDURES UPDATE

Pingel briefed the Council on the proposed revisions to the Fircrest City Council Rules of Procedures. Pingel indicated the Council's document was last updated in 2009 and recommended they be reviewed every two to three years. Discussion included:

- Rule 2: Striking “eligible to vote” from “present and eligible to vote” from the proposed language.
- Rule 4C: Staff to provide more information on how other localities proceed with election of officers.
- Rule 5B: Maintaining the proposed language and replacing “may be” with “shall” in the last sentence of 5B.
- Rule 5E: There was a consensus to include the proposed language. Viafore and Reynolds were not in favor of the proposed addition.
- Rule 5F: Striking the proposed language.
- Rule 6: Postponing until the City has the technology system to support participation via telephone and more research on safety measures.
- Rule 10: Considering adding a two-hour time limit to study session.
- Rule 18: Pingel clarified that the specified Council Rules would override Robert's Rules of Order Newly Revised and Robert's Rules of Order Newly Revised would be used as a guideline.

- Rule 19: Striking the proposed language.
- Rule 20D: Staff to consult with the City Attorney.
- Rule 20F: General consensus to maintain public comments after each action item.

Pingel indicated staff would bring this item before Council at a later date to continue the discussion on proposed changes to the Council Rules of Procedures.

ADJOURNMENT

Reynolds MOVED to adjourn the meeting at 8:09 P.M., seconded by Viafore. The Motion Carried (6-0).

Hunter T. George, Mayor

Jessica Nappi, City Clerk

**FIRCREST POOL, COMMUNITY CENTER, AND PARKS
STEERING COMMITTEE
APPLICATION**

SECTION A: PERSONAL INFORMATION

Name: Amy Hackett
Address: 333 Golden Gate Ave, Fircrest WA 98466
Phone Number: 253-861-1066
Email Address: haq@comcast.net
Occupation: University Administrator

SECTION B: BACKGROUND AND INTEREST

1. Why are you interested in being a part of the Steering Committee for Fircrest Pool, Community Center and Parks Steering Committee? The program draw me to fircrest and has meant a great deal to my family. I wish now to contribute to the future of fircrest
2. Do you own or represent a business or organization in City of Fircrest? Yes No
If yes, please indicate the business or organization's name.
3. Do you have school-age children living in your household? Yes No
4. How did you hear about this opportunity? Newsletter

Amy Hackett
Signature of Applicant

5/11/18
Date

OFFICE USE ONLY

Withdrew No Show Rejected Accepted

***First committee meeting scheduled for April 18, 2018
Roy H. Murphy Community Center, Room B, 6:00 pm***

**FIRCREST POOL, COMMUNITY CENTER, AND PARKS
STEERING COMMITTEE
APPLICATION**

SECTION A: PERSONAL INFORMATION

Name: MARY Ruth Pape
Address: 631 Elm Tree Ln.
Phone Number: 253-564-6509
Email Address: marypape@comcast.net
Occupation: Retired (former Postmaster)

SECTION B: BACKGROUND AND INTEREST

1. Why are you interested in being a part of the Steering Committee for Fircrest Pool, Community Center and Parks Steering Committee? *I feel this is so important to our community I want to know what is possible & have input.*
2. Do you own or represent a business or organization in City of Fircrest? Yes No
If yes, please indicate the business or organization's name.
3. Do you have school-age children living in your household? Yes No *but I will have grand children*
4. How did you hear about this opportunity? *from a friend*

Mary Ruth Pape _____ April, 17, 2018
Signature of Applicant Date

OFFICE USE ONLY

Withdrew No Show Rejected Accepted

**First committee meeting scheduled for April 18, 2018
Roy H. Murphy Community Center, Room B, 6:00 pm**

**FIRCREST POOL, COMMUNITY CENTER, AND PARKS
STEERING COMMITTEE
APPLICATION**

SECTION A: PERSONAL INFORMATION

Name: Joe Barrentine
Address: 132 Berkeley Ave.
Phone Number: 253-988-1870
Email Address: jbarrentine@portoftacoma.com
Occupation: Communications Specialist

SECTION B: BACKGROUND AND INTEREST

1. Why are you interested in being a part of the Steering Committee for Fircrest Pool, Community Center and Parks Steering Committee? As a new resident of Fircrest I am looking for ways to help maintain Fircrest a special place to live.
2. Do you own or represent a business or organization in City of Fircrest? Yes No
If yes, please indicate the business or organization's name. Grit City Photography
3. Do you have school-age children living in your household? Yes No
4. How did you hear about this opportunity? Hunter George

Joseph Barrentine April 3, 2018
Signature of Applicant Date

OFFICE USE ONLY

Withdrew No Show Rejected Accepted

***First committee meeting scheduled for April 18, 2018
Roy H. Murphy Community Center, Room B, 6:00 pm***

**FIRCREST POOL, COMMUNITY CENTER, AND PARKS
STEERING COMMITTEE
APPLICATION**

SECTION A: PERSONAL INFORMATION

Name: Leslie Rider
Address: 548 CONTRA COSTA
Phone Number: 253 564 -8760
Email Address: riderLL@juno.com
Occupation: (Self-Employed) Youth Outreach

SECTION B: BACKGROUND AND INTEREST

1. Why are you interested in being a part of the Steering Committee for Fircrest Pool, Community Center and Parks Steering Committee? To help w/ process & decision making. I am a "thinker" + problem solver. And I LOVE FIRCREST FAMILY & Activities
2. Do you own or represent a business or organization in City of Fircrest? Yes No
If yes, please indicate the business or organization's name.
3. Do you have school-age children living in your household? Yes No
4. How did you hear about this opportunity? Newsletter & J. Grover

Leslie L Rider
Signature of Applicant

4/9/2018
Date

OFFICE USE ONLY

Withdrew No Show Rejected Accepted

**First committee meeting scheduled for April 18, 2018
Roy H. Murphy Community Center, Room B, 6:00 pm**

**FIRCREST POOL, COMMUNITY CENTER, AND PARKS
STEERING COMMITTEE
APPLICATION**

SECTION A: PERSONAL INFORMATION

Name: Bonnie Viafore
Address: 1336 Contra Costa Ave
Phone Number: 253-562-9732 / 229-5328
Email Address: bonnieviafore@yahoo.com
Occupation: Bookkeeper

SECTION B: BACKGROUND AND INTEREST

1. Why are you interested in being a part of the Steering Committee for Fircrest Pool, Community Center and Parks Steering Committee? To be able to serve and be a part of the decision. This is very important to the future of our club.
2. Do you own or represent a business or organization in City of Fircrest? Yes No
If yes, please indicate the business or organization's name. Fircrest Kiwanis
3. Do you have school-age children living in your household? Yes No
4. How did you hear about this opportunity? Jeff Grover

Bonnie Viafore 4-12-18
Signature of Applicant Date

OFFICE USE ONLY

Withdrew No Show Rejected Accepted

***First committee meeting scheduled for April 18, 2018
Roy H. Murphy Community Center, Room B, 6:00 pm***

**FIRCREST POOL, COMMUNITY CENTER, AND PARKS
STEERING COMMITTEE
APPLICATION**

CITY OF FIRCREST

SECTION A: PERSONAL INFORMATION


APR 06 2018

RECEIVED

Name: Bryan Rybolt
Address: 1036 DANIELS DR.
Phone Number: 253 219-5675
Email Address: rybolt@comcast.net
Occupation: Semi retired

SECTION B: BACKGROUND AND INTEREST

1. Why are you interested in being a part of the Steering Committee for Fircrest Pool, Community Center and Parks Steering Committee? *Desire to help balance a clear community need with residents' ability to afford.*
2. Do you own or represent a business or organization in City of Fircrest? Yes No
If yes, please indicate the business or organization's name.
3. Do you have school-age children living in your household? Yes No
4. How did you hear about this opportunity?
Attended town council meetings, Website.


Signature of Applicant

4-04-18
Date

OFFICE USE ONLY

Withdrew No Show Rejected Accepted

**First committee meeting scheduled for April 18, 2018
Roy H. Murphy Community Center, Room B, 6:00 pm**

APR 10 2018
RECEIVED

**FIRCREST POOL, COMMUNITY CENTER, AND PARKS
STEERING COMMITTEE
APPLICATION**

SECTION A: PERSONAL INFORMATION

Name: Andreas Schonger
Address: 675 Maywood Lane
Phone Number: 253-348-9744
Email Address: aschonge@gmail.com
Occupation: Pipe-Organ-Builder

SECTION B: BACKGROUND AND INTEREST

- 1. Why are you interested in being a part of the Steering Committee for Fircrest Pool, Community Center and Parks Steering Committee? I swim myself and always go to pools with
- 2. Do you own or represent a business or organization in City of Fircrest? Yes No my kids
If yes, please indicate the business or organization's name.
- 3. Do you have school-age children living in your household? Yes No
- 4. How did you hear about this opportunity? Council meeting

Andreas Schonger 04-10-18
Signature of Applicant Date

OFFICE USE ONLY

Withdrew No Show Rejected Accepted

**First committee meeting scheduled for April 18, 2018
Roy H. Murphy Community Center, Room B, 6:00 pm**

**FIRCREST POOL, COMMUNITY CENTER, AND PARKS
STEERING COMMITTEE
APPLICATION**

SECTION A: PERSONAL INFORMATION

Name: Kate Owens

Address: 545 Forrest Park Drive

Phone Number: (253) 677-6618

Email Address: k80007@gmail.com

Occupation: Student - fircrest life guard / swim instructor / swim on swim team / swim team coach

SECTION B: BACKGROUND AND INTEREST

1. Why are you interested in being a part of the Steering Committee for Fircrest Pool, Community Center and Parks Steering Committee? To help make the community better
2. Do you own or represent a business or organization in City of Fircrest? Yes No
If yes, please indicate the business or organization's name.
3. Do you have school-age children living in your household? Yes No
4. How did you hear about this opportunity? Through Jeff Grover


Signature of Applicant

4/13/18
Date

OFFICE USE ONLY

Withdrew No Show Rejected Accepted

***First committee meeting scheduled for April 18, 2018
Roy H. Murphy Community Center, Room B, 6:00 pm***

Returned 4/13/18

FIRCREST POOL, COMMUNITY CENTER, AND PARKS
STEERING COMMITTEE
APPLICATION

SECTION A: PERSONAL INFORMATION

Name: CHARLENE LAYMON
Address: 550 BERKELEY AVE, FIRCREST
Phone Number: (408) 373-9006
Email Address: charlaymon@sbcglobal.net
Occupation: OWNER OF SEVERAL PROPERTIES

SECTION B: BACKGROUND AND INTEREST

- Why are you interested in being a part of the Steering Committee for Fircrest Pool, Community Center and Parks Steering Committee? I'M A NEW RESIDENT OF FIRCREST AND WANT TO PARTICIPATE. YOUR COMMUNITY CENTER WAS ONE BIG REASON I MOVED HERE.
- Do you own or represent a business or organization in City of Fircrest? Yes No
If yes, please indicate the business or organization's name. HATHA YOGA CLASS FOR \$5+
- Do you have school-age children living in your household? Yes (No)
MY 2 YEAR OLD GRANDSON LIVES WITH ME.
- How did you hear about this opportunity?
THROUGH HATHA YOGA INSTRUCTOR CYNTHIA ERICKSON

Charlene Laymon
Signature of Applicant Date 4-13-18

PS: I have an MBA and a strong financial background

OFFICE USE ONLY

Withdrew No Show Rejected Accepted

First committee meeting scheduled for April 18, 2018
Roy H. Murphy Community Center, Room B, 6:00 pm

**FIRCREST POOL, COMMUNITY CENTER, AND PARKS
STEERING COMMITTEE
APPLICATION**

SECTION A: PERSONAL INFORMATION

Name: Rick Price
Address: 1420 WEATHERVANE DR FIRCREST 98466
Phone Number: 253 565 5003 cell 253 279 0670
Email Address: rickprice247@gmail.com
Occupation: MORTGAGE BANKER

SECTION B: BACKGROUND AND INTEREST

1. Why are you interested in being a part of the Steering Committee for Fircrest Pool, Community Center and Parks Steering Committee? ITS PART OF OUR COMMUNITY, A BIG PART!
2. Do you own or represent a business or organization in City of Fircrest? Yes No
If yes, please indicate the business or organization's name.
3. Do you have school-age children living in your household? Yes No
4. How did you hear about this opportunity? JEFF GROVER

Rick Price 4/13/2018
Signature of Applicant Date

OFFICE USE ONLY

Withdrew No Show Rejected Accepted

**First committee meeting scheduled for April 18, 2018
Roy H. Murphy Community Center, Room B, 6:00 pm**

APR 10 2018
RECEIVED

FIRCREST POOL, COMMUNITY CENTER, AND PARKS
STEERING COMMITTEE
APPLICATION

SECTION A: PERSONAL INFORMATION

Name: Bonnie Blair
Address: 521 Monterey Lane Fircrest WA 98466
Phone Number: (253) 820-7982
Email Address: bonblair@comcast.net
Occupation: College Instructor

SECTION B: BACKGROUND AND INTEREST

- Why are you interested in being a part of the Steering Committee for Fircrest Pool, Community Center and Parks Steering Committee? I think the Rec Center and Pool are so important to our community.
- Do you own or represent a business or organization in City of Fircrest? Yes No
If yes, please indicate the business or organization's name.
- Do you have school-age children living in your household? Yes No - But still care.
Have friends, grandchildren, etc.
- How did you hear about this opportunity?
City Council Meeting

Bonnie Blair _____ 4/9/2018
Signature of Applicant Date

OFFICE USE ONLY

- Withdrew No Show Rejected Accepted

**First committee meeting scheduled for April 18, 2018
Roy H. Murphy Community Center, Room B, 6:00 pm**

**FIRCREST POOL, COMMUNITY CENTER, AND PARKS
STEERING COMMITTEE
APPLICATION**

SECTION A: PERSONAL INFORMATION

Name: Sarah Viafore
Address: 1337 Coral Dr. Fircrest, WA 98466
Phone Number: (253) 365-5216
Email Address: sviafore@upsd83.org
Occupation: Teacher - CJHS in UPSD

SECTION B: BACKGROUND AND INTEREST

1. Why are you interested in being a part of the Steering Committee for Fircrest Pool, Community Center and Parks Steering Committee? *This is important to me (my kids are very involved in Fircrest sports). I would like to be more involved with my community.*
2. Do you own or represent a business or organization in City of Fircrest? Yes No
If yes, please indicate the business or organization's name.
3. Do you have school-age children living in your household? Yes No
*Fircrest Kiwanis
9 and 6 - both attend Whittier.*
4. How did you hear about this opportunity?
the internet

 4-12-18
Signature of Applicant Date

OFFICE USE ONLY

Withdrew No Show Rejected Accepted

**First committee meeting scheduled for April 18, 2018
Roy H. Murphy Community Center, Room B, 6:00 pm**

JUN 06 2018

RECEIVED

**FIRCREST POOL, COMMUNITY CENTER, AND PARKS
STEERING COMMITTEE
APPLICATION**

SECTION A: PERSONAL INFORMATIONName: Greg VigorenAddress: 1217 Farallone Ave, Fircrest 98466Phone Number: 253-468-9024Email Address: gregrvigoren@gmail.comOccupation: civil engineer**SECTION B: BACKGROUND AND INTEREST**

1. Why are you interested in being a part of the Steering Committee for Fircrest Pool, Community Center and Parks Steering Committee? I think it's important to be involved in the community I live in. Being on the committee is one example of that.
2. Do you own or represent a business or organization in City of Fircrest? Yes No
If yes, please indicate the business or organization's name. Fircrest Soccer Club
3. Do you have school-age children living in your household? Yes No
4. How did you hear about this opportunity? From the Fircrest Soccer Club

*Greg R. Vigoren**June 5, 2018*Signature of ApplicantDate**OFFICE USE ONLY**

Withdrew No Show Rejected Accepted

***First committee meeting scheduled for April 18, 2018
Roy H. Murphy Community Center, Room B, 6:00 pm***

NEW BUSINESS: **AWC Business Meeting Voting Delegates**
ITEM 10A.

FROM: **Scott Pingel, City Manager**

RECOMMENDED MOTION: I move to adopt Resolution No. _____ designating _____ as voting delegate from the City of Fircrest for the annual AWC Business Meeting at the 2018 AWC Annual Conference.

PROPOSAL: The Council is being requested to adopt a resolution to designate _____ as voting delegate. The AWC Bylaws provide for members to propose amendments for action at the business meeting. Fircrest should have representation at the June 28, 2018 AWC Business Meeting.

FISCAL IMPACT: There is no fiscal impact to designate voting delegates.

ADVANTAGE: Fircrest will be able to participate in any amendments proposed.

DISADVANTAGES: None.

ALTERNATIVES: None that are feasible.

HISTORY: The City has attended the conference and has participated in the past.

ATTACHMENTS: [Resolution](#)
[AWC Letter](#)

**CITY OF FIRCREST
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, DESIGNATING _____
AS VOTING DELEGATE AT THE 2018 AWC ANNUAL
CONFERENCE.**

WHEREAS, _____ will be attending the 2018 Association of Washington
Cities Annual Conference from June 26 through June 29, 2018; and

WHEREAS, AWC has requested the City of Fircrest designate voting delegates; and

WHEREAS, the City of Fircrest finds it advantageous to participate in the annual AWC
Business Meeting on Thursday, June 28, 2018. Now, Therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The City of Fircrest does hereby designate _____ as voting
delegate from the City of Fircrest for the business meeting at the 2018 Association of
Washington Cities (AWC) Annual Conference.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON,** at a regular meeting thereof this 12th day of June 2018.

APPROVED:

Hunter T. George, Mayor

ATTEST:

Jessica Nappi, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

May 21, 2018

CITY OF FIRCREST

To: Mayor Hunter George
From: Pat Johnson, AWC Board President
Subject: 2018 AWC Annual Business Meeting

MAY 31 2018

RECEIVED

AWC invites you to attend the **Annual Business Meeting on Thursday, June 28, 2018, 4 – 5:45 pm at the Yakima Convention Center, 10 N 8th St, Yakima, WA 98901** in the Ballroom A, B, C in conjunction with the AWC Annual Conference. On behalf of the AWC Board of Directors, I strongly encourage your city to participate by appointing voting delegates.

AWC bylaws allow each city to appoint up to three voting delegates. The bylaws do not specify a method or form cities must use to appoint delegates. If your city determines these appointments through council action, please share this information with your city council.

Each voting delegate has one vote. Voting delegates have the opportunity to influence the operations of AWC by:

- Electing the members of the AWC Board of Directors, who play a critical leadership role in the success of AWC;
- Debate hot issues that impact cities; and
- Considering floor amendments to the Statement of Policy.

Once the Mayor, City Manager, or City Council has determined the city's voting delegates for 2018, please send their names and titles to Michelle Catlin, AWC Executive Coordinator. The deadline for submitting voting delegates is **Thursday, June 21, 2018**. You may email or fax this information to Michelle Catlin at michellec@awcnet.org or Fax: (360) 753-0149.

AWC's Statement of Policy provides the basis for policy recommendations by AWC's Legislative Priorities Committee, the Board and staff. It is updated at least every six years and was recently updated with committee recommendations in 2014 and amended on the floor at the 2015 Business Meeting. Further changes are not proposed for 2018, but the AWC Bylaws provide for members to propose amendments for floor action. The Statement of Policy can be found on the AWC website. If your city plans to propose a floor amendment, please complete the amendment form on AWC's website and send it to Regina Adams at reginaa@awcnet.org by Wednesday, June 20.

Additional information on the Business Meeting, the AWC Board of Directors, and the Annual Conference can be found on AWC's website: wacities.org.

cc: Jessica Nappi, City Clerk
Scott Pingel, City Manager

NEW BUSINESS: **Bond Reimbursement**
ITEM 10B.

FROM: **Scott Pingel, City Manager**

RECOMMENDED MOTION: **I move to adopt Resolution No. _____, declaring its official intent to reimburse capital expenditures from proceeds of a future borrowing; and providing for all other matters properly related thereto, all as more particularly set forth herein.**

PROPOSAL: The Council is being asked to adopt a resolution that would declare its intent to make expenditures from the City's General Fund to pay a portion of the costs of replacing, rehabilitating and improving the City's pool and other parks capital projects, and reasonably expects to be reimbursed for those expenditures from proceeds of tax-exempt bonds or other obligations issued or incurred to finance those expenditures.

FISCAL IMPACT: The reimbursable expenditures would occur prior to the date of issuance of the bonds.

ADVANTAGE: This would allow us to facilitate the allocation of proceeds of the bonds to the reimbursement for payment of all or a portion of the reimbursable expenditures.

DISADVANTAGES: None.

HISTORY: Section 1.150-2 of the Treasury Regulations promulgated under the Internal Revenue Code of 1986 requires that in order that an allocation of proceeds of the bonds to an expenditure paid prior to the issuance of the bonds be respected by the Internal Revenue Service, the City generally must no later than 60 days following such payment have declared its reasonable official intent to reimburse for such payment out of proceeds of the bonds. This resolution was put together by and in consultation with our Bond Counsel. The idea behind including only \$5,000,000 is that the City is trying to ensure that we capture expenditures we make now and up until bond proceeds are received, which essentially involves the recent pool fixes, any Community Center fixes (such as fixing the basketball court) and Parks capital expenditures. Even if the City decides to replace the Community Center, we are very likely going to phase construction as well as bond issues, so proceeds needed for the Community Center do not need to be considered as a part of this resolution.

ATTACHMENT: [Resolution](#)

**CITY OF FIRCREST
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, DECLARING ITS OFFICIAL INTENT
TO REIMBURSE CAPITAL EXPENDITURES FROM PROCEEDS OF
A FUTURE BORROWING; AND PROVIDING FOR ALL OTHER
MATTERS PROPERLY RELATED THERETO, ALL AS MORE
PARTICULARLY SET FORTH HEREIN.**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. Findings and Determinations. The City Council (the “City Council”) of the City of Fircrest, Washington (the “City”) takes note of the following facts and hereby makes the following findings and determinations:

1.1.The City intends to make expenditures for the Project (identified below) from money that is available but that is not (and is not reasonably expected to be) reserved, allocated on a long-term basis, or otherwise set aside for those expenditures, and reasonably expects to be reimbursed for those expenditures from proceeds of tax-exempt bonds or other obligations (the “Bonds”) issued or incurred to finance those expenditures.

1.2.The Internal Revenue Code and certain federal regulations relating to the reimbursement of expenditures from proceeds of the Bonds require, among other things, that not later than 60 days after payment of the original expenditure the City (or any person designated by the City to do so on its behalf) declare a reasonable official intent to reimburse those expenditures from proceeds of the Bonds.

Section 2. Description of Projects for Which Expenditures are to be Made. The City intends to make expenditures from the City’s General Fund to pay a portion of the costs of replacing, rehabilitating and improving the City’s pool, community center, and other parks capital projects, all as deemed necessary and advisable by the City Council (the “Project”).

Section 3. Declaration of Intent to Reimburse Expenditures for the Projects. The City intends and expects that expenditures for the Project made by the City will be reimbursed from proceeds of the Bonds. The City further expects that the maximum principal amount of the Bonds that will be issued or incurred to finance the Project described in Section 2 will be \$5,000,000.

Section 4. Declaration Reasonable. The City Council has reviewed its existing and reasonably foreseeable budgetary and financial circumstances and has determined that the City reasonably expects to be reimbursed for expenditures for the Project from proceeds of Bonds because the City has no money available that already is, or is reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the City for those expenditures on the Project.

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Section 5. Limitations on Uses of Reimbursement Amounts. The City will not, within one year after the expected reimbursement, use amounts corresponding to proceeds received from Bonds issued in the future to reimburse the City for previously paid expenditures for the Project in any manner that results in those amounts being treated as replacement proceeds of the Bonds or any tax-exempt bonds, i.e., as a result of being deposited in a reserve fund, pledged fund, sinking fund or similar fund (other than a bona fide debt service fund) that is expected to be used to pay principal of or interest on the Bonds or any tax-exempt bonds. Nor will the City use those amounts in any manner that employs an abusive arbitrage device to avoid arbitrage restrictions.

Section 6. Date of Declaration. This declaration of official intent shall be dated as of the date of adoption of this resolution.

Section 7. Ratification and Confirmation. Any actions of the City or its officers prior to the date thereof and consistent with the terms of this resolution are ratified and confirmed.

Section 8. Effective Date. This resolution shall be in full force and effect from and after its adoption and approval.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 12th day of June 2018.

APPROVED:

Hunter T. George, Mayor

ATTEST:

Jessica Nappi, City Clerk

APPROVED AS TO FORM:

Lindsay A. Coates, Bond Counsel

NEW BUSINESS: **2019-2024 Transportation Improvement Program**
ITEM 10C.

FROM: **Jerry Wakefield, Public Works Director**

RECOMMENDED MOTION: **I move to adopt Resolution No. _____, approving the City of Fircrest’s Six-Year Transportation Improvements Program for the period of 2019 – 2024.**

PROPOSAL: The need to leverage local dollars through grant applications is very important to the City, especially in light of the decrease in funding available for transportation-related capital improvements. This program is not only intended to list and program projects for funding, but to establish City Council approval to submit grant applications on those projects contained in the Program. It should be noted that for a project to obtain state or federal funding, it must be included in the City’s six-year Comprehensive Transportation Improvements Program (TIP).

FISCAL IMPACT: None, however, adoption of the TIP results in the projects identified being grant-eligible.

ADVANTAGE: The adoption of the TIP will ensure compliance with the requirements relative to an annual, public participatory transportation improvement planning process as dictated by State statute. The TIP will become a guidance document throughout the budgetary planning process and will also serve as the adopted priority array of projects to be completed in the future. The TIP will be referenced by other jurisdictions and will be included in regional and State planning documents as well. It will also provide staff with a guidance document to apply for grant opportunities and/or loans in the future as opportunities arise. The TIP can be modified at any time during the year as conditions and priorities change.

DISADVANTAGES: None known.

ALTERNATIVES: None known.

HISTORY: Chapter 35.77.010 of the Revised Code of Washington (RCW) provides that each city shall annually update its six-year Comprehensive Transportation Program and file a copy of the adopted Program with the Secretary of the Washington State Department of Transportation (WSDOT) each year. The TIP is necessary to allow cities and counties to obtain state and Federal funding. For a project to obtain funding from the state, it must appear in the agency’s current Program. Because the state also disperses federal highway funds, this requirement applies to federally-funded projects as well. RCW 35.77.010 also requires each city to specifically set forth those projects and programs of regional significance for inclusion in the transportation improvement program for that region. There are no projects included in this Program which are considered regionally significant.

The TIP is based upon anticipated revenues versus desirable projects. There are always more projects than available revenues. Therefore, a primary objective of the TIP is to integrate the two to produce a comprehensive, realistic program for the orderly development and maintenance of our street system.

Several important points must be considered during the review of the proposed TIP. The early years of the TIP are fairly definite in that it can be assumed that those projects will be constructed as scheduled, pending anticipated funding received. Projects in the later years are more flexible and may be accelerated, delayed or canceled as funding and conditions change.

It is also important to note that the adoption of the TIP does not irreversibly commit the City of Fircrest to construct the projects. A project may be canceled at any time during the course of study or design. The usual reasons for canceling a project are that it is environmentally unacceptable or contrary to the best interests of the community as a whole. The TIP may at any time be revised by a majority of the City Council, but only after a public hearing.

A public hearing was held at the regular City Council Meeting on May 22, 2018. No comments were received.

ATTACHMENTS: [Resolution](#)
[2019-2024 Transportation Improvement Plan](#)

**CITY OF FIRCREST
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF FIRCREST, WASHINGTON, ADOPTING THE 2019-
2024 SIX-YEAR COMPREHENSIVE TRANSPORTATION
IMPROVEMENT PROGRAM.**

WHEREAS, the City of Fircrest, pursuant to RCW 35.77.010, is required to annually update its six-year comprehensive Transportation Improvement Program (TIP) and file a copy of the adopted plan with the State Secretary of Transportation; and

WHEREAS, a public hearing was held on May 22, 2018 for the proposed 2019-2024 TIP. No comments on the proposed TIP were received at the public hearing. The City Council has considered the proposed priority array and determined the priorities of projects identified in the TIP appear to be in the best interest of the City and its residents; Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The 2019-2024 six-year comprehensive Transportation Improvement Program is hereby adopted as the six-year comprehensive Transportation Improvement Program for the City of Fircrest from and after January 1, 2018 and until amended by subsequent action of the City Council.

Section 2. The City Clerk or designee is hereby authorized and directed to forward copies of the 2019-2024 comprehensive Transportation Improvement Program to the appropriate State, regional and local agencies and to file the same in the official City records.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 12th day of June 2018.

APPROVED:

Hunter T. George, Mayor

ATTEST:

Jessica Nappi, City Clerk

APPROVED AS TO FORM:

Michael B. Smith



CITY OF FIRCREST

Six-Year Comprehensive Transportation Improvement Program

2019-2024

Approved:

ACKNOWLEDGEMENTS

Fircrest City Council

Hunter T. George, Mayor
Denny Waltier, Mayor Pro Tempore
David M. Viafore
Shannon Reynolds
Brett L. Wittner
Blake L. Surina
Jamie Nixon

City Manager

Scott Pingel

Public Works

Jerry Wakefield, Director
Jeff Davis, Working Utility Foreman
Jim Marzano, Utility Service Person II
Russ Parsons, Utility Service Person II
Tim Piercy, Utility Service Person II
Roger Schlosstein, Utility Service Person II
Bryce Wakefield, Utility Service Person II
Sue Lockard, Public Works Support Service Coordinator
Vicky Walston, Utility Billing Clerk

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PREFACE

Chapters 35.77.010 of the Revised Code of Washington (RCW) provide that each city shall annually update its Six-Year Comprehensive Transportation Program and, after a public hearing thereon, file a copy of the adopted Program with the Secretary of the Washington State Department of Transportation (WSDOT) by July 1 of each year. The Program is necessary to allow cities and counties to obtain State and Federal funding. For a project to obtain funding from the State, it must appear in the agency's current Program. Because the state also disperses federal highway funds, this requirement applies to federally funded projects as well.

RCW 35.77.010 also requires each city to specifically set forth those projects and programs of regional significance for inclusion in the transportation improvement plan for that region. There are no projects included in this Program which are considered regionally significant.

The Program is based upon anticipated revenues versus desirable projects. There are always more projects than available revenues. Therefore, a primary objective of the Program is to integrate the two to produce a comprehensive, realistic program for the orderly development and maintenance of our street system.

Several important points must be considered during the review of the proposed Program. The early years of the Program are fairly definite; that is, it can be assumed that those projects will be constructed as scheduled. Projects in the later years are more flexible and may be accelerated, delayed or canceled as funding and conditions change.

It is also important to note that the adoption of the Program does not irreversibly commit the City of Fircrest to construct the projects. A project may be canceled at any time during the course of study or design. The usual reasons for canceling a project are that it is environmentally unacceptable or contrary to the best interests of the community as a whole. The Program may be revised at any time by a majority of the City Council, but only after a public hearing.

NON-DISCRIMINATION

The City of Fircrest assures that no person shall, on the ground of race, color, national origin, handicap, sex, age, or income status as provided by Title VI of the Civil Rights Act of 1964 and subsequent authorities, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any program or activity.

GRANT APPLICATIONS AND LEVERAGING LOCAL DOLLARS

The need to leverage local dollars through grant applications is very important to the City, especially in light of the decrease in funding available for transportation related capital improvements. The intent of this Program is not only to list and program projects for funding, but to establish City Council approval to submit grant applications on those projects contained in the Program.

ABOUT THE CITY OF FIRCREST

The City of Fircrest is a non-charter code city, operating under a Council-Manager form of government, with an annual General Fund budget of \$7.9 million and a total budget of over \$26 million. Fircrest is a full service city, providing a wide range of services, including police and fire protection, animal control, emergency medical aid, building safety regulation and inspection, street lighting, land use planning and zoning, housing and community development, full range of recreational and cultural programs, traffic safety maintenance and improvement, and maintenance and improvement of streets, water, sewer, and storm.

Fircrest is a vibrant community that offers the perks of small suburb town life with major urban cities nearby. Incorporated as a town in 1925 and as a city in 1990, Fircrest is centrally located just 32 miles south of the City of Seattle and 31 miles north of the state capital. Covering 1.58 square miles, Fircrest started as the first master-planned community in the state of Washington. With over 30 chain saw sculptures, six beautiful parks, an urban forest of Fir trees, and friendly, active neighborhoods, Fircrest has earned its title as “The Jewel of Pierce County” and is known as a residential oasis nestled between the cities of Tacoma and University Place. The City is home to the Fircrest Golf Club, a 160-acre, 18-hole golf course that has stood the test of time for more than 94 years and fits perfectly among the premier private golf clubs in the Puget Sound region.

Home to 6,640 residents, Fircrest has a strong local history and residents who are active and passionate in the community. The City operates and maintains 27.1 acres of land providing a range of active and passive recreational opportunities and community events. The City continues to work hard to keep its reputation of a quiet, residential community with attractive, livable neighborhoods and fine recreational facilities and setting the standard for community oriented policing. Fircrest is planning for additional growth in the future that will continue to shape the character of the community. As growth occurs, there are characteristics that residents would like to retain, such as Fircrest’s green character; a safe, friendly and sustainable community; and some physical remnants of the past as reminders of its early history.



FUNDING SOURCES

Motor Vehicle Fuel Tax Funds

By law, each city receives a proportionate share of the total state motor vehicle fuel tax. Money received is a monthly allocation based on population. In the City's 2017 budget, it is anticipated that revenue received from the state gas tax for the Street Fund will be \$144,160 in FY 2017. This is the same as anticipated to be received in 2018 and therefore should be relatively accurate.

Fixing America's Surface Transportation Act (FAST Act)

On December 4, 2015, President Obama signed into law the Fixing America's Surface Transportation Act (FAST Act) (Pub. L. No. 114-94), the first federal law in over 10 years to provide long-term funding certainty for surface transportation. The Fast Act replaces the "Moving Ahead for Progress in the 21st Century Act" (MAP-21) which was enacted on July 6, 2012. The FAST Act authorizes \$305 billion over fiscal years 2016 through 2020 for highway, highway and motor vehicle safety, public transportation, motor carrier safety, hazardous materials safety, rail, and research, technology, and statistics programs. With the enactment of the FAST Act, states and local governments are now moving forward with critical transportation projects with the confidence that they will have a federal partner over the long term.

Of the \$225.2 billion total, \$207.4 billion will be apportioned to the states by formula and includes a new Surface Transportation Block Grant Program (STBGP). The FAST Act provides that every state will see an increase of 5.1 percent increase in formula funds for FY 2016. This will be followed by annual increases of 2.1 to 2.4 percent between FY 2017 to FY 2020.

Transportation Improvement Board (TIB)

The Washington State Transportation Improvement Board (TIB) funds high priority transportation projects in communities throughout the state to enhance the movement of people, goods and services. TIB is an independent state agency, created by the Legislature, which distributes and manages street construction and maintenance grants to 320 cities and urban counties throughout Washington State. Funding for TIB's grant programs comes from revenue generated by three cents of the statewide gas tax.

The TIB has a number of statewide competitive programs which use criteria developed by the TIB for prioritization of projects. The three TIB programs in which the City of Fircrest can compete are as follows:

1. Urban Corridor Program (UCP)
This program is for transportation projects with primary emphasis on public/private cooperation and economic development.
2. Urban Arterial Program (UAP)
This program is for arterial street construction with primary emphasis on safety and mobility. This is the program from which the City received the \$558,008 grant for the 2013 Emerson Street and Orchard Street grind and overlay project.
3. Sidewalk Program (SP)
This program is for the improvement of pedestrian safety, and to address pedestrian system continuity and connectivity. This is the program from which the City received the \$575,252 grant for the 2016 Emerson Street Sidewalk Project.

City Funding Sources

Recently funds from the sale of the City's power utility have been used to fund capital projects in the City's Street Fund. There are not sufficient funds in this source to fully fund the projects included in the Six-Year Program, however, the City will consistently apply for grant funding in order to use as little of this fund as possible to maintain a healthy reserve to get through tough economic times.

Real Estate Excise Taxes

The City can also use the Real Estate Excise Tax it receives for funding, in whole or in part, any capital project associated with the work identified in this plan.

Washington State Department of Transportation

- Traffic Safety Near Schools Program – This program is for the improvement of safety for children traveling to and from school.

Surface Water Management Program

The City's Stormwater Management Program (SWMP) pays for all drainage facilities constructed in conjunction with street improvements. The revenue from SWM is directly related to the amount of capital improvement projects constructed. Because there will be little impact to storm drainage facilities resulting from the projects proposed in the Six-Year Transportation Improvement Program, only a minor amount of funding is expected from this source.

CONSISTENCY WITH LAND USE MANAGEMENT PLAN

The State's Growth Management Act (GMA) requires local governments to develop and adopt comprehensive plans covering land use, housing, capital facilities, utilities, and transportation. These comprehensive plans must balance the demands of growth with the provision of public facilities and services and, in particular, transportation facilities and services. The City of Fircrest was required to develop and adopt a comprehensive plan that is in conformance with the requirements of the GMA.

The City of Fircrest has, as part of its Comprehensive Plan, Transportation Goals and Policies. The projects in the Six-Year Comprehensive Transportation Improvement Program are intended to conform to the goals and policies within the City's Comprehensive Plan.

TABLE 1: 2019-2024 TRANSPORTATION FACILITY IMPROVEMENTS

Transportation Facility Improvements	2019	2020	2021	2022	2023	2024	TOTAL
Capital Appropriations							
1. Major Pavement Patching: Citywide	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000
Grind and Overlays							
2. Alameda Ave: Regents Blvd to Columbia St/South 19th	\$230,000						\$230,000
3. Berkeley Ave: 1100-1200 block		\$150,000					\$150,000
4. Regents Blvd: Alameda Ave to 67th Ave						\$750,000	\$750,000
5. Farallone Ave: 1200 block		\$75,000					\$75,000
Roadway Improvements							
6. Alameda Ave: Regents Blvd to Spring St (sidewalks on west side with bike lanes)			\$1,009,474				\$1,009,474
7. Alameda Ave: Spring St to Greenway (sidewalks on west side with bike lanes)				\$1,157,922			\$1,157,922
8. Buena Vista Ave: 1300 block (curb/gutter and overlay)			\$65,000				\$65,000
9. Berkeley Ave: 1300 block (curb/gutter and overlay)			\$65,000				\$65,000
Pedestrian, Non-Motorized							
10. Alameda Ave: Emerson St to Rosewood Ln (curb/gutter, sidewalk - east side)		\$450,000					\$450,000
11. Alameda Ave: 44th St to Emerson St (curb, gutter, sidewalk - both sides)			\$300,000				\$300,000
12. 44th St: 67th Ave to 60th Ave (curb/gutter, sidewalk - north side)					\$450,000		\$450,000
13. Emerson St: Alameda Ave to Woodside Dr (planter strip, sidewalk - south side)					\$380,000		\$380,000
14. Emerson St: Woodside Dr to 67th St (sidewalks, retaining walls, entry island)						\$465,000	\$465,000
Street Lights							
15. LED Street Light Replacement	\$50,000						\$50,000
Total Capital Appropriations	\$330,000	\$725,000	\$1,489,474	\$1,207,922	\$880,000	\$1,265,000	\$5,897,396

FIGURE 1: 2019-2024 PROJECTS MAP

As listed in Table 1, Map 1 illustrates the transportation facility improvements for the 2019-2024 Six-Year Transportation Improvement Program planned for the City of Fircrest. Below is a brief description of the work for these projects.

Grind and Overlay

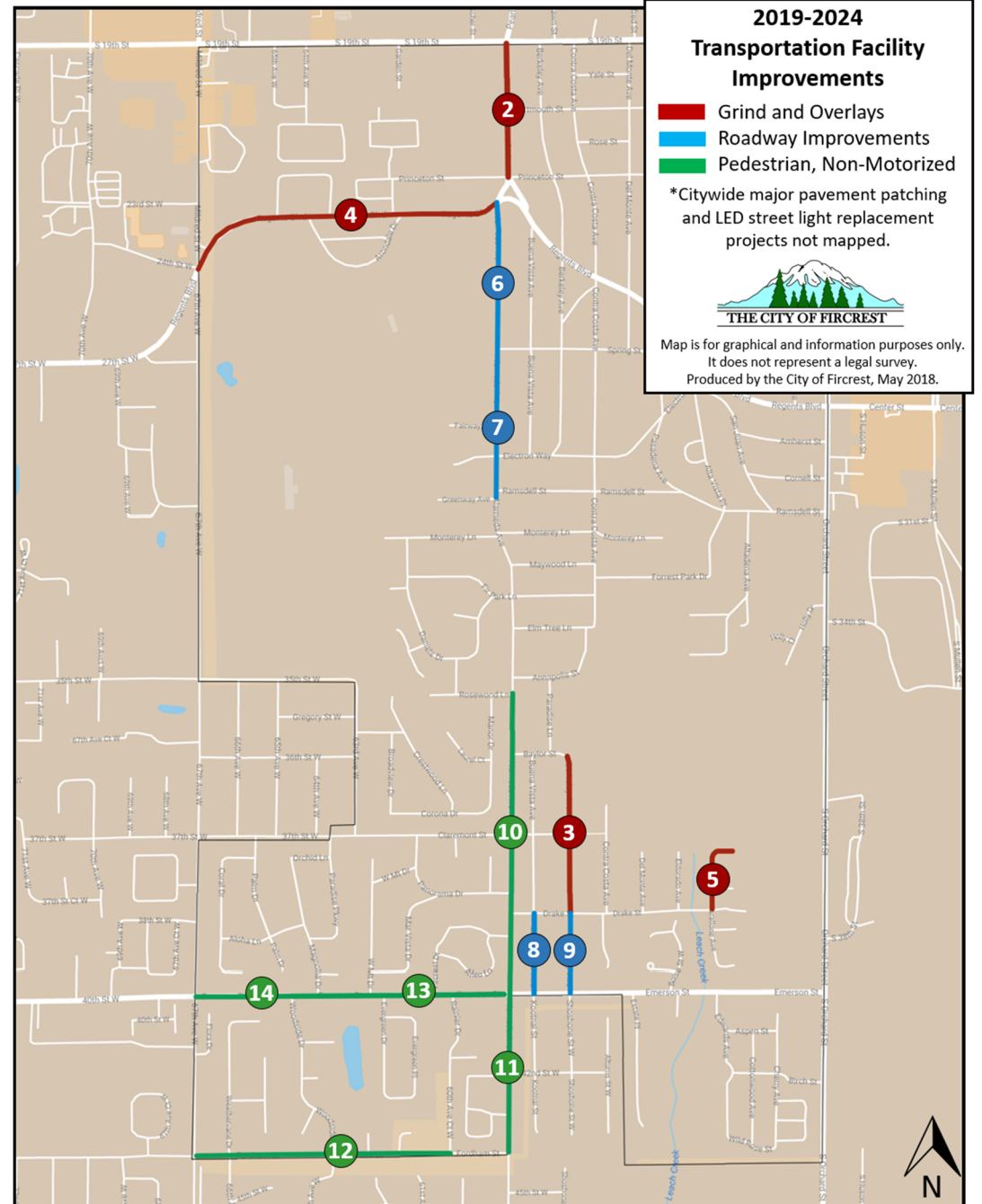
A grind and overlay project consists of grinding the existing pavement down a few inches and overlaying the roadway with a new wearing surface. This is a way to preserve the existing roadway and provide a new wearing surface and seal the roadbed.

Roadway Improvements

This is a reconstruction of the existing roadway. The roadbed is removed and replaced with new material and a new pavement section. This work also includes replacing or adding curb and gutters and sidewalks along both sides of the roadway or where they do not exist.

Pedestrian, Non-Motorized

This improvement is typically construction of a new curb and gutter and sidewalk improvement. This will add new sidewalks where there presently is no sidewalk and also complete gaps sidewalks. This also provides for bike lanes along designated routes.



TRAINING ATTENDANCE REQUEST

PRE-APPROVAL REQUIRED

NAME: <i>Jamie Nixon</i>		DATE: <i>6-8-2018</i>	
POSITION: <i>Council Member</i>		DEPARTMENT: <i>City Council</i>	
TITLE OF TRAINING: <i>Association of Washington Cities Annual Conference</i>		COLLEGE CREDITS _____	C.E.U. CREDITS _____
		OTHER CREDITS _____	
SPONSOR:		LOCATION:	
DATE OF TRAINING: <i>6-26-2018 thru' 6-29-2018</i>	REGISTRATION COST \$ _____	TRAVEL \$ _____	OTHER \$ _____
	TOTAL CITY COSTS \$ _____		HOURS ON-DUTY: _____
	COSTS PAID BY EMPLOYEE \$ _____		HOURS OFF-DUTY: _____
<p>Describe the scope and/or content of the training program and how will this training be utilized in your present position. Attach a program description/agenda, if available.</p> <p><i>See attached conference schedule.</i></p>			
Supervisor Approval/Denial: _____		Date: _____	
Manager Approval/Denial: _____		Date: _____	
POST TRAINING REPORT (Use separate sheet if necessary)			

How would you evaluate the effectiveness of this training program?

Are there others in the City who should attend a similar program? If so, who?

Other comments/recommendations:

INSTRUCTIONS

1. Employee completes top half of form prior to training.
2. All copies forwarded to supervisor for appropriate approval(s).
3. All copies are returned to employee.
4. Employee completes Post Training Report after completing training.
5. Employee retains goldenrod copy. Pink copy forwarded to Department Head. Yellow copy routed to Finance Office and white to Personnel for employee's personnel file.

Conference schedule

All conference sessions and events are at the Yakima Convention Center,
10 N 8th St, Yakima, WA 98901, unless otherwise noted.

Subject to change.



Tuesday, June 26

3 – 6 pm	AWC Registration Kiosk
5:30 – 7 pm	President's Welcome Reception <i>Light appetizers and hosted bar; dinner on your own</i>

Wednesday, June 27

7 – 8 am	Wellness activity
7:30 am – 6 pm	AWC Registration Kiosk
8 am – 5 pm	Exhibit Hall
8 – 9:30 am	Continental breakfast
8 – 11:30 am Early start session	Idea friendly small town Improve the climate for new ideas in your town
9 – 11:30 am Early start session	A road map to Washington's future Provide input on growth planning and share what's working and what's not in your community
10:30 – 11:30 am Early start session	Conference orientation Tips for getting the most out of AWC's Annual Conference
Noon – 1:30 pm	Welcome and opening lunch Parade of flags City award recognition Keynote
2 – 4:30 pm	An "autocratic mayor?" Dive into a candid discussion of roles and responsibilities.
2 – 3 pm Concurrent sessions	Banding together for broadband Take steps to increase broadband use in your community
	Rethinking the customer experience in cities and towns Explore best practices on approaching a new customer experience journey
	21st century policing: The potential consequences of failing to implement these principles in your organization Lessons learned from the City of Yakima
	The future of growth management: A roadmap to Washington's future Understand the Road Map project
3 – 3:15 pm	Break
3:15 – 4:30 pm Mobile tour	Social & cultural dimensions of public greenspace Greenspaces can enhance quality of life
3:15 – 4:30 pm Concurrent session	Finance essentials for elected officials Gather a general overview of good financial oversight practices
	Write and speak like a pro Boost communication skills with citizens, commissions, and voters
	Community engagement: How do we build an inclusive economy? A variety of simple and advanced engagement techniques
	It's not your mother's water and land use planning anymore Understand the elements of the new law as they relate to cities

	Solving challenges to transitional housing for the homeless Hear about Walla Walla's experiences in establishing transitional shelters for the homeless
5:30 – 7 pm	Evening Reception on Front Street <i>Light appetizers and hosted bar; dinner on your own</i>

Thursday, June 28

6:30 – 8 am	Wellness activity: AWC Fun Run and Walk
6:30 am – 5:30 pm	AWC Registration Kiosk
6:30 – 8:30 am	Networking breakfast
8 am – 3 pm	Exhibit Hall open
9:15 – 10:15 am General session	Strong Cities Great State: We can't rest on our laurels We'll hear examples of successes and lessons learned from our past advocacy efforts, get a preview of 2019 legislative issues, and say farewell to one legislative director and hello to another.
10:15 – 10:45 am	Exhibit break
10:45 – 11:45 am Concurrent sessions	Innovative rural business models and rural jobs creation strategies Spur new tiny business development
	The Washington Voting Rights Act: A new area of opportunity and risk management Identify risk factors when determining violations in your community
	Ten traits of effective councilmembers 10 essential traits and practices of effective councilmembers
	The role of elected officials in personnel and labor matters Best practices to achieve organizational goals through labor and personnel processes
	Finding fiscal balance: Right sizing your city's role Consider the impacts of governance models to residents, including to representation and tax burden
	Protecting your city's network: Cybersecurity for cities Protect your cities network systems in simple and cost effective ways
11:45 am – Noon	Break
Noon – 1 pm	Center for Quality Communities fundraising lunch Join us as we honor this year's scholarship winners and continue our efforts to raise funds that nurture young community members to take on new leadership roles.
1 – 1:30 pm	Break
1:30 – 2:30 pm Concurrent sessions	Improving regional partnerships: Lessons from a failed jail Identify common pitfalls and mistakes to avoid
	Professional city management: When is it right for your community? Determine if professional city management is right for your community
	Ask MRSC Focus on hot topic areas like public records, open meetings, ethics, finance, budgets and taxation
	Filling the gaps: What to do about empty buildings and empty lots Adapt one or more of these innovative strategies in your town this year!
	CERB programs 101 Identify project eligibility in all four of CERB's programs
	Culverts, fish passage and screening Fish passage funding grant opportunities for local governments
	Employing and engaging Veterans in your community Maximize support to encourage Veteran entrepreneurship
2:30 – 2:45 pm	Break

2:45 – 3:45 pm	Preparing to streamline your business license
Concurrent sessions	Updates on options for partnering with BLS for business licenses or FileLocal
	How local governments can innovate to address gaps in the behavioral health care system Address gaps in the system and learn about programs making a positive difference
	Public records data reporting 101 Finds out what all the fuss is about around reporting at City Hall and how you can help
	Partner, transform and innovate with your higher education partners Increase economic development opportunities with local colleges and universities
	Strategic planning is a process not an event Be responsive and pro-active while addressing mission critical issues
	Addressing the earthquake hazard of unreinforced masonry buildings throughout Washington Find out how to participate in the State-wide inventory of buildings and demonstrate the need for shared solutions
3:45 – 4 pm	Break
4 – 5:45 pm	AWC Annual Business Meeting
5:45 – 7:30 pm	Exhibitor Reception <i>Appetizers and hosted bar; dinner on your own</i>

Friday, June 29

7 – 8 am	Wellness activity
6:30 – 8:30 am	Networking breakfast
6:30 – 10:30 am	AWC Registration Kiosk
8:45 – 9:45 am	Serve your community better (surprise) by using Roberts Rules
Concurrent sessions	Hold smooth, efficient and fair debate during meetings
	Roots and sidewalks Street trees can be saved by root pruning and sidewalk condition restored with this innovative technique
	Community based housing solutions New strategies to bring affordable housing to your community
	Ask MRSC: Small city edition Understand the roles of staff and elected officials, especially is the “tight knit” small communities
	Growing the local green economy Types for innovative business that communities appreciate
9:45 – 10 am	Break
10 – 11 am	Placemaking + citizen engagement through public art
Concurrent sessions	See how a city can leverage public art and placemaking to bring people together
	Utility rate setting fundamentals: A spotlight on smaller jurisdictions Understand the infrastructure funding gap at the local (and not so local) levels
	Disability parking Making downtown accessible to all people
	Cybersecurity: A continuous process and a role to play for all Learn about how cybersecurity is a shared and continuous process
11 am	Adjourn, safe travels!

Updated: 6/7/18