

**CITY OF FIRCREST PLANNING COMMISSION  
REGULAR MEETING MINUTES**

January 2, 2018  
6:00 PM

Fircrest City Hall  
115 Ramsdell Street

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**CALL TO ORDER**

Administrator Angelie Stahlnecker called the regular meeting of the Fircrest Planning Commission to order at 6:00 p.m.

**ROLL CALL**

Commissioners Kathy L. McVay, Cameron McGinnis, Karen Patjens, and Kenneth Halgren were present. Absent: None. Excused: Arne Michaelsen. Staff present: Planning and Building Administrator Angelie Stahlnecker.

**ELECTION OF CHAIR AND VICE-CHAIR**

**Moved by McVay and seconded by Halgren that Karen Patjens continue as chair for 2018. Ayes: Kathy L. McVay, Cameron McGinnis, Karen Patjens, and Kenneth Halgren. Noes: None. Absent: Arne Michaelsen. Excused: None. Motion Carried.**

**Moved by McVay and seconded by Halgren that Kathy McVay continue as Vice-Chair for 2018. Ayes: Kathy L. McVay, Cameron McGinnis, Karen Patjens, and Kenneth Halgren. Noes: None. Absent: Arne Michaelsen. Excused: None. Motion Carried.**

**APPROVAL OF MINUTES**

The minutes for the meeting of October 3, 2017 were presented for approval.

**Moved by McVay and seconded by McGinnis to approve the minutes as amended. Upon vote, motion carried unanimously.**

**NEW BUSINESS**

Case No. 16-12 – Approval of Extension – Sunrise Center Parking Lot Expansion

Planning and Building Administrator Angelie Stahlnecker presented the staff report detailing the application by 2101 Mildred LLC to grant an extension of the approval of the major site plan amendment that was approved on January 26, 2017. FMC 22.72.014 permits the Planning Commission to grant a one-time extension of one year if the approval criteria has been met.

**Moved by McVay and seconded by Halgren to adopt Resolution No. 18-01, a resolution of the Planning Commission of the City of Fircrest, Washington granting an extension to Resolution 17-01, a major site plan amendment for Sunrise Center. Ayes: Kathy L. McVay, Cameron McGinnis, Karen Patjens and Kenneth Halgren. Excused: Arne Michaelsen.**

2018 Work Plan – Joint Meeting Discussion

Planning and Building Administrator Angelie Stahlnecker presented the 2018 draft work plan, which includes review of both commercial districts, study of the hearing examiner process, review of code compliance procedures, and annual comprehensive plan and development code update.

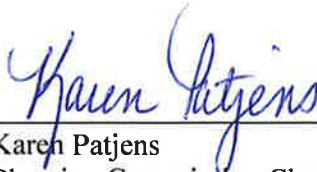
Discussion included:

- Work plan would help set the agenda for the February joint meeting between the City Council and Planning Commission
- The work plan could be adopted after the joint meeting
- Questions on if the current council still has interest in a hearing examiner
- The goal of the code compliance review is to bring consistency to all the enforcement procedures and study other model jurisdictions.

**Moved by McVay and seconded by McGinnis to accept the 2018 Work Plan for the Planning Commission as presented by staff. Upon vote, Ayes: Kathy L. McVay, Cameron McGinnis, Karen Patjens and Kenneth Halgren. Excused: Arne Michaelsen.**

**ADJOURNMENT**

**Moved by McVay and seconded by Halgren to adjourn the meeting at 6:23 p.m. Upon vote, motion carried unanimously.**



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Karen Patjens  
Planning Commission Chair



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Angele Stahlnecker  
Planning/Building Administrator