

**CITY OF FIRCREST PLANNING COMMISSION  
REGULAR MEETING MINUTES**

April 3, 2018  
6:00 PM

Fircrest City Hall

115 Ramsdell Street

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**CALL TO ORDER**

Vice-Chair Kathy L. McVay called the regular meeting of the Fircrest Planning Commission to order at 6:00 p.m.

**ROLL CALL**

Commissioners Kathy L. McVay, Cameron McGinnis, and Kenneth Halgren were present. Absent: None. Excused: Arne Michaelsen and Karen Patjens. Staff present: Planning and Building Administrator Angelie Stahlnecker and Administrative Assistant Abbie Maenhout.

**APPROVAL OF MINUTES**

The minutes for the meeting of January 2, 2018 were presented for approval.

**Moved by McGinnis and seconded by Halgren to approve the minutes. Upon vote, motion carried 3-0. (2 excused)**

**PUBLIC HEARINGS**

Case No. 18-04 Amendments to Type II-A Public Notices (FMC 22.07.004 and .005)

McVay opened the public hearing for Case No. 18-04 at 6:03 p.m.

Planning and Building Administrator Stahlnecker presented the staff report for the proposed amendments. Staff recommends increasing the public notice for Type II-A permits (staff reviewed applications) to 300 feet for commercial projects and extending the comment period for all to 14 days.

McVay invited public comments.

No Comments were received.

McVay closed the public hearing at 6:07 p.m.

**Moved by McGinnis and seconded by Halgren to adopt Resolution No. 18-03, a resolution of the Planning Commission of the City of Fircrest, Washington recommending adoption of amendments to the Fircrest Municipal Code 22.07.004 and .005, related to Type II-A Public Notices. Ayes: Kathy L. McVay, Cameron McGinnis, and Kenneth Halgren. Excused: Karen Patjens and Arne Michaelsen.**

Case No. 18-05 Amendments to Accessory Structure Setbacks (FMC 22.58.003)

McVay opened the public hearing for Case No. 18-05 at 6:10 p.m.

Planning and Building Administrator Stahlnecker presented the staff report for the proposed amendments. Staff recommends establish the setback for accessory structures that do not require permits to five feet for rear yards of through-lots and side street side yards. Currently, they are the same as the principal structure. In additions, staff recommends increasing the setback for interior rear and side yard from three feet to five fee for accessory structures. The increase setback would provide better fire, run-off, and privacy protection.

McVay invited public comments.

No Comments were received.

McVay closed the public hearing at 6:24 p.m.

**Moved by Halgren and seconded by McGinnis to adopt Resolution No. 18-04, a resolution of the Planning Commission of the City of Fircrest, Washington recommending adoption of amendments to the Fircrest Municipal Code 22.58.003, Accessory Building Setbacks. Ayes: Kathy L. McVay, Cameron McGinnis, and Kenneth Halgren. Excused: Karen Patjens and Arne Michaelsen**


**New Business**

- A resignation letter has been received by Arne Michaelsen, as he will be moving out of the City.

**ADJOURNMENT**

**Moved by McGinnis and seconded by Halgren to adjourn the meeting at 6:28 p.m. Upon vote, motion carried unanimously.**

  
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Karen Patjens  
Planning Commission Chair

  
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Angeli Stahlnecker  
Planning/Building Administrator