

**CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Mayor Hunter T. George called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Denny Waltier, Blake Surina, and Jamie Nixon were present.

**PRESIDING OFFICER’S REPORT**

**A. Proclamation: Fircrest Swim Team Championship**

George introduced the item and requested a motion. **Reynolds MOVED to authorize the Mayor’s signature on a proclamation proclaiming the Fircrest Amateur Swim Team as South Sound Summer Swim League champions, and encourage all citizens to join the City of Fircrest and the Fircrest Parks and Recreation Department in applauding this accomplishment; seconded by Waltier.** George read the proclamation into the record. George spoke of the team’s accomplishments, recognized the swimmers, and thanked the coaches for leading the team to victory. George invited councilmember comments; Surina commented on the City’s high level athletes and commended the team. Parks and Recreation Director Grover presented the trophy to the team and thanked the coaches and swimmers. Grover indicated a banner had been ordered to commemorate the championship. Waltier commented on the pool project and congratulated the swimmers. Viafore commented on the historical context of the purpose of the original pool. Wittner invited the audience to participate in and help share the community center and pool online survey. **The Motion Carried (7-0).**

**B. Presentation: Community Center and Pool Update by ARC Architects**

Grover introduced Stan Lokting from ARC Architects who provided a presentation on the community center and pool project. The presentation included a project schedule, site design masterplan that included expanded parking, two pool design options, community center design, elevation designs, emerging issues, and financial information. The pool design options included descriptions of amenities, pros, cons, and construction costs. The design options included Northwest Modern and Wrightian. The emerging issues included sustainable design and renewable resources as well as information on the project including an emergency shelter component. The financial information included levy options and pay back options.

Lokting indicated the schedule was moving forward with a schematic design for the October/November timeframe. Nixon inquired about the maintenance and operations cost for each option; Lokting indicated both options had similar costs and that option B required one less lifeguard. Waltier inquired about the pool project costs; Lokting indicated they were planning level construction costs and did not include the cost of the bath house. Reynolds commented that some of the pool’s amenities (slide, vortex, and diving board) could be removed to help minimize the cost of the pool; Lokting added that the diving board and pool could be designed and added later. Surina inquired about the elevations of the community center; Lokting indicated the lowest elevation for gym was 24’, for the fitness room 14’, and meeting room 18’. Reynolds inquired about the orientation of the commercial kitchen, requesting if it was possible to locate the kitchen closer to the entrance; Lokting advised against the relocation due to design elements and close proximity to the entrance. Viafore commented on the placement of the kitchen as it related to the outdoor use for community events; Lokting indicated there was an opportunity to redesign the placement of the kitchen for outdoor use. Reynolds indicated the Steering Committee had discussed a garage door concept for the exterior wall of the kitchen; Lokting indicated it was something they could look into it and that there were many options to make walls disappear. Surina inquired about the

landscaping around the deck of the pool; Lokting indicated they were not at the point in the design and indicated there were elevation changes in around the pool and community center. Surina inquired if an emergency generator could be stored on the Fox property; Lokting indicated that could be a possibility. Council thanked Lokting for the presentation. Pingel reviewed the financial options, including level debt and level levy bonds. Viafore commented that Columbia Bank announced a community giving campaign and recommended the City reach out to Columbia Bank regarding the community center and pool project.

There was additional discussion on a multi-phased approach and seeking constituent feedback regarding financial impacts. Pingel indicated that even if a bond was approved for the full cost of the project, the City could still pursue a multi-phased approach and have the bonds issued as needed to help minimize the impact. George invited public comment; none were provided. George thanked Lokting, the Steering Committee, and staff for their work to date.

### **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA**

George invited public comment; the following individuals provided comment:

- Woodetta Maulana, 1225 Del Monte Avenue, expressed her concerns regarding adult family homes as it related to sex offenders and violent criminals and inquired about what the City could do to regulate adult family homes. There was a brief discussion and Council requested staff to look into this matter and recommended Maulana contact state and federal delegations.

### **COMMITTEE, COMMISSION, AND LIAISON REPORTS**

#### **A. Parks & Recreation**

Waltier reported that the tennis courts would be completed and open to the public by the end of the week. Wittner indicated that a pump had been ordered to replace the failed pump in the toddler pool, and that the new playground would be installed and complete by the following week. Wittner reported there had been about 300 survey responses to date.

#### **B. Pierce County Regional Council**

Reynolds indicated Nixon attended the August meeting as her alternate. Nixon reported Cindy Anderson retired and that \$765,000 was awarded to the City of University Place from the Transportation Coordinating Committee for the 67<sup>th</sup> Avenue Improvements Phase 2. Nixon indicated that the PCRC Operations Committee would take place at the Puyallup Pavilion on September 20, 2018 and all councilmembers were invited to attend an informational seminars on the importance of the PCRC.

#### **C. Public Safety, Court**

Viafore reported that the City of Ruston approved the interlocal agreement with Fircrest for municipal court services, and indicated it would be brought before Council for consideration soon. Waltier departed at 8:19 P.M. and returned at 8:21 P.M. Viafore indicated Judge Miller submitted a letter to the judicial group the City partakes in to clarify the City's intentions regarding the Ruston municipal court services.

**D. Street, Water, Sewer, and Storm Drain**

Surina reported that the Stormwater Management Plan would be discussed during the Public Hearing, and indicated that the flower baskets were removed while the flags would remain until September 11<sup>th</sup>. Surina reported that the gold course condominium project was moving forward and the next step was traffic signal work at Regents Boulevard and Alameda Avenue. Surina indicated sidewalks and curbs would be installed from Alameda Avenue to Arondale Drive. Surina reported that the Drake Street pump project was progressing with a completion target date of November 7<sup>th</sup>.

**E. Other Liaison Reports**

George indicated he would be unable to attend the September 6<sup>th</sup> Pierce County Cities and Towns Association meeting and requested an alternate as South Sound 911 Executive Director Andrew Neiditz would be present to speak on the fees. George requested Viafore could debrief Pingel on the subject matter.

**CONSENT CALENDAR**

George requested the City Clerk read the Consent Calendar as follows: approval of Voucher No. 211759 through Voucher Check No. 211823 in the amount of \$133,715.28; approval of Voided Voucher Check No. 211457 in the amount of \$170.66; approval of Payroll Check No. 13300 through Payroll Check No. 13303 in the amount of \$6,196.29; approval of Payroll Check No. 13304 through Payroll Check No. 13309 in the amount of \$90,217.31; approval of Payroll Check No. 13345 through Payroll Check No. 13377 in the amount of \$127,946.51; approval of the July 16, 2018 special Council meeting minutes; and approval of the July 24, 2018 regular Council meeting minutes. **Reynolds MOVED to approve the Consent Calendar as read; seconded by Wittner.** Viafore requested to remove the minutes of the July 24, 2018 regular Council meeting. George indicated the minutes of the minutes of the July 24, 2018 regular Council meeting were removed and considered the question called to approve the Consent Calendar as amended; **The Motion Carried as Amended (7-0).** Viafore indicated he spoke with the City Manager prior to the Council meeting to clarify the minutes, and briefed the Council on his proposed changes. **Viafore MOVED to approve the minutes of the July 24, 2018 regular Council meeting as amended as follows:**

- **Under Consent Calendar: After Nixon, replace “*Viafore removed voucher numbers*” with “*Viafore requested to remove voucher numbers*”; and**
- **Under Fun Days 2018 Agreement: After Wittner, insert “*George invited councilmember comment on the amendment; none were provided. George invited public comment; none were provided. The Amendment Carried (7-0). George invited councilmember comment on the amended resolution*”; and**
- **Under Councilmember Comments: Insert “*former Mayor and*” after University Place; and**
- **Under Executive Session: Replace “*George announced his departure*” with “*George requested to be excused*”;**

**seconded by Reynolds.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (7-0).**

**PUBLIC HEARING**

**A. Stormwater Management Program (SWMP) Plan**

At 8:26 P.M., George opened the public hearing. Public Works Director Wakefield briefed the Council on the annual update to the Stormwater Management Program, stating the program kept the City in compliance with the City’s NPDES Western Washington Phase II Municipal Stormwater Permit requirements. Wakefield indicated there would be some changes to the City’s municipal code in order to remain in compliance with the permit and consistent with the SWMP, and that ordinance revisions would be presented to the Council in the near future. George invited councilmember comment; Surina inquired about working in conjunction with University Place Refuse. Wakefield indicated staff reviews its outreach program annually to seek out opportunities and that he would relay this information to the City’s outreach coordinator. George invited public testimony; Nancy Atwood, 1204 Farallone Avenue, inquired about how she would determine the property owner of trees that are near her backyard. George recommended she coordinate with Wakefield for assistance. George invited additional public testimony; none were provided. George invited councilmember comment; none were provided. At 8:31 P.M., George closed the public hearing.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

**A. Liquor License Renewal: Orchard Market Group, LLC**

Pingel briefed the Council on request by the Washington State Liquor License and Cannabis Control Board to register no objections to the liquor license renewal for Orchard Market Group, LLC at 4040 Orchard Street W., Suite 118. Pingel indicated there were no problems regarding liquor sale at this place of business and that the Finance, Planning and Building, and Police departments expressed no objections regarding the renewal of this license. **Wittner MOVED to register no objections to the liquor license renewal for the Orchard Market Group, LLC; seconded by Nixon.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (7-0).**

**B. Liquor License Renewal: Viafore’s Italian Delicatessen**

Pingel briefed the Council on request by the Washington State Liquor License and Cannabis Control Board to register no objections to the liquor license renewal for Viafore’s Italian Delicatessen at 604 Regents Boulevard. Pingel indicated there were no problems regarding liquor sale at this place of business and that the Finance, Planning and Building, and Police departments expressed no objections regarding the renewal of this license. **Surina MOVED to register no objections to the liquor license renewal for Viafore’s Italian Delicatessen; seconded by Waltier.** Viafore requested to be excused due to the appearance of fairness. Viafore departed at 8:35 P.M. George invited councilmember comment; George inquired if liquor license renewals would be placed under the Consent Calendar under the proposed changes to the Council Rules of Procedure. Pingel indicated they would. George invited public comment; none were provided. **The Motion Carried (6-0).** Viafore returned at 8:36 P.M.

**C. Approval of Council Rules of Procedure Amendments**

Pingel briefed the Council on the proposed resolution, which would rescind Resolution No. 1076 and would make revisions to the Council Rules of Procedure as discussed at recent Council meetings. **Wittner MOVED to adopt Resolution No. 1542 rescinding Resolution No. 1076 relating to City Council Rules of Procedure and adopting new City Council Rules of Procedures; seconded by Nixon.** George invited councilmember comment; George thanked staff for their efforts and thanked Council for their input. George invited public comment; none were provided. **The Motion Carried (7-0).**

**D. Unfreeze the 2<sup>nd</sup> Sergeant Position**

Pingel briefed the Council on the proposal to unfreeze the second Sergeant position, stating the City received an executed Memorandum of Agreement between the City and Police Officers' Guild acknowledging that the second sergeant position would not be bargained. Pingel indicated by unfreezing the position, the City could move forward with the hiring process. **Reynolds MOVED to unfreeze the second Sergeant position and direct the City Manager to work with the Civil Service Commission in hiring for the position; seconded by Wittner.** George invited councilmember comment; Viafore inquired about the budget impact. Pingel indicated the impact in 2019 would be approximately \$4,460. George invited public comment; none were provided. **The Motion Carried (7-0).**

**CITY MANAGER COMMENTS**

**A. Accessory Dwelling Unit and Utility Billing**

Pingel referred to the documents on utility billing and accessory dwelling units (ADU) in the packet, which included background and history, utility billing practices for ADUs of some of the surrounding jurisdictions, and potential adjustments to the City's code to help make it less confusing as to what was being billed. Wakefield indicated that there was a review of rates and billing procedures, which included a review of multiple dwelling units and ADUs. Wakefield reported that as a result of this review, there were several dwelling units that were identified as ADUs and their utility billing was adjusted as such. Viafore inquired when the ADU was defined in the code; Wakefield clarified that it was not during the 2016 rate study. Surina inquired if mother in-law suites were considered an ADU and what options there were for residents interested in caring for older parents on-site; Wakefield indicated it would depend on the elements of the unit and indicated the code defined what constituted an ADU, and deferred to Planning staff for ADU options. Viafore requested a list of the approved ADUs in the City by street address; Pingel indicated he would report back. Pingel requested direction from Council for how to move forward; Surina and Viafore requested definitions, ways to help families, and historical context/background.

Pingel commented Judge Miller's letter to the DMCJA, stating they received his letter and provided a response that continued to include the City with the issues between Ruston and their judge. There was a brief discussion regarding the City's position and involvement as well as the open relationship the City has had with Ruston. George indicated that he, Councilmember Viafore, Judge Miller, Finance Director Corcoran as Acting City Manager, and Court Administrator Perry attended the Ruston City Council meeting on August 21<sup>st</sup> when they unanimously approved the interlocal agreement with the City of Fircrest for municipal court services, and indicated that they indicated they were appreciative of the partnership.

**DEPARTMENT HEAD COMMENTS**

- Cheesman reported that there were a couple robberies at Café Elite recently, and that the Department was investigating and coordinating with the Tacoma Police Department as it may be related to similar robberies in the area.

**COUNCILMEMBER COMMENTS**

- Reynolds inquired if staff could provide information about the Tree City program; Pingel indicated it had been included in a previous weekly update.
- Wittner and Waltier thanked the audience for their attendance.
- Surina thanked City Clerk Nappi for her efforts related to the 2018 salary survey for non-represented job classifications and thanked Atwood for her letter to the editor regarding the City of Fircrest.
- George thanked Nappi as well and thanked the audience for their attendance.

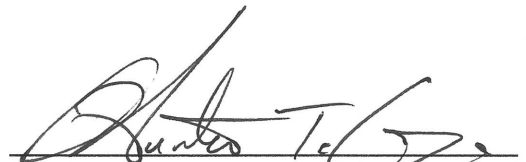
**EXECUTIVE SESSION**

George stated the Council would convene into Executive Session at 8:58 P.M. after a two minute recess, not to exceed the hour of 9:15 P.M. with Pingel and City Attorney Smith to discuss potential litigation per RCW 42.30.110(1)(i) with no action upon reconvening.

The Council reconvened into regular session at 9:11 P.M.

**ADJOURNMENT**

**Reynolds MOVED to adjourn the meeting at 9:11 P.M., seconded by Waltier. The Motion Carried (7-0).**

  
\_\_\_\_\_  
Hunter T. George, Mayor

  
\_\_\_\_\_  
Jessica Nappi, City Clerk