

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Hunter T. George called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Denny Waltier, Blake Surina, and Jamie Nixon were present.

PRESIDING OFFICER’S REPORT

A. Proclamation: Dysautonomia Awareness Month

George introduced the item and Reynolds read the proclamation into the record. **Reynolds MOVED to authorize the Mayor’s signature on a proclamation proclaiming the month of October as Dysautonomia Awareness Month; seconded by Nixon.** George invited councilmember comments; Reynolds spoke about the disorder and the impacts it has had on her. Surina commented on the disorder, research, and studies. George invited public comment; none were provided. **The Motion Carried (7-0).**

B. Community Center and Pool Update

Pingel reported that the next Pool, Community Center, and Parks Steering Committee was scheduled to meet on October 10, 2018, stating that he anticipated the Steering Committee would develop a recommendation for Council consideration. Pingel reported that Jeff Edwards from the William and Joyce Edwards Foundation provided him a letter of commitment for a \$1 million donation (the funds would be donated in four equal installments of \$250,000 per year) to the new community center and pool project and stated that he received the first installment of \$250,000 earlier that day. George requested a thank you resolution be brought back to Council and Viafore indicated he would like to provide background input.

George reported that at a recent Pierce County Cities and Town meeting, there was a presentation regarding South Sound 911 considering changing its governance structure and that the feedback given to South Sound 911 that a seat, not a liaison, was requested to represent small cities. Reynolds commented that small city representation had been an ongoing discussion at Puget Sound Regional Council and suggested the City provide ideas or a position statement to address the issue. George recommended staff subscribe to the South Sound 911 distribution list. George reported he attended a mayor’s forum on affordable housing, which discussed housing situations in each community, shared issues and concerns, raising awareness, and developing a menu of options and incentives. There was a brief discussion on homelessness and measuring affordable housing, and George indicated he would provide the Council a copy of the presentation.

CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

George invited public comment; the following individuals provided comment:

- Mitchell Shook, City of Tacoma resident and owner of Advanced Stream, commented on the privatization of Click Network and requested to speak to the City Manager and City Attorney further about the topic. There was a general consensus for Shook to further discuss this topic with staff, and Reynolds commented there was a policy position statement from the Association of Washington Cities chapter with the National League of Cities on this topic. Surina commented on his experience with Click Network when it first initiated.
- Nancy Atwood, 1204 Farallone Avenue, commented on a recently approved City of Tacoma resolution endorsing I-1631 and other climate change initiatives.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Administration

Waltier reported on the Edwards Foundation donation and read the letter into the record. Viafore inquired if the deposit of the donation could be isolated and have the interest tracked; there was Council consensus for staff to isolate the donation and track the interest.

B. Environment, Planning and Building

Reynolds stated that she had been ill for the past three weeks and had no reports to provide. Reynolds commented on the family wage ordinance that she anticipated would come before Council.

C. Finance, IT, Facilities

Nixon reported that staff was working on the budget and audit, and that the new accountant was doing a great job backing up the City Hall receptionist while she was out on leave.

D. Other Liaison Reports

There were none.

CONSENT CALENDAR

George requested the City Clerk read the Consent Calendar as follows: approval of Voucher No. 211971 through Voucher Check No. 212025 in the amount of \$95,174.83; approval of Payroll Check No. 13464 through Payroll Check No. 13467 in the amount of \$5,873.25; approval of Payroll Check No. 13468 through Payroll Check No. 13473 in the amount of \$101,430.65; approval of Payroll Check No. 13474 through Payroll Check No. 13479 in the amount of \$88,056.79; approval of the September 25, 2018 regular Council meeting minutes; and approval of the October 1, 2018 special Council meeting minutes. **Reynolds MOVED to approve the Consent Calendar as read; seconded by Wittner.** George commented on a Scribner's error in the agenda item title in the October 1, 2018 special meeting minutes. **The Motion Carried (7-0).**

PUBLIC HEARING

A. Preliminary 2019 Budget including property taxes

At 7:33 P.M., George opened the public hearing. Finance Director Corcoran briefed the Council on the Preliminary 2019 Budget, stating the public hearing was to receive comments on the Preliminary 2019 Budget revenues. George invited councilmember comments; none were provided. George invited public comment; none were provided. At 7:35 P.M., George closed the public hearing.

B. Preliminary 2019 Budget

At 7:35 P.M., George opened the public hearing. Corcoran briefed the Council on the Preliminary 2019 Budget, stating the public hearing was to receive comments on the Preliminary 2019 Budget expenditures. George invited councilmember comments; Surina inquired about the assessed value. Corcoran indicated that would be updated with new values after the public hearing. George invited public comment; none were provided. At 7:38 P.M., George closed the public hearing.

UNFINISHED BUSINESS

A. General Facilities Charge Schedule of Fees (Water)

Viafore **MOVED to untable proposed Ordinance No. 1619 related to General Facilities Charge Schedule of Fees for water; seconded by Reynolds. The Motion Carried (7-0).** Public Works Director briefed the Council on the proposed ordinance and indicated the proposed changes made by the City Attorney had been made. George invited councilmember comment; none were provided. George invited public comment; none were provided. **The motion made at the September 25, 2018 regular Council meeting from Wittner to adopt Ordinance No. 1619, seconded by Reynolds carried (7-0).**

B. General Facilities Charge Schedule of Fees (Sewer)

Viafore **MOVED to untable proposed ordinance related to General Facilities Charge Schedule of Fees for water; seconded by Wittner. The Motion Carried (7-0).** Wakefield briefed the Council on the proposed amendments to FMC Title 20 as it related to the sewer system GFC, service connection fees, and inspection fees. Nixon **MOVED to adopt Ordinance No. 1621, amending Ordinance No. 1465 Section 1 and FMC 20.04.025 General Facilities Charge; amending Ordinance No. 1465 Section 2 and FMC 20.04.030 Service Connection Fees and Inspection Fees; amending Ordinance No. 1588 and FMC 20.13.020 Applicability; and amending Ordinance No. 1587 and FMC 20.17.020 Applicability; seconded by Reynolds.** George invited councilmember comment; Reynolds inquired about the methodology and clarification on the fees. Wakefield indicated the fees were adjusted to bring the fees up to date based on the 2008 methodology and that the ordinance included a CPI adjuster to keep the rates current. Wakefield indicated these fees were related to new connections. George thanked Viafore for initiating the request and thanked staff for their efforts. George invited public comment; none were provided. **The Motion Carried (7-0).**

C. Utility Billing Fee Adjustment – Title 17.04

Wakefield briefed the Council on the proposed ordinance that would bring the following fees to date: deposits on renter-occupied premises, account set-up fees, leak adjustments, bills delinquent, service charge for unpaid or dishonored payments, and disconnection/reconnection of utility services. Reynolds **MOVED to adopt Ordinance No. 1622, amending Ordinance No. 1594 Section 1 and FMC 17.04.005 Creation of Accounts – Deposits on Renter-Occupied Premises; amending Ordinance No. 1352 Section 1 and FMC 17.04.007 Account Set-Up Fees; amending Ordinance No. 1307 and FMC Section 2 and FMC 17.04.027 Leak Adjustments; amending Ordinance No. 1307 Section 3 and FMC 17.04.030 Bills Delinquent; amending Ordinance No. 1307 Section 4 and FMC 17.04.045 Notice of Delinquent Account; amending Ordinance No. 1591 Section 5 and FMC 17.04.057 Service Charge for Unpaid or Dishonored Payments; and amending Ordinance No. 1591 Section 6 and FMC 17.04.070 Disconnection/Reconnection of Utility Services; seconded by Wittner.** George invited councilmember comment; Surina inquired about how deposits were returned. Corcoran indicated the deposit was applied to the balance of the final bill and a refund would be issued if there were funds remaining. Viafore inquired about the location of the Fircrest Municipal Code regarding billing out of city accounts and why they had not been addressed; Wakefield indicated it was located in the section where the rates were and that the out of city charges applied to the sewer rates and reviewed at the time of the rate study. Viafore inquired about a waiver for deposits; Corcoran indicated she believed the FMC permitted owners to waive down to \$75, and Viafore requested that information be provided and for Council to consider waiving the deposit to help affordable housing. George invited

public comment; Karen Reynolds, 1576 Woodside Court, commented on the delinquent fees. Wakefield responded that some of the factors such as notice were required by law, the fees and cost recovery were reviewed by the Utility Billing Clerk and City Attorney to compliance with the law. There was a brief discussion regarding notification procedures and payment options, and Viafore and Reynolds indicated they would vote no and requested for more information and clarification. Nixon requested more sensitivity towards individuals who live within small margins. George MOVED to table Ordinance No. 1622 Utility Billing Fee Adjustment – Title 17.04; seconded by Viafore. Nixon departed at 8:10 P.M. **The Motion Carried (6-0)**. At the request of Reynolds, the meeting recessed at 8:11 P.M. for a four minute recess. The Council reconvened at 8:15 P.M. Nixon returned at 8:15 P.M.

NEW BUSINESS

A. NW GIS Contract Amendment

Pingel briefed the Council on the proposed contract amendment with NW GIS Consulting, LLC, stating the amendment would extend the date of the agreement to December 31, 2019 and that the hourly rate would increase from \$92 per hour to \$100 per hour for training and from \$100 per hour to \$120 per hour for consulting/planning. **Wittner MOVED to adopt Resolution No. 1548, authorizing the City Manager to amend the professional service agreement with NW GIS Consulting, LLC to provide on call GIS support services through December 31, 2019; seconded by Nixon.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (7-0)**.

B. Custodial Services Contract

George noted an update to the proposed contract, indicating the technical correction was regarding the maintenance hours of access. Pingel briefed the Council on the proposed maintenance agreement with Cleanstart, LLC for custodial services for the City of Fircrest, stating with the retirement of the City's Custodian, staff was able to find cost effectiveness and higher levels of service in hiring a cleaning company. **Wittner MOVED to adopt Resolution No. 1549, authorizing the City Manager to execute a custodial services contract with Cleanstart, LLC to provide custodial services for the City of Fircrest; seconded by Waltier.** George invited councilmember comment; Reynolds inquired about the scope of services and drug free compliance; Pingel indicated the company would commit to drug testing their employees. Reynolds commented on maintaining the same standards for contractors and City employees. Viafore inquired about the frequency of cleaning; Pingel indicated they would be required to provide services five days a week for as long as they would need to meet the scope of services. George invited public comment; none were provided. Viafore inquired about the taxes section of the contract as it related to sales tax; Pingel indicated the contract applied to compliance with federal, state, and local tax laws and did not apply to sales tax, and added that City's practice was to take a bid plus sales tax. **The Motion Carried (7-0)**.

C. 2019 Ad Valorem Tax Levy

Corcoran briefed the Council on the proposed ordinance that would allow the City to levy the necessary amount to fund 2019 City operations. **Reynolds MOVED to adopt Ordinance No. 1623, fixing the amount of the annual Ad Valorem Tax Levy necessary for the fiscal year 2019 and repealing Section 1 and 2 of Ordinance No. 1602; seconded by Wittner.** George invited councilmember comment; Surina commented on the decrease in the tax levy due to the increased assessed values. George invited public comment; none were provided. **The Motion Carried (7-0).**

D. 2019 Regular Tax Levy

Corcoran briefed the Council on the proposed resolution to establish the amount and percentage increase of the 2019 Regular Property Tax Levy over the 2018 Regular Property Tax Levy, stating the increase was exclusive of additional revenues resulting from new construction, improvements to property, any increase in the value of state assessed property, and any annexations that have occurred and refunds made. **Reynolds MOVED to adopt Resolution No. 1550, establishing the amount and percentage increase of the 2019 Regular Property Tax Levy over the 2018 Regular Property Tax Levy; seconded by Wittner.** George invited councilmember comment; Viafore inquired about the public hearing; Corcoran indicated it had occurred during the Public Hearing item of the meeting. George invited public comment; none were provided. **The Motion Carried (7-0).**

E. 2019 EMS Tax Levy

Corcoran briefed the Council on the proposed resolution to establish the amount and percentage increase of the 2019 EMS Property Tax Levy over the 2018 EMS Property Tax Levy, stating the increase was exclusive of additional revenues resulting from new construction, improvements to property, any increase in the value of state assessed property, and any annexations that have occurred and refunds made. **Reynolds MOVED to adopt Resolution No. 1551, establishing the amount and percentage increase of the 2019 EMS Property Tax Levy over the 2018 EMS Property Tax Levy; seconded by Wittner.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (7-0).**

F. 2019 Regular Property Tax and Regular EMS Levy Certification Forms

Corcoran briefed the Council on the proposed the 2019 levy certification forms for Regular Property levy and Regular EMS levy. **Reynolds MOVED to authorize the City Manager sign the 2019 Regular Property Tax and EMS Levy Certification forms; seconded by Wittner.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (7-0).**

G. Salaries of Non-Union Employees, Including Casual and Seasonal Employees

Corcoran briefed the Council on the proposed salary ordinance that would set the salary ranges for implementation starting on January 1, 2019 for non-union employees and hourly rate of pay for casual and seasonal employees. Corcoran indicated proposed ordinance included a proposed cost of living adjustment (COLA) for non-represented employees of 3.6% based on the Consumer Price Index All Urban Consumers (CPI-W) for the year ending June 2018, and stated that some of the ranges were adjusted based off the salary survey performed in 2018. Corcoran indicated that the hourly rate for casual and seasonal employees was increased by \$1 in the first year of employment. **Wittner MOVED to adopt Ordinance No. 1624, amending Section 1 of Ordinance No. 1600 and FMC 2.44.050 relating to salaries of non-union City**

employees and amending Section 2 of Ordinance No. 1600 and FMC 2.44.090 relating to hourly rate of pay for casual and seasonal employees; seconded by Surina. George invited councilmember comment; Reynolds inquired about how the results of the salary survey were implemented. Pingel reported that the recommendations of the survey were implemented to bring the majority of the positions to labor market median and that adjustments were not made to the salary range to those positions where the salary survey results indicated they were above the market median. Viafore requested to postpone this proposed ordinance to the next meeting and requested more information about how the salary survey was implemented into the proposed ordinance. After a brief discussion regarding implementation and analysis, George encouraged councilmembers to meet with Pingel prior to the next regularly scheduled meeting, and **George MOVED to table Ordinance No. 1624 Salaries of Non-Union Employees, Including Casual and Seasonal Employees; seconded by Reynolds. The Motion Carried (7-0).**

H. Municipal Court Judge, Chief Examiner, and Information Services Manager Rate of Pay Corcoran briefed the Council on the proposed ordinance that provides for a 3.6% COLA increase for the Municipal Court Judge, Civil Service Chief Examiner, and the Information Services Manager rate of pay effective January 1, 2019. Corcoran indicated the proposal includes an additional \$1,500 per month to the Municipal Court Judge’s rate of pay if contracting for additional court services. **Reynolds MOVED to adopt Ordinance No. 1625, amending Section 1 of Ordinance No. 1601 and FMC 2.44.070 reestablishing the Municipal Court Judge monthly rate of pay, the Civil Service Chief Examiner rate of pay and the Information Services Manager rate of pay; seconded by Wittner.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (7-0).**

CITY MANAGER COMMENTS

Pingel reported that the October 15, 2018 Council study session included Planning and Building’s schedule of fees and accessory dwelling unit (ADU) utility billing, and requested Council feedback to best prepare for the study session. Viafore inquired if there would be a discussion on Parks and Recreation fees; Corcoran indicated the Preliminary 2019 Budget did not include any adjustments to those fees, and stated that changes to those fee schedules were authorized by the city manager and typically discussed during budget work sessions if changes were anticipated. George commented on developing an encouraging policy for ADUs as it related to affordable housing. Viafore inquired about the status of the shelter for the senior bus and bullet resistant glass; Pingel indicated those items and any changes to the revenues would be brought to the Council at the October 22, 2018 budget study session.

Pingel requested feedback on setting the 2019 Council study sessions, stating staff’s proposal would address those back to back meetings in those few months where the third Monday and fourth Tuesday fall on consecutive days. Reynolds commented that the proposal may conflict with other board schedules and preferred a consistent schedule. After a brief discussion, there was a consensus to bring the 2019 study session schedule to the October 23, 2018 regular Council meeting where the study sessions fall on the third Monday of the month with the exception of the January meeting as it would fall on a holiday. Pingel indicated that the joint City Council/Planning Commission meeting would need to be established as well.

Pingel requested action from Council to amend the October 29, 2019 budget special meeting to include the pool and community center project. **Viafore MOVED to add the pool and**

community center to the October 29, 2019 special meeting; seconded by Reynolds. George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (7-0).**

Pingel reported that the ribbon cutting for the new playground equipment at Fircrest Park and recognizing those who donated was scheduled for Saturday at 12:30 P.M. at Fircrest Park. Pingel reported that hardcopies of the Safety Audit were distributed.

DEPARTMENT HEAD COMMENTS

- Wakefield reported that the gas company who would be extending the gas line from Princeton to Arondale submitted a request to work during the weekend and that staff reviewed and approved their request on the condition that work be performed during the hours of 8:00 A.M. and 5:00 P.M. Viafore commented that this would bring gas service to the residents on Arondale.
- Police Chief Cheesman reported that the interviews for the sergeant promotion were scheduled for October 26, 2018 and that the Civil Service Commission had been asked to open and update the eligibility list for lateral police officer positions. George commented on recruitment and attracting diverse candidates. Cheesman indicated the Shoot, Don't Shoot training simulator would occur the following week.

COUNCILMEMBER COMMENTS

- Viafore inquired about the sidewalk status at Harvard and Regents; Wakefield it would be coming soon. Viafore commented on the septic system and road conditions at 1300 block of Buena Vista and Berkeley and taking proactive measures to communicate those residents with septic systems about options to connect to the City's sewer service; Wakefield concurred. Reynolds requested an update on the rate study in a study session in early 2019.
- Wittner thanked the audience for their attendance.
- Surina commented on shrubs affecting the visibility of a stop sign in a shopping center parking lot that needed pruning.
- Nixon commented on climate change and requested more information and discussion about what the City could do to implement green energy requirements. George indicated that would be one of the items for the joint City Council/Planning Commission.
- George stated his appreciation for the meeting's discussion.

EXECUTIVE SESSION

George stated the Council would convene into Executive Session at 9:10 P.M., not to exceed the hour of 9:20 P.M. with Pingel to discuss labor agreement pursuant to RCW 42.30.140 with no action anticipated upon reconvening.

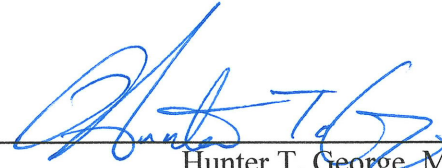
The Council reconvened into regular session at 9:17 P.M.

October 9, 2018

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ADJOURNMENT

Wittner MOVED to adjourn the meeting at 9:17 P.M., seconded by Reynolds. The Motion Carried (7-0).



Hunter T. George, Mayor



Jessica Nappi, City Clerk