

**CITY OF FIRCREST PLANNING COMMISSION
REGULAR MEETING MINUTES**

August 21, 2018
6:00 PM

Fircrest City Hall
115 Ramsdell Street

CALL TO ORDER

Chair Karen Patjens called the regular meeting of the Fircrest Planning Commission to order at 6:00 p.m.

ROLL CALL

Commissioners Kathy L. McVay, Cameron McGinnis, Karen Patjens, Sarah Hamel, and Karissa Carpenter were present. Absent: None. Excused: None. Staff present: Planning and Building Administrator Angelie Stahlnecker and Permit Technician Jayne Westman.

APPROVAL OF MINUTES

The minutes for the meeting of July 19, 2018 were presented for approval.

Moved by McVay and seconded by McGinnis to approve the minutes as amended. Upon vote, motion carried unanimously.

CITIZEN COMMENTS

None.

PUBLIC HEARING

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Hearing Examiner – Update and Discussion

Planning and Building Administrator Angelie Stahlnecker presented the Staff memo to the Commission with regards to the City Council Study Session dated July 16, 2018.

Discussion included:

- A hearing examiner would only replace the Planning Commission in quasi-judicial hearings.
- The Planning Commission would still study, hold hearings and make recommendations on legislative issues, including zoning amendments and updates to the Comprehensive Plan.
- Fees associated with the Hearing Examiner would be paid by the applicant.
- An interlocal agreement with a surrounding city or a contract with a private hearing examiner could be utilized.

2018 Comprehensive Plan – Introduction and Discussion

Planning and Building administrator Angelie Stahlnecker presented the staff memo to the Commission. A video was presented from the Department of Commerce entitled “A Short Course on Local Planning.” No questions asked or discussion held.

MISC.

There was consensus to cancel the September 4th regular meeting.

ADJOURNMENT

Moved by McVay and seconded by Hamel to adjourn the meeting at 6:25 p.m. Upon vote, motion carried unanimously.



Angelie Stahlnecker, Planning/Building



Karen Patjens, Planning Commission Chair