

**CITY OF FIRCREST PLANNING COMMISSION
REGULAR MEETING MINUTES**

October 16, 2018
6:00 PM

Fircrest City Hall

115 Ramsdell Street

CALL TO ORDER

Chair Karen Patjens called the regular meeting of the Fircrest Planning Commission to order at 6:00 p.m.

ROLL CALL

Commissioners Kathy L. McVay, Cameron McGinnis, Karen Patjens, Sarah Hamel, and Karissa Carpenter were present. Absent: None. Staff present: Planning and Building Administrator Angelie Stahlnecker and Permit Technician Jayne Westman.

APPROVAL OF MINUTES

The minutes for the meeting of August 21, 2018 were presented for approval.

Moved by McVay and seconded by Hamel to approve the minutes. Upon vote, motion carried 5-0.

CITIZENS COMMENTS

None.

PUBLIC HEARINGS

Case No. 18-08 – Title 22 Amendments – Hearing Examiner

Patjens opened the public hearing for Case No. 18-08 at 6:01 p.m.

Principal Planner Jeff Boers presented the staff report detailing the proposed amendments to various chapters of Title 22, Land Development, and additional regulations in Title 12, Building and Construction. The proposed amendments to Title 22 would shift responsibility from the Planning Commission to a professional hearing examiner for reviewing, recommending, and acting in Type III-A, Type III-B, and Type IV quasi-judicial project permit applications. The proposed amendments to Title 12 would shift responsibility from the Planning Commission to a hearing examiner to act as the board of appeals for building code appeals and for hearing and deciding on building code variances.

Patjens invited public comments.

No comments were received.

Patjens closed the public hearing at 6:15 p.m.

Discussion included:

- The use of a hearing examiner would not greatly lengthen the process.
- The planning department would still provide a staff report.
- The hearing examiner would likely not make a decision that night but take the testimony and evidence provided and write up the decision and finding within the next week.

Moved by McVay and seconded by Hamel to adopt Resolution No. 18-08, a resolution of the Planning Commission of the City of Fircrest, Washington, recommending adoption of amendments to FMC Title 22, Land Development, and Title 12, Building and Construction, related to adding language to allow the use of a hearing examiner. Upon vote, motion carried unanimously.

Case No. 18-03 – Comprehensive Plan Amendments

Patjens opened the public hearing at 6:19 p.m.

Planning and Building administrator Angelie Stahlnecker presented the amendments to the 2018 Comprehensive Plan which included incorporating the newly annexed area and updating the 6-year Capital Facilities Improvements Plan.

Patjens invited public comments.

No comments were received.

Patjens closed the public hearing at 6:21 p.m.

No discussions held.

Moved by McVay and seconded by Hamel to adopt Resolution No. 18-03, a resolution of the Planning Commission of the City of Fircrest, Washington, recommending adoption of amendments to the City of Fircrest Comprehensive Plan. Upon vote, motion carried unanimously.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

None.

MISCELLANEOUS:

There was consensus to cancel the November 2nd regular meeting due to no items being on the agenda.

ADJOURNMENT

Moved by McVay and seconded by Carpenter to adjourn the meeting at 6:23 p.m. Upon vote, motion carried unanimously.



Karen Patjens
Chair, Fircrest Planning Commission



Angele Stahlnecker
Planning/Building Administrator