

**FIRCREST CITY COUNCIL  
REGULAR MEETING AGENDA**

**TUESDAY, JANUARY 8, 2019  
7:00 P.M.**

**COUNCIL CHAMBERS  
FIRCREST CITY HALL, 115 RAMSDELL STREET**

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- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
  - A. Community Center and Pool Project
  - B. 2019 Council Liaison Assignments
- 5. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

(Please sign the **Public Attendance Roster/Public Hearing Sign-Up Sheet** if you wish to speak during the meeting.)
- 6. COMMITTEE, COMMISSION & LIAISON REPORTS**
  - A. Administration
  - B. Environment, Planning and Building
  - C. Finance, IT, Facilities
  - D. Other Liaison Reports
- 7. CONSENT CALENDAR**
  - A. Approval of [vouchers](#)/payroll checks
  - B. Approval of minutes: [December 26, 2018 Regular Meeting](#)
  - C. Setting a special meeting of the City Council on Wednesday, January 23, 2018 at 6:00 P.M. at the Roy H. Murphy Community Center, 555 Contra Costa Avenue, Fircrest, Washington for the sole purpose of discussing the Fircrest community center and pool project.
- 8. PUBLIC HEARING 7:15 P.M.**
- 9. UNFINISHED BUSINESS**
- 10. NEW BUSINESS**
  - A. [Ordinance: Bond Measure for April 2019 Special Election](#)
  - B. [Resolution: 2019 Pierce County Regional Council Appointments](#)
  - C. [Resolution: Tacoma Fire Department Contract Amendment](#)
  - D. [Resolution: Drake Street Lift Station Project Close-Out](#)
  - E. [Police Vehicles Purchase](#)
- 11. CITY MANAGER COMMENTS**
- 12. DEPARTMENT HEAD COMMENTS**
- 13. COUNCILMEMBER COMMENTS**
- 14. EXECUTIVE SESSION**
  - A. Performance of a public employee. RCW 42.30.110(1)(g).
- 15. ADJOURNMENT**

COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON AGENDA

# ACCOUNTS PAYABLE

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
<b>18342</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>6811 Alarm Works NW LLC</b>	<b>279.68</b>	<b>NNO Temporary Food Est. Permit And Man Lift Rental</b>
	521 22 49 05 Reimbursable Programs		001 000 521 General Fund	279.68	NNO Temporary Food Est. Permit And Man Lift Rental
<b>18358</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>4052 Baxter Auto Parts</b>	<b>80.26</b>	<b>Parts For New PW Compressor - A/C Relay, Inflator Gauge, 18" Fitting</b>
	531 50 35 00 Small Tools & Equip - Stor		415 000 531 Storm Drain	80.26	Parts For New PW Compressor - A/C Relay, Inflator Gauge, 18" Fitting
<b>18361</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>5428 Boers, Jeff</b>	<b>170.00</b>	<b>Land Use Consulting December 2018 (2 Hrs)</b>
	558 60 41 00 Prof Svcs - Planning		001 000 558 General Fund	170.00	Land Use Consulting 12/2018 (2 Hrs)
<b>18364</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>7374 Celis, Victor</b>	<b>645.65</b>	<b>Tuition Reimbursement CJ101 - V. Celis</b>
	521 22 49 02 Reg & Tuition - Police		001 000 521 General Fund	645.65	Tuition Reimbursement CJ101 - V. Celis
<b>18332</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>3994 CenturyLink</b>	<b>448.79</b>	<b>Circuit Line / PRI Line December 2018</b>
	518 10 42 00 Communication - Non Dep		001 000 518 General Fund	448.79	Circuit Line / PRI Line 12/2018
<b>18356</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>4313 Chuckals Inc</b>	<b>189.87</b>	<b>Statement Paper, Perf. Paper, Card Stock, "Posted" Stamp</b>
	531 50 31 01 Office Supplies - Storm		415 000 531 Storm Drain	47.47	Statement Paper, Perf. Paper, Card Stock, "Posted" Stamp
	534 10 31 00 Office Supplies - Water		425 000 534 Water Fund (de	47.47	Statement Paper, Perf. Paper, Card Stock, "Posted" Stamp
	535 10 31 00 Office Supplies - Swr Adm		430 000 535 Sewer Fund (de	47.47	Statement Paper, Perf. Paper, Card Stock, "Posted" Stamp
	542 30 31 01 Office Supplies - Street Re		101 000 542 City Street Fun	47.46	Statement Paper, Perf. Paper, Card Stock, "Posted" Stamp
<b>18348</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>6203 Code Mechanical Inc</b>	<b>324.21</b>	<b>Inspection Of HVAC At Public Safety Building</b>
	518 30 48 04 Rep & Maint - PSB		001 000 518 General Fund	324.21	Inspection Of HVAC - Public Safety Building
<b>18369</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>6203 Code Mechanical Inc</b>	<b>1,294.22</b>	<b>HVAC Inspection And Repair At Rec Center - Replaced Furnace Blower Motor And Circuit Board</b>
	518 30 48 01 Rep & Maint - Rec Bldg		001 000 518 General Fund	1,294.22	HVAC Inspection And Repair At Rec Center - Replaced Furnace Blower Motor And Circuit Board
Total Code Mechanical Inc				1,618.43	

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<b>18337</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>3573 Copiers Northwest Inc</b>	<b>284.37</b>	<b>Copier Usage November 2018 - City Hall, Court, Parks/Rec, Public Works</b>
	512 50 45 00	Oper Rentals - Copier - Coi	001 000 512 General Fund	23.80	11/2018 Court
	518 10 45 00	Oper Rentals - Copier - No.	001 000 518 General Fund	185.27	11/2018 CH
	531 50 45 00	Oper Rentals - Copier - Sto	415 000 531 Storm Drain	11.93	11/2018 PW
	534 10 45 02	Oper Rentals - Copier - Wa	425 000 534 Water Fund (de	11.93	11/2018 PW
	535 10 45 00	Oper Rentals - Copier - Sev	430 000 535 Sewer Fund (de	11.93	11/2018 PW
	542 30 45 00	Oper Rentals - Copier - Str	101 000 542 City Street Fun	11.93	11/2018 PW
	571 10 45 01	Oper Rentals - Copier - Rec	001 000 571 General Fund	24.82	11/2018 Rec
	576 80 45 00	Oper Rentals - Copier - Par	001 000 576 General Fund	2.76	11/2018 Parks
<b>18368</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>7227 Correct Equipment Inc</b>	<b>96.71</b>	<b>Diaphragm Kit For Wells Chlorinating System</b>
	534 50 31 01	Oper Supplies - Water Mai	425 000 534 Water Fund (de	96.71	Diaphragm Kit For Wells Chlorinating System
<b>18313</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>5209 Cummins Northwest LLC</b>	<b>823.36</b>	<b>Service Of Generator At Princeton/Harvard Sewer Liftstation</b>
	535 50 48 00	Rep & Maint - Sewer Main	430 000 535 Sewer Fund (de	823.36	Service Of Generator At Princeton/Harvard Sewer Liftstation
<b>18357</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>3636 Ferguson Enterprises Inc, #1539</b>	<b>331.86</b>	<b>8" Pipe Support, 2x24 Pipe For Well #8</b>
	534 50 31 01	Oper Supplies - Water Mai	425 000 534 Water Fund (de	331.86	8" Pipe Support, 2x24 Pipe For Well #8
<b>18351</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>7230 Galls, LLC - d.b.a. Blumenthal Uniform</b>	<b>298.01</b>	<b>Stinger LED Flashlights (Quantity 2) - To Be Assigned</b>
	521 22 49 04	CJF Programs	001 000 521 General Fund	298.01	Stinger LED Flashlights (Quantity 2) - To Be Assigned
<b>18352</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>7230 Galls, LLC - d.b.a. Blumenthal Uniform</b>	<b>596.01</b>	<b>Stinger LED Flashlights (Quantity 4) - To Be Assigned</b>
	521 22 49 04	CJF Programs	001 000 521 General Fund	596.01	Stinger LED Flashlights (Quantity 4) - To Be Assigned
Total Galls, LLC - d.b.a. Blumenthal Uniform				894.02	
<b>18318</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>311 Grover, Jeff</b>	<b>20.21</b>	<b>Ribbon For Playground Dedication</b>
	576 80 31 02	Oper Supplies - Parks	001 000 576 General Fund	20.21	Ribbon For Playground Dedication
<b>18321</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>311 Grover, Jeff</b>	<b>60.45</b>	<b>Gym Fees Reimbursement (January - December 2018) J. Grover</b>

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576 80 20 00	Personnel Benefits - Parks	001 000 576	General Fund	60.45	Gym Fees Reimbursement 01/2018 - 12/2018 J. Grover
Total Grover, Jeff				80.66	
<b>18326</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>3791</b>	<b>103.55</b>	<b>204 Piece Rolling Tool Cart - Rec</b>
571 10 31 01	Oper Supplies - Rec	001 000 571	General Fund	103.55	204 Piece Rolling Tool Cart - Rec
<b>18365</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>3791</b>	<b>28.13</b>	<b>Extension Cord, Drill Bits</b>
518 30 31 00	Oper Sup/Facilities	001 000 518	General Fund	18.74	Drill Bits
518 30 31 04	Oper Sup/CH	001 000 518	General Fund	9.39	Extension Cord
Total Lowe's Company-#338954				131.68	
<b>18346</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>318</b>	<b>237.50</b>	<b>FPD "Junior Officer" Badge Stickers (Quantity 5,000)</b>
521 22 49 04	CJF Programs	001 000 521	General Fund	237.50	FPD "Junior Officer" Badge Stickers (Quantity 5,000)
<b>18347</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>318</b>	<b>36.03</b>	<b>Magnetic Card Holders For File Cabinets</b>
521 22 31 00	Office & Oper Sup - Police	001 000 521	General Fund	36.03	Magnetic Card Holders For File Cabinets
Total Maenhout, Sherry L				273.53	
<b>18328</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>3958</b>	<b>398.40</b>	<b>Jail Services November 2018</b>
523 60 50 01	Jail	001 000 523	General Fund	398.40	11/2018 3 Bookings, 3 Daily Fees
<b>18349</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>3957</b>	<b>60.79</b>	<b>Business Cards - J. Ryan</b>
518 10 34 02	Central Office Printing	001 000 518	General Fund	60.79	Business Cards - J. Ryan
<b>18353</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>3957</b>	<b>246.90</b>	<b>'Authorization To Tow' Forms (Quantity 500)</b>
521 22 31 00	Office & Oper Sup - Police	001 000 521	General Fund	246.90	'Authorization To Tow' Forms (Quantity 500)
Total PC Budget & Finance				307.69	
<b>18314</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>354</b>	<b>61.62</b>	<b>Air Angle Grinder And Wheels For Sewer Repairs</b>
535 80 35 00	Small Tools & Equip-Swr (	430 000 535	Sewer Fund (de	61.62	Air Angle Grinder And Wheels For Sewer Repairs

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<b>18345</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>3956</b>	<b>Petty Cash-Corcoran</b>	<b>120.22 Reimburse December 2018</b>
	517 90 31 01	Health Program - Supplies	001 000 517	General Fund	40.68 4th Quarter Luncheon Food
	518 10 42 01	Postage - Non-Dept	001 000 518	General Fund	27.00 Postage
	518 10 49 00	Miscellaneous - Non-Dept	001 000 518	General Fund	1.23 I/S CC Test Transaction
	518 30 31 04	Oper Sup/CH	001 000 518	General Fund	17.44 Christmas Tree Garland
	571 10 41 00	Senior Trips	001 000 571	General Fund	27.80 Lunch And Bridge Toll
	573 90 49 01	Community Events	001 000 573	General Fund	6.07 Posterboards
<b>18336</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>8396</b>	<b>Pierce Conservation District</b>	<b>170.66 Tagro For Parks</b>
	576 80 31 02	Oper Supplies - Parks	001 000 576	General Fund	170.66 Tagro For Parks
<b>18354</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>3986</b>	<b>Puget Sound Energy, BOT-01H</b>	<b>707.11 Gas - Rec Center December 2018</b>
	576 80 47 00	Public Utility Services - Pa	001 000 576	General Fund	707.11 Gas - REC 12/2018
<b>18355</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>3986</b>	<b>Puget Sound Energy, BOT-01H</b>	<b>154.42 Gas - City Hall December 2018</b>
	518 30 47 00	Public Utility Services - Ci	001 000 518	General Fund	154.42 Gas - CH 12/2018
			Total Puget Sound Energy, BOT-01H	861.53	
<b>18335</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>8395</b>	<b>Resicon LLC</b>	<b>934.15 Labor And Materials To Move Electrical In New Court Office</b>
	518 30 48 02	Rep & Maint - City Hall	001 000 518	General Fund	934.15 Labor And Materials To Move Electrical In New Court Office
<b>18333</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>7820</b>	<b>Roberts, John H</b>	<b>12.58 Gym Fees Reimbursement (December 2018) J. Roberts</b>
	521 22 20 00	Personnel Benefits - Police	001 000 521	General Fund	12.58 Gym Fees Reimbursement 12/2018 J. Roberts
<b>18334</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>8394</b>	<b>Scammon, Tabatha</b>	<b>30.00 Refund - Basketball Registration (Mitchell) Practice Times Don't Fit Schedule</b>
	347 60 00 01	Youth Basketball Registrati	001 000 340	General Fund	-30.00 Refund - Basketball Registration (Mitchell) Practice Times Don't Fit Schedule
<b>18330</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>6088</b>	<b>Sentinel Pest Control Inc</b>	<b>109.90 Pest Control Rec Center September 2018</b>
	518 30 48 01	Rep & Maint - Rec Bldg	001 000 518	General Fund	109.90 Pest Control Rec Center 09/2018
<b>18331</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>6088</b>	<b>Sentinel Pest Control Inc</b>	<b>109.90 Pest Control Rec Center November 2018</b>
	518 30 48 01	Rep & Maint - Rec Bldg	001 000 518	General Fund	109.90 Pest Control Rec Center 11/2018

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			Total Sentinel Pest Control Inc	219.80	
<b>18359</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>6350 Sevier, Maria</b>	<b>4,049.00</b>	<b>On-Call GIS Support November / December 2018</b>
531 50 41 00	Prof Svcs - Storm	415 000 531	Storm Drain	809.80	GIS Support 11/2018 & 12/2018
534 10 41 00	Prof Svcs - Water	425 000 534	Water Fund (de	809.80	GIS Support 11/2018 & 12/2018
535 10 41 00	Prof Svcs - Sewer	430 000 535	Sewer Fund (de	809.80	GIS Support 11/2018 & 12/2018
542 30 41 00	Prof Svcs - Street	101 000 542	City Street Fun	809.80	GIS Support 11/2018 & 12/2018
558 60 41 00	Prof Svcs - Planning	001 000 558	General Fund	809.80	GIS Support 11/2018 & 12/2018
<b>18315</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>4690 Sound Inspections LLC</b>	<b>1,824.28</b>	<b>Inspections, Mileage And Phone Calls December 2018</b>
524 20 41 01	Bldg Inspec/Plan Review	001 000 524	General Fund	1,824.28	Inspections, Mileage And Phone Calls 12/2018
<b>18371</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>7749 Sound Uniform Solutions Inc</b>	<b>938.00</b>	<b>Body Armor Vest And Vest Cover - C. Roberts</b>
521 22 49 01	Uniforms/Clothing/Laundry	001 000 521	General Fund	938.00	Body Armor Vest And Vest Cover - C. Roberts
<b>18362</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>326 Stahlnecker, Angelie</b>	<b>100.00</b>	<b>Gym Fees Reimbursement (Sept - Dec 2018) A. Stahlnecker</b>
524 20 20 00	Personnel Benefits - Buildi	001 000 524	General Fund	50.00	Gym Fees Reimbursement (Sept - Dec 2018) A. Stahlnecker
558 60 20 00	Personnel Benefits - Planni	001 000 558	General Fund	50.00	Gym Fees Reimbursement (Sept - Dec 2018) A. Stahlnecker
<b>18317</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>4084 Staples Business Advantage</b>	<b>15.86</b>	<b>Extension Cord, Planner Pockets And Refill Pages</b>
524 20 31 00	Office & Oper Sup-Bldg	001 000 524	General Fund	7.93	Extension Cord, Planner Pockets And Refill Pages
558 60 31 00	Office & Oper Sup-Plan	001 000 558	General Fund	7.93	Extension Cord, Planner Pockets And Refill Pages
<b>18322</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>4084 Staples Business Advantage</b>	<b>-34.06</b>	<b>Credit For Hanging Folders Returned - Rec'd Wrong Size</b>
518 10 34 01	Central Office Supplies	001 000 518	General Fund	-34.06	Credit For Hanging Folders Returned - Rec'd Wrong Size
<b>18324</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>4084 Staples Business Advantage</b>	<b>-34.06</b>	<b>Credit For Hanging Files Returned - Rec'd Wrong Size</b>
518 10 34 01	Central Office Supplies	001 000 518	General Fund	-34.06	Credit For Hanging Files Returned - Rec'd Wrong Size
<b>18327</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>4084 Staples Business Advantage</b>	<b>99.34</b>	<b>SAA #1681 Desk For New Court Office</b>
512 50 35 00	Small Tools & Equip-Cour	001 000 512	General Fund	99.34	SAA #1681 Desk For New Court Office
<b>18363</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>4084 Staples Business Advantage</b>	<b>18.38</b>	<b>Pens And Post-Its</b>

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524 20 31 00	Office & Oper Sup-Bldg		001 000 524 General Fund	9.19	Pens And Post-Its
558 60 31 00	Office & Oper Sup-Plan		001 000 558 General Fund	9.19	Pens And Post-Its
<b>18370</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>4084</b>	<b>156.93</b>	<b>Court Supplies - Paper Tray, Folders, Mouse, Keyboard</b>
			<b>Staples Business Advantage</b>		
512 50 31 00	Office & Oper Sup-Court		001 000 512 General Fund	80.74	Court Supplies - Folders
512 50 35 00	Small Tools & Equip-Cour		001 000 512 General Fund	76.19	Court Supplies - Paper Tray, Mouse, Keyboard
			Total Staples Business Advantage	222.39	
<b>18323</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>4328</b>	<b>49.05</b>	<b>#66367D Tire Replacement (Nail In Tire)</b>
			<b>Systems for Public Safety Inc</b>		
548 65 48 08	O & M - Police		501 000 548 Equipment Ren	49.05	#66367D Tire Replacement (Nail In Tire)
<b>18316</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>4133</b>	<b>35.66</b>	<b>4913 Trodat Printy Black Stamp - Endorsement For Utility Trust Account</b>
			<b>Tacoma Rubber Stamp</b>		
518 10 34 01	Central Office Supplies		001 000 518 General Fund	35.66	4913 Trodat Printy Black Stamp - Endorsement For Utility Trust Account
<b>18325</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>4139</b>	<b>184.48</b>	<b>Supplies For Tree Lighting Ceremony - Cookies, Cider, Cups</b>
			<b>Tapco Visa Card</b>		
573 90 49 01	Community Events		001 000 573 General Fund	184.48	Supplies For Tree Lighting Ceremony - Cookies, Cider, Cups
<b>18360</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>4139</b>	<b>118.05</b>	<b>Supplies For Senior Party - Decor, Cards, Snacks, Drinks</b>
			<b>Tapco Visa Card</b>		
571 10 31 02	Senior Supplies		001 000 571 General Fund	118.05	Supplies For Senior Party - Decor, Cards, Snacks, Drinks
<b>18366</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>4139</b>	<b>255.49</b>	<b>SAA# 1683 LG Ultrawide 29" Monitor - CSO II Desk</b>
			<b>Tapco Visa Card</b>		
521 22 49 04	CJF Programs		001 000 521 General Fund	255.49	SAA# 1683 LG Ultrawide 29" Monitor - CSO II Desk
<b>18367</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>4139</b>	<b>169.99</b>	<b>SSL Licenses Security Cert Renewal</b>
			<b>Tapco Visa Card</b>		
518 81 41 02	Web Design & Maintenanc		001 000 518 General Fund	169.99	SSL Licenses Security Cert Renewal
			Total Tapco Visa Card	728.01	
<b>18329</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>4178</b>	<b>80.25</b>	<b>Drop Box For Street Sweeping November 2018</b>
			<b>University Place Refuse Inc</b>		
531 50 47 01	Dumping Fees - Storm		415 000 531 Storm Drain	80.25	Drop Box For Street Sweeping 11/2018 #2

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<b>18350</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>4189</b>	<b>Versatile Mobile Systems</b>	<b>263.95 SAA# 1682 Honeywell Scanner Xenon 1900, Standard Range</b>
521 22 35 00	Small Tools & Equip - Poli	001 000 521	General Fund	263.95	SAA# 1682 Honeywell Scanner Xenon 1900, Standard Range
<b>18343</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>4229</b>	<b>Washington State Patrol</b>	<b>600.00 4th Quarter 2018 ACCESS User Fee</b>
521 22 51 03	WACIC/NCIC	001 000 521	General Fund	600.00	4th Quarter 2018 ACCESS User Fee
<b>18319</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>4108</b>	<b>Washington Tractor</b>	<b>1,136.68 STIHL RB800 Pressure Washer Stock #287852</b>
594 48 64 11	Parks/Rec - ERR Capital	501 000 548	Equipment Ren	1,136.68	STIHL RB800 Pressure Washer Stock #287852
<b>18320</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>4108</b>	<b>Washington Tractor</b>	<b>157.35 SAA #1680 STIHL BG56CE Blower Stock #284699</b>
576 80 35 00	Small Tools & Equip - Parl	001 000 576	General Fund	157.35	SAA #1680 STIHL BG56CE Blower Stock #284699
Total Washington Tractor				1,294.03	
<b>18344</b>	<b>12/31/2018</b>	<b>12/31/2018</b>	<b>4256</b>	<b>Winning Seasons</b>	<b>1,651.80 Youth Basketball T-Shirts (Quantity 184)</b>
571 20 49 07	Youth Basketball	001 000 571	General Fund	1,651.80	Youth Basketball T-Shirts (Quantity 184)

Report Total: 21,301.94

Fund	
001 General Fund	15,165.36
101 City Street Fund	869.19
415 Storm Drain	1,029.71
425 Water Fund (department)	1,297.77
430 Sewer Fund (department)	1,754.18
501 Equipment Rental Fund	1,185.73

This report has been reviewed by:

REMARKS:

\_\_\_\_\_  
Signature & Title

\_\_\_\_\_  
Date

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<b>18375</b>	<b>01/08/2019</b>	<b>01/08/2019</b>	<b>4297</b>	<b>AWC Drug &amp; Alcohol Consortium</b>	<b>585.00 2019 Annual Membership Fee (7 Members)</b>
	518 11 41 02	Drug & Alcohol - Personne	001 000 518 General Fund	585.00	2019 Membership (7 Members)
<b>18386</b>	<b>01/08/2019</b>	<b>01/08/2019</b>	<b>4296</b>	<b>AWC</b>	<b>4,311.00 2019 Membership Fee</b>
	511 60 49 01	A.W.C. Dues	001 000 511 General Fund	4,311.00	2019 Membership Fee
<b>18384</b>	<b>01/08/2019</b>	<b>01/08/2019</b>	<b>7418</b>	<b>Alarm Center Inc</b>	<b>348.00 2019 Alarm Monitoring Service - City Hall</b>
	518 30 48 02	Rep & Maint - City Hall	001 000 518 General Fund	348.00	2019 Alarm Monitoring - CH
<b>18385</b>	<b>01/08/2019</b>	<b>01/08/2019</b>	<b>7418</b>	<b>Alarm Center Inc</b>	<b>348.00 2019 Alarm Monitoring Service - Rec Center</b>
	518 30 48 01	Rep & Maint - Rec Bldg	001 000 518 General Fund	348.00	2019 Alarm Monitoring - REC
Total Alarm Center Inc				696.00	
<b>18382</b>	<b>01/08/2019</b>	<b>01/08/2019</b>	<b>6811</b>	<b>Alarm Works NW LLC</b>	<b>420.00 2019 Alarm Monitoring Service - Public Safety Building</b>
	518 30 48 04	Rep & Maint - PSB	001 000 518 General Fund	420.00	2019 Alarm Monitoring Service - PSB
<b>18381</b>	<b>01/08/2019</b>	<b>01/08/2019</b>	<b>4707</b>	<b>Bias Software</b>	<b>9,822.28 2019 Annual Service Contract (Software Support)</b>
	548 65 48 04	O & M - Finance	501 000 548 Equipment Ren	1,880.00	2019 Finance Essentials
	548 65 48 04	O & M - Finance	501 000 548 Equipment Ren	2,002.59	2019 Payroll Essentials
	548 65 48 04	O & M - Finance	501 000 548 Equipment Ren	1,743.76	2019 Cash Receipting Essentials
	548 65 48 09	O & M - Building	501 000 548 Equipment Ren	1,689.27	2019 Building Permits
	548 65 48 13	O & M - Storm	501 000 548 Equipment Ren	835.55	2019 Utilities Essentials
	548 65 48 14	O & M - Wtr/Swr	501 000 548 Equipment Ren	835.55	2019 Utilities Essentials
	548 65 48 14	O & M - Wtr/Swr	501 000 548 Equipment Ren	835.56	2019 Utilities Essentials
<b>18395</b>	<b>01/08/2019</b>	<b>01/08/2019</b>	<b>3994</b>	<b>CenturyLink</b>	<b>66.99 PW DSL / Telemetry January 2019</b>
	534 10 42 00	Communication - Water	425 000 534 Water Fund (de	33.49	01/2019
	535 10 42 01	Communication - Sewer	430 000 535 Sewer Fund (de	33.50	01/2019
<b>18398</b>	<b>01/08/2019</b>	<b>01/08/2019</b>	<b>3994</b>	<b>CenturyLink</b>	<b>378.69 911, Message And Alarm January 2019 - City Hall, Rec Center, Public Works</b>
	518 10 42 00	Communication - Non Dep	001 000 518 General Fund	63.11	CH Prim 911 01/2019
	518 10 42 00	Communication - Non Dep	001 000 518 General Fund	63.11	Message Line 01/2019
	518 10 42 00	Communication - Non Dep	001 000 518 General Fund	63.11	CH Alarm 01/2019
	531 50 42 00	Communication - Storm	415 000 531 Storm Drain	31.56	PW Alarm & Prim 911 01/2019
	534 10 42 00	Communication - Water	425 000 534 Water Fund (de	31.56	PW Alarm & Prim 911 01/2019
	535 10 42 01	Communication - Sewer	430 000 535 Sewer Fund (de	31.56	PW Alarm & Prim 911 01/2019
	542 30 42 00	Communication - Street	101 000 542 City Street Fun	31.56	PW Alarm & Prim 911 01/2019

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576 80 42 00	Communication - Parks	001 000 576	General Fund	63.12	REC Alarm 01/2019
Total CenturyLink				445.68	
<b>18372 01/08/2019 01/08/2019 4324</b>	<b>City Treasurer-City of Tacoma</b>			<b>55,403.25</b>	<b>Fire / EMS January 2019</b>
522 20 50 00	Tacoma Contract - Fire	001 000 522	General Fund	27,884.67	Fire / EMS 01/2019
522 20 51 00	Tacoma Contract - EMS	001 000 522	General Fund	27,518.58	Fire / EMS 01/2019
<b>18400 01/08/2019 01/08/2019 4322</b>	<b>City of Tacoma - Utilities</b>			<b>215.28</b>	<b>Power - Various Locations December 2018</b>
534 80 47 01	Utility Services/Pumping	425 000 534	Water Fund (de	123.79	Surface Water 12/2018
535 80 47 01	Utility Services/Pumping	430 000 535	Sewer Fund (de	91.49	Alameda Lift 12/2018
<b>18374 01/08/2019 01/08/2019 6685</b>	<b>Cleanstart LLC</b>			<b>1,950.00</b>	<b>Monthly Cleaning Services January 2019</b>
518 30 41 01	Contract Maintenance	001 000 518	General Fund	1,950.00	Cleaning Services 01/2019
<b>18397 01/08/2019 01/08/2019 7918</b>	<b>Contreras, Alejandra</b>			<b>120.00</b>	<b>Spanish Interpreting (2 Hrs)</b>
512 50 41 03	Prof Srvs - Interpreter	001 000 512	General Fund	120.00	Spanish Interpreting 2 Hrs (8Z1173762)
<b>18396 01/08/2019 01/08/2019 3573</b>	<b>Copiers Northwest Inc</b>			<b>154.60</b>	<b>Copier Rental - Police January 2019 And Usage December 2018</b>
521 22 45 00	Oper Rentals - Copier - Pol	001 000 521	General Fund	154.60	Copier Rental - Police 01/2019 & Usage 12/2018
<b>18380 01/08/2019 01/08/2019 4603</b>	<b>DMCJA</b>			<b>250.00</b>	<b>2019 DMCJA Dues - Judge Miller</b>
512 50 49 02	Dues,Memberships,Subscri	001 000 512	General Fund	250.00	2019 DMCJA Dues - Judge Miller
<b>18379 01/08/2019 01/08/2019 3585</b>	<b>DMCMA</b>			<b>150.00</b>	<b>2019 DMCMA Membership Dues - K. Perry</b>
512 50 49 02	Dues,Memberships,Subscri	001 000 512	General Fund	150.00	2019 DMCMA Membership Dues - K. Perry
<b>18373 01/08/2019 01/08/2019 3638</b>	<b>Fircrest Golf Club</b>			<b>1,268.75</b>	<b>Golf Tank Land Rental January 2019</b>
534 10 45 01	Land Rental/Water Tank	425 000 534	Water Fund (de	1,268.75	01/2019
<b>18393 01/08/2019 01/08/2019 7635</b>	<b>Nappi, Jessica</b>			<b>25.00</b>	<b>Gym Fees Reimbursement Jan 2019 - J. Nappi</b>
513 10 20 00	Personnel Benefits	001 000 513	General Fund	16.75	Gym Fees Reimbursement 01/2019
518 11 20 00	Personnel Benefits - Person	001 000 518	General Fund	8.25	Gym Fees Reimbursement 01/2019
<b>18399 01/08/2019 01/08/2019 3955</b>	<b>Petrocard Systems Inc</b>			<b>206.65</b>	<b>Gas / Fuel December 2018</b>
548 65 31 13	Storm Gas	501 000 548	Equipment Ren	206.65	#60915D Gas / Fuel 12/2018
<b>18389 01/08/2019 01/08/2019 3972</b>	<b>Planning Association Of Washington</b>			<b>150.00</b>	<b>2019 Membership Fees - A. Stahlnecker, J. Westman</b>

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524 20 49 00	Dues,Memberships,Subscri		001 000 524 General Fund	75.00	2019 Membership Fees - A. Stahlnecker, J. Westman
558 60 49 02	Dues,Memberships,Subscri		001 000 558 General Fund	75.00	2019 Membership Fees - A. Stahlnecker, J. Westman
<b>18401</b>	<b>01/08/2019</b>	<b>01/08/2019</b>	<b>5710 Rainier Connect, Mashell Telecom</b>	<b>106.95</b>	<b>Internet Access Monthly Fee January 2019</b>
518 81 42 00	Communication - I/S		001 000 518 General Fund	106.95	Internet Access 01/2019
<b>18403</b>	<b>01/08/2019</b>	<b>01/08/2019</b>	<b>4090 State Of Washington</b>	<b>202.00</b>	<b>January - December 2018 State Building Code</b>
586 10 00 00	Agency Funds - Building		655 000 580 Agency Fund/B	202.00	Jan - Dec 2018 State Building Code
<b>18391</b>	<b>01/08/2019</b>	<b>01/08/2019</b>	<b>4139 Tapco Visa Card</b>	<b>921.00</b>	<b>2019 ICMA Membership Fees - S. Pingel</b>
513 10 49 02	Dues,Memberships,Subscri		001 000 513 General Fund	921.00	2019 ICMA Membership Fees - S. Pingel
<b>18392</b>	<b>01/08/2019</b>	<b>01/08/2019</b>	<b>4139 Tapco Visa Card</b>	<b>170.00</b>	<b>2019 IIMC Membership Fees - J. Nappi</b>
513 10 49 02	Dues,Memberships,Subscri		001 000 513 General Fund	170.00	2019 IIMC Membership Fees - J. Nappi
<b>18394</b>	<b>01/08/2019</b>	<b>01/08/2019</b>	<b>4139 Tapco Visa Card</b>	<b>315.00</b>	<b>2019 WCMA Membership Fees - S. Pingel</b>
513 10 49 02	Dues,Memberships,Subscri		001 000 513 General Fund	315.00	2019 WCMA Membership Fees - S. Pingel
			Total Tapco Visa Card	1,406.00	
<b>18378</b>	<b>01/08/2019</b>	<b>01/08/2019</b>	<b>6749 Tri-Tec Communications Inc</b>	<b>439.60</b>	<b>Mitel Software Assurance 12/16/18 - 12/15/19</b>
518 81 49 01	Software Licenses		001 000 518 General Fund	439.60	Mitel Software Assurance 12/16/18 - 12/15/19
<b>18377</b>	<b>01/08/2019</b>	<b>01/08/2019</b>	<b>4179 Unum Life Insurance Company of America</b>	<b>46.80</b>	<b>Retired Benefits January 2019</b>
521 22 20 02	LEOFF I Long Term Care ]		001 000 521 General Fund	46.80	Retired Benefits 01/2019
<b>18376</b>	<b>01/08/2019</b>	<b>01/08/2019</b>	<b>4180 Utilities Underground</b>	<b>33.88</b>	<b>Locates December 2018</b>
534 10 49 00	Miscellaneous - Water		425 000 534 Water Fund (de	16.94	Locates 12/2018
535 10 49 00	Miscellaneous - Sewer		430 000 535 Sewer Fund (de	16.94	Locates 12/2018
<b>18383</b>	<b>01/08/2019</b>	<b>01/08/2019</b>	<b>4188 Verizon Wireless LLC</b>	<b>371.44</b>	<b>Share Plan (14 Phones) &amp; Mobile Broadband December 2018</b>
513 10 42 00	Communication - Admin		001 000 513 General Fund	75.76	City Manager 12/2018
518 30 42 00	Communication - Fac/Equi		001 000 518 General Fund	39.26	Facilities Supervisor, Seasonal, Custodian 12/2018
521 22 42 00	Communication - Police		001 000 521 General Fund	40.01	Mobile Broadband - Chief 12/2018
521 22 42 00	Communication - Police		001 000 521 General Fund	201.73	Chief, Sergeant, 7 Officers 12/2018
576 80 42 00	Communication - Parks		001 000 576 General Fund	14.68	Parks Maint 12/2018
<b>18390</b>	<b>01/08/2019</b>	<b>01/08/2019</b>	<b>4206 WABO</b>	<b>140.00</b>	<b>2019 Membership Fees - A. Stahlnecker, F. Mellas</b>
524 20 49 00	Dues,Memberships,Subscri		001 000 524 General Fund	70.00	2019 Membership Fees - A. Stahlnecker, F. Mellas

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	558 60 49 02	Dues,Memberships,Subscri	001 000 558 General Fund	70.00	2019 Membership Fees - A. Stahlnecker, F. Mellas
<b>18402</b>	<b>01/08/2019</b>	<b>01/08/2019</b>	<b>3645 WEX BANK, Wright Express FSC</b>	<b>2,606.76</b>	<b>Gas / Fuel December 2018</b>
	548 65 31 08	Police Gas	501 000 548 Equipment Ren	1,780.03	Police Gas / Fuel 12/2018
	548 65 31 11	Parks/Rec Gas	501 000 548 Equipment Ren	160.05	Parks/Rec Gas / Fuel 12/2018
	548 65 31 12	Street Gas	501 000 548 Equipment Ren	419.89	Street Gas / Fuel 12/2018
	548 65 31 14	Wtr/Swr Gas	501 000 548 Equipment Ren	246.79	W/S Gas / Fuel 12/2018
<b>18387</b>	<b>01/08/2019</b>	<b>01/08/2019</b>	<b>4222 WRPA</b>	<b>172.00</b>	<b>2019 Membership Fees</b>
	571 10 49 03	Dues,Memberships,Subscri	001 000 571 General Fund	172.00	2019 Membership Fees
<b>18388</b>	<b>01/08/2019</b>	<b>01/08/2019</b>	<b>5637 WSAPT</b>	<b>70.00</b>	<b>2019 Membership Fees - A. Stahlnecker, J. Westman</b>
	524 20 49 00	Dues,Memberships,Subscri	001 000 524 General Fund	35.00	2019 Membership Fees - A. Stahlnecker, J. Westman
	558 60 49 02	Dues,Memberships,Subscri	001 000 558 General Fund	35.00	2019 Membership Fees - A. Stahlnecker, J. Westman

Report Total: 81,768.92

Fund

001 General Fund	67,220.09
101 City Street Fund	31.56
415 Storm Drain	31.56
425 Water Fund (department)	1,474.53
430 Sewer Fund (department)	173.49
501 Equipment Rental Fund	12,635.69
655 Agency Fund/Bdg Permit	202.00

This report has been reviewed by:

REMARKS:

Signature & Title

Date

**CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Mayor Pro Tempore Denny Waltier called the regular meeting to order at 4:01 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, and Blake Surina were present. Mayor Hunter T. George and councilmembers Brett Wittner and Jamie Nixon were absent and excused.

**PRESIDING OFFICER’S REPORT**

**A. Council Liaison 2019 Assignments**

Waltier indicated he had spoken to Mayor George prior to the meeting and stated George would contact each councilmember before year’s end to determine liaison assignments.

**B. 2019 Pierce County Regional Council Appointments**

City Attorney Smith stated the appointments would need to be done via resolution and could be done at the next regular Council meeting. Reynolds indicated any councilmember could attend a PCRC meeting but would not have the authority to vote until action was taken by Council. Reynolds indicated there was a possibility she could attend the January PCRC meeting and Waltier stated he could attend in her absence.

**PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

Waltier invited public comment; none were provided.

**COMMITTEE, COMMISSION, AND LIAISON REPORTS**

**A. Parks and Recreation**

As Wittner was absent, no report was provided.

**B. Pierce County Regional Council**

Reynolds had no new reports.

**C. Public Safety, Court**

Viafore reported that Fircrest Municipal Court’s last day to accept passport applications was December 31, 2018 and that there would be a short period of time where the City would not be able to accept applications until Planning and Building Department staff was authorized and trained. Viafore indicated he requested a year-end financial report from the City’s two collection agencies, and that the first day of Ruston Court at the Fircrest Municipal Court would be on January 3, 2019. Viafore indicated Fircrest Municipal Court would be closed on December 27, 2018 from 1:00 P.M. to 4:00 P.M. for training. Viafore reported that Police Chief Cheesman was working on a telephone reassurance program/brochure for seniors and disabled.

**D. Street, Water, Sewer, and Storm Drain**

Surina had no new reports.

**E. Other Liaison Reports**

There were none.

**CONSENT CALENDAR**

Waltier requested the City Clerk read the Consent Calendar as follows: approval of Voucher No. 212282 through Voucher Check No. 212391 in the amount of \$197,417.29; approval of Payroll Check No. 13527 through Payroll Check No. 13532 in the amount of \$101,022.65; and approval of the December 11, 2018 regular meeting minutes. Finance Director Corcoran called attention to the updated voucher report handout, stating the corrected handout removed a duplicate payment of

\$114.51 from the original voucher report. **Reynolds MOVED to approve the Consent Calendar as corrected; seconded by Surina. The Motion Carried (4-0).**

**PUBLIC HEARING**

None scheduled.

**UNFINISHED BUSINESS**

There was none.

**NEW BUSINESS**

There was none.

**CITY MANAGER COMMENTS**

Acting City Manager Corcoran requested action from Council to authorize the City Manager to open a separate checking account with Columbia Bank in preparation for the Ruston Municipal Court transition in order to track it separately. **Viafore MOVED to authorize the City Manager and/or designee to open a checking account with Columbia Bank in the name of the City of Fircrest/City of Ruston Municipal Court; seconded by Reynolds.** Waltier invited public comment; there was none. **The Motion Carried (4-0).**

**DEPARTMENT HEAD COMMENTS**

- Chief Cheesman wished Council a happy new year, thanked Viafore for his input during his liaison assignment to Public Safety, and thanked Council for their support.

**COUNCILMEMBER COMMENTS**

- Viafore stated his appreciation for his liaison assignment to Court and Public Safety, and reported his concerns regarding the proposed changes to the hanging flower baskets.
- Reynolds stated her disappointed on the lack of Council action on the PCRC appointments, and requested for better organization.
- Surina provided an update on the dialysis center, stating it was currently in the air conditioning design phase.
- Waltier had no comments.

**EXECUTIVE SESSION**

There was none.

**ADJOURNMENT**

**Viafore MOVED to adjourn the meeting at 4:20 P.M., seconded by Reynolds. The Motion Carried (4-0).**

---

Denny Waltier, Mayor Pro Tempore

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Jessica Nappi, City Clerk

**NEW BUSINESS:        Bond Measure for April 2019 Special Election  
ITEM 10A.**

**FROM:                    Scott Pingel, City Manager**

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**RECOMMENDED MOTION:**    I move to adopt Ordinance No.\_\_\_\_, providing for the submission to the voters of the City at a special election to be held on April 23, 2019, of a proposition authorizing the City to issue its general obligation bonds for pool, community center and parks projects, in the principal amount of no more than \$13,500,000 payable by annual property tax levies to be made in excess of regular property tax levies, and to levy those excess property taxes.

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**PROPOSAL:** The Council is being asked to consider an ordinance to place the bond proposal on the April 23, 2019 Special Election ballot that would ask voters to consider financing a portion of the rebuild of the City's pool, including bathhouse, and community center, and make improvements to the ballfields, turf, lighting and facilities of Fircrest Park, and irrigation and facilities of Whittier Park ("project"). If approved, the bond would authorize issuance of \$13,500,000 of general obligation bonds maturing within 25 years, and authorize the annual levy of excess property taxes to pay such bonds.

**FISCAL IMPACT:** The estimated cost of the project, including the costs of issuing and selling the bonds authorized by this ordinance, is declared to be approximately \$18,000,000, of which approximately \$4,500,000 is expected to be paid with donations and grants. The estimated property tax impact to Fircrest residents is \$284 per year based on a home assessed at \$400,000.

**ADVANTAGE:** Provides Fircrest residents the choice to build a new community center and pool.

**DISADVANTAGES:** The added property tax burden.

**ALTERNATIVES:** None that are recommended. The Council could certainly put lower dollar figures in the ordinance, but staff recommends against this in order to ensure the project is adequately funded.

**HISTORY:** The City has recently completed the schematic design of the City's pool and community center, and has started the design development phase of the project. Current cost estimates put the project around \$18 million. Most of the project will be funded by a park bond that will go before City voters in April 2019 and a significant portion of the funding will also come from City reserves, a state grant, and private donations. To date, the City has received a letter of commitment for a \$1,000,000 donation (to be received in four equal annual installments of \$250,000 per year, with the first installment received in October 2018) for the pool and community center portion of the project, and \$750,000 in capital funds from the State of Washington for the pool portion of the project. At the December 11, 2018 meeting, the City Council approved the City Manager to enter into a professional services agreement with a capital campaign consultant (The Briggs Group) to guide the development of a strategy to assess how much additional private funds could be raised, and to assist City staff and City Council in facilitating those requests in an effort to lower the taxpayers' share of the project – and thereby greatly improving the chances that voters will approve the bond – by raising additional funds.

**ATTACHMENT:**    [Ordinance](#)

**CITY OF FIRCREST  
ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON, PROVIDING FOR THE SUBMISSION TO THE VOTERS OF THE CITY AT A SPECIAL ELECTION TO BE HELD ON APRIL 23, 2019, OF A PROPOSITION AUTHORIZING THE CITY TO ISSUE ITS GENERAL OBLIGATION BONDS FOR POOL, COMMUNITY CENTER AND PARKS PROJECTS, IN THE PRINCIPAL AMOUNT OF NO MORE THAN \$13,500,000 PAYABLE BY ANNUAL PROPERTY TAX LEVIES TO BE MADE IN EXCESS OF REGULAR PROPERTY TAX LEVIES, AND TO LEVY THOSE EXCESS PROPERTY TAXES.**

**WHEREAS**, the City Council of the City of Fircrest, Washington (the “City”), has determined that it is in the best interest of the City to finance the rebuild, renovation and improvement to the City’s pool, community center and parks (collectively, the “Project”); and

**WHEREAS**, the City Council wishes to seek voter approval for the issuance and sale of not to exceed \$13,500,000 of general obligation bonds of the City to pay a portion of the costs of the Project and the costs of issuance of such bonds, to be repaid by an annual excess property tax levy; and

**WHEREAS**, the City has received a letter of commitment for a \$1,000,000 donation (to be received in four equal annual installments of \$250,000 per year, with the first installment received in October 2018) for the pool and community center portion of the Project, and \$750,000 in capital funds from the State of Washington for the pool portion of the Project; and

**WHEREAS**, the City continues to apply for various grants for the Project and has procured a capital campaign consultant for the City’s capital campaign to raise additional funds to lower the tax impact on City property owners; and

**WHEREAS**, the constitution and laws of the State of Washington provide that the question of whether or not the City may issue such bonds be submitted to the qualified electors of the City for their ratification or rejection at a special election. Now, Therefore,

**THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, DOES ORDAIN AS FOLLOWS:**

**Section 1. Project.** The City Council finds that it is in the best interest of the City to undertake the rebuild, renovation and improvement of the City’s pool, community center and parks, including, but not limited the following:

- Rebuild the City’s pool, including a new bathhouse, lap pool, wading pool, and other pool features.
- Rebuild the City’s community center, to include a gymnasium, kitchen, fitness area, meeting/social spaces, and other needed space.
- Parks projects, which may include, but are not limited to:
  - Fircrest Park, which may include turf improvements, ballfield adjustments, tennis courts, storage garage, pavilion roof, paved paths and lighting improvements; and
  - Whittier Park, which may include irrigation improvements, restroom renovation and lighting improvements.

The Project shall include all necessary equipment, supplies, and appurtenances. The cost of all necessary architectural, engineering, legal and other consulting services, inspection and testing, administrative expenses,

site acquisition or improvement, demolition, on and off-site utilities, related improvements and other costs incurred in connection with the Project shall be deemed a part of the costs of such capital improvements.

The estimated cost of the Project, including the costs of issuing and selling the bonds authorized by this ordinance, is declared to be approximately \$18,000,000, of which approximately \$4,500,000, is expected to be paid with donations and grants.

The City Council may modify the details of the foregoing Project where necessary or advisable in the judgment of the City Council.

**Section 2. Description of Proposed Bonds.** The Bonds may be issued as a single issue, as a part of a combined issue with other authorized bonds, or in more than one series, as deemed advisable by the City Council and as permitted by law. The Bonds shall be fully registered bonds; shall bear interest payable as permitted by law; shall mature within 25 years from the date of issue, or within any shorter period fixed by the City Council; shall be paid by annual property tax levies sufficient in amount to pay both principal and interest when due, which annual property tax levies shall be made in excess of regular property tax levies without limitation as to rate or amount but only in amounts sufficient to meet such payments of principal and interest as they come due; and shall be issued and sold in such manner, at such times and in such amounts as shall be required for the purpose for which such bonds are to be issued. The exact date, form, terms, option of prior redemption, price, interest rate or rates and maturities of the Bonds shall be hereafter fixed by ordinance of the City Council. Pending the issuance of the Bonds, the City may issue short-term obligations pursuant to chapter 39.50 RCW or such other obligations as are permitted by law to pay for the costs of the Project. Such obligations and their costs may be paid or refunded with proceeds of the Bonds when issued.

**Section 3. Proceeds of the Bonds.** If available money from the proceeds of the Bonds is more than sufficient to pay the costs of the Project, or if State or local circumstances require any alteration in the Project, the City may acquire, construct, equip and make other capital improvements to the City's pool, community center or park facilities, or retire and/or defease a portion of the Bonds, all as the City Council may determine and as permitted by law. If the proceeds of the sale of the Bonds and other available money are insufficient to make all of the capital improvements herein provided for, or if it has become impractical to accomplish the Project or portions of the Project, the City may use the proceeds of the Bonds and other available money for paying the costs of those portions of the Project deemed by the City Council to be most necessary and in the best interest of the City.

**Section 4. Calling of Election.** The City Council requests that the Auditor of Pierce County, Washington (the "Auditor") call and conduct a special election in the City, in the manner provided by law, to be held therein on April 23, 2019, for the purpose of submitting to the voters of the City, for their approval or rejection, the question of whether or not general obligation bonds of the City shall be issued in the principal amount of not more than \$13,500,000 (or such lesser maximum amount as may be legally issued under the laws governing the limitation of indebtedness), the proceeds of which shall be expended to pay the costs of the Project, and annual excess property taxes shall be levied to pay and retire the Bonds.

If such proposition is approved by the requisite number of voters, the City shall be authorized to issue the Bonds in the manner described in this ordinance, to spend the proceeds thereof to pay the costs of the Project, and to levy excess property taxes to pay and retire such Bonds. The proceeds of the Bonds shall be used for capital purposes only, which shall not include the replacement of equipment.

**Section 5. Ballot Proposition.** The City Clerk is authorized and directed to certify, no later than February 22, 2019 to the Auditor, as *ex officio* supervisor of elections in the City, a copy of this ordinance and the proposition to be submitted at that election in the form of ballot title pursuant to RCW 29A.36.071, as follows:

PROPOSITION \_\_\_\_\_

CITY OF FIRCREST  
POOL, COMMUNITY CENTER AND PARKS BONDS

The City Council of the City of Fircrest adopted Ordinance No. \_\_\_\_\_ concerning a proposition for financing pool, community center and parks construction, renovation and improvements. If approved, this proposition would authorize the City to issue bonds to rebuild the City's pool, including bathhouse, and community center, and make improvements to the ballfields, turf, lighting and facilities of Fircrest Park, and irrigation and facilities of Whittier Park. It would authorize issuance of \$13,500,000 of general obligation bonds maturing within 25 years, and authorize the annual levy of excess property taxes to pay such bonds, as provided in Ordinance No. \_\_\_\_\_. Should this proposition be approved?

YES .....☐  
NO .....☐

For purposes of receiving notice of any matters related to the ballot title, as provided in RCW 29A.36.080, the City Council hereby designates its City Attorney (Michael Smith, 253-565-3400) and its bond counsel, Foster Pepper PLLC (Stacie Amasaki, 206-447-6278, stacie.amasaki@foster.com), as the person to whom such notice shall be provided. The City Attorney is authorized to make changes to the ballot title to meet legal requirements so long as the intent is not modified.

**Section 6. General Authorization.** The proper City officials are authorized to perform such duties as are necessary or required by law to the end that the question of whether or not bonds shall be issued and excess taxes necessary to pay and retire the bonds be levied, all as provided in this ordinance, shall be submitted to the voters of the City at the April 23, 2019 special election.

**Section 7. Authorization of Local Voters' Pamphlet.** To the extent a local voters' pamphlet and/or online voters' guide will be produced for the April 23, 2019 special election (the "Pamphlet"), the City is authorized to participate in the preparation and distribution of information on the ballot title for inclusion in the Pamphlet. The City reserves the right, as determined by the City Manager or his or her designee, not to participate in the preparation and distribution of the Pamphlet if such participation would create undue financial hardship for the City or would otherwise not be in the best interests of the City. The Pamphlet may include, as applicable, an explanatory statement and statements in favor of and in opposition to the ballot title. The preparation of the explanatory statement, the appointment of pro/con committees, the preparation of statements in favor of and in opposition to the ballot title, and the payment of the costs of the Pamphlet will be governed by chapter 29A.32 RCW and the rules and guidelines of the Auditor, as applicable. The City understands that it is responsible to pay its proportionate share of the costs of the Pamphlet under RCW 29A.32.270.

**Section 8. Intent to Reimburse.** The City Council declares that to the extent that the City makes capital expenditures for the Project, prior to the date the Bonds or other short-term obligations are issued to finance the Project, from funds that are not (and are not reasonably expected to be) reserved, allocated on a long-term basis or otherwise set aside by the City under its existing and reasonably foreseeable budgetary and financial circumstances to finance the Project, those capital expenditures are intended to be reimbursed out of proceeds of the Bonds or other short-term obligations issued in an amount not to exceed the principal amount of the Bonds provided by this ordinance.

**Section 9. Severability.** If any provision of this ordinance is declared by any court of competent jurisdiction to be invalid, then such provision shall be null and void and shall be severable from the remaining provisions of this ordinance, and shall in no way affect the validity of the other provisions of this ordinance or of any other ordinance or resolution or of the Bonds.

**Section 10. Publication and Effective Date.** This ordinance or a summary thereof consisting of the title shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after publication.

**Section 11. Ratification of Prior Acts.** Any action taken consistent with the authority of this ordinance, after its passage but prior to the effective date, is ratified, approved, and confirmed.

**PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON,** at a regular public meeting thereof, held this 8th day of January, 2019.

**APPROVED:**

\_\_\_\_\_  
Hunter T. George, Mayor

**ATTEST:**

\_\_\_\_\_  
Jessica Nappi, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Michael B. Smith, City Attorney

\_\_\_\_\_  
Bond Counsel

**DATE OF PUBLICATION:**

**EFFECTIVE DATE:**

## **CERTIFICATION**

I, the undersigned, City Clerk of the City of Fircrest, Washington (the "City"), hereby certify as follows:

1. The attached copy of Ordinance No. \_\_\_\_\_ (the "Ordinance") is a full, true and correct copy of an ordinance duly passed at a regular meeting of the City Council of the City of Fircrest held at the regular place thereof on January 8, 2019, as that ordinance appears on the minute book of the City; and the Ordinance will be in full force and effect five days after publication in the City's official newspaper; and
2. A quorum of the members of the City Council was present throughout the meeting and a majority of the members voted in the proper manner for the passage of the Ordinance.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 8th day of January, 2019.

**CITY OF FIRCREST, WASHINGTON**

---

Jessica Nappi, City Clerk

**NEW BUSINESS:**        **2019 Pierce County Regional Council Appointments**  
**ITEM 10B.**

**FROM:**                    **Scott Pingel, City Manager**

---

**RECOMMENDED MOTION:**    I move to adopt Resolution No. \_\_\_\_\_, appointing Councilmember \_\_\_\_\_ as representative to the Pierce County Regional Council, and further appointing Councilmember \_\_\_\_\_ as alternate representative to the Pierce County Regional Council for 2019.

---

**PROPOSAL:**    The Council is being asked to appoint a councilmembers as the Fircrest representative and the alternate to the Pierce County Regional Council. Should the Council make these appointments, the representative will have voting authority at the regularly scheduled PCRC meeting in January, which is scheduled for January 17, 2019.

**FISCAL IMPACT:**    There will not be a direct fiscal impact because of these appointments.

**ADVANTAGE:**    Participation in a cooperative effort on issues relevant to all cities is of advantage to Fircrest.

**DISADVANTAGES:**    None identified.

**ALTERNATIVES:**    Not to participate in the organization.

**HISTORY:**    Fircrest has been a participating member of the Pierce County Regional Council (PCRC) since 1992. The PCRC provides a multi-government forum for coordination of growth management issues, reviews and approves for funding certain transportation projects, and provides the opportunity for building consensus on issues common to all of the cities and towns.

**ATTACHMENT:**    [Resolution](#)

**CITY OF FIRCREST  
RESOLUTION NO. \_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
FIRCREST, WASHINGTON, APPOINTING COUNCILMEMBER  
\_\_\_\_ AS REPRESENTATIVE TO THE PIERCE  
COUNTY REGIONAL COUNCIL, AND FURTHER APPOINTING  
COUNCILMEMBER \_\_\_\_ AS ALTERNATE  
REPRESENTATIVE TO THE PIERCE COUNTY REGIONAL  
COUNCIL.**

**WHEREAS**, the City of Fircrest has been a participating member of the Pierce County Regional Council (PCRC) since 1992; and

**WHEREAS**, an appointment needs to be made for a representative and alternate representative on the Pierce County Regional Council for the year 2019. Now, Therefore,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:**

**Section 1.** Councilmember \_\_\_\_\_ is hereby appointed as the City of Fircrest representative to the Pierce County Regional Council for a one-year term, commencing January 1, 2019 and expiring December 31, 2019.

**Section 2.** Councilmember \_\_\_\_\_ is hereby appointed as alternate representative to the Pierce County Regional Council for a one-year term, commencing January 1, 2019 and expiring December 31, 2019.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF  
FIRCREST, WASHINGTON**, at a regular meeting thereof this 8th day of January 2019.

**APPROVED:**

\_\_\_\_\_  
Hunter T. George, Mayor

**ATTEST:**

\_\_\_\_\_  
Jessica Nappi, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Michael B. Smith, City Attorney

**NEW BUSINESS:** Tacoma Fire Department Contract Amendment  
**ITEM 10C.**

**FROM:** Scott Pingel, City Manager

---

**RECOMMENDED MOTION:** I move to adopt Resolution No.\_\_\_\_, authorizing the City Manager to amend the fire services agreement with the City of Tacoma Fire Department for fire services.

---

**PROPOSAL:** The Council is being asked to authorize the City Manager to execute a second amendment to the fire services interlocal agreement with the City of Tacoma Fire Department to assess fees and penalties within Fircrest consistent with those within the boundaries of Tacoma. These fees and penalties include:

- Non-emergent lift assistance in State licensed care facilities located within Fircrest.
- False fire alarms in residential and commercial facilities in Fircrest.
- Services to third party firms engaged in the testing, maintenance, and repair of commercial fire alarm systems within Fircrest.

**FISCAL IMPACT:** None directly to the City of Fircrest.

**ADVANTAGE:** Amending the agreement will be consistent with the fees and penalties within the boundaries of Tacoma.

**DISADVANTAGES:** None known.

**ALTERNATIVES:** None known.

**HISTORY:** In 1995, the City of Fircrest began contracting with the City of Tacoma Fire Department for (TFD) Fire and EMS services. The first amendment to the Fircrest Fire Services interlocal agreement was made on January 12, 1996 to amend the payment by Fircrest for services. In a letter dated November 16, 2018, TFD requested consideration of draft amendments to the 1995 contract, indicating the proposed fees and penalties were currently included in the TFD's proposed 2019-2020 biennial budget and would be implemented at the same time if approved.

**ATTACHMENTS:** [Resolution](#)  
[Contract Amendment](#)  
[Tacoma Fire Department Letter](#)

**CITY OF FIRCREST  
RESOLUTION NO. \_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
FIRCREST, WASHINGTON, AUTHORIZING THE CITY  
MANAGER TO AMEND THE INERLOCAL AGREEMENT WITH  
THE CITY OF TACOMA FOR PROVIDING FIRE DEPARTMENT  
SERVICES.**

**WHEREAS**, the City of Fircrest and the City of Tacoma had entered into an interlocal agreement on August 1, 1995 to have the City of Tacoma provide fire services to the City of Fircrest; and

**WHEREAS**, the City of Fircrest and the City of Tacoma desire to amend the interlocal agreement in order to authorize the City of Tacoma to assess fees and penalties within the City of Fircrest consistent with those within the boundaries of the City of Tacoma; and

**WHEREAS**, City of Tacoma has staff experienced in fire protection and emergency medical services to the City of Fircrest and has agreed to provide such services. Now, Therefore,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:**

**Section 1.** The City Manager is hereby authorized and directed to execute an amendment to the interlocal agreement with the City of Tacoma for providing fire department services.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF  
FIRCREST, WASHINGTON**, at a regular meeting thereof this 8th day of January 2019.

**APPROVED:**

\_\_\_\_\_  
Hunter T. George, Mayor

**ATTEST:**

\_\_\_\_\_  
Jessica Nappi, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Michael B. Smith, City Attorney

## **AMENDMENT NO. 2 To Fircrest Fire Services Agreement**

**THIS AMENDMENT** is made and entered into effective as of the \_\_\_\_ day of \_\_\_\_\_, 20\_\_ ("Effective Date"), by and between the **CITY OF TACOMA**, (hereinafter called the "TACOMA") and **the CITY OF FIRCREST** (hereinafter called "FIRCREST").

**WHEREAS**, TACOMA and FIRCREST entered into an interlocal agreement (hereinafter "Agreement") on or about August 1, 1995, to have TACOMA provide fire services to FIRCREST, and

**WHEREAS**, TACOMA and FIRCREST desire to amend the Agreement in order to authorize TACOMA to assess fees and penalties within Fircrest consistent with those within the boundaries of Tacoma, per the provisions of the Tacoma Municipal Code ("TMC"),

**NOW, THEREFORE**, in consideration of the mutual promises and obligations hereinafter set forth, the parties agree as follows:

1. If authorized by TACOMA, TACOMA shall be authorized to charge a penalty for non-emergent lift assistance in State licensed care facilities located within Fircrest, per the provisions of TMC 6B.50.070.
2. If authorized by TACOMA, TACOMA shall be authorized to charge a penalty for false fire alarms in residential and commercial facilities in Fircrest consistent with the provisions of TMC 3.06.005.
3. If authorized by TACOMA, TACOMA or TACOMA'S contractor shall be authorized to charge a fee for their services to third party firms engaged in the testing, maintenance and repair of commercial fire alarm systems within Fircrest, consistent with the provisions of TMC 3.09.040.
4. All other terms of the Agreement shall remain in full force and effect, unaltered by this Amendment.

**IN WITNESS WHEREOF**, the Parties hereto have executed this Amendment effective as of the Effective Date first written above.

**CITY OF TACOMA**

**CITY OF FIRCREST**

\_\_\_\_\_  
Elizabeth Pauli, City Manager

\_\_\_\_\_  
Scott Pingel, City Manager

\_\_\_\_\_  
James P. Duggan, Fire Chief

**Approved:**

**Approved:**

\_\_\_\_\_  
Finance Director

\_\_\_\_\_  
Colleen Corcoran, Finance Director

**Approved as to Form:**

**Approved as to Form:**

\_\_\_\_\_  
Deputy City Attorney

\_\_\_\_\_  
City Attorney

**Attest:**

**Attest:**

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Jessica Nappi, City Clerk



**City of Tacoma**  
Fire Department

CITY OF FIRCREST

NOV 19 2018

RECEIVED

November 16, 2018

Mr. Scott Pingel  
City of Fircrest  
115 Ramsdell Street  
Fircrest, WA 98466-6999

Dear Mr. Pingel,

Enclosed for your review and information is the proposed draft amendment to the agreement between the City of Tacoma and the City of Fircrest to provide fire services to Fircrest. The enclosed represents the first amendment in the twenty plus year history of the agreement.

The purpose of the proposed amendment is to authorize the assessment of certain fees and penalties in Fircrest that may be charged in Tacoma beginning in 2019. These charges are currently included in the Tacoma Fire Department's (TFD) proposed 2019-2020 biennial budget. If authorized by the Tacoma City Council, the proposed amendment with Fircrest would then authorize the extension of those charges into Fircrest at the same time they are implemented in Tacoma.

**Lift Assistance Penalty**

If authorized within Tacoma, the proposed amendment requests authority to charge a penalty for non-emergent lift assistance in State licensed care facilities located in Fircrest. Despite several years of concerted work discouraging use of the 911 system to provide TFD staff to some of these facilities for non-emergent lift assistance, some firms continue to misuse the 911 system for this purpose. TFD staff is now proposing to the Tacoma City Council to warn once and then charge \$850 for each incident determined to be non-emergent lift assistance at such facilities.

The penalty will not be imposed for lift assistance in single-family homes or unlicensed residential facilities which ordinarily lack staff trained to make medical assessments of patients.

TFD's records indicate that over the last five years two licensed care facilities operated in Fircrest. However, neither facility was reported to require non-emergent lift assistance. The proposed amendment would provide authority to assess penalties for non-emergent lift assistance for facilities located in Fircrest if that proved necessary in future.

### **Fire False Alarm Penalty**

If authorized within Tacoma, the proposed amendment also would authorize TFD to charge a penalty for false fire alarms in residential and commercial buildings within Fircrest. False alarms have been a continued problem for TFD. Unlike the Tacoma Police Department and many surrounding fire departments, TFD has not charged a penalty for false alarms. As the volume of true emergency calls has grown, we have become increasingly mindful of the need to minimize false alarms. Unintentional or preventable alarm activations and system malfunctions create costly unnecessary emergency responses. Sadly, in the absence of financial penalties there has been little incentive to reduce their occurrence.

The proposed legislation provides language to allow waiver of charges in the event of power interruptions, natural hazards, telephone or alarm equipment malfunction or other causes beyond the control of the public. Waivers also will be provided for malicious activation in a public building.

The proposed penalty charge is \$150 per occurrence for residential alarms and \$250 per occurrence for commercial false alarms. Over the past five years (2014-2018), Fircrest is on pace to average 21 false fire alarms per year.

### **Commercial Fire Protection Systems Compliance Fee**

As part of its proposed 2019-2020 budget, TFD also is proposing to contract with private sector agents to assist in the enforcement of provisions of the fire code for timely testing, repair and maintenance of commercial fire protection systems. Currently, TFD staff estimates that TFD has approximately 7,740 commercial fire protection systems operating within its service area. We estimate that 53 of those are installed and operating in Fircrest. TFD staff estimates that only about one-half of the systems in our service area are currently in compliance with requirements for testing and maintenance. By implementing a third-party compliance contract, TFD expects to significantly increase system compliance, improving the safety of citizens and businesses in our service area. Seattle, Bellevue, Redmond and Los Angeles all benefited because their fire departments experienced substantially improved compliance after contracting with a third party compliance vendor.

Of course, the addition of a private contractor to help enforce fire code compliance for commercial fire protections systems has a cost. The proposed legislation would authorize the contractor to charge a fee of \$25 per system test to the alarm and testing companies. We would expect that charge will, in turn, be passed to the system owners. About sixty percent of the fee would go to the contractor to pay for their effort to encourage timely compliance. The balance of the fee would be provided to TFD to pay for an additional Fire Prevention staff position to focus on those systems that are not responsive to the contractor's efforts.

Mr. Scott Pingel  
Page 3 of 3  
November 16, 2018

In addition to the draft contract amendment, enclosed are drafts of the proposed Tacoma ordinances and the proposed language amending the TMC to authorize TFD's new initiatives.

Please review the enclosed. If you have any questions concerning the enclosed or desire additional information, please contact me directly.

Sincerely,



Teresa Green  
Fire Department Manager, Finance & Planning

on behalf of  
Michael Fitzgerald  
Assistant to the Chief, Budget & Finance

MF:TG:wf  
Enclosures



## ORDINANCE NO. 28550

1 AN ORDINANCE relating to ambulances; amending Chapter 6B.50 of the Tacoma  
2 Municipal Code by the addition of a new section thereof, to be known and  
3 designated as Section 6B.50.070, "Penalty for non-emergent lift assistance  
4 at licensed care facilities," to authorize the assessment of penalties for non-  
5 emergent patient lift assistance performed by the Tacoma Fire Department  
6 or its contractors at licensed care facilities; and declaring an effective date.

7 WHEREAS the Tacoma Fire Department ("TFD") has been dispatched via  
8 911 to licensed care facilities in the City for the purpose of lifting patients with  
9 non-emergent medical conditions, and  
10

11 WHEREAS, for the last several years, the TFD has worked with staff of local  
12 care facilities to reduce their reliance on the 911 system for non-emergent lift  
13 assistance of patients, and  
14

15 WHEREAS, in 2014, the Medical Services Office of TFD and staff of the  
16 FD CARES program began attending monthly meetings of the local licensed care  
17 industry, currently the Pierce County Care Transitions Consortium, to share  
18 information about the proper use of 911, and to share documents from the TFD  
19 and the Washington State Department of Social and Health Services which provide  
20 clear guidelines about when to call 911, and  
21

22 WHEREAS in addition, TFD staff has had multiple one on one meetings  
23 with supervisors and staff of the facilities to educate them about proper 911 use,  
24 emphasizing that non-emergent lift assists are the responsibility of facility staff,  
25 however, despite this ongoing effort by TFD, some local facilities continue to utilize  
26 the 911 system for non-emergent lift assists in their facilities, and

WHEREAS it is estimated by TFD staff that their emergency personnel will  
be dispatched to approximately 365 non-emergent list assists in 2018, and due to



the continued misuse of TFD services for non-emergent lift assists, TFD is proposing that a penalty charge of \$850 will be assessed whenever a lift assist is performed for non-emergent medical aid in these facilities, and

WHEREAS the penalty charge will only be applied to non-emergent lift assists in registered family homes, skilled nursing facilities, and assisted living facilities, as Washington State law requires these facilities to provide adequate staffing to meet the needs of their residents, which includes assessing a resident's condition following a fall and assisting the resident back into a pre-fall position;

Now, Therefore,

BE IT ORDAINED BY THE CITY OF TACOMA:

Section 1. That Chapter 6B.50 of the Tacoma Municipal Code is hereby amended by the addition of a new section thereof, to be known and designated as Section 6B.50.070, "Penalty for non-emergent lift assistance at licensed care facilities," as set forth in the attached Exhibit "A."

Section 2. That this ordinance shall have an effective date of February 1, 2019.

Passed NOV 20 2018

Mayor

Attest:

City Clerk

Approved as to form:

Deputy City Attorney



## EXHIBIT "A"

### CHAPTER 6B.50

#### AMBULANCES

##### Sections:

- 6B.50.010 Definitions.
- 6B.50.020 State ambulance license required.
- 6B.50.030 Health Department certification required.
- 6B.50.040 The City of Tacoma Fire Department is the lead emergency medical services agency.
- 6B.50.050 Basic life support services by contract.
- 6B.50.060 Ambulance service rates.
- 6B.50.070 [Penalty for non-emergent lift assistance at licensed care facilities.](#)

\* \* \*

##### 6B.50.070 [Penalty for non-emergent lift assistance at licensed care facilities.](#)

It shall be the policy and practice of the City to discourage the use of the 911 emergency system to dispatch personnel of the Tacoma Fire Department or its contractors and partners for non-emergency patient lift assistance at licensed care facilities.

A. Definitions. For the purpose of this section, the following terms, phrases, words, and their derivations shall have the meanings given:

"Lift assist" means a response by a fire department emergency response unit or the emergency response unit of a private contractor of the City or the unit of another public safety department providing automatic or mutual aid to the City to a state licensed care or nursing facility for the purpose of lifting a fallen patient to a pre-fall position.

"Non-emergent/emergency" means a determination, based upon an assessment by the commanding officer of the emergency response unit, that there is not an emergent medical condition or medical necessity justifying the presence of the emergency unit at the facility.

"Licensed care facility" means a Washington State licensed care or nursing facility, such as a skilled nursing facility, or an assisted living facility. A registered adult family home is not included in the definition of a licensed care facility.

B. Determination of Non-Emergent Lift Assist. Based upon the assessment undertaken by the commanding officer of an emergency response unit dispatched to a licensed care facility and their determination that no emergent medical condition or emergent medical necessity exists, but the staff of the facility desires that emergency response personnel complete a lift assist of a fallen patient, the officer shall declare the incident a non-emergent lift assist in their incident report.

C. Assessment of Penalty. The Fire Chief, or designee, shall be authorized to issue a penalty charge of \$350 for the first incident, \$500 for the second incident, and \$850 for each incident thereafter determined to be non-emergency lift assist at licensed care facilities; provided that, as of January 1, 2020, the authorized penalty charge shall be \$850 per incident without regard to the number of prior incidents.

D. Administrative Decision. Notice of the imposition of penalty charges under the provisions of this section shall be sent to the owner or management of the facility where the incident occurred; provided that, with respect to business premises, the owner, manager, or chief administrative agent regularly assigned and employed on the premises at the time of the occurrence shall be presumed to be the appropriate person to receive the notice, unless the City is notified otherwise.

E. Waiver of Imposition. In the event the Fire Chief, or designee, determines that City's assessment or determination was in error or there were other mitigating facts which the commanding officer did not possess at the time of the incident, the Fire Chief, or designee, may waive imposition of the applicable penalty(ies).



1 F. Appeal from Administrative Decision. Any party subject to a penalty under the provisions of this section  
2 shall have a right of appeal to the Fire Chief, or designee. A notice of appeal must be submitted in writing no  
3 later than ten days after issuance of the notice of the penalty and must be directed to the Fire Chief, at the  
4 address listed on the notice of penalty. The written appeal should include the penalty reference number and  
5 the party's reasoning why the determination of notice of non-emergency lift assist should be reconsidered.  
6 Within 30 days of receipt of a written appeal, an impartial review of the appeal shall be completed and a  
7 recommendation shall be presented to the Fire Chief, or designee, for final decision, which will be reported to  
8 the appellant in writing. Unless a notice of appeal is properly filed in accordance with this section within ten  
9 days of the issuance of notice of penalty, said penalty is deemed final.  
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## ORDINANCE NO. 28549

1 AN ORDINANCE relating to alarm systems, fire code permits and fees; amending  
2 Chapter 3.06 of the Tacoma Municipal Code by the addition of a new  
3 section thereof, to be known and designated as Section 3.06.005, "Fire false  
4 alarms"; and amending Chapter 3.09, Fire Code Permits and Fees, to revise  
5 fees for commercial fire protection systems compliance and building  
6 inspections.

7 WHEREAS the Tacoma Fire Department ("TFD") has experienced a yearly  
8 increase in call volume, and

9 WHEREAS the cost of providing vital emergency response is increasing,  
10 and unintentional or preventable activations and system malfunctions create costly  
11 emergency response for non-emergent conditions, and

12 WHEREAS, in order to increase community and firefighter safety and to  
13 enable TFD to operate more efficiently by addressing issues that take valuable  
14 emergency resources out of availability for non-emergent purposes, TFD is  
15 proposing a new section to be added to the Tacoma Municipal Code ("TMC"), and

16 WHEREAS TFD is proposing to amend the TMC by adding language that  
17 would authorize TFD to contract with private contractors to assist in enforcing  
18 provisions in the fire code for timely testing and repair of commercial fire protection  
19 systems, which TFD expects would increase system compliance and greatly  
20 improve the safety of the citizens and businesses within the City, and

21 WHEREAS the City is currently at 50 percent compliance on all commercial  
22 fire protection systems, which means only one-half of systems have complied with  
23 the testing requirement and have submitted confidence test reports, and  
24  
25  
26



WHEREAS other municipalities, such as Seattle, Bellevue, Redmond, and Los Angeles, have improved compliance ratings with confidence testing by contracting with a third-party compliance vendor, and

WHEREAS TFD is proposing a one-time 15-20 percent fee increase on building inspections in 2019, after which the fee schedule will revert back to CPI-based annual increases, and

WHEREAS the current allowable increase has not been sufficient to keep up with the increasing cost of TFD to run the inspection program; Now, Therefore,

BE IT ORDAINED BY THE CITY OF TACOMA:

Section 1. That Chapter 3.06 of the Tacoma Municipal Code (“TMC”) is hereby amended by the addition of a new section thereof, to be known and designated as Section 3.06.005, “Fire false alarms,” as set forth in the attached Exhibit “A.”

Section 2. That Chapter 3.09 of the Tacoma Municipal Code is hereby amended as set forth in the attached Exhibit "B."

Passed NOV 20 2018

Mr Woodard

Mayor

Attest:

Deutsches

City Clerk

Approved as to form:

## Debn Case

Deputy City Attorney



## EXHIBIT "A"

### Chapter 3.06 ALARM SYSTEM

#### Sections:

- 3.06.005 Fire false alarms.
- 3.06.010 Signal box keys – Custody.
- 3.06.020 False keys – Misdemeanor.
- 3.06.030 Meddling with alarm system.
- 3.06.040 Permit to remove wire or pole.
- 3.06.050 Expense of removals and changes.
- 3.06.060 Impersonation of employee.
- 3.06.070 Use of poles.
- 3.06.080 Trees – Trimming.
- 3.06.090 Failure to trim trees.
- 3.06.100 Violation – Penalty.

\*\*\*

#### 3.06.005 Fire false alarms.

A. Purpose. It shall be the intent of this section to reduce the number of fire false alarms occurring within the City and reduce the resulting dependency on City resources by assessing financial penalties for each occurrence.

B. Definitions. For the purposes of this section:

"Fire false alarm" is the activation of a fire alarm by any means or for any purpose other than an actual fire. A fire alarm is properly activated when evidence of fire, smoke, or emergency conditions are found to exist upon arrival of the Fire Department. All other activations, including non-fire heat-related activation, construction, or maintenance-related incidents and accidental or malicious activation, shall be considered false.

"Fire alarm activation" is the giving, signaling, or transmission of a fire alarm to any public fire station, fire company, fire officer or any employee of the jurisdiction with normal responsibilities for public safety or to any central alarm monitoring agency whose purpose is to monitor fire alarms, whether by telephone, spoken word, electronic conveyance or otherwise, any information to the effect that there is a fire at or near the place indicated by such signal or transmission.

"Person" shall include any natural person, partnership, joint stock company, unincorporated association or society, club or corporation of any type whatsoever.

"Residential" shall mean for buildings approved for single-family or duplex occupancies.

"Commercial" shall mean for buildings approved for all occupancies other than residential occupancies.

C. Penalty Assessed. It shall be unlawful for any person to give, signal or transmit or for any person to cause or permit to be given, signaled or transmitted in any manner any fire false alarm. For a fire department dispatch or response to any fire false alarm, the City shall charge and collect from the person(s) having or maintaining such fire alarm on the premises owned or occupied by them the following penalty:

1. A charge of \$150 for each residential fire false alarm billed to the building owner, as indicated on the County's Assessor-Treasurer record for the parcel, at the residential address of the false alarm.

2. A charge of \$250 for each commercial fire false alarm. If the commercial fire false alarm is generated by an accidental or unintentional activation of an alarm by the owner or employees of a business, the charge shall be billed to the business. If the activation occurs due to fire alarm system malfunction, repair or maintenance work performed on the system the charge shall be billed to the building owner unless a contractor maintaining the system accepts the charge for the owner.



D. Notice of violation. The Fire Chief or their designee shall be responsible for the issuance of written notices of violation and assessment of penalties for all fire false alarms.

E. Administrative Decision. Notice of the imposition of penalty charges under the provisions of this section shall be given to the person having or maintaining a fire alarm on premises owned or occupied by them; provided that with respect to business premises the owner, manager or chief administrative agent regularly assigned and employed on the premises at the time of the occurrence shall be presumed to be the person having or maintaining said alarm on said business premises.

F. Waiver of Penalty. In the event the Fire Chief or their designee determines that fire false alarms occurred as a direct result of an interruption of power provided by an electrical utility, natural hazard, telephone system malfunction, alarm equipment malfunction of properly installed and maintained equipment, or for other causes beyond the control of the persons otherwise responsible for the false alarm, such as an emergency situation or a malicious activation in a public building, the Fire Chief or their designee may waive imposition of the applicable penalties.

G. Appeal of Administrative Decision. Any party subject to a penalty under the provisions of this section shall have a right of appeal to the Fire Chief or the Fire Chief's designee. A notice of appeal must be submitted in writing no later than ten days after issuance of the notice of the penalty and must be directed to the Fire Chief at the address listed on the notice of penalty. The written appeal should include the penalty fee reference number and the party's reasoning why the determination of a fire false alarm should be reconsidered. Within 30 days of receipt of a written appeal, an impartial review of the appeal shall be completed and a recommendation shall be presented to the Fire Chief or their designee for final decision to the appellant in writing. Unless notice of appeal is properly filed in accordance with this section within ten days of issuance of notice of penalty said penalty is deemed final.

\* \* \*



## EXHIBIT "B"

### Chapter 3.09 FIRE CODE PERMITS AND FEES

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#### 3.09.015 Adjustments.

Beginning January 1, 2010, the fees and charges specified in this chapter shall be adjusted periodically by legislative action of the Tacoma City Council or annually using the "Seattle-Tacoma-Bremerton, WA Consumer Price Index (CPI) for All Urban Consumers." In January of each year, the CPI for the year end of 2008 shall be compared with the most recent June-to-June index comparison, and the fees and charges shall be adjusted accordingly. Permit fees adjusted by the CPI will be rounded to the nearest \$0.50 for fees under \$10, to the nearest \$1 for fees between \$10 and \$100, and to the nearest \$10 for fees greater than \$100. Total permit fees due at issuance will be rounded to the nearest dollar.

\* \* \*

#### 3.09.040 Miscellaneous services and fees.

The Fire Department shall collect the following additional fees:

\* \* \*

Q. The City shall be authorized to contract with private parties to assist the City to enforce provisions of the fire code requiring timely inspection, testing, and maintenance of fire protection or other required systems. The City's contractors shall be allowed to charge a fee for their service intended to compensate the contractor and assist the City to fund the enforcement of the fire code.

1. The City's contractor's charge to third-party inspection, testing, and maintenance contractors shall be \$25 per occurrence.

2. The City's contractor's charge and fees may be amended annually by written consent of both the contractor and the City.

#### 3.09.050 Building Inspection Program fees.

The Fire Chief or his or her designee has the authority to impose a fee for and administer a Building Inspection Program ("BIP"). The BIP shall focus on commercial, industrial, and multi-family buildings for fire and life safety code enforcement purposes.

A. The owners and occupants of any commercial, industrial, or multi-family building that contains any occupancy type, as defined within the adopted Fire Prevention Code, Chapter 3.02 TMC, shall pay the fee(s) for periodic building inspections conducted under the BIP in accordance with the fee schedule listed in Section 3.09.050.B.1 TMC.

B. Inspection Fees Assessed. Beginning January 1, 2019, bBuilding inspection fees for periodic fire and life safety code enforcement inspections shall be assessed in accordance with the following base inspection fee schedule based on total building area(s) of each individual occupancy and the relevant occupancy group as defined by the adopted Fire Prevention Code. The base inspection fees will be increased annually in accordance with the methodology in Section 3.09.015 TMC. The current fee schedule, with all adjustments to BIP Base Inspection Fee table below, are available upon request from the Fire Prevention and Preparedness Bureau.



1. BIP Base Inspection Fee Schedule.

<u>Building Area Sq. Ft.</u>		<u>Occupancy Group</u>			
<u>Min</u>	<u>Max</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>
<u>0</u>	<u>1,500</u>	<u>\$43</u>	<u>\$98</u>	<u>\$146</u>	<u>\$43</u>
<u>1,501</u>	<u>3,000</u>	<u>\$72</u>	<u>\$129</u>	<u>\$178</u>	
<u>3,001</u>	<u>5,000</u>	<u>\$104</u>	<u>\$159</u>	<u>\$210</u>	
<u>5,001</u>	<u>7,500</u>	<u>\$135</u>	<u>\$190</u>	<u>\$242</u>	
<u>7,501</u>	<u>10,000</u>	<u>\$164</u>	<u>\$220</u>	<u>\$274</u>	
<u>10,001</u>	<u>12,500</u>	<u>\$197</u>	<u>\$250</u>	<u>\$305</u>	<u>\$197</u>
<u>12,501</u>	<u>15,000</u>	<u>\$227</u>	<u>\$279</u>	<u>\$335</u>	
<u>15,001</u>	<u>17,500</u>	<u>\$256</u>	<u>\$312</u>	<u>\$372</u>	
<u>17,501</u>	<u>20,000</u>	<u>\$285</u>	<u>\$342</u>	<u>\$403</u>	
<u>20,001</u>	<u>30,000</u>	<u>\$315</u>	<u>\$373</u>	<u>\$434</u>	
<u>30,001</u>	<u>40,000</u>	<u>\$347</u>	<u>\$405</u>	<u>\$466</u>	<u>\$347</u>
<u>40,001</u>	<u>50,000</u>	<u>\$381</u>	<u>\$435</u>	<u>\$497</u>	
<u>50,001</u>	<u>60,000</u>	<u>\$411</u>	<u>\$465</u>	<u>\$528</u>	
<u>60,001</u>	<u>70,000</u>	<u>\$440</u>	<u>\$495</u>	<u>\$565</u>	
<u>70,001</u>	<u>100,000</u>	<u>\$470</u>	<u>\$523</u>	<u>\$596</u>	
<u>100,001</u>	<u>150,000</u>	<u>\$500</u>	<u>\$553</u>	<u>\$625</u>	<u>\$500</u>
<u>150,001</u>	<u>200,000</u>	<u>\$535</u>	<u>\$589</u>	<u>\$659</u>	
<u>200,001</u>	<u>200,001+</u>	<u>\$566</u>	<u>\$619</u>	<u>\$689</u>	

Group 1

B – (Business) The use of a building or structure for office, professional or service type transactions.

M – (Mercantile) Building or structures used for the display and sale of merchandise accessible to the public.

U – (Miscellaneous) Building or structures of an accessory character and miscellaneous structures not classified in any specific occupancy.

Group 2

A – (Assembly) The use of a building or structure for the gathering together of persons for the purposes such as civic, social or religious functions, recreation, food or drink consumption or awaiting transportation.

E – (Educational) The use of a building or structure by 6 or more persons for educational purposes through the 12th grade. (Day Cares: More than 5 children older than 2.5 years of age).

Group 3

F – (Factory) The use of a building or structure for assembling, disassembling, fabricating, finishing, manufacturing, packaging, repair or processing operations.

H – (Hazardous) The use of a building or structure that involves the manufacturing, processing, generation or storage of materials that constitutes a physical or health hazard.

I – (Institutional) The use of a building or structure in which people are cared for or are living in a supervised environment. This includes people having physical limitations because of health or age, are harbored for medical treatment or other care and where people are detained for correctional purposes.

S – (Storage) The use of a building or structure for storage that is not classified as an "H" Occupancy.

Group 4

R – (Residential) The use of a building or structure for sleeping purposes.

Single-family and duplex residential buildings are excluded from the inspection program and therefore shall not be assessed inspection fees.

a. Base Inspection Fees. The base inspection fee shall cover the initial inspection and one follow-up inspection for the purpose of ensuring the correction of any deficiencies or defects noted during the initial inspection.

b. Additional Follow-Up Inspection Fees. Any additional follow-up inspections beyond the first follow-up inspection necessary to ensure correction of any identified deficiencies or defects shall be billed at a minimum of \$177 per hour (one-hour minimum charge with additional time computed in quarter-hour increments) until full compliance is achieved.



c. The Fire Chief, or designee, is authorized to waive or partially reduce inspection fees in accordance with Section 3.09.060 TMC.

*BIP Base Inspection Fees<sup>1, 2, 3</sup>*

	Building Area (sq. ft.)	1. Occupancy Group 1 Fee (\$) (B, M & R <sup>4</sup> & U)	2. Occupancy Group 2 Fee (\$) (A & E)	3. Occupancy Group 3 Fee (\$) (F, H, I & S)
A	0—1,500	35	80	115
B	1,501—3,000	60	105	140
C	3,001—5,000	85	130	165
D	5,001—7,500	110	155	190
E	7,501—10,000	135	180	215
F	10,001—12,500	160	205	240
G	12,501—15,000	185	230	265
H	15,001—17,500	210	255	290
I	17,501—20,000	235	280	315
J	20,001—30,000	260	305	340
K	30,001—40,000	285	330	365
L	40,001—50,000	310	355	390
M	50,001—60,000	335	380	415
N	60,001—70,000	360	405	440
O	70,001—100,000	385	430	465
P	100,001—150,000	410	455	490
Q	150,001—200,000	435	480	515
R	Over 200,000	460	505	540

<sup>1</sup> ~~Base Inspection Fees: The base inspection fee shall cover the initial inspection and one follow-up inspection for the purpose of ensuring the correction of any deficiencies or defects noted during the initial inspection.~~

<sup>2</sup> ~~Additional Follow-Up Inspection Fees: Any additional follow-up inspections beyond the first follow-up inspection necessary to ensure correction of any identified deficiencies or defects shall be billed at a minimum of \$177 per hour (one hour minimum charge with additional time computed in quarter-hour increments) until full compliance is achieved.~~

<sup>3</sup> ~~The Fire Chief or his or her designee is authorized to waive or partially reduce inspection fees in accordance with 3.09.060 TMC.~~

<sup>4</sup> ~~Single-family residences and duplexes are excluded from the inspection program and therefore shall not be assessed inspection fees.~~

\* \* \*

**NEW BUSINESS:**       **Drake Street Lift Station Project Close-Out  
ITEM 10D.**

**FROM:**               **Jerry Wakefield, Public Works Director**

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**RECOMMENDED MOTION:**   **I move the City Council approve Close-Out Change Order to Pape & Sons Construction, Inc. for the Drake Street Lift Station project for the total contact price of \$415,111.05 including tax and acceptance of the project.**

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**PROPOSAL:** This proposal is a request to provide a “close-out” change order that will result in acceptance of the contract amount of \$415,111.05 and extend the completion date to November 14, 2018. By this action, the completed project will be considered accepted.

**FISCAL IMPACT:** The fiscal impact of this change order is an acceptance of the final contact cost of \$415,111.05. There is sufficient money in the Capital Improvements portion of the 2018 budget, as the total project cost is at the budgeted amount. The original contract awarded by Council was for \$404,981.50 with an additional \$10,000 contingency allowance. The completed project exceeds the amount awarded by \$129.55.

**ADVANTAGE:** This change order will close-out the project.

**DISADVANTAGES:** None known.

**ALTERNATIVES:** None known.

**HISTORY:** This project is to upgrade the Drake Street Lift Station. The contract for this project was awarded to Pape & Sons Construction, Inc. for a total project cost of \$404,981.50 (including sales tax). Additionally, a contingency allowance of \$10,000 for unforeseen problems encountered during construction (such as utility conflicts, unsuitable subgrade/trench backfill material, etc.) was included.

The changes encountered on this project had to do primarily with a pump failure of one of the pumps prior to getting to construction. We had Pape and Sons assist in pulling the burnout pumps and providing a temporary pump until construction could begin. This is documented in change Order #1 for an amount of \$11,717.06 not including sales tax. A credit during construction was made as a result of changing out some piping and realignment of the valve box vault for a credit of \$2,500 not including sales tax. The project also had a slight delay as the original completion date was November 10, 2018 and due to some issues an extension was granted to November 14, 2018.

**ATTACHMENTS:** [Final Pay Request #4](#)  
[Close-Out Change Order](#)

# MONTHLY PROGRESS BILLING

To: City of Fircrest 115 Ramsdell Street Fircrest, WA 98460	From: Pape & Sons Construction, Inc 9401 Bujacich Road, Suite 1A Gig Harbor, WA 98332 Phone: 253-851-6040 Fax: 253-851-3290
Project: Drake Street Lift Station	

Estimate No. 4 - FINAL	Date: 12/20/18	Work Done To: 12/20/18	Pape Job # 781
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Bid Item	Description	Contract Bid				Total Complete to Date		Total Previously Billed		Total This Pay Period	
		Units	QTY	Unit \$	Total Bid	Quantity	Payment	Quantity	Payment	Quantity	Payment
1a	Mobilization	LS	1	\$ 16,500.00	\$ 16,500.00	1	\$ 16,500.00	1	\$ 16,500.00	0	\$ -
1b	Site Cleanup and Demobilization	LS	1	\$ 2,500.00	\$ 2,500.00	1	\$ 2,500.00	1	\$ 2,500.00	0	\$ -
2	Temporary Traffic Control	LS	1	\$ 2,000.00	\$ 2,000.00	1	\$ 2,000.00	1	\$ 2,000.00	0	\$ -
3	Shoring and Trench Safety	LS	1	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00	1	\$ 1,000.00	0	\$ -
4	Temporary Erosion & Sediment Control	LS	1	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00	1	\$ 1,000.00	0	\$ -
5	Lift Station Upgrades, Complete:	LS		\$ -	\$ -		\$ -		\$ -	0	\$ -
5a	Line Stop and Hot Tap	LS	1	\$ 19,000.00	\$ 19,000.00	1	\$ 19,000.00	1	\$ 19,000.00	0	\$ -
5b	Temporary Bypass Pumping	LS	1	\$ 20,000.00	\$ 20,000.00	1	\$ 20,000.00	1	\$ 20,000.00	0	\$ -
5c	Demolition and Site Preparation	LS	1	\$ 7,500.00	\$ 7,500.00	1	\$ 7,500.00	1	\$ 7,500.00	0	\$ -
5d	Asphalt and Concrete Restoration	LS	1	\$ 21,000.00	\$ 21,000.00	1	\$ 21,000.00	1	\$ 21,000.00	0	\$ -
5e	Lift Station	LS	1	\$ 93,500.00	\$ 93,500.00	1	\$ 93,500.00	0.91	\$ 85,085.00	0.09	\$ 8,415.00
5f	Standby Generator	LS	1	\$ 28,200.00	\$ 28,200.00	1	\$ 28,200.00	1	\$ 28,200.00	0	\$ -
5g-1	Site Piping and Improvements	LS	1	\$ 47,500.00	\$ 47,500.00	1	\$ 47,500.00	1	\$ 47,500.00	0	\$ -
5g-2	Credit on Piping & Improvements	LS	1	\$ (2,500.00)	\$ (2,500.00)	1	\$ (2,500.00)	1	\$ (2,500.00)	0	\$ -
5h	Electrical Improvements	LS	1	\$ 43,200.00	\$ 43,200.00	1	\$ 43,200.00	1	\$ 43,200.00	0	\$ -
5i	Instrumentation & Control Improvement	LS	1	\$ 58,750.00	\$ 58,750.00	1	\$ 58,750.00	1	\$ 58,750.00	0	\$ -
5j	Startup and Testing	LS	1	\$ 2,900.00	\$ 2,900.00	1	\$ 2,900.00	1	\$ 2,900.00	0	\$ -
5k	Record Drawings	LS	1	\$ 2,500.00	\$ 2,500.00	1	\$ 2,500.00		\$ -	1	\$ 2,500.00
5l	Operation & Maintenance Manuals	LS	1	\$ 1,450.00	\$ 1,450.00	1	\$ 1,450.00		\$ -	1	\$ 1,450.00

## Additional Work:

CO#1	Bypass pumping due to pump failure until start of Drake Street project	LS	1	\$ 11,717.06	\$ 11,717.06	1	\$ 11,717.06	1	\$ 11,717.06	0	\$ -
Subtotal Due					\$377,717.06		\$377,717.06		\$365,352.06		\$12,365.00
Less 5% Retainage					<del>\$377,717.06</del>		(18,885.85)		(18,267.60)		(618.25)
Sales Tax @ 9.9% (2707)					\$37,393.99		\$37,393.99		\$36,169.85		\$1,224.14
<b>TOTAL DUE</b>					<b>\$415,111.05</b>		<b>\$396,225.20</b>		<b>\$383,254.31</b>		<b>\$12,970.89</b>



## THE CITY OF FIRCREST

## PUBLIC WORKS

### CLOSE OUT CHANGE ORDER

TO: Pape & Sons Construction, Inc.  
9401 Bujacich Road Suite 1A

DATE: December 28, 2018 \_\_\_\_\_  
Project: City of Fircrest – Drake Street Lift Station

You are hereby notified of the following changes in the bid pay schedule for the City of Fircrest – Drake Street Lift Station Project:

Change Order Item #1: Remove failed existing pump and provide temporary replacement pump. See attached

1 LS \$11,717.06

Credit Item: Credit for change in piping and layout

Item 5g2 (\$2500.00)

Net increase in Contract Cost due to change order #1 and credit item for a total of \$9,217.06

Contract time: Extension of time was granted per requested letter, see attached. Completion date extended to November 14, 2018.

City of Fircrest  
Owner  
[Signature]  
By  
Public Works Director  
Title

### ACCEPTANCE OF CLOSE OUT CHANGE ORDER

Receipt of the above CLOSE OUT CHANGE ORDER is hereby acknowledged by:

Pape & Sons Construction, Inc, this date 20th, 2018.

By Chris M. Logoth

Office Manager  
Title



## THE CITY OF FIRCREST

## PUBLIC WORKS

### CHANGE ORDER #1

TO: Pape & Sons Construction, Inc.  
9401 Bujacich Road Suite 1A

DATE: August 3, 2018  
Project: City of Fircrest - Drake Street Lift Station

You are hereby notified of the following changes in the bid pay schedule for the City of Fircrest - Drake Street Lift Station:

Change Order Item #1: Remove failed existing pump and provide temporary replacement pump

EXO1

Removed failed pump, install temporary diesel pump and then temporary electrical pump to maintain pumping capacity. See attached breakdown of force account work and rental pumping. Change is due to pump failure prior to getting new lift station work started. Pricing per June 12 email agreements and remaining work by force account.

1 LS

\$11,717.06

Net increase in Contract Cost due to this change is \$11,717.06.

City of Fircrest  
Owner  
[Signature]  
By  
Public Works Director  
Title

### ACCEPTANCE OF CHANGE ORDER #1

Receipt of the above CHANGE ORDER #1 is hereby acknowledged by:

Pape & Sons Construction, Inc., this date August 15, 2018.

[Signature]  
By

Office Manager  
Title

November 6<sup>th</sup>, 2018

Mr. Wakefield  
City of Fircrest  
Public Works Director/City Engineer  
RE: Drake St Lift Station Working Days

Mr. Wakefield:

Pape and Sons is requesting additional working days for the Drake St Lift Station Project.

Pape and Sons has experienced some changes in the plans that are no cost changes to the city but have resulted in delays of the project. These delays include the relocating of the valve vault due to a Power conduit that is not identified in the plans. The existing pipe that was connected to was called out as cast iron but was found to be AC. These modifications required a change in piping and fittings to accommodate the connection. Additionally, Pape and Sons also found that the pressure washing called out in the specifications were insufficient for the Raven coated to complete their work and thus the existing wet well was needed to be sand blasted to ensure a quality coating was achievable.

Pape and Sons is working diligently and are expecting the project to be substantially complete with the permanent pumps operating, using the electrical control cabinet and the generator running as backup by the 14<sup>th</sup> of November 2018. Surface restoration will follow as soon as the weather allows.

*Bradley Appleman*

Bradley Appleman

Project Manager

Pape and Sons Construction

**NEW BUSINESS:**       **Police Vehicles Purchase**  
**ITEM 10E.**

**FROM:**                   **Colleen Corcoran, Finance Director**

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**RECOMMENDED MOTION:**   **I move to authorize the City Manager to purchase two 2019 Ford Police Interceptors from Corwin Ford for the amount of \$61,984.00 plus sales.**

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**PROPOSAL:** This Council is being asked to authorize the City Manager to purchase two new Ford Police Interceptors to replace the two 2009 Police Crown Victoria vehicles.

**FISCAL IMPACT:** The total price is \$61,984.00 plus sales tax for both vehicles. As approved in the 2019 Budget, there is \$100,000 in the General Fund Police Capital line. The two vehicles will still need to be outfitted with emergency equipment. The two vehicles will be moved to ERR.

**ADVANTAGE:** The two new vehicles will replace the 2009 Crown Victoria vehicles. They will be moved to ERR and put on a ten year replacement schedule so funds will be available when replacement is due.

**DISADVANTAGES:** Cost to purchase the new vehicles plus future replacement contributions.

**ALTERNATIVES:** Not purchase the vehicles.

**HISTORY:** The ERR funds from the two 2009 Crown Victoria vehicles were used in 2016 to purchase two new Police vehicles. The 2009s were kept to increase the fleet but with no replacement money. The understanding was that the two 2009s would be replaced in 2019 using funds from the General Fund and then the new vehicles would be moved to ERR to begin accumulating replacement funds based on a 10 year life. This complies with the 2016 Police Guild contract.

The State Contract is no longer selling the 2019 vehicles. The next production cycle does not begin until June 2019. The City advertised for two 2019 Ford Police Interceptor AWD Pursuit Related Utility/SUVs on December 14, 2018. The City only received one bid, and the bid was opened on December 28, 2019. Per or Purchasing Policy 3.12.060(e)(2), bid awards for purchases over \$20,000 require approval and award of the City Council. The bid received for these vehicles is less than the State Contract.