

**FIRCREST CITY COUNCIL
STUDY SESSION MEETING AGENDA**

**TUESDAY, FEBRUARY 19, 2019
6:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

- 1. Call To Order**
- 2. Pledge Of Allegiance**
- 3. Roll Call**
- 4. Agenda Modifications**
- 5. [Action Item: Approval of Appointments Special Election Ballot Measure For/Against Committees](#)**
- 6. [2019 Work Plan](#)**
- 7. Community Events Annual Report**
- 8. Adjournment**

ITEM 5: Approval of Appointments Special Election Ballot Measure For/Against Committees**FROM: Scott Pingel, City Manager**

RECOMMENDED MOTION: I move to appoint TBD, TBD, and TBD in favor of the April 23, 2019 special election bond measure to serve on the “For” Committee, and Brian Rybolt against the April 23, 2019 special election bond measure to serve on the “Against” Committee.

PROPOSAL: The Council is being asked to approve the committee member appointments for the April 23, 2019 special election ballot measure on the community center, pool, and parks project bond. The list of names for the “For” Committee will be provided at the Council meeting.

FISCAL IMPACT: None identified.

ADVANTAGE: Allows the City to appoint known persons who are in favor and against the bond measure to serve on the committees to establish the “For” and “Against” statements that will be included in the local voters’ pamphlet.

DISADVANTAGES: None identified.

ALTERNATIVES: Not appoint committee members. If a jurisdiction fails to appoint “For” and “Against” committees by the Auditor’s Committee Form submittal deadline, the Auditor’s Office will seek out and, whenever possible, appoint up to three members to each committee. If the jurisdiction has appointed at least one member to a committee, the Auditor will consider the committee completed and formed. When the Auditor’s Office is responsible for appointing committees, it may, in its sole discretion, seek committee appointments. Appointments will be made in the order that requests from qualified applicants are received by email. The Auditor will accept email requests for appointment as soon as the jurisdiction’s deadline has passed or the jurisdiction has indicated they will not be appointing a committee. The Auditor’s Office will use the following criteria when making appointments: be residents of and registered voters in Pierce County for at least one year immediately prior to their appointment; have a demonstrated ability to communicate rapidly by email; and shall agree to work collaboratively with co-committee members.

HISTORY: For each measure from a jurisdiction that is included in the pamphlet, the legislative authority of that jurisdiction shall formally appoint by the statutory deadline committees “For” and “Against” the measure. The jurisdiction shall appoint persons known to favor the measure to serve on the “For” committee and shall appoint persons known to oppose the measure to serve on the “Against” committee. Each committee shall consist of not more than three members; however, a committee may seek the advice of any other person or persons. The Committee Member Appointment Form must be submitted by the deadline of February 22, 2019 to appoint committees.

ATTACHMENT: [Committee Member Appointment Form](#)

Committee Member Appointment Form (submitted by jurisdiction only)



Name of Jurisdiction: _____

Jurisdiction Contact Name: _____

Email: _____ Phone: _____

Jurisdiction's responsibility:

1. Email completed form to pcvoterpamphlet@piercecountywa.gov by the resolution submittal deadline. (Submittal deadlines located on page 2.)
2. Provide committee members with statement submission requirements and deadlines.
(See 2019 Election Guide for Jurisdictions at PierceCountyElections.org)
Committees are solely responsible for submitting voters' pamphlet statements to the Elections Division in accordance with the specified time line for that election.

Questions? Voters' Pamphlet Coordinator: pcvoterpamphlet@piercecountywa.gov or (253) 798-2143

"For" Committee (1 - 3 members)

1st Committee Member

Name*

One method of committee contact must be provided for print in the local voters' pamphlet.

Publish in
Voters'
Pamphlet?

Email (required)*

☐

Phone (optional)

☐

Website (Published in Voters' Pamphlet)

Committee Name (Published in Voters' Pamphlet)

2nd Committee Member

Name:

Email:

3rd Committee Member

Name:

Email:

"Against" Committee (1 - 3 members)

1st Committee Member

Name*

One method of committee contact must be provided for print in the local voters' pamphlet.

Publish in
Voters'
Pamphlet?

Email (required)*

☐

Phone (optional)

☐

Website (Published in Voters' Pamphlet)

Committee Name (Published in Voters' Pamphlet)

2nd Committee Member

Name:

Email:

3rd Committee Member

Name:

Email:

☐ If jurisdiction is NOT appointing a "For" Committee, check box to confirm.

☐ If jurisdiction is NOT appointing an "Against" Committee, check box to confirm.

* 1st Committee Member must provide email address for correspondence with Voters' Pamphlet Coordinator.

2019 Submittal Deadlines

ELECTION DATES	FEB. 12, 2019	APR. 23, 2019	AUG. 6, 2019	NOV. 5, 2019
Jurisdiction's Responsibility and Deadlines				
1. Resolution				
2. Resolution Cover Sheet				
3. Explanatory Statement	Dec. 14, 2018	Feb. 22, 2019	May 10, 2019	Aug. 6, 2019
4. For and Against Committee Appointment Form				
Committee's Responsibility and Deadlines				
Statement "For" and Statement "Against" <i>(Written by the committees for or against the measure and emailed by this date.)</i>	Dec. 18, 2018	Feb. 26, 2019	May 14, 2019	Aug. 8, 2019
Rebuttal Statement <i>(Written by the committees for or against the measure and emailed by this date.)</i>	Dec. 20, 2018	Feb. 28, 2019	May 16, 2019	Aug. 12, 2019

Resolutions and Resolution Cover Sheet may be submitted in person or emailed to pcelections@co.pierce.wa.us. An original signed or certified copy must follow immediately if submitted by email.

Explanatory Statement, For and Against Committee Appointment Form, and Committee Statements and Rebuttals must be submitted by email to pcvoterpamphlet@co.pierce.wa.us

Deadlines are 4:30 p.m. on each designated day.



THE CITY OF FIRCREST

2019 WORK PLAN
STAFF PRESENTATIONS

Tuesday, February 19, 2019



2019 WORK PLAN: ADMINISTRATION

- Continuity of Operations Plan
- IBEW Labor Negotiations: 3rd and 4th Quarters
- Establish Grants Program
- Capital Campaign: On-going

2019 WORK PLAN: ADMINISTRATION

City Clerk

- Council Chambers ERR Update
- Records Retention/Management/Training: On-going

Personnel

- Personnel Policies and Procedures Review: 4th Quarter

Public Records

- Public Records Reporting: 2nd Quarter
- Respond to public records requests: On-going

Risk Management

- Staff Education/Training Workshops: On-going
- Public Official Liability Workshop: Future study session
- Review policies and procedures (sidewalk hazards and sewer backups)
- Assist Legal for litigation cases: On-going

Title VI

- Annual Report: 4th Quarter

2019 WORK PLAN: MUNICIPAL COURT

On-going

- Survive the first year of the interlocal agreement providing Court services for Ruston Court.
- Review and implement any enacted 2019 legislation affecting the Court.
- Continue to cross train the full time and part time Court Clerks.
- Research/Implement methods in becoming a more “paperless” court.
- Update Court manuals regarding policies and procedures.
- Research methods to provide cost savings in the Judicial and Criminal Justice budgets.

2019 WORK PLAN: FINANCE/IT/FACILITIES

Finance

- Update Financial policies: On-going
- Assist Recreation and Building departments for online registration and payment services: On-going
- Research Paperless Accounts Payable Process: On-going
- 5-Year Forecast: On-going

Information Systems

- Office 365

Facilities

- New Stair Rails at Public Safety Building
- Bullet Resistant Glass at Public Safety Building and Court
- New Interface Carpeting and Breakroom Flooring at City Hall

2019 WORK PLAN: PARKS & RECREATION

On-going

- Evaluate past events and bring new and community focused events and programs to Community Center and Parks.
- Work with Community Events Specialist on enhancing our community events program.
- Work on youth and adult sports, plan for future programs and space if and when construction begins on the Community Center.
- Facilitate Community Center and Pool planning and design/construction process.
- Research online registration, scheduling and payment services.

1st, 2nd Quarters

- Improve field irrigation at Whittier Park

3rd, 4th Quarters

- Oversee Demolition and Construction of Fircrest Pool
- Continue to design and develop Community Center through construction documents.

2019 WORK PLAN: PLANNING & BUILDING

Planning

- Finalize hearing examiner transition
- Continue commercial districts outreach and review
- Conduct annual comprehensive plan and development code review
- Continue 19th and Mildred joint jurisdiction planning

Building

- Complete address file records retention
- Permit and inspect Fircrest condo project
- Complete implement of electronic application option

Other

- Update and consolidate planning/building/nuisance compliance procedures
- Continue business license compliance program

2019 WORK PLAN: PUBLIC SAFETY

Police

- Implement Real Time Crime Mapping: 1st Quarter
- Department Statistics presentation to City Council – 1st Quarter
- Work with South Sound on Warrant Entry/Confirmation Process – 1st Quarter
- Assign and train new detective: 3rd Quarter
- Explore less than lethal force options: Year Round
- Work with Tacoma Pierce Co. Chaplaincy to bring on Volunteer Police Dept. Chaplin: 3rd Quarter
- De-escalation training for all officers: Year Round
- Host, provide security, and participate in City events: Year Round
- Update Police Policy and Procedures Manual: Year Round

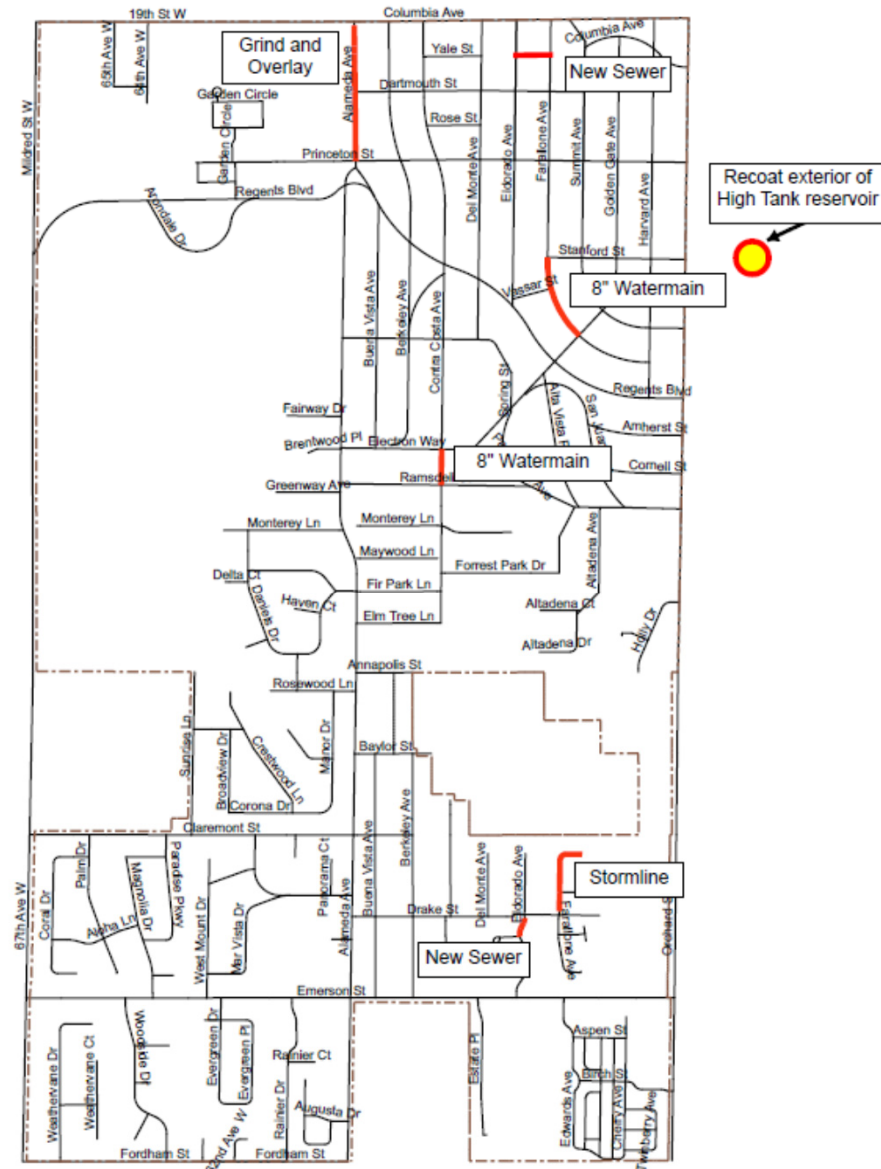
Emergency Management

- Complete update of Comprehensive Emergency Management Plan: Year Round
- Begin update on City Hazard mitigation Plan: Year Round
- Host Emergency Management training for City Council: 3rd Quarter
- Host City wide preparedness classes: Year Round

2019 WORK PLAN: PUBLIC WORKS

Water <i>(Scheduled between June and August)</i>	<ul style="list-style-type: none">• Replacement of existing water main with new on 400 block of Summit Ave.• New water main connections on 600 block of Contra Costa• High Tank and Reservoir exterior painting
Sanitary Sewer	<ul style="list-style-type: none">• Sewer main reroute on Eldorado to Drake street lift station: 3rd Quarter• Reroute of backyard sewer main between 114 and 116 Farallone Ave.: 3rd Quarter
Storm Sewer	<ul style="list-style-type: none">• New storm line on 1200 block of Farallone Avenue: 3rd Quarter• NPDES permit compliance: Year round• Public Outreach/calendars: 3rd, 4th Quarters
Street Improvements	<ul style="list-style-type: none">• Alameda Grind and Overlay between Regents and Columbia. This project is scheduled to be done after school gets out and before it starts in September.• Transportation Improvement Plan: 2nd Quarter• Street light LED Conversions: 3rd, 4th Quarters

2019 Budgeted Capital Improvements



— Proposed Water Facilities Improvements — all other values

Note: This map is for reference only.
See Fircrest Public Works Department for details.

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