



## THE CITY OF FIRCREST

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February 26, 2019

City of Fircrest  
c/o Emily Wheeler, ARC Architects  
115 Ramsdell Street  
Fircrest WA 98466

RE: Determination of Complete Application  
Case #19-02 – preliminary site plan for pool and community center (Type III-A  
Application)

Dear Ms. Wheeler:

Pursuant to Fircrest Municipal Code 22.06.004, a determination of completeness must be issued by the City no later than twenty-eight days after receiving a Type III-A project permit application or within 14 days after an applicant has submitted the requested additional information. The City shall provide a written determination to the applicant that states either: (1) that the application is complete; or (2) that the application is incomplete and what is necessary to make the application complete (RCW 36.70B.070).

A project permit application is complete for purposes of this section when it meets the submission requirements in FMC 22.06.002, as well as the submission requirements contained in the applicable development regulations. The City's determination of completeness does not preclude the City from requesting additional information or studies either at the time of the notice of completeness or at some later time, if new information is required or where there are substantial changes in the proposed action (RCW 36.70B.090(1)).

A notice of completeness is not a determination of code compliance. Per FMC 22.06.004, a project permit application is complete for purposes of this section when it meets the submission requirements in FMC 22.06.002, as well as the submission requirements contained in the applicable development regulations. The city's determination of completeness shall not preclude the city from requesting additional information or studies either at the time of the notice of completeness or at some later time, if new information is required or where there are substantial changes in the proposed action.

Based upon the foregoing requirements, Application #19-02, which was received on February 13, 2019 is deemed complete.

Sincerely,

Angelie Stahlnecker  
Planning & Building Administrator