

**FIRCREST CITY COUNCIL
REGULAR MEETING AGENDA**

**TUESDAY, APRIL 9, 2019
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
 - A. [Community Center and Pool Project](#)
- 5. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

(Please sign the **Public Attendance Roster/Public Hearing Sign-Up Sheet** if you wish to speak during the meeting.)
- 6. COMMITTEE, COMMISSION & LIAISON REPORTS**
 - A. Administration
 - B. Environment, Planning and Building
 - C. Finance, IT, Facilities
 - D. Other Liaison Reports
- 7. CONSENT CALENDAR**
 - A. Approval of [vouchers](#)/payroll checks
 - B. Approval of minutes: [March 18, 2019 Study Session](#)
[March 26, 2019 Regular Meeting](#)
- 8. PUBLIC HEARING 7:15 P.M.**
- 9. UNFINISHED BUSINESS**
- 10. NEW BUSINESS**
 - A. [Ordinance: Budget Amendment, 2nd Reading for Adoption](#)
- 11. CITY MANAGER COMMENTS**
 - A. [Summer Jobs](#)
- 12. DEPARTMENT HEAD COMMENTS**
- 13. COUNCILMEMBER COMMENTS**
- 14. EXECUTIVE SESSION**
- 15. ADJOURNMENT**

COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON AGENDA

Special Election - Proposition No. 1 Pool, Community Center and Parks Bonds

See complete resolution text at
PierceCountyElections.org

Ballot Title

The City Council of the City of Fircrest adopted Ordinance No. 1631 concerning a proposition for financing pool, community center and parks construction, renovation and improvements. If approved, this proposition would authorize the City to issue bonds to rebuild the City's pool, including bathhouse, and community center, and make improvements to the ballfields, turf, lighting and facilities of Fircrest Park, and irrigation and facilities of Whittier Park. It would authorize issuance of \$13,500,000 of general obligation bonds maturing within 25 years, and authorize the annual levy of excess property taxes to pay such bonds, as provided in Ordinance No. 1631. Should this proposition be approved?

Explanatory Statement

Approval of the bond measure will provide funds for the City of Fircrest to rebuild the pool and community center and make infrastructure improvements to Fircrest and Whittier Parks. The City population has doubled since the complex was built in 1960-62; the pool is leaking thousands of gallons of water and the community center needs extensive repairs. The bonds provide up to \$13,500,000 in funding to rebuild the pool (including bathhouse), community center (including gymnasium, kitchen and meeting spaces), and park projects (including turf, ballfields and restroom improvements). Another \$4,500,000 will come from City reserves, a State Capital Budget grant, and private philanthropy. The City continues to seek grants and private donations to offset the levy. The bonds will be repaid from property taxes over a period of up to 25 years. The City estimates an additional tax rate of \$0.68 per \$1,000 of assessed value (\$272 a year for a \$400,000 home). Due to reduced local school levy rates of \$2.52 per \$1,000 of assessed value in 2019, the overall property tax levy rate is estimated to decline. Exemptions from taxes may be available. To determine if you qualify, call the Pierce County Assessor at 253-798-2169.

Statement For

The pool and center are the "Heart of Fircrest" and improve our quality of life. In the early 1960s, when Fircrest was half the population it is today, the people of this city built a recreational gathering spot that has served generations of children, families, and seniors.

However, the leaking pool must close and the community center needs expensive repairs! Nearly 60 years later, the pool is about to close permanently. And architects, city staff, and a steering committee of Fircrest residents concluded it's more efficient to replace the community center than make costly repairs to the gym, non-ADA-compliant bathrooms, etc.

We already have \$2.5 million in grants and donations, with plans to seek more. After years of studies, surveys, and community conversations, our city has an affordable plan to restore the "Heart of Fircrest." The median home, valued at \$390,000, will pay an estimated \$22 a month; and less if we exceed our grants and donations goal. Plus, local school levies are going down.

Vote yes to increase community property values and expand recreational opportunities for all ages! After 60 years, it's time to build facilities that serve the next generations. Vote yes so we don't miss a summer swim season!

Rebuttal of Statement Against

Repairing the 59-year-old community center costs almost as much as replacing it, and that's only a temporary solution that actually costs you more in the long run. Property taxes are going down overall, and exemptions are available for low-income seniors and disabled residents. Vote yes on this affordable plan to upgrade the "Heart of Fircrest" and give residents of all ages the pool and community center they will enjoy for generations.

Committee Members: John Cheesman, Willie Stewart, and Jennifer Streun, HeartOfFircrest@gmail.com, www.HeartOfFircrest.org
Citizens for Preserving the Heart of Fircrest

Statement Against

Fircrest needs a new pool and bathhouse, but we cannot afford a new recreation center. Separating needs from wants is something Fircrest residents do every day, but while the \$8 million pool replacement has strong community support—plus millions in grants and donations—an *additional* \$10 million recreation center is not a true need. It is too expensive for our small city. And by combining the two projects, and asking citizens to finance \$13.5 million over 23 years, we risk delaying our much-needed pool.

Our fixed-income and elderly residents could be priced out of their homes. It's important to ask ourselves not whether our personal finances can handle this huge legacy financial burden; rather, we should ask if our fixed-income neighbors can continue living in Fircrest. Some say a new recreation center will enhance the appeal of our city—and that property values will rise accordingly. This second point matters little to our long-term residents, who love Fircrest dearly and want nothing more than to remain in the place they call home.

Rebuttal of Statement For

All donations to-date are for our needed pool replacement—not for an extravagant new recreation center. In fact, most Fircrest homes predate the existing rec center; remodeling is more responsible than rebuilding. Bonding for 25 years hardly represents *paying it forward*; it saddles our children with debt. The tax due will increase each year commensurate with growing property values. Meanwhile, eliminating limits on local school levies is being debated in Olympia.

Committee Member: Brian Rybolt, rybolt@comcast.net
Keep Fircrest Affordable

Special Election - April 23, 2019

BALLOT DROP BOXES

OPEN 24/7 APRIL 5 - APRIL 23, 8 PM

FIRCREST

Fircrest City Hall
115 Ramsdell St

SUMMIT

Summit Library
5107 112th St E

PARKLAND/SPANAWAY

Parkland/Spanaway Library
13718 Pacific Ave S

TACOMA

72nd Street Transit
Center
1319 E 72nd St

Roy Y Park and Ride
SR 507 & Pacific Ave S

Pierce County Annex
2401 S 35th St

PUYALLUP/SOUTH HILL

Puyallup Library
324 South Meridian

Skookum Archers
11209 Shaw Rd E

South Hill Library
15420 Meridian E

The City of Fircrest and Central Pierce Fire & Rescue are participating in this election.

VOTING CENTER

OPEN APRIL 23, 7 AM - 8 PM

PIERCE COUNTY ELECTION CENTER

2501 S 35th St, Ste C, Tacoma

Services available:

- Marking tool for ballot — Large font, color contrast, and audible ballot options available.
- Replacement ballots — Lost, damaged, or miss-marked ballot replacements provided.
- Ballot drop off — In addition to our ballot drop boxes, the voting center has a secure ballot drop box available.
- Provisional ballots.
- Helpful election workers to assist you.

Using a Drop Box?

(No stamp required)

Drop off ballot by 8 PM
April 23, 2019.



Mailing your ballot?

(No stamp required)

Must be postmarked
by April 23, 2019.

We recommend mailing
no later than
April 19, 2019.



QUESTIONS?

NEED A REPLACEMENT BALLOT?

PierceCountyElections.org

pcelections@piercecountywa.gov

(253) 798-VOTE (8683) or (800) 446-4979

NEED TO REGISTER TO VOTE?

Registration deadline:

In person deadline (new Washington voters only)
is **April 15, 2019.**

You must be:

- A citizen of the United States.
- A legal resident of Washington.
- At least 18 years old by Election Day.
- Not under the authority of the Department of Corrections.

How to register:

- Online - PierceCountyElections.org
- In person - Pierce County Election Center.
- By mail - Call (253) 798-VOTE (8683) to request a form.



Official Local Voters' Pamphlet published
by the Pierce County Auditor's Office

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 04/09/2019

Time: 13:48:39 Date: 04/03/2019
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Accts Pay #	Received	Date Due	Vendor	Amount	Memo		
18987	04/09/2019	04/09/2019	7206		Advanced Traffic Products Inc	207.49	Green Traffic Lights (4)
	542 63 31 00	Oper Supplies - Street Ligh	101 000 542 City Street Fun	207.49	Green Traffic Lights (4)		
19038	04/09/2019	04/09/2019	8467		Anderson, Mark	13.48	Jury Pay (1 Day), Mileage (6 Miles) 3/27/19
	512 50 49 03	Juror Costs	001 000 512 General Fund	13.48	Jury Pay (1 Day), Mileage (6 Miles) 3/27/19		
18961	04/09/2019	04/09/2019	6839		Brenner, Jennifer	67.00	Library Reimbursement 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	67.00	Library Reimbursement 1 Year		
18995	04/09/2019	04/09/2019	3572		CED	220.22	Street Light Bulbs (18)
	542 63 31 00	Oper Supplies - Street Ligh	101 000 542 City Street Fun	220.22	Street Light Bulbs (18)		
19017	04/09/2019	04/09/2019	6018		Canon Financial Services Inc	13.63	Police Faxboard March 2019
	521 22 45 00	Oper Rentals - Copier - Pol	001 000 521 General Fund	13.63	Police Faxboard 03/2019		
19039	04/09/2019	04/09/2019	8469		Caravella, Matthew	14.64	Jury Pay (1 Day), Mileage (8 Miles) 3/27/19
	512 50 49 03	Juror Costs	001 000 512 General Fund	14.64	Jury Pay (1 Day), Mileage (8 Miles) 3/27/19		
18970	04/09/2019	04/09/2019	7374		Celis, Victor	420.61	Airfare Reimbursement For DV Training
	521 22 49 05	Reimbursable Programs	001 000 521 General Fund	420.61	Airfare Reimbursement For DV Training		
18985	04/09/2019	04/09/2019	3994		CenturyLink	66.99	Public Works DSL / Telemetry April 2019
	534 10 42 00	Communication - Water	425 000 534 Water Fund (de	33.49	PW DSL / Telemetry 04/2019		
	535 10 42 01	Communication - Sewer	430 000 535 Sewer Fund (de	33.50	PW DSL / Telemetry 04/2019		
18993	04/09/2019	04/09/2019	3994		CenturyLink	448.79	Circuit Line / PRI Line March 2019
	518 10 42 00	Communication - Non Dep	001 000 518 General Fund	448.79	Circuit Line / PRI Line 03/2019		
19055	04/09/2019	04/09/2019	3994		CenturyLink	378.65	911, Message And Alarm April 2019 - City Hall, Rec Center, Public Works
	518 10 42 00	Communication - Non Dep	001 000 518 General Fund	63.11	CH Prim 911 04/2019		
	518 10 42 00	Communication - Non Dep	001 000 518 General Fund	63.11	CH Message 04/2019		
	518 10 42 00	Communication - Non Dep	001 000 518 General Fund	63.11	CH Alarm 04/2019		
	531 50 42 00	Communication - Storm	415 000 531 Storm Drain	31.56	PW 911 & Alarm 04/2019		
	534 10 42 00	Communication - Water	425 000 534 Water Fund (de	31.56	PW 911 & Alarm 04/2019		
	535 10 42 01	Communication - Sewer	430 000 535 Sewer Fund (de	31.56	PW 911 & Alarm 04/2019		
	542 30 42 00	Communication - Street	101 000 542 City Street Fun	31.56	PW 911 & Alarm 04/2019		
	576 80 42 00	Communication - Parks	001 000 576 General Fund	63.08	Rec Alarm 04/2019		

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				894.43	
19004	04/09/2019	04/09/2019	5805 CenturyLink	42.24	Long Distance Access & Usage March 2019
518 10 42 00	Communication - Non Dep	001 000 518	General Fund	42.24	Long Distance Access & Usage 03/2019
19041	04/09/2019	04/09/2019	8471 Chelucci, Marissa	13.48	Jury Pay (1 Day), Mileage (6 Miles) 3/27/19
512 50 49 03	Juror Costs	001 000 512	General Fund	13.48	Jury Pay (1 Day), Mileage (6 Miles) 3/27/19
19056	04/09/2019	04/09/2019	4322 City of Tacoma Washington	2,163.44	Power - Various Locations April 2019
542 63 47 00	Electricity/Street Lights	101 000 542	City Street Fun	2,163.44	Street Lights 02/2019
18974	04/09/2019	04/09/2019	6685 Cleanstart LLC	1,950.00	Monthly Cleaning Services April 2019
518 30 41 01	Contract Maintenance	001 000 518	General Fund	1,950.00	Cleaning Services 04/2019
19020	04/09/2019	04/09/2019	6203 Code Mechanical Inc	1,949.14	HVAC Blower Motors Replaced - Public Works
518 30 48 03	Rep & Maint - PW	001 000 518	General Fund	1,949.14	HVAC Blower Motors Replaced - PW
19021	04/09/2019	04/09/2019	6203 Code Mechanical Inc	564.89	HVAC Circuit Board Replaced - City Hall
518 30 48 02	Rep & Maint - City Hall	001 000 518	General Fund	564.89	HVAC Circuit Board Replaced - CH
				2,514.03	
19018	04/09/2019	04/09/2019	3555 Code Publishing Co	235.32	Web Update - Ordinances 1631 - 1634
511 60 49 03	Codification Costs	001 000 511	General Fund	235.32	Ordinances 1631 - 1634
18991	04/09/2019	04/09/2019	7918 Contreras, Alejandra	140.00	Spanish Interpreting (2 Hrs)
512 50 41 03	Prof Svcs - Interpreter	001 000 512	General Fund	140.00	Spanish Interpreting (2 Hrs) 8Z1083803, 9Z0376826
19007	04/09/2019	04/09/2019	7918 Contreras, Alejandra	140.00	Spanish Interpreting (2 Hrs)
512 50 41 03	Prof Svcs - Interpreter	001 000 512	General Fund	140.00	Spanish Interpreting (2 Hrs) 8Z0651102
				280.00	
19030	04/09/2019	04/09/2019	3573 Copiers Northwest Inc	237.72	Copier Usage February 2019 - City Hall, Court, Public Works, Parks/Rec
512 50 45 00	Oper Rentals - Copier - Co	001 000 512	General Fund	31.41	Court 02/2019
518 10 45 00	Oper Rentals - Copier - No	001 000 518	General Fund	127.96	City Hall 02/2019
531 50 45 00	Oper Rentals - Copier - Sto	415 000 531	Storm Drain	10.44	PW 02/2019

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534 10 45 02	Oper Rentals - Copier - Wa		425 000 534 Water Fund (de	10.44	PW 02/2019
535 10 45 00	Oper Rentals - Copier - Sev		430 000 535 Sewer Fund (de	10.45	PW 02/2019
542 30 45 00	Oper Rentals - Copier - Str		101 000 542 City Street Fun	10.44	PW 02/2019
571 10 45 01	Oper Rentals - Copier - Rec		001 000 571 General Fund	32.92	Rec 02/2019
576 80 45 00	Oper Rentals - Copier - Par		001 000 576 General Fund	3.66	Parks 02/2019
19051	04/09/2019	04/09/2019	3573 Copiers Northwest Inc	178.33	Copier Rental April 2019 And Usage March 2019 - Police
521 22 45 00	Oper Rentals - Copier - Pol		001 000 521 General Fund	178.33	Rental 04/2019 & Usage 03/2019 - Police
			Total Copiers Northwest Inc	416.05	
18959	04/09/2019	04/09/2019	1235 Costello, Tim	67.00	Library Reimbursement 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year
19003	04/09/2019	04/09/2019	8316 Dames Ryan, Julie A	67.39	Travel Expense Mileage And Parking - J. Ryan
513 10 43 00	Travel - Admin		001 000 513 General Fund	67.39	Travel Expense Mileage And Parking - J. Ryan
19024	04/09/2019	04/09/2019	3589 Databar Inc	555.00	Rate Increase Insert
531 50 49 06	Mailing Service - Storm		415 000 531 Storm Drain	185.00	Rate Increase Insert
534 10 49 06	Mailing Service - Water		425 000 534 Water Fund (de	185.00	Rate Increase Insert
535 10 49 05	Mailing Service - Sewer		430 000 535 Sewer Fund (de	185.00	Rate Increase Insert
19035	04/02/2019	04/09/2019	6157 Davis, Santonia	2.68	07-02220.1 - 4323 67TH AVE W -B
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-3.71	
369 90 04 30	Other Misc Revenue - Sewer		430 000 360 Sewer Fund (de	1.03	
19008	04/09/2019	04/09/2019	333 Deal Jr, Robert	10.69	Reimbursement For Postage To Mail Blood Vials
521 22 49 00	Miscellaneous - Police		001 000 521 General Fund	10.69	Reimbursement For Postage To Mail Blood Vials
19036	04/09/2019	04/09/2019	365 Dept Of Labor & Industries	16.09	12 Jurors (88 Hrs) - Medical Aid 3/27/19
512 50 49 03	Juror Costs		001 000 512 General Fund	16.09	12 Jurors (88 Hrs) - Medical Aid Jury Trial 3/27/19
19042	04/09/2019	04/09/2019	8472 Dougal, Emily	13.48	Jury Pay (1 Day), Mileage (6 Miles) 3/27/19
512 50 49 03	Juror Costs		001 000 512 General Fund	13.48	Jury Pay (1 Day), Mileage (6 Miles) 3/27/19
19019	04/09/2019	04/09/2019	3612 DrainTech Northwest LLC	3,846.50	Water Leak Repair - Rec Mens Bathroom
518 30 48 01	Rep & Maint - Rec Bldg		001 000 518 General Fund	3,846.50	Water Leak Repair - Rec Mens Bathroom
18979	04/09/2019	04/09/2019	6995 Endicott, Cynthia J.	226.80	Silver Sneakers & Yoga February 2019

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571 20 49 06	Instructor Fees		001 000 571 General Fund	226.80	Silver Sneakers & Yoga 02/2019
19037	04/02/2019	04/09/2019	1608	26.60	02-03130.1 - 1124 GARDEN CIRCLE
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-23.59	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-3.01	
18980	04/09/2019	04/09/2019	4858	1,876.93	Turface Field Conditioner For Baseball Fields
576 80 31 02	Oper Supplies - Parks		001 000 576 General Fund	1,876.93	Turface Field Conditioner For Baseball Fields
18981	04/09/2019	04/09/2019	4858	50.75	Pitch Rubber For Baseball Fields
576 80 31 02	Oper Supplies - Parks		001 000 576 General Fund	50.75	Pitch Rubber For Baseball Fields
			Total Ewing Irrigation Products Inc	1,927.68	
18962	04/09/2019	04/09/2019	1192	67.00	Library Reimbursement 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year
18968	04/09/2019	04/09/2019	3638	1,268.75	Golf Tank Land Rental April 2019
534 10 45 01	Land Rental/Water Tank		425 000 534 Water Fund (de	1,268.75	Golf Tank Land Rental 04/2019
19015	04/09/2019	04/09/2019	6774	4,252.06	Monthly Landscape Service February 2019
518 30 41 01	Contract Maintenance		001 000 518 General Fund	3,146.52	02/2019
542 80 49 03	Beautification Services (co		101 000 542 City Street Fun	1,105.54	02/2019
19016	04/09/2019	04/09/2019	6774	4,252.06	Monthly Landscape Service March 2019
518 30 41 01	Contract Maintenance		001 000 518 General Fund	3,146.52	03/2019
542 80 49 03	Beautification Services (co		101 000 542 City Street Fun	1,105.54	03/2019
			Total Greenleaf Landscaping 1 Inc	8,504.12	
19040	04/02/2019	04/09/2019	2735	370.49	06-00690.0 - 1334 CORAL DR
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-88.13	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-114.51	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-167.85	
19045	04/09/2019	04/09/2019	8475	12.32	Jury Pay (1 Day), Mileage (4 Miles) 3/27/19
512 50 49 03	Juror Costs		001 000 512 General Fund	12.32	Jury Pay (1 Day), Mileage (4 Miles) 3/27/19
18997	04/09/2019	04/09/2019	3692	23.02	Adapter And Nozzle

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534 10 35 00	Small Tools & Equip - Wat		425 000 534 Water Fund (de	23.02	Adapter And Nozzle
19022	04/09/2019	04/09/2019	6576 Itron Inc	1,534.65	2019 Maintenance For Meter Reading Program
534 10 48 00	Rep & Maint - Water Admi		425 000 534 Water Fund (de	46.73	Desk Dock Maintenance
534 10 48 00	Rep & Maint - Water Admi		425 000 534 Water Fund (de	407.96	FC300 Handheld Maintenance
534 10 48 00	Rep & Maint - Water Admi		425 000 534 Water Fund (de	1,079.96	MVRS Program Maintenance
18990	04/09/2019	04/09/2019	3751 KPG, PS	6,683.00	P#57 Alameda Grind & Overlay Engineering Services Through 3/25/19
595 10 63 06	Project Eng - Alameda Reg		101 000 594 City Street Fun	6,683.00	P#57 Alameda Grind & Overlay Engineering Services Through 3/25/19
19043	04/09/2019	04/09/2019	8473 Kelly, Timothy	15.80	Jury Pay (1 Day), Mileage (10 Miles) 3/27/19
512 50 49 03	Juror Costs		001 000 512 General Fund	15.80	Jury Pay (1 Day), Mileage (10 Miles) 3/27/19
19044	04/09/2019	04/09/2019	8474 Kleinheinz Jr., E. Theodore	13.48	Jury Pay (1 Day), Mileage (6 Miles) 3/27/19
512 50 49 03	Juror Costs		001 000 512 General Fund	13.48	Jury Pay (1 Day), Mileage (6 Miles) 3/27/19
19011	04/09/2019	04/09/2019	6883 L.N. Curtis & Sons	53.19	Earpiece - J. Villamor
521 22 49 01	Uniforms/Clothing/Laundry		001 000 521 General Fund	53.19	Earpiece - J. Villamor
19046	04/09/2019	04/09/2019	8476 Laird, Ruth	12.32	Jury Pay (1 Day), Mileage (4 Miles) 3/27/19
512 50 49 03	Juror Costs		001 000 512 General Fund	12.32	Jury Pay (1 Day), Mileage (4 Miles) 3/27/19
18972	04/09/2019	04/09/2019	8404 Linda Kaye Briggs	652.00	P#55 Capital Campaign March 2019 (4 Hrs)
594 76 62 00	Buildings & Structures - Pa		001 000 576 General Fund	652.00	P#55 Capital Campaign 03/2019 (4 Hrs)
19049	04/09/2019	04/09/2019	8478 Louder, Mary	11.16	Jury Pay (1 Day), Mileage (2 Miles) 3/27/19
512 50 49 03	Juror Costs		001 000 512 General Fund	11.16	Jury Pay (1 Day), Mileage (2 Miles) 3/27/19
18975	04/09/2019	04/09/2019	3791 Lowe's Company-#338954	26.64	Chain And Respirators
518 30 31 04	Oper Sup/CH		001 000 518 General Fund	26.64	Chain And Respirators
19026	04/09/2019	04/09/2019	3866 MRSC of Washington	135.00	Small Works Roster Annual Fee 2019
531 50 49 05	Dues,Member,Sub - Storm		415 000 531 Storm Drain	27.00	Small Works Roster Annual Fee 2019
534 10 49 03	Dues,Member,Sub - Water		425 000 534 Water Fund (de	27.00	Small Works Roster Annual Fee 2019
535 10 49 02	Dues,Member,Sub - Sewer		430 000 535 Sewer Fund (de	27.00	Small Works Roster Annual Fee 2019
542 30 49 03	Dues,Member,Sub - Street		101 000 542 City Street Fun	27.00	Small Works Roster Annual Fee 2019
571 10 49 03	Dues,Memberships,Subscri		001 000 571 General Fund	27.00	Small Works Roster Annual Fee 2019
18956	04/09/2019	04/09/2019	2020 Manley, Terence	67.00	Library Reimbursement 1 Year

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572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year	
18958	04/09/2019	04/09/2019	2744	McKeller*, Michael	67.00	Library Reimbursement 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year	
19050	04/09/2019	04/09/2019	8479	Mirth, Crystal	14.64	Jury Pay (1 Day), Mileage (8 Miles) 3/27/19
512 50 49 03	Juror Costs		001 000 512 General Fund	14.64	Jury Pay (1 Day), Mileage (8 Miles) 3/27/19	
19033	04/02/2019	04/09/2019	7675	Morin, Mindi	62.31	05-02250.3 - 1025 BROADVIEW DR
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-13.88		
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-14.88		
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-33.55		
19047	04/09/2019	04/09/2019	2079	Muenz, Dan	11.16	Jury Pay (1 Day), Mileage (2 Miles) 3/27/19
512 50 49 03	Juror Costs		001 000 512 General Fund	11.16	Jury Pay (1 Day), Mileage (2 Miles) 3/27/19	
19000	04/09/2019	04/09/2019	6589	Murray, Smith & Associates Inc	3,219.12	P#50 Drake St L/S Construction Services Through 3/31/19
594 35 63 03	Project Engineering Sewer		432 000 594 Sewer Improve	3,219.12	P#50 Drake St L/S Construction Services Through 3/31/19	
18969	04/09/2019	04/09/2019	3910	Office Depot	37.41	Award Plaques (2)
518 11 31 00	Office & Oper Sup-Person		001 000 518 General Fund	37.41	Award Plaques (2)	
18994	04/09/2019	04/09/2019	3910	Office Depot	219.79	SAA #1705 Office Desk - J. Ryan
513 10 35 00	Small Tools & Equip - Adr		001 000 513 General Fund	219.79	SAA #1705 Office Desk - J. Ryan	
			Total Office Depot	257.20		
18996	04/09/2019	04/09/2019	3923	Orca Pacific Inc	678.63	Chlorine For Wells (190 Gallons)
534 80 31 03	Oper Supplies - Chlorine		425 000 534 Water Fund (de	678.63	Chlorine For Wells (190 Gallons)	
19006	04/09/2019	04/09/2019	3958	PC Budget & Finance - Jail	1,645.87	Jail Services February 2019
523 60 50 01	Jail		001 000 523 General Fund	1,645.87	02/2019 11 Bookings, 12 Daily Fees	
18983	04/09/2019	04/09/2019	3934	Pacific Welding Supplies LLC	40.74	Welding Tip For Fircrest Park Sign
576 80 35 00	Small Tools & Equip - Parl		001 000 576 General Fund	40.74	Welding Tip For Fircrest Park Sign	
18976	04/09/2019	04/09/2019	3945	Patriot Fire Protection, Inc	349.48	Fire Sprinkler / Backflow Inspection - Public Works

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518 30 48 03	Rep & Maint - PW		001 000 518 General Fund	349.48	Fire Sprinkler / Backflow Inspection - PW	
18977	04/09/2019	04/09/2019	3945	Patriot Fire Protection, Inc	406.63	Fire Sprinkler / Backflow Inspection - Rec Center
518 30 48 01	Rep & Maint - Rec Bldg		001 000 518 General Fund	406.63	Fire Sprinkler / Backflow Inspection - REC	
Total Patriot Fire Protection, Inc				756.11		
18988	04/09/2019	04/09/2019	5210	Perry, Kristi E	61.74	Dinner For Jurors 3/27/19
512 50 49 03	Juror Costs		001 000 512 General Fund	61.74	Dinner For Jurors 3/27/19	
19058	04/09/2019	04/09/2019	7839	Pingel, Scott	100.00	Gym Fees Reimbursement (Jan - Apr) - S. Pingel
513 10 20 00	Personnel Benefits		001 000 513 General Fund	100.00	Gym Fees Reimbursement (Jan - Apr) - S. Pingel	
19027	04/09/2019	04/09/2019	8464	Power Systems West	1,362.56	Well #9 Generator Block Heater Repair
534 50 48 01	Rep & Maint - Water Main		425 000 534 Water Fund (de	1,362.56	Well #9 Generator Block Heater Repair	
19028	04/09/2019	04/09/2019	8464	Power Systems West	347.29	Contra Costa L/S Generator Block Heater Replacement
535 50 48 00	Rep & Maint - Sewer Main		430 000 535 Sewer Fund (de	347.29	Contra Costa L/S Generator Block Heater Replacement	
Total Power Systems West				1,709.85		
18971	04/09/2019	04/09/2019	8460	Proservco	7,033.60	Interior Painting - Public Safety Building
518 30 48 04	Rep & Maint - PSB		001 000 518 General Fund	7,033.60	Interior Painting - PSB	
18973	04/09/2019	04/09/2019	4828	Protect Youth Sports	109.45	Background Checks - Pee Wee Soccer
518 11 41 00	Prof Svcs - Personnel		001 000 518 General Fund	109.45	Background Checks - Pee Wee Soccer	
19052	04/09/2019	04/09/2019	3986	Puget Sound Energy, BOT-01H	691.89	Natural Gas - Rec Center March 2019
576 80 47 00	Public Utility Services - Pa		001 000 576 General Fund	691.89	Gas - REC 03/2019	
19053	04/09/2019	04/09/2019	3986	Puget Sound Energy, BOT-01H	178.15	Natural Gas - City Hall March 2019
518 30 47 00	Public Utility Services - Ci		001 000 518 General Fund	178.15	Gas - CH 03/2019	
19054	04/09/2019	04/09/2019	3986	Puget Sound Energy, BOT-01H	92.05	Natural Gas - Public Works March 2019
531 50 47 02	Public Utility Services/Bldg		415 000 531 Storm Drain	23.01	Gas - PW 03/2019	
534 10 47 00	Utility Services/Building -		425 000 534 Water Fund (de	23.01	Gas - PW 03/2019	
535 10 47 00	Utility Services/Building -		430 000 535 Sewer Fund (de	23.02	Gas - PW 03/2019	

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542 30 47 02	Electricity & Gas/Bldg - St		101 000 542 City Street Fun	23.01	Gas - PW 03/2019
Total Puget Sound Energy, BOT-01H				962.09	
18967	04/09/2019	04/09/2019	5710	106.95	Internet Access Monthly Fee April 2019
518 81 42 00	Communication - I/S		001 000 518 General Fund	106.95	Internet 04/2019
18960	04/09/2019	04/09/2019	4754	67.00	Library Reimbursement 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year
19032	04/02/2019	04/09/2019	6860	61.89	06-00190.4 - 1109 PARADISE PARKWAY
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-27.99	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-17.08	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-16.82	
19023	04/09/2019	04/09/2019	4027	275.25	Shower Panel Plates (2) - Rec
518 30 31 01	Oper Sup/Rec Bldg		001 000 518 General Fund	275.25	Shower Panel Plates (2) - Rec
19048	04/09/2019	04/09/2019	8477	15.80	Jury Pay (1 Day), Mileage (10 Miles) 3/27/19
512 50 49 03	Juror Costs		001 000 512 General Fund	15.80	Jury Pay (1 Day), Mileage (10 Miles) 3/27/19
19001	04/09/2019	04/09/2019	4035	41.74	Janitorial Supplies - Rec
518 30 31 01	Oper Sup/Rec Bldg		001 000 518 General Fund	41.74	Janitorial Supplies - Rec
19013	04/09/2019	04/09/2019	4035	120.34	Janitorial Supplies - Rec
518 30 31 01	Oper Sup/Rec Bldg		001 000 518 General Fund	120.34	Janitorial Supplies - Rec
19014	04/09/2019	04/09/2019	4035	38.41	Janitorial Supplies - Public Safety Building
518 30 31 02	Oper Sup/PSB Bldg		001 000 518 General Fund	38.41	Janitorial Supplies - PSB
Total Sarco Supply				200.49	
19012	04/09/2019	04/09/2019	7308	99.00	Monthy Website Hosting 03/15/19
518 81 41 02	Web Design & Maintenanc		001 000 518 General Fund	99.00	Cityoffircrest.net 03/15/19
18957	04/09/2019	04/09/2019	4067	67.00	Library Reimbursement 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year
19029	04/09/2019	04/09/2019	4690	4,350.19	Inspections, Mileage And Calls March 2019

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524 20 41 01	Bldg Inspec/Plan Review		001 000 524 General Fund	4,350.19	Inspections, Mileage & Calls 03/2019
18964	04/09/2019	04/09/2019	1272 Sparks Sleeman, Stephanie	67.00	Library Reimbursement 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year
18989	04/09/2019	04/09/2019	4084 Staples Business Advantage	453.82	Court Supplies And SAA #1704 Epson Printer
512 50 31 00	Office & Oper Sup-Court		001 000 512 General Fund	14.23	Court Supplies
512 50 35 00	Small Tools & Equip-Cour		001 000 512 General Fund	439.59	SAA #1704 Epson Printer
19009	04/09/2019	04/09/2019	4084 Staples Business Advantage	197.37	Supplies - Admin And Central
513 10 31 00	Office & Oper Sup - Admin		001 000 513 General Fund	39.11	Admin Supplies
518 10 34 01	Central Office Supplies		001 000 518 General Fund	158.26	Central Supplies
19010	04/09/2019	04/09/2019	4084 Staples Business Advantage	27.24	Admin Supplies
513 10 35 00	Small Tools & Equip - Adr		001 000 513 General Fund	27.24	Admin Supplies
			Total Staples Business Advantage	678.43	
18966	04/09/2019	04/09/2019	4110 Superior Linen Service	157.72	Exchange Service March 2019
576 80 49 00	Miscellaneous - Parks		001 000 576 General Fund	78.86	03/14/19
576 80 49 00	Miscellaneous - Parks		001 000 576 General Fund	78.86	03/28/19
18984	04/09/2019	04/09/2019	4130 Tacoma P C Health Dept	830.00	Swimming & Wading Pool Permits 2019
576 20 49 02	Miscellaneous - Pool		001 000 576 General Fund	830.00	Swimming & Wading Pool Permits 2019
19002	04/09/2019	04/09/2019	4133 Tacoma Rubber Stamp	10.99	Stamp Supplies - Court
512 50 31 00	Office & Oper Sup-Court		001 000 512 General Fund	10.99	Stamp Supplies - Court
18982	04/09/2019	04/09/2019	8462 Tacoma Steel Supply, Inc.	59.69	Angle Iron To Repair Baseball Field Drag
576 80 31 02	Oper Supplies - Parks		001 000 576 General Fund	59.69	Angle Iron To Repair Baseball Field Drag
18986	04/09/2019	04/09/2019	4139 Tapco Visa Card	21.00	PCCAO Lunch Meeting - S. Pingel
513 10 43 00	Travel - Admin		001 000 513 General Fund	21.00	PCCAO Lunch Meeting - S. Pingel
19005	04/09/2019	04/09/2019	4139 Tapco Visa Card	95.00	PSGA 2019 Membership - J. Ryan
513 10 49 02	Dues,Memberships,Subscri		001 000 513 General Fund	95.00	PSGA 2019 Membership - J. Ryan
19025	04/09/2019	04/09/2019	4139 Tapco Visa Card	175.00	Police Officer Lateral Entry Job Advertisement - Governmentjobs.com

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521 10 41 01	Advertising - Civil Svc		001 000 521 General Fund	175.00	Police Officer Lateral Entry Job Advertisement - Governmentjobs.com	
Total Tapco Visa Card				291.00		
19057	04/09/2019	04/09/2019	8482	US Bank, Police Department Account	464.77	Police Charges Through 3/20/19
548 65 48 08	O & M - Police		501 000 548 Equipment Ren	464.77	Car Wash Coupon Books	
19034	04/09/2019	04/09/2019	8483	US Bank, Public Works Dept Account	1,834.16	Public Works Charges Through 3/20/19
531 50 31 03	NPDES Public Outreach		415 000 531 Storm Drain	237.19	Coloring Books	
542 30 31 02	Oper Supplies - Street Reg		101 000 542 City Street Fun	88.28	Salt Away (2 Gallons)	
553 10 31 00	Office/Operating Supplies -		425 000 553 Water Fund (de	1,508.69	Conservation Outreach Items - Stress Balls, Shower Timers, Soil Moisture Meters	
19031	04/09/2019	04/09/2019	8484	US Bank, Recreation Dept Account	1,038.24	Parks / Rec Charges Through 03/20/19
518 10 49 00	Miscellaneous - Non-Dept		001 000 518 General Fund	2.00	Late Fee	
518 30 31 01	Oper Sup/Rec Bldg		001 000 518 General Fund	12.56	Janitorial Supplies - Senior Room	
571 20 49 03	Indoor Soccer		001 000 571 General Fund	573.68	Pee-Wee Soccer Shirts	
573 90 49 01	Community Events		001 000 573 General Fund	450.00	Easter Eggs With Candy, Digital Graphics For Car Show	
18998	04/09/2019	04/09/2019	4178	University Place Refuse Inc	410.55	Drop Box And Yard Waste Fees - Storm Cleanup
531 50 47 01	Dumping Fees - Storm		415 000 531 Storm Drain	410.55	Drop Box And Yard Waste Fees - Storm Cleanup	
18992	04/09/2019	04/09/2019	4179	Unum Life Insurance Company of America	46.80	Retired Benefits April 2019
521 22 20 02	LEOFF I Long Term Care		001 000 521 General Fund	46.80	Police #0220603-011 04/2019	
18965	04/09/2019	04/09/2019	3645	WEX BANK, Wright Express FSC	2,089.35	Gas / Fuel March 2019
548 65 31 06	Facilities Gas		501 000 548 Equipment Ren	83.12	F&E 03/2019	
548 65 31 08	Police Gas		501 000 548 Equipment Ren	1,271.85	Police 03/2019	
548 65 31 11	Parks/Rec Gas		501 000 548 Equipment Ren	99.84	Parks 03/2019	
548 65 31 12	Street Gas		501 000 548 Equipment Ren	443.66	Street 03/2019	
548 65 31 14	Wtr/Swr Gas		501 000 548 Equipment Ren	190.88	W/S 03/2019	
18999	04/09/2019	04/09/2019	4229	Washington State Patrol	600.00	1st Quarter 2019 ACCESS User Fee
521 22 51 03	WACIC/NCIC		001 000 521 General Fund	600.00	1st Quarter 2019 ACCESS User Fee	
18963	04/09/2019	04/09/2019	8270	Whepley, Katherine	67.00	Library Reimbursement 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year	
18954	04/09/2019	04/09/2019	261	Wilson, Phil	59.00	Library Reimbursement 1 Year (Phil)

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572 21 49 00	Library Services		001 000 572 General Fund	59.00	Library Reimbursement 1 Year (Phil)
18955	04/09/2019	04/09/2019	261	59.00	Library Reimbursement 1 Year (Melinda)
572 21 49 00	Library Services		001 000 572 General Fund	59.00	Library Reimbursement 1 Year (Melinda)
Total Wilson, Phil				118.00	
18978	04/09/2019	04/09/2019	4256	868.76	Uniform Shirts - Public Works Crew
531 50 20 01	Contract Benefits - Storm		415 000 531 Storm Drain	217.19	Uniform Shirts - PW
534 10 20 01	Contract Benefits - Wtr Ad		425 000 534 Water Fund (de	217.19	Uniform Shirts - PW
535 10 20 01	Contract Benefits - Swr Ad		430 000 535 Sewer Fund (de	217.19	Uniform Shirts - PW
542 30 20 01	Contract Benefits - Street R		101 000 542 City Street Fun	217.19	Uniform Shirts - PW

Report Total: 67,281.45

Fund	
001 General Fund	40,180.59
101 City Street Fund	11,882.71
415 Storm Drain	1,271.94
425 Water Fund (department)	7,074.05
430 Sewer Fund (department)	1,098.92
432 Sewer Improvement Fund	3,219.12
501 Equipment Rental Fund	2,554.12

This report has been reviewed by:

REMARKS:

Signature & Title

Date

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Hunter T. George called the special meeting to order at 6:02 P.M. and led the pledge of allegiance. Councilmembers Shannon Reynolds, Brett Wittner, Denny Waltier, Blake Surina, and Jamie Nixon were present. Councilmember David M. Viafore was absent and excused.

AGENDA MODIFICATIONS

There were none.

YEAR END FINANCIAL REPORT

Finance Director Corcoran briefed the Council on the financial condition of the City of Fircrest based on the Preliminary Financial reports as of December 31, 2018, providing fund balance information, including REET, Street, and Storm Drain, Water, Sewer operating and capital funds. Corcoran indicated the General Fund Balance increased by \$236,246 for an Ending Fund Balance of \$3.545 million. Corcoran indicated the City received 104.7% of anticipated revenue and spent 95% of the amount budgeted for General Fund operating expenditures in 2018.

There was a brief discussion on the rebate to the Street Light LED project, reimbursement to the 44th/Alameda fund balance, and contributions to the pool and community center project. Corcoran indicated that the \$250,000 private donation for the pool and community center project was identified as a separate line item in the General Fund, and City Manager Pingel indicated that the \$750,000 City contribution to the pool and community center project included \$250,000 from the 44th/Alameda fund, stating that that amount had paid for the schematic design phase, and \$500,000 from REET 2. George commented on the department expenditures and on his appreciation of the staff staying within budget. Wittner inquired on the 2003-2007 expenditures from the Designated Light fund balance.

Waltier departed at 6:24 P.M. and returned at 6:26 P.M.

YEAR END POLICE REPORT

Police Chief Cheesman provided an overview of officer assignments, community outreach efforts and events, and partnerships, and presented the Police 2018 Statistics, which included 2015-2018 crime statistics, infractions, suspicious persons/vehicles, supplemental and general reports, calls for service, and next steps. Cheesman indicated that the crime mapping was underway and that the department was working with South Sound 911 on the warrant confirmation process, working on assigning and training a new detective, de-escalation training for all officers, and bringing on a volunteer police chaplain. After a brief discussion on crime statistics and State Patrol toxicology test backlog, there was a consensus to direct the City Manager to write a letter to State legislators requesting to allocate more funding to address this issue. George requested a demonstration of the crime mapping to Council before it would go live to the community.

RECREATION BUSINESS PLAN APPROACH

Waltier departed at 7:09 P.M. and returned at 7:10 P.M. Pingel introduced the business plan approach and Grant Writer Ryan, who briefed the Council on recreation pricing philosophy and cost recovery and the process to create services pricing for the Recreation Department. Ryan presented the benefits of having fees and charges as well as having a consensus on a cost recovery philosophy, and discussed the philosophy and pricing pyramid methodology. Ryan

provided a Sorting Services worksheet, requesting councilmembers to work on allocating the City’s recreational services to the benefit level they deemed appropriate. There was a discussion on the levels of program benefits and examples, social capital, and community benefits. Council requested a glossary to help provide more background of the programs and services for the exercise activity; Pingel indicated one would be sent out to Council in the weekly update. Reynolds departed at 7:40 P.M. and returned at 7:41 P.M. Pingel and Ryan indicated the sorting services exercise and services pricing approach would be brought back before Council at the April 15, 2019 Study Session.

Corcoran stated that the usage of 2003-2007 Designated Light fund balance were for Street capital projects.

ADJOURNMENT

Reynolds MOVED to adjourn the meeting at 7:55 P.M., seconded by Waltier. The Motion Carried (6-0).

Hunter T. George, Mayor

Jessica Nappi, City Clerk

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Hunter T. George called the regular meeting to order at 7:01 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Denny Waltier, Blake Surina, and Jamie Nixon were present.

PRESIDING OFFICER’S REPORT

A. Community Center and Pool Project

City Manager Pingel reported that \$1 million for the community center project was included in the House capital budget and that the Senate budget would be released soon. Pingel indicated that staff was working with BERK on developing a question and answer document for the project webpage redesign and that the document would be shared with Council for review. Pingel called attention to the updated Sorting Services Worksheet handout, stating the exercise would help Council at the April Study Session to develop a programs and services pricing philosophy for the Recreation Department. Pingel reported staff had an informal meeting with residents adjacent to Fircrest Park to discuss preliminary plans for angle-in parking on Electron Way and on Contra Costa Avenue. Pingel reported that the general feedback from residents included focusing on angle-in parking on Electron Way near the pool and community center and keeping angle-in parking next to the pool, and stated that residents felt that the angle-in north of the bathhouse was non-essential or unwanted. Pingel stated Public Works Director Wakefield would develop a scope of work for KPG, P.S. George and Wittner also reported that there was a strong desire from the residents to have a four-way stop at Electron Way and Contra Costa Avenue. Viafore requested staff research the potential restrictions the Electron Way grant could have, to perform a thorough needs analysis of the City’s options for the four-way stop improvements and pursue grants for those intersection improvements. Nixon reported that the University Place Aquatic Center would be closed for improvements during the same time in August as Fircrest pool if the City’s pool went to construction.

George reported that he recently attended a mayor’s forum on affordable housing and stated he would share with Council via email more information about a series of four meetings from May to September that address affordability and intended meeting outcomes.

George reported that there were citizen concerns regarding the lack of school crossing guards and it was addressed by Chief Cheesman and Principal Basil. Viafore commented on his appreciation for the Police Department’s efforts and requested staff communicate with Principal Basil to fund safety improvements as it was the school district’s responsibility to address safety.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

George invited public comment; none were provided.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Parks and Recreation

Waltier reported the fields were being mowed, the ballfields were ahead of schedule, and a repair was underway on the pool liner. Parks and Recreation Director Grover reported that staff was working with a roofing company to heat weld a patch of the vinyl liner for the summer pool season.

B. Pierce County Regional Council

Reynolds reported on Sumner’s efforts to create a transit authority, board appointments, and on Vision 2050, stating comments were being accepted on the Puget Sound Regional Council VISION 2050 Regional Growth Alternatives.

C. Public Safety, Courts

Surina commented on the Seattle is Dying documentary and on Fircrest’s community policing efforts. Waltier commented on the impact of the documentary.

D. Street, Water, Sewer, and Storm Drain

Nixon commented on serving on jury duty and had no report to provide.

E. Other Liaison Reports

There were none.

CONSENT CALENDAR

George requested the City Clerk read the Consent Calendar as follows: approval of Voucher No. 212742 through Voucher Check No. 212794 in the amount of \$104,015.71; approval of Payroll Check No. 13596 through Payroll Check No. 13600 in the amount of \$107,466.55; and approval of the March 12, 2019 Council regular meeting minutes as corrected. **Viafore MOVED to approve the Consent Calendar as corrected; seconded by Surina. The Motion Carried (7-0).**

PUBLIC HEARING

None scheduled.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

A. Budget Amendment, 1st Reading

Finance Director Corcoran called attention to several handouts, including the corrected agenda summary, ending fund balance city comparison, and a breakdown of the 44th/Alameda Designated Fund expenditures from 2004 through 2019. Waltier departed at 7:35 P.M. and returned at 7:37 P.M. There was a brief discussion on the analysis and the factors and circumstances that made the analysis difficult to compare. There was a brief discussion on replenishing the 44th/Alameda Designated Fund and the benefits of transferring \$250,000 from the Ending Fund Balance to the Cumulative Reserve for the pool and community center. Surina commented on his preference to allocate the \$250,000 directly to the pool and community center in order to increase the City’s contribution and buy down the bond. Corcoran briefed the Council on the first reading of the proposed ordinance that would provide the necessary budget for additional funds not provided for in the Adopted 2019 Budget. George invited councilmember comment; Viafore requested a Council consensus to include the transfer of \$250,000 from the Undesignated Ending Fund Balance to the Cumulative Reserve in the proposed budget amendment in order to secure and isolate the funds. Surina commented on his concerns regarding the transfer and not directly applying the \$250,000 to offset the bond and Viafore responded that Council would be in a strategic position to allocate the funds towards the project once the bids came in this summer and address any

contingencies. George conducted a roll call consensus vote: Viafore – Yes; Reynolds – Yes; Wittner – Yes; Waltier – Yes; Surina – No; Nixon – Yes; and George – Yes. There was a consensus (6-1) to add the transfer \$250,000 from the Ending Fund Balance to the Cumulative Reserve in the proposed budget amendment.

B. nCourt LLC Credit Card Services Agreement

Court Administrator Perry briefed the Council on the proposed nCourt LLC Credit Card Services Agreement, stating nCourt would streamline the Municipal Court's credit card payment services for the two courts it operates. **Reynolds MOVED to adopt Resolution No. 1580, authorizing the City Manager to execute an agreement for credit card services with nCourt LLC; seconded by Surina.** George invited councilmember comment; Viafore inquired when the new contract would be implemented. Perry indicated it would be as soon as possible as nCourt would need approximately six weeks to develop the webpage for online services, and Pingel indicated that the City would provide a 30-day notice to cancel the contract with the other credit service company. George invited public comment; none were provided. **The Motion Carried (7-0).**

C. Personnel Policies and Procedures 2019 Update

Pingel briefed the Council on the proposed 2019 updates to the Personnel Policies and Procedures manual, providing answers from the City's legal counsel to the questions Council had from the November 2018 Study Session. **Nixon MOVED to adopt Resolution No. 1581, adopting a Personnel Policies and Procedures manual for employees of the City of Fircrest and repealing Resolution No. 637; seconded by Reynolds.** George invited councilmember comment; Viafore inquired if the updated manual was subject to Union or Guild negotiations. Pingel indicated that they were provided a copy of the proposed changes and had no comments with the proposed changes, and stated that both agreements included clauses that the anything not included in the labor contract would defer to the personnel manual. Viafore commented on his concerns regarding not having a letter from the Union/Guild and the updates being pro-management, and stated he would probably vote against the updates. Pingel indicated a response was received from IBEW regarding the cell phone policy and the employee's liability, and indicated it was resolved. Pingel indicated that the Guild expressed no concerns. Viafore commented on his concerns regarding internal/external recruitment and the employee assistance program (EAP); Pingel indicated that the updates to the EAP simply provided information about the benefits that the City currently offered its employees. George stated that employees had an opportunity to share their concerns regarding the draft update, and commented that there were no radical changes to the updated manual and that nothing was taken away from the employee. George commented that there was a balance of employee-employer as the updates provided clarification of roles and responsibilities and were in line with current laws and standards; Viafore responded that he would be in favor of the updates and inquired if there was employee feedback. Pingel indicated feedback was received but no concerns regarding the changes. George invited public comment; Planning and Building Administrator Stahlnecker commented on employee concerns regarding the at-will language in the updated manual. Pingel indicated that although Washington state is an "at will" employment state, it would not be in the City's best interest from a liability point of view to terminate employees without cause. City Clerk Nappi indicated the language in question that was removed at the recommendation of legal counsel stated: *"All other employees not designated at-will are given a "for-cause" status after*

successful completion of their working test period.” After a brief discussion on state law and intent to show good will, **Reynolds MOVED to amend Section 1.3 to restore the sentence: “All other employees not designated at-will are given a "for-cause" status after successful completion of their working test period.”; seconded by Viafore.** George invited councilmember comment; there were none. George invited public comment; none were provided. George requested a roll call vote: Nixon – No; Reynolds – Yes; Surina – Yes; Wittner – No; Waltier – No; Viafore – Yes; and George – Yes. **The Amended Motion Carried (4-3).** George invited public comment on amended Resolution No. 1581; none were provided. Viafore inquired if there was any proposed language in the updated manual that was different than the union contracts; Pingel confirmed the updates were applicable to all employees. **The Motion Carried (7-0).**

CITY MANAGER COMMENTS

Pingel reported that he had recently met with a representative from Coalition against Bigger Trucks (CABT) working against legislation allowing bigger truck trailers. Pingel requested Council feedback on CABT’s request to submit a letter of opposition to the legislative delegation. The general consensus from Council was to abstain.

DEPARTMENT HEAD COMMENTS

- Chief Cheesman reported that the Department responded to a shots fired call on the 100 block of Golden Gate Avenue early Friday morning. Cheesman indicated there were no injuries, and that they recovered shell casings and that it was under investigation. Cheesman reported that University Place Chief Blair was being reassigned as Chief of Staff for the Sheriff’s Department.

COUNCILMEMBER COMMENTS

- Viafore and Reynolds thanked Council for their patience.
- Wittner, Waltier, Surina, and Nixon provided no comments.
- George commented on his appreciation of the policy discussion civility.

EXECUTIVE SESSION

There was none.

ADJOURNMENT

Reynolds MOVED to adjourn the meeting at 8:40 P.M., seconded by Nixon. The Motion Carried (7-0).

Hunter T. George, Mayor

Jessica Nappi, City Clerk

NEW BUSINESS: Budget Amendment, 2nd Reading for Adoption
ITEM 10A.

FROM: Colleen Corcoran, Finance Director

RECOMMENDED MOTION: I move to adopt Ordinance No._____, authorizing expenditures of funds for matters not provided for in the Adopted 2019 Budget.

PROPOSAL: This is a request for additional appropriations for anticipated revenues and expenditures not provide for in the Adopted 2019 Budget.

FISCAL IMPACT: The fiscal impact of this proposal results in increases in expenditures with corresponding increases in revenue or corresponding decreases in fund balances as follows:

Fund	Account	Title	Increase/(Decrease)
General	308.10.00.01	BFB Des. Fund Bal/light	20,375
	308.10.00.02	BFB Des. Fund Bal/44th Alameda	94,254
	308.80.00.01	BFB Undes. Unres. Fund Balance	406,534
	594.76.62.00	Building Structures Parks	385,000 (2)(3)
	594.76.63.01	Other Improvements	32,500 (4)
	597.10.00.04	Transfer Out to Cumulative Reserve	250,000 (16)
	508.10.00.01	EFB Des. Fund Bal/light	20,375
	508.10.00.02	EFB Des. Fund Bal/44th Alameda	(33,246) (2)(3)(4)(5)
	508.80.00.01	EFB Undes. Unres. Fund Balance	66,534 (5)(16)
	508.80.00.03	EFB Fund Bal Donations Pool/Rec Center	(200,000) (2)
Street	308.80.01.01	Undes. Unres. Fund Balance	(321)
	508.80.01.01	Ending Fund Balance	(321)
Police Investigation	308.10.01.05	Des. Beginning Fund Balance	5
	508.10.01.05	Ending Fund Balance	5
REET	308.10.03.11	Beginning Fund Bal (1st 1/4)	39,741
	308.10.03.12	Beginning Fund Bal (2nd 1/4)	45,713
	508.10.03.11	Ending Fund Bal (1st 1/4)	39,741
	508.10.03.12	Ending Fund Bal (2nd 1/4)	24,813
	597.06.00.02	Transfer Out-Reet 2	20,900 (15)
Storm	308.80.04.15	Beginning Fund Balance	47,388
	334.03.10.00	NPDES Grant Revenue	6,000 (6)
	531.50.31.03	NPDES Public Outreach	6,000 (7)
	508.80.04.15	Ending Fund Balance	47,388
Storm Capital	308.80.04.16	Beginning Fund Balance-Storm Capital	2,668
	508.80.04.16	Ending Fund Balance-Storm Capital	2,668

FIRCREST CITY COUNCIL AGENDA SUMMARY

APRIL 9, 2019

Water	308.80.04.25	Beginning Fund Balance	23,629	
	508.80.04.25	Ending Fund Balance	23,629	
Water Capital	308.80.04.26	Beginning Fund Balance-Water Capital	(954)	
	397.00.00.13	Transfer In from REET 2	20,900	(10)
	594.34.63.01	Other Improvements	13,400	(8)(9)
	594.64.63.02	Project Engineering	(10,000)	(9)
	508.80.04.26	Ending Fund Balance-Water Capital	16,546	
Sewer	308.80.04.30	Beginning Fund Balance	74,586	
	508.80.04.30	Ending Fund Balance	74,586	
Sewer Capital	308.80.04.32	Beginning Fund Balance-Sewer Capital	198,186	
	594.35.63.01	Other Improvements	120,000	(11)(12)
	594.35.63.03	Project Engineering	37,400	(13)(14)
	508.80.04.32	Ending Fund Balance-Sewer Capital	40,786	(11)(12)(13)(14)
ERR	308.10.05.01	Dsg Beginning Fund Balance	17,577	
	508.10.05.01	Ending Fund Balance	17,577	
Cumulative Reserve	397.10.00.05	Transfer In from General Fund	250,000	(16)
	508.10.01.51	Designated Ending Fund Balance General	250,000	(16)

The City of Fircrest adopts an annual budget at the fund level. The above adjustments will result in an Amended 2019 Budget by fund as follows:

2019 REVENUES, EXPENDITURES & BALANCES BY FUND			
<u>FUND</u>	<u>ORIGINAL</u>	<u>ADJUSTMENT</u>	<u>AMENDED</u>
General	8,848,759	521,163	9,369,922
Street	1,021,081	(321)	1,020,760
Storm Drain	660,061	53,388	713,449
Storm Drain Capital	585,150	2,668	587,818
Water	1,365,992	23,629	1,389,621
Water Capital	485,675	19,946	505,621
Sewer	3,494,841	74,586	3,569,427
Sewer Capital	1,287,385	198,186	1,485,571
ERR	1,800,678	17,577	1,818,255
Police Investigation	12,248	5	12,253
REET	1,728,610	85,454	1,814,064
Cumulative Reserve	3,530,763	250,000	3,780,763
Total	24,821,243	1,246,281	26,067,524

ADVANTAGE: This proposal will provide the necessary budget for the following:

1. Match Budgeted Beginning Fund Balances to actual in all funds
2. ARC design of the pool and recreation center project \$335,000 with funding of \$200,000 from donations and \$135,000 from 44th/Alameda Funds
3. Briggs capital campaign \$50,000 from 44th/Alameda Funds
4. Roll over for Whittier tennis court repair \$32,500 from 44th/Alameda Funds
5. Transfer \$90,000 to 44th/Alameda Designated Funds from 2018 excess fund balance
6. Rollover NPDES grant revenue for unbilled calendars \$6,000
7. Rollover NPDES Public Outreach for unpaid calendars \$6,000
8. Additional funds needed to paint water tanks \$13,400
9. Transfer excess Project Eng. Budget for tank painting \$(10,000)
10. Transfer In from REET 2 for tank painting \$20,900
11. Rollover for elimination of Eldorado Creek crossing \$100,000
12. Rollover for project engineering for Drake Street Lift Station project retainage \$20,000
13. Rollover for P.E for elimination of Eldorado Creek crossing \$30,000
14. Rollover for P.E. for Drake Street Lift Station project \$7,400
15. Transfer Out REET 2 to Water Capital for tank painting \$20,900
16. Transfer \$250,000 from General Fund to Cumulative Reserves-General from the 2018 excess fund balance to assure funds for the Pool/Rec project are available.

HISTORY: The first reading of the corrected draft ordinance was read at the March 26, 2019 regular Council meeting.

ATTACHMENT: [Ordinance](#)

**CITY OF FIRCREST
ORDINANCE NO. _____**

**AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON,
AUTHORIZING ADDITIONAL EXPENDITURES OF FUNDS
FOR MATTERS NOT FORESEEN AT THE TIME OF FILING
THE ANNUAL BUDGET FOR 2019.**

WHEREAS, the City anticipates certain revenues and expenditures not foreseen at the time of filing the Annual Budget for 2019; and

WHEREAS, the City of Fircrest adopts an annual budget at the fund level; and

WHEREAS, it is necessary to amend the adopted 2019 budget to defray the anticipated expenditures. Now, Therefore,

THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS FOLLOWS:

Section 1. These revenues and expenditures are not one of the emergencies specifically enumerated in RCW 35A.33.080.

Section 2. The anticipated revenues and expenditures will result in the 2019 Amended Budget by fund as follows:

2019 REVENUES, EXPENDITURES & BALANCES BY FUND

<u>FUND</u>	<u>ORIGINAL</u>	<u>ADJUSTMENT</u>	<u>AMENDED</u>
General	\$8,848,759	\$521,163	\$9,369,922
Street	\$1,021,081	(\$321)	\$1,020,760
Storm Drain	\$660,061	\$53,388	\$713,449
Storm Drain Capital	\$585,150	\$2,668	\$587,818
Water	\$1,365,992	\$23,629	\$1,389,621
Water Capital	\$485,675	\$19,946	\$505,621
Sewer	\$3,494,841	\$74,586	\$3,569,427
Sewer Capital	\$1,287,385	\$198,186	\$1,485,571
ERR	\$1,800,678	\$17,577	\$1,818,255
Police Investigation	\$12,248	\$5	\$12,253
REET	\$1,728,610	\$85,454	\$1,814,064
Cumulative Reserve	\$3,530,763	\$250,000	\$3,780,763
Total	\$24,821,243	\$1,246,281	\$26,067,524

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**PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST,
WASHINGTON**, at a regular meeting thereof this 9th day of April 2019.

APPROVED:

Hunter T. George, Mayor

ATTEST:

Jessica Nappi, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

**DATE OF PUBLICATION:
EFFECTIVE DATE:**

FIRCREST IS HIRING!

Open until filled with first review of applications on April 25, 2019.
Early application submission encouraged.

POSITIONS AVAILABLE

- Parks Maintenance Worker
(\$13.00 to \$13.50/hour)
- Pool Cashiers
(\$13.00 to \$13.50/hour)
- Public Works Maintenance Workers
(\$13.00 to \$13.50/hour)
- Lifeguards
(\$13.55 to \$14.05/hour)
- Recreation Leader
(\$13.65 to \$14.15/hour)



Summer
Jobs

A formal application form
must be fully completed
and submitted to:
Personnel Officer
City of Fircrest
115 Ramsdell Street
Fircrest, WA 98466



THE CITY OF FIRCREST

To learn more, call us at (253) 564-8901
or visit us online at:
www.cityoffircrest.net/government/jobs