



EMPLOYMENT OPPORTUNITY Parks & Recreation

POSITION: Parks Maintenance Worker (seasonal, part-time)
DATE OPEN: April 1, 2019
DATE CLOSED: Open until filled. First review: April 26th
SALARY RANGE: \$13.00 - \$13.50 per hour

THE POSITION: The City of Fircrest is accepting applications for a seasonal, part-time Parks Maintenance Worker. The position works under the general supervision of the Parks Maintenance Supervisor. The Parks Maintenance Worker will perform a variety of unskilled and semi-skilled tasks in landscape maintenance and operations of City parks. This position will perform custodial work as required and assigned.

PRIMARY DUTIES

- Perform a variety of landscape & gardening duties such as mowing, planting and removing shrubs and plants, weeding, pruning and general care of lawns, shrubs, flowers, trees and grounds.
- Operate and maintain mowers, backpack blowers, weed eaters, sod cutters, edgers, and chain saws.
- Apply a wide variety of fertilizers, pesticides, herbicides and fungicides to the City's open spaces and landscaping.
- Assist in determining appropriate manual applications of pesticides and assure proper disposal of containers.
- Apply seeding, top dressing, and soil conditioning to the City's open spaces and landscaping.
- Assistance with a variety of irrigation maintenance duties including repair, replacement, and modification of sprinkler system, dig holes, replace damaged pipe sections, and maintain timing systems for automatic sprinklers.
- Document activities, keep record of work completed, and perform administrative duties.
- Perform routine maintenance on lawn and power equipment.
- Performs custodial work as required and assigned.
- As assigned, assist Parks Maintenance Supervisor in maintenance and operation of grounds and parks.
- Performs other duties as assigned.

MINIMUM QUALIFICATIONS

- Be 18 years of age or older.
- Possess a valid Washington state driver's license (A driving record check will be performed prior to hire).
- Have the ability to safely lift up to 50 pounds.
- Ability to perform strenuous physical labor and work outdoors in trafficked areas, in all types of weather, and on all types of surfaces.
- Skill in using of a wide variety of power and hand tools, equipment, and machinery used in vegetation management.
- Use good judgment in the operation of potentially dangerous equipment and while working at potentially hazardous work sites. Maintain constant awareness of hazards and continuously apply safe work habits and practices.
- Listen to, remember, and apply work directions, instructions, information, and practices in daily communication with supervisors and co-workers.
- Safely drive and operate heavy and light duty vehicles and equipment such as pickup trucks, off-road service and transport vehicles, and other related conveyances.
- Demonstrated punctual, regular and reliable attendance is required.
- Follow appropriate safety procedures.

WORKING CONDITIONS

Maintenance Workers may work in hazardous areas, including street surfaces, rights-of-way, medians, ditches, pits and underground vaults; and around heavy equipment or potentially dangerous tools. Assignments may be outside and may occasionally require work in inclement weather and/or dirty, wet noisy or cramped work sites. This position requires the physical ability to perform manual tasks, and mobility to navigate all types of surfaces and terrain. Specific vision abilities

required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Maintenance Workers have daily contact with other crew members for the purpose of work coordination. However, City crews often work in highly visible locations and may be required to respond to questions from interested citizens. It is important for all employees to respond to citizens with tact and patience and maintain professional composure. If questions cannot be answered on-site, the worker is responsible for referring the citizen to the Lead Worker or other Department staff for assistance.

SELECTION GUIDELINES

- Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.
- The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.
- The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

TO APPLY

- A formal application form must be fully completed and submitted to:
Personnel Officer
City of Fircrest
115 Ramsdell Street
Fircrest, WA 98466
Telephone: (253) 564-8901, Fax: (253) 566-0762
Email: jnappi@cityoffircrest.net
- Resumes alone are not sufficient for consideration, but may be attached to the application form.
- Applications may be filed in person, by FAX or by mail, or by email. All applications must be received by 5:00 p.m. on the closing date.
- It is not the City's policy to FAX or Express Mail application forms.

GENERAL INFORMATION FOR APPLICANTS

SELECTION

- The quality and completeness of the information provided on the application form may determine whether or not you are called for an interview. Incomplete answers or "see resume" may prevent further consideration.
- Testing may be required to measure candidates' abilities to perform essential functions or other performance dimensions.
- If you need special accommodation during the interview phase of the selection process, please provide the City with five business days advance notice. The City endeavors to reasonably accommodate everyone. All applicants interviewed will be sent written notification of the interview result.
- No formal notification will be sent to applicants not selected for an interview. Should the same or another position open for which you wish to apply, you must complete a new application to be considered for the new opening.

EMPLOYMENT

- Applicants who are offered employment will be required to provide proof of identity and authorization to work in the United States. The 1986 Federal Immigration Reform and Control Act prohibits the hiring of unauthorized aliens.
- The City does not discriminate in hiring on the basis of race, creed, color, ethnicity, national origin, sex, age, or marital status. In compliance with the Americans with Disabilities Act, disability will be considered only in the context of an applicant's ability to perform essential elements of a job and to determine reasonable accommodation.
- The City of Fircrest has a policy of limiting smoking in the work place.
- The City of Fircrest is a drug-free workplace.