

**CITY OF FIRCREST PLANNING COMMISSION  
REGULAR MEETING MINUTES**

December 04, 2018  
6:00 PM

Fircrest City Hall

115 Ramsdell Street

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**CALL TO ORDER**

Chair Karen Patjens called the regular meeting of the Fircrest Planning Commission to order at 6:00 p.m.

**ROLL CALL**

Commissioners Kathy L. McVay, Karen Patjens, Sarah Hamel, and Karissa Carpenter were present. Absent: Cameron McGinnis. Staff present: Planning and Building Administrator Angelie Stahlnecker and Permit Technician Jayne Westman.

**APPROVAL OF MINUTES**

The minutes for the meeting of October 16, 2018 were presented for approval.

**Moved by McVay and seconded by Hamel to approve the minutes. Upon vote, motion carried 4-0.**

**CITIZENS COMMENTS**

None.

**PUBLIC HEARINGS**

Case No. 18-09 – Parker Detached Additional Dwelling Unit

Patjens opened the public hearing for Case No. 18-09 at 6:01 p.m.

Building & Planning Administrator Stahlnecker presented the staff report detailing the proposed conversion of a 400 square foot garage into a detached dwelling unit.

Patjens invited public comments.

Mr. Randy Parker stated that he was thankful to staff for their efforts and to the Commission for their time this evening.

Patjens closed the public hearing at 6:10 p.m.

Discussion included:

- Acknowledgment that the applicant was aware of the concomitment agreement.

**Moved by Carpenter and seconded by Hamel to approve Resolution No. 18-10, a resolution of the Planning Commission of the City of Fircrest, Washington, approving a conditional use permit to convert an existing garage into a detached accessory dwelling unit at 106 Berkeley Avenue. Ayes: Kathy L. McVay, Karen Patjens, Sarah Hamel, and Karissa Carpenter. Excused: Cameron McGinnis.**

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

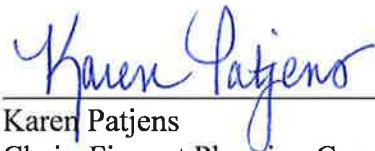
None.

**MISCELLANEOUS:**

Staff reported that there may not be agenda items for the scheduled January 2, 2019 meeting. The meeting may be cancelled. Staff also reminded The Commission about the joint planning meeting on January 26, 2019.

**ADJOURNMENT**

**Moved by Hamel and seconded by McVay to adjourn the meeting at 6:27 p.m. Upon vote, motion carried unanimously.**



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Karen Patjens  
Chair, Fircrest Planning Commission



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Angelie Stahlnecker  
Planning/Building Administrator