

Memo

To: Mayor and Councilmembers
From: Colleen Corcoran, Finance Director
CC: Scott Pingel, City Manager
Date: March 15, 2019
Re: **Year End 2018 Financial Report**

INTRODUCTION

This is a report on the financial condition of the City of Fircrest based on the Preliminary Financial reports as of December 31, 2018. The final State Reports are due to the Washington State Auditor's Office by May 30, 2019. No major changes are expected from these reports to the reports filed with the State. This report will give you an overview and be helpful when looking at how the City performed financially in 2018.

This analysis looks at how revenues compare to expenditures. This will tell us how much money we have left after all expenses have been met. This is known as Fund Balance. If revenues are more than expenditures then the Fund Balance will increase. If revenues are less than expenditures then the Fund Balance will decrease. A fund balance can consist of Reserved Fund Balances, Designated Fund Balances and Undesignated Fund Balances.

Reserved Fund Balance: For the City of Fircrest this is our Cumulative Reserve Fund. Money can only be transferred out of this fund by ordinance approved by Council with a super majority. Currently General, Street, Water and Sewer have money in this fund.

Designated Fund Balance: General Fund has three balances in this category. Designated Light Fund, Designated 44th/Alameda and Donations for Pool/Recreation Center Project. When the assets of the Light Fund were sold, Council designated the money to be used to cover expenses for the Street Department. When the property at 44th and Alameda was sold Council designated the funds to be used for Parks capital projects. The third balance was added this year for donated funds for the Pool/Recreation Center project.

Undesignated Fund Balance: These funds have no designated restrictions but are broken down further as follows:

- A. Allocated for cash flow (3 months of current year's operating expenditures).
- B. Invested in bond
- C. Allocated for Capital
- D. Available cash

The table below shows the net increase or decrease in Fund Balance per fund.

Fund	BFB	In(De)crease	EFB
General	\$3,308,755	\$236,246	\$3,545,001
Street	\$258,184	(\$14,856)	\$243,328
Storm	\$634,667	(\$424,218)	\$210,449
Storm Capital	\$0	\$505,918	\$505,918
Water	\$773,815	(\$468,994)	\$304,821
Water Capital	\$0	\$184,261	\$184,261
Sewer	\$2,615,038	(\$1,757,811)	\$857,227
Sewer Capital	\$0	\$1,215,571	\$1,215,571
ERR	\$1,427,188	\$12,481	\$1,439,669
REET	\$1,350,790	\$207,775	\$1,558,565
Cumulative Reserve	\$3,000,000	\$0	\$3,000,000

Attached are the detailed financial reports as of December 31, 2018. The following information summarizes the General, Street and Proprietary funds and compares revenue and expenditures in order to evaluate the effect on Fund Balance. Ideally, Operating Revenues should be more than Operating Expenditures with money left over for current and future capital needs.

GENERAL FUND SUMMARY

The table below shows the change to fund balance in the General Fund.

Beginning Fund Balance as of 01/01/2018		\$3,308,755
Operating Revenues as of 12/31/18	\$5,575,498	
Operating Expenses as of 12/31/18 w/o capital	(\$5,023,911)	
Operating Revenue over (under) expenditures		\$551,587
Capital as of 12/31/18		(\$316,640)
Net Revenue over(under) Expenditures w/capital		\$234,947
Non Revenue (insurance recovery & refundable deposits)		\$13,038
Non Expenditures (refunded deposits)		(\$11,738)
Total Change in Fund Balance		\$236,248
Ending Fund Balance as of 12/31/2018		\$3,545,003

When analyzing the above information, Total Ending Fund Balance increased by a net of \$236,248. Remember, Ending Fund Balance in General Fund is made up of four components as broken out in the table below:

	01/01/18			12/31/18
	Balance	Additions	Subtractions	Balance
Undesignated Fund Balance	\$1,960,002	\$393,822		\$2,353,824
Designated Light Fund Money	\$773,178		\$ (97,365)	\$675,813
Designated 44th/Alameda	\$575,575		\$ (310,209)	\$265,366
Pool/Rec Center Donation Balance	\$0	\$250,000		\$250,000
Total Ending Fund Balance	\$3,308,755	\$643,822	(\$407,574)	\$3,545,003

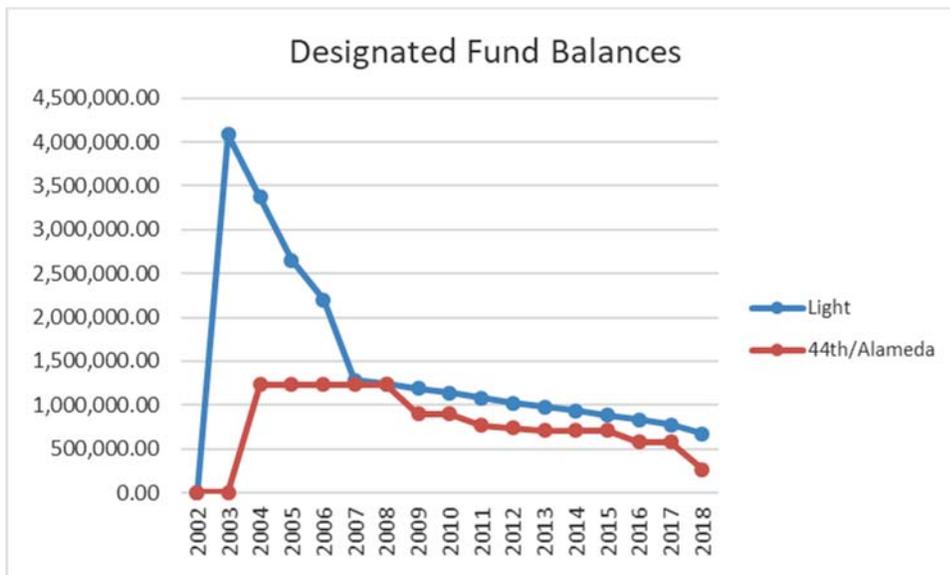
Undesignated Fund Balance increased by a net amount of \$393,822.

The Designated Light Fund money was decreased by \$97,365. This amount represents the amount that was transferred to the Street Fund for Street Light Maintenance and Street Light Capital.

Designated 44th/Alameda decreased by \$310,209. This represents the amount that was used for capital projects and the design for the pool and recreation center. A park bond will be voted on in April of 2019. A bond reimbursement resolution was passed in June of 2018. If the bond passes the money expended prior to the bond passage can be reimbursed to the City.

The Pool/Rec Center Donation Balance was added this year. This line shows the balance of donations received less the amount used.

The chart below shows how the designated funds have decreased over the years. The money from the sale of the Light Fund went from \$4,082,442 in 2003 to \$675,813 as of 12/31/2018. The money from the sale of the property located at 44th and Alameda went from \$1,235,014 in 2004 to \$265,366 as of 12/31/2018. \$247,657 was used in 2018 for the design and bond education for the pool and community center. Another \$62,552 was used for a new playground equipment structure and replacement of the gazebo roof.



Undesignated Fund Balance is broken down even further to get the amount that is actually available. Some of these funds need to be reserved for cash flow or are currently invested in bonds. The amount reserved for cash flow is determined by three months of annual operating cost. The chart below shows the availability of cash for each of the General Fund Balances. Keep in mind that this amount does not include any funds set aside for capital other than the Parks money which is in the Designated 44th/Alameda balance.

	<u>Undesignated</u>	<u>Light</u>	<u>Donations</u>	<u>44th/Alameda</u>	<u>Total</u>
Fund Balance	\$ 2,353,823	\$ 675,813	\$ 250,000	\$ 265,366	\$ 3,545,002
Invested in bond	\$ (300,000)	\$ (500,000)		\$ (200,000)	\$ (1,000,000)
Reserved for cash flow	\$ (1,318,346)				\$ (1,318,346)
Available cash	\$ 735,477	\$ 175,813	\$ 250,000	\$ 65,366	\$ 1,226,656

This information is very important and must be considered when planning for the future. Ending fund balances are limited. The City does not have a General Capital Fund. As capital needs arise, such as building repairs including leaking roofs, exterior repairs, pool repairs, HVAC replacements, etc., the Ending Fund Balances will be depleted.

Once the Designated Light money is depleted, Undesignated Fund Balance will need to be used to fund Street Light Maintenance and Street Capital projects.

As fund balances decrease there will be fewer funds to invest. Interest income is used to offset operating expenditures. Interest rates have been low however, these rates are beginning to increase. By investing in bonds we have been able to increase our interest revenue.

The City also has three million dollars in General Fund Cumulative Reserves currently invested in bonds.

Ending Fund Balances need to increase in order to have sufficient funding to cover capital needs in the future while still maintaining enough balance to cover cash flow needs.

Following is a closer look at both revenues and expenditures for the General Fund.

GENERAL FUND REVENUES

For 2018, we received 104.7% of our anticipated revenue. This represents a dollar amount of \$250,792 that was received above what was estimated. Revenues are estimated on a conservative approach meaning that when budgeting for the year we want to estimate the revenue as close to what we expect to receive or lower. This approach helps assure that we do not spend money that we may not receive. Operating Revenue needs to cover Operating Expenditures therefore we are very conservative on our revenue estimates. If revenues are inflated and not received as anticipated, there will not be enough funds to cover expenditures thereby causing an unpredicted use of Ending Fund Balance.

The following table shows the different categories of revenue and how the actual receipts compare to the budgeted estimates.

	<u>YTD 12/31/18</u>	<u>Budget</u>	<u>%</u>
Taxes	3,269,332	3,219,092	101.6%
Licenses & Permits	521,955	542,100	96.3%
State Revenue	246,853	210,085	117.5%
Fines & Forfeits	251,118	203,500	123.4%
Serv & Charges	767,978	719,713	106.7%
Misc. Revenue	518,261	443,253	116.9%
Non Revenue	<u>13,038</u>	<u>0</u>	<u>0.0%</u>
TOTAL GEN FUND REV	5,588,535	5,337,743	104.7%

Non-Revenue includes \$2,843 for insurance recovery and \$10,195 for refundable deposits.

When making financial decisions you need to look at the entire financial position of the fund. This includes both revenues and expenditures and future capital costs both known and unknown. Individual lines are examined to determine trends. Future budgets should not be based on a one time influx in revenue. Another thing to consider is that often an increase in revenue is offset by an increase in expenditures related to the revenue. In other words, you can't just look at the revenue side.

GENERAL FUND EXPENDITURES

The City spent 95% of the amount budgeted for General Fund operating expenditures (capital not included). Operating Expenditures by department are shown in the table below. This same information is followed by a line graph format and a pie chart format.

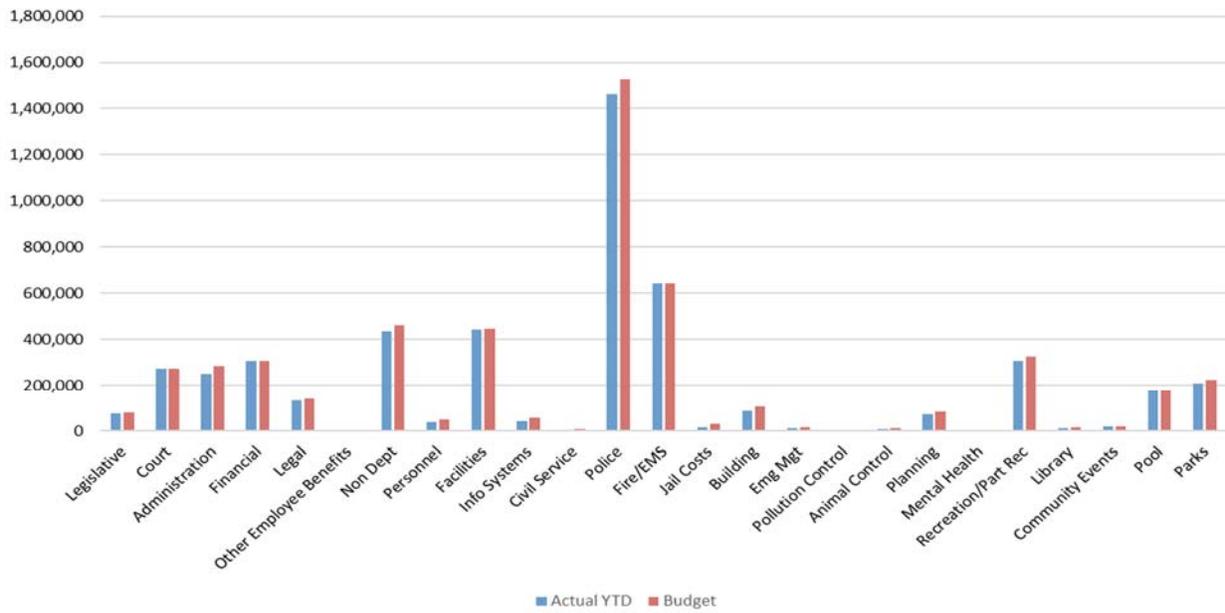
City of Fircrest				
General Fund Expenditures by Departments as of 12/31/18				
	YTD	BUDGET	REMAINING	% Expensed
<u>DEPARTMENT</u>				
Legislative	74,747	77,275	2,528	96.7%
Court	271,652	271,935	283	99.9%
Administration	249,154	283,185	34,031	88.0%
Financial	304,042	306,016	1,974	99.4%
Legal	131,253	138,475	7,222	94.8%
Other Employee Benefits	1,102	1,550	448	71.1%
Non Dept	433,316	462,508	29,192	93.7%
Personnel	35,780	48,015	12,235	74.5%
Facilities	443,702	446,222	2,520	99.4%
Info Systems	42,893	56,219	13,326	76.3%
Civil Service	3,396	5,500	2,104	61.7%
Police	1,462,367	1,525,063	62,696	95.9%
Fire/EMS	641,736	641,736	0	100.0%
Jail Costs	13,891	30,500	16,609	45.5%
Building	86,139	105,575	19,436	81.6%
Emg Mgt	12,949	13,491	542	96.0%
Pollution Control	4,407	4,407	0	100.0%
Animal Control	5,510	10,000	4,490	55.1%
Planning	70,713	83,492	12,780	84.7%
Mental Health	1,699	2,200	501	77.2%
Recreation/Part Rec	305,597	324,950	19,353	94.0%
Library	10,119	14,000	3,882	72.3%
Community Events	20,521	20,150	-371	101.8%
Pool	177,944	177,950	6	100.0%
Parks	206,434	222,968	16,534	92.6%
Total Gen Fund Oper Exp	5,011,062	5,273,382	262,320	95.0%

Totals are without capital

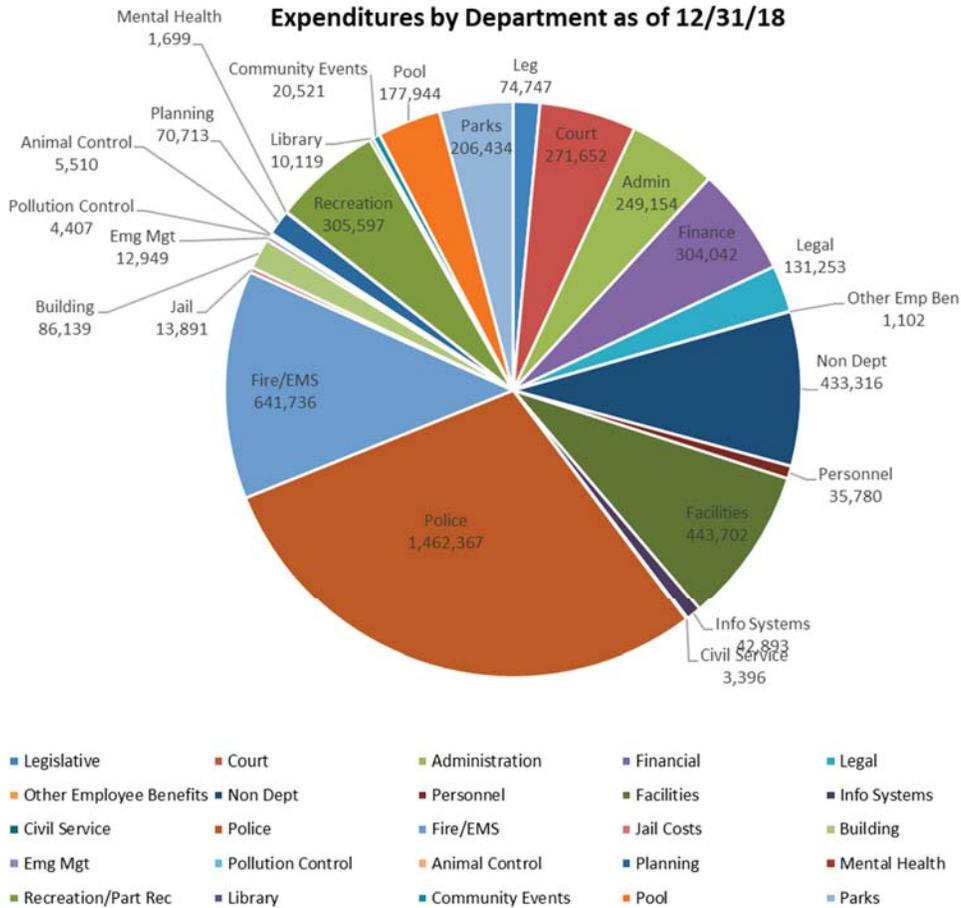
*Non Department includes transfers out to Street: \$10,000 for Street Beautification, \$196,294 for 12.5% of General Property Tax, \$60,721 for Street Light Maintenance and \$36,644 for Street Light Capital.

For 2018, we expensed 95% of our anticipated operating expenditures (without capital). This represents a dollar amount of \$262,320 less than what was estimated.

**City of Fircrest
GENERAL FUND ACTUAL TO BUDGET AS OF 12/31/2018**



**City of Fircrest
Expenditures by Department as of 12/31/18**



GENERAL FUND CAPITAL EXPENDITURES

	2018	12/31/18	Percent	Unexpended
	<u>Appropriation</u>	<u>Expenditures</u>	<u>of Total</u>	<u>Balance</u>
Facilities	13,000	6,222	47.9%	6,778
Police	10,500	6,627	63.1%	3,873
Parks	373,763	316,640	84.7%	57,123
Totals	397,263	329,489	82.9%	67,774

Facilities capital budget included:

- \$3,500 for gutters on the south side of City Hall (actually used for security cameras at City Hall cost \$6,222)
- \$2,500 for ceiling tiles at the Public Safety Building (determined unnecessary at this time)
- \$5,000 for gutters at the Public Safety Building (determined unnecessary at this time)
- \$2,000 for speakers at the Public Safety Building (coded to Small Tools)

Police capital budget included:

- \$10,500 for new police radio (actual cost \$6,627)

Parks capital budget included: (paid using 44th/Alameda Fund Balance)

- \$6,000 for gazebo roof (actual cost \$3,737)
- \$35,000 for Whittier tennis court improvements (not paid in 2018)
- \$20,000 Whittier irrigation improvements (rolled over to 2019)
- \$60,000 for new playground structure at Fircrest Park (actual cost \$63,962.48, donation received from Friends of Fircrest \$6,432)
- \$252,763 ARC design contract for pool/rec center project (actual cost paid in 2018 was \$248,941)

As previously stated, General Fund capital is paid for by Ending Fund Balances which are limited. As capital needs arise, such as building repairs including leaking roofs, exterior repairs, pool repairs, HVAC replacements, etc., the Ending Fund Balances will be depleted.

STREET FUND

The following shows how actual revenues and expenditures affected the Ending Fund Balance for the Street Fund.

Beginning Fund Balance		\$258,184
Operating Revenue	\$173,583	
Transfers In Prop Tax, St. Maint & Beaut	\$267,015	
Operating Expenses	(\$431,901)	
Operating revenue over (under) expenses		\$8,698
Transfer In for Capital	\$118,675	
Grant Revenue for Capital	\$260,011	
Capital Expenditures	(\$412,658)	
Capital revenue over (under) capital expenses		(\$33,972)
Total revenue over (under) expenses w/capital		(\$25,275)
Non operating revenue-insurance recovery		\$10,420
Ending Fund Balance		\$243,329

The Street Fund is mainly funded from the General Fund. When the Light Fund money is depleted a plan needs to be in place to fund both maintenance and capital infrastructure in the Street Fund.

In 2018, Street capital was funded from grants, REET and Designated Light Fund Balance. REET money also limited. It has taken several years to build up the money in this fund. It will be replenished as property sells within Fircrest. These funds are used to fund capital projects listed in the comprehensive plan.

The combined Ending Fund Balance for the General Fund and the Street Fund is \$3,788,330. For reporting purposes on the state reports these two funds are rolled together and reported as the General Fund.

STORM DRAIN OPERATING BUDGET

The following shows how actual revenues and expenditures affected the Ending Fund Balance for the Storm Drain Operating Fund.

Beginning Fund Balance		\$634,667
Operating Revenue	\$519,353	
Grant Revenue	\$0	
Operating Expenses	(\$413,571)	
Operating revenue over (under) expenses		\$105,782
Transfer Out to Storm Drain Capital Fund		(\$530,000)
Total revenue over (under) expenses w/capital		(\$424,218)
Ending Fund Balance		\$210,449

STORM DRAIN CAPITAL BUDGET

The following shows how actual revenues and expenditures affected the Ending Fund Balance for the Storm Drain Capital Fund.

Beginning Fund Balance		\$0
Transfer In from Storm Drain Fund	\$530,000	
Grant Revenue	\$0	
Capital Contributions	\$0	
Total Revenue		\$530,000
Capital Expenses		(\$24,082)
Total revenue over (under) expenses w/capital		\$505,918
Ending Fund Balance		\$505,918

The combined Ending Fund Balance for Storm Operating and Capital Funds is \$716,367. For reporting purposes on the state reports these two funds are rolled together and reported as the Storm Fund.

WATER OPERATING FUND

The following shows how actual revenues and expenditures affected the Ending Fund Balance for the Water Operating Fund.

Beginning Fund Balance		\$773,815
Operating Revenue	\$1,119,066	
Operating Expenses	(\$967,060)	
Operating revenue over (under) expenses		\$152,006
Transfer Out to Water Capital Fund		(\$621,000)
Total revenue over (under) expenses		(\$468,994)
Ending Fund Balance		\$304,821

WATER CAPITAL BUDGET

The following shows how actual revenues and expenditures affected the Ending Fund Balance for the Water Capital Fund.

Beginning Fund Balance		\$0
Transfer In from Water Operating Fund	\$621,000	
Grant Revenue	\$0	
Capital Contributions	\$4,000	
Total Revenue		\$625,000
Capital Expenses		(\$440,739)
Total revenue over (under) expenses w/capital		\$184,261
Ending Fund Balance		\$184,261

The combined Ending Fund Balance for Water Operating and Water Capital Fund is \$489,082. For reporting purposes on the state reports these two funds are rolled together and reported as the Water Fund.

SEWER OPERATING FUND

The following shows how actual revenues and expenditures affected the Ending Fund Balance for the Sewer Operating Fund.

Beginning Fund Balance		\$2,615,038
Operating Revenue	\$2,664,918	
Operating Expenses	(\$2,284,479)	
Operating revenue over (under) expenses		\$380,439
Transfer Out to Sewer Capital Fund		(\$2,138,250)
Ending Fund Balance		\$857,227

SEWER CAPITAL FUND

The following shows how actual revenues and expenditures affected the Ending Fund Balance for the Sewer Capital Fund.

Beginning Fund Balance		\$0
Transfer In from Sewer Operating Fund	\$2,138,250	
Grant Revenue	\$0	
Capital Contributions	\$4,000	
Total Revenue		\$2,142,250
Capital Expenses		(\$926,679)
Total revenue over (under) expenses w/capital		\$1,215,571
Ending Fund Balance		\$1,215,571

The combined Ending Fund Balance for Sewer Operating and Sewer Capital Fund is \$2,072,798. For reporting purposes on the state reports these two funds are rolled together and reported as the Sewer Fund.

REET FUND

	1st Qtr	2nd Qtr	Total
Beginning Fund Balance	\$323,624	\$1,027,166	\$1,350,790
Interest Revenue	\$3,586	\$12,709	\$16,295
Revenue	\$136,755	\$136,755	\$273,511
Transfer Out	(\$75,000)	(\$7,031)	(\$82,031)
Ending Fund Balance	\$388,965	\$1,169,599	\$1,558,565

The transfers out from the REET fund were for Street capital projects.

CONCLUSION

The above information should be used as a tool for making financial decisions for the future of the City. The trend for the past several years is continuing; revenues are remaining flat or decreasing while expenditures are increasing. The City has been very conservative during the past budgeting processes.

With future capital projects anticipated, the City will need to continue to evaluate its financial condition very carefully.



YEAR END 2018 FINANCIAL REPORT

Monday, March 18, 2019



FUND BALANCE BY FUND

Fund	BFB	In(De)crease	EFB
General	\$3,308,755	\$236,246	\$3,545,001
Street	\$258,184	(\$14,856)	\$243,328
Storm	\$634,667	(\$424,218)	\$210,449
Storm Capital	\$0	\$505,918	\$505,918
Water	\$773,815	(\$468,994)	\$304,821
Water Capital	\$0	\$184,261	\$184,261
Sewer	\$2,615,038	(\$1,757,811)	\$857,227
Sewer Capital	\$0	\$1,215,571	\$1,215,571
ERR	\$1,427,188	\$12,481	\$1,439,669
REET	\$1,350,790	\$207,775	\$1,558,565
Cumulative Reserve	\$3,000,000	\$0	\$3,000,000

Note: Decrease in Storm Drain, Water and Sewer due to transfer to Capital Funds.

Abbreviations: BFB: Beginning Fund Balance. BYSM: Backyard Sewer Main Fund. EFB: Ending Fund Balance.



GENERAL FUND SUMMARY

Beginning Fund Balance as of 01/01/2018	\$3,308,755
Operating Revenues as of 12/31/18	\$5,575,498
Operating Expenses as of 12/31/18 w/o capital	(\$5,023,911)
Operating Revenue over (under) expenditures	\$551,587
Capital as of 12/31/18	(\$316,640)
Net Revenue over (under) Expenditures w/capital	\$234,947
Non Revenue (insurance recovery & refundable deposits)	\$13,038
Non Expenditures (refunded deposits)	(\$11,738)
Total Change in Fund Balance	\$236,248
Ending Fund Balance as of 12/31/2018	\$3,545,003



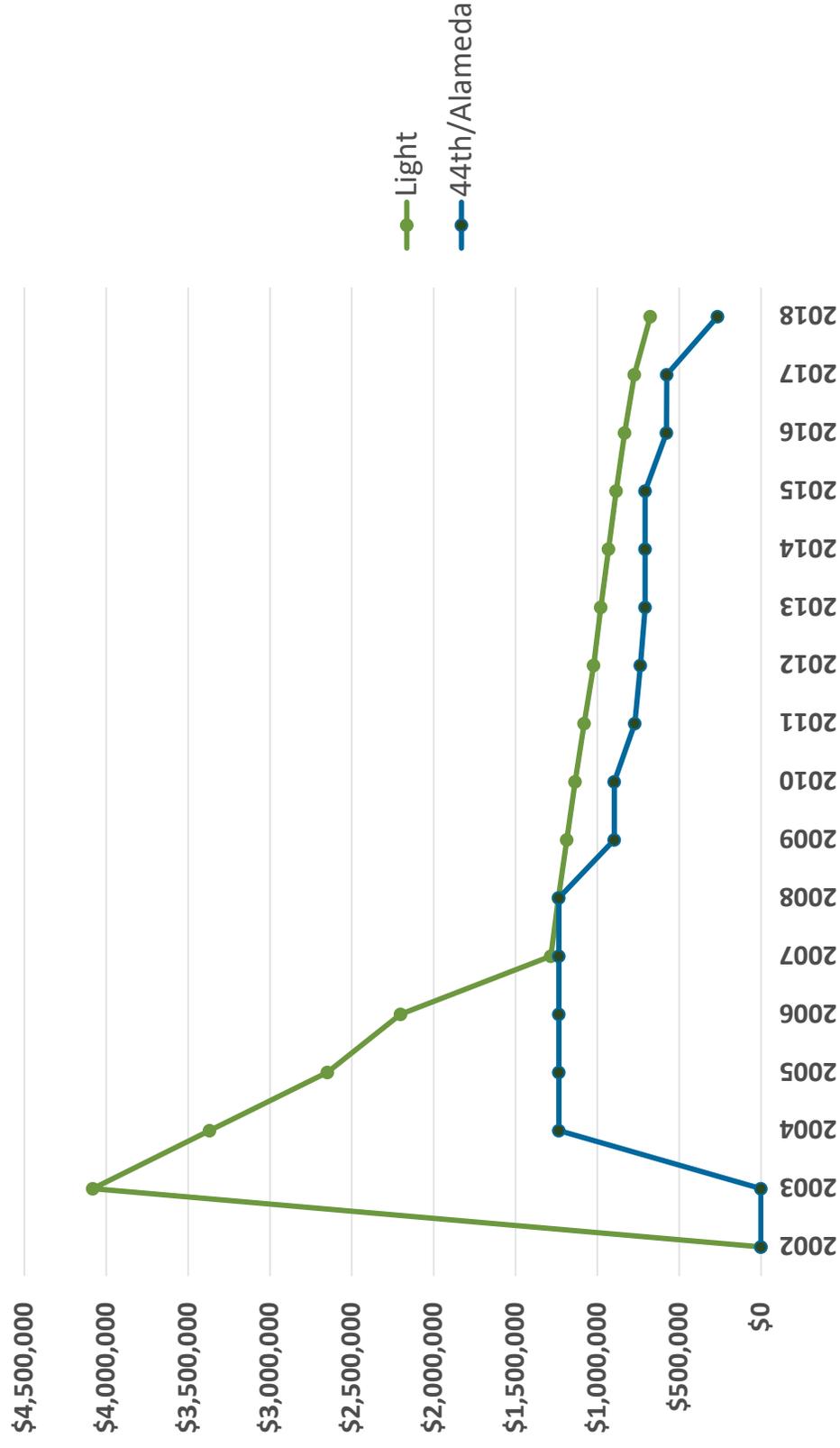
GENERAL FUND SUMMARY:

TOTAL ENDING FUND BALANCE

	01/01/18		12/31/18	
	BALANCE	ADDITIONS	SUBTRACTIONS	BALANCE
Undesignated Fund Balance	\$1,960,002	\$393,822		\$2,353,824
Designated Light Fund Money	\$773,178		(\$97,365)	\$675,813
Designated 44th/Alameda	\$575,575		(\$310,209)	\$265,366
Pool/Rec Center Donation Balance	\$0	\$250,000		\$250,000
Total Ending Fund Balance	\$3,308,755	\$643,822	(\$407,574)	\$3,545,003



DESIGNATED FUND BALANCES

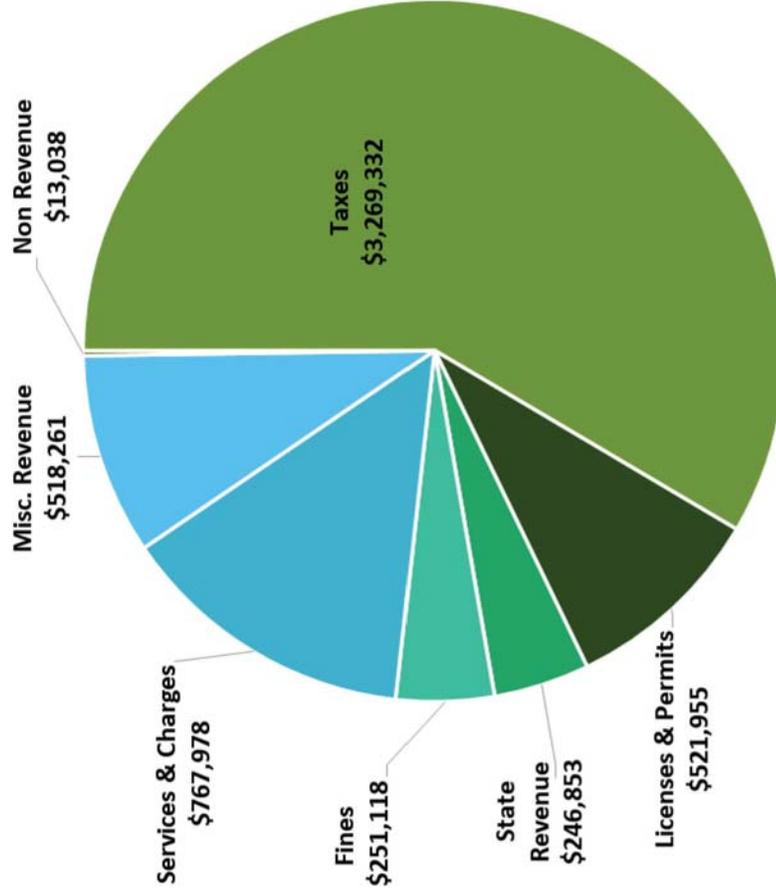


GENERAL FUND CASH AVAILABLE BALANCES

	Undesignated	Light	Donations 44th/Alameda	Total
Fund Balance	\$2,353,823	\$675,813	\$250,000	\$3,545,002
Invested in Bond	(\$300,000)	(\$500,000)	(\$200,000)	(\$1,000,000)
Reserved for Cash Flow	(\$1,318,346)			(\$1,318,346)
Available Cash	\$735,477	\$175,813	\$250,000	\$1,226,656



GENERAL FUND REVENUE AS OF 12/31/18



	YTD 12/31/18	BUDGET	%
Taxes	\$3,269,332	\$3,219,092	101.6%
Licenses & Permits	\$521,955	\$542,100	96.3%
State Revenue	\$246,853	\$210,085	117.5%
Fines & Forfeits	\$251,118	\$203,500	123.4%
Serv & Charges	\$767,978	\$719,713	106.7%
Misc. Revenue	\$518,261	\$443,253	116.9%
Non Revenue	\$13,038	\$0	0.0%
Total General Fund Revenue	\$5,588,535	\$5,337,743	104.7%

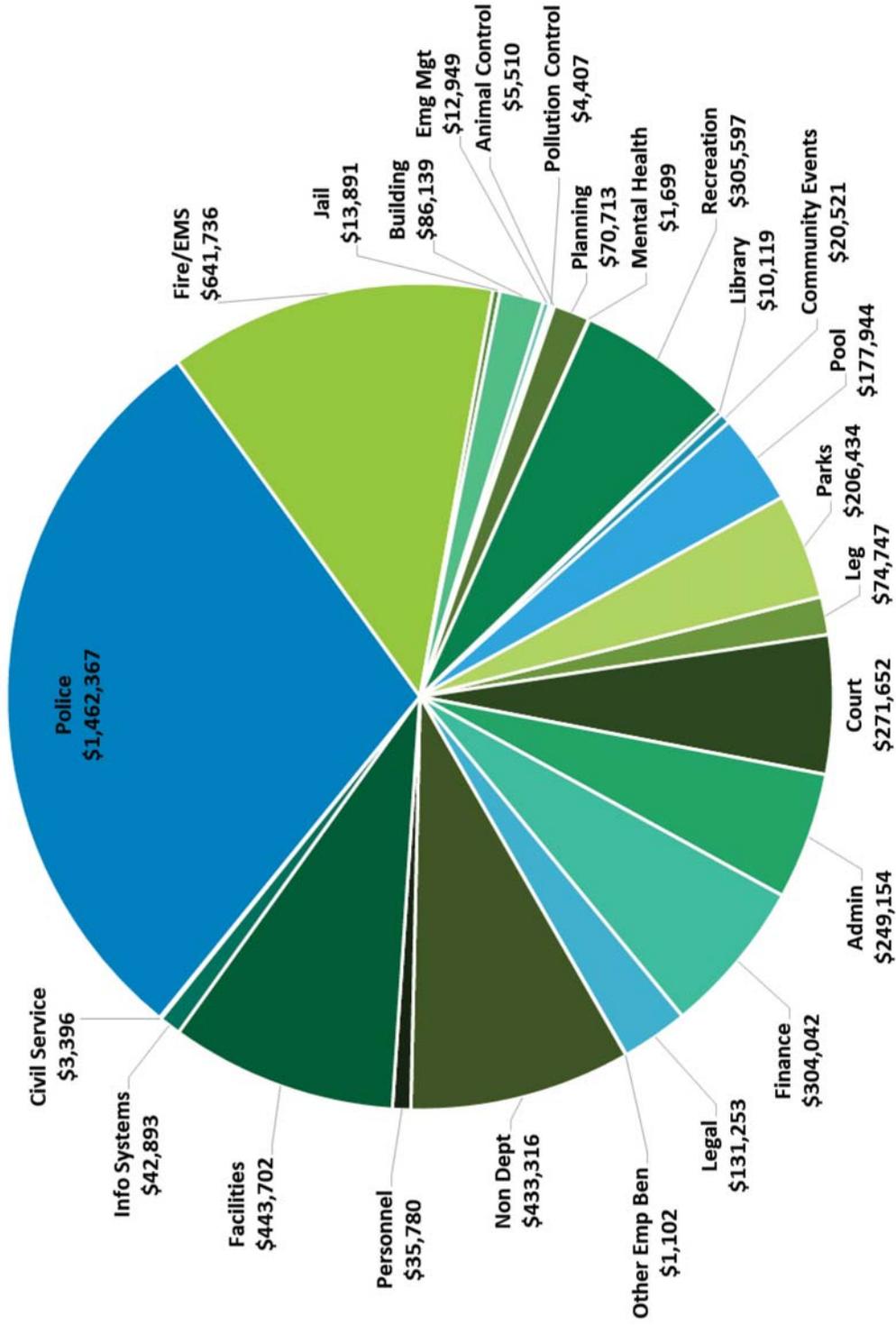


EXPENDITURES BY DEPT. AS OF 12/31/18

DEPARTMENT	YTD	BUDGET	REMAINING	% Expensed
Legislative	\$74,747	\$77,275	\$2,528	96.7%
Court	\$271,652	\$271,935	\$283	99.9%
Administration	\$249,154	\$283,185	\$34,031	88.0%
Financial	\$304,042	\$306,016	\$1,974	99.4%
Legal	\$131,253	\$138,475	\$7,222	94.8%
Other Employee Benefits	\$1,102	\$1,550	\$448	71.1%
Non Dept	\$433,316	\$462,508	\$29,192	93.7%
Personnel	\$35,780	\$48,015	\$12,235	74.5%
Facilities	\$443,702	\$446,222	\$2,520	99.4%
Info Systems	\$42,893	\$56,219	\$13,326	76.3%
Civil Service	\$3,396	\$5,500	\$2,104	61.7%
Police	\$1,462,367	\$1,525,063	\$62,696	95.9%
Fire/EMS	\$641,736	\$641,736	\$0	100.0%
Jail Costs	\$13,891	\$30,500	\$16,609	45.5%
Building	\$86,139	\$105,575	\$19,436	81.6%
Emg Mgt	\$12,949	\$13,491	\$542	96.0%
Pollution Control	\$4,407	\$4,407	\$0	100.0%
Animal Control	\$5,510	\$10,000	\$4,490	55.1%
Planning	\$70,713	\$83,492	\$12,780	84.7%
Mental Health	\$1,699	\$2,200	\$501	77.2%
Recreation/Part Rec	\$305,597	\$324,950	\$19,353	94.0%
Library	\$10,119	\$14,000	\$3,882	72.3%
Community Events	\$20,521	\$20,150	(\$371)	101.8%
Pool	\$177,944	\$177,950	\$6	100.0%
Parks	\$206,434	\$222,968	\$16,534	92.6%
Total Gen Fund Oper Exp	\$5,011,062	\$5,273,382	\$262,320	95.0%
Non Expenditures	\$11,738	\$0	(\$11,738)	0.0%
Capital	\$329,489	\$397,263	\$67,774	82.9%
Total General Fund	\$5,352,289	\$5,670,645	\$318,356	94.4%



EXPENDITURES BY DEPT. AS OF 12/31/18



GENERAL FUND CAPITAL

	2018	12/31/18	% of	Unexpended
	Appropriation	Expenditures	Total	Balance
Facilities	\$13,000	\$6,222	47.9%	\$6,778
Police	\$10,500	\$6,627	63.1%	\$3,873
Parks	\$373,763	\$316,640	84.7%	\$57,123
Total	\$397,263	\$329,489	82.9%	\$67,774

Facilities capital budget included:

- \$3,500 for gutters on the south side of City Hall (actually used for security cameras at City Hall cost \$6,222)
- \$2,500 for ceiling tiles at the Public Safety Building (determined unnecessary at this time)
- \$5,000 for gutters at the Public Safety Building (determined unnecessary at this time)
- \$2,000 for speakers at the Public Safety Building (coded to Small Tools)

Police capital budget included:

- \$10,500 for new police radio (actual cost \$6,627)

Parks capital budget included: (paid using 44th/Alameda Fund Balance)

- \$6,000 for gazebo roof (actual cost \$3,737)
- \$35,000 for Whittier tennis court improvements (not paid in 2018)
- \$20,000 Whittier irrigation improvements (rolled over to 2019)
- \$60,000 for new playground structure at Fircrest Park (actual cost \$63,962.48, donation received from Friends of Fircrest \$6,432)
- \$252,763 ARC design contract for pool/rec center project (actual cost paid in 2018 was \$248,941)

STREET FUND

Beginning Fund Balance		\$258,184
Operating Revenue	\$173,583	
Transfers In Prop Tax, St. Maint & Beaut	\$267,015	
Operating Expenses	(\$431,901)	
Operating revenue over (under) expenses		\$8,698
Transfer In for Capital	\$118,675	
Grant Revenue for Capital	\$260,011	
Capital Expenditures	(\$412,658)	
Capital revenue over (under) capital expenses		(\$33,972)
Total revenue over (under) expenses w/capital		(\$25,275)
Non operating revenue-insuranse recovery		\$10,420
Ending Fund Balance		\$243,329

STORM DRAIN

OPERATING FUND		
Beginning Fund Balance		\$634,667
Operating Revenue	\$519,353	
Grant Revenue	\$0	
Operating Expenses	(\$413,571)	
Operating revenue over (under) expenses	\$105,782	
Transfer Out to Storm Drain Capital Fund	(\$530,000)	
Total revenue over (under) expenses w/capital	(\$424,218)	
Ending Fund Balance		\$210,449
CAPITAL FUND		
Beginning Fund Balance		\$0
Transfer In from Storm Drain Fund	\$530,000	
Grant Revenue	\$0	
Capital Contributions	\$0	
Total Revenue	\$530,000	
Capital Expenses	(\$24,082)	
Total revenue over (under) expenses w/capital	\$505,918	
Ending Fund Balance		\$505,918

The combined Ending Fund Balance for Storm Operating and Capital Funds is \$716,367. For reporting purposes on the state reports, these two funds are rolled together and reported as the Storm Fund.



WATER

OPERATING FUND	
Beginning Fund Balance	\$773,815
Operating Revenue	\$1,119,066
Operating Expenses	(\$967,060)
Operating revenue over (under) expenses	\$152,006
Transfer Out to Water Capital Fund	(\$621,000)
Total revenue over (under) expenses	(\$468,994)
Ending Fund Balance	\$304,821

CAPITAL FUND	
Beginning Fund Balance	\$0
Transfer In from Water Operating Fund	\$621,000
Grant Revenue	\$0
Capital Contributions	\$4,000
Total Revenue	\$625,000
Capital Expenses	(\$440,739)
Total revenue over (under) expenses w/capital	\$184,261
Ending Fund Balance	\$184,261

The combined Ending Fund Balance for Water Operating and Water Capital Fund is \$489,082. For reporting purposes on the state reports, these two funds are rolled together and reported as the Water Fund.

SEWER

OPERATING FUND		
Beginning Fund Balance		\$2,615,038
Operating Revenue	\$2,664,918	
Operating Expenses	(\$2,284,479)	
Operating revenue over (under) expenses		\$380,439
Transfer Out to Sewer Capital Fund		(\$2,138,250)
Ending Fund Balance		\$857,227
CAPITAL FUND		
Beginning Fund Balance		\$0
Transfer In from Sewer Operating Fund	\$2,138,250	
Grant Revenue	\$0	
Capital Contributions	\$4,000	
Total Revenue		\$2,142,250
Capital Expenses		(\$926,679)
Total revenue over (under) expenses w/capital		\$1,215,571
Ending Fund Balance		\$1,215,571

The combined Ending Fund Balance for Sewer Operating and Sewer Capital Fund is \$2,072,798. For reporting purposes on the state reports, these two funds are rolled together and reported as the Sewer Fund.



REET

	1st Qtr	2nd Qtr	Total
Beginning Fund Balance	\$323,624	\$1,027,166	\$1,350,790
Interest Revenue	\$3,586	\$12,709	\$16,295
Revenue	\$136,755	\$136,755	\$273,511
Transfer Out	(\$75,000)	(\$7,031)	(\$82,031)
Ending Fund Balance	\$388,965	\$1,169,599	\$1,558,565

The transfers out from the REET fund were for Street capital projects.