

**CITY OF FIRCREST PLANNING COMMISSION
REGULAR MEETING MINUTES**

March 27, 2019
6:00 PM

Fircrest City Hall
115 Ramsdell Street

CALL TO ORDER

Chair Karen Patjens called the regular meeting of the Fircrest Planning Commission to order at 6:00 p.m.

ROLL CALL

Commissioners Kathy L. McVay, Cameron McGinnis, Karen Patjens, and Sarah Hamel were present. Excused: Karissa Carpenter. Staff present: Planning and Building Administrator Angelie Stahlnecker and Permit Technician Jayne Westman.

APPROVAL OF MINUTES

The minutes for the meeting of December 4, 2018 were presented for approval.

Moved by McVay and seconded by McGinnis to approve the minutes as amended. Upon vote, motion carried unanimously.

CITIZEN COMMENTS

None.

PUBLIC HEARING

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

2019 Planning Commission Workplan

Planning and Building Administrator Angelie Stahlnecker presented the staff memo to the Commission with regards to the proposed yearly workplan.

Discussion included:

- With regard to detached ADUs, the current lot requirements will still be effective if it becomes a staff level review as opposed to a conditional use permit.
- Clarification on what business district the staff report was referring to.
- Discussion with regard to sustainability/ green building requirements being incorporated in the 2019 workplan.

Moved by McVay and seconded by Hamel to approve the 2019 workplan. Upon vote, motion carried unanimously.

2019 Comprehensive Plan Schedule

Planning and Building administrator Angelie Stahlnecker presented the staff memo to the Commission with regard to anticipated yearly updates and review schedule of the 2019 Comprehensive Plan.

Discussion included:

- The timing of the amendment submission period.

Moved by Hamel and seconded by McGinnis to approve the 2019 Comprehensive Plan update schedule and set the amendment submission time period from April 1, 2019 – May 31, 2019 as shown in Exhibit A. Upon vote, motion carried unanimously.

ADJOURNMENT

Moved by McVay and seconded by Hamel to adjourn the meeting at 6:20 p.m. Upon vote, motion carried unanimously.



Angelie Stahlnecker, Planning/Building



Karen Patjens, Planning Commission Chair