

**FIRCREST CITY COUNCIL
REGULAR MEETING AGENDA**

**TUESDAY, SEPTEMBER 10, 2019
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
 - A. Pool and Community Center Project
- 5. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

(Please sign the **Public Attendance Roster/Public Hearing Sign-Up Sheet** if you wish to speak during the meeting.)
- 6. COMMITTEE, COMMISSION & LIAISON REPORTS**
 - A. Administration
 - B. Environmental, Planning and Building
 - C. Finance, IT, Facilities
 - D. Other Liaison Reports
- 7. CONSENT CALENDAR**
 - A. Approval of [vouchers](#)/payroll checks
 - B. Approval of minutes: [August 19, 2019 Study Session](#)
- 8. PUBLIC HEARING 7:15 P.M.**
- 9. UNFINISHED BUSINESS**
- 10. NEW BUSINESS**
 - A. [Resolution: Life and Accidental Death and Dismemberment Insurance Contract](#)
 - B. [Resolution: Insurance Broker Services Contract Amendment](#)
- 11. CITY MANAGER COMMENTS**
- 12. DEPARTMENT HEAD COMMENTS**
- 13. COUNCILMEMBER COMMENTS**
- 14. EXECUTIVE SESSION**
 - A. Current or potential litigation. RCW 42.30.110(1)(i)
- 15. ADJOURNMENT**

COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON AGENDA

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
20206	09/03/2019	09/10/2019	2728		
			Anderson, Arthur	2,000.00	Refund Of Overpayments On Active Account - A. Anderson
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-483.89	Refund Of Overpayments On Active Account - A. Anderson
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-471.77	Refund Of Overpayments On Active Account - A. Anderson
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-1,044.34	Refund Of Overpayments On Active Account - A. Anderson
20232	09/03/2019	09/10/2019	3933		
			Asphalt Patch System	2,747.50	Grinding On Farallone For Water Main
594 34 63 01	Other Improvements Water		426 000 594 Water Improve	2,747.50	Grinding On Farallone For Water Main
20213	09/03/2019	09/10/2019	7553		
			Atwood, Nancy	67.00	Library Reimbursement 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year
20219	09/03/2019	09/10/2019	7709		
			Buffalo Soldiers of Seattle	725.00	Entertainment For NNO
521 22 49 05	Reimbursable Programs		001 000 521 General Fund	725.00	Entertainment For NNO
20243	09/04/2019	09/10/2019	4288		
			Carnival Time	362.23	Activities For NNO
521 22 49 05	Reimbursable Programs		001 000 521 General Fund	362.23	Activities For NNO
20274	09/04/2019	09/10/2019	4791		
			City Treasurer-Tacoma	19,297.00	P#60 Underground Electrical System For Pool And Bathhouse
594 76 62 00	Buildings & Structures - Pa		001 000 576 General Fund	19,297.00	P#60 Underground Electrical System For Pool And Bathhouse
20236	09/04/2019	09/10/2019	6268		
			Cole-Parmer Instrument Company	207.70	Fluoride Testing Unit
534 80 41 00	Water Testing		425 000 534 Water Fund (de	207.70	Fluoride Testing Unit
20209	09/03/2019	09/10/2019	7918		
			Contreras, Alejandra	140.00	Spanish Interpreting (2 Hrs)
512 50 41 03	Prof Srvs - Interpreter		001 000 512 General Fund	140.00	Spanish Interpreting (2 Hrs) 9Z0709622
20224	09/03/2019	09/10/2019	3573		
			Copiers Northwest Inc	396.20	Copier Usage August 2019 - City Hall, Court, Parks / Rec, Public Works
512 50 45 00	Oper Rentals - Copier - Co		001 000 512 General Fund	25.41	Court 08/2019
518 10 45 00	Oper Rentals - Copier - No		001 000 518 General Fund	191.68	CH 08/2019
531 50 45 00	Oper Rentals - Copier - Sto		415 000 531 Storm Drain	11.55	PW 08/2019
534 10 45 02	Oper Rentals - Copier - Wa		425 000 534 Water Fund (de	11.55	PW 08/2019
535 10 45 00	Oper Rentals - Copier - Sev		430 000 535 Sewer Fund (de	11.55	PW 08/2019
542 30 45 00	Oper Rentals - Copier - Str		101 000 542 City Street Fun	11.55	PW 08/2019

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571 10 45 01	Oper Rentals - Copier - Rec		001 000 571 General Fund	119.62	REC 08/2019
576 80 45 00	Oper Rentals - Copier - Par		001 000 576 General Fund	13.29	Parks 08/2019
20204	09/03/2019	09/10/2019	7227	Correct Equipment Inc	901.18 Irrigation Meter For Golf Course Condos
594 34 63 01	Other Improvements Water		426 000 594 Water Improve	901.18	Irrigation Meter For Golf Course Condos
20175	08/27/2019	09/10/2019	7053	Culver, Rebecca	67.00 Library Reimbursement 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year
20225	09/03/2019	09/10/2019	3589	Databar Inc	390.02 Separate Town Topics Mailing And Postage
518 10 49 01	Town Topics/Citizen Comr		001 000 518 General Fund	390.02	Separate TT Mailing & Postage
20250	09/04/2019	09/10/2019	32	Dawson, Chet	1,326.50 Tennis Instruction 7/22/19 Through 8/8/19
571 20 49 06	Instructor Fees		001 000 571 General Fund	1,326.50	Tennis Instruction 7/22/19 Through 8/8/19
19937	08/05/2019	09/10/2019	3594	Dept Of Ecology	69,479.34 Loan Payment (L1100018)
591 35 78 02	Principal Loan Payment		430 000 591 Sewer Fund (de	43,188.92	Loan Payment #L1100018
592 35 83 01	Interest Loan Payment		430 000 591 Sewer Fund (de	26,290.42	Loan Payment #L1100018
20226	09/03/2019	09/10/2019	3594	Dept Of Ecology	656.88 P#60 Pool And Bathhouse Stormwater Discharge Permit (7/1/19 - 6/30/20)
594 76 62 00	Buildings & Structures - Pa		001 000 576 General Fund	656.88	P#60 Pool And Bathhouse Stormwater Discharge Permit (7/1/19 - 6/30/20)
20228	09/03/2019	09/10/2019	3594	Dept Of Ecology	3,105.00 2019 Stormwater Action Monitoring Permit Fee (7/1/19 - 6/30/20)
531 50 49 01	Operation Permit		415 000 531 Storm Drain	3,105.00	2019 SAM Permit Fee (7/1/19 - 6/30/20)
			Total Dept Of Ecology	73,241.22	
20276	09/05/2019	09/10/2019	6995	Endicott, Cynthia J.	312.00 Silver Sneakers And Chair Yoga July 2019
571 20 49 06	Instructor Fees		001 000 571 General Fund	312.00	Silver Sneakers & Yoga 07/2019
20244	09/04/2019	09/10/2019	3621	Entertainment Masters	550.00 Activities For NNO
521 22 49 05	Reimbursable Programs		001 000 521 General Fund	550.00	Activities For NNO
20198	09/03/2019	09/10/2019	1225	Estate of Julienne Bramsche	47.56 01-02170.0 - 409 FARALLONE AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-15.12	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-16.22	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-16.22	

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20254	09/04/2019	09/10/2019	4858	Ewing Irrigation Products Inc	68.72 Red Paint For NNO
521 22 49 05	Reimbursable Programs		001 000 521	General Fund	68.72 Red Paint For NNO
20230	09/03/2019	09/10/2019	3636	Ferguson Waterworks, #1539	151.70 Parts For Farallone Water Main
594 34 63 01	Other Improvements Water		426 000 594	Water Improve	151.70 Parts For Farallone Water Main
20231	09/03/2019	09/10/2019	3636	Ferguson Waterworks, #1539	807.53 Parts For Farallone Water Main
594 34 63 01	Other Improvements Water		426 000 594	Water Improve	807.53 Parts For Farallone Water Main
				Total Ferguson Waterworks, #1539	959.23
20259	09/04/2019	09/10/2019	3638	Fircrest Golf Club	1,287.78 Golf Tank Land Rental September 2019
534 10 45 01	Land Rental/Water Tank		425 000 534	Water Fund (de	1,287.78 09/2019
20211	09/03/2019	09/10/2019	7681	Gardner, Susan	67.00 Library Reimbursement 1 Year
572 21 49 00	Library Services		001 000 572	General Fund	67.00 Library Reimbursement 1 Year
20242	09/04/2019	09/10/2019	3690	Holroyd Co Inc	2,372.52 Crushed Rock For Projects
594 31 63 00	Storm Improvements-Storn		416 000 594	Storm Improve	2,372.52 Crushed Rock For Projects
20272	09/04/2019	09/10/2019	6229	Holt Services Inc	55,408.28 Well #9 Repair - Motor, Drop Pipe, Check Valve And Labor To Install
594 34 63 01	Other Improvements Water		426 000 594	Water Improve	55,408.28 Well #9 Repair - Motor, Drop Pipe, Check Valve And Labor To Install
20262	09/04/2019	09/10/2019	3692	Home Depot Credit Services	32.02 Materials For Garbage Fence - City Hall
518 30 31 04	Oper Sup/CH		001 000 518	General Fund	32.02 Materials For Garbage Fence - City Hall
20263	09/04/2019	09/10/2019	3692	Home Depot Credit Services	26.08 Materials For Garbage Fence - City Hall
518 30 31 04	Oper Sup/CH		001 000 518	General Fund	26.08 Materials For Garbage Fence - City Hall
20264	09/04/2019	09/10/2019	3692	Home Depot Credit Services	35.36 Parts For Farallone Water Main
594 34 63 01	Other Improvements Water		426 000 594	Water Improve	35.36 Parts For Farallone Water Main
20265	09/04/2019	09/10/2019	3692	Home Depot Credit Services	20.81 Street Sign Post
542 30 31 02	Oper Supplies - Street Reg		101 000 542	City Street Fun	20.81 Street Sign Post
20266	09/04/2019	09/10/2019	3692	Home Depot Credit Services	40.62 Parts For Well #7

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534 50 31 01	Oper Supplies - Water Mai		425 000 534 Water Fund (de	40.62	Parts For Well #7
20267	09/04/2019	09/10/2019	3692	15.41	Drano For Toilets - City Hall
518 30 31 04	Oper Sup/CH		001 000 518 General Fund	15.41	Drano For Toilets - CH
20268	09/04/2019	09/10/2019	3692	322.14	Bottled Water For Crew
531 50 31 02	Oper Supplies - Storm		415 000 531 Storm Drain	80.53	Bottled Water For Crew
534 80 31 02	Oper Supplies - Water		425 000 534 Water Fund (de	80.54	Bottled Water For Crew
535 80 31 00	Oper Supplies - Sewer Gen		430 000 535 Sewer Fund (de	80.54	Bottled Water For Crew
542 30 31 02	Oper Supplies - Street Reg		101 000 542 City Street Fun	80.53	Bottled Water For Crew
Total Home Depot Credit Services				492.44	
20249	09/04/2019	09/10/2019	2133	250.00	Refund Rental Deposit Johnston 8/9/19
586 00 00 00	Deposit Refunds		001 000 580 General Fund	250.00	Refund Rental Deposit Johnston 8/9/19
20216	09/03/2019	09/10/2019	8717	105.00	Gym Reimbursement (Jan - Jul)
521 22 20 00	Personnel Benefits - Police		001 000 521 General Fund	105.00	Gym Reimbursement (Jan - Jul) - P. Joyce
20196	09/03/2019	09/10/2019	3050	1,637.91	07-00167.1 - 1506 CHERRY AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-309.50	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-377.87	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-950.54	
20197	09/03/2019	09/10/2019	2344	48.06	05-00590.3 - 1038 BERKELEY AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-13.64	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-13.88	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-20.54	
20210	09/03/2019	09/10/2019	5644	67.00	Library Reimbursement 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year
20199	09/03/2019	09/10/2019	5004	110.14	07-00053.2 - 1537 EDWARDS AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-24.53	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-26.31	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-59.30	
20233	09/04/2019	09/10/2019	2483	288.46	05-01920.0 - 1018 CORONA DR
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-64.25	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-68.90	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-155.31	

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20229	09/03/2019	09/10/2019	5079		
			Les Schwab Tires	651.89	#38484D (2003) Replaced Tires
	548 65 48 12	O & M - Street	501 000 548 Equipment Ren	651.89	#38484D (2003) Replaced Tires
20205	09/03/2019	09/10/2019	8404		
			Linda Kaye Briggs	7,429.95	P#55 Capital Campaign August 2019 (41.75 Hrs) Plus Brochure Printing
	594 76 62 00	Buildings & Structures - Pa	001 000 576 General Fund	7,429.95	P#55 Capital Campaign 08/2019 (41.75 Hrs) Plus Brochure Printing
20269	09/04/2019	09/10/2019	3791		
			Lowe's Company-#338954	209.79	Supplies For Garbage Fence - City Hall
	518 30 31 04	Oper Sup/CH	001 000 518 General Fund	209.79	Supplies For Garbage Fence - CH
20270	09/04/2019	09/10/2019	3791		
			Lowe's Company-#338954	11.24	Pest Supplies - City Hall
	518 30 31 04	Oper Sup/CH	001 000 518 General Fund	11.24	Pest Supplies - CH
			Total Lowe's Company-#338954	221.03	
20174	08/27/2019	09/10/2019	8584		
			Malagon, Ixtlaccihuatl	120.00	Spanish Interpreting (2 Hrs)
	512 50 41 03	Prof Srvs - Interpreter	001 000 512 General Fund	120.00	Spanish Interpreting (2 Hrs) 9Z0526356
20176	08/27/2019	09/10/2019	7410		
			Maulana, Woodetta	67.00	Library Reimbursement 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	67.00	Library Reimbursement 1 Year
20251	09/04/2019	09/10/2019	8721		
			Merrill-Hicks, Winnie	180.00	Refund Rental Deposit And Fee Merrill-Hicks 9/28/19 (Event Cancelled)
	362 40 00 00	Space & Facility Rental	001 000 360 General Fund	-80.00	Refund Rental Deposit And Fee Merrill-Hicks 9/28/19 (Event Cancelled)
	386 00 00 00	Refundable Deposits	001 000 380 General Fund	-100.00	Refund Rental Deposit And Fee Merrill-Hicks 9/28/19 (Event Cancelled)
20252	09/04/2019	09/10/2019	8722		
			Muse, William	100.00	Refund Rental Deposit Muse 8/25/19
	586 00 00 00	Deposit Refunds	001 000 580 General Fund	100.00	Refund Rental Deposit Muse 8/25/19
20255	09/04/2019	09/10/2019	3923		
			Orca Pacific Inc	428.61	Chlorine For Pools (120 Gallons)
	576 20 31 01	Pool Supplies-Chemicals	001 000 576 General Fund	428.61	Chlorine For Pools (120 Gallons)
20218	09/03/2019	09/10/2019	3958		
			PC Budget & Finance - Jail	1,942.27	July 2019 Jail Services
	523 60 40 01	Jail	001 000 523 General Fund	1,942.27	07/2019, 6 Bookings, 15 Daily, 1 MH, 1 SIP
20172	08/27/2019	09/10/2019	8626		
			Pacific Office Automation Inc	120.83	Postage Meter Rental September 2019

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518 10 42 01	Postage - Non-Dept		001 000 518 General Fund	120.83	Meter Rental 09/2019		
20271	09/04/2019	09/10/2019	3955		Petrocard Systems Inc	651.66	Gas / Fuel August 2019
548 65 31 11	Parks/Rec Gas		501 000 548 Equipment Ren	114.35	Parks 08/2019		
548 65 31 12	Street Gas		501 000 548 Equipment Ren	83.41	Street 08/2019		
548 65 31 13	Storm Gas		501 000 548 Equipment Ren	109.94	Storm 08/2019		
548 65 31 14	Wtr/Swr Gas		501 000 548 Equipment Ren	343.96	W / S 08/2019		
20215	09/03/2019	09/10/2019	7839		Pingel, Scott	42.11	Reinbursement For Pool Celebration Supplies
573 90 49 01	Community Events		001 000 573 General Fund	42.11	Reinbursement For Pool Celebration Supplies - S. Pingel		
20275	09/04/2019	09/10/2019	3970		Pitney Bowes Global LLC	394.91	3rd Quarter 2019 Postage Meter Rental
518 10 42 01	Postage - Non-Dept		001 000 518 General Fund	394.91	3rd Quarter 2019 Postage Meter Rental		
20223	09/03/2019	09/10/2019	8460		Proservco	27,255.20	Interior Painting - City Hall
594 18 62 00	Building & Structures-Faci		001 000 518 General Fund	27,255.20	Interior Painting - City Hall		
20203	09/03/2019	09/10/2019	4828		Protect Youth Sports	9.95	Background Check - M. Barnes
518 11 41 00	Prof Svcs - Personnel		001 000 518 General Fund	9.95	Background Check - M. Barnes		
20200	09/03/2019	09/10/2019	3986		Puget Sound Energy, BOT-01H	2,648.17	Natural Gas - Rec / Pool August 2019
576 20 47 00	Public Utility Services - Po		001 000 576 General Fund	1,969.59	Gas - Pool 08/2019		
576 80 47 00	Public Utility Services - Pa		001 000 576 General Fund	678.58	Gas - REC 08/2019		
20201	09/03/2019	09/10/2019	3986		Puget Sound Energy, BOT-01H	41.58	Natural Gas - Public Works August 2019
531 50 47 02	Public Utility Services/Bldg		415 000 531 Storm Drain	10.39	Gas - PW 08/2019		
534 10 47 00	Utility Services/Building -		425 000 534 Water Fund (de	10.40	Gas - PW 08/2019		
535 10 47 00	Utility Services/Building -		430 000 535 Sewer Fund (de	10.39	Gas - PW 08/2019		
542 30 47 02	Electricity & Gas/Bldg - St		101 000 542 City Street Fun	10.40	Gas - PW 08/2019		
20202	09/03/2019	09/10/2019	3986		Puget Sound Energy, BOT-01H	37.67	Natural Gas - City Hall August 2019
518 30 47 00	Public Utility Services - Ci		001 000 518 General Fund	37.67	Gas - CH 08/2019		
Total Puget Sound Energy, BOT-01H				2,727.42			
20173	08/27/2019	09/10/2019	4683		Puyallup, City of	100.05	July 2019 Jail Services
523 60 40 01	Jail		001 000 523 General Fund	100.05	07/2019 Jail Services		
20258	09/04/2019	09/10/2019	5710		Rainier Connect, Mashell Telecom	106.95	Internet Access Fee September 2019

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518 81 42 00	Communication - I/S		001 000 518 General Fund	106.95	Internet 09/2019
20248	09/04/2019	09/10/2019	8719	Razon, Joanne	100.00 Refund Rental Deposit Razon 8/13/19
586 00 00 00	Deposit Refunds		001 000 580 General Fund	100.00	Refund Rental Deposit Razon 8/13/19
20112	08/20/2019	09/10/2019	337	Roberts, Christopher	22.60 Reimbursement For Postage - Return Crash Test Dummy Costumes
521 22 49 05	Reimbursable Programs		001 000 521 General Fund	22.60	Reimbursement For Postage - Return Crash Test Dummy Costumes
20214	09/03/2019	09/10/2019	8716	Rodney, Ayako	33.50 Library Reimbursement 1/2 Year
572 21 49 00	Library Services		001 000 572 General Fund	33.50	Library Reimbursement 1/2 Year
20241	09/04/2019	09/10/2019	4018	Rosen Supply Company Inc	197.29 Parts For Whittier Park Sprinkler System
531 50 31 02	Oper Supplies - Storm		415 000 531 Storm Drain	197.29	Parts For Whittier Park Sprinkler System
20227	09/03/2019	09/10/2019	4035	Sarco Supply	384.79 Janitorial Supplies - City Hall, Rec Center, Public Works And Public Safety Building
518 30 31 01	Oper Sup/Rec Bldg		001 000 518 General Fund	92.90	Janitorial Supplies - REC
518 30 31 02	Oper Sup/PSB Bldg		001 000 518 General Fund	38.41	Janitorial Supplies - PSB
518 30 31 03	Oper Sup/PWF		001 000 518 General Fund	68.58	Janitorial Supplies - PW
518 30 31 04	Oper Sup/CH		001 000 518 General Fund	184.90	Janitorial Supplies - CH
20246	09/04/2019	09/10/2019	4035	Sarco Supply	140.42 Garbage Bags For Parks
576 80 31 01	Janitorial Supplies - Parks		001 000 576 General Fund	140.42	Garbage Bags For Parks
			Total Sarco Supply	525.21	
20235	09/04/2019	09/10/2019	7783	Sheppard, Dillan R	164.94 07-00058.1 - 109 BIRCH ST
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-43.88	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-45.49	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-75.57	
20221	09/03/2019	09/10/2019	4690	Sound Inspections	2,810.71 Inspections, Mileage And Calls August 2019
524 20 41 01	Bldg Inspec/Plan Review		001 000 524 General Fund	2,810.71	08/2019
20217	09/03/2019	09/10/2019	7749	Sound Uniform Solutions Inc	562.69 New Uniform - V. Celis
521 22 49 01	Uniforms/Clothing/Laundry		001 000 521 General Fund	562.69	New Uniform - V. Celis
20222	09/03/2019	09/10/2019	4084	Staples Business Advantage	99.17 Poster Frames (Quantity 4)

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524 20 35 00	Small Tools & Equip - Bldg		001 000 524 General Fund	49.58	Poster Frames (Quantity 4)
558 60 35 00	Small Tools & Equip - Plar		001 000 558 General Fund	49.59	Poster Frames (Quantity 4)
20212	09/03/2019	09/10/2019	4097	67.00	Library Reimbursement 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year
20207	09/03/2019	09/10/2019	4110	236.58	Linen Service 8/1/19, 8/15/19 And 8/29/19
576 80 49 00	Miscellaneous - Parks		001 000 576 General Fund	236.58	Linen Service 8/1/19, 8/15/19 & 8/29/19
20220	09/03/2019	09/10/2019	4328	328.72	#66367D LOF, Replaced CenCom Power Cable
548 65 48 08	O & M - Police		501 000 548 Equipment Ren	328.72	#66367D LOF, Replaced CenCom Power Cable
20253	09/04/2019	09/10/2019	8723	100.00	Refund Rental Deposit Timmie 8/10/19
586 00 00 00	Deposit Refunds		001 000 580 General Fund	100.00	Refund Rental Deposit Timmie 8/10/19
20247	09/04/2019	09/10/2019	8718	45.00	Refund Swim Lesson Fees (Child Unable To Participate)
347 60 00 10	Swimming Instructions		001 000 340 General Fund	-45.00	Refund Swim Lesson Fees (Child Unable To Participate)
20273	09/04/2019	09/10/2019	5934	855.65	City Hall Charges Through 8/30/19
518 11 41 01	Advertising - Personnel		001 000 518 General Fund	175.00	Court Clerk Job Ad
518 81 49 01	Software Licenses		001 000 518 General Fund	30.65	Splashtop License For J. Cheesman
524 20 49 01	Reg & Tuition - Building		001 000 524 General Fund	325.00	CBO Training - J. Westman
558 60 49 01	Reg & Tuition - Planning		001 000 558 General Fund	325.00	CBO Training - J. Westman
20260	09/04/2019	09/10/2019	8484	17.60	Rec Charges Through 8/12/19
573 90 49 01	Community Events		001 000 573 General Fund	9.79	Fun Days Thank You Cards
576 20 31 03	Oper Supplies - Pool		001 000 576 General Fund	7.81	Swim Team Plate
20261	09/04/2019	09/10/2019	8484	1,394.40	Rece Charges Through 8/16/19
517 90 31 01	Health Program - Supplies		001 000 517 General Fund	150.37	Wellness Picnic Supplies
571 10 31 03	Youth Supplies		001 000 571 General Fund	52.28	Youth Supplies
573 90 49 01	Community Events		001 000 573 General Fund	1,042.05	Movie In The Park Rentals, Fun Days Team Dinner
576 20 31 03	Oper Supplies - Pool		001 000 576 General Fund	149.70	Bins To Store Pool Supplies
20277	09/05/2019	09/10/2019	8484	146.73	Rec Charges Through 9/4/19
517 90 31 01	Health Program - Supplies		001 000 517 General Fund	53.83	Wellness Picnic Supplies
571 10 49 03	Dues,Memberships,Subscri		001 000 571 General Fund	12.95	Graphics Website Fee 09/2019
571 20 49 10	Adult Baseball		001 000 571 General Fund	79.95	Mens Softball Trophy & Plaques

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 09/10/2019

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Page: 9

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
			Total US Bank, Recreation Dept Account	1,558.73		
20208	09/03/2019	09/10/2019	8715	Versatile Machining	351.68	Stainless Steel Wall Guards For Rec Building
518 30 48 01	Rep & Maint - Rec Bldg	001 000 518	General Fund	351.68	Stainless Steel Wall Guards For Rec Building	
20256	09/04/2019	09/10/2019	3645	WEX BANK, Wright Express FSC	2,587.52	Gas / Fuel August 2019
548 65 31 06	Facilities Gas	501 000 548	Equipment Ren	56.74	Facilities 08/2019	
548 65 31 08	Police Gas	501 000 548	Equipment Ren	1,465.72	Police 08/2019	
548 65 31 11	Parks/Rec Gas	501 000 548	Equipment Ren	14.19	Parks 08/2019	
548 65 31 11	Parks/Rec Gas	501 000 548	Equipment Ren	159.06	Parks 08/2019	
548 65 31 12	Street Gas	501 000 548	Equipment Ren	612.60	Street 08/2019	
548 65 31 14	Wtr/Swr Gas	501 000 548	Equipment Ren	279.21	W / S 08/2019	
20237	09/04/2019	09/10/2019	6270	WR McDonald Company	208.81	Well #9 Testing
534 50 48 01	Rep & Maint - Water Main	425 000 534	Water Fund (de	208.81	Well #9 Testing	
20257	09/04/2019	09/10/2019	6270	WR McDonald Company	659.40	Bypass ATS Switch - Public Works Generator
594 48 64 12	Street - ERR Capital	501 000 548	Equipment Ren	164.85	Bypass ATS Switch - PW Generator	
594 48 64 13	Storm - ERR Capital	501 000 548	Equipment Ren	164.85	Bypass ATS Switch - PW Generator	
594 48 64 14	Water/Sewer - ERR Capita	501 000 548	Equipment Ren	329.70	Bypass ATS Switch - PW Generator	
			Total WR McDonald Company	868.21		
20245	09/04/2019	09/10/2019	4256	Winning Seasons	271.45	Staff Uniform Shirts
571 10 31 01	Oper Supplies - Rec	001 000 571	General Fund	271.45	Staff Uniform Shirts	
20238	09/04/2019	09/10/2019	5286	Winsupply	5.51	Parts For Well #9
534 50 31 01	Oper Supplies - Water Mai	425 000 534	Water Fund (de	5.51	Parts For Well #9	
20239	09/04/2019	09/10/2019	5286	Winsupply	51.86	Whittier Sprinkler Line Repair
531 50 31 02	Oper Supplies - Storm	415 000 531	Storm Drain	51.86	Whittier Sprinkler Line Repair	
20240	09/04/2019	09/10/2019	5286	Winsupply	52.83	Supplies For 19th Street Island
542 80 31 01	Operating Supplies - St Bea	101 000 542	City Street Fun	52.83	Supplies For 19th Street Island	
			Total Winsupply	110.20		
20234	09/04/2019	09/10/2019	1016	York*, Sarah	47.38	01-00110.2 - 127 HARVARD AVE
343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain	-31.76		

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 09/10/2019

Time: 16:30:59 Date: 09/05/2019
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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-33.75	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	18.13	

	Report Total:	220,434.71
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Fund	
001 General Fund	73,719.53
101 City Street Fund	176.12
415 Storm Drain	4,443.19
416 Storm Improvement Fund	2,372.52
425 Water Fund (department)	2,907.10
426 Water Improvement Fund	60,051.55
430 Sewer Fund (department)	71,885.51
501 Equipment Rental Fund	4,879.19

This report has been reviewed by:

REMARKS:

Signature & Title	Date
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CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Hunter T. George called the special meeting to order at 6:00 P.M. and led the pledge of allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Denny Waltier, Blake Surina, and Jamie Nixon. Councilmember Brett Wittner was absent and excused.

AGENDA MODIFICATIONS

There were none.

COMMERCIAL MIXED-USE ZONE

Planning and Building Administrator Stahlnecker briefed the Council on the 19th and Mildred commercial mixed-use area, and requested feedback from Council regarding height restrictions and municipal code zoning. Stahlnecker recommended increasing the current height restrictions from 55-feet to 75-feet and transitioning the commercial mixed-use zone from the traditional hybrid model to a form-based code model.

After a brief discussion on a building moratorium and the benefits and drawbacks of increasing the height, there were no objections for staff to move forward with increasing the height restrictions in that commercial mixed-use zone area to 75-feet.

After a brief discussion on traditional and form-based zoning, design guidelines, encouraging development, affordable housing incentives, and maintaining the City’s character, there were no objections for staff to move forward with researching a hybrid zoning style for the 19th and Mildred commercial mixed-use area and strengthen the City’s current zoning with code that would model developments such as Proctor Station or Bridgeport town center.

Waltier departed at 6:44 P.M. and returned at 6:46 P.M.

WHITTIER ELEMENTARY SCHOOL REDEVELOPMENT

Stahlnecker briefed the Council on the Tacoma School District proposed bond that would include the replacement of Whittier Elementary, stating the school is in a R-4 zone with a conditional use permit and that design guidelines and standards were established for residential construction, not for a new school. Stahlnecker briefed the Council on current parking standards, creating a maximum height for public buildings, and design guidelines, and requested feedback from Council. After a brief discussion on frontage, impact to the immediate neighborhood, building location, height, materials, style, character, lighting, storm retention, parking standards, safety, and bus drop-off, there was a general consensus for staff to develop guidelines for quasi/public buildings in a residential neighborhood within the next 12 months. George indicated that the District’s Director of Planning and Construction and their consultant have been invited to brief the Council on this project.

ACCESSORY DWELLING UNITS: ATTACHED VS. DETACHED APPROVALS

Stahlnecker briefed the Council on the accessory dwelling unit attached versus detached approval review process, stating the Planning Commission was in favor of Council input on this topic. Stahlnecker stated the attached units were reviewed at the staff level with no public notice and detached units required a public hearing before the Planning Commission. Stahlnecker indicated the staff recommendation was to lower the review level for detached accessory dwelling units from a conditional use permit to an administrative use permit as

the approval criteria would not change, notification and a public comment period would still be required, and the applicant would save time and money. After a brief discussion on decreasing costs, increasing the public notice area due to the impacts to the neighborhood, maintaining a public hearing for transparency and public involvement, and hybrid options, there was a general consensus to postpone taking action on this item by one year and for staff to report back to Council.

ADJOURNMENT

Reynolds MOVED to adjourn the meeting at 7:46 P.M., seconded by Nixon. The Motion Carried (6-0 with Wittner absent).

Hunter T. George, Mayor

Jessica Nappi, City Clerk

NEW BUSINESS: Life and Accidental Death and Dismemberment Insurance Contract
ITEM 10A.

FROM: Scott Pingel, City Manager

RECOMMENDED MOTION: I move to approve Resolution No. _____ to authorize the City Manager to execute a contract with Principal Life Insurance Company for Life and Accidental Death and Dismemberment insurance.

PROPOSAL: The Council is being asked to authorize the City Manager to execute a contract with Principal Life Insurance Company for Life and AD&D Insurance. This would replace our current life insurance policy with Sun Life Financial, which is a maximum benefit of \$100,000. Principal Life Insurance Company provides a quote for a maximum benefit of \$150,000.

FISCAL IMPACT: The new policy with Principal Life Insurance Company will reduce the City's life insurance costs by about 40%, and will reduce the City's unfunded life insurance liability by about \$250,000.

ADVANTAGE: This change increases the maximum life insurance coverage from \$100,000 to \$150,000 while reducing the overall cost of life insurance to the City.

DISADVANTAGES: The quote from Principal Life Insurance Company includes a benefit reduction of 35% at age 65 and an additional 15% reduction at age 70.

ALTERNATIVES: Stay with our current life insurance plan.

HISTORY: In the City's Personnel Policies and Procedures Manual under Life Insurance Benefit it reads in part, "... Said policy amount shall be at the sum of one (1) times the annual salary, rounded to the next one thousand (1,000) dollars plus the dollar value of the accrued sick leave as of January 1 each year, rounded to the nearest one thousand (1,000) dollars (to the maximum available through the City's insurance)."

It was with the April 2019 update to the personnel manual that "to the maximum available through the City's insurance" was added to the language. Prior to adding this language, the City essentially had an unfunded liability of \$432,000 due to the pay level and amount of accrued sick leave of some employees. Staff added the language to the personnel manual to overcome this unfunded liability, but we also did so with the intent that we would be looking for life insurance options that provided a benefit above \$100,000. In going after quotes, Principal Life Insurance Company was the only one that provided a maximum benefit of up to \$150,000.

A major caveat for going with Principal Life is that their policy includes a 35% reduction in benefits at age 65, and another 15% reduction at age 70. The staff recommendation is to make the change to Principal Life but to grandfather in those that are currently over the \$150,000 benefit maximum or that fall into the age reduction category. We currently have 2 staff above the \$150,000 maximum benefit between their pay level and the value of accrued sick leave. We also have 2 staff that fall into the age reduction schedule. These 4 staff would be grandfathered in according to the categories where they currently fall outside of the Principal Life categories (Maximum Benefit or Reduction Schedule). By contracting with Principal Life and grandfathering these 4 employees, this would change the City's previous \$432,000 unfunded liability under the current Sun Life policy to \$181,600.

ATTACHMENTS: [Resolution Insurance Proposals](#)
[Comparison of Sun Life and Principal Life Plans](#)
[Principal Life Proposal](#)
[Principal Life Benefits Summary](#)

**CITY OF FIRCREST
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AUTHORIZING THE CITY MANAGER
TO EXECUTE A CONTRACT WITH PRINCIPAL LIFE INSURANCE
COMPANY FOR LIFE AND ACCIDENTAL DEATH AND
DISMEMBERMENT INSURANCE.**

WHEREAS, as prescribed in the April 1, 2019 City of Fircrest Personnel Policies and Procedures manual (Resolution No. 1581), the City’s policy for Life and Accidental Death and Dismemberment insurance amount shall be at the sum of one (1) times the annual salary, rounded to the next one thousand (1,000) dollars plus the dollar value of the accrued sick leave as of January 1 each year, rounded to the nearest one thousand (1,000) dollars (to the maximum available through the City’s insurance); and

WHEREAS, the City of Fircrest currently has an insurance policy with Sun Life Financial to provide the City’s Life and Accidental Death and Dismemberment insurance (AD&D) as a benefit for regular, full-time employees, which has a limited guaranteed benefit of up to \$100,000; and

WHEREAS, the City has received a proposal from Principal Life Insurance Company to provide Life and AD&D benefits to the regular, full-time employees of the City of an increased guaranteed benefit up to \$150,000 (a reduction in coverage by 35% at age 65 and an additional reduction of 15% at age 70); and

WHEREAS, the City wishes to accept the proposal of Principal Life Insurance Company, to provide the City’s Life and AD&D employee benefits beginning November 1, 2019, and to have the City Manager or his/her designee as the acting group representative. Now, Therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The City Manager is hereby authorized and directed to execute a contract with Principal Life Insurance Company for Life and Accidental Death and Dismemberment insurance.

Section 2. Any existing current regular, full-time employee of the City of Fircrest who exceeds the \$150,000 maximum benefit per the policy formula above (one (1) times the annual salary plus the dollar value of accrued sick leave as of January 1 each year) as of November 1, 2019 shall be grandfathered in and be eligible to receive the full current amount per the policy formula. The difference between their current amount above the \$150,000 maximum will be funded by the City of Fircrest.

Section 3. Any existing current regular, full-time employee of the City of Fircrest who meets the age limitation reductions as of November 1, 2019 shall be grandfathered in and the City of Fircrest shall fund the reduction difference.

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Section 4. The City Manager or his/her designee shall document the grandfathered employees and track the unfunded liability for the City of Fircrest.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 10th day of September 2019.

APPROVED:

Hunter T. George, Mayor

ATTEST:

Jessica Nappi, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

City of Fircrest
Sun Life Group Life AD&D
Effective June 1, 2019

	SunLife Current			SunLife Renewal			SunLife Renewal Revised			UNUM Effective 7/1/2019			Principal Effective 7/1/2019		
	UNITS/ VOLUME	RATE	PREMIUM	UNITS/ VOLUME	RATE	PREMIUM	UNITS/ VOLUME	RATE	PREMIUM	UNITS/ VOLUME	RATE	PREMIUM	UNITS/ VOLUME	RATE	PREMIUM
LIFE	2,414,000	\$0.380	\$917.00	2,414,000	\$0.380	\$917.00	2,414,000	\$0.380	\$917.00	2,498,000	\$0.230	\$574.54	2,441,200	\$0.213	\$519.98
AD&D	2,414,000	\$0.030	\$72.00	2,414,000	\$0.030	\$72.00	2,414,000	\$0.030	\$72.00	2,498,000	\$0.030	\$74.94	2,441,200	\$0.031	\$75.68
MONTHLY TOTAL			\$989.00			\$989.00			\$989.00			\$649.48			\$595.65
ANNUAL TOTAL			\$11,868.00			\$11,868.00			\$11,868.00			\$7,793.76			\$7,147.83
CHANGE ANNUALLY (DOLLARS)						\$0.00			\$0.00			-\$4,074.24			-\$4,720.17
CHANGE ANNUALLY (PERCENT)						0.00%			0.00%			-34.33%			-39.77%
BENEFIT:	1 times earnings			1 times earnings			1 times earnings			1 times earnings			1 times earnings		
MAXIMUM BENEFIT:	\$100,000			\$100,000			\$125,000			\$125,000			\$150,000		
GUARANTEE ISSUE:	\$100,000			\$100,000			\$125,000			\$125,000			\$150,000		
EMPLOYER CONTRIBUTION:	100%			100%			100%			100%			100%		
PARTICIPATION REQUIREMENT:	100%			100%			100%			100%			100%		
RATE GUARANTEE:	Until 5/31/2019			Until 5/31/2021			Until 5/31/2021			Until 06/30/2021			Until 06/30/2021 Unless volume decreases by more than 25%		
REDUCTION SCHEDULE:	None			None			None			Age 70 - Reduce to 65% Age 75 - Reduce to 50%			Age 65 - Reduce by 35% Age 70 - Reduce by additional 15%		

The above is a summary of benefits and does not constitute a contract. See Master Contract re: coverage's, eligibility, exclusions, etc. Rates are subject to change at time of final enrollment. The rates shown above are valid for an effective date of June 1, 2019 with current carrier and are based on the census data provided by the SunLife Renewal.

**Sun Life to Principal Life Comparison
Council Meeting 9/10/19**

<i>EXISTING</i> Regular, Full-Time <u>Employees</u>	<u>TOTAL LIFE COVERAGE</u>	<i>EXISTING</i> <u>SUN LIFE</u>		<i>PROPOSED</i> <u>PRINCIPAL LIFE</u>	
		<u>MAX</u>	<u>Unfunded</u>	<u>MAX</u>	<u>Unfunded</u>
1	\$46,000	\$100,000		\$150,000	
2	\$48,000	\$100,000		\$150,000	
3	\$48,000	\$100,000		\$150,000	
4	\$58,000	\$100,000		\$150,000	
5	\$61,000	\$100,000		\$150,000	
6	\$61,000	\$100,000		\$150,000	
7	\$73,000	\$100,000		\$150,000	
8	\$74,000	\$100,000		\$150,000	
9	\$75,000	\$100,000		\$150,000	
10	\$75,000	\$100,000		\$150,000	
11	\$75,000	\$100,000		\$150,000	
12	\$76,000	\$100,000		\$150,000	
13	\$80,000	\$100,000		\$150,000	
14	\$80,000	\$100,000		\$150,000	
15	\$83,000	\$100,000		\$150,000	
16	\$83,000	\$100,000		\$150,000	
17	\$84,000	\$100,000		\$150,000	
18	\$91,000	\$100,000		\$150,000	
19	\$92,000	\$100,000		\$150,000	
20	\$94,000	\$100,000		\$150,000	
21	\$95,000	\$100,000		\$150,000	
22	\$107,000	\$100,000	\$7,000	\$150,000	
23	\$115,000	\$100,000	\$15,000	\$150,000	
24	\$121,000	\$100,000	\$21,000	\$150,000	
25	\$122,000	\$100,000	\$22,000	\$150,000	
26	\$134,000	\$100,000	\$34,000	\$150,000	
27	\$138,000	\$100,000	\$38,000	\$150,000	
28	\$146,000	\$100,000	\$46,000	\$150,000	
29	\$148,000	\$100,000	\$48,000	\$150,000	
30	\$176,000	\$100,000	\$76,000	\$150,000	\$26,000
31	\$225,000	\$100,000	\$125,000	\$150,000	\$75,000
		Total Unfunded:	\$432,000	Total Unfunded:	\$101,000
		Monthly Premium	\$1,046	Monthly Premium	\$595

Group insurance benefits

Proposal for: City of Fircrest
Effective date: August 1, 2019
Prepared by: Scott Michael Ledeman
Brown and Brown of WA

Thanks for considering group insurance from Principal® for your employee benefits program. This proposal includes rates and benefit information for:

- ✓ Group term life
- ✓ Voluntary term life
- Short-term disability
- Long-term disability
- Dental
- Vision
- Critical illness
- Accident

Benefits you can depend on

You can count on Principal for the choice, flexibility and support you need. Choose from our broad portfolio of products which includes life, short-term disability, long-term disability, dental, vision, critical illness and accident insurance. These comprehensive benefits can help you attract and retain the best employees.

Also, take advantage of our service. Professional staff helps you with employee education, enrollment and account management. And you benefit from our experienced local sales and service teams who are here to address your needs – every step of the way.

Rates

City of Fircrest



Effective date: August 1, 2019

Group term life					
	Employee monthly rate	Volume	Lives	Estimated monthly cost	Estimated annual cost
Group term life	\$.212 (per \$1,000)	\$2,441,200	32	\$517.53	\$6,210.36
AD&D	\$.032 (per \$1,000)	\$2,441,200	32	\$78.12	\$937.44
Total				\$595.65	\$7,147.80

Rate guarantee: two years, unless volume increases or decreases by more than 25%

Voluntary rates

City of Fircrest



Effective date: August 1, 2019

The volume, lives, monthly costs and annual costs will be determined upon final enrollment.

Voluntary term life monthly rate ¹ per \$1,000 all members				
Age	Employee non-smoker	Employee smoker	Spouse non-smoker	Spouse smoker
29 & under	\$.053	\$.093	\$.053	\$.093
30 - 34	\$.059	\$.103	\$.059	\$.103
35 - 39	\$.088	\$.153	\$.088	\$.153
40 - 44	\$.136	\$.237	\$.136	\$.237
45 - 49	\$.219	\$.384	\$.219	\$.384
50 - 54	\$.352	\$.616	\$.352	\$.616
55 - 59	\$.549	\$.961	\$.549	\$.961
60 - 64	\$.845	\$ 1.479	\$.845	\$ 1.479
65 - 69	\$ 1.394	\$ 2.443	\$ 1.394	\$ 2.443
70 & over	\$ 2.378	\$ 4.169	\$ 2.378	\$ 4.169

Rate guarantee: two years, unless volume increases or decreases by more than 25%

¹Voluntary term life rates do not include the AD&D rate. The spouse is charged based upon his/her individual age.

Child(ren) monthly rate:

\$2,500 of coverage for \$0.50 per family

\$5,000 of coverage for \$1.00 per family

\$10,000 of coverage for \$2.00 per family

Voluntary Accidental Death and Dismemberment (AD&D) monthly rate per \$1,000	
Employee and spouse	\$.032

AD&D is automatically added to any voluntary term life benefit elected. Employee and spouse are charged separately.



Policyholder: City of Fircrest

Group Term Life Benefit Summary

Effective Date: 08/01/2019

This chart provides you a brief summary of the key benefits of the life coverage available from Principal Life Insurance Company. Following the chart, you will find additional information to answer questions you may have. For a complete list of all your life coverage benefits and restrictions, please refer to your booklet or contact your employer.

Eligibility	
Job Class	All Members
Benefits Payable	
Employee Life Benefits	
Benefit Amount	100% of your annual salary, rounded to the next higher \$1,000
Minimum	\$10,000
Maximum	\$150,000
Proof of Good Health	Proof of good health is required for life insurance amounts greater than: If you are Under 70: \$150,000 If you are 70 and older: The lesser of \$150,000 or the amount with the prior carrier
Age Reductions	35% benefit reduction at age 65, with an additional 15% reduction at age 70. Age reductions apply to the benefit amount after proof of good health .
Additional Employee Benefits	
Coverage During Disability	If you become disabled before age 60, coverage will continue and premium may be waived.
Accelerated Death Benefit	If you are terminally ill, you may be able to receive a portion of your life coverage benefit as a lump sum.
Individual Purchase Rights	If you terminate employment, you may be able to convert coverage to an individual policy.
Limitations & Exclusions	
Coverage Outside of the US	Benefits will not be paid if you are outside the United States for certain reasons for more than six months.

GROUP TERM LIFE

Accidental Death & Dismemberment (AD&D) Coverage	
Benefit Amount	<p>Your benefit is equal to your group term life benefit amount if loss is due to accident or injury. If loss is due to exposure to the elements or disappearance, your loss may be covered.</p> <p>You may be paid:</p> <ul style="list-style-type: none"> • Full benefit when you lose: your life / both hands / both feet / sight of both eyes / one hand and sight of one eye / one foot and sight of one eye / one hand and one foot. • Half of the benefit when you lose: one hand / one foot / sight of one eye. • One-fourth of the benefit when you lose the thumb and index finger on the same hand. <p>The loss must occur within 12 months of the accident.</p>
Additional Benefits	
Seatbelt/Airbag	\$10,000 if you are wearing a seatbelt or are protected by an airbag and die in an automobile accident
Education	\$3,000 per year for up to four years for dependent(s) enrolled at an accredited post-secondary school at the time of your death
Repatriation	Up to \$2,000 for preparation and transportation of your body if you die at least 100 miles from your permanent residence
Loss of Use/Paralysis	For total and irrevocable loss of voluntary movement for 12 consecutive months or paralysis that is permanent, complete and irreversible, the benefit is: 100% for quadriplegia; 50% for paraplegia, hemiplegia, loss of use of both hands or both feet, or loss of use of one hand and one foot; or 25% for loss of use of one arm, one leg, one hand or one foot
Loss of Speech and/or Hearing	When loss is irrevocable and continues for 12 consecutive months, the benefit is: 100% for loss of both speech and hearing; 50% for loss of speech or hearing; 25% for loss of hearing in one ear
Limitations & Exclusions	
Other Limitations	The Benefit Summary is a summary only. For a complete list of benefit restrictions, please refer to your booklet.

Understanding Your Life Coverage Benefits

Am I Eligible For Coverage?

To be eligible for coverage, you must qualify as an eligible member and be considered actively at work.

You will be considered actively at work if you are able and available for active performance of all of your regular duties. Short-term absence because of a regularly scheduled day off, holiday, vacation day, jury duty, funeral leave, or personal time off is considered active work provided you are able and available for active performance of all of your regular duties and were working the day immediately prior to the date of your absence.

Spouse and child coverage is not available.

What Additional Benefits Are Included?

Coverage During Disability	If you become totally disabled before age 60, coverage will continue and premium will be waived. You must be totally disabled for 12 months before the waiver begins. Coverage continues without premium payment until you recover or turn age 65, whichever occurs first.
Accelerated Death Benefit	<p>If you are terminally ill you can receive up to 75% of your benefit amount in a lump sum, not to exceed \$250,000, as long as:</p> <ul style="list-style-type: none"> Your life expectancy is 24 months or less (as diagnosed by a physician), and Your death benefit is at least \$10,000. <p>If you use the accelerated benefit, your death benefit is reduced by the accelerated benefit payment. There are possible tax consequences to receiving an accelerated benefit payment. You should contact your tax advisor for details. Receipt of accelerated benefits could also affect eligibility for public assistance. The charge for this benefit is included in the premium.</p>
Individual Purchase Rights	If you terminate employment, you may be able to convert coverage to individual life coverage. Upon coverage termination your employer is required to inform you of your individual purchase rights to convert to an individual policy without proof of good health. The amount you can purchase varies depending on the termination situation. Contact Principal Life for details.
Claim Processing	Principal Life makes claim administration easy and convenient for employers by offering an online life claim form. Once the form is complete, employers submit the information directly over a secure, confidential Web site, expediting the claim review process. The employer can choose to use the online form or a printable version that can be faxed or mailed. Along with the online claim form, Principal Life also provides Express Claim Processing for claims that meet certain criteria. Through the Express Claim Process, decisions are reached within five working days without the employer or beneficiary submitting paperwork.



Principal Life Insurance Company, Des Moines, Iowa 50392-0002, www.principal.com

This is a summary of life coverage underwritten by or with administrative services provided by Principal Life Insurance Company. This benefit summary is for administrative purposes and is not a complete statement of benefits and restrictions. You'll receive a benefit booklet with details about your coverage. If there is a discrepancy between this summary and your benefit booklet, the benefit booklet prevails.

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NEW BUSINESS: Insurance Broker Services Contract Amendment
ITEM 10B.

FROM: Scott Pingel, City Manager

RECOMMENDED MOTION: I move to adopt Resolution No. ____, authorizing the City Manager to execute Amendment #8 to the agreement with Leavitt Group NW for insurance broker services.

PROPOSAL: The Council is being asked to authorize the City Manager to execute Amendment #8 to the agreement with Leavitt Group NW for insurance broker services. The City of Fircrest is a member of the Cities Insurance Association of Washington (CIAW) pool. The Interlocal Agreement with the CIAW requires the City to designate a servicing representative to act as liaison for the needs of Fircrest. The duties of the service representative, include but are not limited to, providing local claims assistance, the securing of underwriting information, completion of applications, updating of vehicle lists and information and other such functions as the CIAW Board of Directors may establish. The amendment will be from September 1, 2019 through August 31, 2020.

FISCAL IMPACT: Funds are available for this expenditure in the Insurance Line Item of the Non-Departmental Budget. The cost will be \$7,250 for the term of the agreement, which has not increased since 2014.

ADVANTAGE: Continuation of this agreement complies with the requirement to have a serving representative. Leavitt Group NW has provided very valuable assistance in working with CIAW and with claims and preventative measures for the City.

DISADVANTAGES: None known.

ALTERNATIVE: Not designate a service representative and be billed 10% of the annual cost for insurance by the Cities Insurance Association of Washington in accordance with the Interlocal Agreement.

HISTORY: The Interlocal Agreement with CIAW was approved on February 12, 2008, effective March 1, 2008. This resolution will continue the required insurance broker services, which were initiated in March 2008. Leavitt Group NW, formerly known as Bannon, Carlson & Kessel, has provided this service to Fircrest since December 2012.

ATTACHMENTS: [Resolution](#)
[Broker Services Agreement Amendment #8](#)

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**CITY OF FIRCREST
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AUTHORIZING THE CITY
MANAGER TO EXECUTE AMENDMENT #8 TO THE
AGREEMENT WITH LEAVITT GROUP NW FOR INSURANCE
BROKER SERVICES**

WHEREAS, the City of Fircrest has need of insurance broker services and needs to designate a service representative as a member of the Cities Insurance Association of Washington through an Interlocal Agreement; and

WHEREAS, Leavitt Group NW has the required experience and expertise and has provided such services in the past. Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The City Manager is hereby authorized and directed to execute Amendment #8 to the agreement with Leavitt Group NW for insurance broker services.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON**, at a regular meeting thereof this 10th day of
September 2019.

APPROVED:

Hunter T. George, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

**EIGHTH AMENDMENT
TO THE CITY OF FIRCREST
BROKER SERVICE AGREEMENT**

This Eighth Amendment is hereby made and entered into this 10th day of September 2019, by and between the City of Fircrest, a political subdivision of the State of Washington, hereinafter referred to as the “City” and Leavitt Group NW, hereinafter referred to as “Broker”.

WITNESSETH:

1. Purpose

The purpose of this eighth amendment is to amend the December 21, 2012 agreement. This amendment is limited to the amendments as set forth herein. All the remaining terms and conditions of the December 21, 2012 agreement shall remain in full force and effect. The amendments are as follows:

- 2. Term:** The term of this Agreement shall be from September 1, 2019 through August 31, 2020, and may be extended or modified by mutual consent of the parties.
- 3.** All remaining provisions of the December 21, 2012 agreement shall remain in full force and effect as well as the second, third, fourth, fifth, and sixth amendments.

IN WITNESS WHEREOF, the parties to these presents have executed this contract in two counterparts, each of which shall be deemed as originals, in the year and day first above mentioned.

CITY OF FIRCREST

LEAVITT GROUP NW

2121 70th Avenue West, Suite B
University Place, WA 98466

By: _____
Scott Pingel, City Manager

By: _____

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

ATTEST:

Jessica Nappi, City Clerk