

**FIRCREST CITY COUNCIL
REGULAR MEETING AGENDA**

**TUESDAY, SEPTEMBER 24, 2019
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
 - A. Pool and Community Center Project
- 5. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

(Please sign the **Public Attendance Roster/Public Hearing Sign-Up Sheet** if you wish to speak during the meeting.)
- 6. COMMITTEE, COMMISSION & LIAISON REPORTS**
 - A. Parks & Recreation
 - B. Pierce County Regional Council
 - C. Public Safety, Courts
 - D. Street, Water, Sewer, and Storm Drain
 - E. Other Liaison Reports
- 7. CONSENT CALENDAR**
 - A. Approval of [vouchers](#)/payroll checks
 - B. Approval of minutes: [August 27, 2019 Regular Meeting](#)
 - C. Registering no objections to the: [Sammy's Pizza liquor license renewal](#)
 - D. Setting a public hearing on October 8, 2019 to receive comments on 2020 Revenue Sources
 - E. Setting a public hearing on October 8, 2019 to receive comments on 2020 Budget
 - F. Setting a public hearing on October 22, 2019 to receive comments on 2020 Budget
- 8. PUBLIC HEARING 7:15 P.M.**
- 9. UNFINISHED BUSINESS**
- 10. NEW BUSINESS**
 - A. [2020 Budget introduction by City Manager Pingel](#)
- 11. CITY MANAGER COMMENTS**
 - A. [Parks and Recreation Sorting Services](#)
 - B. December 24, 2019 Regular Meeting
- 12. DEPARTMENT HEAD COMMENTS**
- 13. COUNCILMEMBER COMMENTS**
- 14. EXECUTIVE SESSION**
 - A. Performance of a public employee. RCW 42.30.110(1)(g).
- 15. ADJOURNMENT**

COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON AGENDA

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 09/24/2019

Time: 14:26:06 Date: 09/16/2019
Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
20297	09/06/2019	09/24/2019	4298	AWC Employee Benefit	694.00	October 2019 Retired Medical
	521 22 20 01	LEOFF I Medical Premium	001 000 521	General Fund	694.00	10/2019 Retired Medical
20305	09/11/2019	09/24/2019	8499	Anita E. Ahumada	265.68	Spanish Interpreting (2 Hrs)
	512 50 41 03	Prof Srvs - Interpreter	001 000 512	General Fund	265.68	Spanish Interpreting (2 Hrs) 8Z0776152
20294	09/06/2019	09/24/2019	8694	Anitelu Falemei Taimi	159.88	Tongan Interpreting (2 Hrs)
	512 50 41 03	Prof Srvs - Interpreter	001 000 512	General Fund	159.88	Tongan Interpreting (2 Hrs)
20303	09/11/2019	09/24/2019	3933	Asphalt Patch System	3,297.00	Water Patching - 631 Maywood, 430 Farallone, 218 Alameda, 605 Elm Tree
	534 50 48 01	Rep & Maint - Water Main	425 000 534	Water Fund (de	549.50	Water Patching - 631 Maywood (Meter In Driveway)
	594 31 63 00	Storm Improvements-Storn	416 000 594	Storm Improvei	1,648.50	Water Patching - 605 Elm Tree (Whittier Park Irrigation Relocate)
	594 34 63 01	Other Improvements Water	426 000 594	Water Improvei	549.50	Water Patching - 430 Farallone (New Hydrant)
	594 34 63 01	Other Improvements Water	426 000 594	Water Improvei	549.50	Water Patching - 218 Alameda (Meter In Driveway)
20293	09/06/2019	09/24/2019	5428	Boers, Jeff	427.50	August 2019 Land Use Consulting (4.5 Hrs)
	558 60 41 00	Prof Svcs - Planning	001 000 558	General Fund	427.50	08/2019 Land Use (4.5 Hrs)
20300	09/11/2019	09/24/2019	1478	Brown, Matthew	298.42	02-01870.1 - 114 ALAMEDA AVE
	343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain	-73.57	
	343 40 00 00	Sale Of Water	425 000 340	Water Fund (de	-78.63	
	343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (de	-146.22	
20322	09/12/2019	09/24/2019	7374	Celis, Victor	10.69	Postage To Mail Blood Vials
	521 22 49 00	Miscellaneous - Police	001 000 521	General Fund	10.69	Postage To Mail Blood Vials - V. Celis
20337	09/16/2019	09/24/2019	3994	CenturyLink	1,341.11	Telecommunications - September 2019
	518 10 42 00	Communication - Non Dep	001 000 518	General Fund	67.44	CH Prim 911
	518 10 42 00	Communication - Non Dep	001 000 518	General Fund	67.44	CH Message
	518 10 42 00	Communication - Non Dep	001 000 518	General Fund	67.44	CH Alarm
	518 10 42 00	Communication - Non Dep	001 000 518	General Fund	448.79	Circuit Line / PRI Line
	518 10 42 00	Communication - Non Dep	001 000 518	General Fund	141.41	DID
	521 22 42 00	Communication - Police	001 000 521	General Fund	139.63	Police BA Machine / Modem
	531 50 42 00	Communication - Storm	415 000 531	Storm Drain	33.72	PW Alarm & Prim 911
	531 50 42 00	Communication - Storm	415 000 531	Storm Drain	16.86	PW Fax
	534 10 42 00	Communication - Water	425 000 534	Water Fund (de	33.72	PW Alarm & Prim 911
	534 10 42 00	Communication - Water	425 000 534	Water Fund (de	33.50	PW DSL / Telemetry
	534 10 42 00	Communication - Water	425 000 534	Water Fund (de	16.86	PW Fax
	535 10 42 01	Communication - Sewer	430 000 535	Sewer Fund (de	33.71	PW Alarm & Prim 911

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 09/24/2019

Time: 14:26:06 Date: 09/16/2019
Page: 2

Accts

Pay #	Received	Date Due	Vendor	Amount	Memo	
535 10 42 01	Communication - Sewer	430 000 535	Sewer Fund (de	33.49	PW DSL / Telemetry	
535 10 42 01	Communication - Sewer	430 000 535	Sewer Fund (de	16.86	PW Fax	
542 30 42 00	Communication - Street	101 000 542	City Street Fun	33.72	PW Alarm & Prim 911	
542 30 42 00	Communication - Street	101 000 542	City Street Fun	16.87	PW Fax	
576 80 42 00	Communication - Parks	001 000 576	General Fund	67.44	REC Alarm	
576 80 42 00	Communication - Parks	001 000 576	General Fund	72.21	Parks Prim 911	
20278	09/06/2019	09/24/2019	331	Cheesman, John G	112.84	Civil Service Oral Board Lunch (6 People)
521 10 49 01	Meals-Other Than Travel/T	001 000 521	General Fund	112.84	Civil Service Oral Board Lunch (6 People)	
20107	08/20/2019	09/24/2019	4324	City Treasurer-City of Tacoma	250.00	False Alarm Fee - Rec Center
571 10 49 00	Miscellaneous - Rec	001 000 571	General Fund	250.00	False Alarm Fee - Rec	
20280	09/06/2019	09/24/2019	4324	City Treasurer-City of Tacoma	55,403.25	Fire / EMS October 2019
522 20 40 00	Tacoma Contract - Fire	001 000 522	General Fund	27,884.67	Fire 10/2019	
522 20 41 00	Tacoma Contract - EMS	001 000 522	General Fund	27,518.58	EMS 10/2019	
Total City Treasurer-City of Tacoma				55,653.25		
20336	09/16/2019	09/24/2019	4322	City of Tacoma Washington	11,784.62	Power - Various Locations September 2019
518 30 47 00	Public Utility Services - Ci	001 000 518	General Fund	673.44	Time / Temp, CH 09/2019	
531 50 47 02	Public Utility Services/Bldg	415 000 531	Storm Drain	100.73	PW 09/2019	
534 10 47 00	Utility Services/Building -	425 000 534	Water Fund (de	100.72	PW 09/2019	
534 80 47 01	Utility Services/Pumping	425 000 534	Water Fund (de	63.87	Surface Water 09/2019	
534 80 47 01	Utility Services/Pumping	425 000 534	Water Fund (de	5,854.08	High / Low Tank, Wells #4, 6, 7, 8 & 9, GC Tank, Weathervane 09/2019	
535 10 47 00	Utility Services/Building -	430 000 535	Sewer Fund (de	100.73	PW 09/2019	
535 80 47 01	Utility Services/Pumping	430 000 535	Sewer Fund (de	1,455.23	Pumps # 1 & 3, Drake St, Creek Lift, Commons L/S, Alameda L/S 09/2019	
542 30 47 02	Electricity & Gas/Bldg - St	101 000 542	City Street Fun	100.72	PW 09/2019	
542 30 47 03	Electricity/Traffic Lights	101 000 542	City Street Fun	86.31	40th / Alameda, 400 Alameda, 300 Regents, 600 Regents Lights 09/2019	
542 63 47 00	Electricity/Street Lights	101 000 542	City Street Fun	2,252.31	Street Lights, 5200 Emerson 09/2019	
548 65 47 00	Utilities ShopGarage	501 000 548	Equipment Ren	23.32	F&E Garage 09/2019	
576 80 47 00	Public Utility Services - Pa	001 000 576	General Fund	973.16	Rec Center, Pavilion, Tot Lot 09/2019	
20319	09/12/2019	09/24/2019	3565	Comfort Davies & Smith	11,127.50	August 2019
515 41 41 01	City Attorney	001 000 515	General Fund	1,645.00	08/2019	
515 41 41 03	City Prosecutor	001 000 515	General Fund	6,262.50	Fircrest 08/2019	
515 41 41 03	City Prosecutor	001 000 515	General Fund	3,220.00	Ruston 08/2019	

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 09/24/2019

Time: 14:26:06 Date: 09/16/2019
Page: 3

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
20284	09/06/2019	09/24/2019	8542	Consolidated Supply Co.	64.89 Parts For New Meter At Whittier School
534 50 31 01	Oper Supplies - Water Mai	425 000 534	Water Fund (de	64.89	Parts For New Meter At Whittier School
20288	09/06/2019	09/24/2019	8542	Consolidated Supply Co.	411.67 SAA #1734, 1735 Adapters For Tapping Machine
534 80 35 00	Small Tools & Equip - Wat	425 000 534	Water Fund (de	411.67	SAA #1734, 1735 Adapters For Tapping Machine
Total Consolidated Supply Co.				476.56	
20292	09/06/2019	09/24/2019	7918	Contreras, Alejandra	140.00 Spanish Interpreting (2 Hrs)
512 50 41 03	Prof Srvs - Interpreter	001 000 512	General Fund	140.00	Spanish Interpreting (2 Hrs) 8Z1083803, 9Z0733762
20310	09/11/2019	09/24/2019	3573	Copiers Northwest Inc	147.38 Copier Rental September 2019 & Usage August 2019 - Police
521 22 45 00	Oper Rentals - Copier - Pol	001 000 521	General Fund	147.38	Copier Rental 09/2019 & Usage 08/2019 - Police
20287	09/06/2019	09/24/2019	7802	Core & Main LP	4.74 Parts For Irrigation Meter At Golf Course Condos
594 34 63 01	Other Improvements Water	426 000 594	Water Improvei	4.74	Parts For Irrigation Meter At Golf Course Condos
20329	09/12/2019	09/24/2019	3596	Dept Of Health	48,639.72 DWSRF Loan Payment - 2019
591 34 78 00	Principal Loan Payment - V	425 000 580	Water Fund (de	44,217.93	DWSRF Loan Payment (Principal) - 2019
592 34 83 00	Interest - Water	425 000 591	Water Fund (de	4,421.79	DWSRF Loan Payment (Interest) - 2019
20330	09/13/2019	09/24/2019	4310	Dept Of Revenue-EXCISE TAX	17,859.28 August 2019 Excise Taxes
531 50 44 00	Excise Tax - Storm	415 000 531	Storm Drain	1,256.65	08/2019 Excise Taxes
534 10 44 00	Excise Tax - Water	425 000 534	Water Fund (de	4.23	08/2019 Excise Taxes
534 10 44 00	Excise Tax - Water	425 000 534	Water Fund (de	11,422.27	08/2019 Excise Taxes
535 10 44 00	Excise Tax - Sewer	430 000 535	Sewer Fund (de	4,225.78	08/2019 Excise Taxes
576 20 43 00	Excise Tax - Pool Revenue	001 000 576	General Fund	908.62	08/2019 Excise Taxes
576 20 43 00	Excise Tax - Pool Revenue	001 000 576	General Fund	41.73	08/2019 Excise Taxes
20331	09/16/2019	09/24/2019	40	Dillon, Sharon	67.00 Library Reimbursement 1 Year
572 21 49 00	Library Services	001 000 572	General Fund	67.00	Library Reimbursement 1 Year
20291	09/06/2019	09/24/2019	3612	DrainTech Northwest LLC	432.46 Unclogged Urinal - Rec Center
518 30 48 01	Rep & Maint - Rec Bldg	001 000 518	General Fund	432.46	Unclogged Urinal - Rec Center
20307	09/11/2019	09/24/2019	3621	Entertainment Masters	200.00 DJ For Pool Celebration
573 90 49 01	Community Events	001 000 573	General Fund	200.00	DJ For Pool Celebration

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 09/24/2019

Time: 14:26:06 Date: 09/16/2019
Page: 4

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
20283	09/06/2019	09/24/2019	3636	Ferguson Waterworks, #1539	509.46 Well #9 Parts For Flushing / Testing
534 50 31 01	Oper Supplies - Water Mai	425 000 534	Water Fund (de	509.46	Well #9 Parts For Flushing / Testing
20285	09/06/2019	09/24/2019	3636	Ferguson Waterworks, #1539	553.02 Well #9 Parts For Testing
534 50 31 01	Oper Supplies - Water Mai	425 000 534	Water Fund (de	553.02	Well #9 Parts For Testing
20286	09/06/2019	09/24/2019	3636	Ferguson Waterworks, #1539	12.09 Parts For New Meter At Whittier School
534 50 31 01	Oper Supplies - Water Mai	425 000 534	Water Fund (de	12.09	Parts For New Meter At Whittier School
Total Ferguson Waterworks, #1539				1,074.57	
20338	09/16/2019	09/24/2019	3692	Home Depot Credit Services	-30.76 Returned Parts From Garbage Fence
518 30 31 04	Oper Sup/CH	001 000 518	General Fund	-30.76	Returned Parts From Garbage Fence
20339	09/16/2019	09/24/2019	3692	Home Depot Credit Services	95.20 Shop Supplies For Sewer
535 50 31 01	Oper Supplies - Sewer Mai	430 000 535	Sewer Fund (de	95.20	Shop Supplies For Sewer
20340	09/16/2019	09/24/2019	3692	Home Depot Credit Services	5.97 Parts For Farallone Water Main
594 34 63 01	Other Improvements Water	426 000 594	Water Improve	5.97	Parts For Farallone Water Main
20341	09/16/2019	09/24/2019	3692	Home Depot Credit Services	142.16 SAA #1732 Ryobi 18V Hedge Trimmer
518 30 35 00	Small Tools & Equip-Fac	001 000 518	General Fund	142.16	SAA #1732 Ryobi 18V Hedge Trimmer
Total Home Depot Credit Services				212.57	
20296	09/06/2019	09/24/2019	4131	Humane Society - Tacoma	597.92 September 2019 Boarding Contract
554 30 41 00	Animal Control	001 000 554	General Fund	597.92	09/2019 Boarding Contract
20279	09/06/2019	09/24/2019	3710	Jamison, Robert	67.00 Library Reimbursement 1 Year
572 21 49 00	Library Services	001 000 572	General Fund	67.00	Library Reimbursement 1 Year
20333	09/16/2019	09/24/2019	3736	Judson, Pamela	67.00 Library Reimbursement 1 Year
572 21 49 00	Library Services	001 000 572	General Fund	67.00	Library Reimbursement 1 Year
20317	09/12/2019	09/24/2019	3751	KPG, PS	12,633.50 P#57 Alameda Grind & Overlay Eng. Services Through 8/25/19
595 10 63 06	Project Eng - Alameda Reg	101 000 594	City Street Fun	12,633.50	P#57 Alameda Grind & Overlay Eng. Services Through 8/25/19

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 09/24/2019

Time: 14:26:06 Date: 09/16/2019
Page: 5

Accts

Pay #	Received	Date Due	Vendor	Amount	Memo
20282	09/06/2019	09/24/2019	151	Knecht, Joann	33.50 Library Reimbursement 1/2 Year
	572 21 49 00	Library Services	001 000 572 General Fund	33.50	Library Reimbursement 1/2 Year
20295	09/06/2019	09/24/2019	2737	Laakso, John	67.00 Library Reimbursement 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	67.00	Library Reimbursement 1 Year
20320	09/12/2019	09/24/2019	3776	Lemay Mobile Shredding	26.80 Shredding August 2019 - Public Works
	531 50 49 00	Miscellaneous - Storm	415 000 531 Storm Drain	8.93	Shredding 08/2019 - PW
	534 10 49 00	Miscellaneous - Water	425 000 534 Water Fund (de	8.93	Shredding 08/2019 - PW
	535 10 49 00	Miscellaneous - Sewer	430 000 535 Sewer Fund (de	8.94	Shredding 08/2019 - PW
20321	09/12/2019	09/24/2019	7635	Nappi, Jessica	25.00 Gym Fees Reimbursement (September)
	513 10 20 00	Personnel Benefits	001 000 513 General Fund	16.75	Gym Fees (09/2019) - J. Nappi
	518 11 20 00	Personnel Benefits - Person	001 000 518 General Fund	8.25	Gym Fees (09/2019) - J. Nappi
20298	09/10/2019	09/24/2019	7799	Newcomb, David	158.79 04-02080.0 - 1060 MONTEREY LANE
	343 10 00 00	Storm Drain Fees & Charge	415 000 340 Storm Drain	-35.37	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-37.93	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-85.49	
20308	09/11/2019	09/24/2019	3906	O'Brien, Eileen	67.00 Library Reimbursement 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	67.00	Library Reimbursement 1 Year
20342	09/16/2019	09/24/2019	3910	Office Depot	113.05 SAA #1733 High-Back Office Chair - L. Davis
	514 23 35 00	Small Tools & Equip - Fin	001 000 514 General Fund	113.05	SAA #1733 High-Back Office Chair - L. Davis
20332	09/16/2019	09/24/2019	5030	Ostmann, Stephanie	67.00 Library Reimbursement 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	67.00	Library Reimbursement 1 Year
20306	09/11/2019	09/24/2019	3957	PC Budget & Finance	335.83 August 2019 Printing Services
	512 50 31 00	Office & Oper Sup-Court	001 000 512 General Fund	335.83	Quashing Warrant, Business Cards, Order Of Dismissal
20290	09/06/2019	09/24/2019	337	Roberts, Christopher	15.00 Lunch Reimbursement For Justice Based Police Training
	521 22 43 00	Travel - Police	001 000 521 General Fund	15.00	Lunch Reimbursement For Justice Based Police Training - C. Roberts
20327	09/12/2019	09/24/2019	4018	Rosen Supply Company Inc	123.70 Stormline Parts For 1200 Block Farallone
	594 31 63 00	Storm Improvements-Storm	416 000 594 Storm Improve	123.70	Stormline Parts For 1200 Block Farallone

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 09/24/2019

Time: 14:26:06 Date: 09/16/2019
Page: 6

Accts

Pay #	Received	Date Due	Vendor	Amount	Memo
20309	09/11/2019	09/24/2019	5591 Ruzyla, Tonia	67.00	Library Reimbursement 1 Year
	572 21 49 00 Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year
20324	09/12/2019	09/24/2019	4035 Sarco Supply	84.23	Janitorial Supplies - Public Works
	518 30 31 03 Oper Sup/PWF		001 000 518 General Fund	84.23	Janitorial Supplies - PW
20281	09/06/2019	09/24/2019	6088 Sentinel Pest Control Inc	109.90	Pest Control - Rec Center September 2019
	518 30 48 01 Rep & Maint - Rec Bldg		001 000 518 General Fund	109.90	Pest Control - Rec 09/019
20304	09/11/2019	09/24/2019	6088 Sentinel Pest Control Inc	192.33	Pest Control - Public Works September 2019
	531 50 48 00 Rep & Maint - Storm		415 000 531 Storm Drain	48.08	Pest Control - PW 09/2019
	534 50 48 01 Rep & Maint - Water Main		425 000 534 Water Fund (de	48.08	Pest Control - PW 09/2019
	535 50 48 00 Rep & Maint - Sewer Main		430 000 535 Sewer Fund (de	48.09	Pest Control - PW 09/2019
	542 30 48 01 Rep & Maint - Street Main		101 000 542 City Street Fun	48.08	Pest Control - PW 09/2019
			Total Sentinel Pest Control Inc	302.23	
20299	09/10/2019	09/24/2019	8218 Smith, Alexandra	170.62	04-01414.4 - 935 HOLLY DR
	343 10 00 00 Storm Drain Fees & Charge		415 000 340 Storm Drain	-38.00	
	343 40 00 00 Sale Of Water		425 000 340 Water Fund (de	-40.76	
	343 50 00 00 Sewer Revenues		430 000 340 Sewer Fund (de	-91.86	
20323	09/12/2019	09/24/2019	4065 Smith, Alling, P.S.	150.00	Judge Pro Tempore 9/11/19 (3 Hrs)
	512 50 41 02 Prof Srvs - Pro Temp Judge		001 000 512 General Fund	150.00	Judge Pro Tempore 9/11/19 (3 Hrs)
20328	09/12/2019	09/24/2019	4084 Staples Business Advantage	151.26	Supplies - Central, Planning / Building And Police
	518 10 34 01 Central Office Supplies		001 000 518 General Fund	29.89	Central Supplies
	518 10 34 01 Central Office Supplies		001 000 518 General Fund	61.04	Central Supplies
	521 22 31 00 Office & Oper Sup - Police		001 000 521 General Fund	51.35	Police Supplies
	524 20 31 00 Office & Oper Sup-Bldg		001 000 524 General Fund	4.49	Building Supplies
	558 60 31 00 Office & Oper Sup-Plan		001 000 558 General Fund	4.49	Planning Supplies
20318	09/12/2019	09/24/2019	4102 Stripe Rite Inc	4,815.50	Striping Of Electron Way - New Angled Parking
	542 30 48 01 Rep & Maint - Street Main		101 000 542 City Street Fun	4,815.50	Striping Of Electron Way - New Angled Parking
20335	09/16/2019	09/24/2019	5059 T & T Tire Factory	58.71	#55697D LOF
	548 65 48 06 O & M - Facilities		501 000 548 Equipment Ren	58.71	#55697D LOF
20343	09/16/2019	09/24/2019	5934 US Bank, City Hall Account	786.81	City Hall Charges Through 9/13/19

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 09/24/2019

Time: 14:26:06 Date: 09/16/2019

Page: 7

Accts

Pay #	Received	Date Due	Vendor	Amount	Memo
	518 10 34 01	Central Office Supplies	001 000 518 General Fund	58.13	Acrylic Sign Holders - Reception Desk
	518 30 31 04	Oper Sup/CH	001 000 518 General Fund	358.68	Paints For Garbage And Patio Fences - CH
	524 20 49 01	Reg & Tuition - Building	001 000 524 General Fund	185.00	2019 APA Conf. Registration - A. Stahlnecker
	558 60 49 01	Reg & Tuition - Planning	001 000 558 General Fund	185.00	2019 APA Conf. Registration - A. Stahlnecker
20325	09/12/2019	09/24/2019	4176	2,924.88	Sodium Fluoride For Wells (2,000 Lbs)
	534 80 31 01	Fluoride	425 000 534 Water Fund (de	2,924.88	Sodium Fluoride For Wells (2,000 Lbs)
20334	09/16/2019	09/24/2019	4179	46.80	Retired Benefits September 2019
	521 22 20 02	LEOFF I Long Term Care]	001 000 521 General Fund	46.80	Police 0220603-011 09/2019
20301	09/11/2019	09/24/2019	4180	92.40	Locates August 2019
	534 10 49 00	Miscellaneous - Water	425 000 534 Water Fund (de	46.20	Locates 08/2019
	535 10 49 00	Miscellaneous - Sewer	430 000 535 Sewer Fund (de	46.20	Locates 08/2019
20315	09/12/2019	09/24/2019	4188	959.42	September 2019 Shared Plan (23 Lines)
	513 10 42 00	Communication - Admin	001 000 513 General Fund	47.78	City Manager 09/2019
	518 30 42 00	Communication - Fac/Equi	001 000 518 General Fund	76.60	Maint. Supervisor & Custodian 09/2019
	521 22 42 00	Communication - Police	001 000 521 General Fund	307.37	Chief, 2 Sergeants & 5 Officers 09/2019 (Credit For P. Joyce - Line Suspended 8/15)
	524 20 42 00	Communications- Bldg	001 000 524 General Fund	23.89	B / P Admin 09/2019
	531 50 42 00	Communication - Storm	415 000 531 Storm Drain	93.62	PW Director, Crew & Air Card 09/2019
	534 10 42 00	Communication - Water	425 000 534 Water Fund (de	93.62	PW Director, Crew & Air Card 09/2019
	535 10 42 01	Communication - Sewer	430 000 535 Sewer Fund (de	93.62	PW Director, Crew & Air Card 09/2019
	542 30 42 00	Communication - Street	101 000 542 City Street Fun	93.61	PW Director, Crew & Air Card 09/2019
	558 60 42 00	Communications - Planning	001 000 558 General Fund	23.89	B / P Admin 09/2019
	576 80 42 00	Communication - Parks	001 000 576 General Fund	105.42	Parks Director, Maint. Super & Comm. Events Spec 09/2019
20316	09/12/2019	09/24/2019	4188	487.91	September 2019 Police Air Cards (11) & 1 Officer
	521 22 42 00	Communication - Police	001 000 521 General Fund	487.91	09/2019 Police Air Cards (11) & 1 Officer
			Total Verizon Wireless LLC	1,447.33	
20289	09/06/2019	09/24/2019	4231	29.00	Special Coliform Testing Well #9
	534 80 41 00	Water Testing	425 000 534 Water Fund (de	29.00	Special Coliform Testing Well #9
20302	09/11/2019	09/24/2019	4231	58.00	Special Coliform Testing Well #9
	534 80 41 00	Water Testing	425 000 534 Water Fund (de	58.00	Special Coliform Testing Well #9

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 09/24/2019

Time: 14:26:06 Date: 09/16/2019
Page: 8

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			Total Water Mgmt Labs Inc	87.00	
20326	09/12/2019	09/24/2019	5286 Winsupply	25.29	Irrigation Parts For Big Island (Regents / Alameda)
542 80 31 01	Operating Supplies - St Bea		101 000 542 City Street Fund	25.29	Irrigation Parts For Big Island (Regents / Alameda)

Report Total: 180,034.92

Fund	
001 General Fund	77,142.49
101 City Street Fund	20,105.91
415 Storm Drain	1,705.53
416 Storm Improvement Fund	1,772.20
425 Water Fund (department)	71,635.63
426 Water Improvement Fund	1,109.71
430 Sewer Fund (department)	6,481.42
501 Equipment Rental Fund	82.03

This report has been reviewed by:

REMARKS:

Signature & Title

Date

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Hunter T. George called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Denny Waltier, Blake Surina, and Jamie Nixon were present.

PRESIDING OFFICER'S REPORT

A. Metro Parks Tacoma/Tacoma Community College Field Development Update

Metro Parks Chief Strategy Officer Joe Brady and Tacoma Community College (TCC) President Dr. Harrell briefed the Council on the Sports Village Feasibility Study, presenting information on the goals of the study, development of workstreams, assessments, estimated project costs, and master planning. Brady stated the proposed recreational sports field complex at TCC was not considered a project until the governing agencies took action. There was a brief discussion on timeline, public accessibility to facilities, partnerships, educational opportunities, and traffic, parking, and environmental impacts and mitigation.

B. Bond Market Discussion by Jim Nelson (D.A. Davidson)

Waltier departed at 7:42 P.M. and returned at 7:44 P.M.

D.A. Davidson & Co. Senior Vice President Jim Nelson briefed the Council on the voted bond information, which included a summary of options and updates to estimated bond levy rates. Nelson recommended the City should take advantage of the low long-term bond interest rates and max out the first bond issue while remaining bank-qualified. After a brief discussion on the City's cumulative reserves, City contribution, AA rating system, and financing term scenarios, there was a general consensus to pursue additional information for the analysis of the \$9.95 million at a 25-year financing term scenario. Pingel recommended pursuing the second issuance of the bond in 2021 for the development of the community center and to coordinate with ARC Architects to meet the planning and design schedule for 2021 construction; there were no objections.

Reynolds departed at 8:10 P.M. and returned at 8:12 P.M.

C. Civil Service Commissioner Appointment

City Manager Pingel briefed the Council on the recommended appointment of John Bechtoldt to the Civil Service Commission, stating this appointment would fill the seat vacated by Dominique Jinhong and would be through the end of Ms. Jinhong's term, which would end April 1, 2020. **Viafore MOVED to confirm the City Manager's appointment of John Bechtoldt to the Civil Service Commission filling the term ending April 1, 2020; seconded by Reynolds.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (7-0).**

D. Pool and Community Center Project

Parks and Recreation Director Grover reported on the pool and bathhouse project, stating demolition had begun and that water infiltration was accumulating at a manageable rate. Grover commented on a pre-construction meeting, tests and observations, construction hours, weekly construction meetings, project progress documentation, irrigation, and cameras. Viafore commented on a flatbed trailer on Contra Costa Avenue and George requested weekly project updates on the City's website.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

George invited public comment; the following individuals provided comment:

- Christine Beasley, 221 Alameda Avenue, commented on the water meter replacement/installation in her driveway.
- David Pesce, 211 Alameda Avenue, commented on his concerns regarding the Alameda Avenue grind and overlay project not being done in the parking bulb-out areas on Alameda Avenue and the recent utility work, and inquired on why the scope of the project was not curb to curb and if the City could budget extending the project to the parking bulb-out areas. Public Works Director Wakefield provided a background on the scope of the project, the WSDOT right-of-way preservation grant limitations, and budget limitations. There was a brief discussion on the budgeting process and the costs related to expanding the scope of work.

Reynolds departed at 8:24 P.M. and returned at 8:27 P.M.

- Christine Beasley, 221 Alameda Avenue, commented on the traffic backups affecting the ingress/egress to her home during the Wainwright Intermediate School peak times and requested mitigation.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Parks and Recreation

Waltier reported on the master schedule for the pool and bathhouse construction, time-lapse camera, P1 reports, and the upcoming Concert in the Park event.

B. Pierce County Regional Council

Reynolds indicated that Nixon attended the recent meeting in her absence and that she had transmitted a letter communicating the City's perspective on the PCRC VISION 2050 priority policy topics. Nixon provided a summary of the meeting and stated he presented the letter.

C. Public Safety, Courts

Surina reported on the Chick-fil-A opening and lateral police officer oral board interviews, and commented on Officer Deal earning a silver medal in the 2019 World Police and Firefighter's Olympics.

D. Street, Water, Sewer, and Storm Drain

Nixon reported on the Alameda Avenue grind and overlay project, angle-in parking striping project on Electron, converting services on Farallone, and status of the flowers and flags.

E. Other Liaison Reports

There were none.

CONSENT CALENDAR

George requested the City Clerk read the Consent Calendar as follows: approval of Voucher No. 213540 through Voucher Check No. 213616 in the amount of \$185,579.07; approval of Payroll Check No. 13707 through Payroll Check No. 13711 in the amount of \$131,921.81; approval of the August 13, 2019 Regular meeting minutes; registering no objections to the OMG Food Market, Pint Defiance, and Viafore's liquor license renewals. **Reynolds MOVED to approve the**

Consent Calendar as read; seconded by Wittner. Viafore requested to remove 7C. Liquor License Renewals from the Consent Calendar. **The Motion Carried As Amended (7-0).** Viafore commented on a conflict of interest and recused himself from this item and left the Council Chambers at 8:44 P.M. Reynolds MOVED to approve the liquor license renewals for OMG Food Market, Pint Defiance, and Viafore's; seconded by Waltier. George invited councilmember comment; Nixon commented on Pint Defiance's advertisement. George invited public comment; none were provided. **The Motion Carried (6-0 with Viafore recusing himself).** Viafore returned at 8:45 P.M.

PUBLIC HEARING

None scheduled.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

A. Six-Month Financial Review

Finance Director Corcoran briefed the Council on the second quarter review of the 2019 financial report, which included information on revenues and expenditures. Corcoran indicated General Fund revenues for the 2nd quarter of 2019 were close to anticipated. Corcoran stated the total General Fund revenue would see an increase in November due to the property tax not being received by the City. Corcoran briefed the Council on General Fund expenditures, stating expenditures by department 46.6% of the total General Fund budget. Corcoran provided a comparison of Operating revenue to expenditures, indicating operating revenue was \$647,649 more than expenditures and when including capital and non-revenues and expenditures the ending fund balance at the end of the second quarter decreased by \$14,426. Corcoran indicated there was an undesignated fund balance of \$809,307 and that all the funds were doing well. George invited councilmember comment; there were none.

B. Whittier Sprinkler Project Close-Out

Parks and Recreation Director Grover briefed the Council on the Whittier sprinkler project close-out, stating a final inspection was conducted by the Parks and Recreation Department. **Reynolds MOVED to approve the Close-Out and Acceptance of the Whittier Sprinkler project to Soundview Landscape and Sprinkler for a total price of \$73,367.75 including tax and acceptance of the project; seconded by Nixon.** George invited councilmember comment; Wittner commented on the quality of the grass and Viafore commented on improving the baseball fields. George invited public comment; none were provided. **The Motion Carried (7-0).**

Viafore departed at 8:57 P.M.

C. Tank Painting Site Project Close-Out

Public Works Director Wakefield briefed the Council on the tank site painting project close-out, stating the project was completed ahead of schedule. **Reynolds MOVED to approve the Close-Out and Acceptance of the High Tank Site Painting Project to Long Painting Company for a total contract price of \$165,257.00 including tax and acceptance of the project; seconded by Wittner.** George invited councilmember comment; George and Waltier

commented on the quality of the work. George invited public comment; none were provided.
The Motion Carried (6-0 with Viafore absent).

CITY MANAGER COMMENTS

Pingel commented on the proposed amendments to the Pierce Transit bylaws, stating the proposed changes to the section on amendments would provide written notice and that staff had no other concerns. There were no Council objections.

Pingel commented on the Sorting Services worksheet, stating the final draft would be distributed to Council soon for feedback.

Reynolds departed at 9:01 P.M.

Pingel commented on staff's work on the Naming Policy and that a draft would be distributed to Council soon for feedback.

Pingel indicated that the September 16, 2019 study session would provide 2.5-hour training on the Incident Command System Overview for executives/senior officials and requested Council attendance to confirm a quorum. Nixon inquired if a motion would be required to extend the two-hour meeting; Pingel confirmed. George commented on the importance of this training.

DEPARTMENT HEAD COMMENTS

- Police Chief Cheesman commented on a vehicle speed monitoring and traffic counting device the City recently received and that the Department would be coordinating with the Public Works Department to locate it on Emerson, Claremont, and 19th Street. Cheesman indicated the information would help the City procure future grants.

COUNCILMEMBER COMMENTS

- Waltier thanked the audience for their attendance.
- George thanked the audience for their attendance and commented on his appreciation of the meeting's presentations.

EXECUTIVE SESSION

None scheduled.

ADJOURNMENT

Waltier MOVED to adjourn the meeting at 9:05 P.M., seconded by Nixon. The Motion Carried (5-0 with Reynolds and Viafore absent).

Hunter T. George, Mayor

Jessica Nappi, City Clerk



LIQUOR LICENSE RENEWAL

Applicant Information

Licensee Name: Listening Juice Corporation
Establishment Name: Sammy's Pizza Fircrest
Address: 1039 Regents Boulevard
License Number: 423427
Request Received: 9/9/2019
Expiration Date: 12/31/2019

Department Comments

Finance

No concerns

Planning and Building

No objections.

Police

We have had no concerns or issues with the service of alcohol at this establishment.

Colleen Corcoran

Director Signature

9/10/19

Date

Angelie Stahlnecker

Director Signature

September 10, 2019

Date

John Cheesman

Director Signature

09/10/2019

Date

C091080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 09/06/2019

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF FIRCREST
(BY ZIP CODE) FOR EXPIRATION DATE OF 20191231

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. LISTENING JUICE CORPORATION	SAMMY'S PIZZA FIRCREST / PETEY'S 1039 REGENTS BLVD FIRCREST WA 98466 6030	423427	BEER/WINE REST - BEER/WINE OFF PREMISES



**Washington State
Liquor and Cannabis Board**

PO Box 43098

, Olympia WA 98504-3098, (360) 664-1600
www.liq.wa.gov Fax #: (360) 753-2710

CITY OF FIRCREST
SEP. 09 2019
RECEIVED

September 06, 2019

Dear Local Authority:

RE: Liquor License Renewal Applications in Your Jurisdiction - Your Objection Opportunity

Enclosed please find a list of liquor-licensed premises in your jurisdiction whose liquor licenses will expire in about 90 days. This is your opportunity to object to these license renewal requests as authorized by RCW 66.24.010 (8).

1) Objection to License Renewal

To object to a liquor license renewal: fax or mail a letter to the Washington State Liquor and Cannabis Board (WS-LCB) Licensing Division. This letter must:

- o Detail the reason(s) for your objection, including a statement of all the facts upon which your objection or objections are based. You may include attachments and supporting documents which contain or confirm the facts upon which your objections are based.
- o Please note that whether a hearing will be granted or not is within the Board's discretion per RCW 66.24.010 (8)(d).

Your letter or fax of objection must be received by the Board's Licensing Division at least 30 days prior to the license expiration date. If you need additional time you must request that in writing. Please be aware, however, that it is within the Board's discretion to grant or deny any requests for extension of time to submit objections. Your request for extension will be granted or denied in writing. If objections are not timely received, they will not be considered as part of the renewal process.

A copy of your objection and any attachments and supporting materials will be made available to the licensee, therefore, it is the Local Authority's responsibility to redact any confidential or non-disclosable information (see RCW 42.56) prior to submission to the WSLCB.

2) Status of License While Objection Pending

During the time an objection to a renewal is pending, the permanent liquor license is placed on hold. However, temporary licenses are regularly issued to the licensee until a final decision is made by the Board.

3) Procedure Following Licensing Division Receipt of Objection

After we receive your objection, our licensing staff will prepare a report for review by the Licensing Director. The report will include your letter of objection, as well as any attachments and supporting documents you send. The Licensing Director will then decide to renew the liquor license, or to proceed with non-renewal.

4) Procedure if Board Does Not Renew License

If the Board decides not to renew a license, we will notify the licensee in writing, stating the reason for this decision. The licensee also has the right to request a hearing to contest non-renewal of their liquor license. RCW 66.24.010 (8)(d). If the licensee makes a timely request for a hearing, we will notify you.

The Board's Licensing Division will be required to present evidence at the hearing before an administrative law judge to support the non-renewal recommendation. You may present evidence in support of your objection or objections. The administrative law judge will consider all of the evidence and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

5) Procedure if Board Renews License Over Your Objection

If the Board decides to renew the license over your objection, you will be notified in writing. At that time, you may be given an opportunity to request a hearing. An opportunity for a hearing is offered at the Board's discretion. If a hearing is held, you will be responsible for presenting evidence before an Administrative Law Judge in support of your objection to license renewal. The Board's Licensing Division will present evidence in support of license renewal. The Licensee may also participate and present evidence if the licensee desires. The administrative law judge will consider all of the evidence, and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

For questions about this process, contact the WSLCB Licensing Division at (360) 664-1600 or email us at wsxcb@liq.wa.gov.

Sincerely,

Rebecca Smith

Rebecca Smith, Director,
Licensing and Regulation Division

LIQ 864 07/10

NEW BUSINESS: 2020 Budget Introduction
ITEM 10A.

FROM: Scott Pingel, City Manager

RECOMMENDED MOTION: None. This item is for informational purposes only.

PROPOSAL: City Manager Pingel will present the Preliminary 2020 Budget.

FISCAL IMPACT: The total of the preliminary 2020 budget, including estimated revenues, expenditures, and fund balances will be included in the distributed document.

ADVANTAGE: The City will be in compliance with RCW. 35.33.075.

DISADVANTAGES: None identified.

ALTERNATIVES: None identified.

HISTORY: City Council Budget special meetings have been set for: September 30, October 7, October 14, October 28, and November 4, 2019 at 6:00 P.M. at 115 Ramsdell Street, Fircrest, WA. Public hearings have been set for 7:15 P.M. or soon thereafter at 115 Ramsdell Street, Fircrest, WA on: October 8, 2019 to receive comments on revenue sources for the 2020 Budget including property taxes; October 8, 2019 to receive comments on the 2020 Budget; and October 22, 2019 to receive comments on the 2020 Budget.

Sorting Services Worksheet

Mission

To provide facilities and services that contribute to a high quality of life for our citizens.

City Staff have broken down programs into service areas to create the Department's **Categories of Services**. These are not set, but provide a guideline to council to help with the process of developing a pricing philosophy for the Recreation Department. The goal for council is to break these categories into Levels and to come to a consensus amongst the Council. The effort must reflect the community and align with the mission of the Department.

Our Services

1. Camps
2. Citywide Overhead
3. Community Wide Events
4. Concessions and Vending
5. Drop-in Park/Facility Use
6. Equipment Rentals
7. Group Classes, Clinics, Programs/Workshops
8. Leagues
9. Monitored Park/Facility Use
10. Permitted Services
11. Private/Semi-Private Lessons
12. Rentals (Day Use Areas)
13. Rentals (Fields/Courts /Pool – Exclusive Use)
14. Rentals (Fields/Courts/ Pool, Public Use)
15. Rentals (Special Event Facilities, Exclusive Use)
16. Rentals (Special Event Facilities, Public Use)
17. Retail Sales
18. Social Clubs/Support Groups
19. Specialized Events/Activities
20. Support Services
21. Tournaments
22. Trails
23. Volunteer Program

** Refer to pages 3 and 4 for services definitions and examples.*

Table 2. Ranking of Services

Level	Services
5 – Individual	Private/Semi-Private Lessons Rentals (Special Event Facilities – Exclusive use) Retail Sales Equipment Rentals
4 – Mostly Ind.	Rentals (Fields, Courts – Exclusive Use) Rentals (Day Use Area) Permitted Services Concessions
3 – Ind/Comm.	Tournaments Rentals (Fields – Public Use) Rentals (Special Event Facilities – Public Use) Social Clubs/Support Groups Leagues Camps
2 – Comm/Ind.	Specialized Event/Activities Group Multi-Level Lesson, Clinic, Program
1 – Community	Volunteer Program Trails Monitored Park/Facility Drop-In Park/Facilities Use Community Wide Events Citywide Overhead Support Services

1. **Camps:** Non-licensed camps with a social and/or recreational focus which include specific instructional or skills programs.
Examples: Summer Full-Day Camp, Sports, and Themed Camps
2. **Citywide Overhead:** Required allocation of expense to cover the costs of all city government operations.
3. **Community Wide Events:** Community-wide events typically offered on an annual basis that does not require registration.
Examples: Egg Hunt, Fircrest Days, etc.
4. **Concessions and Vending:** Food, beverage, and recreational services, sold for individual use or consumption.
Examples: Ice Cream Sales at the Pool, Vending Machines, etc.
5. **Drop-In Park/Facility Use:** Drop-in use of park/facility/activity that is non-registered and non-instructed, and are not monitored by agency staff/volunteer supervision.
Examples: Trail Use, Playgrounds, Parks, Outdoor Courts, Sports Fields, etc.
6. **Equipment Rentals:** Various agency-owned equipment available to renters.
Examples: Banquet Chair/Tables, Audio/Video Equipment, table linen, etc.
7. **Group Multi-Level Lesson, Class, Clinic, Program and Workshop:** Group recreational and/or instructional programs and activities for families and mixed ages including educational classes and athletics operated, taught, or managed by agency through contract or staff; no pre-requisite for attendance.
Examples: Swimming Lessons; Junior Lifeguards; Lifeguard Training; Dance Classes; Tennis Lessons; Fitness Classes (Yoga/Zumba/Conditioning); Dog Training, Fishing Clinics, Ballet, Swim Team, etc.
8. **Leagues:** Scheduled multi-game athletics for participants of multi-skill levels and various age groups that are organized and/or managed by agency or through partners. May or may not be officiated and/or judged, and may or may not be scored, providing a team experience for participants with the intent to play a game/match-format of to compete on a recreational level.
Examples: Football, Baseball/Softball, Soccer, Basketball
****Should Youth and Adult Sports be separated?***
9. **Monitored Park/Facility Use:** Drop-in use of park/facility/activity that is non-registered and non-instructed, and are monitored by agency staff/volunteer supervision.
Examples: Day Use Parks, Swimming Pool, Summer Drop-In Program, Drop-in Basketball and ping pong, etc.
10. **Permitted Services:** Non-rental permitted Services.
Example: This would apply if the City decided to have vendors come in and provide services with the park, such as selling hot dogs, permits for larger events in which an outside company would make revenue off the city's facilities, etc.
11. **Private/Semi-Private Lessons:** Lessons arranged for one to three students with a specific instructor and/or time.
Examples: Swimming Lessons, Lifeguard Training, Tennis Lessons

12. **Retail Sales:** Merchandise sold for individual or team use.
Examples: Logo Clothing, Sports Equipment, Memorabilia
13. **Rentals (Fields, Courts, and Pools – Exclusive Use):** Rentals of fields, courts, and swimming pools for exclusive use for limited time periods, not open to the general public.
Examples: Swimming Pool, Ball Fields, Tennis Courts, Basketball Courts, etc.
14. **Rentals (Fields, Courts, and Pools - Public Use):** Rentals of fields and courts for limited time periods for use open to the general public (I.E., non-City sponsored community events).
Example, Whittier Tennis Courts, Fircrest Ball Fields, Swimming Pool, etc.
15. **Rentals (Day Use Areas):** Rentals for limited time periods of picnic areas or other day use facilities.
Examples: Picnics, birthdays, wedding, company gatherings, etc.
16. **Rentals (Special Event Facilities, Exclusive Use):** Rentals of facilities for exclusive use for limited time periods for an event not open to the general public.
Example: Wedding, concerts, events
17. **Rentals (Special Event Facilities, Public Use):** Rentals of facilities for public use for limited time periods for an event open to the general public.
Examples: Fircrest Community Center/Picnic Shelter rented for informational event for the public, farmers market, etc.
18. **Social Clubs/Support Groups:** A sanctioned support or social club for persons with common special interest; may or may not include self-initiated or scheduled activities
Examples: Boy Scouts, Rotary Club, Lions Club, etc.
19. **Specialized Events/Activities:** Targeted annual, individualized activities and events requiring registration that are typically offered on a one-time or limited basis.
Examples: Fishing Derby, Daddy Daughter Dance, Fun Runs & Walks, Concerts, etc.
20. **Support Services:** Services and facilities that are provided to support the overall Department operation.
Examples: Management, Human Resources, Accounting, Financial Services, Information Technology, Training, Risk Management, Planning/Permitting, Project Management
21. **Tournaments:** Scheduled one-time multi-game sporting events for various age groups that are organized and/or managed by agency or through partners, may or may not be officiated and/or judged, and may or may not be scored, providing an individual or a team experience for participants with the intent to play a game/match-format or to compete.
Examples: Tennis, Baseball, Softball, Soccer, etc.
22. **Trails:** Outside of developed parks, open to public access with varying levels of difficulty and use including bicycles, and pedestrians.
Examples: Thelma Gilmur Park, Whittier Trails, etc.
23. **Volunteer Program:** Management of opportunities for individuals or groups to donate their time and effort to a structured or scheduled experience, opportunities may replace essential services or provide enhancements.
Examples: Adopt-a-Natural Area; Adopt-a-Filed/Parks; Trail Maintenance; Program Volunteer; Clean-Up Days; Eagle Scouts, etc.