

**FIRCREST CITY COUNCIL  
SPECIAL MEETING AGENDA**

**MONDAY, OCTOBER 7, 2019  
6:00 P.M.**

**COUNCIL CHAMBERS  
FIRCREST CITY HALL, 115 RAMSDELL STREET**

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- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AGENDA MODIFICATIONS**
- 5. PRELIMINARY 2020 BUDGET – 2<sup>nd</sup> BUDGET WORK SESSION**  
Budget review:
  - General Fund
  - Pool Debt Service
  - Pool Capital Fund
- 6. ADJOURNMENT**



# PRELIMINARY 2020 BUDGET

## 2<sup>ND</sup> BUDGET MEETING

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Monday, October 7, 2019

GENERAL FUND

POOL DEBT SERVICE FUND

POOL CAPITAL FUND



# GENERAL FUND OVERVIEW

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## PERSONNEL CHANGES

- Change in personnel, wages, and salaries
  - 1.7% COLA increase
  - 1 reclassification from Recreation Coordinator to Recreation Supervisor
  - Addition of FT Maintenance Worker starting in September 2020 (Initially focused on Parks Maintenance/Custodial).

## CAPITAL PROJECTS

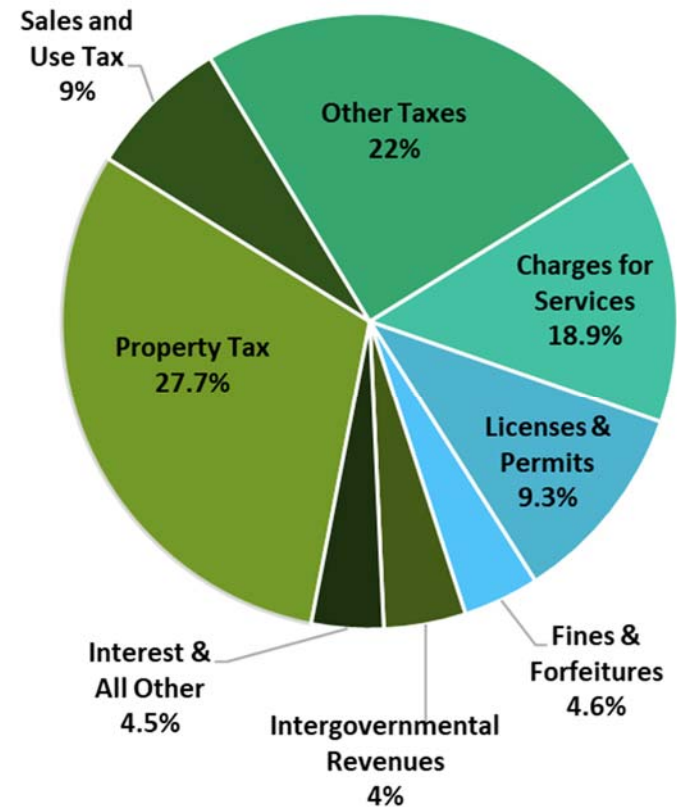
- Judicial: + \$35,000 Court Software (Rollover from 2019)
- Facilities: + \$31,000 (City Hall gutters, PSB gutters, new flagpoles at Alice Peers Park and PSB)
- Police: + \$48,000 (\$24,100 for new Tough Books for each officer; \$13,900 New Police Chief Vehicle)
- Recreation: + \$25,000 for new Recreation Software
- Parks: + \$63,700 (\$38,700 for new Swing Set at Tot Lot; \$25,000 potential new readerboard)

## TRANSFERS

- To Street Beautification: \$10,000
- To Street (15% Property Tax): \$241,817
- To Street Light Maintenance from Designated Fund Balance - Light: \$69,665

# GENERAL FUND REVENUE PROJECTIONS\* (PP. 2-6)

Property Tax	\$1,612,111
Sales & Use Tax	\$525,000
Other Taxes	\$1,281,386
Charges for Services	\$1,104,537
Licenses & Permits	\$539,900
Fines & Forfeitures	\$269,600
Intergovernmental Revenues	\$236,700
Interest & All Other	\$259,855
<b>Total</b>	<b>\$5,829,089</b>



\*Early Revenue estimates

# GENERAL FUND REVENUES (PP. 2-6)

## CHANGE IN OPERATING REVENUE: +\$4,168

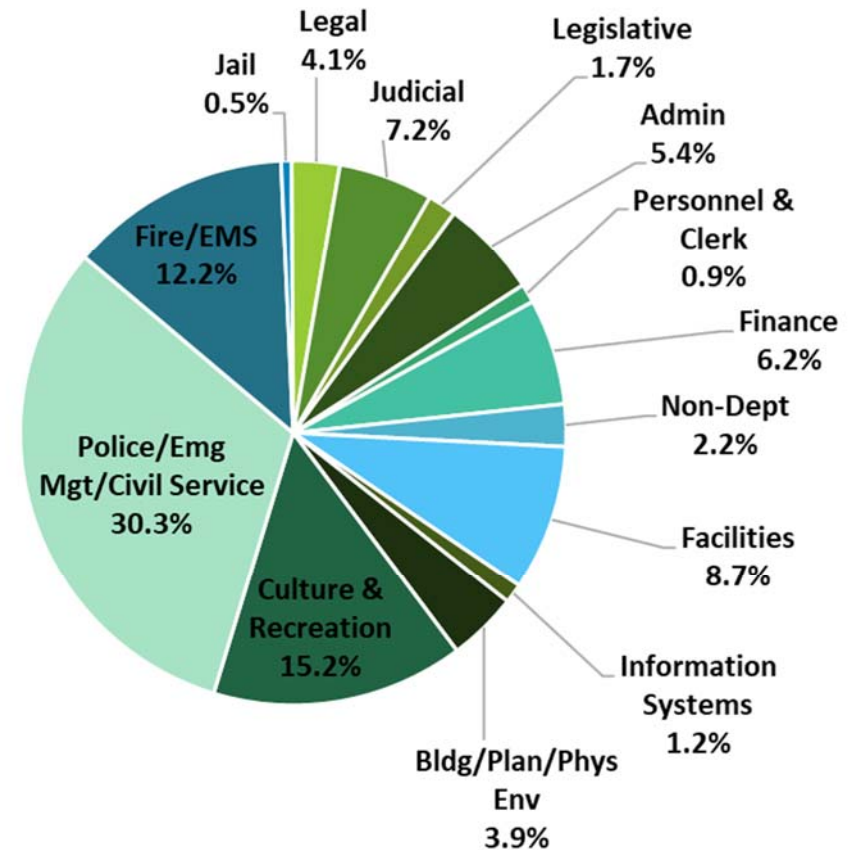
- Property Tax: + \$21,494 (1% increase + new construction)
- 6<sup>th</sup> year of a 6-year EMS levy: + \$4,463
- Utility Tax revenues increase due to increased utility revenue
- Non-compete Charge/Electric: + \$15,000 based on current year collections
- Telephone and Cable Revenues: Continue to decrease as use changes to cell phones and internet only options
- Building Permits: - \$35,000 based on remaining Condos
- Interdepartmental Service Charges: Increased Based on Budget Formula
- Ruston Court Contract: + \$4,000 based on a CPI of 1.7%
- Passport Fees: + \$6,000
- Plan Checking: Increased \$5,500 based on remaining Condos
- Pool and Recreation Fees: Increased based on recent history (conservatively budgeting new pool revenues and expenditures based on unknown swim season)
- Municipal Court: + \$45,000 based on recent history and budgeted emphasis patrol
- Investment Interest: + \$10,000 based on recent history
- Pool Donations: - \$250,000 moved to new Pool Capital Fund

# GENERAL FUND BUDGET SECTIONS (PP. 7-8)

## OPERATING BUDGET EXPENDITURES

Legislative	\$97,240
Administration	\$302,460
Personnel/OtherBen/Mental	\$52,732
Finance	\$347,096
Non-Departmental	\$124,190
Facility & Equipment*	\$484,255
Information Systems	\$66,370
Bldg/Plan/Phys Env	\$219,370
Culture & Recreation	\$844,143
Police/Emg Mgt/Civil Serv	\$1,685,592
Fire/EMS	\$676,141
Jail	\$30,500
Legal	\$229,100
Judicial	\$401,955
<b>Total Operating Costs without Transfers</b>	<b>\$5,561,145</b>

\* Includes Insurance, Repairs, and Maintenance.



# GENERAL FUND EXPENDITURES MAJOR VARIANCES

SECTION	PAGE	MAJOR CHANGES	REASON
Legislative (Council)	10	+ \$4,000 + \$10,000	Professional Services (Council Workshop) Special Elections (EMS Levy Renewal August 2020)
Judicial Services	13	- \$23,230 - \$7,000	Personnel Benefits (Employee preference) Professional Services Court Software
Legal (Services)	21	+ \$10,125 + \$15,500	Assigned Council Town Prosecutor (Per current year trend)
Non-Departmental	24	+ \$15,000 + \$42,990 - \$31,090	Professional Services (Annual Audit) Transfer to Street Fund (15% of Prop Tax instead of 12.5%) Transfer to Street Light Maint (COBRA Replace Complete)
Facilities & Equipment	29	+ \$9,200	Contract Maintenance (Mainly the new Janitorial Contractor)
Information Systems	32	+ \$8,500 - \$17,000	Professional Services (To increase cybersecurity) Software Licenses (Conversion to Office 365 complete)
Police	37	+ \$35,000 - \$32,410 + \$15,364 + \$11,159 + \$3,350 + \$5,515 + \$7,040 + \$6,500	Emphasis Patrol (Requested by Council) Personnel Benefits (Employee preference) ERR (Added the 2 new police vehicles) ERR O&M Uniforms (New Officer) Dispatching fees Records fees IT Charges (This is part of increasing cybersecurity)
Building & Planning	43	- \$20,000 + \$10,000	Inspections (Due to remaining Condos) Professional Services (Countywide Center Plan)
Rec/Parks/Pool	57	+ \$3,400 + \$6,000 + \$6,000	Community Events Pool Chemicals Public Utility Services (Reflects current trend)

# GENERAL FUND CAPITAL EXPENSES

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## CAPITAL EXPENDITURES: + \$202,700

- **Judicial: \$35,000** for a Court Software System for Municipal Court (p. 14)
- **Facilities: \$31,000** (p. 30)
  - \$6,000 for gutters at City Hall
  - \$3,000 for gutters and PSB
  - \$12,500 for new flagpole at Alice Peers Park
  - \$9,500 for new flagpole at PSB
- **Police: \$48,000** (p. 39)
  - \$24,100 the balance needed to purchase 9 new tough book laptops
  - \$13,900 the balance needed to purchase an unmarked Ford Interceptor for the Police Chief
  - \$10,000 for at least 2 additional speed signs
- **Recreation: \$25,000** for new Recreation Software (p. 52)
- **Parks: \$63,700** (p. 61)
  - \$38,700 to replace the swing set at the Tot Lot
  - \$25,000 to replace the readerboard at Alice Peers Park



# BUDGET SCHEDULE

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- October 8<sup>th</sup>
  - **Public Hearings:**
    - Revenue Sources
    - 2020 Budget (1<sup>st</sup> reading)
  - **Salary Ordinances**
- October 21<sup>st</sup>
  - **3<sup>rd</sup> Budget Work Session:**
    - General Fund Continued
    - Pool Debt Service and Capital Funds
    - Final Questions, Feedback and Direction
- October 22<sup>nd</sup>
  - **Public Hearing:**
    - 2020 Budget (2<sup>nd</sup> reading)
- November 12<sup>th</sup>
  - **Adopt 2020 Budget**