

**FIRCREST CITY COUNCIL
REGULAR MEETING AGENDA**

**TUESDAY, OCTOBER 8, 2019
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
 - A. Pool and Community Center Project
- 5. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

(Please sign the **Public Attendance Roster/Public Hearing Sign-Up Sheet** if you wish to speak during the meeting.)
- 6. COMMITTEE, COMMISSION & LIAISON REPORTS**
 - A. Administration
 - B. Environmental, Planning and Building
 - C. Finance, IT, Facilities
 - D. Other Liaison Reports
- 7. CONSENT CALENDAR**
 - A. Approval of [vouchers](#)/payroll checks
 - B. Approval of minutes: [September 10, 2019 Regular Meeting](#)
[September 16, 2019 Study Session](#)
[September 24, 2019 Regular Meeting](#)
[September 30, 2019 Special Meeting](#)
 - C. Setting a public hearing on November 12, 2019 to receive comments on 2019 Comprehensive Plan Amendments.
- 8. PUBLIC HEARING 7:15 P.M.**
 - A. [To receive comments on 2020 Budget Revenue Sources](#)
 - B. [To receive comments on 2020 Budget](#)
- 9. UNFINISHED BUSINESS**
- 10. NEW BUSINESS**
 - A. [Ordinance: 2020 Ad Valorem Tax Levy](#)
 - B. [Resolution: 2020 Regular Tax Levy](#)
 - C. [Resolution: 2020 EMS Tax Levy](#)
 - D. [Motion: 2020 Regular Property Tax and Regular EMS Levy Certification Forms](#)
 - E. [Ordinance: Salaries of Non-Union Employees, Including Casual and Seasonal Employees](#)
 - F. [Ordinance: Municipal Court Judge, Chief Examiner, and Information Services Manager Rate of Pay](#)
 - G. [Resolution: Comfort, Davies and Smith, P.S. Contract Amendment](#)
 - H. [Ordinance: Issuance and Sale of Bonds](#)
- 11. CITY MANAGER COMMENTS**
 - A. Liability Insurance
 - B. 2019 Comprehensive Plan Amendments
- 12. DEPARTMENT HEAD COMMENTS**
- 13. COUNCILMEMBER COMMENTS**
- 14. EXECUTIVE SESSION**
- 15. ADJOURNMENT**

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
20405	09/30/2019	10/08/2019	6904		
			A R C Architects Inc	8,753.42	P#54 Professional Services Through 8/25/19
	594 76 62 00	Buildings & Structures - Pa	001 000 576 General Fund	8,753.42	P#54 Prof. Services Through 8/25/19
20395	09/30/2019	10/08/2019	6811		
			Alarm Works NW LLC	2,904.23	P#60 Pool And Bathhouse Camera System For Construction Site
	594 76 62 00	Buildings & Structures - Pa	001 000 576 General Fund	2,904.23	P#60 Pool And Bathhouse Camera System For Construction Site
20416	10/01/2019	10/08/2019	8039		
			All Traffic Solutions	4,615.81	SpeedAlert Radar Message Sign
	521 22 49 04	CJF Programs	001 000 521 General Fund	1,115.81	SpeedAlert Radar Message Sign
	521 22 49 05	Reimbursable Programs	001 000 521 General Fund	3,500.00	SpeedAlert Radar Message Sign
20386	09/27/2019	10/08/2019	3572		
			CED	418.76	Streetlight Photocells (Quantity 40)
	542 63 31 00	Oper Supplies - Street Ligh	101 000 542 City Street Fun	418.76	Streetlight Photocells (Quantity 40)
20388	09/27/2019	10/08/2019	6018		
			Canon Financial Services Inc	159.51	Police Copier / Fax September 2019
	521 22 45 00	Oper Rentals - Copier - Pol	001 000 521 General Fund	159.51	Police Copier / Fax 09/2019
20389	09/27/2019	10/08/2019	6018		
			Canon Financial Services Inc	563.79	Copier Rental September 2019 - City Hall, Court, Parks / Rec, Public Works
	512 50 45 00	Oper Rentals - Copier - Coi	001 000 512 General Fund	140.95	Court 09/2019
	518 10 45 00	Oper Rentals - Copier - No	001 000 518 General Fund	140.95	City Hall 09/2019
	531 50 45 00	Oper Rentals - Copier - Sto	415 000 531 Storm Drain	35.24	PW 09/2019
	534 10 45 02	Oper Rentals - Copier - Wa	425 000 534 Water Fund (de	35.24	PW 09/2019
	535 10 45 00	Oper Rentals - Copier - Sev	430 000 535 Sewer Fund (de	35.24	PW 09/2019
	542 30 45 00	Oper Rentals - Copier - Str	101 000 542 City Street Fun	35.23	PW 09/2019
	571 10 45 01	Oper Rentals - Copier - Rec	001 000 571 General Fund	126.85	Rec 09/2019
	576 80 45 00	Oper Rentals - Copier - Par	001 000 576 General Fund	14.09	Parks 09/2019
			Total Canon Financial Services Inc	723.30	
20396	09/30/2019	10/08/2019	4290		
			Cascade Recreation Inc	237.38	Dog Waste Bags For Parks
	576 80 31 02	Oper Supplies - Parks	001 000 576 General Fund	237.38	Dog Waste Bags For Parks
20446	10/02/2019	10/08/2019	7374		
			Celis, Victor	32.96	Reimbursement For Evidence Bags
	521 22 31 00	Office & Oper Sup - Police	001 000 521 General Fund	32.96	Reimbursement For Evidence Bags
20417	10/01/2019	10/08/2019	5805		
			CenturyLink	41.70	Long Distance Access And Usage September 2019
	518 10 42 00	Communication - Non Dep	001 000 518 General Fund	41.70	Long Distance 09/2019

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20374	09/27/2019	10/08/2019	7379	120.00	Korean Interpreting (2 Hrs)
512 50 41 03	Prof Svcs - Interpreter		001 000 512 General Fund	120.00	Korean Interpreting (2 Hrs) 9Z0822792
20461	10/02/2019	10/08/2019	4315	870.32	Insurance Changes June 2019, Deductibles Paid June Through September 2019
535 10 49 04	Judgements - Sewer		430 000 535 Sewer Fund (de	1,000.00	Deductible Claim #48887
535 10 49 04	Judgements - Sewer		430 000 535 Sewer Fund (de	912.05	Deductible Claim #C1036
535 10 49 04	Judgements - Sewer		430 000 535 Sewer Fund (de	87.95	Deductible Claim #C1036
548 65 46 08	Police Insurance		501 000 548 Equipment Ren	-1,880.09	Delete #49844D And #49845D Police Cars
548 65 46 12	Street Insurance		501 000 548 Equipment Ren	181.89	Add #68057D Freightliner Vactor
548 65 46 12	Street Insurance		501 000 548 Equipment Ren	-88.09	Delete #13403D Vactor
548 65 46 13	Storm Insurance		501 000 548 Equipment Ren	181.89	Add #68057D Freightliner Vactor
548 65 46 13	Storm Insurance		501 000 548 Equipment Ren	-88.09	Delete #13403D Vactor
548 65 46 14	Wtr/Swr Insurance		501 000 548 Equipment Ren	1,091.34	Add #68057D Freightliner Vactor
548 65 46 14	Wtr/Swr Insurance		501 000 548 Equipment Ren	-528.53	Delete #13403D Vactor
20470	10/02/2019	10/08/2019	4322	873.56	Power Various Locations September 2019
535 80 47 01	Utility Services/Pumping		430 000 535 Sewer Fund (de	198.26	Princeton L/S, Alameda L/S 09/2019
576 80 47 00	Public Utility Services - Pa		001 000 576 General Fund	675.30	Parks Garage, Whittier Field Lights & Irrig. 09/2019
20460	10/02/2019	10/08/2019	8542	1,116.75	Stormline Parts For 1200 Farallone
594 31 63 00	Storm Improvements-Storn		416 000 594 Storm Improve	1,116.75	Stormline Parts For 1200 Farallone
20421	10/01/2019	10/08/2019	7918	140.00	Spanish Interpreting (2 Hrs)
512 50 41 03	Prof Svcs - Interpreter		001 000 512 General Fund	140.00	Spanish Interpreting (2 Hrs) 7Z1101930, 9Z0760505
20390	09/27/2019	10/08/2019	3573	41.22	Copier Usage 8/14/19 - 9/13/19 Police
521 22 45 00	Oper Rentals - Copier - Pol		001 000 521 General Fund	41.22	Usage 8/14/19 - 9/13/19 Police
20391	09/27/2019	10/08/2019	3573	281.50	Copier Usage September 2019 - City Hall, Court, Parks / Rec, Public Works
512 50 45 00	Oper Rentals - Copier - Coi		001 000 512 General Fund	19.66	Ct 09/2019
518 10 45 00	Oper Rentals - Copier - No		001 000 518 General Fund	195.68	CH 09/2019
531 50 45 00	Oper Rentals - Copier - Sto		415 000 531 Storm Drain	8.08	PW 09/2019
534 10 45 02	Oper Rentals - Copier - Wa		425 000 534 Water Fund (de	8.08	PW 09/2019
535 10 45 00	Oper Rentals - Copier - Sev		430 000 535 Sewer Fund (de	8.08	PW 09/2019
542 30 45 00	Oper Rentals - Copier - Str		101 000 542 City Street Fun	8.08	PW 09/2019
571 10 45 01	Oper Rentals - Copier - Rec		001 000 571 General Fund	30.46	Rec 09/2019
576 80 45 00	Oper Rentals - Copier - Par		001 000 576 General Fund	3.38	Parks 09/2019

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20439	10/02/2019	10/08/2019	3573		Copiers Northwest Inc	132.91	Copier Rental October 2019 And Usage September 2019 - Police
	521 22 45 00	Oper Rentals - Copier - Pol	001 000 521	General Fund	132.91	Copier Rental 10/2019 & Usage 09/2019 - Police	
Total Copiers Northwest Inc				455.63			
20466	10/02/2019	10/08/2019	363		Corcoran, Colleen T	59.31	Reimbursement For Furniture Sliders
	518 30 31 00	Oper Sup/Facilities	001 000 518	General Fund	59.31	Reimbursement For Furniture Sliders	
20370	09/27/2019	10/08/2019	7227		Correct Equipment Inc	3,165.12	Replacement Meters (Quantity 15)
	594 34 63 01	Other Improvements Water	426 000 594	Water Improve	3,165.12	Replacement Meters (Quantity 15)	
20385	09/27/2019	10/08/2019	7227		Correct Equipment Inc	2,692.55	Replacement Meter For Whittier School
	594 34 63 01	Other Improvements Water	426 000 594	Water Improve	2,692.55	Replacement Meter For Whittier School	
20442	10/02/2019	10/08/2019	7227		Correct Equipment Inc	494.00	New Chlorine Pump Well #4
	534 80 35 00	Small Tools & Equip - Wat	425 000 534	Water Fund (de	494.00	New Chlorine Pump Well #4	
Total Correct Equipment Inc				6,351.67			
20392	09/30/2019	10/08/2019	3588		Daily Journal Of Commerce	457.80	P#60 Pool & Bathhouse Request For Bids
	594 76 62 00	Buildings & Structures - Pa	001 000 576	General Fund	457.80	P#60 Pool & Bathhouse Request For Bids	
20375	09/27/2019	10/08/2019	8271		Davis, Lindsay M	100.00	Meal Reimbursement For 2019 WFOA Conference
	514 23 43 00	Travel - Finance	001 000 514	General Fund	100.00	Meal Reimbursement For 2019 WFOA Conf. - L. Davis	
20452	10/02/2019	10/08/2019	32		Dawson, Chet	322.00	Tennis Instruction 8/19/19 - 8/22/19
	571 20 49 06	Instructor Fees	001 000 571	General Fund	322.00	Tennis 08/19/19 - 8/22/19	
20454	10/02/2019	10/08/2019	6995		Endicott, Cynthia J.	256.90	Silver Sneakers And Yoga August 2019
	571 20 49 06	Instructor Fees	001 000 571	General Fund	256.90	Silver Sneakers & Yoga 08/2019	
20354	09/27/2019	10/08/2019	7717		Fay, Fred	67.00	Library Reimbursement 1 Year
	572 21 49 00	Library Services	001 000 572	General Fund	67.00	Library Reimbursement 1 Year	
20462	10/02/2019	10/08/2019	3638		Fircrest Golf Club	1,287.78	Golf Tank Land Rental October 2019
	534 10 45 01	Land Rental/Water Tank	425 000 534	Water Fund (de	1,287.78	Golf Tank Land Rental 10/2019	

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20364	09/27/2019	10/08/2019	3666		
			Grainger Inc, Dept 826129041	95.56	HVAC Filters - Public Works
	518 30 31 03 Oper Sup/PWF		001 000 518 General Fund	95.56	HVAC Filters - PW
20365	09/27/2019	10/08/2019	3666		
			Grainger Inc, Dept 826129041	199.99	HVAC Filters - City Hall
	518 30 31 04 Oper Sup/CH		001 000 518 General Fund	199.99	HVAC Filters - CH
20366	09/27/2019	10/08/2019	3666		
			Grainger Inc, Dept 826129041	122.21	HVAC Filters - Public Safety Building
	518 30 31 02 Oper Sup/PSB Bldg		001 000 518 General Fund	122.21	HVAC Filters - PSB
20441	10/02/2019	10/08/2019	3666		
			Grainger Inc, Dept 826129041	111.26	HVAC Filters - Rec Center
	518 30 31 01 Oper Sup/Rec Bldg		001 000 518 General Fund	111.26	HVAC Filters - REC
			Total Grainger Inc, Dept 826129041	529.02	
20420	10/01/2019	10/08/2019	6774		
			Greenleaf Landscaping 1 Inc	4,252.06	Monthly Landscape Service September 2019
	518 30 41 01 Contract Maintenance		001 000 518 General Fund	3,146.52	Monthly Landscape Service 09/2019
	542 80 49 03 Beautification Services (co		101 000 542 City Street Fun	1,105.54	Monthly Landscape Service 09/2019
20403	09/30/2019	10/08/2019	3690		
			Holroyd Co Inc	1,020.40	Crushed Rock For 400 Block Of Farallone - Water Main Replacement
	594 34 63 01 Other Improvements Water		426 000 594 Water Improve	1,020.40	Crushed Rock For 400 Block Of Farallone - Water Main Replacement
20361	09/27/2019	10/08/2019	3692		
			Home Depot Credit Services	358.91	Home Depot Charges Through 9/26/19
	518 30 31 02 Oper Sup/PSB Bldg		001 000 518 General Fund	11.84	Womens Shower Repair Supplies - PSB
	518 30 31 02 Oper Sup/PSB Bldg		001 000 518 General Fund	56.59	Blinds And Ceiling Tiles - PSB
	518 30 31 02 Oper Sup/PSB Bldg		001 000 518 General Fund	135.85	Ceiling Tiles - PSB
	518 30 31 02 Oper Sup/PSB Bldg		001 000 518 General Fund	23.12	Blinds For Lobby Window - PSB
	518 30 31 02 Oper Sup/PSB Bldg		001 000 518 General Fund	-23.11	Returned Blinds For Lobby Window - PSB
	534 50 31 01 Oper Supplies - Water Mai		425 000 534 Water Fund (de	125.04	Supplies To Cover Water Main
	542 80 31 01 Operating Supplies - St Be		101 000 542 City Street Fun	29.58	Lightbulbs For Emerson
20443	10/02/2019	10/08/2019	3758		
			Kustom Signals Inc	281.96	ProLaser III Battery Packs (2)
	521 22 31 00 Office & Oper Sup - Police		001 000 521 General Fund	281.96	ProLaser III Battery Packs (2)
20353	09/27/2019	10/08/2019	7850		
			Larsen, Karl	67.00	Library Reimbursement 1 Year
	572 21 49 00 Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year
20371	09/27/2019	10/08/2019	5079		
			Les Schwab Tires	33.06	#59094D Flat Repair

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	548 65 48 14	O & M - Wtr/Swr	501 000 548 Equipment Ren	33.06	#59094D Flat Repair
20355	09/27/2019	10/08/2019	3053	67.00	Library Reimbursement 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	67.00	Library Reimbursement 1 Year
20457	10/02/2019	10/08/2019	6639	209.38	Top Soil For Westmount And Yard
	534 50 31 01	Oper Supplies - Water Mai	425 000 534 Water Fund (de	209.38	Top Soil For Westmount And Yard
20362	09/27/2019	10/08/2019	1687	67.00	Library Reimbursement 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	67.00	Library Reimbursement 1 Year
20357	09/27/2019	10/08/2019	1307	67.00	Library Reimbursement 1 Year
	572 21 49 00	Library Services	001 000 572 General Fund	67.00	Library Reimbursement 1 Year
20348	09/20/2019	10/08/2019	7615	80.37	07-00143.1 - 1538 CHERRY AVE
	343 10 00 00	Storm Drain Fees & Charge	415 000 340 Storm Drain	-17.90	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-19.20	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-43.27	
20450	10/02/2019	10/08/2019	7286	175.00	NRPA Membership (11/1/19 - 10/31/20)
	571 10 49 03	Dues,Memberships,Subscri	001 000 571 General Fund	175.00	NRPA Membership (11/1/19 - 10/31/20)
20453	10/02/2019	10/08/2019	8757	180.00	Refund Tennis Camp Fees (Cancelled Due To Low Attendance)
	347 60 00 09	Instructor Based Revenue	001 000 340 General Fund	-180.00	Refund Tennis Camp Fees (Cancelled Due To Low Attendance)
20367	09/27/2019	10/08/2019	3923	571.48	Chlorine For Wells (160 Gallons)
	534 80 31 03	Oper Supplies - Chlorine	425 000 534 Water Fund (de	571.48	Chlorine For Wells (160 Gallons)
20387	09/27/2019	10/08/2019	3923	446.47	Chlorine For Wells (125 Gallons)
	534 80 31 03	Oper Supplies - Chlorine	425 000 534 Water Fund (de	446.47	Chlorine For Wells (125 Gallons)
20393	09/30/2019	10/08/2019	3923	447.22	Chlorine (45 Gallons) And Hydrochloric Acid For Pool
	576 20 31 01	Pool Supplies-Chemicals	001 000 576 General Fund	447.22	Chlorine (45 Gallons) And Hydrochloric Acid For Pool
20394	09/30/2019	10/08/2019	3923	946.51	Chlorine For Pools (265 Gallons)
	576 20 31 01	Pool Supplies-Chemicals	001 000 576 General Fund	946.51	Chlorine For Pools (265 Gallons)

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20451	10/02/2019	10/08/2019	3923 Orca Pacific Inc	189.41	Chlorine For Pool (53 Gallons)
576 20 31 01	Pool Supplies-Chemicals		001 000 576 General Fund	189.41	Chlorine For Pool (53 Gallons)
Total Orca Pacific Inc				2,601.09	
20447	10/02/2019	10/08/2019	3958 PC Budget & Finance - Jail	2,279.20	August 2019 Jail Services
523 60 40 01	Jail		001 000 523 General Fund	2,279.20	08/2019, 7 Bookings, 14 Daily, 5 MH
20412	09/30/2019	10/08/2019	8626 Pacific Office Automation Inc	120.83	Postage Meter Rental October 2019
518 10 42 01	Postage - Non-Dept		001 000 518 General Fund	120.83	Meter Rental 10/2019
20415	10/01/2019	10/08/2019	7401 PageFreezer Software Inc	3,300.00	Pagefreezer Website And Social Bundle (10/14/19 - 10/13/20)
518 81 41 02	Web Design & Maintenanc		001 000 518 General Fund	3,300.00	Pagefreezer Website And Social Bundle (10/14/19 - 10/13/20)
20411	09/30/2019	10/08/2019	3937 Pape & Sons Construction Inc	85,612.04	P#58 Farallone Ave Sewer Progress Through 9/19/19
594 35 63 01	Other Improvements Sewer		432 000 594 Sewer Improve:	85,612.04	P#58 Farallone Ave Sewer Progress Through 9/19/19
20419	10/01/2019	10/08/2019	3955 Petrocard Systems Inc	258.19	Gas / Fuel September 2019
548 65 31 11	Parks/Rec Gas		501 000 548 Equipment Ren	38.87	Parks 09/2019
548 65 31 12	Street Gas		501 000 548 Equipment Ren	20.74	Street 09/2019
548 65 31 13	Storm Gas		501 000 548 Equipment Ren	113.85	Storm 09/2019
548 65 31 14	Wtr/Swr Gas		501 000 548 Equipment Ren	84.73	W / S 09/2019
20471	10/03/2019	10/08/2019	3955 Petrocard Systems Inc	764.46	Gas / Fuel September 2019
548 65 31 12	Street Gas		501 000 548 Equipment Ren	140.22	Street 09/2019
548 65 31 13	Storm Gas		501 000 548 Equipment Ren	129.35	Storm 09/2019
548 65 31 14	Wtr/Swr Gas		501 000 548 Equipment Ren	494.89	W / S 09/2019
Total Petrocard Systems Inc				1,022.65	
20363	09/27/2019	10/08/2019	3971 Pitney Bowes Inc Supplies	62.12	Replacement Tape Strips
518 10 42 01	Postage - Non-Dept		001 000 518 General Fund	62.12	Replacement Tape Strips
20413	10/01/2019	10/08/2019	3971 Pitney Bowes Inc Supplies	124.23	Replacement Ink Cartridge
518 10 42 01	Postage - Non-Dept		001 000 518 General Fund	124.23	Replacement Ink Cartridge

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			Total Pitney Bowes Inc Supplies	186.35	
20368	09/27/2019	10/08/2019	3974 Platt Electric Supply Inc	773.34	Photocells For Street Lights (Quantity 43)
	595 63 63 00	Street Light - Other Improv	101 000 542 City Street Fun	773.34	Photocells For Street Lights (Quantity 43)
20444	10/02/2019	10/08/2019	4683 Puyallup, City of	200.10	August 2019 Jail Services
	523 60 40 01	Jail	001 000 523 General Fund	200.10	08/2019 Jail Services
20383	09/27/2019	10/08/2019	8755 Ragan, Heather	262.28	Refund Of Tow Fees - Vehicle Impounded In Error
	512 50 49 00	Miscellaneous - Court	001 000 512 General Fund	262.28	Refund Of Tow Fees - Vehicle Impounded In Error
20463	10/02/2019	10/08/2019	5710 Rainier Connect, Mashell Telecom	106.95	Internet Access Fee October 2019
	518 81 42 00	Communication - I/S	001 000 518 General Fund	106.95	Internet 10/2019
20356	09/27/2019	10/08/2019	8511 Reed, Nicole	33.50	Library Reimbursement 1/2 Year
	572 21 49 00	Library Services	001 000 572 General Fund	33.50	Library Reimbursement 1/2 Year
20397	09/30/2019	10/08/2019	8511 Reed, Nicole	11.90	Mindfulness Instruction May 2019
	571 20 49 06	Instructor Fees	001 000 571 General Fund	11.90	Mindfulness Instruction May 2019
			Total Reed, Nicole	45.40	
20347	09/20/2019	10/08/2019	8362 Rife, Robert	92.45	02-03210.3 - 1131 GARDEN CIRCLE
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-28.41	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-64.04	
20459	10/02/2019	10/08/2019	337 Roberts, Christopher	1,194.00	Tuition Reimbursement CJA / 345
	521 22 49 02	Reg & Tuition - Police	001 000 521 General Fund	1,194.00	Tuition Reimbursement CJA / 345 - C. Roberts
20346	09/20/2019	10/08/2019	5050 Russell, Emily	66.07	04-00460.1 - 720 RAMSDELL ST
	343 10 00 00	Storm Drain Fees & Charge	415 000 340 Storm Drain	-25.87	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-21.73	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-18.47	
20378	09/27/2019	10/08/2019	4035 Sarco Supply	38.41	Janitorial Supplies - Public Safety Building
	518 30 31 02	Oper Sup/PSB Bldg	001 000 518 General Fund	38.41	Janitorial Supplies - PSB
20379	09/27/2019	10/08/2019	4035 Sarco Supply	106.99	Janitorial Supplies - City Hall

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518 30 31 04	Oper Sup/CH		001 000 518 General Fund	106.99	Janitorial Supplies - CH
20380	09/27/2019	10/08/2019	4035 Sarco Supply	85.72	Janitorial Supplies - Rec Center
518 30 31 01	Oper Sup/Rec Bldg		001 000 518 General Fund	85.72	Janitorial Supplies - REC
20381	09/27/2019	10/08/2019	4035 Sarco Supply	38.41	Janitorial Supplies - PW
518 30 31 03	Oper Sup/PWF		001 000 518 General Fund	38.41	Janitorial Supplies - PW
20400	09/30/2019	10/08/2019	4035 Sarco Supply	107.60	Janitorial Supplies - Rec Center
518 30 31 01	Oper Sup/Rec Bldg		001 000 518 General Fund	107.60	Janitorial Supplies - REC
20401	09/30/2019	10/08/2019	4035 Sarco Supply	34.56	Janitorial Supplies - Public Safety Building
518 30 31 02	Oper Sup/PSB Bldg		001 000 518 General Fund	34.56	Janitorial Supplies - PSB
Total Sarco Supply				411.69	
20448	10/02/2019	10/08/2019	8403 Schmidtke, Judy A	19.49	Mileage Reimbursement For Car Show And Fun Days
571 10 43 00	Travel - Rec		001 000 571 General Fund	19.49	Mileage Reimbursement For Car Show And Fun Days
20449	10/02/2019	10/08/2019	2741 Schoettler, Steven	400.70	Reimbursement For Fun Days Contest T - Shirts
573 90 49 01	Community Events		001 000 573 General Fund	400.70	Reimbursement For Fun Days Contest T - Shirts
20358	09/27/2019	10/08/2019	5283 Sedgwick, Georgia	67.00	Library Reimbursement 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year
20384	09/27/2019	10/08/2019	4058 Shope Concrete Products	260.30	Storm Drain For 1200 Block Farallone
594 31 63 00	Storm Improvements-Storn		416 000 594 Storm Improve	260.30	Storm Drain For 1200 Block Farallone
20422	10/01/2019	10/08/2019	7308 SiteCrafting Inc	429.00	Monthly Hosting Cityoffircrest.net 9/15/19 And August Management / Maintenance
518 81 41 02	Web Design & Maintenanc		001 000 518 General Fund	429.00	Monthly Hosting Cityoffircrest.net 9/15/19 And August Management / Maintenance
20344	09/17/2019	10/08/2019	2975 Smith, Kathy	321.98	07-00045.2 - 1525 EDWARDS AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-82.22	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-85.05	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-154.71	

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20409	09/30/2019	10/08/2019	4690	Sound Inspections	1,862.89 Inspections, Mileage And Calls September 2019
	524 20 41 01	Bldg Inspec/Plan Review	001 000 524	General Fund	1,862.89 09/2019
20418	10/01/2019	10/08/2019	4084	Staples Business Advantage	42.33 Central Supplies
	518 10 34 01	Central Office Supplies	001 000 518	General Fund	42.33 Central Supplies
20445	10/02/2019	10/08/2019	4084	Staples Business Advantage	31.97 Public Works Supplies
	518 30 31 03	Oper Sup/PWF	001 000 518	General Fund	31.97 PW Supplies
				Total Staples Business Advantage	74.30
20372	09/27/2019	10/08/2019	4088	State Auditor's Office	620.00 2018 Audit #56133 (August 2019 - 6.2 Hrs)
	518 10 41 01	Biennial Audit - Non Dept	001 000 518	General Fund	620.00 2018 Audit #56133 (August 2019 - 6.2 Hrs)
20472	10/03/2019	10/08/2019	4102	Stripe Rite Inc	9,770.00 Striping Of Electron Way - New Angled Parking
	595 32 63 01	Street Improvements	101 000 542	City Street Fun	9,770.00 Striping Of Electron Way - New Angled Parking
20440	10/02/2019	10/08/2019	4107	Summit Law Group	135.00 Legal Consulting For Public Works Crew - August 2019
	531 50 41 00	Prof Svcs - Storm	415 000 531	Storm Drain	33.75 Legal Consulting For Public Works Crew - August 2019
	534 10 41 00	Prof Svcs - Water	425 000 534	Water Fund (de	33.75 Legal Consulting For Public Works Crew - August 2019
	535 10 41 00	Prof Svcs - Sewer	430 000 535	Sewer Fund (de	33.75 Legal Consulting For Public Works Crew - August 2019
	542 30 41 00	Prof Svcs - Street	101 000 542	City Street Fun	33.75 Legal Consulting For Public Works Crew - August 2019
20402	09/30/2019	10/08/2019	4110	Superior Linen Service	157.72 Linen Service 9/12/19 And 9/26/19
	576 80 49 00	Miscellaneous - Parks	001 000 576	General Fund	157.72 9/12/19 & 9/26/19
20376	09/27/2019	10/08/2019	4328	Systems for Public Safety Inc	51.93 #AEU1101 Replaced Side Trim
	548 65 48 08	O & M - Police	501 000 548	Equipment Ren	51.93 #AEU1101 Replaced Side Trim
20359	09/27/2019	10/08/2019	4139	Tapco Visa Card	983.98 Lodging And Gas For 2019 WFOA Conference - L. Davis, M. Walker
	514 23 43 00	Travel - Finance	001 000 514	General Fund	983.98 Lodging And Gas For 2019 WFOA Conference - L. Davis, M. Walker
20360	09/27/2019	10/08/2019	4139	Tapco Visa Card	20.01 PCCAO Lunch Meeting - S. Pingel

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513 10 43 00	Travel - Admin		001 000 513 General Fund	20.01	PCCAO Lunch Meeting - S. Pingel
Total Tapco Visa Card				1,003.99	
20410	09/30/2019	10/08/2019	8756	87,019.17	P#57 Alameda Grind & Alameda Overlay Progress Payment #1 (Through 8/30/19)
595 32 63 06	Construction - Alameda Re		101 000 594 City Street Fun	87,019.17	P#57 Alameda Grind & Alameda Overlay Progress Payment #1 (Through 8/30/19)
20404	09/30/2019	10/08/2019	8484	251.93	US Bank, Recreation Dept Account Rec Charges Through 9/20/19
571 10 31 01	Oper Supplies - Rec		001 000 571 General Fund	32.13	Hard Hat And Vest For Pool Site Visiting
576 80 31 02	Oper Supplies - Parks		001 000 576 General Fund	219.80	Tennis Court Nets (4)
20399	09/30/2019	10/08/2019	4169	768.21	Ultrabac Software UBDR Gold Image Disaster Recovery Software
518 81 49 01	Software Licenses		001 000 518 General Fund	768.21	UBDR Gold Image Disaster Recovery Software
20406	09/30/2019	10/08/2019	5128	984.40	United Site Services Portable Restrooms - Fun Days
573 90 49 01	Community Events		001 000 573 General Fund	984.40	Portable Restrooms - Fun Days
20408	09/30/2019	10/08/2019	4178	173.60	University Place Refuse Inc Drop Box For Parks Clean-up And Maintenance
576 80 47 01	Dumping Fees - Parks		001 000 576 General Fund	173.60	Drop Box For Parks Clean-up And Maintenance
20382	09/27/2019	10/08/2019	4179	46.80	Unum Life Insurance Company of America Retired Benefits October 2019
521 22 20 02	LEOFF I Long Term Care]		001 000 521 General Fund	46.80	Police 0220603-011 10/2019
20345	09/17/2019	10/08/2019	6879	196.16	Valla, Christopher 01-01660.3 - 354 SUMMIT AVE
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-196.16	
20465	10/02/2019	10/08/2019	3645	2,297.14	WEX BANK, Wright Express FSC Gas / Fuel September 2019
548 65 31 05	Non-Dept Gas		501 000 548 Equipment Ren	36.15	#62853D 09/2019
548 65 31 08	Police Gas		501 000 548 Equipment Ren	1,399.97	Police 09/2019
548 65 31 11	Parks/Rec Gas		501 000 548 Equipment Ren	106.83	Parks 09/2019
548 65 31 12	Street Gas		501 000 548 Equipment Ren	455.28	Street 09/2019
548 65 31 14	Wtr/Swr Gas		501 000 548 Equipment Ren	298.91	W / S 09/2019
20414	10/01/2019	10/08/2019	327	65.00	Walker, Ann Michelle Meal Reimbursement For 2019 WFOA Conference
514 23 43 00	Travel - Finance		001 000 514 General Fund	65.00	Meal Reimbursement For 2019 WFOA Conference - M. Walker
20377	09/27/2019	10/08/2019	4229	600.00	Washington State Patrol ACCESS User Fee 3rd Quarter 2019

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521 22 41 03	WACIC/NCIC		001 000 521 General Fund	600.00	ACCESS User Fee 3rd Quarter 2019
20407	09/30/2019	10/08/2019	4108	Washington Tractor	18.40 Parts For John Deere Mower #1435
576 80 31 02	Oper Supplies - Parks		001 000 576 General Fund	18.40	Parts For John Deere Mower #1435
20369	09/27/2019	10/08/2019	4231	Water Mgmt Labs Inc	960.00 Well #9 Testing - Inorganics, Herbicides, Pesticides
534 80 41 00	Water Testing		425 000 534 Water Fund (de	960.00	Well #9 Testing - Inorganics, Herbicides, Pesticides
20458	10/02/2019	10/08/2019	4231	Water Mgmt Labs Inc	287.00 Coliform And Fluoride August 2019
534 80 41 00	Water Testing		425 000 534 Water Fund (de	287.00	Coliform & Fluoride 08/2019
Total Water Mgmt Labs Inc				1,247.00	
20398	09/30/2019	10/08/2019	4246	Whistle Workwear	69.42 Bib Overalls - A. Piercy
576 80 49 00	Miscellaneous - Parks		001 000 576 General Fund	69.42	Bib Overalls - A. Piercy
20373	09/27/2019	10/08/2019	4253	Windmill Gardens LLC	2,282.35 2019 City Baskets (2nd Half Payment)
542 80 31 02	Flower BasketsSupplies		101 000 542 City Street Fun	2,282.35	2019 City Baskets (2nd Half Payment)
20455	10/02/2019	10/08/2019	4247	Wofsko Inc	62.86 #60915D Hydraulic Oil
548 65 48 13	O & M - Storm		501 000 548 Equipment Ren	62.86	#60915D Hydraulic Oil
20456	10/02/2019	10/08/2019	4247	Wofsko Inc	111.88 #60915D Grease (Quantity 10)
548 65 48 13	O & M - Storm		501 000 548 Equipment Ren	111.88	#60915D Grease (Quantity 10)
Total Wofsko Inc				174.74	
Report Total:				247,237.50	

Fund	
001 General Fund	41,877.05
101 City Street Fund	101,475.80
415 Storm Drain	399.22
416 Storm Improvement Fund	1,377.05
425 Water Fund (department)	4,612.61
426 Water Improvement Fund	6,878.07
430 Sewer Fund (department)	2,555.82
432 Sewer Improvement Fund	85,612.04
501 Equipment Rental Fund	2,449.84

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This report has been reviewed by:

REMARKS:

Signature & Title

Date

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Hunter T. George called the regular meeting to order at 7:00 P.M. at the Roy H. Murphy Community Center, 7:00 P.M. 555 Contra Costa Avenue, and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Denny Waltier, Blake Surina, and Jamie Nixon were present.

PRESIDING OFFICER’S REPORT

A. Pool and Community Center Project

Parks and Recreation Director Grover reported on the pool and bathhouse project update, commenting on the short-term schedule, demolition progress, sidewalk closures, groundwater mitigation, and installation of onsite cameras. Grover reported trace amounts of asbestos was found in the original roof of the poolhouse and commented on the abatement process. Grover stated there would be a ten-day waiting period and the abatement process would not affect the project schedule. There was a brief discussion on community feedback on the striped parking and traffic counts on Electron Way, and City Manager Pingel reported that the preliminary official statement and proposed bond ordinance would be brought before Council at the October 8, 2019 regular meeting. George reported on the latest progress of the Fundraising Committee, which included the development of the donor list, gift approaches, and scripts.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

George invited public comment; the following individuals provided comment:

- David Pesce, 211 Alameda Avenue, inquired on the status of his concerns regarding the Alameda Avenue grind and overlay project not being done in the parking bulb-out areas on Alameda Avenue. George indicated this was an administrative, not legislative, issue in nature and requested staff to provide Council more information about the issue to include cost estimates and a staff recommendation. Pingel and Public Works Director Wakefield reported on the project status, stating the project was suspended until September 18, 2019 to complete the project and perform a final inspection per WSDOT rules. George and Viafore recommended Pesce continue his conversation with staff to address his concerns and that Council would address his concerns once staff brought forth information and a recommendation to Council.
- Dan Trottier, 111 Alameda Avenue, inquired on the Alameda Avenue grind and overlay project not being done in the parking bulb-out areas on Alameda Avenue and commented sewer concerns. Viafore commented on the WSDOT preservation grant limitations limiting the scope of work to the traveled right-of-way and requested staff to provide Council information on the sewer conditions of Alameda Avenue.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Administration

Reynolds had no report to provide.

B. Environment, Planning and Building

Wittner had no report to provide.

C. Finance, IT, Facilities

Viafore reported on the City Hall painting project, stating it was acceptable to approve. George reported that the State Auditor was present for the annual audit and that the entrance interview was scheduled for the end of week.

D. Other Liaison Reports

There were none.

CONSENT CALENDAR

George requested the City Clerk read the Consent Calendar as follows: approval of Voucher No. 213618 through Voucher Check No. 213686 in the amount of \$220,434.71; approval of Payroll Check No. 13712 through Payroll Check No. 13716 in the amount of \$117,947.95; approval of Payroll Check No. 13717 through Payroll Check No. 13720 in the amount of \$8,182.69; approval of Payroll Check No. 13721 through Payroll Check No. 13726 in the amount of \$110,030.02; and approval of the August 19, 2019 Study Session minutes. **Reynolds MOVED to approve the Consent Calendar as read; seconded by Wittner. The Motion Carried (7-0).**

PUBLIC HEARING

None scheduled.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

A. Life and Accidental Death and Dismemberment Insurance Contract

Pingel briefed the Council on a proposed contract with Principal Life Insurance Company for Life and Accidental Death and Dismemberment (AD&D) Insurance, stating. This change would increase the maximum life insurance coverage from \$100,000 to \$150,000 while reducing the overall cost of life insurance to the City. Pingel indicated the proposed policy included age benefit reductions and recommended to grandfather in those that were currently over the \$150,000 benefit maximum or that fall into the age reduction category. **Wittner MOVED to adopt Resolution No. 1605, to authorize the City Manager to execute a contract with Principal Life Insurance Company for Life and Accidental Death and Dismemberment insurance; seconded by Nixon.** George invited councilmember comment; Viafore commented on the premium costs and unfunded liability. Pingel indicated the annual premium would be \$7,147. George invited public comment; none were provided. **The Motion Carried (7-0).**

B. Insurance Broker Services Contract Amendment

Pingel briefed the Council on amendment to the Leavitt Group NW contract for insurance broker services, indicating there were no rate changes and that the amendment would extend the contract through December 31, 2020. **Nixon MOVED to adopt Resolution No. 1606, authorizing the City Manager to execute Amendment #8 to the agreement with Leavitt Group NW for insurance broker services; seconded by Surina.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (7-0).**

CITY MANAGER COMMENTS

Pingel reported on the pool business plan progress and stated the sorting services would be included in the weekly updates to obtain Council feedback. Pingel indicated the Naming Policy would be included in the weekly update to obtain Council feedback. Viafore requested to bring the Naming Policy be brought to a study session.

DEPARTMENT HEAD COMMENTS

- Wakefield reported on the storm water capital improvements preliminary design report and requested Council feedback to move forward with the projects listed, stating the document would help the City apply for Department of Ecology grants. There was a brief discussion on impervious surface requirements, mandated capital improvements, outfall improvements, and matching grant requirements. There were no objections to the project list and to proceed with the Department of Ecology grants. Wakefield reported on the pedestrian traffic signal failure at Contra Costs and Regents and stated it would need to be replaced or modified in the long-term and would look at alternatives. Wakefield reported on the University Place 67th Avenue West grind and overlay project from 37th to 44th and George requested to put project information on the City's Facebook to notify residents. Viafore inquired on whether the Well #9 improvements were covered by the City's insurance; Wakefield indicated no due to the City not renewing the boiler insurance and commented on the life cycle of a well pump.

COUNCILMEMBER COMMENTS

- Viafore commented on his concerns regarding potential traffic congestion from the proposed sports complex concept at Tacoma Community College. Viafore inquired on the status of the dead trees at Wainwright and Whittier schools; Planning and Building Administrator Stahlnecker commented she would inquiry a status update with the schools. Viafore inquired on the status and spelling of the street signage at the condominium project; Stahlnecker indicated the private street would be named "11th Tee Drive" and did not find any policy that would prohibit numbered named streets. Viafore commented on the quality of work at Whittier fields, and inquired on the status of the High Tank cellular lease negotiations; Pingel indicated there were no updates.
- Reynolds commented on her concerns regarding public comment disruptions and time limits, and inquired if the Council Rules and Procedures could be refined to address those concerns. Viafore commended on George's handling of the public comment disruption, and George commented on he handled the disruption and philosophy regarding public comments.
- Wittner thanked the audience for their attendance and the police for their presence at the schools during drop-off. Wittner inquired if the reader board could be updated as it reflected an outdated event, and inquired if the plaque at the rhododendron memorial garden in Masko Park could be restored. Grover indicated the reader board had been updated earlier that day and that he would coordinate with the Parks Supervisor regarding the plaque.
- Waltier commented on his recommendation to upgrade the reader board to an electronic reader board, and reported that the house on Summit Avenue undergoing remodeling was going through the permitting process. Waltier commented on his relief of the minimal groundwater infiltration at the pool.
- Surina reported on a citizen's concerns regarding the lack of defined bicycle lanes on Electron Way, and Pingel stated it would be shared lane with pavement markings. Surina offered to act as a liaison between citizens and staff to help mitigate citizen concerns; Pingel indicated staff had spoken with Pesce earlier that day regarding his concerns and that staff would provide Council options to address the citizen concerns regarding the Alameda Avenue grind and overlay. Surina commented on restoring all the plaques at the rhododendron memorial garden in Masko Park; Viafore expressed support for this project.
- Nixon thanked the audience for their attendance.

- George reported on the Tacoma Weekly article on the Names Family pledge and that that article would be included in the donor packet. George thanked the audience for their attendance.

EXECUTIVE SESSION

At 8:05 P.M., George reported that Council would take a five-minute recess and convene into Executive Session, not to exceed the hour of 8:40 P.M., to discuss current or potential litigation per RCW 42.30.110(1)(i). George noted that Carol Morris, Michael Smith, Pingel, and Stahlnecker would be joining Council in the Executive Session.

At 8:37 P.M., George returned and announced that the Executive Session would reconvene no later than 8:50 P.M.

At 8:41 P.M., the Council reconvened into regular session.

ADJOURNMENT

Wittner MOVED to adjourn the meeting at 8:41 P.M., seconded by Nixon. The Motion Carried (7-0).

Hunter T. George, Mayor

Jessica Nappi, City Clerk

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Hunter T. George called the special meeting to order at 6:00 P.M. and led the pledge of allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Denny Waltier, Blake Surina, and Jamie Nixon.

AGENDA MODIFICATIONS

There were none.

INCIDENT COMMAND SYSTEM OVERVIEW FOR EXECUTIVES/SENIOR OFFICIALS

Police Chief Cheesman briefed the Council on the importance of incident command system and introduced Chelsey Bell with Pierce County Department of Emergency Management, Marty Kapsh with Port of Tacoma, and Lee Chase, retired DuPont Fire Chief. Bell, Kapsh, and Chase briefed the Council on the incident command system (ICS). The presentation included:

- Various ways ICS can be applied
- Roles of executive/senior officials relative to ICS
- Major responsibilities of executive/senior officials relative to an incident
- Basic familiarity with ICS terminology
- ICS basic organization and functional responsibilities of the command and general staff
- Issues that influence incident complexity and tools available to analyze complexity
- Differences between on-incident ICS organizations and activities versus Emergency Operation Centers, Area Commands, and Multiagency Coordination Systems activities
- Administrative, logistical, financial, and reporting implications of large incident operations
- Sources of information regarding incident and how to access them
- Types of agency policies and guidelines that influence management of incident or event activities

Waltier departed at 7:05 P.M.

At 8:02 P.M., **Viafore MOVED to extend the meeting past 8:00 P.M., seconded by Surina. The Motion Carried (6-0 with Waltier absent).**

Viafore departed at 8:11 P.M.

Nixon departed at 8:11 P.M. and returned at 8:16 P.M.

Reynolds departed at 8:41 P.M. and returned at 8:43 P.M.

Reynolds departed at 8:45 P.M.

ADJOURNMENT

Reynolds MOVED to adjourn the meeting at 8:46 P.M., seconded by Nixon. The Motion Carried (4-0 with Reynolds, Waltier, and Viafore absent).

Hunter T. George, Mayor

Jessica Nappi, City Clerk

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Hunter T. George called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Denny Waltier, and Blake Surina were present. Councilmember Jamie Nixon was absent and excused.

PRESIDING OFFICER’S REPORT

A. Pool and Community Center Project

Parks and Recreation Director Grover reported on the pool and bathhouse project, stating the project was on schedule and currently in the abatement process. City Manager Pingel reported that he was coordinating with ARC Architects to accelerate the community center design documents, and anticipated updated project schedule and estimates by late October 2019 and construction documents in November 2019. Pingel anticipated bidding the community center project in April 2020, construction in August 2020, and project completion in September 2021. Pingel recommended having a Steering Committee meeting and a public meeting to update the community on the status of the project.

Reynolds departed at 7:04 P.M. and returned at 7:04 P.M.

There was a brief discussion on updating the membership of the Steering Committee, exploring an Ad Hoc Committee of the Council, and incorporating the location of the soccer ball sculpture into the design plans. Pingel presented updated bond scenario estimates, levy rates, and amortization schedule and confirmed that the estimates assumed 2018 assessed values. After a brief discussion, there were no objections with moving forward with a 20-year period for the first bond issue.

George reported on a meeting he and Pingel attended hosted by the City of University Place regarding the Sound Transit project, stating representatives from Pierce Transit, City of Tacoma, Tacoma Housing Authority, Metro Parks, Tacoma Community College, and Governor’s office were also in attendance. George stated the meeting discussed storage facility preliminary site options and expressed concerns regarding a location in the City of Fircrest. George indicated he would provide councilmembers the Tacoma Link Extension to Tacoma Community College handout that was provided at that meeting.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

George invited public comment; the following individuals provided comment:

- Brian Rybolt, 1036 Daniels Drive, commented on his concerns regarding traffic signal cycles, the University Place 67th Avenue W grind and overlay project, and voicing concerns to neighboring localities.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Parks and Recreation

Waltier reported on the pool and bathhouse construction status, an informational monthly newsletter, and time-lapse camera. Viafore requested the light at the project site to be turned on at night for security and safety reasons.

B. Pierce County Regional Council

Reynolds reported on that the joint letter would include the final edits, an adjoining letter from the Tacoma-Pierce County Department of Health on economic disparities of health, and Pierce County and Pierce Transit sex trafficking initiative.

C. Public Safety, Courts

Surina reported on the lateral police officer employment progress, I-940 independent investigations requirements, and Port of Seattle officer evaluations at the Exercise Science Center.

D. Street, Water, Sewer, and Storm Drain

As Nixon was absent, no report was provided.

E. Other Liaison Reports

There were none.

CONSENT CALENDAR

George requested the City Clerk read the Consent Calendar as follows: approval of Voucher No. 213687 through Voucher Check No. 213736 in the amount of \$180,034.92; approval of Payroll Check No. 13727 through Payroll Check No. 13730 in the amount of \$108,174.99; approval of the August 27, 2019 Regular meeting minutes; registering no objections to the Sammy’s Pizza liquor license renewal; setting a public hearing on October 8, 2019 to receive comments on 2020 Revenue Sources; setting a public hearing on October 8, 2019 to receive comments on 2020 Budget; and setting a public hearing on October 22, 2019 to receive comments on 2020 Budget. **Reynolds MOVED to approve the Consent Calendar as read; seconded by Waltier.** Viafore requested to remove 7C. Liquor License Renewals from the Consent Calendar. **The Motion Carried As Read (6-0 with Nixon absent).**

PUBLIC HEARING

None scheduled.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

A. 2020 Budget introduction by City Manager Pingel

Pingel briefed the Council on the preliminary 2020 Budget and provided an overview of the highlights and upcoming scheduled meetings. Pingel stated two new funds would need to be approved: Park Bond Debt Service and Park Bond Capital. Pingel indicated the preliminary budget included a funds for: salary adjustment for the Parks & Recreation Director, an employee reclassification, one full-time maintenance worker position, emphasis patrol, IT professional services, custodian, pedestrian safety, speed signs, financial/recreation software, acorn street light replacement, water master plan update, and water meter replacement program as well as an increase from 12% to 15% transfer of property tax collections to the Street Fund. After a brief discussion on the grant projects and street light fund, Pingel stated the budget would be posted on the City’s website.

CITY MANAGER COMMENTS

Pingel reported on the Alameda Avenue grind and overlay parking strip options and potential costs, stating the staff recommendation was to keep the parking strip as is due to the pavement being structurally sound and the additional costs would adversely affect the street budget that had limited funds already. After a brief discussion on prioritization of funds, there was a general consensus from Council to keep the parking strip pavement as is.

Pingel reporting that staff would apply the parks and recreation sorting services to the pool and community center business plans; there were no Council objections.

Pingel reported that the second regular Council meeting of December 2019 was scheduled on December 24, 2019 at 7:00 P.M. and requested Council feedback on whether there was interest to change the date and/or time. After a brief discussion, there was a general consensus to bring a resolution to Council to move the meeting date and time to December 30, 2019 at 4:00 P.M.

Pingel commented on the second bond issue, stating that if the second issue of the bond was less than \$2 million, the Council should consider other options. Pingel indicated he would provide more information as he obtained more information. Viafore commented on his support to move forward with a second bond issue due to current market trends and City parks and recreation projects.

DEPARTMENT HEAD COMMENTS

There were none.

COUNCILMEMBER COMMENTS

- Viafore commented on the signage at Whittier elementary school, traffic congestion at Wainwright intermediate, and recent passing of former Planning Commissioner Dan McNally. Viafore inquired on the surveying on Claremont Street; Public Works Director indicated a telecommunications franchise was identifying locates.
- Wittner thanked the audience for their attendance.
- Waltier and Surina commented on the recent passing of McNally.
- George inquired on the City of University Place 67th Avenue W grind and overlay project; Wakefield provided a briefing of the project and indicated the City of University Place had not posted project information. George requested staff to request project information with the City of University Place so that Fircrest could post project information to address resident questions.

EXECUTIVE SESSION

At 8:07 P.M., George reported that Council would take a five-minute recess and convene into Executive Session, not to exceed the hour of 8:42 P.M., to discuss performance of a public employee per RCW 42.30.110(1)(g). George noted that Pingel would be joining Council in the Executive Session.

At 8:35 P.M., the Council reconvened into regular session.

ADJOURNMENT

Reynolds MOVED to adjourn the meeting at 8:35 P.M., seconded by Wittner. The Motion Carried (6-0 with Nixon absent).

Hunter T. George, Mayor

Jessica Nappi, City Clerk

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Hunter T. George called the special meeting to order at 6:00 P.M. and led the pledge of allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Denny Waltier, Blake Surina, and Jamie Nixon were present.

AGENDA MODIFICATIONS

There were none.

PRELIMINARY 2018 BUDGET

City Manager Pingel presented the Preliminary 2020 Budget schedule and an overview of the budget review schedule.

Pingel presented the 2020 Salaries, stating the preliminary budget included a 1.7% COLA increase, one reclassification in the Parks and Recreation department, restoring the full Parks and Recreation Director salary, and adding the Utility Service Worker I, II, and Working Utility Foreman to the non-represented compensation plan and salary ordinance. Pingel confirmed that a full-time maintenance worker would include parks maintenance and custodial services, and reviewed the reclassification process.

Pingel presented the Equipment Repair & Replacement (ERR) Fund overview, which included goals and variances. Pingel stated the 2020 budget included no rate increases other than the \$76,000 sewer treatment pass-through increase, and stated that the Council would need to develop a mechanism in the municipal code to address the 6% sewer treatment pass-through increase. After a brief discussion, Pingel confirmed staff would initiate the process to adjust the sewer treatment rates. There was a brief discussion on the Street Light Maintenance, and Finance Director Corcoran confirmed \$10,000 was allocated for the acorn light replacement and the remaining was for the light maintenance. Corcoran stated that the maintenance budget decreased by \$8,000 from 2019 and that the LED light program savings were shown in the electricity street lights line item and labor costs.

Pingel presented the Street Fund overview, which included goals and variances. Pingel indicated the budget included funds for two proposed grant projects, and Public Works Director Wakefield briefed the Council on the Emerson Sidewalk Project grant application process and project scope.

Pingel presented the Storm Fund, Water Fund, and Sewer Fund operating goals, revenues, and expenses as well as capital fund revenues and expenditures. After a brief discussion on the pool's water loss impact to the usage and budget, water meter replacement program, water system master plan, Estate Place Lift station capital improvements, and acorn light replacements, Council requested staff pursue state capital funding for the water meter replacement program and to identify expenditures in the budget that were contingent upon other factors such as grant awards and water meter technology selection.

After Pingel briefed the Council on REET and Cumulative Reserves, Pingel requested Council feedback. Surina inquired about bicycle lane routes. George stated the next budget meeting was scheduled for October 7, 2019.

ADJOURNMENT

Reynolds MOVED to adjourn the meeting at 7:17 P.M., seconded by Wittner. The Motion Carried (7-0).

Hunter T. George, Mayor

Jessica Nappi, City Clerk

**PUBLIC HEARING: 2020 Budget Revenue Sources
ITEM 9A.**

FROM: Colleen Corcoran, Finance Director

RECOMMENDED MOTION: No Motion. Public Hearing Only.

PROPOSAL: To receive public input on 2020 Budget Preliminary Revenues.

FISCAL IMPACT:

General.....	8,998,366
Street	2,111,182
Park Bond Debt Service.....	1,191,440
Park Bond Capital.....	9,870,141
Storm Drain	698,699
Storm Drain Capital	601,148
Water.....	1,504,221
Water Capital.....	285,621
Sewer	3,597,771
Sewer Capital	1,380,841
Equipment Replacement	1,677,506
Police Investigation	12,248
Real Estate Excise Tax.....	1,741,370
Cumulative Reserve	3,780,763
TOTAL.....	37,451,317

ADVANTAGE: Allows citizens to comment on 2020 Budget Preliminary Revenues.

DISADVANTAGES: None known.

ALTERNATIVE: None known.

ATTACHMENT: [2020 Budget Preliminary Revenues](#)

GENERAL FUND REVENUE

BARS	Description	2017 Actual	2018 Actual	2019 Budget	2020 Budget
308-10-00-01	Des. Fund Bal/Light	833,178	773,178	675,813	575,058
308-10-00-02	Des. Fund Bal/44th Alameda Fund Bal Donations Pool	576,800	575,575	265,366	665,575
308-80-00-03	Rec/Center	0	0	250,000	0
308-80-00-00	Reserved for Cash Flow	1,224,001	1,318,346	1,300,000	1,450,000
308-80-00-01	Undes. Unres. Fund Balance	429,937	641,656	1,053,822	478,644
	Total Fund Balance	3,063,916	3,308,755	3,545,001	3,169,277
311-10-00-00	General Property Taxes	1,550,833	1,570,353	1,590,617	1,612,111
311-10-01-00	EMS Tax	321,760	325,827	330,223	334,686
313-11-00-00	Retail Sales & Use Tax	429,249	442,769	440,000	525,000
313-17-00-00	Zoo Tax	64,923	70,051	70,000	75,000
313-71-00-00	Local Criminal Justice Tax	116,742	125,882	122,000	135,000
316-40-00-00	Water Utility Tax	75,639	78,506	79,200	88,000
316-41-00-00	Sewage Utility Tax	145,853	155,867	160,800	162,000
316-42-00-01	Storm Drain Utility Tax	14,793	28,816	27,810	29,700
316-43-00-00	Gas Utility Tax	110,337	102,591	110,000	110,000
316-45-00-00	Garbage/Solid Waste Tax	92,028	100,535	100,000	102,000
316-46-00-00	Television Cable Tax	162,402	151,787	160,000	150,000
316-47-00-00	Telephone/Telegraph Tax	130,308	116,348	100,000	95,000
316-81-00-00	Gambling Excise Tax	0	0	0	0
	Total Taxes	3,214,867	3,269,332	3,290,650	3,418,497
321-91-00-01	Non Comp Charge/Electric	250,361	269,940	275,000	290,000
321-91-00-02	Franchise Fee Water	6,585	7,016	6,500	7,000
321-91-00-03	Franchise Fee Cable TV	134,111	124,988	130,000	125,000
321-99-00-00	Business Licenses & Permits	59,549	64,370	60,000	60,000
321-99-00-01	Home Occupation	3,240	4,230	2,000	0
322-10-00-00	Building Permit	19,651	30,908	71,000	36,000
322-10-00-01	Mechanical Permit	6,901	11,455	11,000	11,000
322-10-00-02	Plumbing Permit	3,506	7,248	9,000	9,000
322-10-00-03	Excavate/Clear/Grading Permit	15	0	0	0
322-10-00-05	Sign Permit	450	90	225	500
322-10-00-06	Investigation Fee	0	739	200	500
322-10-00-07	Fire Protection Permit	240	340	200	300
322-90-00-00	Other Licenses & Permits	600	630	500	600
	Total Licenses & Permits	485,209	521,955	565,625	539,900

333-20-60-00	OT Reimbur-Fed Passthru	9,791	12,871	8,000	8,000
334-01.20.00	AOC-St of WA	0	3,739	0	0
334-04-20-00	Planning Grant-Dept of Comm	0	0	0	0
336-00-98-00	City-County Assistance	116,997	121,219	115,000	120,000
336-06-21-00	CJ-Population Based	1,873	1,932	2,220	2,000
336-06-26-00	CJ-Special Programs	6,798	6,982	7,315	7,500
336-06-42-00	Marijuana Excise Tax	1,593	10,259	7,850	7,600
336-06-51-00	DUI-Cities	1,004	985	1,000	1,000
336-06-94-00	Liquor Excise Tax	31,933	33,673	34,500	36,800
336-06-95-00	Liquor Board Profits	44,747	43,466	43,805	42,900
336-06-95-01	Liquor Board Profits-Public Sfty	11,187	11,726	10,950	10,900
	Total Intergovernmental Revenues	225,924	246,853	230,640	236,700
341-43-00-00	Interdepartmental Service Chgs	509,261	557,382	614,121	669,237
341-49-00-00	Ruston Court Contract	0	0	232,000	236,000
341-99-00-00	Passport Fees	17,625	23,755	17,000	23,000
342-10-00-00	Police OT Reimbure-Non State	2,471	0	0	0
342-10-00-01	RCO Grant	8,117	0	0	0
342-40-00-00	Special Inspection Fees	0	0	0	0
345-81-00-01	Planning Permit	13,947	13,320	3,500	7,000
345-81-00-02	Site Development Permit	2,225	1,525	2,000	2,000
345-83-00-00	Plan Checking	13,795	18,224	13,500	19,000
347-30-00-00	Swimming Pool Fees	47,283	46,257	40,000	45,000
347-30-00-02	Swim Team Fees	4,260	5,340	4,000	5,000
347-30-00-04	Recreation Fees	8,601	5,595	7,500	6,000
347-30-00-05	5K Registration Fees	0	0	2,000	0
347-30-00-06	Adult Basketball Registration	700	1,585	1,000	1,000
347-30-00-07	Adult Baseball Registration	3,076	2,490	2,500	2,000
347-60-00-01	Youth Basketball Registration	13,000	11,790	12,500	12,000
347-60-00-02	Youth Baseball Registration	24,130	21,925	20,000	22,000
347-60-00-04	Indoor Soccer	1,500	2,048	1,500	1,800
347-60-00-05	Flag Football Registration	1,600	1,440	1,000	1,000
347-60-00-09	Instructor Based Revenue	12,793	20,382	13,000	18,000
347-60-00-10	Swimming Instructions	33,535	34,920	34,000	34,500
	Total Charges for Goods & Services	717,919	767,978	1,021,121	1,104,537
353-10-00-01	Municipal Court	206,496	246,658	220,000	265,000
356-50-00-00	Investigative Fund Assessments	2,531	2,739	3,500	2,800
356-50-04-00	DUI Invest Fund Assessments	3,435	1,721	3,000	1,800
	Total Fines & Forfeits	212,463	251,118	226,500	269,600

361-11-00-01	Investment Interest	86,985	123,806	110,000	120,000
361-40-00-01	Sales Interest	431	717	600	700
361-40-00-03	Int On Gen Property Taxes	981	2,043	1,000	2,000
361-40-00-04	Int On EMS Property Taxes	187	389	200	500
362-40-00-00	Space & Facility Rental	17,969	24,659	21,000	23,000
362-40-00-01	Soccer Field Rental	4,611	4,383	5,000	6,000
362-50-00-01	Land Rental-Interfund	70,610	73,125	75,760	77,055
362-50-00-02	Land Rental-ERR Garage	3,920	4,038	4,185	4,260
362-50-00-03	Time/Temp Sign Rental	2,640	2,640	2,640	2,640
362-50-00-04	Pool Rental Revenue	2,875	3,575	3,000	3,200
367-00-00-01	Donations for Pool/Rec Center	0	250,000	250,000	0
367-00-00-02	Parks Donations	4,631	13,835	6,000	10,000
367-00-00-03	Police Donations	10,450	12,600	9,000	9,000
367-00-00-10	Firework Donations	1,135	745	1,000	1,000
369-10-00-00	Sale of Scrap	285	0	0	
369-40-00-00	Judgements and Settlements	2,400	826	0	
369-81-00-00	Cash Overage/Shortage	26	29	0	
369-81-00-01	Cash Over/Short-Pool	(63)	27	0	
369-90-00-01	Other Misc Revenue	685	723	1,000	500
	Total Misc Revenue	210,757	518,161	490,385	259,855
	Total Operating Revenue	5,067,139	5,575,398	5,824,921	5,829,089
386-00.00.00	Refundable Deposits	11,925	10,295	0	0
398.10.00.01	Insurance Recovery	17,678	2,843		
	TOTAL RESOURCES	8,160,658	8,897,290	9,369,922	8,998,366

BUDGET NARRATIVE

TAXES

General Property Taxes and E.M.S. Taxes includes a 1% increase plus anticipated revenue from new construction based on Planning Department projections. The EMS levy rate of .50/1,000 of assessed property value was passed by the voters in 2014.

Franchise Fee Cable TV This revenue is received from the two cable companies who provide services to the City of Fircrest.

Gambling Tax revenue is used for public safety. There is no gambling tax budgeted for 2019.

A listing of utility tax rates is included in the back of the budget. These vary from 3% to 8.5%.

LICENSES & PERMITS

Business Licenses & Permits are from business operation within Fircrest. The projected revenue is based on 850 Business Licenses. Home Occupation Permits are estimated at fifteen new home occupation permits. Starting in 2020 the revenue for home occupation permits is included in the Business License revenue line. The City partners with Washington State for Business License services.

Building, Mechanical and Plumbing Permit revenue is based on new and remodeling construction activity in Fircrest. These estimate has been decreased from 2019 assuming new construction for Chick-Fil-A and the condominiums on Regents were completed in 2019.

INTERGOVERNMENTS REVENUES

Local Government Assistance is received from the Department of Revenue and provides ongoing assistance to low tax base cities and counties. The distribution is based on per capita sales tax revenues, and property tax assessed values.

MVET, CJ, Liquor Tax, Liquor Profits are received from the State of Washington and are based on a per capita basis. The City's population for purposes of distributing state shared revenue is 6,710. Criminal Justice (CJ) funds are required to be spent on some combination of innovative law enforcement programs, domestic violence prevention programs, and /or child abuse prevention programs.

CHARGES FOR GOODS & SERVICES

Interdepartmental Service Charges are for charges performed by the General Fund for Street, Storm Drain, Water and Sewer Funds. The charges are determined on a percentage basis of operating expenditures budgeted.

Ruston Court Contract is revenue received from the City of Ruston for court contracted services performed by the City of Fircrest Municipal Court

Passport Fees is the City's share of revenue for processing passport applications.

Planning, Site Development, and Plan Checking is due from new construction and land use activity in Fircrest.

Swimming Pool Revenues includes fees from admissions, lessons, and swim team.

Recreation, Basketball, Baseball and Soccer is for fees charged to participate in these activities.

Instructor Based Revenue is collected from participants registering for classes in which the City will pay a percentage amount to an instructor. There is an offsetting expenditure in the Recreation Department.

FINES & FORFEITS

Fines & Forfeits is revenue received from the Fircrest Municipal Court.

MISCELLANEOUS REVENUE

Space & Facilities Rental is for revenue received for rental of the Parks and Recreation facilities.

Land rental is revenue from Public Works for the land on which the Public Works building is constructed.

Land Rental ERR Garage is revenue from ERR for the land on which the ERR building is constructed.

Parks Donations are used to offset the cost of community programs.

Parks Donations Pool/Community Center are to be used for the Pool/Community Center project.

Police Donations Police donations are offsetting revenues related to expenditures that will be incurred only if donations are received.

Other Miscellaneous Revenue consists of alarm permits, NSF fees, refund expenses from prior years, etc.

Non-Competition Charge is the amount that the City collects as a non-compete fee from Tacoma Public Utilities and is based on Tacoma's gross electric revenues for electrical services located in Fircrest for the preceding year times six (6) percent.

CITY STREET FUND REVENUE

		2,017	2018	2019	2020
BARS	Description	Actual	Actual	Budget	Budget
308-80-01-01	Undes. Fund Balance	308,890	258,184	243,649	213,710
	Total Fund Balance	308,890	258,184	243,649	213,710
322-40-00-00	ROW Road Permits	5,983	6,837	10,000	8,000
	Total Licenses & Permits	5,983	6,837	10,000	8,000
333-20-20-04	Alameda Overlay Grant	0	0	195,000	0
333-20-20-05	Traffic Signal Grant	49,433	260,011		1,500
334-03-81-00	Wa St TIB Grant	506,950	0		1,206,990
336-00-71-00	Multimodal Transportation	6,965	9,373	9,260	9,100
336-00-87-00	Motor Vehicle Fuel Tax	143,478	145,850	147,150	142,600
	Total Intergovernmental Revenues	706,826	415,234	351,410	1,360,190
361-11-00-01	Investment Interest	1,374	3,106	4,000	2,500
367-00-00-08	Beautification Donations	10,160	7,733	11,000	10,000
369-90-01-01	Miscellaneous Revenue	0	685	1,000	1,000
369-94-01-01	Reimbursements	262	0	0	0
	Total Miscellaneous Revenue	11,796	11,524	16,000	13,500
	Total Operating Revenues	724,606	433,594	377,410	1,381,690
395-20-00-00	Insurance Recovery	1,167	10,420	0	0
	Total Non Revenue	1,167	10,420	0	0
397-00-00-02	Transfer In for Street Beautification	10,000	10,000	10,000	10,000
397-00-00-03	Transfer from Property Tax	193,760	196,294	198,827	241,817
397-00-00-04	Transfer from Light-St Maint	60,000	97,365	100,755	69,665
397-00-00-06	Transfer from REET 1-Capital	0	75,000	90,440	194,300
397-00-00-09	Transfer from REET 2-Capital	148,842	7,031	0	0
	Total Other Financing Sources	412,602	385,690	400,022	515,782
	TOTAL RESOURCES	1,447,265	1,087,888	1,021,081	2,111,182

REVENUE NARRATIVE

Donations received in 2020 will be used for baskets, banners, flags, flowers and other beautification projects throughout the City.

Transfer In of \$10,000 is to cover a portion of the Street Beautification Budget.

Transfer from Property Tax is figured at 15% of General Fund Property Tax received. The 2019 Budget transfer percentage was 12.5%.

Transfer from Light-St Maint is to cover the Street Light Maintenance Budget including capital.

Transfer from REET 1- \$59,100 for City's share of Emerson Sidewalk Grant project, \$75,200 for City's share of Alameda Grind & Overlay Project and \$60,000 for minor street repairs.

PARK BOND DEBT SERVICE FUND - 201					
		2017	2018	2019	2020
BARS	Description	Actual	Actual	Budget	Budget
308-10-02-01	Restricted Fund Balance	0	0	0	500,000
	Total Fund Balance	0	0	0	500,000
311-10-02-01	Bond Property Taxes	0	0	0	591,440
	Total Taxes	0	0	0	591,440
361-11-02-01	Investment Interest	0	0	0	100,000
	Total Misc Revenue	0	0	0	100,000
397-00-00-10	Transfer In	0	0	500,000	0
	Total Transfers In Revenue	0	0	500,000	0
	TOTAL RESOURCES	0	0	500,000	1,191,440

PARK BOND CAPITAL PROJECT FUND - 301					
		2017	2018	2019	2020
BARS	Description	Actual	Actual	Budget	Budget
308-80-03-01	Undes. Unres. Fund Balance	0	0	0	7,543,141
	Total Fund Balance	0	0	0	7,543,141
	State Grant	0	0	0	727,000
	Total Intergovernmental Revenues	0	0	0	727,000
361-11-03-01	Investment Interest	0	0	0	100,000
367-00-03-01	Donations	0	0	0	1,500,000
	Total Misc Revenue	0	0	0	1,600,000
399.10.03.01	Bond Proceeds	0	0	9,875,000	0
	Total Transfers In Revenue	0	0	9,875,000	0
	TOTAL RESOURCES	0	0	9,875,000	9,870,141

STORM FUND REVENUES

BARS	Description	2017 Actual	2018 Actual	2019 Budget	2020 Budget
308-80-04-15	Reserved for Cash Flow	100,000	118,573	112,800	112,800
308-80-04-15	Undes. Unres. Fund Balance	508,842	516,094	50,261	55,399
	Total Fund Balance	608,842	634,667	163,061	168,199
334-03-10-00	Dept of Ecology NPDES Grant	19,210	16,969	25,000	25,000
	Total Intergovernmental Revenues	19,210	16,969	25,000	25,000
343-10-00-00	Storm Drain Fees & Charges	424,589	492,546	463,500	495,000
343-10-00-01	Setup Fees	598	605	500	500
343-10-00-02	Penalties	6,134	6,240	6,500	6,500
	Total Goods & Services	431,320	499,391	470,500	502,000
361-11-04-15	Investment Interest	2,970	2,950	1,000	3,000
369-90-04-15	Miscellaneous Revenue	88	44	500	500
	Total Miscellaneous Revenue	3,058	2,994	1,500	3,500
	Total Operating Revenues	453,589	519,353	497,000	530,500
372-00-04-15	Insurance Recovery	0	0	0	0
	Capital Contributions	0	0	0	0
	Total Other Revenue	0	0	0	0
	TOTAL RESOURCES	1,062,431	1,154,020	660,061	698,699

STORM CAPITAL FUND - 416					
		2017	2018	2019	2020
BARS	Description	Actual	Actual	Budget	Budget
308-80-04-16	Undes. Unres. Fund Balance	0	0	503,250	519,248
	Total Fund Balance	0	0	503,250	519,248
397-00-00-10	Transfer In from Storm Fund	0	530,000	81,900	81,900
	Total Transfers In Revenue	0	530,000	81,900	81,900
	TOTAL RESOURCES	0	530,000	585,150	601,148

WATER FUND REVENUE

		2017	2018	2019	2020
BARS	Description	Actual	Actual	Budget	Budget
308-80-04-25	Reserved for Cash Flow		246,286	253,293	256,293
308-80-04-25	Beginning Fund Balance	816,484	527,529	24,899	48,528
	Total Fund Balance	816,484	773,815	278,192	304,821
333-93-42-00	Department of Health Grant	16,840	0	0	0
	Total Intergovernmental Revenues	16,840	0	0	0
343-40-00-00	Sale of Water	960,767	1,019,251	990,000	1,100,000
343-40-00-01	Service Connections	3,600	360	5,000	5,000
343-40-00-02	Setup Fees	1,658	1,658	1,500	1,500
343-40-00-03	Penalties	11,131	10,351	12,000	12,000
	Total Charges for Goods and Services	977,156	1,031,620	1,008,500	1,118,500
361-11-04-25	Investment Interest	3,889	3,994	3,000	3,600
362-50-00-05	Rent City Property/High Tank	42,246	51,103	42,000	45,000
362-50-00-06	Rent City Property/Golf Tank	25,511	30,460	28,000	30,000
369-10-00-03	Court Ordered Judgements-Water	2,225	340	0	0
369-90-04-25	Other Misc. Revenue	1,818	1,279	3,000	2,000
369-92-04-25	Backflow	360	270	300	300
	Total Misc. Revenues	76,050	87,446	76,300	80,900
372-00-04-25	Insurance Recovery	-	0		
379-00-04-25	Capital Contributions/Tap Fees	8,000	0		
	Total Capital Contributions	8,000	0	0	0
	TOTAL RESOURCES	1,894,529	1,892,881	1,362,992	1,504,221

WATER CAPITAL FUND - 426					
BARS	Description	2017 Actual	2018 Actual	2019 Budget	2020 Budget
308-80-04-26	Beginning Fund Balance	0	0	185,215	102,661
	Total Fund Balance	0	0	185,215	102,661
379-00-04-26	Capital Contributions/Tap Fees	0	4,000	40,000	74,800
	Total Capital Contributions	0	4,000	40,000	74,800
397-00-00-11	Transfer In	0	621,000	260,460	108,160
	Total Transfer In	0	621,000	260,460	108,160
	TOTAL RESOURCES	0	625,000	485,675	285,621

SEWER FUND REVENUE

BARS	Description	2017 Actual	2018 Actual	2019 Budget	2020 Budget
308-80-04-30	Reserved for Cash Flow		581,587	523,045	523,045
308-80-04-30	Beginning Fund Balance	2,422,140	2,033,451	259,596	329,326
	Total Fund Balance	2,422,140	2,615,038	782,641	852,371
343-50-00-00	Sewer Revenues	2,396,824	2,619,060	2,680,000	2,700,000
343-50-00-01	Service Connections	825	275	1,100	1,100
343-50-00-02	Setup Fees	665	658	600	600
343-50-00-03	Penalties	22,036	24,863	24,000	24,000
	Total Charges for Goods and Services	2,420,350	2,644,856	2,705,700	2,725,700
361-11-04-30	Investment Interest	13,628	17,487	6,000	19,200
369-90-04-30	Other Misc. Revenue	720	2,575	500	500
369-94-04-30	Reimbursements	0	0	0	0
	Total Misc. Revenues	14,348	20,062	6,500	19,700
372-00-04-30	Insurance Recovery	0	0	0	0
391-80-04-31	Loans Received-BYSM	0	0	0	0
397-00-00-01	Transfer In from Sewer to BYSM	324,864	0	0	0
397-00-00-08	Transfer In from REET 2	56,750	0	0	0
379-00-04-30	Capital Contributions/Tap Fees	12,000	0	0	0
	Total Non Operating Revenue	393,614	0	0	0
	TOTAL RESOURCES	5,250,451.89	5,279,957	3,494,841	3,597,771

<u>SEWER CAPITAL FUND - 432</u>					
BARS	Description	2017 Actual	2018 Actual	2019 Budget	2020 Budget
308-80-04-32	Beginning Fund Balance	0	0	1,017,385	1,065,841
	Total Fund Balance	0	0	1,017,385	1,065,841
379-00-04-32	Capital Contributions/Tap Fees	0	4,000	40,000	85,000
397-00-00-12	Transfer In	0	2,138,250	230,000	230,000
	Total Revenue	0	2,142,250	270,000	315,000
	TOTAL RESOURCES	0	2,142,250	1,287,385	1,380,841

EQUIPMENT REPLACEMENT FUND - 501					
		2017	2018	2019	2020
BARS	Description	Actual	Actual	Budget	Budget
308-10-05-01	Beginning Fund Balance	1,518,430	1,427,188	1,422,092	1,273,075
	Total Beginning Fund Balance	1,518,430	1,427,188	1,422,092	1,273,075
348-30-00-00	General Fund Replacement	83,021	90,965	86,493	99,184
348-30-01-00	City Street Fund Replacement	32,810	29,376	29,807	28,705
348-30-03-00	Water/Sewer Fund Replacement	35,303	38,679	37,720	54,054
348-30-04-00	Storm Sewer Replacement	37,715	42,231	42,476	46,230
348-30-08-00	General Fund O & M	55,360	75,017	73,935	81,625
348-30-09-00	City Street Fund O & M	23,312	18,887	25,530	22,360
348-30-11-00	Water/Sewer Fund O & M	19,843	16,397	25,960	24,129
348-30-12-00	Storm Sewer O & M	15,264	12,680	16,745	15,157
	Total Charges for Goods & Services	302,628	324,232	338,666	371,444
361-11-05-01	Investment Interest	14,965	27,737	36,000	29,000
362-40-05-01	Rental Revenue	3,675	3,785	3,920	3,987
369-10-00-05	Sale of Scrap	26,851	0	0	0
369-90-05-01	Other Miscellaneous Revenue	0	5,301	0	0
	Total Misc. Revenues	45,491	36,823	39,920	32,987
398-10-05-01	Insurance Recovery	1,108	0	0	0
	Total Other Revenues	1,108		0	0
	Total Operating Revenue	349,228	361,055	378,586	404,431
	TOTAL RESOURCES	1,867,658	1,788,243	1,800,678	1,677,506

<u>POLICE INVESTIGATION FUND</u>					
		2017	2018	2019	2020
BARS	Description	Actual	Actual	Budget	Budget
308-10-01-05	Beginning Fund Balance	11,479	11,927	12,103	12,248
	Total Beginning Fund Balance	11,479	11,927	12,103	12,248
357-50-00-00	Investigative Confiscations	424	50	0	0
	Total Fines & Forfeits	424	50	0	0
361-11-01-05	Investment Interest	56	131	145	
	Total Misc. Revenues	56	131	145	0
	TOTAL RESOURCES	11,959	12,108	12,248	12,248

REET FUND					
BARS	Description	2017 Actual	2018 Actual	2019 Budget	2020 Budget
308-10-03-11	Beginning Fund Balance (1st 1/4)	196,023	323,624	349,224	382,284
308-10-03-12	Beginning Fund Balance (2nd 1/4)	1,100,826	1,027,166	1,123,886	1,103,586
	Total Beginning Fund Balance	1,296,849	1,350,790	1,473,110	1,485,870
317-34-00-00	Capital Improvement 1	126,652	136,755	120,000	120,000
317-35-00-00	Growth Management 1	126,652	136,755	120,000	120,000
	Total Taxes	253,303	273,511	240,000	240,000
361-11-03-11	Investment Interest (1st 1/4)	947	3,586	3,500	3,500
361-11-03-12	Investment Interest (2nd 1/4)	5,280	12,709	12,000	12,000
	Total Misc Revenue	6,227	16,295	15,500	15,500
	TOTAL RESOURCES	1,556,379	1,640,596	1,728,610	1,741,370

CUMULATIVE RESERVE FUND

BARS	Description	2017 Actual	2018 Actual	2019 Budget	2020 Budget
308-10-00-01	Beginning Fund Bal-General	3,000,000	3,000,000	3,000,000	3,250,000
308-10-00-11	Beginning Fund Balance-Street	150,000	150,000	150,000	150,000
308-10-00-42	Beginning Fund Balance-Water	11,513	11,513	11,513	11,513
308-10-00-43	Beginning Fund Balance-Sewer	369,250	369,250	369,250	369,250
	Total Fund Balance	3,530,763	3,530,763	3,530,763	3,780,763
397-10-00-05	Transfer In from General Fund	0	0	250,000	0
	Total Nonrevenues	0	0	250,000	0
TOTAL RESOURCES		3,530,763	3,530,763	3,780,763	3,780,763

BUDGET NARRATIVE

The Cumulative Reserve Fund accounts for principal only. Interest earnings are accrued back to participating funds. Thus, there are no operating accounts (i.e., revenue and expenditure) to report, except for transfer-in and transfer-out.

**PUBLIC HEARING: 2020 Budget
ITEM 9B.**

FROM: Colleen Corcoran, Finance Director

RECOMMENDED MOTION: No Motion. Public Hearing Only.

PROPOSAL: To receive public input on 2020 Preliminary Budget.

FISCAL IMPACT:

General.....	8,998,366
Street	2,111,182
Park Bond Debt Service.....	1,191,440
Park Bond Capital.....	9,870,141
Storm Drain	698,699
Storm Drain Capital	601,148
Water.....	1,504,221
Water Capital.....	285,621
Sewer	3,597,771
Sewer Capital	1,380,841
Equipment Replacement	1,677,506
Police Investigation	12,248
Real Estate Excise Tax.....	1,741,370
Cumulative Reserve	3,780,763
TOTAL.....	37,451,317

ADVANTAGE: Allows citizens to comment on 2020 Preliminary Budget.

DISADVANTAGES: None known.

ALTERNATIVE: None known.

ATTACHMENT: [2020 Preliminary Budget](#)

**CITY OF FIRCREST, WASHINGTON
2020 PRELIMINARY BUDGET**

CITY OFFICIALS

Council: Hunter T. George (Mayor)
Denny Waltier (Mayor Pro Tempore)
Jamie Nixon
Shannon Reynolds
Blake L. Surina
David M. Viafore
Brett L. Wittner
City Manager: Scott Pingel
Finance Director: Colleen Corcoran

POPULATION: 6,710

2020 ASSESSED VALUATION REGULAR LEVY: \$969,575,059
REGULAR MILL LEVY: 1.6372
EMS MILL LEVY: 0.3399

2020 REVENUES, EXPENDITURES & BALANCES BY FUND

General	8,998,366
Street	2,111,182
Park Bond Debt Service	1,191,440
Park Bond Capital	9,870,141
Storm Drain.....	698,699
Storm Drain Capital	601,148
Water.....	1,504,221
Water Capital	285,621
Sewer	3,597,771
Sewer Capital.....	1,380,841
Equipment Replacement	1,677,506
Police Investigation	12,248
Real Estate Excise Tax.....	1,741,370
Cumulative Reserve	3,780,763
TOTAL	37,451,317

NEW BUSINESS: **2020 Ad Valorem Tax Levy**
ITEM 10A.

FROM: **Colleen Corcoran, Finance Director**

RECOMMENDED MOTION: **I move to adopt Ordinance No. _____, fixing the amount of the annual Ad Valorem Tax Levy necessary for the fiscal year 2020 and repealing Section 1 and 2 of Ordinance No. 1623.**

PROPOSAL: The Council is being asked to fix the annual Ad Valorem Tax Levy necessary for the fiscal year 2020.

FISCAL IMPACT: The proposed ordinance will allow the City to levy the necessary amount to fund 2020 City operations. Below are Ad Valorem taxes being proposed for 2020:

Total Assessed Valuation for Regular Levy	\$969,575,059
Regular Levy @ approximately \$1.6372 per thousand shall yield	\$1,612,111
EMS Levy @ approximately \$0.3399 per thousand shall yield	\$ 334,686
Totals approximately \$1.9771 per thousand shall yield	\$1,946,797

ADVANTAGE: This proposal will provide necessary funds for 2020 City operations.

DISADVANTAGES: None known.

ALTERNATIVE: None known.

HISTORY: Annually ad valorem taxes are fixed by Council through ordinance prior to the submission of the levy amounts to Pierce County to be certified.

ATTACHMENT: [Ordinance](#)

**CITY OF FIRCREST
ORDINANCE NO. _____**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, FIXING THE AMOUNT OF THE ANNUAL
AD VALOREM TAX LEVY NECESSARY FOR THE FISCAL YEAR 2020
FOR THE PURPOSE SET FORTH BELOW, AND REPEALING SECTION 1
AND SECTION 2 OF ORDINANCE NO. 1623.**

**THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS
FOLLOWS:**

Section 1. That the amount necessary to be raised by taxation will be yielded by a levy of approximately \$1.6372 dollars per thousand on the assessed valuation of \$969,575,059 which will yield approximately the sum of \$1,612,111 An additional levy of \$334,686 is to be raised for emergency medical care and services as approved by the voters in the 2014 August general election for a period of six years. This amount is approximately \$0.3399 per thousand on the assessed valuation of \$969,575,059. These said amounts are hereby levied upon real and personal property subject to taxation in the City of Fircrest for the purpose of raising the necessary revenue for the City for the year 2020 to wit:

Total Assessed Valuation for Regular Levy	\$969,575,059
Regular Levy @ approximately \$1.6372 per thousand shall yield	\$ 1,612,111
EMS Levy @ approximately \$0.3399 per thousand shall yield	\$334,686
Totals approximately \$1.9771 per thousand shall yield	\$ 1,946,797

Section 2. That said taxes herein provided for are levied for the purpose of raising revenue sufficient to pay the current expense and street expenditures and for carrying on the work of the different departments of municipal government of the City of Fircrest for the fiscal year beginning January 1, 2020 and ending December 31, 2020 and the same are hereby levied upon all real and personal property within the City of Fircrest subject to taxation and as shown by the assessment in the County of Pierce as finally fixed by law.

Section 3. Section 1 and Section 2 of Ordinance No. 1623 are hereby repealed as of December 31, 2019.

Section 4. This ordinance shall take effect five (5) days after passage, approval and publication as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST,
WASHINGTON,** at a regular meeting thereof this 8th day of October 2019.

APPROVED:

Hunter T. George, Mayor

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ATTEST:

Jessica Nappi, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

DATE OF PUBLICATION:

EFFECTIVE DATE:

NEW BUSINESS: **2020 Regular Tax Levy**
ITEM 10B.

FROM: **Colleen Corcoran, Finance Director**

RECOMMENDED MOTION: **I move to adopt Resolution No. _____, establishing the amount and percentage increase of the 2020 Regular Property Tax Levy over the 2019 Regular Property Tax Levy.**

PROPOSAL: The Council is being asked to adopt a resolution to establish the amount and percentage increase of the 2020 Regular Property Tax Levy over the 2019 Regular Property Tax Levy.

FISCAL IMPACT: The resolution will allow the City to levy property taxes to be collected in 2020.

ADVANTAGE: The City will be in compliance with RCW 35.33.075: Budget—Final—Adoption—Appropriations.

DISADVANTAGES: None known.

ALTERNATIVE: None known.

HISTORY: A public hearing was held on October 8, 2019 to consider revenue sources for the 2020 Budget.

ATTACHMENT: [Resolution](#)

**CITY OF FIRCREST
RESOLUTION NO. _____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, ESTABLISHING THE AMOUNT AND
PERCENTAGE INCREASE OF THE 2020 REGULAR PROPERTY
TAX LEVY OVER THE 2019 REGULAR PROPERTY TAX LEVY.**

WHEREAS, the City of Fircrest attest that the district population is 6,770; and

WHEREAS, the City of Fircrest has properly given notice of the public hearing held October 8, 2019 to consider revenue sources for its budget for the calendar year 2020; and

WHEREAS, the Council of the City of Fircrest’s actual levy amount from the previous year was \$1,590,617.80; and

WHEREAS, the Council of the City of Fircrest after hearing and after duly considering all relevant evidence and testimony presented, determined that the City of Fircrest requires a regular property levy increase of 0.80739% from the previous year exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of state assessed property, any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the City of Fircrest and in its best interest; Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. That an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2020 tax year.

Section 2. The dollar amount of the increase over the actual levy amount form the previous year shall be \$12,842.47 which is a percentage increase of 0.80739% from the previous year.

Section 3. This increase is exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 8th day of October 2019.

APPROVED:

Hunter T. George, Mayor

ATTEST:

Jessica Nappi, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

NEW BUSINESS: **2020 EMS Tax Levy**
ITEM 10C.

FROM: **Colleen Corcoran, Finance Director**

RECOMMENDED MOTION: **I move to adopt Resolution No. _____, establishing the amount and percentage increase of the 2020 EMS Property Tax Levy over the 2019 EMS Property Tax Levy.**

PROPOSAL: The Council is being asked to adopt a resolution to establish the amount and percentage increase of the 2020 EMS Property Tax Levy over the 2019 EMS Property Tax Levy.

FISCAL IMPACT: The resolution will allow the City to levy EMS property taxes to be collected in 2020.

ADVANTAGE: None known.

DISADVANTAGES: None known.

ALTERNATIVE: None known.

HISTORY: A vote of the people held on August 5, 2014 authorized an EMS Property Tax Levy rate of \$0.50 per \$1,000 of assessed valuation for six consecutive years beginning in 2015. This is the sixth year of the levy. A public hearing was held on October 8, 2019 to consider revenue sources for the 2020 Budget.

ATTACHMENT: [Resolution](#)

**CITY OF FIRCREST
RESOLUTION NO. _____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, ESTABLISHING THE AMOUNT AND
PERCENTAGE OF THE 2020 REGULAR EMS TAX LEVY AS
AUTHORIZED BY VOTER APPROVAL ON AUGUST 5, 2014.**

WHEREAS, the City of Fircrest attest that the district population is 6,770; and

WHEREAS, the City of Fircrest has properly given notice of the public hearing held October 8, 2019 to consider revenue sources for its budget for the calendar year 2020; and

WHEREAS, the Council of the City of Fircrest’s actual levy amount from the previous year was \$330,224.08; and

WHEREAS, the Council of the City of Fircrest after hearing and after duly considering all relevant evidence and testimony presented, determined that the City of Fircrest requires a regular property levy increase of 0.807337% from the previous year exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of state assessed property, any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the City of Fircrest and in its best interest; Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. That an increase in the regular EMS tax levy is hereby authorized for the levy to be collected in the 2020 tax year.

Section 2. The dollar amount of the increase over the actual levy amount form the previous year shall be \$2,666.02 which is a percentage increase of 0.807337% from the previous year.

Section 3. This increase is exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON**, at a regular meeting thereof this 8th day of October 2019.

APPROVED:

Hunter T. George, Mayor

ATTEST:

Jessica Nappi, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

NEW BUSINESS: 2020 Regular Property Tax and Regular EMS Levy Certification
ITEM 10D. Forms

FROM: Colleen Corcoran, Finance Director

RECOMMENDED MOTION: I move to authorize the City Manager to sign the 2020 Regular Property Tax and EMS Levy Certification forms.

PROPOSAL: The Council is being asked to review and approve the 2020 levy certification forms.

FISCAL IMPACT: The City is certifying the following regular levy amounts:

Total Assessed Valuation for Regular Levy	\$969,575,059
Regular Levy @ approximately \$1.6372 per thousand shall yield	\$1,612,111
EMS Levy @ approximately \$0.3399 per thousand shall yield	\$ 334,686
Totals approximately \$1.9771 per thousand shall yield	\$1,946,797

ADVANTAGE: None known.

DISADVANTAGES: None known.

ALTERNATIVE: None known.

HISTORY: Each taxing district is required to file certification with the County Assessor's Office by November 30. Without the certification the taxing district is limited to the prior year levy amount as it lacks authority to impose additional property tax.

ATTACHMENT: [2020 Levy Certification Forms](#)



Levy Certification

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, Scott Pingel,
(Name)

City Manager, for City of Fircrest, do hereby certify to
(Title) (District Name)

the Pierce County legislative authority that the Council
(Name of County) (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in 2020 as provided in the district's
(Year of Collection)

budget, which was adopted following a public hearing held on 10/08/19:
(Date of Public Hearing)

Regular Levy: \$1,612,111.28
(State the **total** dollar amount to be levied)

Excess Levy: _____
(State the **total** dollar amount to be levied)

Refund Levy: \$2,492.20
(State the **total** dollar amount to be levied)

Signature: _____

Date: 10/08/19

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Levy Certification

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, Scott Pingel,
(Name)

City Manager, for City of Fircrest, do hereby certify to
(Title) (District Name)

the Pierce County legislative authority that the Council
(Name of County) (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in 2020 as provided in the district's
(Year of Collection)

budget, which was adopted following a public hearing held on 10/08/19:
(Date of Public Hearing)

Regular Levy: \$334,685.93
(State the total dollar amount to be levied)

Excess Levy: _____
(State the total dollar amount to be levied)

Refund Levy: \$517.20
(State the total dollar amount to be levied)

Signature: _____

Date: 10/08/19

To ask about the availability of this publication in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users, please call (360) 705-6718. For tax assistance, call (360) 534-1400.

NEW BUSINESS: Salaries of Non-Union Employees, Including Casual and Seasonal
ITEM 10E. Employees

FROM: Colleen Corcoran, Finance Director

RECOMMENDED MOTION: I move to adopt Ordinance No. _____, amending Section 1 of Ordinance No. 1624 and FMC 2.44.050 relating to salaries of non-union City employees and amending Section 2 of Ordinance No. 1624 and FMC 2.44.090 relating to hourly rate of pay for casual and seasonal employees.

PROPOSAL: The Council is being asked to approve and adopt the attached proposed salary ordinance for implementation January 1, 2020.

FISCAL IMPACT: The attached ordinance includes a proposed Cost of Living Adjustment (COLA) for non-represented employees of 1.7% based on the Consumer Price Index All Urban Consumers (CPI-W) for the year ending June 2019.

ADVANTAGE: This proposal provides for a 1.7% COLA.

DISADVANTAGES: None (other than the cost which has been included in the 2020 Preliminary Budget).

ALTERNATIVE: Not provide a cost of living adjustments.

HISTORY: The history of COLA adjustments for non-represented employees is as follows:

- 2020 – 1.7% (proposed)
- 2019 – 3.6%
- 2018 – 3.0%
- 2017 – 2.0%
- 2016 – 2.0%
- 2015 – 2.5%
- 2014 – 2.0%
- 2013 – 0.0%
- 2012 – 0.0%
- 2011 – 0.0% (4 furlough days)
- 2010 – 0.0%

ATTACHMENT: [Ordinance](#)

**CITY OF FIRCREST
ORDINANCE NO. _____**

**AN ORDINANCE OF THE CITY OF FIRCREST, WASHINGTON,
AMENDING SECTION 1 OF ORDINANCE NO. 1624 AND F.M.C.
2.44.050 RELATING TO SALARIES AND BENEFITS OF NON-UNION
CITY EMPLOYEES AND AMENDING SECTION 2 OF ORDINANCE
NO. 1624 AND FMC 2.44.090 RELATING TO HOURLY RATE OF PAY
FOR CASUAL AND SEASONAL EMPLOYEES.**

THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS FOLLOWS:

Section 1. Section 1 of Ordinance No. 1624 and F.M.C. Section 2.44.050 are hereby amended to read as follows:

"Non-Union Salaries. From and after January 1, 2020 the full-time equivalent monthly salary range of the following regular full-time, regular part-time, and temporary City positions is fixed at the following sums. No employee shall be paid an average monthly base salary, which exceeds the maximum provided hereunder.

<u>Position</u>	<u>Minimum</u>	<u>Maximum</u>
Custodian	\$2,838	\$3,625
Office Assistant	\$2,908	\$3,774
Senior Office Assistant	\$3,555	\$4,538
Court Clerk	\$3,555	\$4,538
Police Records Technician/CSO I	\$3,650	\$4,659
Maintenance Worker I	\$3,801	\$4,852
Administrative Assistant	\$3,841	\$4,902
Lead Court Clerk	\$3,982	\$5,083
Utility Service Person I	\$3,991	\$5,093
Permit Coordinator/Code Enforcement Officer	\$4,000	\$5,106
Recreation Program Coordinator	\$4,007	\$5,114
Utility Billing Clerk	\$4,015	\$5,124
Accountant I	\$4,051	\$5,169
Police Records Technician/CSO II	\$4,087	\$5,217
Maintenance Worker II	\$4,291	\$5,477
Public Works Support Services Coordinator	\$4,538	\$5,792
Accountant II	\$4,754	\$6,068
Utility Service Person II	\$4,791	\$6,115
Recreation Supervisor	\$4,805	\$6,133
Parks Maintenance Supervisor	\$4,805	\$6,133
Facilities Maintenance Supervisor	\$4,805	\$6,133
Planning/Building Administrator	\$5,369	\$6,852
Court Administrator	\$5,369	\$6,853
City Clerk	\$5,456	\$6,964
Court Administrator-with contracted court	\$5,907	\$7,539
Working Utility Foreman	\$6,068	\$7,745
Parks/Recreation Director	\$6,174	\$7,879
Planning/Building Director	\$6,316	\$8,060
Finance Director	\$7,464	\$9,526
Public Works Director	\$8,019	\$10,234
Police Chief	\$8,376	\$10,691

For payroll purposes and for the computation of hourly rates for regular employees, the monthly salary of said positions shall be multiplied by twelve (12) and then divided by two thousand and eighty (2,080) hours and rounded to the nearest one hundredth to determine the corresponding hourly rate of pay for entry into the bi-weekly payroll system."

1 **Section 2.** Section 2 of Ordinance No. 1624 and F.M.C. 2.44.090 are hereby amended to read as
2 follows:

3 “Casual and seasonal employees. From and after January 1, 2020, the hourly rate of pay for casual or
4 seasonal employees, unless otherwise provided, shall range between the State of Washington’s
5 minimum wage of thirteen dollars and fifty cents and seventeen dollars and thirty-five cents per hour,
6 depending on the requirements of the position and the qualifications of the individual, as determined by
7 the City Manager.”

8 No employee shall be paid on an hourly rate that exceeds the maximum provided hereunder.

<u>Position</u>	<u>1st Year of Employment</u>	<u>2nd Year of Employment</u>	<u>3rd Year of Employment</u>
Maintenance Worker	\$13.50	\$13.75	\$14.00
Pool Cashiers	\$13.50	\$13.75	\$14.00
Lifeguards	\$14.05	\$14.30	\$14.55
Swim Instructors	\$14.05	\$14.30	\$14.55
Recreation Leader	\$14.15	\$14.40	\$14.65
Swim Coaches	\$14.75	\$15.00	\$15.25
Pool Openers	\$15.35	\$15.60	\$15.85
Senior Bus Driver	\$17.35	\$17.35	\$17.35

9 **Section 3.** Effective Date: This ordinance shall take effect and be in full force five (5) days after
10 publication of an approved summary consisting of its title.

11 **PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST,**
12 **WASHINGTON,** at a regular meeting thereof this 8th day of October 2019.

13 **APPROVED:**

14 _____
15 Hunter T. George, Mayor

16 **ATTEST:**

17 _____
18 Jessica Nappi, City Clerk

19 **APPROVED AS TO FORM:**

20 _____
21 Michael B. Smith, City Attorney

22 **DATE OF PUBLICATION:**
23 **EFFECTIVE DATE:**

NEW BUSINESS: **Municipal Court Judge, Chief Examiner, and Information Services**
ITEM 10F. **Manager Rate of Pay**

FROM: **Colleen Corcoran, Finance Director**

RECOMMENDED MOTION: I move to adopt Ordinance No. _____, amending Section 1 of Ordinance No. 1625 and FMC 2.44.070 reestablishing the Municipal Court Judge monthly rate of pay, the Civil Service Chief Examiner rate of pay and the Information Services Manager rate of pay.

PROPOSAL: The Council is being asked to adopt an ordinance that increases the Municipal Court Judge rate of pay from \$3,095 to \$3,148 per month plus an additional \$1,525 per month if contracting for additional court services, and increases the Civil Service Chief Examiner rate of pay from \$212 to \$216 per month and increases the Information Services Manager rate of pay from \$40.40 to \$41.09 per hour, effective January 1, 2020.

FISCAL IMPACT: This proposal is a \$78 per month increase for the Municipal Court Judge. The monthly increase for the Chief Examiner is an additional \$4. The hourly increase of the Information Services Manager is \$0.69.

ADVANTAGE: This proposal provides for a 1.7% COLA, which is in line with the cost of living raises received by other non-represented employees.

DISADVANTAGES: None (other than the cost which has been included in the 2020 Preliminary Budget).

ALTERNATIVE: Not provide a cost of living adjustment.

HISTORY: The positions were increased as follows:

2019 – 3.6%
2018 – 3%
2017 – 2%
2016 – 2%
2015 – 2.5%

A 1.7% increase is requested for the Municipal Court Judge, Civil Service Chief Examiner and the Information Services Manager. Also, additional compensation for the Judge for contracting additional court services.

ATTACHMENT: [Ordinance](#)

**CITY OF FIRCREST
ORDINANCE NO. _____**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AMENDING SECTION 1 OF
ORDINANCE 1625 AND FMC 2.44.070 REESTABLISHING THE
MUNICIPAL COURT JUDGE MONTHLY RATE OF PAY, THE
INFORMATION SERVICES MANAGER RATE OF PAY AND THE
CIVIL SERVICE CHIEF EXAMINER/ SECRETARY RATE OF PAY**

THE CITY COUNCIL OF THE CITY OF FIRCREST DO ORDAIN AS FOLLOWS:

Section 1. Section 1 of Ordinance No. 1625 and FMC 2.44.070 are hereby amended to read as follows:

2.44.070 Monthly Pay From and after January 1, 2020, the monthly rate of pay of the following positions is fixed at not to exceed the following sums:

Municipal Court Judge	\$3,148
Municipal Court Judge with contract	\$4,673
Civil Service Chief Examiner	\$ 216

From and after January 1, 2020, the hourly rate of pay of the following position is fixed at not to exceed the following sum:

Information Services Manager	\$41.09
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Section 2. This ordinance shall take effect and be in full force five (5) days after publication of an approved summary consisting of its title.

**PASSED BY THE CITY COUNCIL OF THE CITY OF FIRCREST,
WASHINGTON,** at a regular meeting thereof this 8th day of October 2019.

APPROVED:

Hunter T. George, Mayor

ATTEST:

Jessica Nappi, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

DATE OF PUBLICATION:

EFFECTIVE DATE:

NEW BUSINESS: **Comfort, Davies and Smith, P.S. Contract Amendment**
ITEM 10G.

FROM: **Scott Pingel**

RECOMMENDED MOTION: **I move to adopt Resolution No. ____, authorizing the City Manager to execute an amendment to the Contract for Legal Services with Comfort, Davies and Smith, P.S. for City Attorney and City Prosecutor services in 2020.**

PROPOSAL: The Council is being asked to adopt a resolution amending the contract for Legal Services:

Section 7. Payment: Comfort, Davies & Smith, P.S. shall receive remuneration as and for fees for services rendered each month in the sum of \$178 per hour.

FISCAL IMPACT: The 2019 rate is \$175 per hour. The proposed rate increase is 1.7%. The 2020 preliminary budget includes the proposed new rate of \$178 per hour.

ADVANTAGE: The contract amendment allows continuation of legal services by Comfort, Davies & Smith, P.S. in 2020.

DISADVANTAGES: None known.

ALTERNATIVE: The City could consider another firm with equivalent experience.

HISTORY: The City contracted for decades with Comfort & Smith and then Comfort, Davies & Smith, P.S. Council authorized entering into a new legal services contract with the firm in 2003. The contract includes an automatic renewal for each succeeding calendar year. Fircrest Municipal Code 2.24.040 addresses the City Attorney’s duties. The current contract lists specific duties for the City Prosecutor.

ATTACHMENT: [Resolution](#)

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**CITY OF FIRCREST
RESOLUTION NO. ____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON, AUTHORIZING THE CITY
MANAGER TO EXECUTE AN AMENDMENT TO THE CONTRACT
FOR LEGAL SERVICES WITH COMFORT, DAVIES & SMITH, P.S.**

WHEREAS, the City of Fircrest has contracted with Comfort, Davies & Smith, P.S., to provide City Attorney and City Prosecutor services needed by the City; and

WHEREAS, the contract was first approved on December 10, 2003, and Section 7. Payment needs to be amended to provide remuneration in 2020 for services rendered each month in the sum of \$178.00 per hour. Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. The City Manager is hereby authorized and directed to execute this amendment to the December 10, 2003 Contract for Legal Services with Comfort, Davies & Smith, P.S., for City Attorney legal services as may be required for the City and provide the full range of prosecution services for an amount not to exceed \$178.00 per hour.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
FIRCREST, WASHINGTON**, at a regular meeting thereof this 8th day of October 2019.

APPROVED:

Hunter T. George, Mayor

ATTEST:

Jessica Nappi, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

NEW BUSINESS: Issuance and Sale of Bonds
ITEM 10H.

FROM: Scott Pingel, City Manager

RECOMMENDED MOTION: I move to adopt Ordinance No. _____, an ordinance of the City of Fircrest, Washington, relating to contracting indebtedness; providing for the issuance, sale and delivery of not to exceed \$10,000,000 aggregate principal amount of unlimited tax general obligation bonds to provide funds to finance pool, community center and parks projects as authorized by the qualified voters of the City at a special election held on April 23, 2019; fixing or setting parameters with respect to certain terms and covenants of the bonds; appointing the City's designated representative to approve the final terms of the sale of the bonds; and providing for other related matters.

PROPOSAL: The City Council is being asked to adopt an ordinance that authorizes the issuance, sale and delivery of approximately \$10,000,000 in bonds. The ordinance authorizes the City Manager, or the Finance Director in the City Manager's absence, to conduct the sale of the Bonds in the manner and upon the terms deemed most advantageous to the City, and to approve the Final Terms of each Series of the Bonds. It also sets parameters within which the City Manager is to act, including the following:

- The Bonds may be issued in one or more Series, and the aggregate principal amount of the Bonds shall not exceed \$10,000,000;
- One or more rates of interest may be fixed for the Bonds as long as no rate of interest for any maturity of the Bonds exceeds 5.50%;
- The true interest cost to the City for each Series of Bonds does not exceed 4.50%;
- The aggregate purchase price for each Series of Bonds shall not be less than 95% and not more than 135% of the aggregate stated principal amount of the Bonds, excluding any original issue discount;
- The Bonds may be issued subject to optional and mandatory redemption provisions;
- The Bonds shall be dated as of the date of their delivery, which date and time for the issuance and delivery of the Bonds is not later than February 13, 2020; and
- Each Series shall mature within 25 years of the Issue Date.

These parameters do not dictate the terms of the bonds, but provide parameters under which the City Manager should negotiate terms. For the first series of bonds, we are on track to have the bonds delivered by November 13, 2019.

FISCAL IMPACT: This bond is an unlimited tax general obligation bond, so the City will levy the amount needed to make the annual bond payments.

ADVANTAGE: Provides the City the financial means to complete the Pool and Community Center project along with other parks capital projects.

DISADVANTAGES: The community must pay for the bond debt.

ALTERNATIVE: None identified.

HISTORY: Up to \$13.5 Million in general obligation bonds was approved by the community at the April 23, 2019 special election. The City Council has reviewed and provided feedback and guidance as to how to structure the bonds. The first issue will be for up to \$10,000,000 while remaining bank qualified, and financed over 20 years. With the current bond market and interest rates, it is anticipated that this will result in a 60 cent tax levy to pay for the bonds, which also assumes a 2nd bond issue of \$2.5 Million in 2021, financed over 20 years. The initial target levy rate that was presented to the community in the survey was 75 cents. During the public education meetings prior to the bond vote, the target rate was 68 cents. 75 cents for a \$400,000 home equals \$300 per year, 68 cents for the same home is \$272 per year. 60 cents for the same home is \$240 per year.

ATTACHMENT: [Ordinance](#)

CITY OF FIRCREST, WASHINGTON

ORDINANCE NO. _____

AN ORDINANCE of the City of Fircrest, Washington, relating to contracting indebtedness; providing for the issuance, sale and delivery of not to exceed \$10,000,000 aggregate principal amount of unlimited tax general obligation bonds to provide funds to finance pool, community center and parks projects as authorized by the qualified voters of the City at a special election held on April 23, 2019; fixing or setting parameters with respect to certain terms and covenants of the bonds; appointing the City's designated representative to approve the final terms of the sale of the bonds; and providing for other related matters.

Passed October 8, 2019

This document prepared by:

*Foster Pepper PLLC
1111 Third Avenue, Suite 3000
Seattle, Washington 98101
(206) 447-4400*

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**The cover page, table of contents and section headings of this ordinance are for convenience of reference only, and shall not be used to resolve any question of interpretation of this ordinance.*

CITY OF FIRCREST, WASHINGTON

ORDINANCE NO. _____

AN ORDINANCE of the City of Fircrest, Washington, relating to contracting indebtedness; providing for the issuance, sale and delivery of not to exceed \$10,000,000 aggregate principal amount of unlimited tax general obligation bonds to provide funds to finance pool, community center and parks projects as authorized by the qualified voters of the City at a special election held on April 23, 2019; fixing or setting parameters with respect to certain terms and covenants of the bonds; appointing the City’s designated representative to approve the final terms of the sale of the bonds; and providing for other related matters.

THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Definitions. As used in this ordinance, the following capitalized terms shall have the following meanings:

(a) “*Authorized Denomination*” means \$5,000 or any integral multiple thereof within a maturity of a Series.

(b) “*Beneficial Owner*” means, with respect to a Bond, the owner of any beneficial interest in that Bond.

(c) “*Bond*” means each bond issued pursuant to and for the purposes provided in this ordinance.

(d) “*Bond Counsel*” means the firm of Foster Pepper PLLC, its successor, or any other attorney or firm of attorneys selected by the City with a nationally recognized standing as bond counsel in the field of municipal finance.

(e) “*Bond Fund*” means the Unlimited Tax General Obligation Bond Fund, 2019, of the City created for the payment of the principal of and interest on the Bonds.

(f) “*Bond Purchase Agreement*” means an offer to purchase a Series of the Bonds, setting forth certain terms and conditions of the issuance, sale and delivery of those Bonds, which offer is authorized to be accepted by the Designated Representative on behalf of the City, if consistent with this ordinance.

(g) “*Bond Register*” means the books or records maintained by the Bond Registrar for the purpose of identifying ownership of each Bond.

(h) “*Bond Registrar*” means the Fiscal Agent, or any successor bond registrar selected by the City.

(i) “City” means the City of Fircrest, Washington, a municipal corporation duly organized and existing under the laws of the State.

(j) “City Council” means the legislative authority of the City, as duly and regularly constituted from time to time.

(k) “Code” means the United States Internal Revenue Code of 1986, as amended, and applicable rules and regulations promulgated thereunder.

(l) “DTC” means The Depository Trust Company, New York, New York, or its nominee.

(m) “Designated Representative” means the officer of the City appointed in Section 4 of this ordinance to serve as the City’s designated representative in accordance with RCW 39.46.040(2).

(n) “Final Terms” means the terms and conditions for the sale of a Series of the Bonds including the amount, date or dates, denominations, interest rate or rates (or mechanism for determining interest rate or rates), payment dates, final maturity, redemption rights, price, and other terms or covenants).

(o) “Fiscal Agent” means the fiscal agent of the State, as the same may be designated by the State from time to time.

(p) “Government Obligations” has the meaning given in RCW 39.53.010, as now in effect or as may hereafter be amended.

(q) “Issue Date” means, with respect to a Bond, the date of initial issuance and delivery of that Bond to the Purchaser in exchange for the purchase price of that Bond.

(r) “Letter of Representations” means the Blanket Issuer Letter of Representations between the City and DTC, dated October 30, 2019, as it may be amended from time to time, and any successor or substitute letter relating to the operational procedures of the Securities Depository.

(s) “MSRB” means the Municipal Securities Rulemaking Board.

(t) “Official Statement” means an offering document, disclosure document, private placement memorandum or substantially similar disclosure document provided to purchasers and potential purchasers in connection with the initial offering of a Series of the Bonds in conformance with Rule 15c2-12 or other applicable regulations of the SEC.

(u) “Owner” means, without distinction, the Registered Owner and the Beneficial Owner.

(v) “Project” means rebuilding, renovating and improving the City’s pool, community center and parks, and other capital purposes, as deemed necessary and advisable by the City. Incidental costs incurred in connection with carrying out and accomplishing the Project, consistent

with RCW 39.46.070, may be included as costs of the Project. The Project includes acquisition, construction and installation of all necessary furniture, equipment, apparatus, accessories, fixtures and appurtenances.

(w) “*Project Fund*” means the fund or account designated or created by the Finance Director for the purpose of carrying out the Project.

(x) “*Purchaser*” means D.A. Davidson & Co. of Seattle, Washington, or such other corporation, firm, association, partnership, trust, bank, financial institution or other legal entity or group of entities selected by the Designated Representative to serve as purchaser in a private placement, underwriter or placement agent in a negotiated sale of any Series of the Bonds.

(y) “*Rating Agency*” means any nationally recognized rating agency then maintaining a rating on the Bonds at the request of the City.

(z) “*Record Date*” means the Bond Registrar’s close of business on the 15th day of the month preceding an interest payment date. With respect to redemption of a Bond prior to its maturity, the Record Date shall mean the Bond Registrar’s close of business on the date on which the Bond Registrar sends the notice of redemption in accordance with Section 9.

(aa) “*Registered Owner*” means, with respect to a Bond, the person in whose name that Bond is registered on the Bond Register. For so long as the City utilizes the book-entry only system for the Bonds under the Letter of Representations, Registered Owner shall mean the Securities Depository.

(bb) “*Rule 15c2-12*” means Rule 15c2-12 promulgated by the SEC under the Securities Exchange Act of 1934, as amended.

(cc) “*SEC*” means the United States Securities and Exchange Commission.

(dd) “*Securities Depository*” means DTC, any successor thereto, any substitute securities depository selected by the City that is qualified under applicable laws and regulations to provide the services proposed to be provided by it, or the nominee of any of the foregoing.

(ee) “*Series of the Bonds*” or “*Series*” means a series of the Bonds issued pursuant to this ordinance.

(ff) “*State*” means the State of Washington.

(gg) “*Term Bond*” means each Bond designated as a Term Bond and subject to mandatory redemption in the years and amounts set forth in the Bond Purchase Agreement.

(hh) “*Undertaking*” means the undertaking to provide continuing disclosure entered into pursuant to Section 16 of this ordinance.

Section 2. Findings and Determinations. The City takes note of the following facts and makes the following findings and determinations:

(a) *Authority and Description of Project.* The City is in need of rebuilding, renovating and improving the City's pool, community center and parks, and other capital purposes. The City Council therefore finds that it is in the best interests of the City to carry out the Project.

(b) *Voter Authorization of Bonds.* At an election held on April 23, 2019, pursuant to Ordinance No. 1631, the requisite proportion of the City's qualified voters passed Proposition 1 and approved the issuance of not to exceed \$13,500,000 principal amount of bonds for the purpose of providing funds necessary to carry out the Project, and the collection of excess property taxes in amounts sufficient to pay the principal of and interest on those bonds.

(c) *Plan of Financing.* Pursuant to applicable law, including without limitation chapters 35.37, 35.40, 39.36, 39.44, 39.46 and 39.52 RCW, the City is authorized to issue general obligation bonds for the purpose of financing the Project, which is a capital purpose only and does not include the replacement of equipment. The total expected cost of the Project is approximately \$18,000,000, which is expected to be made up of proceeds of the Bonds, donations, grants and other available money of the City.

(d) *Debt Capacity.* The maximum amount of indebtedness authorized by this ordinance is \$10,000,000. Based on the following facts, this amount is to be issued within the amount permitted to be issued by the City with voter approval for general municipal purposes:

- (1) The assessed valuation of the taxable property within the City as ascertained by the last preceding assessment for City purposes for collection in the calendar year 2019 is \$906,305,987.
- (2) As of September 1, 2019, the City had no limited tax general obligation indebtedness, which is incurred within the limit of up to 1½% of the value of the taxable property within the City permitted for general municipal purposes without a vote.
- (3) As of September 1, 2019, the City had no unlimited tax general obligation indebtedness.

(e) *The Bonds.* For the purpose of providing the funds necessary to carry out the Project and to pay the costs of issuance and sale of the Bonds, the City Council finds that it is in the best interests of the City and its taxpayers to issue and sell the Bonds to the Purchaser, pursuant to the terms as approved by the City's Designated Representative consistent with this ordinance.

Section 3. Authorization of Bonds. The City is authorized to borrow money on the credit of the City and issue negotiable unlimited tax general obligation bonds evidencing indebtedness in one or more Series in the aggregate principal amount not to exceed \$10,000,000 to provide funds necessary to carry out the Project and to pay the costs of issuance and sale of the Bonds. The proceeds of the Bonds allocated to paying the cost of the Project shall be deposited as set forth in Section 8 of this ordinance and shall be used to carry out the Project, or a portion of the Project, in such order of time as the City determines is advisable and practicable.

Section 4. Description of Bonds; Appointment of Designated Representative. The City Manager, or the Finance Director in the absence of the City Manager, is appointed as the

Designated Representative of the City and is authorized and directed to conduct the sale of the Bonds in the manner and upon the terms deemed most advantageous to the City, and to approve the Final Terms of each Series of the Bonds, with such additional terms and covenants as the Designated Representative deems advisable, within the following parameters.

- (a) The Bonds may be issued in one or more Series, and the aggregate principal amount of the Bonds shall not exceed \$10,000,000;
- (b) One or more rates of interest may be fixed for the Bonds as long as no rate of interest for any maturity of the Bonds exceeds 5.50%;
- (c) The true interest cost to the City for each Series of Bonds does not exceed 4.50%;
- (d) The aggregate purchase price for each Series of Bonds shall not be less than 95% and not more than 135% of the aggregate stated principal amount of the Bonds, excluding any original issue discount;
- (e) The Bonds may be issued subject to optional and mandatory redemption provisions;
- (f) The Bonds shall be dated as of the date of their delivery, which date and time for the issuance and delivery of the Bonds is not later than February 13, 2020; and
- (g) Each Series shall mature within 25 years of the Issue Date.

In addition, a Series of the Bonds may not be issued if it would cause the indebtedness of the City to exceed the City's legal debt capacity on the Issue Date. The Designated Representative may determine whether it is in the City's best interest to provide for bond insurance or other credit enhancement; and may accept such additional terms, conditions and covenants as he or she may determine are in the best interests of the City, consistent with this ordinance.

In determining the number of series, the series designations, final principal amounts, date of the Bonds, denominations, interest rates, payment dates, redemption provisions, tax status, and maturity dates for the Bonds, the Designated Representative, in consultation with other City officials and staff and advisors, shall take into account those factors that, in his or her judgment, will result in the lowest true interest cost on the Bonds to their maturity, including, but not limited to current financial market conditions and current interest rates for obligations comparable to the Bonds.

Section 5. Bond Registrar; Registration and Transfer of Bonds.

- (a) *Registration of Bonds.* Each Bond shall be issued only in registered form as to both principal and interest and the ownership of each Bond shall be recorded on the Bond Register.
- (b) *Bond Registrar; Duties.* The Fiscal Agent is appointed as initial Bond Registrar. The Bond Registrar shall keep, or cause to be kept, sufficient books for the registration and transfer of the Bonds, which shall be open to inspection by the City at all times. The Bond Registrar is authorized, on behalf of the City, to authenticate and deliver Bonds transferred or exchanged in accordance with the provisions of the Bonds and this ordinance, to serve as the City's paying agent

for the Bonds and to carry out all of the Bond Registrar's powers and duties under this ordinance. The Bond Registrar shall be responsible for its representations contained in the Bond Registrar's Certificate of Authentication on each Bond. The Bond Registrar may become an Owner with the same rights it would have if it were not the Bond Registrar and, to the extent permitted by law, may act as depository for and permit any of its officers or directors to act as members of, or in any other capacity with respect to, any committee formed to protect the rights of Owners.

(c) *Bond Register; Transfer and Exchange.* The Bond Register shall contain the name and mailing address of each Registered Owner and the principal amount and number of each Bond held by each Registered Owner. A Bond surrendered to the Bond Registrar may be exchanged for a Bond or Bonds in any Authorized Denomination of an equal aggregate principal amount and of the same Series, interest rate and maturity. A Bond may be transferred only if endorsed in the manner provided thereon and surrendered to the Bond Registrar. Any exchange or transfer shall be without cost to the Owner or transferee. The Bond Registrar shall not be obligated to exchange any Bond or transfer registered ownership during the period between the applicable Record Date and the next upcoming interest payment or redemption date.

(d) *Securities Depository; Book-Entry Only Form.* If a Bond is to be issued in book-entry form, DTC shall be appointed as initial Securities Depository and each such Bond initially shall be registered in the name of Cede & Co., as the nominee of DTC. Each Bond registered in the name of the Securities Depository shall be held fully immobilized in book-entry only form by the Securities Depository in accordance with the provisions of the Letter of Representations. Registered ownership of any Bond registered in the name of the Securities Depository may not be transferred except: (i) to any successor Securities Depository; (ii) to any substitute Securities Depository appointed by the City; or (iii) to any person if the Bond is no longer to be held in book-entry only form. Upon the resignation of the Securities Depository, or upon a termination of the services of the Securities Depository by the City, the City may appoint a substitute Securities Depository. If (i) the Securities Depository resigns and the City does not appoint a substitute Securities Depository, or (ii) the City terminates the services of the Securities Depository, the Bonds no longer shall be held in book-entry only form and the registered ownership of each Bond may be transferred to any person as provided in this ordinance.

Neither the City nor the Bond Registrar shall have any obligation to participants of any Securities Depository or the persons for whom they act as nominees regarding accuracy of any records maintained by the Securities Depository or its participants. Neither the City nor the Bond Registrar shall be responsible for any notice that is permitted or required to be given to a Registered Owner except such notice as is required to be given by the Bond Registrar to the Securities Depository.

(e) *DTC Letter of Representations.* To induce DTC to accept the Bonds as eligible for deposit at DTC, the City approves the Letter of Representations. The Finance Director of the City is authorized and directed to execute the Letter of Representations, on behalf of the City, and to deliver it to DTC on or before the Issue Date.

Section 6. Form and Execution of Bonds.

(a) *Form of Bonds; Signatures and Seal.* Each Bond shall be prepared in a form consistent with the provisions of this ordinance and State law. Each Bond shall be signed by the Mayor and the City Clerk, either or both of whose signatures may be manual or in facsimile, and the seal of the City or a facsimile reproduction thereof shall be impressed or printed thereon. If any officer whose manual or facsimile signature appears on a Bond ceases to be an officer of the City authorized to sign bonds before the Bond bearing his or her manual or facsimile signature is authenticated by the Bond Registrar, or issued or delivered by the City, that Bond nevertheless may be authenticated, issued and delivered and, when authenticated, issued and delivered, shall be as binding on the City as though that person had continued to be an officer of the City authorized to sign bonds. Any Bond also may be signed on behalf of the City by any person who, on the actual date of signing of the Bond, is an officer of the City authorized to sign bonds, although he or she did not hold the required office on its Issue Date.

(b) *Authentication.* Only a Bond bearing a Certificate of Authentication in substantially the following form, manually signed by the Bond Registrar, shall be valid or obligatory for any purpose or entitled to the benefits of this ordinance: “Certificate Of Authentication. This Bond is one of the fully registered City of Fircrest, Washington, Unlimited Tax General Obligation Bonds, 2019, described in the Bond Ordinance.” The authorized signing of a Certificate of Authentication shall be conclusive evidence that the Bond so authenticated has been duly executed, authenticated and delivered and is entitled to the benefits of this ordinance.

Section 7. Payment of Bonds. Principal of and interest on each Bond shall be payable in lawful money of the United States of America. Principal of and interest on each Bond registered in the name of the Securities Depository is payable in the manner set forth in the Letter of Representations. Interest on each Bond not registered in the name of the Securities Depository is payable by electronic transfer on the interest payment date, or by check or draft of the Bond Registrar mailed on the interest payment date to the Registered Owner at the address appearing on the Bond Register on the Record Date. However, the City is not required to make electronic transfers except pursuant to a request by a Registered Owner in writing received on or prior to the Record Date and at the sole expense of the Registered Owner. Principal of each Bond not registered in the name of the Securities Depository is payable upon presentation and surrender of the Bond by the Registered Owner to the Bond Registrar. The Bonds are not subject to acceleration under any circumstances.

Section 8. Funds and Accounts; Deposit of Proceeds.

(a) *Bond Fund.* The Bond Fund is created as a special fund of the City for the sole purpose of paying principal of and interest and any redemption premium on the Bonds. Bond proceeds in excess of the amounts needed to pay the costs of the Project and the costs of issuance, if any, shall be deposited into the Bond Fund. All amounts allocated to the payment of the principal of and interest on the Bonds shall be deposited in the Bond Fund as necessary for the timely payment of amounts due with respect to the Bonds. The principal of and interest on the Bonds shall be paid out of the Bond Fund. Until needed for that purpose, the City may invest money in the Bond Fund temporarily in any legal investment, and the investment earnings shall be retained in the Bond Fund and used for the purposes of that fund.

(b) *Project Fund.* The Project Fund is created as a fund of the City for the purpose of paying the costs of the Project. Proceeds received from the sale and delivery of the Bonds shall be deposited into the Project Fund and used to pay the costs of the Project and costs of issuance of the Bonds. Until needed to pay such costs, the City may invest those proceeds temporarily in any legal investment, and the investment earnings shall be retained in the Project Fund and used for the purposes of that fund, except that earnings subject to a federal tax or rebate requirement (if applicable) may be withdrawn from the Project Fund and used for those tax or rebate purposes.

Section 9. Redemption Provisions and Purchase of Bonds.

(a) *Optional Redemption.* The Bonds shall be subject to redemption at the option of the City on terms acceptable to the Designated Representative, as set forth in the Bond Purchase Agreement, consistent with the parameters set forth in Section 4.

(b) *Mandatory Redemption.* Each Bond that is designated as a Term Bond in the Bond Purchase Agreement, consistent with the parameters set forth in Section 4 and except as set forth below, shall be called for redemption at a price equal to the stated principal amount to be redeemed, plus accrued interest, on the dates and in the amounts as set forth in the Bond Purchase Agreement. If a Term Bond is redeemed under the optional redemption provisions, defeased or purchased by the City and surrendered for cancellation, the principal amount of the Term Bond so redeemed, defeased or purchased (irrespective of its actual redemption or purchase price) shall be credited against one or more scheduled mandatory redemption installments for that Term Bond. The City shall determine the manner in which the credit is to be allocated and shall notify the Bond Registrar in writing of its allocation prior to the earliest mandatory redemption date for that Term Bond for which notice of redemption has not already been given.

(c) *Selection of Bonds for Redemption; Partial Redemption.* If fewer than all of the outstanding Bonds are to be redeemed at the option of the City, the City shall select the Series and maturities to be redeemed. If fewer than all of the outstanding Bonds of a maturity of a Series are to be redeemed, the Securities Depository shall select Bonds registered in the name of the Securities Depository to be redeemed in accordance with the Letter of Representations, and the Bond Registrar shall select all other Bonds to be redeemed randomly in such manner as the Bond Registrar shall determine. All or a portion of the principal amount of any Bond that is to be redeemed may be redeemed in any Authorized Denomination. If less than all of the outstanding principal amount of any Bond is redeemed, upon surrender of that Bond to the Bond Registrar, there shall be issued to the Registered Owner, without charge, a new Bond (or Bonds, at the option of the Registered Owner) of the same Series, maturity and interest rate in any Authorized Denomination in the aggregate principal amount to remain outstanding.

(d) *Notice of Redemption.* Notice of redemption of each Bond registered in the name of the Securities Depository shall be given in accordance with the Letter of Representations. Notice of redemption of each other Bond, unless waived by the Registered Owner, shall be given by the Bond Registrar not less than 20 nor more than 60 days prior to the date fixed for redemption by first-class mail, postage prepaid, to the Registered Owner at the address appearing on the Bond Register on the Record Date. The requirements of the preceding sentence shall be satisfied when notice has been mailed as so provided, whether or not it is actually received by an Owner. In addition, the redemption notice shall be mailed or sent electronically within the same period to the

MSRB (if required under the Undertaking), to each Rating Agency, and to such other persons and with such additional information as the Finance Director shall determine, but these additional mailings shall not be a condition precedent to the redemption of any Bond.

(e) *Rescission of Optional Redemption Notice.* In the case of an optional redemption, the notice of redemption may state that the City retains the right to rescind the redemption notice and the redemption by giving a notice of rescission to the affected Registered Owners at any time prior to the scheduled optional redemption date. Any notice of optional redemption that is so rescinded shall be of no effect, and each Bond for which a notice of optional redemption has been rescinded shall remain outstanding.

(f) *Effect of Redemption.* Interest on each Bond called for redemption shall cease to accrue on the date fixed for redemption, unless either the notice of optional redemption is rescinded as set forth above, or money sufficient to effect such redemption is not on deposit in the Bond Fund or in a trust account established to refund or defease the Bond.

(g) *Purchase of Bonds.* The City reserves the right to purchase any or all of the Bonds offered to the City at any time at any price acceptable to the City plus accrued interest to the date of purchase.

Section 10. Failure To Pay Bonds. If the principal of any Bond is not paid when the Bond is properly presented at its maturity or date fixed for redemption, the City shall be obligated to pay interest on that Bond at the same rate provided in the Bond from and after its maturity or date fixed for redemption until that Bond, both principal and interest, is paid in full or until sufficient money for its payment in full is on deposit in the Bond Fund, or in a trust account established to refund or defease the Bond, and the Bond has been called for payment by giving notice of that call to the Registered Owner.

Section 11. Pledge of Taxes. The Bonds constitute a general indebtedness of the City and are payable from tax revenues of the City and such other money as is lawfully available and pledged by the City for the payment of principal of and interest on the Bonds. For as long as any of the Bonds are outstanding, the City irrevocably pledges that it shall, in the manner provided by law without limitation as to rate or amount, include in its annual property tax levy amounts sufficient, together with other money that is lawfully available, to pay principal of and interest on the Bonds as the same become due. The full faith, credit and resources of the City are pledged irrevocably for the prompt payment of the principal of and interest on the Bonds and such pledge shall be enforceable in mandamus against the City.

Section 12. Tax Covenants; Designation of Bonds as “Qualified Tax Exempt Obligations.”

(a) *Preservation of Tax Exemption for Interest on Bonds.* The City covenants that it will take all actions necessary to prevent interest on the Bonds from being included in gross income for federal income tax purposes, and it will neither take any action nor make or permit any use of proceeds of the Bonds or other funds of the City treated as proceeds of the Bonds that will cause interest on the Bonds to be included in gross income for federal income tax purposes. The City also covenants that it will, to the extent the arbitrage rebate requirements of Section 148 of the

Code are applicable to the Bonds, take all actions necessary to comply (or to be treated as having complied) with those requirements in connection with the Bonds.

(b) *Post-Issuance Compliance.* The Finance Director is authorized and directed to adopt and implement the City's written procedures to facilitate compliance by the City with the covenants in this ordinance and the applicable requirements of the Code that must be satisfied after the Issue Date to prevent interest on the Bonds from being included in gross income for federal tax purposes.

(c) *Designation of Bonds as "Qualified Tax-Exempt Obligations."* A Series of the Bonds may be designated as "qualified tax-exempt obligations" for the purposes of Section 265(b)(3) of the Code, if the following conditions are met:

- (1) the Series does not constitute "private activity bonds" within the meaning of Section 141 of the Code;
- (2) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds and other obligations not required to be included in such calculation) that the City and any entity subordinate to the City (including any entity that the City controls, that derives its authority to issue tax-exempt obligations from the City, or that issues tax-exempt obligations on behalf of the City) will issue during the calendar year in which the Series is issued will not exceed \$10,000,000; and
- (3) the amount of tax-exempt obligations, including the Series, designated by the City as "qualified tax-exempt obligations" for the purposes of Section 265(b)(3) of the Code during the calendar year in which the Series is issued does not exceed \$10,000,000.

Section 13. Refunding or Defeasance of the Bonds. The City may issue refunding bonds pursuant to State law or use money available from any other lawful source to carry out a refunding or defeasance plan, which may include (a) paying when due the principal of and interest on any or all of the Bonds (the "defeased Bonds"); (b) redeeming the defeased Bonds prior to their maturity; and (c) paying the costs of the refunding or defeasance. If the City sets aside in a special trust fund or escrow account irrevocably pledged to that redemption or defeasance (the "trust account"), money and/or Government Obligations maturing at a time or times and bearing interest in amounts sufficient to redeem, refund or defease the defeased Bonds in accordance with their terms, then all right and interest of the Owners of the defeased Bonds in the covenants of this ordinance and in the funds and accounts obligated to the payment of the defeased Bonds shall cease and become void. Thereafter, the Owners of defeased Bonds shall have the right to receive payment of the principal of and interest on the defeased Bonds solely from the trust account and the defeased Bonds shall be deemed no longer outstanding. In that event, the City may apply money remaining in any fund or account (other than the trust account) established for the payment or redemption of the defeased Bonds to any lawful purpose.

Unless otherwise specified by the City in a refunding or defeasance plan, notice of refunding or defeasance shall be given, and selection of Bonds for any partial refunding or

defeasance shall be conducted, in the manner prescribed in this ordinance for the redemption of Bonds.

Section 14. Sale and Delivery of the Bonds.

(a) *Manner of Sale of Bonds; Delivery of Bonds.* The Designated Representative is authorized to sell each Series of the Bonds by negotiated sale or private placement, based on the assessment of the Designated Representative of market conditions, in consultation with appropriate City officials and staff, Bond Counsel and other advisors. In determining the method of sale of a Series and accepting the Final Terms, the Designated Representative shall take into account those factors that, in the judgment of the Designated Representative, may be expected to result in the lowest true interest cost to the City.

(b) *Procedure for Negotiated Sale or Private Placement.* If the Designated Representative determines that a Series of the Bonds is to be sold by negotiated sale or private placement, the Designated Representative shall select one or more Purchasers with which to negotiate such sale. The Bond Purchase Agreement for each Series of the Bonds shall set forth the Final Terms. The Designated Representative is authorized to execute the Bond Purchase Agreement on behalf of the City, so long as the terms provided therein are consistent with the terms of this ordinance.

(c) *Preparation, Execution and Delivery of the Bonds.* The Bonds will be prepared at City expense and will be delivered to the Purchaser in accordance with the Bond Purchase Agreement, together with the approving legal opinion of Bond Counsel regarding the Bonds.

Section 15. Official Statement.

(a) *Preliminary Official Statement Deemed Final.* The Designated Representative shall review and, if acceptable to him or her, approve the preliminary Official Statement prepared in connection with each sale of a Series of the Bonds to the public or through a Purchaser as a placement agent. For the sole purpose of the Purchaser's compliance with paragraph (b)(1) of Rule 15c2-12, if applicable, the Designated Representative is authorized to deem that preliminary Official Statement final as of its date, except for the omission of information permitted to be omitted by Rule 15c2-12. The City approves the distribution to potential purchasers of the Bonds of a preliminary Official Statement that has been approved by the Designated Representative and been deemed final, if applicable, in accordance with this subsection.

(b) *Approval of Final Official Statement.* The City approves the preparation of a final Official Statement for each Series of the Bonds to be sold to the public in the form of the preliminary Official Statement that has been approved and deemed final in accordance with subsection (a), with such modifications and amendments as the Designated Representative deems necessary or desirable, and further authorizes the Designated Representative to execute and deliver such final Official Statement to the Purchaser if required under Rule 15c2-12. The City authorizes and approves the distribution by the Purchaser of the final Official Statement so executed and delivered to purchasers and potential purchasers of a Series of the Bonds.

Section 16. Undertaking to Provide Continuing Disclosure. If necessary to meet the requirements of paragraph (b)(5) of Rule 15c2-12, as applicable to a participating underwriter for

the Bonds, the City makes the following written undertaking (the “Undertaking”) for the benefit of holders of the Bonds:

(a) Undertaking to Provide Annual Financial Information and Notice of Listed Events. The City undertakes to provide or cause to be provided, either directly or through a designated agent, to the MSRB, in an electronic format as prescribed by the MSRB, accompanied by identifying information as prescribed by the MSRB:

(1) Annual financial information and operating data of the type included in the final official statement for the Bonds and described in paragraph (b) (“annual financial information”);

(2) Timely notice (not in excess of 10 business days after the occurrence of the event) of the occurrence of any of the following events with respect to the Bonds: (A) principal and interest payment delinquencies; (B) non-payment related defaults, if material; (C) unscheduled draws on debt service reserves reflecting financial difficulties; (D) unscheduled draws on credit enhancements reflecting financial difficulties; (E) substitution of credit or liquidity providers, or their failure to perform; (F) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notice of Proposed Issue (IRS Form 5701 – TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds; (G) modifications to rights of holders of the Bonds, if material; (H) bond calls (other than scheduled mandatory redemptions of Term Bonds), if material, and tender offers; (I) defeasances; (J) release, substitution, or sale of property securing repayment of the Bonds, if material; (K) rating changes; (L) bankruptcy, insolvency, receivership or similar event of the City, as such “Bankruptcy Events” are defined in Rule 15c2-12; (M) the consummation of a merger, consolidation, or acquisition involving the City or the sale of all or substantially all of the assets of the City other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; (N) appointment of a successor or additional trustee or the change of name of a trustee, if material; (O) incurrence of a financial obligation of the City or obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the City or obligated person, any of which affect security holders, if material; and (P) default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the financial obligation of the City or obligated person, any of which reflect financial difficulties. The term “financial obligation” means a (i) debt obligation; (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) guarantee of (i) or (ii). The term “financial obligation” shall not include municipal securities as to which a final official statement has been provided to the MSRB consistent with Rule 15c2-12.

(3) Timely notice of a failure by the City to provide required annual financial information on or before the date specified in paragraph (b).

(b) Type of Annual Financial Information Undertaken to be Provided. The annual financial information that the City undertakes to provide in paragraph (a):

(1) Shall consist of (A) annual financial statements prepared (except as noted in the financial statements) in accordance with applicable generally accepted accounting principles applicable to local governmental units of the State such as the City, as such principles may be changed from time to time, which statements may be unaudited, provided, that if and when audited financial statements are prepared and available they will be provided; (B) principal amount of general obligation bonds outstanding at the end of the applicable fiscal year; (C) assessed valuation for that fiscal year; and (D) regular and excess property tax levy rates for the fiscal year;

(2) Shall be provided not later than the last day of the ninth month after the end of each fiscal year of the City (currently, a fiscal year ending December 31), as such fiscal year may be changed as required or permitted by State law, commencing with the City's fiscal year ending December 31, 2019; and

(3) May be provided in a single or multiple documents, and may be incorporated by specific reference to documents available to the public on the Internet website of the MSRB or filed with the SEC.

(c) Amendment of Undertaking. This Undertaking is subject to amendment after the primary offering of the Bonds without the consent of any holder of any Bond, or of any broker, dealer, municipal securities dealer, participating underwriter, Rating Agency or the MSRB, under the circumstances and in the manner permitted by Rule 15c2-12. The City will give notice to the MSRB of the substance (or provide a copy) of any amendment to the Undertaking and a brief statement of the reasons for the amendment. If the amendment changes the type of annual financial information to be provided, the annual financial information containing the amended financial information will include a narrative explanation of the effect of that change on the type of information to be provided.

(d) Beneficiaries. This Undertaking shall inure to the benefit of the City and the holder of each Bond, and shall not inure to the benefit of or create any rights in any other person.

(e) Termination of Undertaking. The City's obligations under this Undertaking shall terminate upon the legal defeasance of all of the Bonds. In addition, the City's obligations under this Undertaking shall terminate if the provisions of Rule 15c2-12 that require the City to comply with this Undertaking become legally inapplicable in respect of the Bonds for any reason, as confirmed by an opinion of Bond Counsel delivered to the City, and the City provides timely notice of such termination to the MSRB.

(f) Remedy for Failure to Comply with Undertaking. As soon as practicable after the City learns of any failure to comply with this Undertaking, the City will proceed with due diligence to cause such noncompliance to be corrected. No failure by the City or other obligated person to comply with this Undertaking shall constitute an event of default. The sole remedy of any holder of a Bond shall be to take action to compel the City or other obligated person to comply with this Undertaking, including seeking an order of specific performance from an appropriate court.

(g) Designation of Official Responsible to Administer Undertaking. The Finance Director or her designee is the person designated, in accordance with the Bond Ordinance, to carry

out the Undertaking in accordance with Rule 15c2-12, including, without limitation, the following actions:

- (1) Preparing and filing the annual financial information undertaken to be provided;
- (2) Determining whether any event specified in paragraph (a) has occurred, assessing its materiality, where necessary, with respect to the Bonds, and preparing and disseminating any required notice of its occurrence;
- (3) Determining whether any person other than the City is an “obligated person” within the meaning of Rule 15c2-12 with respect to the Bonds, and obtaining from such person an undertaking to provide any annual financial information and notice of listed events for that person required under Rule 15c2-12;
- (4) Selecting, engaging and compensating designated agents and consultants, including financial advisors and legal counsel, to assist and advise the City in carrying out this Undertaking; and
- (5) Effecting any necessary amendment of this undertaking.

Section 17. Supplemental and Amendatory Ordinances. The City may supplement or amend this ordinance for any one or more of the following purposes without the consent of any Owners of the Bonds:

- (a) To add covenants and agreements that do not materially adversely affect the interests of Owners, or to surrender any right or power reserved to or conferred upon the City.
- (b) To cure any ambiguities, or to cure, correct or supplement any defective provision contained in this ordinance in a manner that does not materially adversely affect the interest of the Beneficial Owners of the Bonds.

Section 18. General Authorization and Ratification. The Mayor, City Manager, Finance Director, City Clerk and other appropriate officers of the City are severally authorized to take such actions and to execute such documents as in their judgment may be necessary or desirable to carry out the transactions contemplated in connection with this ordinance, and to do everything necessary for the prompt delivery of each Series of the Bonds to the Purchaser thereof and for the proper application, use and investment of the proceeds of the Bonds. All actions taken prior to the effective date of this ordinance in furtherance of the purposes described in this ordinance and not inconsistent with the terms of this ordinance are ratified and confirmed in all respects.

Section 19. Severability. The provisions of this ordinance are declared to be separate and severable. If a court of competent jurisdiction, all appeals having been exhausted or all appeal periods having run, finds any provision of this ordinance to be invalid or unenforceable as to any person or circumstance, such offending provision shall, if feasible, be deemed to be modified to be within the limits of enforceability or validity. However, if the offending provision cannot be so modified, it shall be null and void with respect to the particular person or circumstance, and all

other provisions of this ordinance in all other respects, and the offending provision with respect to all other persons and all other circumstances, shall remain valid and enforceable.

Section 20. Effective Date of Ordinance. This ordinance shall take effect and be in force from and after its passage and five (5) days following its publication as required by law.

PASSED by the City Council of the City of Fircrest, Washington, at an open public meeting thereof, this 8th day of October, 2019, and signed in authentication of its passage.

APPROVED:

Hunter T. George, Mayor

ATTEST:

Jessica Nappi, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

DATE OF PUBLICATION:

EFFECTIVE DATE:

CERTIFICATION

I, the undersigned, City Clerk, of the City of Fircrest, Washington (the “City”), hereby certify as follows:

1. The attached copy of Ordinance No. ____ (the “Ordinance”) is a full, true and correct copy of an ordinance duly passed at a regular meeting of the City Council of the City held at the regular meeting place thereof on October 8, 2019, as that ordinance appears on the minute book of the City.

2. The Ordinance will be in full force and effect five days after publication in the City’s official newspaper, which publication date is October __, 2019.

3. A quorum of the members of the City Council was present throughout the meeting and a majority of the members voted in the proper manner for the passage of the Ordinance.

Dated: October 8, 2019.

CITY OF FIRCREST, WASHINGTON

City Clerk