

**FIRCREST CITY COUNCIL  
REGULAR MEETING AGENDA**

**MONDAY, DECEMBER 30, 2019  
4:00 P.M.**

**COUNCIL CHAMBERS  
FIRCREST CITY HALL, 115 RAMSDELL STREET**

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- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
- 5. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**  
(Please sign the **Public Attendance Roster/Public Hearing Sign-Up Sheet** if you wish to speak during the meeting.)
- 6. COMMITTEE, COMMISSION & LIAISON REPORTS**
  - A. Other Liaison Reports
- 7. CONSENT CALENDAR**
  - A. Approval of [vouchers](#)/payroll checks
  - B. Approval of minutes: [November 26, 2019 Regular Meeting](#)  
[December 10, 2019 Regular Meeting](#)  
[December 16, 2019 Study Session](#)
- 8. PUBLIC HEARING 7:15 P.M.**
- 9. UNFINISHED BUSINESS**
- 10. NEW BUSINESS**
  - A. [Resolution of Appreciation: Councilmember Blake Surina](#)
- 11. CITY MANAGER COMMENTS**
- 12. DEPARTMENT HEAD COMMENTS**
- 13. COUNCILMEMBER COMMENTS**
- 14. EXECUTIVE SESSION**
- 15. ADJOURNMENT**

COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON AGENDA

# ACCOUNTS PAYABLE

City Of Fircrest  
MCAG #: 0583

As Of: 12/30/2019

Time: 14:51:42 Date: 12/26/2019  
Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo		
<b>20972</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>6904</b>		<b>A   R   C Architects Inc</b>	<b>25,778.94</b>	<b>P#54 Professional Eng. Services Through 11/25/19</b>
	594 76 63 03	Other Improvements	301 000 594	Park Bond Capi		25,778.94	P#54 Prof. Eng. Services Through 11/25/19
<b>20878</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>4298</b>		<b>AWC Employee Benefit</b>	<b>742.50</b>	<b>January 2020 Retired Medical</b>
	521 22 20 01	LEOFF I Medical Premium	001 000 521	General Fund		742.50	01/2020 Retired Medical
<b>20876</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>130</b>		<b>Allen, Joanne</b>	<b>33.50</b>	<b>Library Reimbursement 1/2 Year</b>
	572 21 49 00	Library Services	001 000 572	General Fund		33.50	Library Reimbursement 1/2 Year
<b>20993</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>3933</b>		<b>Asphalt Patch System</b>	<b>11,247.65</b>	<b>Street Patching - Berkeley / Spring, 422 Contra Costa</b>
	595 32 63 01	Street Improvements	101 000 542	City Street Fun		11,247.65	Street Patching - Berkeley / Spring, 422 Contra Costa
<b>20875</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>1025</b>		<b>Baker, Jeremiah</b>	<b>67.00</b>	<b>Library Reimbursement 1 Year</b>
	572 21 49 00	Library Services	001 000 572	General Fund		67.00	Library Reimbursement 1 Year
<b>20986</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>6192</b>		<b>Blaisdell, Barbara</b>	<b>67.00</b>	<b>Library Reimbursement 1 Year</b>
	572 21 49 00	Library Services	001 000 572	General Fund		67.00	Library Reimbursement 1 Year
<b>20914</b>	<b>12/18/2019</b>	<b>12/30/2019</b>	<b>8314</b>		<b>Browne, Allan</b>	<b>92.03</b>	<b>05-03070.0 - 1204 WEST MOUNT DR</b>
	343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain		-20.50	
	343 40 00 00	Sale Of Water	425 000 340	Water Fund (de		-21.98	
	343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (de		-49.55	
<b>20946</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>3572</b>		<b>CED</b>	<b>348.54</b>	<b>Lights For Christmas Tree, Street Light Maintenance Supplies</b>
	542 63 31 00	Oper Supplies - Street Ligh	101 000 542	City Street Fun		100.52	Street Light Maint. Supplies
	576 80 31 02	Oper Supplies - Parks	001 000 576	General Fund		248.02	Bulbs For Christmas Tree
<b>20963</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>6018</b>		<b>Canon Financial Services Inc</b>	<b>159.51</b>	<b>Police Copier / Fax Rental December 2019</b>
	521 22 45 00	Oper Rentals - Copier - Pol	001 000 521	General Fund		159.51	Police Copier / Fax Rental 12/2019
<b>20964</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>6018</b>		<b>Canon Financial Services Inc</b>	<b>563.79</b>	<b>Copier Rental December 2019 - City Hall, Court, Parks / Rec, Public Works</b>
	512 50 45 00	Oper Rentals - Copier - Coi	001 000 512	General Fund		140.95	Court 12/2019
	518 10 45 00	Oper Rentals - Copier - No	001 000 518	General Fund		140.95	City Hall 12/2019
	531 50 45 00	Oper Rentals - Copier - Sto	415 000 531	Storm Drain		35.24	PW 12/2019
	534 10 45 02	Oper Rentals - Copier - Wa	425 000 534	Water Fund (de		35.23	PW 12/2019
	535 10 45 00	Oper Rentals - Copier - Sev	430 000 535	Sewer Fund (de		35.24	PW 12/2019
	542 30 45 00	Oper Rentals - Copier - Str	101 000 542	City Street Fun		35.24	PW 12/2019

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As Of: 12/30/2019

Time: 14:51:42 Date: 12/26/2019  
Page: 2

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571 10 45 01	Oper Rentals - Copier - Rec		001 000 571 General Fund	126.85	Rec 12/2019
576 80 45 00	Oper Rentals - Copier - Par		001 000 576 General Fund	14.09	Parks 12/2019
Total Canon Financial Services Inc				723.30	
<b>20978</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>7374</b>	<b>Celis, Victor</b>	<b>662.15 Tuition Reimbursement BIOL170</b>
521 22 49 02	Reg & Tuition - Police		001 000 521 General Fund	662.15	Tuition Reimbursement BIOL170 - V. Celis
<b>20980</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>7374</b>	<b>Celis, Victor</b>	<b>131.28 Gym Fees Reimbursement (Jan - Dec 2019)</b>
521 22 20 00	Personnel Benefits - Police		001 000 521 General Fund	131.28	Gym Fees Reimbursement (Jan - Dec 2019) - V. Celis
Total Celis, Victor				793.43	
<b>20921</b>	<b>12/19/2019</b>	<b>12/30/2019</b>	<b>3994</b>	<b>CenturyLink</b>	<b>1,353.85 Telecommunications December 2019</b>
518 10 42 00	Communication - Non Dep		001 000 518 General Fund	67.81	CH Prim 911
518 10 42 00	Communication - Non Dep		001 000 518 General Fund	67.81	CH Message
518 10 42 00	Communication - Non Dep		001 000 518 General Fund	67.81	CH Alarm
518 10 42 00	Communication - Non Dep		001 000 518 General Fund	448.79	Circuit Line / PRI Line
518 10 42 00	Communication - Non Dep		001 000 518 General Fund	150.43	DID
521 22 42 00	Communication - Police		001 000 521 General Fund	140.38	Police BA Machine / Modem
531 50 42 00	Communication - Storm		415 000 531 Storm Drain	33.91	PW Alarm & Prim 911
531 50 42 00	Communication - Storm		415 000 531 Storm Drain	16.95	PW Fax
534 10 42 00	Communication - Water		425 000 534 Water Fund (de	33.90	PW Alarm & Prim 911
534 10 42 00	Communication - Water		425 000 534 Water Fund (de	33.50	PW DSL / Telemetry
534 10 42 00	Communication - Water		425 000 534 Water Fund (de	16.95	PW Fax
535 10 42 01	Communication - Sewer		430 000 535 Sewer Fund (de	33.49	PW DSL / Telemetry
535 10 42 01	Communication - Sewer		430 000 535 Sewer Fund (de	16.96	PW Fax
535 10 42 01	Communication - Sewer		430 000 535 Sewer Fund (de	33.91	PW Alarm & Prim 911
542 30 42 00	Communication - Street		101 000 542 City Street Fun	33.90	PW Alarm & Prim 911
542 30 42 00	Communication - Street		101 000 542 City Street Fun	16.96	PW Fax
576 80 42 00	Communication - Parks		001 000 576 General Fund	67.81	REC Alarm
576 80 42 00	Communication - Parks		001 000 576 General Fund	72.58	Parks Prim 911
<b>20969</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>5805</b>	<b>CenturyLink</b>	<b>39.83 Long Distance Access And Usage December 2019</b>
518 10 42 00	Communication - Non Dep		001 000 518 General Fund	39.83	Long Distance 12/2019
<b>20908</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>331</b>	<b>Cheesman, John G</b>	<b>117.89 Lunch For Interview Oral Board 11/22/19</b>
521 10 49 01	Meals-Other Than Travel/T		001 000 521 General Fund	117.89	Lunch For Interview Oral Board 11/22/19
<b>20922</b>	<b>12/19/2019</b>	<b>12/30/2019</b>	<b>331</b>	<b>Cheesman, John G</b>	<b>138.81 Gym Fees Reimbursement (Jan - Dec 2019)</b>

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Time: 14:51:42 Date: 12/26/2019  
Page: 3

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521 22 20 00	Personnel Benefits - Police		001 000 521 General Fund	138.81	Gym Fees Reimbursement (Jan - Dec 2019) - J. Cheesman
<b>20923</b>	<b>12/19/2019</b>	<b>12/30/2019</b>	<b>331</b>		<b>Cheesman, John G</b>
				<b>164.49</b>	<b>Costumes For Santa's Sleigh Ride (2 Reindeer, 1 Santa Hair / Beard)</b>
521 22 49 04	CJF Programs		001 000 521 General Fund	164.49	Costumes For Santa's Sleigh Ride (2 Reindeer, 1 Santa Hair / Beard)
<b>20979</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>331</b>		<b>Cheesman, John G</b>
				<b>410.48</b>	<b>Pizza For Santa's Sleigh Volunteers</b>
521 22 49 04	CJF Programs		001 000 521 General Fund	410.48	Pizza For Santa's Sleigh Volunteers
<b>20981</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>331</b>		<b>Cheesman, John G</b>
				<b>14.48</b>	<b>Refreshments For Citizen Meeting 11/14/19</b>
573 90 49 01	Community Events		001 000 573 General Fund	14.48	Refreshments For Citizen Meeting 11/14/19
Total Cheesman, John G				846.15	
<b>20892</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>4318</b>		<b>City of Fircrest Treasurer</b>
				<b>2,684.09</b>	<b>December 2019 Interfund</b>
518 30 47 00	Public Utility Services - Ci		001 000 518 General Fund	336.79	12/2019 Interfund
531 50 47 02	Public Utility Services/Bldg		415 000 531 Storm Drain	166.02	12/2019 Interfund
531 50 47 02	Public Utility Services/Bldg		415 000 531 Storm Drain	4.01	12/2019 Interfund
534 10 47 00	Utility Services/Building -		425 000 534 Water Fund (de	166.02	12/2019 Interfund
534 80 47 01	Utility Services/Pumping		425 000 534 Water Fund (de	260.70	12/2019 Interfund
534 80 47 03	Public Utility Services/Met		425 000 534 Water Fund (de	9.35	12/2019 Interfund
535 10 47 00	Utility Services/Building -		430 000 535 Sewer Fund (de	166.02	12/2019 Interfund
535 80 47 04	Public Utility Services/Met		430 000 535 Sewer Fund (de	9.35	12/2019 Interfund
542 30 47 02	Electricity & Gas/Bldg - St		101 000 542 City Street Fun	166.03	12/2019 Interfund
542 30 47 02	Electricity & Gas/Bldg - St		101 000 542 City Street Fun	4.01	12/2019 Interfund
548 65 47 00	Utilities ShopGarage		501 000 548 Equipment Ren	34.50	12/2019 Interfund
576 20 47 00	Public Utility Services - Po		001 000 576 General Fund	464.43	12/2019 Interfund
576 80 47 00	Public Utility Services - Pa		001 000 576 General Fund	896.86	12/2019 Interfund
<b>20995</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>4322</b>		<b>City of Tacoma Washington</b>
				<b>9,603.48</b>	<b>Power - Various Locations November 2019</b>
518 30 47 00	Public Utility Services - Ci		001 000 518 General Fund	652.73	City Hall 11/2019
531 50 47 02	Public Utility Services/Bldg		415 000 531 Storm Drain	208.61	PW 10/2019 & 11/2019
534 10 47 00	Utility Services/Building -		425 000 534 Water Fund (de	208.60	PW 10/2019 & 11/2019
534 80 47 01	Utility Services/Pumping		425 000 534 Water Fund (de	63.87	Surface Water 11/2019
534 80 47 01	Utility Services/Pumping		425 000 534 Water Fund (de	3,314.36	High/Low Tank, Well #9, Golf Course Tank 11/2019, PW 10/2019 & 11/2019
535 10 47 00	Utility Services/Building -		430 000 535 Sewer Fund (de	208.61	PW 10/2019 & 11/2019
535 80 47 01	Utility Services/Pumping		430 000 535 Sewer Fund (de	827.94	Contra Costa L/S, Princeton L/S 11/2019
542 30 47 02	Electricity & Gas/Bldg - St		101 000 542 City Street Fun	208.60	PW 10/2019 & 11/2019

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MCAG #: 0583

As Of: 12/30/2019

Time: 14:51:42 Date: 12/26/2019  
Page: 4

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542 30 47 03	Electricity/Traffic Lights		101 000 542 City Street Fun	41.12	400 Alameda 11/2019
542 63 47 00	Electricity/Street Lights		101 000 542 City Street Fun	2,241.03	Street Lights 11/2019
548 65 47 00	Utilities ShopGarage		501 000 548 Equipment Ren	24.03	F&E Garage 11/2019
576 80 47 00	Public Utility Services - Pa		001 000 576 General Fund	1,603.98	Rec Center (Old & New), Tot Lot, Parks Garage, Whittier Field Lights & Irrigation 11/2019
<b>20896 12/13/2019 12/30/2019 6203 Code Mechanical Inc</b>				<b>34.29</b>	<b>Belt For HVAC Motor - Public Works</b>
518 30 48 03	Rep & Maint - PW		001 000 518 General Fund	34.29	Belt For HVAC Motor - PW
<b>20893 12/13/2019 12/30/2019 3565 Comfort Davies &amp; Smith</b>				<b>11,427.50</b>	<b>November 2019</b>
515 41 41 01	City Attorney		001 000 515 General Fund	2,800.00	11/2019
515 41 41 03	City Prosecutor		001 000 515 General Fund	5,652.50	Fircrest 11/2019
515 41 41 03	City Prosecutor		001 000 515 General Fund	2,537.50	Ruston 11/2019
515 41 41 03	City Prosecutor		001 000 515 General Fund	437.50	McVeigh Appeal 11/2019
<b>20989 12/23/2019 12/30/2019 8542 Consolidated Supply Co.</b>				<b>4,080.04</b>	<b>P#60 Pool And Bathhouse Water Meter And Service Parts</b>
594 76 63 03	Other Improvements		301 000 594 Park Bond Capi	4,080.04	P#60 Pool And Bathhouse Water Meter And Service Parts
<b>20961 12/20/2019 12/30/2019 3573 Copiers Northwest Inc</b>				<b>68.09</b>	<b>Copier Usage November 2019 - Police</b>
521 22 45 00	Oper Rentals - Copier - Pol		001 000 521 General Fund	68.09	Copier Usage 11/2019 - Police
<b>20962 12/20/2019 12/30/2019 3573 Copiers Northwest Inc</b>				<b>78.85</b>	<b>Copier Usage 11/14/19 - 12/13/19 - Police</b>
521 22 45 00	Oper Rentals - Copier - Pol		001 000 521 General Fund	78.85	Copier Usage 12/2019 - Police
<b>20996 12/23/2019 12/30/2019 3573 Copiers Northwest Inc</b>				<b>302.08</b>	<b>Copier Usage December 2019 - City Hall, Court, Parks / Rec, Public Works</b>
512 50 45 00	Oper Rentals - Copier - Coi		001 000 512 General Fund	29.46	Court 12/2019
518 10 45 00	Oper Rentals - Copier - No		001 000 518 General Fund	199.35	CH 12/2019
531 50 45 00	Oper Rentals - Copier - Sto		415 000 531 Storm Drain	9.53	PW 12/2019
534 10 45 02	Oper Rentals - Copier - Wa		425 000 534 Water Fund (de	9.53	PW 12/2019
535 10 45 00	Oper Rentals - Copier - Sev		430 000 535 Sewer Fund (de	9.54	PW 12/2019
542 30 45 00	Oper Rentals - Copier - Str		101 000 542 City Street Fun	9.53	PW 12/2019
571 10 45 01	Oper Rentals - Copier - Rec		001 000 571 General Fund	31.63	Rec 12/2019
576 80 45 00	Oper Rentals - Copier - Par		001 000 576 General Fund	3.51	Parks 12/2019
Total Copiers Northwest Inc				449.02	
<b>20927 12/19/2019 12/30/2019 363 Corcoran, Colleen T</b>				<b>300.00</b>	<b>Gym Fees Reimbursement (Jan - Dec 2019)</b>

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MCAG #: 0583

As Of: 12/30/2019

Time: 14:51:42 Date: 12/26/2019  
Page: 5

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514 23 20 00	Personnel Benefits-Finance		001 000 514 General Fund	300.00	Gym Fees Reimbursement (Jan - Dec 2019) - C. Corcoran	
<b>20889</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>7227</b>	<b>Correct Equipment Inc</b>	<b>952.83</b>	<b>P#60 Pool And Bathhouse 2" Meter For Pool</b>
594 76 63 03	Other Improvements		301 000 594 Park Bond Capi	952.83	P#60 Pool And Bathhouse 2" Meter For Pool	
<b>20939</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>3589</b>	<b>Databar Inc</b>	<b>1,114.39</b>	<b>Town Topics December 2019</b>
518 10 49 01	Town Topics/Citizen Comr		001 000 518 General Fund	1,114.39	Town Topics 12/2019	
<b>20901</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>8271</b>	<b>Davis, Lindsay M</b>	<b>49.53</b>	<b>Gym Fees Reimbursement (Jul - Dec 2019)</b>
514 23 20 00	Personnel Benefits-Finance		001 000 514 General Fund	49.53	Gym Fees Reimbursement (Jul - Dec 2019) - L. Davis	
<b>20999</b>	<b>12/24/2019</b>	<b>12/30/2019</b>	<b>4310</b>	<b>Dept Of Revenue-EXCISE TAX</b>	<b>98.59</b>	<b>November 2019 Excise Taxes</b>
513 10 31 00	Office & Oper Sup - Admi		001 000 513 General Fund	5.93	11/2019 Excise Taxes	
531 50 44 00	Excise Tax - Storm		415 000 531 Storm Drain	12.59	11/2019 Excise Taxes	
534 10 44 00	Excise Tax - Water		425 000 534 Water Fund (de	21.96	11/2019 Excise Taxes	
535 10 44 00	Excise Tax - Sewer		430 000 535 Sewer Fund (de	47.74	11/2019 Excise Taxes	
571 20 43 00	Excise Tax - Participation I		001 000 571 General Fund	10.37	11/2019 Excise Taxes	
<b>20949</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>6801</b>	<b>Display Sales</b>	<b>167.00</b>	<b>Replacement Christmas Light Bulbs</b>
542 80 31 04	Beautification-Supplies		101 000 542 City Street Fun	167.00	Replacement Christmas Light Bulbs	
<b>20884</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>6995</b>	<b>Endicott, Cynthia J.</b>	<b>296.10</b>	<b>Silver Sneakers And Yoga October 2019</b>
571 20 49 06	Instructor Fees		001 000 571 General Fund	296.10	Silver Sneakers & Yoga 10/2019	
<b>20885</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>6995</b>	<b>Endicott, Cynthia J.</b>	<b>264.60</b>	<b>Silver Sneakers And Yoga November 2019</b>
571 20 49 06	Instructor Fees		001 000 571 General Fund	264.60	Silver Sneakers & Yoga 11/2019	
			Total Endicott, Cynthia J.	560.70		
<b>20938</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>3748</b>	<b>Fed Ex Office</b>	<b>466.37</b>	<b>2020 Annual Budget Books (20)</b>
514 23 49 02	Printing & Binding - Finan		001 000 514 General Fund	466.37	2020 Annual Budget Books (20)	
<b>20965</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>7230</b>	<b>Galls, LLC - d.b.a. Blumenthal Uniform</b>	<b>153.85</b>	<b>Boots - J. Cheesman</b>
521 22 49 01	Uniforms/Clothing/Laundry		001 000 521 General Fund	153.85	Boots - J. Cheesman	
<b>20966</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>7230</b>	<b>Galls, LLC - d.b.a. Blumenthal Uniform</b>	<b>67.91</b>	<b>Light Holder - V. Celis</b>
521 22 49 01	Uniforms/Clothing/Laundry		001 000 521 General Fund	67.91	Light Holder - V. Celis	

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City Of Fircrest  
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As Of: 12/30/2019

Time: 14:51:42 Date: 12/26/2019  
Page: 6

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<b>20967</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>7230</b>		
			<b>Galls, LLC - d.b.a. Blumenthal Uniform</b>	<b>-123.15</b>	<b>Returned Trousers - J. Roberts</b>
	521 22 49 01	Uniforms/Clothing/Laundr	001 000 521 General Fund	-123.15	Returned Trousers - J. Roberts
			<b>Total Galls, LLC - d.b.a. Blumenthal Uniform</b>	<b>98.61</b>	
<b>20887</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>6907</b>		
			<b>Glenn-Leufroy, Isaiah</b>	<b>192.00</b>	<b>Mens Adult Basketball Scorekeeper (16 Hrs)</b>
	571 20 41 01	Referees/Adult Basketball	001 000 571 General Fund	192.00	Mens Adult Basketball Scorekeeper (16 Hrs)
<b>20997</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>5368</b>		
			<b>Gollinger, Barbara</b>	<b>150.00</b>	<b>Gym Fees Reimbursement (Jul - Dec 2019)</b>
	518 10 20 00	Personnel Benefits - Non D	001 000 518 General Fund	150.00	Gym Fees Reimbursement (Jul - Dec 2019) - B. Gollinger
<b>20940</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>5141</b>		
			<b>Great Floors Commercial</b>	<b>45,916.01</b>	<b>Carpet Installation - City Hall</b>
	594 18 62 00	Building & Structures-Faci	001 000 518 General Fund	45,916.01	Carpet Installation - CH
<b>20879</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>6774</b>		
			<b>Greenleaf Landscaping 1 Inc</b>	<b>4,252.06</b>	<b>Monthly Landscape Service December 2019</b>
	518 30 41 01	Contract Maintenance	001 000 518 General Fund	3,146.52	Monthly Landscape Service 12/2019
	542 80 49 03	Beautification Services (co	101 000 542 City Street Fun	1,105.54	Monthly Landscape Service 12/2019
<b>20916</b>	<b>12/19/2019</b>	<b>12/30/2019</b>	<b>311</b>		
			<b>Grover, Jeff</b>	<b>114.76</b>	<b>Gym Fees Reimbursement (Jan, Mar - Nov 2019)</b>
	571 10 20 00	Personnel Benefits - Rec	001 000 571 General Fund	103.28	Gym Fees Reimbursement (Jan, Mar - Nov 2019) - J. Grover
	576 80 20 00	Personnel Benefits - Parks	001 000 576 General Fund	11.48	Gym Fees Reimbursement (Jan, Mar - Nov 2019) - J. Grover
<b>20925</b>	<b>12/19/2019</b>	<b>12/30/2019</b>	<b>311</b>		
			<b>Grover, Jeff</b>	<b>75.77</b>	<b>Supplies For Tree Lighting</b>
	573 90 49 01	Community Events	001 000 573 General Fund	75.77	Supplies For Tree Lighting
			<b>Total Grover, Jeff</b>	<b>190.53</b>	
<b>20936</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>3672</b>		
			<b>Guardian Security Inc</b>	<b>85.59</b>	<b>Replacement Pad Locks (6)</b>
	576 80 31 02	Oper Supplies - Parks	001 000 576 General Fund	85.59	Replacement Pad Locks (6)
<b>20888</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>7032</b>		
			<b>Gutter Maintenance Services</b>	<b>82.43</b>	<b>Gutter Leak Repair - Public Safety Building</b>
	518 30 48 04	Rep & Maint - PSB	001 000 518 General Fund	82.43	Gutter Leak Repair - PSB
<b>20933</b>	<b>12/19/2019</b>	<b>12/30/2019</b>	<b>8847</b>		
			<b>Hawley, Luanne</b>	<b>100.00</b>	<b>Refund Rental Deposit Hawley 12/7/19</b>
	586 00 00 00	Deposit Refunds	001 000 580 General Fund	100.00	Refund Rental Deposit Hawley 12/7/19

# ACCOUNTS PAYABLE

City Of Fircrest  
MCAG #: 0583

As Of: 12/30/2019

Time: 14:51:42 Date: 12/26/2019  
Page: 7

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
<b>20957</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>6891</b>	<b>Hubbell, Casey</b>	<b>67.00</b>	<b>Library Reimbursement 1 Year</b>
	572 21 49 00	Library Services	001 000 572	General Fund	67.00	Library Reimbursement 1 Year
<b>20952</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>6576</b>	<b>Itron Inc</b>	<b>1,475.63</b>	<b>Annual Maintenance Agreement For Handheld Water Meter Readers 4/1/18 - 3/31/19 (Payment Missed)</b>
	534 10 48 00	Rep & Maint - Water Admi	425 000 534	Water Fund (de	437.19	FC300 Dock & Handheld (4/1/18 - 3/31/19)
	534 10 48 00	Rep & Maint - Water Admi	425 000 534	Water Fund (de	1,038.44	MVRS Software (4/1/18 - 3/31/19)
<b>20992</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>3709</b>	<b>J &amp; K Associates</b>	<b>3,000.27</b>	<b>Control Box For De-icer</b>
	548 65 48 13	O & M - Storm	501 000 548	Equipment Ren	3,000.27	Control Box For De-Icer
<b>20915</b>	<b>12/18/2019</b>	<b>12/30/2019</b>	<b>2548</b>	<b>Joringdal, Arnold</b>	<b>87.94</b>	<b>05-02570.0 - 1080 CLAREMONT CT</b>
	343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain	-19.59	
	343 40 00 00	Sale Of Water	425 000 340	Water Fund (de	-21.00	
	343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (de	-47.35	
<b>20991</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>3751</b>	<b>KPG, PS</b>	<b>2,298.50</b>	<b>P#57 Alameda Grind &amp; Overlay Prof. Eng. Services Through 11/25/19</b>
	595 10 63 06	Project Eng - Alameda Reg	101 000 594	City Street Fun	2,298.50	P#57 Alameda Grind & Overlay Prof. Eng. Services Through 11/25/19
<b>20984</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>8773</b>	<b>Kassel &amp; Associates, Inc.</b>	<b>747,003.07</b>	<b>P#60 Pool And Bathhouse Progress Through 11/30/19</b>
	594 76 63 03	Other Improvements	301 000 594	Park Bond Capi	747,003.07	P#60 Pool And Bathhouse Progress Through 11/30/19
<b>20968</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>6089</b>	<b>Kitsap County Sheriff's Office</b>	<b>20.78</b>	<b>EVOC Without PIT 10/28/19 - 11/01/19</b>
	521 22 49 02	Reg & Tuition - Police	001 000 521	General Fund	20.78	EVOC Without PIT 10/28/19 - 11/01/19
<b>20953</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>6883</b>	<b>L.N. Curtis &amp; Sons</b>	<b>729.64</b>	<b>Carrier Vests - J. Cheesman, J. Miller, J. Roberts</b>
	521 22 49 04	CJF Programs	001 000 521	General Fund	729.64	Carrier Vests - J. Cheesman, J. Miller, J. Roberts
<b>20954</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>6883</b>	<b>L.N. Curtis &amp; Sons</b>	<b>499.63</b>	<b>Carrier Vest And Accessory Pouches - K. Gollinger</b>
	521 22 49 04	CJF Programs	001 000 521	General Fund	499.63	Carrier Vest And Accessory Pouches - K. Gollinger
<b>20955</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>6883</b>	<b>L.N. Curtis &amp; Sons</b>	<b>480.65</b>	<b>Carrier Vest And Accessory Pouches - C. Roberts</b>
	521 22 49 04	CJF Programs	001 000 521	General Fund	480.65	Carrier Vest And Accessory Pouches - C. Roberts



# ACCOUNTS PAYABLE

City Of Fircrest  
MCAG #: 0583

As Of: 12/30/2019

Time: 14:51:42 Date: 12/26/2019  
Page: 8

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			Total L.N. Curtis & Sons	1,709.92	
<b>20897</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>3776 Lemay Mobile Shredding</b>	<b>42.15</b>	<b>Shredding November 2019 - Court</b>
	512 50 49 00	Miscellaneous - Court	001 000 512 General Fund	42.15	Shredding 11/2019 - Court
<b>20950</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>8404 Linda Kaye Briggs</b>	<b>1,534.75</b>	<b>P#55 Capital Campaign November 2019 (9.416 Hrs)</b>
	594 76 63 03	Other Improvements	301 000 594 Park Bond Capi	1,534.75	P#55 Capital Campaign November 2019 (9.416 Hrs)
<b>20913</b>	<b>12/18/2019</b>	<b>12/30/2019</b>	<b>2631 Londgren, Douglas D.</b>	<b>61.69</b>	<b>05-03340.0 - 1110 MAGNOLIA DR</b>
	343 10 00 00	Storm Drain Fees & Charge	415 000 340 Storm Drain	-13.74	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-14.74	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-33.21	
<b>21000</b>	<b>12/26/2019</b>	<b>12/30/2019</b>	<b>3791 Lowe's Company-#338954</b>	<b>748.30</b>	<b>Lighting Supplies For Alice Peers Park And Rec Center, Facilities Tools</b>
	518 30 35 00	Small Tools & Equip-Fac	001 000 518 General Fund	14.62	Facilities Tools
	571 10 31 01	Oper Supplies - Rec	001 000 571 General Fund	156.92	Lighting Supplies For Rec Center
	576 80 31 02	Oper Supplies - Parks	001 000 576 General Fund	576.76	Lighting Supplies For Alice Peers Park
<b>20924</b>	<b>12/19/2019</b>	<b>12/30/2019</b>	<b>318 Maenhout, Sherry L</b>	<b>17.46</b>	<b>Soda For Santa's Sleigh Ride Volunteers</b>
	521 22 49 07	Community Outreach	001 000 521 General Fund	17.46	Soda Fro Santa's Sleigh Ride Volunteers
<b>20987</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>318 Maenhout, Sherry L</b>	<b>55.09</b>	<b>SAA #1742 Office Task Chair</b>
	521 22 35 00	Small Tools & Equip - Poli	001 000 521 General Fund	55.09	SAA #1742 Office Task Chair
			Total Maenhout, Sherry L	72.55	
<b>20886</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>3841 Metropolitan Ballet of Tacoma</b>	<b>504.00</b>	<b>Ballet Instruction Sept - Dec 2019</b>
	571 20 49 06	Instructor Fees	001 000 571 General Fund	504.00	Ballet Instruction 09/2019 - 12/2019
<b>20877</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>5215 Nelson, John D.</b>	<b>67.00</b>	<b>Library Reimbursement 1 Year</b>
	572 21 49 00	Library Services	001 000 572 General Fund	67.00	Library Reimbursement 1 Year
<b>20873</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>1146 Olberg, Theodore D</b>	<b>67.00</b>	<b>Library Reimbursement 1 Year</b>
	572 21 49 00	Library Services	001 000 572 General Fund	67.00	Library Reimbursement 1 Year
<b>20899</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>3957 PC Budget &amp; Finance</b>	<b>37,625.00</b>	<b>Assigned Council Services - Indigent Defense (Jul - Dec 2019)</b>

# ACCOUNTS PAYABLE

City Of Fircrest  
MCAG #: 0583

As Of: 12/30/2019

Time: 14:51:42 Date: 12/26/2019  
Page: 9

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
515 41 41 00	Assigned Counsel		001 000 515 General Fund	37,625.00	Assigned Council Services - Indigent Defense (Jul - Dec 2019)
<b>20900</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>3957</b>	<b>490.45</b>	<b>November 2019 Printing Services</b>
512 50 31 00	Office & Oper Sup-Court		001 000 512 General Fund	490.45	11/2019 - Judgment & Sentence, Infraction Order
Total PC Budget & Finance				38,115.45	
<b>20890</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>3961</b>	<b>636.38</b>	<b>Dump Fees - Street Sweeping November 2019</b>
531 50 47 01	Dumping Fees - Storm		415 000 531 Storm Drain	636.38	Dump Fees - Street Sweeping 11/2019
<b>20959</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>3955</b>	<b>419.76</b>	<b>Gas / Fuel December 2019</b>
548 65 31 12	Street Gas		501 000 548 Equipment Ren	49.05	Street 12/2019
548 65 31 13	Storm Gas		501 000 548 Equipment Ren	106.68	Storm 12/2019
548 65 31 14	Wtr/Swr Gas		501 000 548 Equipment Ren	264.03	W / S 12/2019
<b>20917</b>	<b>12/19/2019</b>	<b>12/30/2019</b>	<b>3956</b>	<b>101.15</b>	<b>Reimbursement 12/30/19</b>
511 60 31 00	Office & Oper Sup - Legisl		001 000 511 General Fund	14.87	Wreath Holder
517 90 31 01	Health Program - Supplies		001 000 517 General Fund	44.05	Wellness Event Supplies
534 50 31 01	Oper Supplies - Water Mai		425 000 534 Water Fund (de	14.61	Deadbolt For Water Tank Door
534 80 31 01	Fluoride		425 000 534 Water Fund (de	1.74	Fluoride For Water Sampling
534 80 41 00	Water Testing		425 000 534 Water Fund (de	2.99	Ice For Water Samples
571 10 41 00	Senior Trips		001 000 571 General Fund	22.89	Senior Trip Lunches
<b>20990</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>3974</b>	<b>791.03</b>	<b>2 Fuses For Well #9 Main Panel</b>
534 50 31 01	Oper Supplies - Water Mai		425 000 534 Water Fund (de	791.03	2 Fuses For Well #9 Main Panel
<b>20918</b>	<b>12/19/2019</b>	<b>12/30/2019</b>	<b>3986</b>	<b>243.55</b>	<b>Natural Gas - Public Works October And November 2019</b>
531 50 47 02	Public Utility Services/Bldg		415 000 531 Storm Drain	60.89	Natural Gas - PW 10/2019 & 11/2019
534 10 47 00	Utility Services/Building -		425 000 534 Water Fund (de	60.89	Natural Gas - PW 10/2019 & 11/2019
535 10 47 00	Utility Services/Building -		430 000 535 Sewer Fund (de	60.89	Natural Gas - PW 10/2019 & 11/2019
542 30 47 02	Electricity & Gas/Bldg - St		101 000 542 City Street Fun	60.88	Natural Gas - PW 10/2019 & 11/2019
<b>20919</b>	<b>12/19/2019</b>	<b>12/30/2019</b>	<b>3986</b>	<b>278.48</b>	<b>Natural Gas - City Hall October And November 2019</b>
518 30 47 00	Public Utility Services - Ci		001 000 518 General Fund	278.48	Natural Gas - CH 10/2019 & 11/2019
<b>20920</b>	<b>12/19/2019</b>	<b>12/30/2019</b>	<b>3986</b>	<b>879.51</b>	<b>Natural Gas - Rec October And November 2019</b>
576 80 47 00	Public Utility Services - Pa		001 000 576 General Fund	879.51	Natural Gas - REC 10/2019 & 11/2019

# ACCOUNTS PAYABLE

City Of Fircrest  
MCAG #: 0583

As Of: 12/30/2019

Time: 14:51:42 Date: 12/26/2019  
Page: 10

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
			Total Puget Sound Energy, BOT-01H	1,401.54		
<b>20932</b>	<b>12/19/2019</b>	<b>12/30/2019</b>	<b>8386</b>	<b>Reagan, Brian</b>	<b>250.00</b>	<b>Refund Rental Deposit Reagan 12/13-15/19</b>
	586 00 00 00	Deposit Refunds	001 000 580 General Fund	250.00	Refund Rental Deposit Reagan 12/13-15/19	
<b>20904</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>4004</b>	<b>Reserve Account</b>	<b>2,000.00</b>	<b>#15690704 Meter Refill December 2019</b>
	518 10 42 01	Postage - Non-Dept	001 000 518 General Fund	2,000.00	#15690704 Meter Refill 12/2019	
<b>20931</b>	<b>12/19/2019</b>	<b>12/30/2019</b>	<b>337</b>	<b>Roberts, Christopher</b>	<b>15.00</b>	<b>Lunch Reimbursement For Firearms Training</b>
	521 22 43 00	Travel - Police	001 000 521 General Fund	15.00	Lunch Reimbursement For Firearms Training - C. Roberts	
<b>20985</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>337</b>	<b>Roberts, Christopher</b>	<b>360.00</b>	<b>Traffic Control For Alameda Crosswalk Installs (4 Hrs)</b>
	542 30 48 01	Rep & Maint - Street Maint	101 000 542 City Street Fun	360.00	Traffic Control For Alameda Crosswalk Installs (4 Hrs)	
			Total Roberts, Christopher	375.00		
<b>20970</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>7820</b>	<b>Roberts, John H</b>	<b>131.88</b>	<b>Gym Fees Reimbursement (Jan - Dec 2019)</b>
	521 22 20 00	Personnel Benefits - Police	001 000 521 General Fund	131.88	Gym Fees Reimbursement (Jan - Dec 2019) - J. Roberts	
<b>21001</b>	<b>12/26/2019</b>	<b>12/30/2019</b>	<b>4031</b>	<b>San Diego Police Equipmnt</b>	<b>1,413.82</b>	<b>Ammunition (4 Cases)</b>
	521 22 31 00	Office & Oper Sup - Police	001 000 521 General Fund	1,413.82	Ammunition (4 Cases)	
<b>20958</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>4035</b>	<b>Sarco Supply</b>	<b>32.79</b>	<b>Janitorial Supplies - Rec Center</b>
	518 30 31 01	Oper Sup/Rec Bldg	001 000 518 General Fund	32.79	Janitorial Supplies - REC	
<b>20975</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>4035</b>	<b>Sarco Supply</b>	<b>126.49</b>	<b>Janitorial Supplies - Public Works</b>
	518 30 31 03	Oper Sup/PWF	001 000 518 General Fund	126.49	Janitorial Supplies - PW	
<b>20976</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>4035</b>	<b>Sarco Supply</b>	<b>24.84</b>	<b>Janitorial Supplies - City Hall</b>
	518 30 31 04	Oper Sup/CH	001 000 518 General Fund	24.84	Janitorial Supplies - CH	
<b>20977</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>4035</b>	<b>Sarco Supply</b>	<b>59.40</b>	<b>Janitorial Supplies - Rec Center</b>
	518 30 31 01	Oper Sup/Rec Bldg	001 000 518 General Fund	59.40	Janitorial Supplies - Rec	

# ACCOUNTS PAYABLE

City Of Fircrest  
MCAG #: 0583

As Of: 12/30/2019

Time: 14:51:42 Date: 12/26/2019  
Page: 11

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
			Total Sarco Supply	243.52		
<b>20902</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>6088</b>	<b>Sentinel Pest Control Inc</b>	<b>192.33</b>	<b>Pest Control - Public Works December 2019</b>
531 50 48 00	Rep & Maint - Storm		415 000 531 Storm Drain	48.08	Pest Control - PW 12/2019	
534 50 48 01	Rep & Maint - Water Main		425 000 534 Water Fund (de	48.08	Pest Control - PW 12/2019	
535 50 48 00	Rep & Maint - Sewer Main		430 000 535 Sewer Fund (de	48.09	Pest Control - PW 12/2019	
542 30 48 01	Rep & Maint - Street Maint		101 000 542 City Street Fun	48.08	Pest Control - PW 12/2019	
<b>20948</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>6350</b>	<b>Sevier, Maria</b>	<b>4,720.00</b>	<b>On-Call GIS Support 7/25/19 - 11/29/19 (39.5 Hrs)</b>
531 50 41 00	Prof Svcs - Storm		415 000 531 Storm Drain	944.00	On-Call GIS Support 7/25/19 - 11/29/19 (39.5 Hrs)	
534 10 41 00	Prof Svcs - Water		425 000 534 Water Fund (de	944.00	On-Call GIS Support 7/25/19 - 11/29/19 (39.5 Hrs)	
535 10 41 00	Prof Svcs - Sewer		430 000 535 Sewer Fund (de	944.00	On-Call GIS Support 7/25/19 - 11/29/19 (39.5 Hrs)	
542 30 41 00	Prof Svcs - Street		101 000 542 City Street Fun	944.00	On-Call GIS Support 7/25/19 - 11/29/19 (39.5 Hrs)	
558 60 41 00	Prof Svcs - Planning		001 000 558 General Fund	944.00	On-Call GIS Support 7/25/19 - 11/29/19 (39.5 Hrs)	
<b>20941</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>7308</b>	<b>SiteCrafting Inc</b>	<b>99.00</b>	<b>Monthly Hosting Cityoffircrest.net 12/15/19</b>
518 81 41 02	Web Design & Maintenanc		001 000 518 General Fund	99.00	Monthly Hosting Cityoffircrest.net 12/15/19	
<b>20956</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>7749</b>	<b>Sound Uniform Solutions Inc</b>	<b>462.29</b>	<b>Jumpsuit With Patches And Alterations - J.</b>
521 22 49 01	Uniforms/Clothing/Laundr		001 000 521 General Fund	462.29	Jumpsuit With Patches And Alterations - J. Miller	
<b>20929</b>	<b>12/19/2019</b>	<b>12/30/2019</b>	<b>4084</b>	<b>Staples Business Advantage</b>	<b>59.58</b>	<b>Central And Police Supplies</b>
518 10 34 01	Central Office Supplies		001 000 518 General Fund	14.08	Central Supplies	
521 22 31 00	Office & Oper Sup - Police		001 000 521 General Fund	45.50	Police Supplies	
<b>20973</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>4086</b>	<b>Star Ice &amp; Fuel Inc</b>	<b>164.80</b>	<b>Diesel Fuel For Generator - Public Works</b>
548 65 31 12	Street Gas		501 000 548 Equipment Ren	41.20	Diesel Fuel For Generator - PW	
548 65 31 13	Storm Gas		501 000 548 Equipment Ren	41.20	Diesel Fuel For Generator - PW	
548 65 31 14	Wtr/Swr Gas		501 000 548 Equipment Ren	82.40	Diesel Fuel For Generator - PW	
<b>20974</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>4086</b>	<b>Star Ice &amp; Fuel Inc</b>	<b>252.79</b>	<b>Diesel Fuel For Generator - Public Safety</b>
548 65 31 08	Police Gas		501 000 548 Equipment Ren	252.79	Diesel Fuel For Generator - PSB	
			Total Star Ice & Fuel Inc	417.59		
<b>20947</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>4087</b>	<b>Star Rentals</b>	<b>1,089.46</b>	<b>80' Manlift Rental To Trim And Decorate Christmas Tree - Alice Peers Park</b>
542 80 31 01	Operating Supplies - St Bea		101 000 542 City Street Fun	1,089.46	80' Manlift Rental To Trim And Decorate Christmas Tree - Alice Peers Park	

# ACCOUNTS PAYABLE

City Of Fircrest  
MCAG #: 0583

As Of: 12/30/2019

Time: 14:51:42 Date: 12/26/2019  
Page: 12

Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
<b>20988</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>4107</b>	<b>Summit Law Group</b>	<b>108.00</b>	<b>Legal Consulting For Police Guild November</b>
	521 22 41 00	Prof. Services/Consulting	001 000 521	General Fund	108.00	Legal Consulting For Police Guild 11/2019
<b>20905</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>4328</b>	<b>Systems for Public Safety Inc</b>	<b>158.76</b>	<b>#66368D Replaced 1 Tire</b>
	548 65 48 08	O & M - Police	501 000 548	Equipment Ren	158.76	#66368D Replaced 1 Tire
<b>20906</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>4328</b>	<b>Systems for Public Safety Inc</b>	<b>106.83</b>	<b>#60942D Replaced Valve Stem</b>
	548 65 48 08	O & M - Police	501 000 548	Equipment Ren	106.83	#60942D Replaced Valve Stem
<b>20983</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>4328</b>	<b>Systems for Public Safety Inc</b>	<b>88.13</b>	<b>#60452D LOF</b>
	548 65 48 08	O & M - Police	501 000 548	Equipment Ren	88.13	#60452D LOF
Total Systems for Public Safety Inc					353.72	
<b>20951</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>4120</b>	<b>Tacoma Daily Index</b>	<b>214.84</b>	<b>November 2019 Publications</b>
	511 60 41 01	Advertising - Legislative	001 000 511	General Fund	163.28	Ord. 1648 Passed, 2020 Meetings Schedule
	518 10 49 00	Miscellaneous - Non-Dept	001 000 518	General Fund	51.56	RFP - IT Services
<b>20942</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>4121</b>	<b>Tacoma Diesel &amp; Equip Inc</b>	<b>4,869.07</b>	<b>Annual Service Of Generators (7)</b>
	518 30 48 03	Rep & Maint - PW	001 000 518	General Fund	582.47	Katolight S/N 644381-68975
	518 30 48 04	Rep & Maint - PSB	001 000 518	General Fund	912.65	Cummins S/N J080216943 (Also Replaced Battery)
	534 50 48 01	Rep & Maint - Water Main	425 000 534	Water Fund (de	873.71	#2 Kohler S/N 0757666 - Well #9
	534 50 48 01	Rep & Maint - Water Main	425 000 534	Water Fund (de	653.91	#5 Olympian S/N OLY00000LPS0150 - Booster Pump
	535 50 48 00	Rep & Maint - Sewer Main	430 000 535	Sewer Fund (de	538.51	#3 Onan S/N J120396315 - Harvard Pump
	535 50 48 00	Rep & Maint - Sewer Main	430 000 535	Sewer Fund (de	653.91	#6 Katolight S/N 647475-84422-1002 - Commons L/S
	535 50 48 00	Rep & Maint - Sewer Main	430 000 535	Sewer Fund (de	653.91	#4 Onan S/N G090017863 - Contra Costa L/S
<b>20937</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>4133</b>	<b>Tacoma Rubber Stamp</b>	<b>35.60</b>	<b>Stamp For Court</b>
	512 50 31 00	Office & Oper Sup-Court	001 000 512	General Fund	35.60	Stamp For Court
<b>20891</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>4139</b>	<b>Tapco Visa Card</b>	<b>23.00</b>	<b>PCCAO Lunch Meeting - S. Pingel</b>
	513 10 43 00	Travel - Admin	001 000 513	General Fund	23.00	PCCAO Lunch Meeting - S. Pingel
<b>20882</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>5259</b>	<b>The Dickens Carolers</b>	<b>370.00</b>	<b>Tree Lighting Entertainment</b>
	573 90 49 01	Community Events	001 000 573	General Fund	370.00	Tree Lighting Entertainment
<b>20971</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>5918</b>	<b>Titus Will</b>	<b>62.14</b>	<b>#62855D LOF</b>

# ACCOUNTS PAYABLE

City Of Fircrest  
MCAG #: 0583

As Of: 12/30/2019

Time: 14:51:42 Date: 12/26/2019  
Page: 13

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
548 65 48 11	O & M - Parks/Rec		501 000 548 Equipment Ren	62.14	#62855D LOF
<b>20903</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>6749</b>	<b>114.30</b>	<b>Service Call - I / S</b>
518 81 41 01	Prof Svcs - I/S		001 000 518 General Fund	114.30	Service Call - I / S
<b>20994</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>5934</b>	<b>874.09</b>	<b>City Hall Charges Through 12/20/19</b>
511 60 49 05	Reg & Tutition - Legislativ		001 000 511 General Fund	45.00	Elected Officials Class - J. Barrentine
512 50 35 00	Small Tools & Equip-Cour		001 000 512 General Fund	560.46	SAA #1743-1745 Office Chairs For Court
513 10 49 01	Reg & Tutition - Admin		001 000 513 General Fund	75.00	Grant-Writing Class Registration - J. Ryan
517 90 31 01	Health Program - Supplies		001 000 517 General Fund	193.63	Christmas Luncheon Supplies
<b>20881</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>8484</b>	<b>427.26</b>	<b>Rec Charges Through 12/06/19</b>
571 20 49 07	Youth Basketball/Youth Re		001 000 571 General Fund	117.91	Youth Basketball Supplies
573 90 49 01	Community Events		001 000 573 General Fund	309.35	Tree Lighting Supplies And Clipboards For Events
<b>20943</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>8484</b>	<b>599.96</b>	<b>Rec Charges Through 12/20/19</b>
517 90 31 01	Health Program - Supplies		001 000 517 General Fund	50.44	Supplies For Christmas Luncheon
571 10 31 02	Senior Supplies		001 000 571 General Fund	70.76	Supplies For Senior Christmas Party
571 10 35 00	Small Tools & Equip - Rec		001 000 571 General Fund	137.32	Folding Card Tables (5)
571 20 49 07	Youth Basketball/Youth Re		001 000 571 General Fund	252.52	Youth Basketball Supplies
573 90 49 01	Community Events		001 000 573 General Fund	88.92	Supplies For Community Events
Total US Bank, Recreation Dept Account				1,027.22	
<b>20880</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>4172</b>	<b>224.18</b>	<b>Gas / Fuel - Card Not Working</b>
548 65 31 08	Police Gas		501 000 548 Equipment Ren	117.15	#60943 & #60942 Gas / Fuel - Card Not Working
548 65 31 12	Street Gas		501 000 548 Equipment Ren	107.03	#62852 Gas / Fuel - Card Not Working
<b>20894</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>4188</b>	<b>1,030.86</b>	<b>December 2019 Shared Plan (25 Lines)</b>
513 10 42 00	Communication - Admin		001 000 513 General Fund	47.84	City Manager 12/2019
518 30 42 00	Communication - Fac/Equi		001 000 518 General Fund	76.70	Facilities Supervisor & Custodian 12/2019
521 22 42 00	Communication - Police		001 000 521 General Fund	378.03	Chief, Mobile Broadband, 2 Sergeants, 5 Officers 12/2019
524 20 42 00	Communications- Bldg		001 000 524 General Fund	23.92	Building / Planning Admin 12/2019
531 50 42 00	Communication - Storm		415 000 531 Storm Drain	93.72	Public Works Director, Air Card & Crew 12/2019
534 10 42 00	Communication - Water		425 000 534 Water Fund (de	93.72	Public Works Director, Air Card & Crew 12/2019
535 10 42 01	Communication - Sewer		430 000 535 Sewer Fund (de	93.72	Public Works Director, Air Card & Crew 12/2019
542 30 42 00	Communication - Street		101 000 542 City Street Fun	93.73	Public Works Director, Air Card & Crew 12/2019
558 60 42 00	Communications - Planning		001 000 558 General Fund	23.92	Building / Planning Admin 12/2019
576 80 42 00	Communication - Parks		001 000 576 General Fund	105.56	Parks Director, Special Events Asst & Maint. Supervisor 12/2019

# ACCOUNTS PAYABLE

City Of Fircrest  
MCAG #: 0583

As Of: 12/30/2019

Time: 14:51:42 Date: 12/26/2019  
Page: 14

Accts Pay #	Received	Date Due	Vendor	Amount	Memo		
<b>20895</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>4188</b>		<b>Verizon Wireless LLC</b>	<b>487.97</b>	<b>December 2019 Police Air Cards (11) And 1 Officer</b>
521 22 42 00	Communication - Police	001 000 521	General Fund	487.97	12/2019 Police Air Cards (11) And 1 Officer		
Total Verizon Wireless LLC				1,518.83			
<b>20928</b>	<b>12/19/2019</b>	<b>12/30/2019</b>	<b>339</b>		<b>Villamor, John</b>	<b>157.16</b>	<b>Gym Fees Reimbursement (Jan - Nov 2019)</b>
521 22 20 00	Personnel Benefits - Police	001 000 521	General Fund	157.16	Gym Fees Reimbursement (Jan - Nov 2019) - J. Villamor		
<b>20898</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>4237</b>		<b>WCP Solutions</b>	<b>1,028.66</b>	<b>Copy Machine Paper (240 Reams)</b>
518 10 34 01	Central Office Supplies	001 000 518	General Fund	1,028.66	Copy Machine Paper (240 Reams)		
<b>20926</b>	<b>12/19/2019</b>	<b>12/30/2019</b>	<b>361</b>		<b>Walston, Vicky</b>	<b>122.17</b>	<b>Wellness All-Star Plaque</b>
517 90 31 01	Health Program - Supplies	001 000 517	General Fund	122.17	Wellness All-Star Plaque		
<b>20944</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>361</b>		<b>Walston, Vicky</b>	<b>57.46</b>	<b>Wellness Luncheon Supplies</b>
517 90 31 01	Health Program - Supplies	001 000 517	General Fund	57.46	Wellness Luncheon Supplies		
Total Walston, Vicky				179.63			
<b>20982</b>	<b>12/23/2019</b>	<b>12/30/2019</b>	<b>4229</b>		<b>Washington State Patrol</b>	<b>600.00</b>	<b>ACCESS User Fee 4th Quarter 2019</b>
521 22 41 03	WACIC/NCIC	001 000 521	General Fund	600.00	ACCESS User Fee 4th Quarter 2019		
<b>20907</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>4231</b>		<b>Water Mgmt Labs Inc</b>	<b>252.00</b>	<b>Coliform And Fluoride Testing November 2019</b>
534 80 41 00	Water Testing	425 000 534	Water Fund (de	252.00	Coliform & Fluoride 11/2019		
<b>20998</b>	<b>12/24/2019</b>	<b>12/30/2019</b>	<b>330</b>		<b>Wells Jr, Christopher</b>	<b>210.00</b>	<b>Gym Fees Reimbursement (Jan - Dec 2019)</b>
571 10 20 00	Personnel Benefits - Rec	001 000 571	General Fund	210.00	Gym Fees Reimbursement (Jan - Dec 2019) - C. Wells		
<b>20874</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>1847</b>		<b>Wescott, Derek</b>	<b>67.00</b>	<b>Library Reimbursement 1 Year</b>
572 21 49 00	Library Services	001 000 572	General Fund	67.00	Library Reimbursement 1 Year		
<b>20960</b>	<b>12/20/2019</b>	<b>12/30/2019</b>	<b>4246</b>		<b>Whistle Workwear</b>	<b>79.33</b>	<b>Uniform Overalls - A. Piercy</b>
576 80 49 00	Miscellaneous - Parks	001 000 576	General Fund	79.33	Uniform Overalls - A. Piercy		
<b>20934</b>	<b>12/19/2019</b>	<b>12/30/2019</b>	<b>4256</b>		<b>Winning Seasons</b>	<b>184.63</b>	<b>Youth Basketball Shirts (24)</b>

# ACCOUNTS PAYABLE

City Of Fircrest  
MCAG #: 0583

As Of: 12/30/2019

Time: 14:51:42 Date: 12/26/2019  
Page: 15

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
571 20 49 07	Youth Basketball/Youth Re		001 000 571 General Fund	184.63	Youth Basketball Shirts (24)
<b>20935</b>	<b>12/19/2019</b>	<b>12/30/2019</b>	<b>4256</b>		<b>Winning Seasons</b>
				<b>1,994.14</b>	<b>Youth Basketball Shirts (190)</b>
571 20 49 07	Youth Basketball/Youth Re		001 000 571 General Fund	1,994.14	Youth Basketball Shirts (190)
Total Winning Seasons				2,178.77	
<b>20883</b>	<b>12/13/2019</b>	<b>12/30/2019</b>	<b>5179</b>		<b>Worley, Shad M.</b>
				<b>100.00</b>	<b>Refund Rental Deposit Worley 11/16/19</b>
586 00 00 00	Deposit Refunds		001 000 580 General Fund	100.00	Refund Rental Deposit Worley 11/16/19
<b>20872</b>	<b>12/09/2019</b>	<b>12/30/2019</b>	<b>7704</b>		<b>Yi, Song</b>
				<b>103.79</b>	<b>07-00170.3 - 1502 CHERRY AVE</b>
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-39.13	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-33.34	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-31.32	

Report Total: 951,620.44

Fund	
001 General Fund	131,079.35
101 City Street Fund	20,271.78
301 Park Bond Capital Fund	779,349.63
415 Storm Drain	2,362.89
425 Water Fund (department)	9,477.34
430 Sewer Fund (department)	4,543.26
501 Equipment Rental Fund	4,536.19

This report has been reviewed by:

REMARKS:

\_\_\_\_\_  
Signature & Title

\_\_\_\_\_  
Date



**CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Mayor Hunter T. George called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Denny Waltier, and Blake Surina and were present. Councilmember Jamie Nixon was absent and excused.

**PRESIDING OFFICER’S REPORT**

**A. Pool and Community Center Project**

Emily Wheeler, ARC Architects, presented the community center project overview, which included the site master plan, plan refinements/to be designed, points of views, LEED and sustainable design, and next steps. There was a brief discussion on solar panels, landscaping, donor recognition, gym flooring, LEED and sustainability, and an electric vehicle charging station. Staff indicated more information regarding the financial impacts of meeting sustainable requirements would be brought at a future meeting. Pingel indicated the Steering Committee would be invited to Council meetings for project presentations.

Linda Kaye Briggs briefed the Council on the capital campaign efforts, donations received to date, fundraising best practices, and recognition opportunities, and stated the over all goal had been met. After a brief discussion on next steps and naming opportunities, George stated gift approaches would continue through a relationship-based campaign.

Pingel provided a brief update on estimated \$18.8 million projected costs, stating the pool and community center project totaled \$18.1 million and \$695,000 in parks projects. Pingel stated that \$8.9 million of the total amount were non-bond funds (donations, state grants, and City funds) and that the first issue of the bond was sufficient. Pingel stated he anticipated the contingency funds would cover the costs of the meeting the LEED and sustainability requirements, and that staff would continue applying for state grants for parks projects. Parks and Recreation Director Grover provided an update to the pool construction, stating the project was on schedule.

**PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

George invited public comment; none were provided.

**COMMITTEE, COMMISSION, AND LIAISON REPORTS**

**A. Parks and Recreation**

Waltier reported on the electronic reader board, December 1, 2019 tree lighting event, tree trimming, and holiday bazaar.

**B. Pierce County Regional Council**

Reynolds reported that on Pierce County Regional Council (PCRC) elections, and requested to be considered for the delegate appointment as she was elected as the Vice Chair of the board. Viafore requested the City Manager put forth a resolution at the next meeting. Reynolds stated the December PCRC meeting was canceled.

**D. Public Safety, Courts**

Surina reported on the status of the hiring process of the lateral police officer and Records Technician/CSO as well as on the police chaplain, emphasis patrol, camp, vests, and vehicle impounds.

Reynolds departed at 7:54 P.M. and returned at 7:56 P.M.

**E. Street, Water, Sewer, and Storm Drain**

As Nixon was absent, no report was provided.

**F. Other Liaison Reports**

There were none.

**CONSENT CALENDAR**

George requested the City Clerk read the Consent Calendar: approval of Voucher No. 213965 through Voucher Check No. 214027 in the amount of \$775,727.48; approval of Payroll Check No. 13770 through Payroll Check No. 13774 in the amount of \$107,798.88; approval of the November 12, 2019 Regular Meeting minutes; and registering no objections to the Rollin 253 and Spring Lake Café liquor license renewals. **Reynolds MOVED to approve the Consent Calendar as read; seconded by Surina. The Motion Carried (6-0 with Nixon absent).**

**PUBLIC HEARING**

None scheduled.

**UNFINISHED BUSINESS**

There was none.

**NEW BUSINESS**

**A. 2019 Budget Amendment – 1st Reading**

Finance Director Corcoran briefed the Council on first reading of the budget adjustment to the Adopted 2019 Budget and reported on the request for additional appropriations for anticipated revenues and expenditures not provided for in the Adopted 2019 Budget. Surina inquired on the park reimbursements to the 44<sup>th</sup>/Alameda fund; Corcoran stated it would be reimbursed from bond proceeds. George indicated the second reading and approval of the 2019 budget adjustment would take place at the next regularly scheduled Council meeting.

**B. Adoption of Preliminary 2020 Budget as Adjusted**

Corcoran briefed the Council on the proposed ordinance adopting the annual budget for fiscal year 2020, stating total of the 2020 Budget, which included estimated revenues, expenditures and fund balances, was \$37,736,916. **Wittner MOVED adopt Ordinance No. 1649, adopting the annual budget of the City of Fircrest for the Fiscal Year 2020; seconded by Surina.** George invited councilmember comment; Viafore recommended Council to authorize the City Manager to expedite hiring two police officers in preparation of an upcoming retirement and fulfilling an existing vacancy by lowering the Ending Fund Balance and reducing emphasis patrol funds. After a brief discussion, there were no objections to support Viafore's recommendation to the adjustments in hiring two police officers. George requested Council to consider updating Council salary and proposed a two-step incremental process for implementation to recognize state's regulations and staggered Council terms. After a brief

discussion on George’s proposal and Reynolds’ request to obtain more information about a salary commission, George withdrew his request, and staff indicated information about a salary commission would be provided to Council. George invited public comment; none were provided. **The Motion Carried (6-0 with Nixon absent).**

**C. Maintaining Ordinance No. 1644 Moratorium**

Planning and Building Administrator Stahlnecker briefed the Council on the proposed ordinance that would establish a fund to account for the revenues and expenditures relating to park bond debt services. **Reynolds MOVED to adopt Ordinance No. 1650, maintaining the six-month moratorium adopted on October 8, 2019 prohibiting the submission or acceptance of any development applications for new development, additions, and alterations in the property comprised of 44 acres, located at the northwest corner of the City, bounded by 19th Street West and Mildred Street West, zoned Commercial Mixed Use and Residential-30, and proposed to be designated as a countywide center in the countywide planning policies, said moratorium to be in effect while the City performs the activities described in this ordinance; seconded by Surina.** George invited councilmember comment; Viafore inquired if staff had heard from property owners with concerns. Stahlnecker indicated no. Viafore commented on his support of the moratorium as no property owners had submitted concerns. George invited public comment; none were provided. **The Motion Carried (6-0 with Nixon absent).**

**D. 2019 Comprehensive Plan Amendments**

Stahlnecker briefed the Council on the proposed ordinance that would amend the City’s Comprehensive Plan to identify the 19th and Mildred Countywide Center and updating the six-year Capital Facilities Improvements Plan. **Reynolds MOVED to adopt Ordinance No. 1651, amending Ordinance No. 1630, Section 1 and FMC 23.04.020 to update the City of Fircrest Comprehensive Plan; seconded by Surina.** George invited councilmember comment; there were none. George invited public comment; none were provided. **The Motion Carried (6-0 with Nixon absent).**

**E. Columbia Bank Time and Temperature Sign Sponsorship Agreement**

Pingel briefed the Council on the proposed three-year agreement with Columbia Bank for sponsorship of the Time and Temperature Sign. Pingel indicated the proposed agreement would be a continuation of the existing agreement and that there were no changes. **Reynolds MOVED to adopt Resolution No. 1621, authorizing the City Manager to execute a Time and Temperature Sign Sponsorship Agreement with Columbia Bank; seconded by Waltier.** George invited councilmember comment; Viafore inquired if he had a remote interest as he was a stockholder of Columbia Bank. City Attorney Smith indicated Viafore could proceed with the vote as he held less than 1% of the shares. Waltier departed at 8:36 P.M. and returned at 8:37 P.M. George and Viafore commented on their appreciation of the City’s relationship with Columbia Bank. George invited public comment; none were provided. **The Motion Carried (5-0 with Nixon and Waltier absent).**

**F. Summit Law Contract Amendment**

Pingel briefed the Council on the proposed amendment to the professional services agreement with Summit Law Group to extend the date of the agreement to December 31, 2020 and update the schedule of rates. **Reynolds MOVED to adopt Resolution 1609 No. 1622, authorizing the City Manager to execute Amendment #13 to the professional services agreement with**

**Summit Law for personnel legal services; seconded by Wittner.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (6-0 with Nixon absent).**

**G. LEED Commissioning Services Agreement**

Pingel briefed the Council on the proposed contract for LEED (Leadership in Energy and Environmental Design) commissioning services for the Fircrest Community Center, stating the proposal would bring the Community Center in compliance with RCW 39.35D.030, which requires all major facility projects of public agencies receiving any funding in a state capital budget to be designed, constructed, and certified to at least the LEED silver standard. **Reynolds MOVED to adopt Resolution No. 1623, authorizing the City Manager to execute a contract for LEED commissioning services in connection with the project designated as the Fircrest Community Center Project with Engineering Economics, Inc.; seconded by Wittner.** George invited councilmember comment; Surina inquired about the scope of work. Pingel indicated the services would assist with compliance and the process in becoming a LEED certified facility. Viafore inquired about the selection of the company. Pingel indicated they came at the recommendation of ARC Architects and stated there was not a commissioning authority in Pierce County. George invited public comment; none were provided. **The Motion Carried (6-0 with Nixon absent).**

**H. Tacoma Hearing Examiner for Dog Hearings Contract Amendment**

Pingel briefed the Council on the proposed amendment to the professional services agreement with the City of Tacoma to extend the date of the agreement to December 31, 2020 and update the schedule of fees for hearing examiner services for dangerous and potentially dangerous dog appeal hearings. **Reynolds MOVED to adopt Resolution No. 1624, authorizing the City Manager to execute Amendment #2 the professional services agreement with the City of Tacoma for hearing examiner services for dangerous and potentially dangerous dog appeal hearings; seconded by Wittner.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (6-0 with Nixon absent).**

**I. KPG, P.S. Contract Amendment**

Public Works Director Wakefield briefed the Council on the proposed amendment to the professional services agreement with KPG, P.S. to provide on call engineering services for transportation type projects and additional services as needed. **Reynolds MOVED to adopt Resolution No. 1625, authorizing the City Manager to execute Amendment #5 to the professional services agreement with KPG, P.S. for providing on call engineering services for transportation type projects and additional services as needed; seconded by Wittner.** Viafore departed at 8:40 P.M. and returned at 8:42 P.M. George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (5-0 with Nixon and Viafore absent).**

At the request of Reynolds, the meeting was recessed at 8:43 P.M. for a three-minute recess. The Council reconvened at 8:46 P.M.

**J. Apex Engineering Contract Amendment**

Wakefield briefed the Council on the proposed amendment to the professional services agreement with Apex Engineering to provide on call engineering services for surveying type projects and additional services as needed. **Reynolds MOVED to adopt Resolution No. 1626,**

authorizing the City Manager to execute Amendment #4 to the professional services agreement with Apex Engineering for providing on call engineering services for surveying type projects and additional services as needed; seconded by Wittner. George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (6-0 with Nixon absent).**

**K. Steilacoom Holiday Sleigh Contract**

Police Chief Cheesman briefed the Council on the proposed Equipment Use and Hold Harmless Agreement with the Town of Steilacoom for use of the Holiday Sleigh. **Reynolds MOVED to adopt Resolution No. 1627, authorizing the City Manager to execute an Equipment Use and Hold Harmless Agreement between the Town of Steilacoom and the City of Fircrest for the use of the Holiday Sleigh; seconded by Surina.** George invited councilmember comment; Wittner inquired on the volunteer age limit. Cheesman indicated ten years old. George invited public comment; none were provided. **The Motion Carried (6-0 with Nixon absent).**

**L. Washington Traffic Safety Commission Interagency Agreement**

Cheesman briefed the Council on the proposed Interagency Agreement with the Washington Traffic Safety Commission allowing the City of Fircrest Police Department to assist in multi-jurisdictional DUI, distracted driving, and motor cycle patrols. **Reynolds MOVED to adopt Resolution No. 1628, authorizing the City Manager to execute an interagency agreement with the Washington Traffic Safety Commission allowing the Fircrest Police Department to assist in multi-jurisdictional DUI, Motor Cycle and Distracted Driving patrols; seconded by Surina.** George invited councilmember comment; Reynolds inquired on statistics and trends of polydrug usage and whether new breath testing strip technology could assist in roadside testing. Cheesman indicated there was an increase in polydrug usage and availability of on-call phlebotomists, and stated that the task force was reviewing new technologies. George invited public comment; none were provided. **The Motion Carried (6-0 with Nixon absent).**

**CITY MANAGER COMMENTS**

Pingel reported that the City’s Wellness Luncheon was scheduled for December 13, 2019 for all staff and requested City buildings to be closed to allow staff to attend the luncheon. **Viafore MOVED to authorize the City Manager to close City buildings on December 13, 2019 from 11:30 A.M. to 1:30 P.M. for the purpose of the Employee Wellness Luncheon; seconded by Waltier.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (6-0 with Nixon absent).**

Pingel requested to close City buildings at noon on December 24, 2019 and December 31, 2019, stating staff had the option to work in the afternoon hours during the building closures if they chose not to utilize personal leave. **Viafore MOVED to authorize the City Manager to close City buildings at 12:00 P.M. on December 24, 2019 and 12:00 P.M. on December 31, 2019; seconded by Wittner.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (6-0 with Nixon absent).**

Pingel requested feedback from Council regarding a DSHS letter on resettlement of immigrants and refugees, stating he had not received a response from DSHS on questions he had. After a brief discussion, there was a general consensus to take no action until more information was received.

**DEPARTMENT HEAD COMMENTS**

- Stahlnecker provided an update to the Department of Commerce grant and work plan, stating the grant would provide \$18,000 for developing a form-based code and \$2,000 to study increasing residential capacity. Stahlnecker provided an update on the associated project contracts and indicated that the contracts would be brought to Council in December for consideration of approval. Viafore requested staff coordinate with the City Manager on the project’s public engagement meetings.
- Wakefield reported that the City was awarded \$574,447 for the Alameda Avenue Overlay and \$530,190 for the Emerson Avenue Sidewalk Extension projects by the Transportation Improvement Board. There was a brief discussion on the scope of work and Wakefield confirmed the work would be in the traveled right of way. Wakefield reported that the holiday decorations were installed.
- Grover reported on the recent Holiday Bazaar event and upcoming Tree Lighting event.
- Cheesman reported on a tree limb removal on Claremont Street and on the upcoming Tree Lighting event.

**COUNCILMEMBER COMMENTS**

- Viafore commented on the pavement at Spring Street and Contra Costa Avenue, land use attorney status, and the maintenance of the donor recognition pavers at the new community center.
- Reynolds requested the IT Services RFP be included for a discussion at a study session.
- Wittner, Waltier, and Surina thanked the audience for their attendance.
- George complimented the staff for their efforts in the development of the 2020 Budget, and requested Council feedback on a Tacoma School District request for a resolution of endorsement for the upcoming bond. After a brief discussion, there was not a general consensus.

**EXECUTIVE SESSION**

At 9:21 P.M., Council convened into Executive Session, not to exceed the hour of 9:31 P.M., to discuss the performance of a public employee pursuant to RCW 42.30.110. George noted that Pingel would be joining the Executive Session and that no further action would take place other than adjournment. The Council reconvened into regular session at 9:26 P.M.

**ADJOURNMENT**

**Reynolds MOVED to adjourn the meeting at 9:26 P.M., seconded by Wittner. The Motion Carried (6-0 with Nixon absent).**

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Hunter T. George, Mayor

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Jessica Nappi, City Clerk

**CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Mayor Hunter T. George called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Denny Waltier, Blake Surina, and Jamie Nixon were present.

**PRESIDING OFFICER’S REPORT**

**A. Pool and Community Center Project**

City Manager Pingel reported on the pool and bathhouse project update, commenting on the construction schedule and progress to date. Pingel requested Council feedback on the gift approach list. Surina inquired on the new garage/storage shed; Pingel indicated one would be anticipated; however, a discussion would need to take place on what the City envisioned.

George requested to modify the agenda by adding New Business Agenda Item #G for consideration of the 2020 Pierce County Regional Council Appointments resolution.

**PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

George invited public comment; Nancy Atwood, 1204 Farallone Avenue, commented on the new taqueria restaurant in the City. There was a brief discussion on the new pizza restaurant in the City as well.

**COMMITTEE, COMMISSION, AND LIAISON REPORTS**

**A. Administration**

Reynolds reported on the upcoming study session agenda item on the IT Services.

**B. Environment, Planning and Building**

Wittner had no report to provide.

**C. Finance, IT, Facilities**

Viafore reported on the investment pool interest rate and 2020 Budget printing, and commented on his concerns regarding the state of the City’s facilities and IT services.

**D. Other Liaison Reports**

There were none.

**CONSENT CALENDAR**

George requested the City Clerk read the Consent Calendar as follows: approval of Voucher No. 214028 through Voucher Check No. 214088 in the amount of \$67,764.17; approval of Payroll Check No. 13775 through Payroll Check No. 13778 in the amount of \$8,075.30; approval of Payroll Check No. 13779 through Payroll Check No. 13784 in the amount of \$89,176.15; approval of Payroll Check No. 13785 through Payroll Check No. 13790 in the amount of \$107,380.47; and approval of the November 18, 2019 Study Session minutes. **Wittner MOVED to approve the Consent Calendar as read; seconded by Surina. The Motion Carried (7-0).**

**PUBLIC HEARING**

None scheduled.

**UNFINISHED BUSINESS**

There was none.

**NEW BUSINESS**

**A. 2019 Budget Adjustment 2nd Reading and Adoption**

Finance Director Corcoran briefed the Council on the second reading and request for approval for additional appropriations for anticipated revenues and expenditures not provided for in the Adopted 2019 Budget. **Wittner MOVED to adopt Ordinance No. 1652, authorizing additional expenditures of funds for matters not foreseen at the time of filing the annual budget for 2019; seconded by Reynolds.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (7-0).**

**B. Communications Services Agreement**

Police Chief Cheesman briefed the Council on the proposed communication services agreement with South Sound 911 Public Authority. **Reynolds MOVED to adopt Resolution No. 1629, authorizing the City Manager to execute a Communications Services Agreement with South Sound 911 Public Authority for Public Safety Communications; seconded by Nixon.** George invited councilmember comment; Reynolds inquired if the City proceeded with a managed IT services, would the SS911 contract need to be amended for integration services. Pingel indicated no. George invited public comment; none were provided. **The Motion Carried (7-0).**

**C. Use of CCN Radio System Access Contract Amendment**

Cheesman briefed the Council on the proposed system access and use agreement with Pierce Transit-Pierce County Combined. **Reynolds MOVED to adopt Resolution No. 1630, authorizing the City Manager to execute a System Access and Use Agreement between Pierce Transit-Pierce County Combined Communications Network and the City of Fircrest; seconded by Surina.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (7-0).**

**D. Ruston Court Contract Amendment**

Pingel briefed the Council on the proposed amendment to the Ruston Court Services contract. **Reynolds MOVED to adopt Resolution No. 1631, authorizing the City Manager to execute Amendment #1 to the Court Services contract with the City of Ruston; seconded by Wittner.** George invited councilmember comment; Wittner commented on a scrivener's error in the agenda item summary. Reynolds inquired if the amendment to increase the contract would be sufficient to cover expenses; Pingel indicated yes. George invited public comment; none were provided. **The Motion Carried (7-0).**

**E. Alameda Avenue Overlay TIB Agreement**

Public Works Director Wakefield briefed the Council on the proposed agreement with the Transportation Improvement Board to accept grant funding the Alameda Avenue Overlay Project from Regents Boulevard to Electron Way. **Reynolds MOVED to adopt Resolution No. 1632, authorizing the City Manager to execute an agreement with Transportation Improvement Board to accept the grant in the amount of \$574,447.00 for funding the Alameda Avenue Overlay Project; seconded by Wittner.** George invited councilmember comment; Viafore and Reynolds inquired if the scope of work included improvements to the curbs. Wakefield indicated the intent of the grant was for road preservation and to bring standards to compliance, and indicated that more information would be provided once the project proceeded to the design phase. George inquired on the project timeframe; Wakefield indicated the goal was to begin design in 2020 and paving in summer 2020. After a brief



discussion on property lines and right of way, Wakefield indicated more information would be provided to Council once the project proceeded to the design phase. George invited public comment; none were provided. **The Motion Carried (7-0).**

**F. Emerson Avenue Sidewalk Extension TIB Agreement**

Wakefield briefed the Council on the proposed agreement with Transportation Improvement Board to accept the grant funding the Emerson Sidewalk Project Extension from Thelma Gilmur Park to Alameda Avenue. **Reynolds MOVED to adopt Resolution No. 1633, authorizing the City Manager to execute an agreement with Transportation Improvement Board to accept the grant in the amount of \$530,190.00 for funding the Emerson Sidewalk Project Extension, Thelma Gilmur Park to Alameda Avenue; seconded by Wittner.** George invited councilmember comment; Surina inquired on whether the scope of work included improvements to the bus stops. Wakefield indicated Pierce Transit has committed to establishing concrete pads. George and Wittner thanked staff for their efforts in the grant application. George invited public comment; none were provided. **The Motion Carried (7-0).**

**G. 2020 Pierce County Regional Council 2020 Appointments**

Pingel briefed the Council on the Pierce County Regional Council (PCRC) appointments for 2020. **Viafore MOVED to adopt Resolution No. 1634, appointing Councilmember Shannon Reynolds as representative to the Pierce County Regional Council, and further appointing Councilmember Jamie Nixon as alternate representative to the Pierce County Regional Council for 2020; seconded by Wittner.** George invited councilmember comment; Reynolds thanked the Council for the appointment and commented on opportunities councilmembers could participate in. George thanked Reynolds and Nixon for their willingness to serve. George invited public comment; none were provided. **The Motion Carried (7-0).**

**CITY MANAGER COMMENTS**

**A. Personnel Policies and Procedures Manual Update**

Pingel reported on the decertification of the Public Works crew and work to integrate updates to the Personnel Policies and Procedures manual. Pingel indicated the amendments to the personnel policies and procedures manual would be brought to Council at the December 16, 2019 meeting for approval. After a brief discussion on work at altitude, call back pay, medical services, and training policy, Pingel indicated the amendments to the training policy would be adjusted to clarify the intent that if a utility employee was required to have special certifications or licenses in order to be able to perform the employee's job duties, then the employee would be responsible for obtaining the initial certifications or licenses at the employee's expense and that the City would pay the cost of maintaining the certification or license.

**B. IT Services**

Pingel indicated that the Right Systems, Inc. would be presenting to Council at the December 16, 2019 meeting on providing the City information technology services. Reynolds departed at 7:47 P.M. and returned at 7:49 P.M. After a brief discussion on budget, scope of work, integration and transition, succession in the interim, and recognition of the retiring employee, Pingel indicated the operating budget would not be affected by the managed IT services.

**Department of Commerce Grant and Form Based Code**

Pingel, Planning and Building Administrator Stahlnecker, and Jeff Boers reported on the Department of Commerce grant and scope of work, stating the funding would provide \$18,000 for

developing a form-based code and \$2,000 to study increasing residential capacity. Pingel stated the Department of Commerce grant and the form based code consulting agreement would be brought to the December 16, 2019 meeting for approval.

**DEPARTMENT HEAD COMMENTS**

- Corcoran reported on the financial impacts to the City regarding I-976. Corcoran stated there would be insignificant impacts as the City did not have a transportation benefit district, however the City could potential lose six thousand dollars from the reduction in the State’s multimodal account.
- Cheesman reported on the traffic congestion mitigation efforts near Wainwright Intermediate School and on the upcoming holiday sleigh event.

**COUNCILMEMBER COMMENTS**

- Viafore commented on his concerns regarding the parking enforcement on Alameda Avenue.
- Reynolds thanked the Council for the 2020 appointment to PCRC.
- Surina thanked the City, Council, and staff for allowing him to serve and his appreciation for the new community center and pool project.
- George commented on timing of the oaths of office for 2020; after a brief discussion, there was a general consensus to perform the oaths of office at the first regular meeting of January 2020.

**EXECUTIVE SESSION**

None scheduled.

**ADJOURNMENT**

**Reynolds MOVED to adjourn the meeting at 8:20 P.M., seconded by Waltier. The Motion Carried (7-0).**

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Hunter T. George, Mayor

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Jessica Nappi, City Clerk

**CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Mayor Hunter T. George called the regular meeting to order at 6:00 P.M. and led the Pledge of Allegiance. Councilmembers Shannon Reynolds, Brett Wittner, Denny Waltier, Blake Surina, and Jamie Nixon were present. Councilmember David M. Viafore was absent and excused.

**AGENDA MODIFICATIONS**

There were none.

**DEPARTMENT OF COMMERCE PLANNING INTERAGENCY AGREEMENT**

City Manager Pingel briefed the Council on the proposed \$20,000 grant contract with the Department of Commerce for the proposed work plan to develop a form-based code in the northwest corner of Fircrest and study code amendments that would permit duplexes on corner lots in one or more single-family zones. **Waltier MOVED to adopt Resolution No. 1634, authorizing the City Manager to execute a grant contract with the Washington State Department of Commerce for \$20,000 as approved by bill E2SHB 1923; seconded by Reynolds.** George invited councilmember comment; Surina requested clarification of the affecting zoned areas and design charettes. Pingel confirmed it was the northwest corner of the City and that stakeholders would be invited to the charettes. George invited public comment; none were provided. **The Motion Carried (6-0 with Viafore absent).**

**FORM-BASED CODE CONSULTING SERVICES AGREEMENT**

Pingel briefed the Council on the proposed agreement between Rangwala Associate and the City of Fircrest for land use consultant services to develop a draft form-based code for the Commercial Mixed Use and Residential-30 zones. **Reynolds MOVED to adopt Resolution No. 1635, authorizing the City Manager to execute an agreement between Rangwala Associates and the City of Fircrest for land use consultant services; seconded by Wittner.** George invited councilmember comment; George and Waltier commented on looking forward to the discussion and design charettes. George invited public comment; none were provided. **The Motion Carried (6-0 with Viafore absent).**

**PERSONNEL POLICIES AND PROCEDURES MANUAL UPDATE**

Pingel briefed the Council on the proposed amendments to the personnel policies and procedures manual, stating they were necessary due to the Public Works crew decertifying from their union earlier in the year. Pingel indicated the amendments would keep the personnel policies and procedures for the crew consistent in their transition to being non-represented employees. **Wittner MOVED to adopt Resolution No. 1636, adopting a Personnel Policies and Procedures manual for employees of the City of Fircrest and repealing Resolution No. 1581; seconded by Nixon.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (6-0 with Viafore absent).**

**IT SERVICES: PRESENTATION AND DISCUSSION**

Sean Padget, Right Systems, Inc., briefed the Council on their proposal for information technology managed services, which included background, process, scope of work, backup and disaster recovery, vendor management, and professional services. There was a brief discussion on backup and disaster recovery, ticketing system, reporting, technology and business product reviews, contract limitations, and additional costs. Pingel briefed the Council on next steps and stated SS911 would provide interim services and that the proposal would be brought to Council at its January 14, 2020 meeting for approval.

**ADJOURNMENT**

**Reynolds MOVED to adjourn the meeting at 7:05 P.M., seconded by Wittner. The Motion Carried (6-0 with Viafore absent).**

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Hunter T. George, Mayor

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Jessica Nappi, City Clerk

**NEW BUSINESS:**       **Resolution of Appreciation**  
**ITEM 10A.**

**FROM:**               **Scott Pingel, City Manager**

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**RECOMMENDED MOTION:**   **I move to adopt Resolution No. \_\_\_\_\_, expressing appreciation for outstanding public service to Blake Surina as councilmember.**

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**PROPOSAL:** The Council is being asked to adopt a resolution of appreciation to recognize and thank Councilmember Blake Surina for his contributions and commitment to the community.

**ATTACHMENT:**   [Resolution](#)

1 **CITY OF FIRCREST**  
2 **RESOLUTION NO. \_\_\_\_**

3 **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF**  
4 **FIRCREST, WASHINGTON, EXPRESSING APPRECIATION**  
5 **FOR OUTSTANDING PUBLIC SERVICE TO BLAKE SURINA**  
6 **AS COUNCILMEMBER.**

7 **WHEREAS**, Blake Surina represented the people of Fircrest as a member of the Fircrest  
8 City Council from 1996 to 1999, and again from 2016 to 2019; and

9 **WHEREAS**, Councilmember Surina has had numerous life experiences that obviously  
10 inspired his commitment to public service and especially to physical health; and

11 **WHEREAS**, Councilmember Surina’s love and affection for Fircrest has also inspired  
12 his role as the “unofficial historian” of our wonderful little City and enabled him to bring  
13 historical perspective to everything the City does; and

14 **WHEREAS**, during Councilmember Surina’s term, the City initiated numerous projects  
15 that will continue to improve the quality of life for Fircrest residents, especially the new  
16 pool and community center; and

17 **WHEREAS**, after many years of loyal service to the residents of Fircrest, Councilmember  
18 Surina has chosen to retire from civic life. Now, Therefore,

19 **BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:**

20 **Section 1.** The Fircrest City Council, on behalf of the residents of the City of Fircrest,  
21 does hereby recognize and thank Councilmember Blake Surina for his contributions and  
22 commitment to the community and wish him all the best in his future endeavors.

23 **APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF**  
24 **FIRCREST, WASHINGTON**, at a regular meeting thereof this 30th day of December,  
25 2019.

26 **APPROVED:**

27 \_\_\_\_\_  
28 Hunter T. George, Mayor

29 **ATTEST:**

30 \_\_\_\_\_  
31 Jessica Nappi, City Clerk

32 **APPROVED AS TO FORM:**

\_\_\_\_\_

Michael B. Smith, City Attorney