

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Hunter T. George called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Denny Waltier, and Blake Surina and were present. Councilmember Jamie Nixon was absent and excused.

PRESIDING OFFICER’S REPORT

A. Pool and Community Center Project

Emily Wheeler, ARC Architects, presented the community center project overview, which included the site master plan, plan refinements/to be designed, points of views, LEED and sustainable design, and next steps. There was a brief discussion on solar panels, landscaping, donor recognition, gym flooring, LEED and sustainability, and an electric vehicle charging station. Staff indicated more information regarding the financial impacts of meeting sustainable requirements would be brought at a future meeting. Pingel indicated the Steering Committee would be invited to Council meetings for project presentations.

Linda Kaye Briggs briefed the Council on the capital campaign efforts, donations received to date, fundraising best practices, and recognition opportunities, and stated the over all goal had been met. After a brief discussion on next steps and naming opportunities, George stated gift approaches would continue through a relationship-based campaign.

Pingel provided a brief update on estimated \$18.8 million projected costs, stating the pool and community center project totaled \$18.1 million and \$695,000 in parks projects. Pingel stated that \$8.9 million of the total amount were non-bond funds (donations, state grants, and City funds) and that the first issue of the bond was sufficient. Pingel stated he anticipated the contingency funds would cover the costs of the meeting the LEED and sustainability requirements, and that staff would continue applying for state grants for parks projects. Parks and Recreation Director Grover provided an update to the pool construction, stating the project was on schedule.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

George invited public comment; none were provided.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Parks and Recreation

Waltier reported on the electronic reader board, December 1, 2019 tree lighting event, tree trimming, and holiday bazaar.

B. Pierce County Regional Council

Reynolds reported that on Pierce County Regional Council (PCRC) elections, and requested to be considered for the delegate appointment as she was elected as the Vice Chair of the board. Viafore requested the City Manager put forth a resolution at the next meeting. Reynolds stated the December PCRC meeting was canceled.

D. Public Safety, Courts

Surina reported on the status of the hiring process of the lateral police officer and Records Technician/CSO as well as on the police chaplain, emphasis patrol, camp, vests, and vehicle impounds.

Reynolds departed at 7:54 P.M. and returned at 7:56 P.M.

E. Street, Water, Sewer, and Storm Drain

As Nixon was absent, no report was provided.

F. Other Liaison Reports

There were none.

CONSENT CALENDAR

George requested the City Clerk read the Consent Calendar: approval of Voucher No. 213965 through Voucher Check No. 214027 in the amount of \$775,727.48; approval of Payroll Check No. 13770 through Payroll Check No. 13774 in the amount of \$107,798.88; approval of the November 12, 2019 Regular Meeting minutes; and registering no objections to the Rollin 253 and Spring Lake Café liquor license renewals. **Reynolds MOVED to approve the Consent Calendar as read; seconded by Surina. The Motion Carried (6-0 with Nixon absent).**

PUBLIC HEARING

None scheduled.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

A. 2019 Budget Amendment – 1st Reading

Finance Director Corcoran briefed the Council on first reading of the budget adjustment to the Adopted 2019 Budget and reported on the request for additional appropriations for anticipated revenues and expenditures not provided for in the Adopted 2019 Budget. Surina inquired on the park reimbursements to the 44th/Alameda fund; Corcoran stated it would be reimbursed from bond proceeds. George indicated the second reading and approval of the 2019 budget adjustment would take place at the next regularly scheduled Council meeting.

B. Adoption of Preliminary 2020 Budget as Adjusted

Corcoran briefed the Council on the proposed ordinance adopting the annual budget for fiscal year 2020, stating total of the 2020 Budget, which included estimated revenues, expenditures and fund balances, was \$37,736,916. **Wittner MOVED adopt Ordinance No. 1649, adopting the annual budget of the City of Fircrest for the Fiscal Year 2020; seconded by Surina.** George invited councilmember comment; Viafore recommended Council to authorize the City Manager to expedite hiring two police officers in preparation of an upcoming retirement and fulfilling an existing vacancy by lowering the Ending Fund Balance and reducing emphasis patrol funds. After a brief discussion, there were no objections to support Viafore's recommendation to the adjustments in hiring two police officers. George requested Council to consider updating Council salary and proposed a two-step incremental process for implementation to recognize state's regulations and staggered Council terms. After a brief

discussion on George's proposal and Reynolds' request to obtain more information about a salary commission, George withdrew his request, and staff indicated information about a salary commission would be provided to Council. George invited public comment; none were provided. **The Motion Carried (6-0 with Nixon absent).**

C. Maintaining Ordinance No. 1644 Moratorium

Planning and Building Administrator Stahlnecker briefed the Council on the proposed ordinance that would establish a fund to account for the revenues and expenditures relating to park bond debt services. **Reynolds MOVED to adopt Ordinance No. 1650, maintaining the six-month moratorium adopted on October 8, 2019 prohibiting the submission or acceptance of any development applications for new development, additions, and alterations in the property comprised of 44 acres, located at the northwest corner of the City, bounded by 19th Street West and Mildred Street West, zoned Commercial Mixed Use and Residential-30, and proposed to be designated as a countywide center in the countywide planning policies, said moratorium to be in effect while the City performs the activities described in this ordinance; seconded by Surina.** George invited councilmember comment; Viafore inquired if staff had heard from property owners with concerns. Stahlnecker indicated no. Viafore commented on his support of the moratorium as no property owners had submitted concerns. George invited public comment; none were provided. **The Motion Carried (6-0 with Nixon absent).**

D. 2019 Comprehensive Plan Amendments

Stahlnecker briefed the Council on the proposed ordinance that would amend the City's Comprehensive Plan to identify the 19th and Mildred Countywide Center and updating the six-year Capital Facilities Improvements Plan. **Reynolds MOVED to adopt Ordinance No. 1651, amending Ordinance No. 1630, Section 1 and FMC 23.04.020 to update the City of Fircrest Comprehensive Plan; seconded by Surina.** George invited councilmember comment; there were none. George invited public comment; none were provided. **The Motion Carried (6-0 with Nixon absent).**

E. Columbia Bank Time and Temperature Sign Sponsorship Agreement

Pingel briefed the Council on the proposed three-year agreement with Columbia Bank for sponsorship of the Time and Temperature Sign. Pingel indicated the proposed agreement would be a continuation of the existing agreement and that there were no changes. **Reynolds MOVED to adopt Resolution No. 1621, authorizing the City Manager to execute a Time and Temperature Sign Sponsorship Agreement with Columbia Bank; seconded by Waltier.** George invited councilmember comment; Viafore inquired if he had a remote interest as he was a stockholder of Columbia Bank. City Attorney Smith indicated Viafore could proceed with the vote as he held less than 1% of the shares. Waltier departed at 8:36 P.M. and returned at 8:37 P.M. George and Viafore commented on their appreciation of the City's relationship with Columbia Bank. George invited public comment; none were provided. **The Motion Carried (5-0 with Nixon and Waltier absent).**

F. Summit Law Contract Amendment

Pingel briefed the Council on the proposed amendment to the professional services agreement with Summit Law Group to extend the date of the agreement to December 31, 2020 and update the schedule of rates. **Reynolds MOVED to adopt Resolution 1609 No. 1622, authorizing the City Manager to execute Amendment #13 to the professional services agreement with**

Summit Law for personnel legal services; seconded by Wittner. George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (6-0 with Nixon absent).**

G. LEED Commissioning Services Agreement

Pingel briefed the Council on the proposed contract for LEED (Leadership in Energy and Environmental Design) commissioning services for the Fircrest Community Center, stating the proposal would bring the Community Center in compliance with RCW 39.35D.030, which requires all major facility projects of public agencies receiving any funding in a state capital budget to be designed, constructed, and certified to at least the LEED silver standard. **Reynolds MOVED to adopt Resolution No. 1623, authorizing the City Manager to execute a contract for LEED commissioning services in connection with the project designated as the Fircrest Community Center Project with Engineering Economics, Inc.; seconded by Wittner.** George invited councilmember comment; Surina inquired about the scope of work. Pingel indicated the services would assist with compliance and the process in becoming a LEED certified facility. Viafore inquired about the selection of the company. Pingel indicated they came at the recommendation of ARC Architects and stated there was not a commissioning authority in Pierce County. George invited public comment; none were provided. **The Motion Carried (6-0 with Nixon absent).**

H. Tacoma Hearing Examiner for Dog Hearings Contract Amendment

Pingel briefed the Council on the proposed amendment to the professional services agreement with the City of Tacoma to extend the date of the agreement to December 31, 2020 and update the schedule of fees for hearing examiner services for dangerous and potentially dangerous dog appeal hearings. **Reynolds MOVED to adopt Resolution No. 1624, authorizing the City Manager to execute Amendment #2 the professional services agreement with the City of Tacoma for hearing examiner services for dangerous and potentially dangerous dog appeal hearings; seconded by Wittner.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (6-0 with Nixon absent).**

I. KPG, P.S. Contract Amendment

Public Works Director Wakefield briefed the Council on the proposed amendment to the professional services agreement with KPG, P.S. to provide on call engineering services for transportation type projects and additional services as needed. **Reynolds MOVED to adopt Resolution No. 1625, authorizing the City Manager to execute Amendment #5 to the professional services agreement with KPG, P.S. for providing on call engineering services for transportation type projects and additional services as needed; seconded by Wittner.** Viafore departed at 8:40 P.M. and returned at 8:42 P.M. George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (5-0 with Nixon and Viafore absent).**

At the request of Reynolds, the meeting was recessed at 8:43 P.M. for a three-minute recess. The Council reconvened at 8:46 P.M.

J. Apex Engineering Contract Amendment

Wakefield briefed the Council on the proposed amendment to the professional services agreement with Apex Engineering to provide on call engineering services for surveying type projects and additional services as needed. **Reynolds MOVED to adopt Resolution No. 1626,**

authorizing the City Manager to execute Amendment #4 to the professional services agreement with Apex Engineering for providing on call engineering services for surveying type projects and additional services as needed; seconded by Wittner. George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (6-0 with Nixon absent).**

K. Steilacoom Holiday Sleigh Contract

Police Chief Cheesman briefed the Council on the proposed Equipment Use and Hold Harmless Agreement with the Town of Steilacoom for use of the Holiday Sleigh. **Reynolds MOVED to adopt Resolution No. 1627, authorizing the City Manager to execute an Equipment Use and Hold Harmless Agreement between the Town of Steilacoom and the City of Fircrest for the use of the Holiday Sleigh; seconded by Surina.** George invited councilmember comment; Wittner inquired on the volunteer age limit. Cheesman indicated ten years old. George invited public comment; none were provided. **The Motion Carried (6-0 with Nixon absent).**

L. Washington Traffic Safety Commission Interagency Agreement

Cheesman briefed the Council on the proposed Interagency Agreement with the Washington Traffic Safety Commission allowing the City of Fircrest Police Department to assist in multi-jurisdictional DUI, distracted driving, and motor cycle patrols. **Reynolds MOVED to adopt Resolution No. 1628, authorizing the City Manager to execute an interagency agreement with the Washington Traffic Safety Commission allowing the Fircrest Police Department to assist in multi-jurisdictional DUI, Motor Cycle and Distracted Driving patrols; seconded by Surina.** George invited councilmember comment; Reynolds inquired on statistics and trends of polydrug usage and whether new breath testing strip technology could assist in roadside testing. Cheesman indicated there was an increase in polydrug usage and availability of on-call phlebotomists, and stated that the task force was reviewing new technologies. George invited public comment; none were provided. **The Motion Carried (6-0 with Nixon absent).**

CITY MANAGER COMMENTS

Pingel reported that the City's Wellness Luncheon was scheduled for December 13, 2019 for all staff and requested City buildings to be closed to allow staff to attend the luncheon. **Viafore MOVED to authorize the City Manager to close City buildings on December 13, 2019 from 11:30 A.M. to 1:30 P.M. for the purpose of the Employee Wellness Luncheon; seconded by Waltier.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (6-0 with Nixon absent).**

Pingel requested to close City buildings at noon on December 24, 2019 and December 31, 2019, stating staff had the option to work in the afternoon hours during the building closures if they chose not to utilize personal leave. **Viafore MOVED to authorize the City Manager to close City buildings at 12:00 P.M. on December 24, 2019 and 12:00 P.M. on December 31, 2019; seconded by Wittner.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (6-0 with Nixon absent).**

Pingel requested feedback from Council regarding a DSHS letter on resettlement of immigrants and refugees, stating he had not received a response from DSHS on questions he had. After a brief discussion, there was a general consensus to take no action until more information was received.

DEPARTMENT HEAD COMMENTS

- Stahlnecker provided an update to the Department of Commerce grant and work plan, stating the grant would provide \$18,000 for developing a form-based code and \$2,000 to study increasing residential capacity. Stahlnecker provided an update on the associated project contracts and indicated that the contracts would be brought to Council in December for consideration of approval. Viafore requested staff coordinate with the City Manager on the project's public engagement meetings.
- Wakefield reported that the City was awarded \$574,447 for the Alameda Avenue Overlay and \$530,190 for the Emerson Avenue Sidewalk Extension projects by the Transportation Improvement Board. There was a brief discussion on the scope of work and Wakefield confirmed the work would be in the traveled right of way. Wakefield reported that the holiday decorations were installed.
- Grover reported on the recent Holiday Bazaar event and upcoming Tree Lighting event.
- Cheesman reported on a tree limb removal on Claremont Street and on the upcoming Tree Lighting event.

COUNCILMEMBER COMMENTS

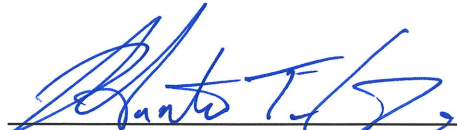
- Viafore commented on the pavement at Spring Street and Contra Costa Avenue, land use attorney status, and the maintenance of the donor recognition pavers at the new community center.
- Reynolds requested the IT Services RFP be included for a discussion at a study session.
- Wittner, Waltier, and Surina thanked the audience for their attendance.
- George complimented the staff for their efforts in the development of the 2020 Budget, and requested Council feedback on a Tacoma School District request for a resolution of endorsement for the upcoming bond. After a brief discussion, there was not a general consensus.

EXECUTIVE SESSION

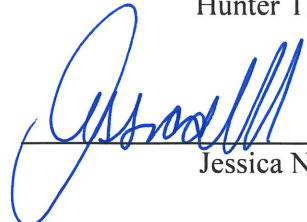
At 9:21 P.M., Council convened into Executive Session, not to exceed the hour of 9:31 P.M., to discuss the performance of a public employee pursuant to RCW 42.30.110. George noted that Pingel would be joining the Executive Session and that no further action would take place other than adjournment. The Council reconvened into regular session at 9:26 P.M.

ADJOURNMENT

Reynolds MOVED to adjourn the meeting at 9:26 P.M., seconded by Wittner. The Motion Carried (6-0 with Nixon absent).



Hunter T. George, Mayor



Jessica Nappi, City Clerk