

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Mayor Hunter T. George called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Denny Waltier, Blake Surina, and Jamie Nixon were present.

PRESIDING OFFICER’S REPORT

A. Pool and Community Center Project

City Manager Pingel reported on the pool and bathhouse project update, commenting on the construction schedule and progress to date. Pingel requested Council feedback on the gift approach list. Surina inquired on the new garage/storage shed; Pingel indicated one would be anticipated; however, a discussion would need to take place on what the City envisioned.

George requested to modify the agenda by adding New Business Agenda Item #G for consideration of the 2020 Pierce County Regional Council Appointments resolution.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

George invited public comment; Nancy Atwood, 1204 Farallone Avenue, commented on the new taqueria restaurant in the City. There was a brief discussion on the new pizza restaurant in the City as well.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Administration

Reynolds reported on the upcoming study session agenda item on the IT Services.

B. Environment, Planning and Building

Wittner had no report to provide.

C. Finance, IT, Facilities

Viafore reported on the investment pool interest rate and 2020 Budget printing, and commented on his concerns regarding the state of the City’s facilities and IT services.

D. Other Liaison Reports

There were none.

CONSENT CALENDAR

George requested the City Clerk read the Consent Calendar as follows: approval of Voucher No. 214028 through Voucher Check No. 214088 in the amount of \$67,764.17; approval of Payroll Check No. 13775 through Payroll Check No. 13778 in the amount of \$8,075.30; approval of Payroll Check No. 13779 through Payroll Check No. 13784 in the amount of \$89,176.15; approval of Payroll Check No. 13785 through Payroll Check No. 13790 in the amount of \$107,380.47; and approval of the November 18, 2019 Study Session minutes. **Wittner MOVED to approve the Consent Calendar as read; seconded by Surina. The Motion Carried (7-0).**

PUBLIC HEARING

None scheduled.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

A. 2019 Budget Adjustment 2nd Reading and Adoption

Finance Director Corcoran briefed the Council on the second reading and request for approval for additional appropriations for anticipated revenues and expenditures not provided for in the Adopted 2019 Budget. **Wittner MOVED to adopt Ordinance No. 1652, authorizing additional expenditures of funds for matters not foreseen at the time of filing the annual budget for 2019; seconded by Reynolds.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (7-0).**

B. Communications Services Agreement

Police Chief Cheesman briefed the Council on the proposed communication services agreement with South Sound 911 Public Authority. **Reynolds MOVED to adopt Resolution No. 1629, authorizing the City Manager to execute a Communications Services Agreement with South Sound 911 Public Authority for Public Safety Communications; seconded by Nixon.** George invited councilmember comment; Reynolds inquired if the City proceeded with a managed IT services, would the SS911 contract need to be amended for integration services. Pingel indicated no. George invited public comment; none were provided. **The Motion Carried (7-0).**

C. Use of CCN Radio System Access Contract Amendment

Cheesman briefed the Council on the proposed system access and use agreement with Pierce Transit-Pierce County Combined. **Reynolds MOVED to adopt Resolution No. 1630, authorizing the City Manager to execute a System Access and Use Agreement between Pierce Transit-Pierce County Combined Communications Network and the City of Fircrest; seconded by Surina.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (7-0).**

D. Ruston Court Contract Amendment

Pingel briefed the Council on the proposed amendment to the Ruston Court Services contract. **Reynolds MOVED to adopt Resolution No. 1631, authorizing the City Manager to execute Amendment #1 to the Court Services contract with the City of Ruston; seconded by Wittner.** George invited councilmember comment; Wittner commented on a scrivener's error in the agenda item summary. Reynolds inquired if the amendment to increase the contract would be sufficient to cover expenses; Pingel indicated yes. George invited public comment; none were provided. **The Motion Carried (7-0).**

E. Alameda Avenue Overlay TIB Agreement

Public Works Director Wakefield briefed the Council on the proposed agreement with the Transportation Improvement Board to accept grant funding the Alameda Avenue Overlay Project from Regents Boulevard to Electron Way. **Reynolds MOVED to adopt Resolution No. 1632, authorizing the City Manager to execute an agreement with Transportation Improvement Board to accept the grant in the amount of \$574,447.00 for funding the Alameda Avenue Overlay Project; seconded by Wittner.** George invited councilmember comment; Viafore and Reynolds inquired if the scope of work included improvements to the curbs. Wakefield indicated the intent of the grant was for road preservation and to bring standards to compliance, and indicated that more information would be provided once the project proceeded to the design phase. George inquired on the project timeframe; Wakefield indicated the goal was to begin design in 2020 and paving in summer 2020. After a brief

discussion on property lines and right of way, Wakefield indicated more information would be provided to Council once the project proceeded to the design phase. George invited public comment; none were provided. **The Motion Carried (7-0).**

F. Emerson Avenue Sidewalk Extension TIB Agreement

Wakefield briefed the Council on the proposed agreement with Transportation Improvement Board to accept the grant funding the Emerson Sidewalk Project Extension from Thelma Gilmur Park to Alameda Avenue. **Reynolds MOVED to adopt Resolution No. 1633, authorizing the City Manager to execute an agreement with Transportation Improvement Board to accept the grant in the amount of \$530,190.00 for funding the Emerson Sidewalk Project Extension, Thelma Gilmur Park to Alameda Avenue; seconded by Wittner.** George invited councilmember comment; Surina inquired on whether the scope of work included improvements to the bus stops. Wakefield indicated Pierce Transit has committed to establishing concrete pads. George and Wittner thanked staff for their efforts in the grant application. George invited public comment; none were provided. **The Motion Carried (7-0).**

G. 2020 Pierce County Regional Council 2020 Appointments

Pingel briefed the Council on the Pierce County Regional Council (PCRC) appointments for 2020. **Viafore MOVED to adopt Resolution No. 1634, appointing Councilmember Shannon Reynolds as representative to the Pierce County Regional Council, and further appointing Councilmember Jamie Nixon as alternate representative to the Pierce County Regional Council for 2020; seconded by Wittner.** George invited councilmember comment; Reynolds thanked the Council for the appointment and commented on opportunities councilmembers could participate in. George thanked Reynolds and Nixon for their willingness to serve. George invited public comment; none were provided. **The Motion Carried (7-0).**

CITY MANAGER COMMENTS

A. Personnel Policies and Procedures Manual Update

Pingel reported on the decertification of the Public Works crew and work to integrate updates to the Personnel Policies and Procedures manual. Pingel indicated the amendments to the personnel policies and procedures manual would be brought to Council at the December 16, 2019 meeting for approval. After a brief discussion on work at altitude, call back pay, medical services, and training policy, Pingel indicated the amendments to the training policy would be adjusted to clarify the intent that if a utility employee was required to have special certifications or licenses in order to be able to perform the employee's job duties, then the employee would be responsible for obtaining the initial certifications or licenses at the employee's expense and that the City would pay the cost of maintaining the certification or license.

B. IT Services

Pingel indicated that the Right Systems, Inc. would be presenting to Council at the December 16, 2019 meeting on providing the City information technology services. Reynolds departed at 7:47 P.M. and returned at 7:49 P.M. After a brief discussion on budget, scope of work, integration and transition, succession in the interim, and recognition of the retiring employee, Pingel indicated the operating budget would not be affected by the managed IT services.

Department of Commerce Grant and Form Based Code

Pingel, Planning and Building Administrator Stahlnecker, and Jeff Boers reported on the Department of Commerce grant and scope of work, stating the funding would provide \$18,000 for

developing a form-based code and \$2,000 to study increasing residential capacity. Pingel stated the Department of Commerce grant and the form based code consulting agreement would be brought to the December 16, 2019 meeting for approval.

DEPARTMENT HEAD COMMENTS

- Corcoran reported on the financial impacts to the City regarding I-976. Corcoran stated there would be insignificant impacts as the City did not have a transportation benefit district, however the City could potential lose six thousand dollars from the reduction in the State's multimodal account.
- Cheesman reported on the traffic congestion mitigation efforts near Wainwright Intermediate School and on the upcoming holiday sleigh event.

COUNCILMEMBER COMMENTS

- Viafore commented on his concerns regarding the parking enforcement on Alameda Avenue.
- Reynolds thanked the Council for the 2020 appointment to PCRC.
- Surina thanked the City, Council, and staff for allowing him to serve and his appreciation for the new community center and pool project.
- George commented on timing of the oaths of office for 2020; after a brief discussion, there was a general consensus to perform the oaths of office at the first regular meeting of January 2020.

EXECUTIVE SESSION

None scheduled.

ADJOURNMENT

Reynolds MOVED to adjourn the meeting at 8:20 P.M., seconded by Waltier. The Motion Carried (7-0).



Hunter T. George, Mayor



Jessica Nappi, City Clerk