

**FIRCREST CITY COUNCIL
REGULAR MEETING AGENDA**

**TUESDAY, JANUARY 28, 2020
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
 - A. Mayor Pro Tempore Motion
 - B. [Community Center Design Presentation by ARC Architects](#)
 - C. Community Center and Pool Project
- 5. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

(Please sign the **Public Attendance Roster/Public Hearing Sign-Up Sheet** if you wish to speak during the meeting.)
- 6. COMMITTEE, COMMISSION & LIAISON REPORTS**
 - A. Parks & Recreation
 - B. Pierce County Regional Council
 - C. Public Safety, Courts
 - D. Street, Water, Sewer, and Storm Drain
 - E. Other Liaison Reports
- 7. CONSENT CALENDAR**
 - A. Approval of [vouchers](#)/payroll checks
 - B. Approval of minutes: [January 14, 2020 Regular Meeting](#)
[January 21, 2020 Study Session](#)
[January 22, 2020 Special Meeting](#)
[January 23, 2020 Special Meeting](#)
- 8. PUBLIC HEARING 7:15 P.M.**
 - A. [To receive comments on a proposed solid waste rate adjustment.](#)
- 9. UNFINISHED BUSINESS**
- 10. NEW BUSINESS**
 - A. [Resolution: Refugee Resettlement Program](#)
- 11. CITY MANAGER COMMENTS**
- 12. DEPARTMENT HEAD COMMENTS**
- 13. COUNCILMEMBER COMMENTS**
- 14. EXECUTIVE SESSION**
 - A. Performance of a public employee. RCW 42.30.110(1)(g).
- 15. ADJOURNMENT**

COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON AGENDA

TONIGHT'S AGENDA

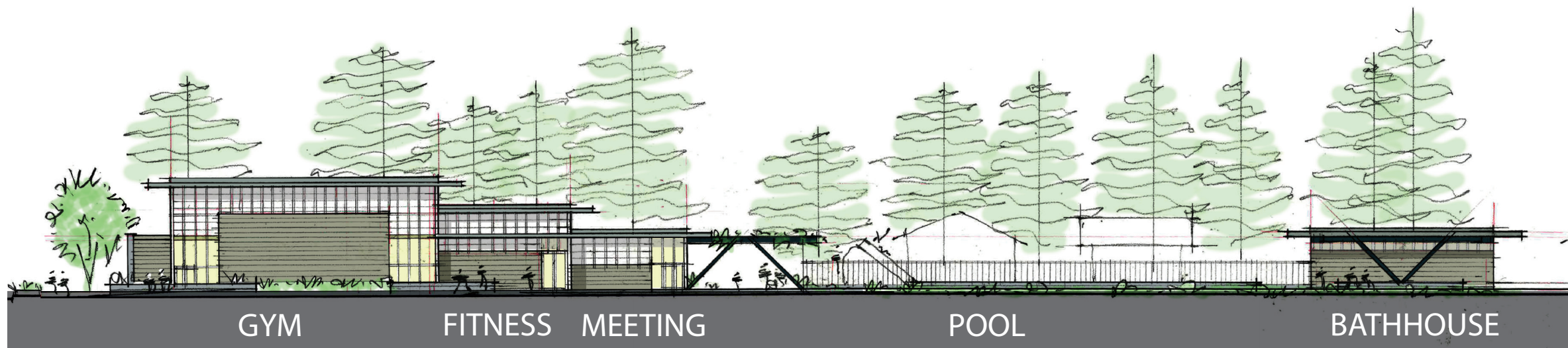
1 - SCHEDULE

2 - COMMUNITY CENTER DESIGN

3 - LEED UPDATE

4 - SITE DESIGN UPDATE

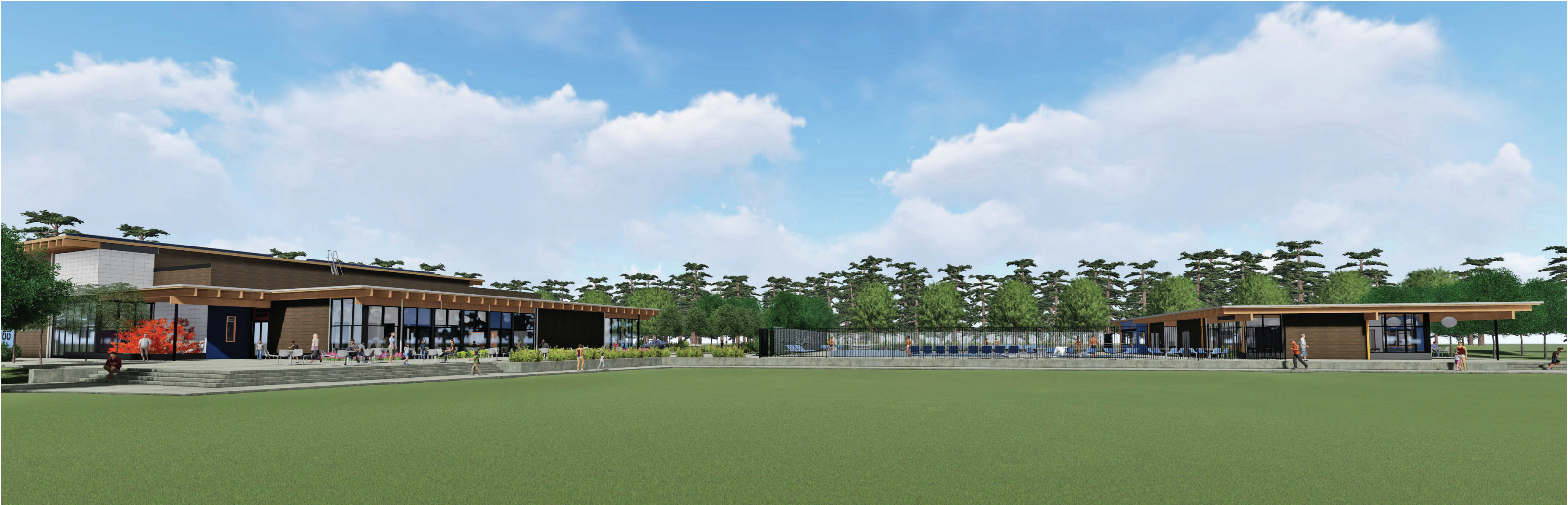
5 - SIGNAGE UPDATE



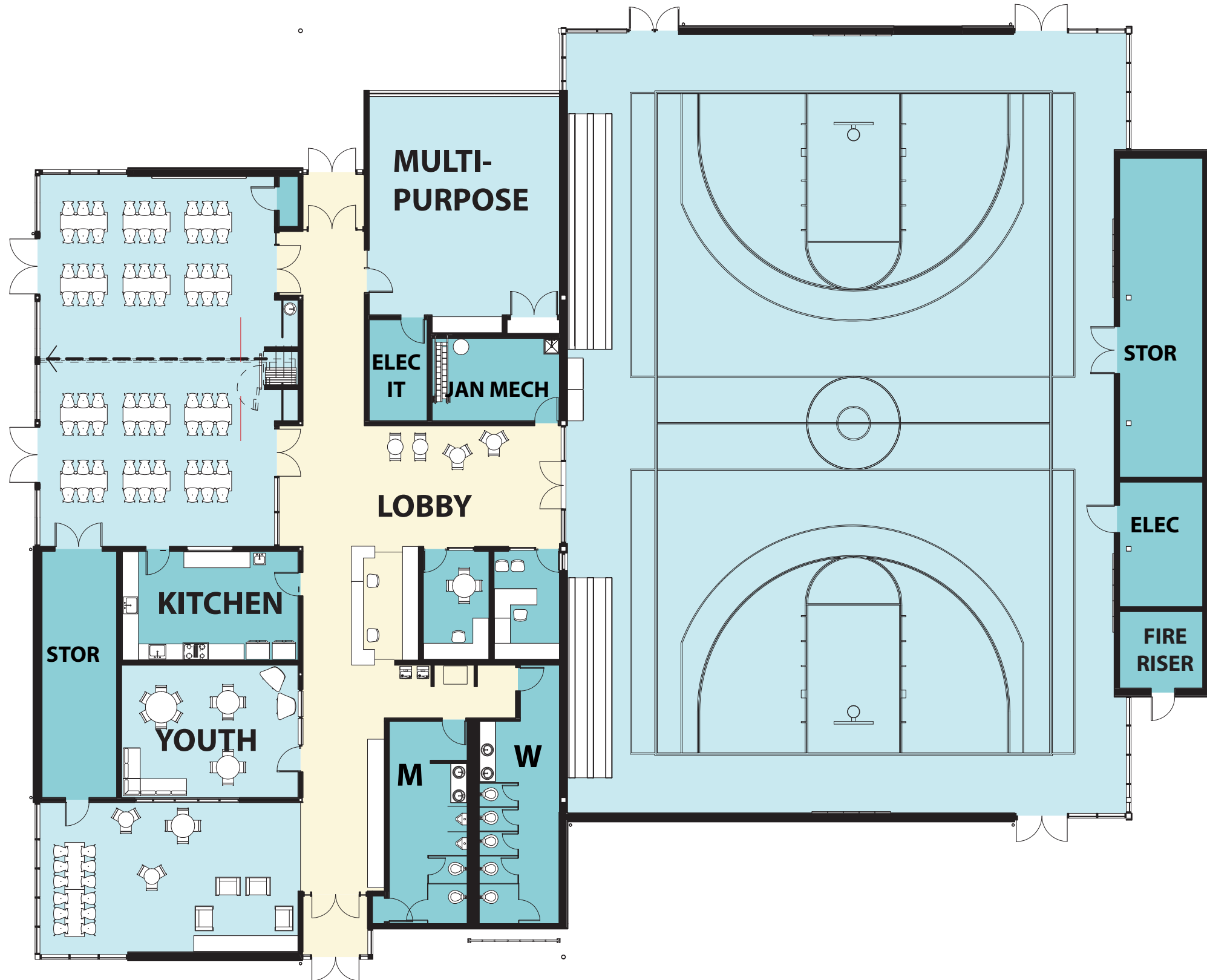
PROJECT SCHEDULE

Dates	
Dec. 2019	Community Center Design start-up
Dec. – Jan 2020	LEED & MEP design
January 28, 2020	City Council meeting
February 20, 2020	Public Meeting & City Council
March 2020	Cost Estimate Update
February – July 2020	Building Permits
April – June 2020	Construction Documents
June - July 2019	Bidding
August 2020	Contracts
September 2020	Construction Starts

VIEW FROM THE PARK



COMMUNITY CENTER PLAN



TO BE DESIGNED/ REFINED:

- LOBBY & RECEPTION DESIGN
- KITCHEN DESIGN
- ANNOUNCEMENT & DISPLAYS
- SIGNAGE & FURNITURE
- FINISHES
- ADDITIONAL STORAGE
- MECHANICAL DESIGN / LEED

AREAS:

- GYM = 6,986 SF
- MP ROOM = 1,475 SF
- SMALL MP ROOM = 705 SF
- YOUTH = 380 SF
- GATHERING/ART = 645 SF
- KITCHEN = 313 SF
- OFFICES = 2X 116 SF
- STORAGE 300 SF
- GYM STORAGE = 430 SF

CITY COUNCIL - JANUARY 28, 2020

COMMUNITY CENTER & POOL DESIGN

LEED & SUSTAINABLE DESIGN LEED Silver required

Committed: (YES) 47 credits

Possible: (LIKELY) 24 credits

Minimum for LEED Silver: 50 credits

Location and Trans.: 5 credits

Sustainable Sites: 3 credits

Water Efficiency: 5 credits

Energy & Atmosphere: 18 credits w/ 7 likely

Materials & Resources: 5 credits

Indoor Environment: 6 credits w/ 8 likely

Innovation in Design: 3 credits w/ 3 likely

47	24	19	20	Total Project Score	Possible Points	110
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1				1	Integrative Process	Possible Points:	1
			1	d	c1	Integrative Process	1

4	1			4	Location and Transportation	Possible Points:	16
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			16	d	c1	LEED ND Location	16	
1				d	c2	Sensitive Land Protection	1	ARC
		2		d	c3	High Priority Site	2	Geo
2		3		d	c4	Surrounding Density & Diverse Use 8+ uses	5	OB360
		5		d	c5	Access to Quality Transit (v4.1)	5	
		1		d	c6	Bicycle Facilities (v4.1) ST=2.5% + LT=5% (1 per 100'	1	ARC
1				d	c7	Reduced Parking Footprint (v4.1) 30% reduction	1	ARC
	1			d	c8	Electric Vehicles (v4.1) 2% of spaces (min. 2)	1	Tfitz

3	4	1	2	3	Sustainable Sites	Possible Points:	10
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Y				C	p1	Const. Activity Pollution Prevention	required	AHBL
1				d	c1	Site Assessment	1	AHBL
	2			d	c2	Protect or Restore Habitat (v4.1) Restore 25%	2	Bruce Dees
1				d	c3	Open Space (v4.1) 30% of total area (25% veg)	1	Bruce Dees
		1	2	d	c4	Rainwater Management (v4.1) 80th %	3	AHBL
	2			d	c5	Heat Island Reduction	2	ARC
1				d	c6	Light Pollution Reduction	1	Tfitz

5	3	3		5	Water Efficiency	Possible Points:	11
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Y				d	p1	Outdoor Water Use Reduction 30% Reduction	required	Bruce Dees
Y				d	p2	Indoor Water Use Reduction 20% Reduction	required	FSi
Y				d	p3	Building-Level Water Metering	required	OB360
1			1	d	c1	Outdoor Water Use Reduction 50% reduction	2	Bruce Dees
3		3		d	c2	Indoor Water Use Reduction 35% reduction	6	FSi
		2		d	c3	Cooling Tower Water Use	2	
1				d	c4	Water Metering	1	FSi

18	7	7	1	18	Energy & Atmosphere	Possible Points:	33
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Y				C	p1	Fundamental Cx & Verification	required	EEL
Y				d	p2	Minimum Energy Performance 5% reduction	required	FSi
Y				d	p3	Building-Level Energy Metering	required	OB360
Y				d	p4	Fundamental Refrigerant Mgmt	required	FSi
4	2			C	c1	Enhanced Commissioning	6	EEL
12	3	3		d	c2	Optimize Energy Performance 38% reduction	18	FSi
	1			d	c3	Advanced Energy Metering	1	Tfitz
		2		C	c4	Demand Response	2	FSi
2	1			d	c5	Renewable Energy Production	3	FSi
			1	d	c6	Enhanced Refrigerant Mgmt	1	FSi
		2		C	c7	Green Power & Carbon Offsets	2	Fircrest

5	1	5	2	5	Materials & Resources	Possible Points:	13
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Y				d	p1	Storage/Collection of Recyclables	required	ARC
Y				C	p2	C&D Waste Mgmt Planning	required	[GC]
	1	2	2	d	c1	Bldg Life-Cycle Impact Reduction (10% reduction)	5	ARC
1		1		C	c2	Environmental Product Declaration 20 products, 5 mfr.	2	ARC
1		1		C	c3	Sourcing of Raw Materials (v4.1) 20% tot. product value	2	ARC
1		1		C	c4	Material Ingredients (v4.1) 20 products, 5 mfr.	2	ARC
2				C	c5	C&D Waste Mgmt (v4.1)	2	[GC]

6	8	2		6	Indoor Environmental Quality	Possible Points:	16
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Y				d	p1	Minimum IAQ Performance	required	FSi
Y				d	p2	Env. Tobacco Smoke Control (v4.1)	required	ARC
1	1			d	c1	Enhanced IAQ Strategies	2	FSi
3				C	c2	Low-Emitting Materials (v4.1) 4 Categories	3	ARC
1				C	c3	Construction IAQ Mgmt Plan	1	[GC]
	1	1		C	c4	IAQ Assessment (v4.1)	2	ARC
	1			d	c5	Thermal Comfort 50% ind. + 90% multi-occ.	1	FSi
1	1			d	c6	Interior Lighting	2	Tfitz
	2	1		d	c7	Daylight (v4.1)	3	ARC
	1			d	c8	Quality Views Min. 75% occ. spaces	1	ARC
	1			d	c9	Acoustic Performance (v4.1)	1	[AR]

3	3			3	Innovation in Design	Possible Points:	6
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1				d	c1	ID: Green Building Education	1	Fircrest
1				d	c2	ID: LEED O&M Starter Kit	1	Fircrest
	1			d	c3	ID: TBD Pilot Credit	1	
	1			d	c4	ID: TBD Innovation Credit	1	
	1			d	c5	ID: TBD Exem Perf	1	
1				C	c6	LEED™ Accredited Professional	1	OB

3	1			3	Regional Priority Credits	Possible Points:	4
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1				C	RPC 1	Environmental Product Declarations (v4.1)	1	
		1		d	RPC 2	Indoor Water Use Reduction	1	
		1		d	RPC 3	Demand Response	1	
1				d	RPC 4	Renewable Energy Production	1	
			1	d	RPC 5	Rainwater Management (v4.1)	1	
1				C	RPC 6	Sourcing of Raw Materials (v4.1)	1	

LEED Silver = 50 required

SITE PLAN

TO BE DESIGNED/ REFINED:

GENERATOR LOCATION

PAVERS

PATHS

LIGHTING

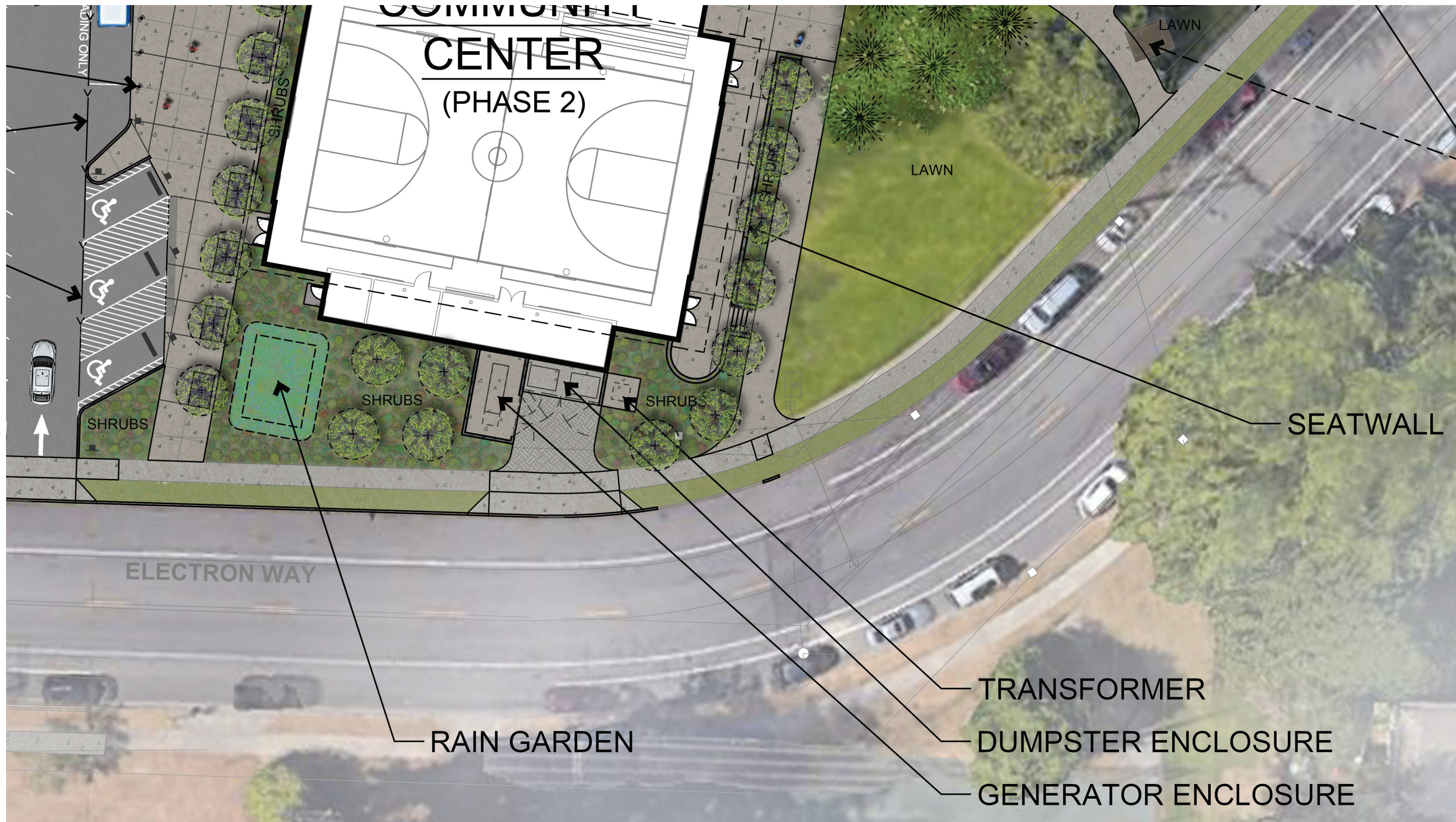
SEATING

FENCING



SITE PLAN - PROPOSED UPDATES





EAST VIEW -



PAVERS



WEST ENTRY - SIGNAGE - OPTION 1



WEST ENTRY - SIGNAGE - OPTION 2



WEST ENTRY - SIGNAGE - OPTION 3



COMMUNITY CENTER - EAST ENTRY FROM PARK



MULTIPURPOSE ROOM - VIEW TO PARK



GYMNASIUM - VIEW TO SOUTH



END

ACCOUNTS PAYABLE

City Of Fircrest
MCAG #: 0583

As Of: 01/28/2020

Time: 09:05:08 Date: 01/24/2020
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Accts Pay #	Received	Date Due	Vendor	Amount	Memo		
21186	01/22/2020	01/28/2020	4298		AWC Employee Benefit	742.50	February 2020 Retired Medical
	521 22 20 01	LEOFF I Medical Premium	001 000 521	General Fund	742.50	02/2020 Retired Medical	
21170	01/22/2020	01/28/2020	7418		Alarm Center Inc	241.79	Service Call 1/2/2020
	518 30 48 02	Rep & Maint - City Hall	001 000 518	General Fund	241.79	Service Call 1/2/2020	
21157	01/22/2020	01/28/2020	172		Anderson, Deborah	280.00	Belly Dance Instruction October - December 2019
	571 20 49 06	Instructor Fees	001 000 571	General Fund	280.00	Belly Dance Instruction Oct - Dec 2019	
21164	01/22/2020	01/28/2020	8874		Bellus, Mike	60.00	Refund Of Youth Basketball Fees
	347 60 00 01	Youth Basketball Registrati	001 000 340	General Fund	-60.00	Refund Of Youth Basketball Fees	
21126	01/22/2020	01/28/2020	5479		Bray, Derek	67.00	Library Reimbursement 1 Year
	572 21 49 00	Library Services	001 000 572	General Fund	67.00	Library Reimbursement 1 Year	
21145	01/22/2020	01/28/2020	6018		Canon Financial Services Inc	159.51	Police Copier / Fax Rental January 2020
	521 22 45 00	Oper Rentals - Copier - Pol	001 000 521	General Fund	159.51	Police Copier / Fax Rental 01/2020	
21146	01/22/2020	01/28/2020	6018		Canon Financial Services Inc	563.79	Copier Rental January 2020 - City Hall, Court, Parks / Rec, Public Works
	512 50 45 00	Oper Rentals - Copier - Coi	001 000 512	General Fund	140.95	Court 01/2020	
	518 10 45 00	Oper Rentals - Copier - No	001 000 518	General Fund	140.95	City Hall 01/2020	
	531 50 45 00	Oper Rentals - Copier - Sto	415 000 531	Storm Drain	35.23	PW 01/2020	
	534 10 45 02	Oper Rentals - Copier - Wa	425 000 534	Water Fund (de	35.24	PW 01/2020	
	535 10 45 00	Oper Rentals - Copier - Sev	430 000 535	Sewer Fund (de	35.24	PW 01/2020	
	542 30 45 00	Oper Rentals - Copier - Str	101 000 542	City Street Fun	35.24	PW 01/2020	
	571 10 45 01	Oper Rentals - Copier - Rec	001 000 571	General Fund	126.85	Rec 01/2020	
	576 80 45 00	Oper Rentals - Copier - Par	001 000 576	General Fund	14.09	Parks 01/2020	
				Total Canon Financial Services Inc	723.30		
21177	01/22/2020	01/28/2020	7374		Celis, Victor	26.40	Nitrile Gloves (3 Boxes)
	521 22 31 00	Office & Oper Sup - Police	001 000 521	General Fund	26.40	Nitrile Gloves (3 Boxes) - V. Celis	
21139	01/22/2020	01/28/2020	3994		CenturyLink	1,346.43	Telecommunications January 2020
	518 10 42 00	Communication - Non Dep	001 000 518	General Fund	67.31	CH Prim 911 01/2020	
	518 10 42 00	Communication - Non Dep	001 000 518	General Fund	67.32	CH Message 01/2020	
	518 10 42 00	Communication - Non Dep	001 000 518	General Fund	67.31	CH Alarm 01/2020	
	518 10 42 00	Communication - Non Dep	001 000 518	General Fund	448.79	Circuit / PRI Line 01/2020	
	518 10 42 00	Communication - Non Dep	001 000 518	General Fund	147.95	DID 01/2020	

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
521 22 42 00	Communication - Police		001 000 521 General Fund	139.41	Police BA Machine / Modem 01/2020	
531 50 42 00	Communication - Storm		415 000 531 Storm Drain	33.65	PW Alarm & Prim 911 01/2020	
531 50 42 00	Communication - Storm		415 000 531 Storm Drain	16.83	PW Fax 01/2020	
534 10 42 00	Communication - Water		425 000 534 Water Fund (de	33.66	PW Alarm & Prim 911 01/2020	
534 10 42 00	Communication - Water		425 000 534 Water Fund (de	33.50	PW DSL / Telemetry 01/2020	
534 10 42 00	Communication - Water		425 000 534 Water Fund (de	16.83	PW Fax 01/2020	
535 10 42 01	Communication - Sewer		430 000 535 Sewer Fund (de	33.66	PW Alarm & Prim 911 01/2020	
535 10 42 01	Communication - Sewer		430 000 535 Sewer Fund (de	33.49	PW DSL / Telemetry 01/2020	
535 10 42 01	Communication - Sewer		430 000 535 Sewer Fund (de	16.83	PW Fax 01/2020	
542 30 42 00	Communication - Street		101 000 542 City Street Fun	33.66	PW Alarm & Prim 911 01/2020	
542 30 42 00	Communication - Street		101 000 542 City Street Fun	16.83	PW Fax 01/2020	
576 80 42 00	Communication - Parks		001 000 576 General Fund	67.32	REC Alarm 01/2020	
576 80 42 00	Communication - Parks		001 000 576 General Fund	72.08	Parks Prim 911 01/2020	
21180	01/22/2020	01/28/2020	4313	Chuckals Inc	12.62	Central Supplies
518 10 34 01	Central Office Supplies		001 000 518 General Fund	12.62	Central Supplies	
21187	01/22/2020	01/28/2020	4324	City Treasurer-City of Tacoma	56,345.11	Fire / EMS February 2020
522 20 40 00	Tacoma Contract - Fire		001 000 522 General Fund	28,411.43	Fire 02/2020	
522 20 41 00	Tacoma Contract - EMS		001 000 522 General Fund	27,933.68	EMS 02/2020	
21151	01/22/2020	01/28/2020	4325	City Treasurer-Tac Sewer	305,993.39	4th Quarter 2019 Sewer Treatment
535 60 44 02	Sewage Treatment		430 000 535 Sewer Fund (de	305,993.39	4th Qtr 2019 Sewer Treatment	
21190	01/22/2020	01/28/2020	4322	City of Tacoma Washington	2,392.86	Power - Various Locations December 2019
535 80 47 01	Utility Services/Pumping		430 000 535 Sewer Fund (de	128.83	Princeton L/S 12/2019	
542 63 47 00	Electricity/Street Lights		101 000 542 City Street Fun	2,241.03	Street Lights 12/2019	
576 80 47 00	Public Utility Services - Pa		001 000 576 General Fund	23.00	Parks Storage Garage 12/2019	
21133	01/22/2020	01/28/2020	7817	Clark, Steven	67.00	Library Reimbursement 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year	
21167	01/22/2020	01/28/2020	6203	Code Mechanical Inc	991.72	Replaced Blower Motor In HVAC Unit - City Hall
518 30 48 02	Rep & Maint - City Hall		001 000 518 General Fund	991.72	Replaced Blower Motor In HVAC Unit - CH	
21171	01/22/2020	01/28/2020	3565	Comfort Davies & Smith	9,747.50	December 2019
515 41 41 01	City Attorney		001 000 515 General Fund	1,785.00	12/2019	
515 41 41 03	City Prosecutor		001 000 515 General Fund	5,267.50	Fircrest 12/2019	
515 41 41 03	City Prosecutor		001 000 515 General Fund	2,695.00	Ruston 12/2019	
21136	01/22/2020	01/28/2020	7918	Contreras, Alejandra	140.00	Spanish Interpreting 2 Hrs

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512 50 41 03	Prof Svcs - Interpreter		001 000 512 General Fund	140.00	Spanish Interpreting 2 Hrs (9Z1072985, 9Z0526355, 9Z0853475)	
21137	01/22/2020	01/28/2020	7918	Contreras, Alejandra	140.00	Spanish Interpreting 2 Hrs
512 50 41 03	Prof Svcs - Interpreter		001 000 512 General Fund	140.00	Spanish Interpreting 2 Hrs (9Z055381)	
Total Contreras, Alejandra				280.00		
21144	01/22/2020	01/28/2020	3573	Copiers Northwest Inc	73.08	Copier Usage 12/14/19 - 1/13/20 Police
521 22 45 00	Oper Rentals - Copier - Pol		001 000 521 General Fund	73.08	Copier Usage 12/14/19 - 1/13/20 Police	
21143	01/22/2020	01/28/2020	4310	Dept Of Revenue-EXCISE TAX	12,721.91	December 2019 Excise Taxes
521 22 49 01	Uniforms/Clothing/Laundr		001 000 521 General Fund	6.22	12/2019 Excise Taxes	
521 22 49 04	CJF Programs		001 000 521 General Fund	126.62	12/2019 Excise Taxes	
531 50 44 00	Excise Tax - Storm		415 000 531 Storm Drain	1,255.01	12/2019 Excise Taxes	
534 10 44 00	Excise Tax - Water		425 000 534 Water Fund (de	1.76	12/2019 Excise Taxes	
534 10 44 00	Excise Tax - Water		425 000 534 Water Fund (de	7,112.37	12/2019 Excise Taxes	
535 10 44 00	Excise Tax - Sewer		430 000 535 Sewer Fund (de	4,193.03	12/2019 Excise Taxes	
542 80 31 04	Beautification-Supplies		101 000 542 City Street Fun	16.53	12/2019 Excise Taxes	
571 20 43 00	Excise Tax - Participation I		001 000 571 General Fund	10.37	12/2019 Excise Taxes	
21172	01/22/2020	01/28/2020	4712	ESRI Inc	1,099.00	ArcGIS Software Maintenance 3/1/2020 - 2/28/2021
524 20 31 00	Office & Oper Sup-Bldg		001 000 524 General Fund	183.17	ArcGIS Software Maintenance 3/1/2020 - 2/28/2021	
531 50 31 01	Office Supplies - Storm		415 000 531 Storm Drain	183.17	ArcGIS Software Maintenance 3/1/2020 - 2/28/2021	
534 10 31 00	Office Supplies - Water		425 000 534 Water Fund (de	183.17	ArcGIS Software Maintenance 3/1/2020 - 2/28/2021	
535 10 31 00	Office Supplies - Swr Adm		430 000 535 Sewer Fund (de	183.16	ArcGIS Software Maintenance 3/1/2020 - 2/28/2021	
542 30 31 01	Office Supplies - Street Re		101 000 542 City Street Fun	183.16	ArcGIS Software Maintenance 3/1/2020 - 2/28/2021	
558 60 31 00	Office & Oper Sup-Plan		001 000 558 General Fund	183.17	ArcGIS Software Maintenance 3/1/2020 - 2/28/2021	
21156	01/22/2020	01/28/2020	6995	Endicott, Cynthia J.	337.40	Silver Sneakers And Yoga December 2019
571 20 49 06	Instructor Fees		001 000 571 General Fund	337.40	Silver Sneakers & Yoga 12/2019	
21159	01/22/2020	01/28/2020	3621	Entertainment Masters	300.00	DJ For Daddy Daughter Dance
573 90 49 01	Community Events		001 000 573 General Fund	300.00	DJ For Daddy Daughter Dance	
21125	01/22/2020	01/28/2020	6695	Geroy*, Connie	67.00	Library Reimbursement 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year	
21161	01/22/2020	01/28/2020	6774	Greenleaf Landscaping 1 Inc	472.57	Tree Pruning At Regents / Alameda Island

ACCOUNTS PAYABLE

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
542 80 48 00	Street Tree Maintenance (c		101 000 542 City Street Fun	472.57	Tree Pruning At Regents / Alameda Island	
21162	01/22/2020	01/28/2020	6774	Greenleaf Landscaping 1 Inc	549.50	Tree Pruning At Emerson Island
542 80 48 00	Street Tree Maintenance (c		101 000 542 City Street Fun	549.50	Tree Pruning At Emerson Island	
21166	01/22/2020	01/28/2020	6774	Greenleaf Landscaping 1 Inc	8,027.21	Tree Pruning Along Regents Blvd
542 80 48 00	Street Tree Maintenance (c		101 000 542 City Street Fun	8,027.21	Tree Pruning Along Regents Blvd	
			Total Greenleaf Landscaping 1 Inc	9,049.28		
21128	01/22/2020	01/28/2020	7919	Hamel, Sarah	67.00	Library Reimbursement 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year	
21182	01/22/2020	01/28/2020	3692	Home Depot Credit Services	23.11	Flashlight
534 80 35 00	Small Tools & Equip - Wat		425 000 534 Water Fund (de	23.11	Flashlight	
21183	01/22/2020	01/28/2020	3692	Home Depot Credit Services	143.24	Door Sweep And Kitchen Faucet - City Hall
518 30 31 04	Oper Sup/CH		001 000 518 General Fund	143.24	Door Sweep And Kitchen Faucet - CH	
			Total Home Depot Credit Services	166.35		
21127	01/22/2020	01/28/2020	3725	Johnson, William	67.00	Library Reimbursement 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year	
21132	01/22/2020	01/28/2020	154	Koltes, Svitlana O	67.00	Library Reimbursement 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year	
21152	01/22/2020	01/28/2020	8872	Liberty Mutual Insurance	6,344.00	Terrorism Risk Insurance Policy 2020
518 30 46 00	Insurance		001 000 518 General Fund	6,344.00	Terrorism Risk Insurance Policy 2020	
21148	01/22/2020	01/28/2020	8613	Long Painting Company	7,518.51	P#56 High Tank Painting Retainage Paid
594 34 63 01	Other Improvements Water		426 000 594 Water Improve	7,518.51	P#56 High Tank Painting Retainage Paid	
21176	01/22/2020	01/28/2020	318	Maenhout, Sherry L	57.13	Reimbursement For Office Supplies
521 22 31 00	Office & Oper Sup - Police		001 000 521 General Fund	57.13	Reimbursement For Office Supplies - S. Maenhout	
21130	01/22/2020	01/28/2020	2440	McCarthy, Mary	67.00	Library Reimbursement 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year	

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21191	01/22/2020	01/28/2020	7470	NEXA	2,718.00	Public Works After-Hours Answering Service (2/1/2020 - 1/31/2021)
531 50 42 00	Communication - Storm	415 000	531 Storm Drain	679.50	Public Works After-Hours Answering Service (2/1/2020 - 1/31/2021)	
534 10 42 00	Communication - Water	425 000	534 Water Fund (de	679.50	Public Works After-Hours Answering Service (2/1/2020 - 1/31/2021)	
535 10 42 01	Communication - Sewer	430 000	535 Sewer Fund (de	679.50	Public Works After-Hours Answering Service (2/1/2020 - 1/31/2021)	
542 30 42 00	Communication - Street	101 000	542 City Street Fun	679.50	Public Works After-Hours Answering Service (2/1/2020 - 1/31/2021)	
21150	01/22/2020	01/28/2020	3958	PC Budget & Finance - Jail	2,368.56	December 2019 Jail Services
523 60 40 01	Jail	001 000	523 General Fund	2,368.56	12/2019 10 Bookings, 19 Daily, 1 SIP	
21138	01/22/2020	01/28/2020	3957	PC Budget & Finance	5,832.96	Conflict Cases Reimbursement
515 41 41 05	Conflict Counsel	001 000	515 General Fund	5,832.96	Conflict Cases Reimbursement	
21147	01/22/2020	01/28/2020	3957	PC Budget & Finance	4,621.00	2019 General Election Costs
514 40 41 01	Special Elections & Voter I	001 000	511 General Fund	4,621.00	2019 General Election Costs	
Total PC Budget & Finance				10,453.96		
21160	01/22/2020	01/28/2020	3955	Petrocard Systems Inc	147.43	Gas / Fuel January 2020
548 65 31 12	Street Gas	501 000	548 Equipment Ren	49.93	Street 01/2020	
548 65 31 13	Storm Gas	501 000	548 Equipment Ren	97.50	Storm 01/2020	
21149	01/22/2020	01/28/2020	3985	Puget Sound Clean Air Agency	4,528.00	2020 Clean Air Assessment
553 70 40 00	Pollution Control	001 000	553 General Fund	4,528.00	2020 Clean Air Assessment	
21140	01/22/2020	01/28/2020	3986	Puget Sound Energy, BOT-01H	821.26	Natural Gas - Rec Center December 2019
576 80 47 00	Public Utility Services - Pa	001 000	576 General Fund	821.26	Natural Gas - REC 12/2019	
21141	01/22/2020	01/28/2020	3986	Puget Sound Energy, BOT-01H	220.90	Natural Gas - Public Works December 2019
531 50 47 02	Public Utility Services/Bldg	415 000	531 Storm Drain	55.23	Natural Gas - PW 12/2019	
534 10 47 00	Utility Services/Building -	425 000	534 Water Fund (de	55.22	Natural Gas - PW 12/2019	
535 10 47 00	Utility Services/Building -	430 000	535 Sewer Fund (de	55.23	Natural Gas - PW 12/2019	
542 30 47 02	Electricity & Gas/Bldg - St	101 000	542 City Street Fun	55.22	Natural Gas - PW 12/2019	
21142	01/22/2020	01/28/2020	3986	Puget Sound Energy, BOT-01H	226.84	Natural Gas - City Hall December 2019
518 30 47 00	Public Utility Services - Ci	001 000	518 General Fund	226.84	Natural Gas - CH 12/2019	

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo	
			Total Puget Sound Energy, BOT-01H	1,269.00		
21163	01/22/2020	01/28/2020	337	Roberts, Christopher	1,194.00	Tuition Reimbursement CJA / 454
	521 22 49 02	Reg & Tuition - Police	001 000 521	General Fund	1,194.00	Tuition Reimbursement CJA / 454 - C. Roberts
21135	01/22/2020	01/28/2020	4035	Sarco Supply	21.97	Janitorial Supplies - Rec
	518 30 31 01	Oper Sup/Rec Bldg	001 000 518	General Fund	21.97	Janitorial Supplies - REC
21153	01/22/2020	01/28/2020	4035	Sarco Supply	64.30	Janitorial Supplies - Rec
	518 30 31 01	Oper Sup/Rec Bldg	001 000 518	General Fund	64.30	Janitorial Supplies - REC
21154	01/22/2020	01/28/2020	4035	Sarco Supply	153.40	Janitorial Supplies - Rec
	518 30 31 01	Oper Sup/Rec Bldg	001 000 518	General Fund	153.40	Janitorial Supplies - REC
21178	01/22/2020	01/28/2020	4035	Sarco Supply	159.44	Janitorial Supplies - Rec
	518 30 31 01	Oper Sup/Rec Bldg	001 000 518	General Fund	159.44	Janitorial Supplies - REC
			Total Sarco Supply	399.11		
21129	01/22/2020	01/28/2020	8344	Sawahata, Takao David	33.50	Library Reimbursement 1/2 Year
	572 21 49 00	Library Services	001 000 572	General Fund	33.50	Library Reimbursement 1/2 Year
21168	01/22/2020	01/28/2020	4084	Staples Business Advantage	28.56	Central Supplies
	518 10 34 01	Central Office Supplies	001 000 518	General Fund	28.56	Central Supplies
21169	01/22/2020	01/28/2020	4084	Staples Business Advantage	341.07	Central And Planning & Building Supplies
	518 10 34 01	Central Office Supplies	001 000 518	General Fund	279.84	Central Supplies
	524 20 31 00	Office & Oper Sup-Bldg	001 000 524	General Fund	30.61	Building Supplies
	558 60 31 00	Office & Oper Sup-Plan	001 000 558	General Fund	30.62	Planning Supplies
21175	01/22/2020	01/28/2020	4084	Staples Business Advantage	-18.11	Credit For Return - Central Supplies
	518 10 34 01	Central Office Supplies	001 000 518	General Fund	-18.11	Credit For Return - Central Supplies
			Total Staples Business Advantage	351.52		
21188	01/22/2020	01/28/2020	5934	US Bank, City Hall Account	461.65	City Hall Charges Through 1/15/20
	518 10 42 01	Postage - Non-Dept	001 000 518	General Fund	286.65	USPS Pre-Paid Labels For Passports
	518 11 41 01	Advertising - Personnel	001 000 518	General Fund	175.00	Admin Asst. Job Posting

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
21189	01/22/2020	01/28/2020	8483		
			US Bank, Public Works Dept Account	713.00	Public Works Charges Through 1/17/20
534 10 43 00	Travel - Water		425 000 534 Water Fund (de	272.50	2020 BIAS Rally Registration - V. Walston
534 10 49 03	Dues,Member,Sub - Water		425 000 534 Water Fund (de	168.00	2020 Waterworks Renewal - J. Davis, J. Marzano, B. Wakefield, N. Parsons
535 10 43 00	Travel - Sewer		430 000 535 Sewer Fund (de	272.50	2020 BIAS Rally Registration - V. Walston
21184	01/22/2020	01/28/2020	8484		
			US Bank, Recreation Dept Account	929.00	Rec Charges Through 1/10/20
571 20 49 07	Youth Basketball/Youth Re		001 000 571 General Fund	109.93	Referee Jerseys And Whistles
573 90 49 01	Community Events		001 000 573 General Fund	819.07	Supplies For Easter Egg Hunt And Fun Days
21185	01/22/2020	01/28/2020	8484		
			US Bank, Recreation Dept Account	339.30	Rec Charges Through 1/17/20
571 10 31 01	Oper Supplies - Rec		001 000 571 General Fund	115.62	Office Supplies
571 10 35 00	Small Tools & Equip - Rec		001 000 571 General Fund	84.69	SAA #1751 Paper Cutter
573 90 49 01	Community Events		001 000 573 General Fund	138.99	Supplies For Daddy Daughter Dance
			Total US Bank, Recreation Dept Account	1,268.30	
21158	01/22/2020	01/28/2020	8873		
			Uni Selfie	330.00	Photographer For Daddy Daughter Dance
573 90 49 01	Community Events		001 000 573 General Fund	330.00	Photographer For Daddy Daughter Dance
21181	01/22/2020	01/28/2020	4172		
			Union 76 Royal	106.79	#63581D Gas (Card Not Working)
548 65 31 14	Wtr/Swr Gas		501 000 548 Equipment Ren	106.79	#63581D Gas (Card Not Working)
21179	01/22/2020	01/28/2020	4177		
			University Place Radiator	70.79	#63581D Oil Change
548 65 48 14	O & M - Wtr/Swr		501 000 548 Equipment Ren	70.79	#63581D Oil Change
21173	01/22/2020	01/28/2020	4188		
			Verizon Wireless LLC	487.72	January 2020 Police Air Cards (11) And 1 Officer
521 22 42 00	Communication - Police		001 000 521 General Fund	487.72	01/2020 Police Air Cards (11) And 1 Officer
21174	01/22/2020	01/28/2020	4188		
			Verizon Wireless LLC	1,022.72	January 2020 Shared Plan (24 Lines)
513 10 42 00	Communication - Admin		001 000 513 General Fund	47.59	City Manager 01/2020
518 30 42 00	Communication - Fac/Equi		001 000 518 General Fund	76.27	Maint. Supervisor & Custodian 01/2020
521 22 42 00	Communication - Police		001 000 521 General Fund	373.18	Chief, Broadband, 2 Sergeants & 6 Officers 01/2020
524 20 42 00	Communications- Bldg		001 000 524 General Fund	23.80	B / P Admin 01/2020
531 50 42 00	Communication - Storm		415 000 531 Storm Drain	93.29	PW Director, Crew & Air Card 01/2020
534 10 42 00	Communication - Water		425 000 534 Water Fund (de	93.28	PW Director, Crew & Air Card 01/2020
535 10 42 01	Communication - Sewer		430 000 535 Sewer Fund (de	93.29	PW Director, Crew & Air Card 01/2020
542 30 42 00	Communication - Street		101 000 542 City Street Fun	93.28	PW Director, Crew & Air Card 01/2020
558 60 42 00	Communications - Planning		001 000 558 General Fund	23.79	B / P Admin 01/2020

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
576 80 42 00	Communication - Parks		001 000 576 General Fund	104.95	Parks Director, Maint. Super & Comm. Events Spec 01/2020
Total Verizon Wireless LLC				1,510.44	
21134	01/22/2020	01/28/2020	361	186.79	Airfare For 2020 BIAS Rally
534 10 43 00	Travel - Water		425 000 534 Water Fund (de	93.40	Airfare For 2020 BIAS Rally - V. Walston
535 10 43 00	Travel - Sewer		430 000 535 Sewer Fund (de	93.39	Airfare For 2020 BIAS Rally - V. Walston
21155	01/22/2020	01/28/2020	4253	2,185.91	2020 Hanging Baskets (1st Half Payment)
542 80 31 02	Flower BasketsSupplies		101 000 542 City Street Fun	2,185.91	2020 Hanging Baskets (1st Half Payment)
21165	01/22/2020	01/28/2020	4247	37.39	Parts For De-Icer Storage Tank
548 65 48 12	O & M - Street		501 000 548 Equipment Ren	37.39	Parts For De-Icer Storage Tank
21131	01/22/2020	01/28/2020	5851	67.00	Library Reimbursement 1 Year
572 21 49 00	Library Services		001 000 572 General Fund	67.00	Library Reimbursement 1 Year

Report Total: 447,720.42

Fund	
001 General Fund	102,284.88
101 City Street Fund	14,589.64
415 Storm Drain	2,351.91
425 Water Fund (department)	8,801.54
426 Water Improvement Fund	7,518.51
430 Sewer Fund (department)	311,811.54
501 Equipment Rental Fund	362.40

This report has been reviewed by:

REMARKS:

Signature & Title

Date

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

City Clerk Nappi called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Joe Barrentine, Hunter T. George, Denny Waltier, and Jamie Nixon were present.

PRESIDING OFFICER’S REPORT

A. Suspension of Rules for Agenda Item #4

Nappi reviewed the process for the selection of Mayor and Mayor Pro Tempore based off the information Council received from Council’s Rules of Procedures on Election of Officers and from Robert’s Rules of Order relating to Nominations, Elections, and Voting. Nappi stated if Council concurred, two motions would be required: the first motion to suspend Council’s Rules and Procedures for this item of business, and the second motion to adopt the procedure option for selecting a Mayor and Mayor Pro Tempore.

Viafore MOVED that Council suspend its Rules and Procedures for Item 4 – the Selection of Mayor and Mayor Pro Tempore; seconded by Reynolds. The Motion Carried (7-0).

Nixon MOVED that Council adopt the procedure option for election of a Mayor and Mayor Pro Tempore as listed in the information submitted by the City Manager using a majority rule; seconded by Reynolds. The Motion Carried (7-0).

B. Selection of Mayor

Nappi opened the floor for nominations for the position of Mayor for a two-year period:

- Viafore passed.
- Reynolds passed.
- Wittner nominated Councilmember George.
- Barrentine passed.
- George passed.
- Waltier passed.
- Nixon passed.

Nappi closed the nominations. **Reynolds MOVED to appoint Councilmember Hunter T. George to the position of Mayor of the City of Fircrest City Council for a two-year term effective immediately; seconded by Viafore. The Motion Carried (7-0).**

C. Selection of Mayor Pro Tempore

George stated that the selection of the Mayor Pro Tempore for the two-year term would follow the same procedure as the one for selection of the Mayor, and opened the floor for nominations:

- Viafore passed.
- Reynolds nominated Councilmember Waltier.
- Wittner passed.
- George nominated Councilmember Wittner.
- Barrentine passed.
- Waltier passed.
- Nixon passed.

Silent ballots were distributed and read into the record:

- Viafore voted for Councilmember Waltier.
- Reynolds voted for Councilmember Waltier.
- Wittner voted for Councilmember Wittner.
- George voted for Councilmember Wittner.
- Barrentine voted for Councilmember Wittner.
- Waltier voted for Councilmember Waltier.
- Nixon voted for Councilmember Wittner.

George announced Councilmember Wittner’s appointment to the position of Mayor Pro Tempore of the City of Fircrest City Council for a two-year term by a vote of 4-3.

D. 2020 Council Liaison Assignments

George postponed the announcement of assignments and requested feedback on councilmember preference to liaison assignments; Reynolds indicated her preference for Parks and Recreation.

E. Community Center and Pool Project

Parks and Recreation Director Grover reported on the pool and bathhouse project update, commenting on the construction schedule and progress to date. Grover indicated ARC Architects would be presenting to Council at the January 28, 2020 meeting on the Community Center Design. Grover indicated that walk-throughs were available and could be coordinated through the City Manager. City Manager Pingel indicated he would like to schedule a community meeting on February 20, 2020 to update the public on the project; there were no objections.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

George invited public comment; none were provided.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

Reynolds reported that the first meeting of the Pierce County Regional Council would take place on January 16, 2020.

CONSENT CALENDAR

George requested the City Clerk read the Consent Calendar: approval of Voucher No. 214179 through Voucher Check No. 214227 in the amount of \$111,930.22; approval of Voucher No. 214228 through Voucher Check No. 214267 in the amount of \$439,507.41; approval of Payroll Check No. 13797 through Payroll Check No. 13800 in the amount of \$8,182.69; approval of Payroll Check No. 13801 through Payroll Check No. 13806 in the amount of \$107,711.60; approval of Payroll Check No. 13807 through Payroll Check No. 13811 in the amount of \$88,077.27; approval of the December 30, 2019 Regular Meeting minutes; approval of setting a public hearing on January 28, 2020 to receive comments on a proposed solid waste rate adjustment; and approval of setting a special meeting of the City Council on Wednesday, January 22, 2020 and Thursday, January 23, 2020 at 6:00 P.M. at Fircrest City Hall, 115 Ramsdell Street, Fircrest, Washington for the sole purpose of discussing potential changes to the Fircrest municipal code regarding Commercial Mixed Use and Residential-30 zones. **Wittner MOVED to approve the Consent Calendar as read; seconded by Nixon.** Viafore requested to remove item 7C. Setting a public hearing on January 28, 2020 to receive comments on a proposed solid waste rate adjustment. Reynolds requested to remove item 7D.

Setting a special meeting of the City Council on Wednesday, January 22, 2020 and Thursday, January 23, 2020 at 6:00 P.M. at Fircrest City Hall, 115 Ramsdell Street, Fircrest, Washington for the sole purpose of discussing potential changes to the Fircrest municipal code regarding Commercial Mixed Use and Residential-30 zones. **The Motion Carried As Amended (7-0).** Viafore requested clarification on what would be included for discussion in the January 28, 2020 public hearing; Pingel indicated the purpose of the public hearing was to obtain public comment on the proposed solid waste rate adjustments as prescribed in the contract. **Viafore MOVED to approve setting a public hearing on January 28, 2020 at 7:15 P.M or shortly thereafter to receive comments on a proposed solid waste rate adjustment; seconded by Waltier.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (7-0).** Reynolds requested clarification on the purpose of the January 22 and January 23, 2020 public meetings; Pingel indicated the meetings were being set in order to allow councilmembers to attend the design charettes. **Reynolds MOVED to approve setting a special meeting of the City Council on Wednesday, January 22, 2020 and Thursday, January 23, 2020 at 6:00 P.M. at Fircrest City Hall, 115 Ramsdell Street, Fircrest, Washington for the sole purpose of discussing potential changes to the Fircrest municipal code regarding Commercial Mixed Use and Residential-30 zones; seconded by Wittner.** George invited councilmember comment; Viafore inquired if the Planning Commission members were invited to attend. Pingel confirmed they were invited to attend the study session and design charettes. George invited public comment; none were provided. **The Motion Carried (7-0).**

PUBLIC HEARING

None scheduled.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

A. Information Technology Services Agreement

Pingel briefed the Council on the proposed agreement with Right! Systems, Inc. to provide information technology services to the City of Fircrest. **Nixon MOVED to adopt Resolution No. 1639, authorizing the City Manager to execute an agreement with Right! Systems, Inc. to provide information technology services to the City of Fircrest; seconded by Waltier.** George invited councilmember comment; Viafore and Reynolds commented on their disapproval of the proposed agreement. George and Wittner commented on their support for the proposed agreement. George invited public comment; none were provided. **The Motion Carried (5-2 with Viafore and Reynolds casting the dissenting votes).**

B. Extended Technical Support Services Agreement

Police Chief Cheesman briefed the Council on the proposed agreement with South Sound 911 Public Authority to provide extended technical support services to the City of Fircrest Police Department. **Reynolds MOVED to adopt Resolution No. 1640, authorizing the City Manager to execute the agreement with South Sound 911 Public Authority to provide extended technical support services to the City of Fircrest Police Department; seconded by Nixon.** George invited councilmember comment; George inquired on whether other localities had similar agreements with South Sound 911. Cheesman confirmed. George invited public comment; none were provided. **The Motion Carried (7-0).**

C. Special Services Interlocal Cooperative Agreement

Cheesman briefed the Council on the proposed agreement to provide special services by Pierce County to the City of Fircrest. **Reynolds MOVED to adopt Resolution No. 1641, authorizing the City Manager to execute the agreement with South Sound 911 Public Authority to provide extended technical support services to the City of Fircrest; seconded by Waltier.** George invited councilmember comment; Reynolds commented on her appreciation of the information provided. George and Reynolds commented on the services provided. George invited public comment; none were provided. **The Motion Carried (7-0).**

CITY MANAGER COMMENTS

A. Salary Commission

Pingel requested Council feedback on moving forward with a salary commission. After a brief discussion, there were no objections to convening a salary commission.

B. Click! Franchise Transfer

City Attorney Smith and Pingel briefed the Council on the transfer of the cable TV franchise from the City of Tacoma to Rainer Connect North, LLC and commented on the Council's options. After a brief discussion, there were no objections to the City not doing anything as it related to the franchise agreement transfer.

C. Recycling Rate Annual Increase and Surcharge Request

Pingel briefed the Council on the proposed annual solid waste rate adjustment and recycling commodity surcharge and stated staff's preference was to keep the items separate with the public hearing addressing the rate adjustments as prescribed in the contract and to work with Westside Disposal on addressing the recycling commodity surcharge request at a separate meeting. Waltier departed at 8:03 P.M. and returned at 8:05 P.M.

D. Executive Order Regarding Refugee Resettlement

Pingel briefed the Council on the local consent for refugee resettlement and Executive Order 13888 and commented on a draft resolution that would include language that would ensure that City resources would not be required in order to continue to have refugees resettled within the City. After a brief discussion, there were no objections to bring the draft resolution to Council for consideration for approval. Viafore departed at 8:07 P.M. and returned at 8:08 P.M.

Pingel requested Council feedback on scheduling a Council group photograph; there were no objections to scheduling a session before a regular meeting in February. Pingel reminded the Council of the upcoming joint meeting with the Planning Commission in February. George commented on the City Manager's efforts to include information under the City Manager Comments section in the agenda.

DEPARTMENT HEAD COMMENTS

- Public Works Director Wakefield requested Council feedback on moving forward with preparing and submitting two projects to PSRC for grant funding in 2023 and 2024: west end of Regents Boulevard to 67th Avenue grind and overlay preservation project and Emerson Street/67th Avenue sidewalk extension project. There were no objections to proceed with these grant applications and utilize REET funds to demonstrate secured funding. Wakefield provided an update on the deicing efforts to maintain safe streets.

- Cheesman commented on staff’s snow removal efforts, and provided an update on the status of a runaway and reported of a break-in in a local pharmacy.
- Planning and Building Administrator Stahlnecker reported that notices had been mailed out to property owners, businesses, and residents within the Commercial Mixed Use and Residential-30 zones as well as properties within 500 feet of the focus area and various agencies and adjoining jurisdictions and Planning Commission members.

COUNCILMEMBER COMMENTS

- Viafore congratulated Barrentine, George, and Wittner, and commented on his concerns regarding the Council liaison assignments. Viafore provided an update on University Place councilmember Grassi and extended his well wishes to Grassi’s family. Viafore commented on the Westside Disposal recycling commodity surcharge request.
- Reynolds congratulated Barrentine.
- Wittner congratulated Barrentine and thanked the audience for their attendance.
- Barrentine thanked the audience for their attendance.
- Waltier commented on the City calendars, and electronic reader board, and congratulated Barrentine, George, and Wittner.
- Nixon congratulated Barrentine, George, and Wittner.
- George thanked the Council, and commented on projects the City would be involved in this year.

EXECUTIVE SESSION

At 8:37 P.M., Council convened into Executive Session after a three-minute recess, not to exceed the hour of 9:00 P.M., to discuss the performance of a public employee pursuant to RCW 42.30.110. George noted that no further action would take place other than adjournment. The Council reconvened into regular session at 8:46 P.M.

ADJOURNMENT

Wittner MOVED to adjourn the meeting at 8:46 P.M., seconded by Nixon. The Motion Carried (7-0).

Hunter T. George, Mayor

Jessica Nappi, City Clerk

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Hunter T. George called the study session to order at 6:00 P.M. and led the pledge of allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Joe Barrentine, Denny Waltier, and Jamie Nixon.

AGENDA MODIFICATIONS

There were none.

FORM-BASED CODE CHARRETTE PRESENTATION

Planning and Building Administrator Stahlnecker briefed the Council on the process of the development of a form-based code for the 19th and Mildred area, and introduced Kaizer Rangwala of Rangwala Associates who would be hosting the workshops and developing the draft form-based code. Rangwala briefed the Council on form-based code followed by discussion of the existing conditions and opportunities for the area. There was discussion by the Council and public, which include scope of work, zoning standards, infrastructure capacity, and impact to nearby areas. Waltier departed at 7:23 P.M. and returned at 7:25 P.M. Viafore departed at 7:29 P.M. and returned at 7:34 P.M.

Viafore departed at 7:46 P.M.

Reynolds MOVED to extend the January 21, 2020 study session past 8:00 P.M; seconded by Wittner. George invited councilmember comment; Waltier inquired about the length of the presentation Rangwala indicated approximately 20 more minutes would be needed to complete his presentation to Council. Reynolds indicated she would leave at 8:00 P.M. and requested information about the differences and advantages between City’s existing code and proposed code as well as clarification on form-based code. George invited public comment; none were provided. **The Motion Carried (6-0 with Viafore absent).**

Reynolds departed at 8:00 P.M.

George reported that the public meetings for the design charettes were scheduled for January 22nd and 23rd at City Hall at 6:00 P.M. and would build on the discussion and focus in on specific design elements.

ADJOURNMENT

Waltier MOVED to adjourn the meeting at 8:28 P.M., seconded by Nixon. The Motion Carried (5-0 with Viafore and Reynolds absent).

Hunter T. George, Mayor

Jessica Nappi, City Clerk

The City Council of the City of Fircrest held a special meeting on January 22, 2020 at 6:00 P.M. at the Fircrest City Hall located at 115 Ramsdell Street, Fircrest, WA 98466 for the sole purpose of discussing potential changes to the Fircrest municipal code regarding Commercial Mixed Use and Residential-30 zones. Councilmembers Shannon Reynolds, David M. Viafore, Brett Wittner, Joe Barrentine, and Jamie Nixon were present.

Kaizer Rangwala of Rangwala Associates hosted the design charette on the developed of a form-based code for the 19th and Mildred area, which included a presentation and discussion on zoning, building, open space, and frontage types.

The meeting ended at 8:30 P.M.

Hunter T. George, Mayor

Jessica Nappi, City Clerk

The City Council of the City of Fircrest held a special meeting on January 22, 2020 at 6:00 P.M. at the Fircrest City Hall located at 115 Ramsdell Street, Fircrest, WA 98466 for the sole purpose of discussing potential changes to the Fircrest municipal code regarding Commercial Mixed Use and Residential-30 zones. Mayor Hunter T. George and Councilmembers Shannon Reynolds and David M. Viafore were present.

Kaizer Rangwala of Rangwala Associates hosted the design charette on the developed of a form-based code for the 19th and Mildred area, which included a presentation and discussion on potential street grid, building and frontage types and standards.

The meeting ended at 7:30 P.M.

Hunter T. George, Mayor

Jessica Nappi, City Clerk



Westside Disposal Services, Inc.

Scott Pingel, City Manager
 City of Fircrest
 115 Ramsdell St.
 Fircrest, WA 98466

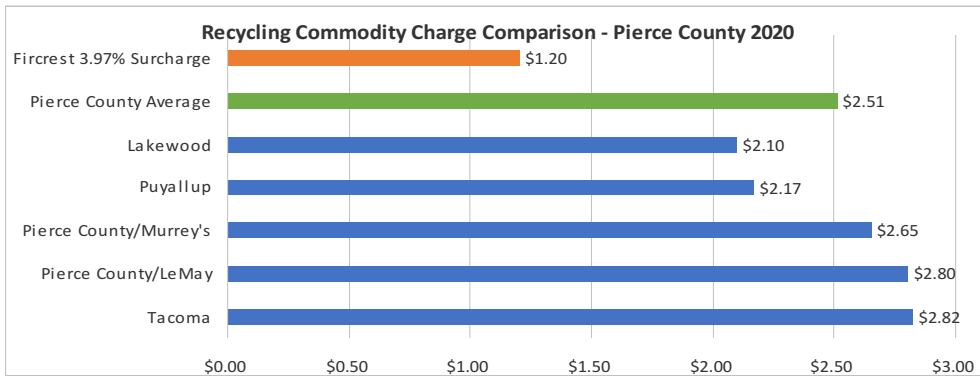
December 31, 2019

Re: Annual Rate Adjustment, disposal site fee increase, request for recycling commodity surcharge.

Dear Scott:

Enclosed you will find the following:

1. Letter from Pierce County for the disposal fee increase effective March 1, 2020. LRI will raise the rates from the current rate of \$164.34 to \$167.38 per ton, an increase of \$3.04 per ton, or 1.85%.
2. The Sept. – Sept. Consumer Price Index for figuring the Annual Rate Adjustment. The rate this year is 2.1 %. We then multiply that times 85% as allowed in the contract, resulting in an Annual Rate Adjustment of 1.79%.
3. An Excel Spreadsheet with the following:
 Schedule 1. – Worksheet showing the effect of disposal site fee increase and how it gets applied to each level of service.
 Schedule 2. – Worksheet showing how the Annual Rate Adjustment is calculated and added along with the disposal fee increase to determine the new rates.
 Schedule 3. - This shows the new “Schedule A” rates effective March 1, 2020. They are shown both with and without the 8.5% Fircrest Utility Tax and the 3.6% Washington State Refuse Collection Tax.
4. **Recycling Commodity Surcharge Request –**



As referenced in our current contract, we have always relied on the revenue from the sale of the commodities collected in our recycling programs to help offset cost of operations. Average annual revenues from such sales 2005 to 2017 were \$26,421 per year. In 2018 and 2019 **WE HAD TO PAY -\$32,307 & -\$47,767, respectively,** to take it to

the recycling facility. We are in the 3rd year of a severe negative global market phenomenon that has not occurred ever since we began offering recycling in 1988. We are asking for a 3.975% surcharge to be placed on all base rates for 12 months beginning March 1, 2020. This will recover over the next year only the amount that we had to pay to the recycling facility over the past year, or \$47,767. The cost to customers for the most popular residential garbage service, a 64 gallon cart picked up every-other week, would be \$1.20 per month..

Rate Sample (Taxes not included)

Garbage Service Level	Pickup Frequency	Current Rate 3-1-19	Proposed Rate 3-1-20	Adjustment Amount	Adjustment Percent	Recycling Commodity Surcharge 3.97%
12 gal garbage Toter	1 X per week	\$17.49	\$17.85	\$0.36	2.1%	\$0.71
24 gal garbage Toter	Every-other wk	\$16.26	\$16.59	\$0.33	2.0%	\$0.66
64 gal garbage Toter	Every-other wk	\$29.48	\$30.08	\$0.60	2.0%	\$1.20
1 Yard Container	1 X per week	\$104.63	\$106.93	\$2.30	2.2%	\$4.25

Please contact us with any questions you may have regarding this. Thank you.

Sincerely,
 Neil Holden, Vice President
 Westside Disposal Services, Inc.

Neil Holden



October 14, 2019

John Rodgers, Division Manager
Pierce County Recycling Composting and Disposal LLC d/b/a LRI
17925 Meridian Street East
Puyallup, WA 98378

sent via E-Mail – paper copy will not follow

Subject: 2019-2020 Solid Waste Tipping Fees and Rate Setting Guidelines

Dear Mr. Rodgers:

On behalf of Pierce County Executive Bruce F. Dammeier, on August 30, 2019, I notified the County Council by letter of a proposed solid waste tipping fee increase. This proposal – prepared jointly by the Department and PCRCDD dba LRI (the Company) and authorized by the County Executive – contained an increase of \$3.04 per ton, for a new tipping fee of \$167.38 per ton effective March 1, 2020.

Paragraph 16.11 of the Waste Handling Agreement outlines the Council's review process:

“...the County Council may hold a public hearing regarding the consistency of the proposed increase with the terms of this Agreement. If the County Council objects to the proposed increase on the grounds that the proposed increase is inconsistent with the terms of the Agreement, and such objection occurs within thirty (30) calendar days of receiving the County Executive's report, the County Council may request the County Executive and the Company to withdraw and resubmit the proposal.”

The Pierce County Council took no action in response to the letter.

The 2020 rate proposal is approved as submitted, subject to further County Council action relating to review and adoption of the 2020-21 Pierce County budget. If any changes are required as a result of budgetary review, the Planning and Public Works Department will contact you shortly after the budget is adopted, to discuss the changes made to the 2020 tipping fee.

Please contact me if you have any questions.

Respectfully,

Ryan Dicks

Sustainable Resources Administrator

Attachment: 2020 Rate Setting Guidelines

cc: Dennis Hanberg, Director, Planning and Public Works Department
Gary Robinson, Director, Finance Department
Toby Rickman, Deputy Director, Planning and Public Works
Kim Burnett, Acting Business and Financial Operations Manager, Planning and Public Works
Jim Dickman, Budget Manager, Finance Department
Michele Quinones, Senior Budget Analyst, Finance Department
Rick Johnston, Project Coordinator, Planning and Public Works
Chris Brown, Management Analyst, Planning and Public Works
Neil Holden, University Place Refuse
Matt O'Connell, Waste Connection



CONSUMER PRICE INDEXES PACIFIC CITIES AND U. S. CITY AVERAGE SEPTEMBER 2019

(All items indexes. 1982-84=100 unless otherwise noted. Not seasonally adjusted.)

	All Urban Consumers (CPI-U)						Urban Wage Earners and Clerical Workers (CPI-W)					
	Indexes			Percent Change			Indexes			Percent Change		
	Sep 2018	Aug 2019	Sep 2019	Year ending Aug 2019	Year ending Sep 2019	1 Month ending Sep 2019	Sep 2018	Aug 2019	Sep 2019	Year ending Aug 2019	Year ending Sep 2019	1 Month ending Sep 2019
MONTHLY DATA												
U. S. City Average.....	252.439	256.558	256.759	1.7	1.7	0.1	246.565	250.112	250.251	1.5	1.5	0.1
West.....	265.105	271.264	272.102	2.6	2.6	0.3	256.950	262.416	263.328	2.4	2.5	0.3
West - Size Class A ¹	273.414	279.891	281.350	2.7	2.9	0.5	263.373	269.231	270.931	2.5	2.9	0.6
West - Size Class B/C ²	154.158	157.654	157.738	2.5	2.3	0.1	153.998	157.134	157.260	2.3	2.1	0.1
Mountain ³	102.812	105.477	105.822	2.9	2.9	0.3	103.344	105.678	105.885	2.6	2.3	0.2
Pacific ³	103.090	105.382	105.701	2.5	2.5	0.3	103.100	105.239	105.669	2.3	2.5	0.4
Los Angeles-Long Beach-Anaheim, CA.....	268.032	274.579	276.054	3.0	3.0	0.5	258.246	264.687	266.517	2.9	3.2	0.7
BI-MONTHLY DATA (Published for odd months)												
Riverside-San Bernardino-Ontario, CA ³	103.241	105.816	106.412	2.6	3.1	0.6	103.109	105.815	106.473	2.6	3.3	0.6
San Diego-Carlsbad, CA.....	295.883	299.333	301.033	1.4	1.7	0.6	280.827	281.391	284.107	0.8	1.2	1.0
Urban Hawaii.....	279.113	281.928	282.106	1.6	1.1	0.1	275.861	278.099	278.876	1.6	1.1	0.3
BI-MONTHLY DATA (Published for even months)												
Phoenix-Mesa-Scottsdale, AZ ⁴	139.554	142.997	143.760	2.2	3.0	0.5	138.241	141.580	142.070	2.3	2.8	0.3
San Francisco-Oakland-Hayward, CA.....	287.664	295.259	295.490	3.2	2.7	0.1	281.536	288.581	288.514	3.0	2.5	0.0
Seattle-Tacoma-Bellevue, WA.....	271.625	278.631	280.286	2.3	3.2	0.6	267.757	273.488	274.520	1.7	2.5	0.4
Urban Alaska.....	228.716	234.179	230.406	2.5	0.7	-1.6	224.691	229.121	226.667	2.1	0.9	-1.1
¹ Population over 2,500,000												
² Population 2,500,000 and under, Dec 1996 = 100												
³ Dec 2017=100												
⁴ Dec 2001=100												

NOTE: In January 2018, BLS introduced a new geographic area sample for the Consumer Price Index (CPI): www.bls.gov/regions/west/factsheet/2018cpirevisionwest.pdf
1967=100 base year indexes and historical tables including semiannual and annual average data are available at: www.bls.gov/regions/west/data/cpi_tables.pdf

Release date October 10, 2019. The next release date is scheduled for November 13, 2019. For questions, please contact us at BL-SinfoSF@bls.gov or (415) 625-2270.

City of Fircrest - Westside Disposal Contract												
Schedule 1. - Effect of Disposal Site Fee Increase - Effective Date March 1, 2020												11/15/2019
Proposed new L.R.I. disposal rate per ton effective March 1, 2020										\$ 167.38		
Current L.R.I. disposal rate per ton effective 3-1-2019										- \$ 164.34		
Proposed L.R.I. rate change per ton										\$ 3.040		
Wa. State Business & Occupation Tax 1.50%										+ \$ 0.046		
Subtotal										\$ 3.086		
Wa. State Refuse Collection Tax 3.60%										\$ 0.111		
Fircrest 8.5% Utility Tax 8.50%										+ \$ 0.262		
Total										\$ 3.459	per ton difference, all taxes included	additional amount to be added to
Toter Service												Schedule A' rates for disposal rate increase
Service Level	Pickup Freq.	# of cust. October 2019	WUTC can wts. in lbs. per pickup	pickups per month	WUTC lbs. per cust. per month	total WUTC lbs all cust. per month	actual lbs. all cust. per month	actual lbs. per cust. per month	per cust. per month as a % of a ton			
column #		a	b	c	d	e	f	g	h			i
formula					(b*c)	(a*d)	(e* 75.17%)	(d* 75.17%)	(g/2000)			(h*\$3.459)
1	12 gal. Gray Toter	W	1%	24	16	4.333	69.33	1,664	1,251	52	2.60%	\$ 0.09
1	24 gal. Brown Toter	EOW	9%	210	31	2.167	67.17	14,105	10,603	50	2.50%	\$ 0.09
1	24 gal. Gray Toter	W	2%	60	27	4.333	116.99	7,019	5,277	88	4.40%	\$ 0.15
1	48 gal. Brown Toter	EOW	15%	360	58	2.167	125.67	45,240	34,008	94	4.70%	\$ 0.16
1	48 gal. Gray Toter	W	10%	237	43	4.333	186.32	44,158	33,195	140	7.00%	\$ 0.24
1	64 gal. Brown Toter	EOW	31%	764	68	2.167	147.32	112,554	84,610	111	5.55%	\$ 0.19
1	64 gal. Gray Toter	W	28%	669	47	4.333	203.65	136,243	102,417	153	7.65%	\$ 0.27
1	96 gal. Gray Toter	W	4%	103	68	4.333	294.64	30,348	22,814	221	11.05%	\$ 0.38
Totals			100%	2427				391,331	294,175			
Yard Waste Toters			147%	3576								
1	32 gal. Occasional extra				34	1.00	34.00			31	1.55%	\$ 0.05
Container Service (non-compacted)												
Service Level		# of cust. October 2019	WUTC container weights in lbs. per pickup	pickups per month	WUTC lbs. per cust. per month	total WUTC lbs all cust. per month	actual lbs. all cust. per month	actual lbs. per cust. per month	per cust. per month as a % of a ton			
column #	j	k	l	m	n	o	p	q	r			s
formula					(4.333*j)	(l*m)	(k*n)	(o* 75.17%)	(n* 75.17%)	(q/2000)		(h*\$3.459)
1	1 yd. 1 X per wk.	16	175	4.333	758.28	12,132	9,120	570	28.50%			\$ 0.99
1	1 yd. 2 X per wk.	1	175	8.667	1516.73	1,517	1,140	1,140	57.00%			\$ 1.97
1	1 yd. 3 X per wk.	0	175	13.000	2275.00	0	0	1,710	85.50%			\$ 2.96
1	1 yd. 4 X per wk.	0	175	17.333	3033.28	0	0	2,280	114.00%			\$ 3.94
1	1 yd. 5 X per wk.	0	175	21.667	3791.73	0	0	2,850	142.50%			\$ 4.93
1.5	1.5 yd. 1 X per wk.	17	250	4.333	1083.25	18,415	13,843	814	40.70%			\$ 1.41
1.5	1.5 yd. 2 X per wk.	21	250	8.667	2166.75	45,502	34,205	1,629	81.45%			\$ 2.82
1.5	1.5 yd. 3 X per wk.	0	250	13.000	3250.00	0	0	2,443	122.15%			\$ 4.23
1.5	1.5 yd. 4 X per wk.	0	250	17.333	4333.25	0	0	3,257	162.85%			\$ 5.63
1.5	1.5 yd. 5 X per wk.	0	250	21.667	5416.75	0	0	4,072	203.60%			\$ 7.04
2	2 yd. 1 X per wk.	12	324	4.333	1403.89	16,847	12,664	1,055	52.75%			\$ 1.83
2	2 yd. 2 X per wk.	7	324	8.667	2808.11	19,657	14,777	2,111	105.55%			\$ 3.65
2	2 yd. 3 X per wk.	4	324	13.000	4212.00	16,848	12,665	3,166	158.30%			\$ 5.48
2	2 yd. 4 X per wk.	0	324	17.333	5615.89	0	0	4,222	211.10%			\$ 7.30
2	2 yd. 5 X per wk.	0	324	21.667	7020.11	0	0	5,277	263.85%			\$ 9.13
3	3 yd. 1 X per wk.	0	473	4.333	2049.51	0	0	1,541	77.05%			\$ 2.67
3	3 yd. 2 X per wk.	0	473	8.667	4099.49	0	0	3,082	154.10%			\$ 5.33
3	3 yd. 3 X per wk.	0	473	13.000	6149.00	0	0	4,622	231.10%			\$ 7.99
3	3 yd. 4 X per wk.	0	473	17.333	8198.51	0	0	6,163	308.15%			\$ 10.66
3	3 yd. 5 X per wk.	0	473	21.667	10248.49	0	0	7,704	385.20%			\$ 13.32
4	4 yd. 1 X per wk.	2	613	4.333	2656.13	5,312	3,993	1,997	99.85%			\$ 3.45
4	4 yd. 2 X per wk.	0	613	8.667	5312.87	0	0	3,994	199.70%			\$ 6.91
4	4 yd. 3 X per wk.	0	613	13.000	7969.00	0	0	5,991	299.55%			\$ 10.36
4	4 yd. 4 X per wk.	0	613	17.333	10625.13	0	0	7,987	399.35%			\$ 13.81
4	4 yd. 5 X per wk.	0	613	21.667	13281.87	0	0	9,984	499.20%			\$ 17.27
6	6 yd. 1 X per wk.	8	840	4.333	3639.72	29,118	21,889	2,736	136.80%			\$ 4.73
6	6 yd. 2 X per wk.	0	840	8.667	7280.28	0	0	5,473	273.65%			\$ 9.47
6	6 yd. 3 X per wk.	1	840	13.000	10920.00	10,920	8,209	8,209	410.45%			\$ 14.20
6	6 yd. 4 X per wk.	0	840	17.333	14559.72	0	0	10,945	547.25%			\$ 18.93
6	6 yd. 5 X per wk.	0	840	21.667	18200.28	0	0	13,682	684.10%			\$ 23.66
Total			89				176,268	132,505				
Total lbs. all toter and container weights combined						567,598	426,680	Pounds October 2019				
Total tons. all toter and container weights combined						283.80	213.34	Tons October 2019				
Ratio						100%	75.17%					
Note: W = Weekly pickup, EOW = Every-other week pickup												

City of Fircrest - Westside Disposal Contract											
Urban Wage Earners and Clerical Worker's Consumer Price Index - West B/C Sep-Sep CPI-W =											2.1%
Schedule 2. - Annual Rate Adjustment and Dump Fee Increase Eff X 85% =											1.79%
											12/30/2019
Garbage, Recycling and Yard Waste Collection											
Type of Service	Initial Service Date	Current Rates-taxes included effective 3/1/2019	Basis Rates for Annual Rate Adjustment	Add for Annual Rate Adjustment	Add for dump fee increase Effective 3/1/2020	Monthly Rates	Less	Less	Monthly Rates	Difference	Percent Change
						3/1/2020	Fircrest Tax	8.50% State Refuse Coll. Tax	3/1/2020	From prior Year, taxes included	From prior Year
12 gal. Garbage Toter, curb weekly	3/1/2007	\$ 19.60	\$ 17.60	\$ 0.31	\$ 0.09	\$ 20.01	\$ (1.52)	\$ (0.64)	\$ 17.85	\$ 0.40	2.0%
24 gal. Garbage Toter, curb every-other week	3/1/2007	\$ 18.23	\$ 16.30	\$ 0.29	\$ 0.09	\$ 18.60	\$ (1.41)	\$ (0.60)	\$ 16.59	\$ 0.37	2.0%
24 gal. Garbage Toter, curb weekly	3/1/2007	\$ 28.70	\$ 25.37	\$ 0.45	\$ 0.15	\$ 29.31	\$ (2.22)	\$ (0.94)	\$ 26.14	\$ 0.60	2.1%
48 gal. Garbage Toter, curb every-other week	3/1/2005	\$ 26.46	\$ 22.46	\$ 0.40	\$ 0.16	\$ 27.02	\$ (2.05)	\$ (0.87)	\$ 24.10	\$ 0.56	2.1%
48 gal. Garbage Toter, curb weekly	3/1/2007	\$ 39.87	\$ 34.50	\$ 0.62	\$ 0.24	\$ 40.74	\$ (3.09)	\$ (1.31)	\$ 36.34	\$ 0.87	2.2%
64 gal. Garbage Toter, curb every-other week	6/1/1998	\$ 33.05	\$ 27.02	\$ 0.48	\$ 0.19	\$ 33.72	\$ (2.56)	\$ (1.08)	\$ 30.08	\$ 0.67	2.0%
64 gal. Garbage Toter, curb weekly	8/1/2000	\$ 46.71	\$ 38.13	\$ 0.68	\$ 0.27	\$ 47.66	\$ (3.61)	\$ (1.53)	\$ 42.52	\$ 0.95	2.0%
96 gal. Garbage Toter, curb weekly	8/1/2000	\$ 61.21	\$ 48.60	\$ 0.87	\$ 0.38	\$ 62.47	\$ (4.74)	\$ (2.01)	\$ 55.72	\$ 1.25	2.0%
Off-curb Garbage Charge (add to toter rate above) per toter											
Up to 50' off-curb	6/1/1998	\$ 9.05	\$ 9.05	\$ 0.16		\$ 9.21	\$ (0.70)	\$ (0.30)	\$ 8.22	\$ 0.16	1.8%
Up to 100' off-curb	6/1/1998	\$ 12.90	\$ 12.90	\$ 0.23		\$ 13.13	\$ (1.00)	\$ (0.42)	\$ 11.71	\$ 0.23	1.8%
Over 100' off-curb	6/1/1998	\$ 18.07	\$ 18.07	\$ 0.32		\$ 18.39	\$ (1.39)	\$ (0.59)	\$ 16.40	\$ 0.32	1.8%
Occasional Extra Garbage Tags:	6/1/1998	\$ 8.52	\$ 7.10	\$ 0.13	\$ 0.05	\$ 8.80	\$ (0.67)	\$ (0.28)	\$ 7.85	\$ 0.28	3.3%
Yard Waste Toter, 64 or 96 gal., per unit	3/1/2012	\$ 4.89	\$ 4.89	\$ 0.09		\$ 4.98	\$ (0.38)	\$ (0.16)	\$ 4.44	\$ 0.09	1.8%
Customer stop and restart fee:	6/1/1998	\$ 14.73	\$ 14.73	\$ 0.26		\$ 14.99	\$ (1.14)	\$ (0.48)	\$ 13.37	\$ 0.26	1.8%
Toter redelivery fee	3/1/2012	\$ 14.73	\$ 14.73	\$ 0.26		\$ 14.99	\$ (1.14)	\$ (0.48)	\$ 13.37	\$ 0.26	1.8%
Return trip charge:	6/1/1998	\$ 14.73	\$ 14.73	\$ 0.26		\$ 14.99	\$ (1.14)	\$ (0.48)	\$ 13.37	\$ 0.26	1.8%
Special pickups (requiring a special trip), per pickup											
12 gal. garbage toter	3/1/2007	\$ 16.87	\$ 16.40	\$ 0.29	\$ 0.02	\$ 17.18	\$ (1.30)	\$ (0.55)	\$ 15.33	\$ 0.31	1.9%
24 gal. garbage toter	3/1/2007	\$ 19.06	\$ 18.12	\$ 0.32	\$ 0.04	\$ 19.42	\$ (1.47)	\$ (0.62)	\$ 17.32	\$ 0.36	1.9%
48 gal. garbage toter	3/1/2007	\$ 22.54	\$ 20.64	\$ 0.37	\$ 0.08	\$ 22.98	\$ (1.74)	\$ (0.74)	\$ 20.50	\$ 0.44	2.0%
64 gal. garbage toter	6/1/1998	\$ 28.31	\$ 25.00	\$ 0.45	\$ 0.11	\$ 28.87	\$ (2.19)	\$ (0.93)	\$ 25.75	\$ 0.56	2.0%
96 gal. garbage toter	8/1/2000	\$ 36.75	\$ 32.09	\$ 0.57	\$ 0.17	\$ 37.47	\$ (2.84)	\$ (1.20)	\$ 33.43	\$ 0.72	2.0%
64 & 96 gal. yard waste toter	6/1/1998	\$ 17.65	\$ 17.65	\$ 0.32		\$ 17.97	\$ (1.36)	\$ (0.58)	\$ 16.03	\$ 0.32	1.8%
Extra on-route, off-week pickups (not requiring a special trip), per pickup											
- applies only to every-other week customers											
24 gal. garbage toter	3/1/2007	\$ 5.52	\$ 4.58	\$ 0.08	\$ 0.04	\$ 5.64	\$ (0.43)	\$ (0.18)	\$ 5.03	\$ 0.12	2.1%
48 gal. garbage toter	3/1/2007	\$ 10.40	\$ 8.50	\$ 0.15	\$ 0.08	\$ 10.62	\$ (0.80)	\$ (0.34)	\$ 9.47	\$ 0.22	2.1%
64 gal. garbage toter	3/1/2007	\$ 13.74	\$ 11.23	\$ 0.20	\$ 0.11	\$ 14.05	\$ (1.07)	\$ (0.45)	\$ 12.53	\$ 0.31	2.2%
Commercial Containers(non-compacted) - multiply rate X number of pickups per week											
1 yd.	6/1/1998	\$ 117.29	\$ 88.86	\$ 1.59	\$ 0.99	\$ 119.87	\$ (9.09)	\$ (3.85)	\$ 106.93	\$ 2.58	2.2%
1.5 yd.	6/1/1998	\$ 157.34	\$ 116.75	\$ 2.08	\$ 1.41	\$ 160.83	\$ (12.19)	\$ (5.16)	\$ 143.47	\$ 3.49	2.2%
2 yd.	6/1/1998	\$ 195.62	\$ 143.06	\$ 2.55	\$ 1.83	\$ 200.01	\$ (15.17)	\$ (6.42)	\$ 178.42	\$ 4.38	2.2%
3 yd.	3/1/2007	\$ 295.20	\$ 236.00	\$ 4.21	\$ 2.67	\$ 302.07	\$ (22.90)	\$ (9.70)	\$ 269.47	\$ 6.88	2.3%
4 yd.	3/1/2007	\$ 364.53	\$ 287.81	\$ 5.14	\$ 3.45	\$ 373.11	\$ (28.29)	\$ (11.98)	\$ 332.84	\$ 8.58	2.4%
6 yd.	3/1/2007	\$ 548.37	\$ 443.24	\$ 7.91	\$ 4.73	\$ 561.01	\$ (42.54)	\$ (18.02)	\$ 500.46	\$ 12.64	2.3%
Special, Occasional and Return trip Pickups, per pickup											
1 yd.	6/1/1998	\$ 35.18	\$ 29.14	\$ 0.52	\$ 0.25	\$ 35.94	\$ (2.73)	\$ (1.15)	\$ 32.06	\$ 0.77	2.2%
1.5 yd.	6/1/1998	\$ 45.11	\$ 36.17	\$ 0.65	\$ 0.35	\$ 46.11	\$ (3.50)	\$ (1.48)	\$ 41.13	\$ 1.00	2.2%
2 yd.	6/1/1998	\$ 55.25	\$ 43.68	\$ 0.78	\$ 0.46	\$ 56.48	\$ (4.28)	\$ (1.81)	\$ 50.39	\$ 1.23	2.2%
3 yd.	3/1/2007	\$ 75.79	\$ 61.51	\$ 1.10	\$ 0.67	\$ 77.56	\$ (5.88)	\$ (2.49)	\$ 69.18	\$ 1.77	2.3%
4 yd.	3/1/2007	\$ 95.71	\$ 77.21	\$ 1.38	\$ 0.86	\$ 97.95	\$ (7.43)	\$ (3.15)	\$ 87.38	\$ 2.23	2.3%
6 yd.	3/1/2007	\$ 134.66	\$ 109.31	\$ 1.95	\$ 1.18	\$ 137.79	\$ (10.45)	\$ (4.42)	\$ 122.91	\$ 3.13	2.3%
Multi-family recycling charge, per unit:	6/1/1998	\$ 6.54	\$ 6.54	\$ 0.12		\$ 6.66	\$ (0.50)	\$ (0.21)	\$ 5.94	\$ 0.12	1.8%
Rear load truck & driver	6/1/1998	\$ 116.31	\$ 116.31	\$ 2.08		\$ 118.39	\$ (8.98)	\$ (3.80)	\$ 105.61	\$ 2.08	1.8%
Each additional man:	6/1/1998	\$ 50.04	\$ 50.04	\$ 0.89		\$ 50.93	\$ (3.86)	\$ (1.64)	\$ 45.43	\$ 0.89	1.8%

Note: Westside Disposal didn't request the rate increase that would have become effective 3-1-2016.

City of Fircrest - Westside Disposal Contract						
Schedule 3. - Annual Rate Adjustment and Dump Fee Increase Effective 3-01-20						
						11/20/2019
Garbage, Recycling and Yard Waste Collection						
		Monthly	Less	Less	Monthly	
		Rates	8.50%	3.6% Wa.	Rates	
		effective	Fircrest	State	Effective	
		31/12/2020	Utility	Refuse	3/1/2020	
		Taxes	Tax	Coll. Tax	without	
		Included			taxes	
Type of Service						
12 gal. Garbage Toter, curb	weekly	\$ 20.01	\$ (1.52)	\$ (0.64)	\$ 17.85	
24 gal. Garbage Toter, curb	every-other week	\$ 18.60	\$ (1.41)	\$ (0.60)	\$ 16.59	
24 gal. Garbage Toter, curb	weekly	\$ 29.31	\$ (2.22)	\$ (0.94)	\$ 26.14	
48 gal. Garbage Toter, curb	every-other week	\$ 27.02	\$ (2.05)	\$ (0.87)	\$ 24.10	
48 gal. Garbage Toter, curb	weekly	\$ 40.74	\$ (3.09)	\$ (1.31)	\$ 36.34	
64 gal. Garbage Toter, curb	every-other week	\$ 33.72	\$ (2.56)	\$ (1.08)	\$ 30.08	
64 gal. Garbage Toter, curb	weekly	\$ 47.66	\$ (3.61)	\$ (1.53)	\$ 42.52	
96 gal. Garbage Toter, curb	weekly	\$ 62.47	\$ (4.74)	\$ (2.01)	\$ 55.72	
Off-curb Garbage Charge (add to toter rate above) per toter						
Up to 50' off-curb		\$ 9.21	\$ (0.70)	\$ (0.30)	\$ 8.22	
Up to 100' off-curb		\$ 13.13	\$ (1.00)	\$ (0.42)	\$ 11.71	
Over 100' off-curb		\$ 18.39	\$ (1.39)	\$ (0.59)	\$ 16.40	
Occasional Extra Garbage Tags:		\$ 8.80	\$ (0.67)	\$ (0.28)	\$ 7.85	
Yard Waste Toter, 64 or 96 gal., per unit		\$ 4.98	\$ (0.38)	\$ (0.16)	\$ 4.44	
Customer stop and restart fee:		\$ 14.99	\$ (1.14)	\$ (0.48)	\$ 13.37	
Toter redelivery fee		\$ 14.99	\$ (1.14)	\$ (0.48)	\$ 13.37	
Return trip charge:		\$ 14.99	\$ (1.14)	\$ (0.48)	\$ 13.37	
Special pickups (requiring a special trip), per pickup						
12 gal. garbage toter		\$ 17.18	\$ (1.30)	\$ (0.55)	\$ 15.33	
24 gal. garbage toter		\$ 19.42	\$ (1.47)	\$ (0.62)	\$ 17.32	
48 gal. garbage toter		\$ 22.98	\$ (1.74)	\$ (0.74)	\$ 20.50	
64 gal. garbage toter		\$ 28.87	\$ (2.19)	\$ (0.93)	\$ 25.75	
96 gal. garbage toter		\$ 37.47	\$ (2.84)	\$ (1.20)	\$ 33.43	
64 & 96 gal. yard waste toter		\$ 17.97	\$ (1.36)	\$ (0.58)	\$ 16.03	
Extra on-route, off-week pickups (not requiring a special trip), per pickup						
- applies only to every-other week customers						
24 gal. garbage toter		\$ 5.64	\$ (0.43)	\$ (0.18)	\$ 5.03	
48 gal. garbage toter		\$ 10.62	\$ (0.80)	\$ (0.34)	\$ 9.47	
64 gal. garbage toter		\$ 14.05	\$ (1.07)	\$ (0.45)	\$ 12.53	
Commercial Containers (non-compacted) - multiply rate times number of pickups per week						
1 yd.		\$ 119.87	\$ (9.09)	\$ (3.85)	\$ 106.93	
1.5 yd.		\$ 160.83	\$ (12.19)	\$ (5.16)	\$ 143.47	
2 yd.		\$ 200.01	\$ (15.17)	\$ (6.42)	\$ 178.42	
3 yd.		\$ 302.07	\$ (22.90)	\$ (9.70)	\$ 269.47	
4 yd.		\$ 373.11	\$ (28.29)	\$ (11.98)	\$ 332.84	
6 yd.		\$ 561.01	\$ (42.54)	\$ (18.02)	\$ 500.46	
Special, Occasional and Return trip Pickups, per pickup						
1 yd.		\$ 35.94	\$ (2.73)	\$ (1.15)	\$ 32.06	
1.5 yd.		\$ 46.11	\$ (3.50)	\$ (1.48)	\$ 41.13	
2 yd.		\$ 56.48	\$ (4.28)	\$ (1.81)	\$ 50.39	
3 yd.		\$ 77.56	\$ (5.88)	\$ (2.49)	\$ 69.18	
4 yd.		\$ 97.95	\$ (7.43)	\$ (3.15)	\$ 87.38	
6 yd.		\$ 137.79	\$ (10.45)	\$ (4.42)	\$ 122.91	
Multi-family recycling charge, per unit:		\$ 6.66	\$ (0.50)	\$ (0.21)	\$ 5.94	
Rear load truck & driver		\$ 118.39	\$ (8.98)	\$ (3.80)	\$ 105.61	
Each additional man:		\$ 50.93	\$ (3.86)	\$ (1.64)	\$ 45.43	

**NEW BUSINESS: Refugee Resettlement Program
ITEM 10A.****FROM: Scott Pingel, City Manager**

RECOMMENDED MOTION: I move to adopt Resolution No. _____, declaring an intent to grant consent for the relocation of refugees within municipal boundaries per United States Executive Order 13888.

PROPOSAL: The Council is being asked to approve and adopt a resolution granting consent to for the Federal government to resettle refugees within the municipal boundaries of the City of Fircrest.**FISCAL IMPACT:** None identified.**ADVANTAGE:** Allows refugees to be resettled in Fircrest.**DISADVANTAGES:** None identified.**ALTERNATIVES:** Do not consent to refugees being resettled in Fircrest.**HISTORY:** After receiving the letter from DSHS in November, the City asked several questions of DSHS as well as other cities as to what they were doing with the request in the letter. The City of Pasco was the first to respond as to what they had learned further. The additional information provided in the attachments was provided to the City Council at the January 14, 2020 City Council meeting. At that time, the Council directed staff to draft a resolution.

This is an unusual circumstance where a longstanding federal program, coordinated through the states, has been modified by a Presidential Executive Order requiring consideration and action of the City Council in order for that program to continue within the community.

The U.S. Office of Refugee Resettlement (ORR) has historically been tasked to make geographical resettlement determinations for the resettlement of refugees. In doing so, the ORR has had the option to consult with and take into account the recommendations of the state and local governments when deciding where to settle refugees; however, states and localities were not authorized to determine the placement of refugees.

On September 26, 2019, President Trump issued Executive Order (EO) 13888, entitled Enhancing State and Local Involvement in Refugee Resettlement. The EO pertains to the “resettlement of refugees into American communities” and establishes a policy requiring the United States government to cooperate and consult with State and local governments on the matter of resettlement.

ATTACHMENTS: [Resolution](#)
[Executive Order 13888](#)
[Department of Social and Health Services Letter](#)
[Signed Gov. Inslee Consent Letter](#)
[DSHS FAQs and Program Information](#)

**CITY OF FIRCREST
RESOLUTION NO. _____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIRCREST,
WASHINGTON, DECLARING AN INTENT TO GRANT CONSENT FOR THE
RELOCATION OF REFUGEES WITHIN MUNICIPAL BOUNDARIES PER
UNITED STATES EXECUTIVE ORDER 13888.**

WHEREAS, the City of Fircrest is a welcoming and supportive community for those who have worked towards becoming productive members of the Fircrest community; and

WHEREAS, the City of Fircrest City Council recognizes the United States Executive Order 13888 of September 26, 2019, entitled “Enhancing State and Local Involvement in Refugee Resettlement,” issued by the United States President, Donald Trump; and

WHEREAS, the City Council acknowledges that the Executive Order states that “*the Federal Government...should resettle refugees only in those jurisdictions in which both the state and local governments have consented to receive refugees...*” under the United States Department of State Reception and Placement Program; and

WHEREAS, the City Council wishes by this Resolution to set forth criteria clarifying the circumstances under which the City intends to provide consent to have said refugees resettled within its municipal boundaries; and

WHEREAS, the City Council recognizes the importance of maintaining the public health, safety, and welfare of its current residents; and

WHEREAS, the City Council further recognizes that to be successful, refugees resettling into Fircrest will require financial support, services and assistance; and

WHEREAS, the City Council acknowledges the role it can play in the resettlement program as part of a nation with a long history of welcoming and assimilating people from all over the world into its society; and

WHEREAS, the City Council desires to provide its consent for local refugee resettlement subject to the conditions and criteria identified herein. Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. Declaration of Intent. The City Council of the City of Fircrest, Washington, declares its intent to give consent for refugee resettlement within its municipal boundaries upon certain conditions.

Section 2. Criteria for Consent. The City Council of the City of Fircrest, Washington, identifies the following criteria in order for refugees to be resettled within its municipal boundaries under the United States Department of State Reception and Placement Program: (1) the existence and adequacy of Federal, State and community support systems and structures in order to provide support for said refugees during their transition toward independence; (2) that local resources currently available to the City of Fircrest residents are not reallocated to mitigate resettlement program deficiencies; and (3) the Washington State Department of Social and Health Services will provide the City with an annual update on the resettlement program.

Section 3. Reservation of Future Policy. The City Council of the City of Fircrest, Washington, declares its reservation of the right to withdraw its consent in the future regarding these or other criteria necessary in order for the resettlement of refugees within its municipal boundaries.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 28th day of January 2020.

APPROVED:

Hunter T. George, Mayor

ATTEST:

Jessica Nappi, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

Presidential Documents

Executive Order 13888 of September 26, 2019

Enhancing State and Local Involvement in Refugee Resettlement

By the authority vested in me as President by the Constitution and the laws of the United States of America, it is hereby ordered as follows:

Section 1. Purpose. In resettling refugees into American communities, it is the policy of the United States to cooperate and consult with State and local governments, to take into account the preferences of State governments, and to provide a pathway for refugees to become self-sufficient. These policies support each other. Close cooperation with State and local governments ensures that refugees are resettled in communities that are eager and equipped to support their successful integration into American society and the labor force.

The Federal Government consults with State and local governments not only to identify the best environments for refugees, but also to be respectful of those communities that may not be able to accommodate refugee resettlement. State and local governments are best positioned to know the resources and capacities they may or may not have available to devote to sustainable resettlement, which maximizes the likelihood refugees placed in the area will become self-sufficient and free from long-term dependence on public assistance. Some States and localities, however, have viewed existing consultation as insufficient, and there is a need for closer coordination and a more clearly defined role for State and local governments in the refugee resettlement process. My Administration seeks to enhance these consultations.

Section 6(d) of Executive Order 13780 of March 6, 2017 (Protecting the Nation from Foreign Terrorist Entry into the United States), directed the Secretary of State to determine the extent to which, consistent with applicable law, State and local jurisdictions could have greater involvement in the process of determining the placement or resettlement of refugees in their jurisdictions, and to devise a proposal to promote such involvement.

I have consulted with the Secretary of State and determined that, with limited exceptions, the Federal Government, as an exercise of its broad discretion concerning refugee placement accorded to it by the Constitution and the Immigration and Nationality Act, should resettle refugees only in those jurisdictions in which both the State and local governments have consented to receive refugees under the Department of State's Reception and Placement Program (Program).

Sec. 2. Consent of States and Localities to the Placement of Refugees. (a) Within 90 days of the date of this order, the Secretary of State and the Secretary of Health and Human Services shall develop and implement a process to determine whether the State and locality both consent, in writing, to the resettlement of refugees within the State and locality, before refugees are resettled within that State and locality under the Program. The Secretary of State shall publicly release any written consents of States and localities to resettlement of refugees.

(b) Within 90 days of the date of this order, the Secretary of State and the Secretary of Health and Human Services shall develop and implement a process by which, consistent with 8 U.S.C. 1522(a)(2)(D), the State and the locality's consent to the resettlement of refugees under the Program

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is taken into account to the maximum extent consistent with law. In particular, that process shall provide that, if either a State or locality has not provided consent to receive refugees under the Program, then refugees should not be resettled within that State or locality unless the Secretary of State concludes, following consultation with the Secretary of Health and Human Services and the Secretary of Homeland Security, that failing to resettle refugees within that State or locality would be inconsistent with the policies and strategies established under 8 U.S.C. 1522(a)(2)(B) and (C) or other applicable law. If the Secretary of State intends to provide for the resettlement of refugees in a State or locality that has not provided consent, then the Secretary shall notify the President of such decision, along with the reasons for the decision, before proceeding.

(c) Subsection (b) of this section shall not apply to the resettlement of a refugee's spouse or child following to join that refugee pursuant to 8 U.S.C. 1157(c)(2)(A).

Sec. 3. General Provisions. (a) Nothing in this order shall be construed to impair or otherwise affect:

(i) the authority granted by law to an executive department or agency, or the head thereof; or

(ii) the functions of the Director of the Office of Management and Budget relating to budgetary, administrative, or legislative proposals.

(b) This order shall be implemented consistent with applicable law and subject to the availability of appropriations.

(c) This order is not intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person.



THE WHITE HOUSE,
September 26, 2019.



**STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES**

**Economic Services Administration
Office of Refugee and Immigrant Assistance
1700 East Cherry Street
Seattle, Washington 98122-466**

November 13, 2019

Mayor Hunter T. George
115 Ramsdell Street
Fircrest, WA 98466
Email: hgeorge@cityoffircrest.net

Re: Local Consent for Refugee Resettlement and Executive Order 13888

Dear Mayor Hunter T. George:

I am the Washington State Refugee Coordinator and I oversee the Washington Office of Refugee & Immigrant Assistance at the Washington State Department of Social and Health Services. My role is to collaborate with refugee resettlement agencies in Washington and to coordinate services by investing resources into local communities. In fact, last year the Office of Refugee & Immigrant Assistance granted \$28 million to 60 different organizations across the state to provide a broad array of services that help people to get living wage jobs, learn English, and eventually to become U.S. citizens. In this capacity, I consult regularly with the broad network of elected officials, public servants, community and faith leaders, businesses, and non-profit organizations throughout Washington State who welcome refugees and assist in their resettlement and integration into our communities.

Welcoming refugees is an important part of who we are and what we do in Washington State, and we are stronger because of the value and vitality refugees bring as part of our communities and economies. I am grateful for your past participation in our state's critical work of refugee resettlement.

I write to you now to offer information and assistance in complying with Executive Order 13888, issued by the federal government on September 26, 2019. The Executive Order sets new procedures that the federal government, states, and localities must follow regarding resettlement of refugees who have legally been admitted to the United States by the federal government. One provision of the order adds a consent requirement upon states and localities as a condition precedent to receiving new refugees beginning in January of 2020.

Governor Inslee has signed the consent form on behalf of the State of Washington.

Now Local Government Executives must also sign consent forms in order to be eligible to participate in refugee resettlement in the future.

As the Washington State Refugee Coordinator, my goal is to ensure that all localities that have participated in initial refugee resettlement in the past can and will be eligible to continue that participation in the future.

This is the right thing to do – for our communities, economies, and the individuals who have been granted legal refugee status by the federal government – and is consistent with the principles set forth in the Washington Law Against Discrimination, RCW 49.60.030(1) and 49.60.222, that prohibit discrimination on the basis of race, ethnicity, religion, or national origin.

Attached is a template consent letter that I ask you fill out and return to me. I am helping to coordinate the submission of all responses for the State and its localities to the U.S. Department of State and to the eight non-profit refugee resettlement agencies located in communities across the state that will seek and coordinate the funding from the U.S. Department of State. Early submission of these consent letters will be one indicator of the cooperation and coordination that exists in Washington State that makes resettlement so successful in our communities.

Because I have the duty to organize this process, I ask that you please take action as soon as possible to meet the internal deadline we have set for compliance. In addition, because we will all be coordinating with the refugee resettlement agencies to prepare for and welcome new refugees in many other ways, as well, and I am attaching a list of these organizations for your information and because they may also be reaching out to you to provide additional information.

Please submit your consent letter to me at petersk@dshs.wa.gov on or before December 20, 2019.

I am happy to provide any support or answer any questions you may have about this process.

Sincerely yours,



Sarah Peterson
Washington State Refugee Coordinator

Sample consent language

[EXECUTIVE LETTERHEAD]

Secretary Michael R. Pompeo
U.S. Department of State
2201 C Street NW
Washington DC, 20520

[DATE]

Dear Secretary Pompeo:

This letter is in reference to Executive Order 13888, "*On Enhancing State and Local Involvement in Resettlement.*"

As [Governor/Mayor/Other Official] of [state/county/city], I consent to initial refugee resettlement in [state/county/city] as per the terms of the Executive Order.

Sincerely,

[NAME]

[POSITION]

CC:
Principal Deputy Assistant Secretary Carol T. O'Connell
Bureau of Population, Refugees, and Migration
U.S. Department of State

Sarah Peterson, Washington State Refugee Coordinator

JAY INSLEE
Governor



STATE OF WASHINGTON
Office of the Governor

November 5, 2019

The Honorable Michael Pompeo
Secretary
U.S. Department of State
2201 C Street NW
Washington, DC 20230

RE: Consent for Refugee Resettlement Pursuant to Executive Order 13888

Dear Secretary Pompeo:

I write to affirm that the State of Washington wholeheartedly consents to welcoming and resettling refugees into our communities — a long and proud tradition that we intend to continue.

As the state that resettled the second highest number of refugees last year, we are honored to remain a place of safety and security for those fleeing persecution and violence. Since 1975, Washington has brought in nearly 150,000 refugees from 70 different countries, including Vietnam, Ukraine, and the Democratic Republic of the Congo. Refugees contribute to all sectors of our economy — as teachers, service members, doctors, and more — while adding to our rich cultural landscape. They are an integral part of Washington’s past, present, and future.

Just last week, we celebrated the success of Dr. Anisa Ibrahim, a Washingtonian who resettled in our state after fleeing war-torn Somalia more than two decades ago. Only six years old when her family first arrived to the United States, Dr. Ibrahim later graduated from the University of Washington Medical School and now leads a pediatric clinic in Seattle — the same clinic that treated her when she and her siblings were children.

Her story is not unique. Throughout our state, children and families speak of similar circumstances, of having sacrificed everything to seek refuge in America from violence, starvation, and other horrors most of us will thankfully never experience. Many of those children are now leaders in our communities, bringing with them their unique perspectives on tragedy, perseverance, and triumph. Washington State is stronger and our communities are richer because of their important contributions.

Given all of the benefits of a robust resettlement program, we should not cast aside our founding principles as a nation. Enshrined on the Statue of Liberty, the “Mother of Exiles,” is our



The Honorable Michael Pompeo

November 5, 2019

Page 2

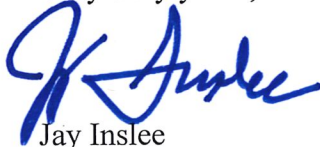
country's commitment as a safe place for humanity's most vulnerable. Lest we forget that, of the 26,000,000 refugees worldwide, more than half are children.

For these reasons, I ask that our state be allowed to accept at least as many refugees as we have in prior years, and should other states be unable or unwilling to accept refugee families into their jurisdictions, they will be welcomed here in Washington State.

I remain troubled by this Administration's deep cuts to refugee resettlement and disappointed that my call for a considerably higher number of refugees went unanswered. I hope you will recognize the success of our efforts in the coming year when your administration revisits the refugee cap for 2021.

Further, I have significant concerns about the imposition of written consent requirements upon states and local jurisdictions as a condition to receiving new refugees for resettlement through the U.S. Department of State's Reception and Placement Program. We will be working with our localities to ensure that they understand the written consent required of them under EO 13888, and to ensure uninterrupted refugee resettlement in Washington State, but we reserve the right to challenge the EO 13888 requirements in the future.

Very truly yours,



Jay Inslee
Governor

CC: Casey Katims, Director, Washington, D.C. Office, Governor Jay Inslee
Carol T. O'Connell, Principal Deputy Assistant Secretary, Bureau of Population,
Refugees, and Migration
Sarah Peterson, Chief, Office of Refugee and Immigrant Assistance, Washington State
Department of Social and Health Services

Washington State Refugee Resettlement Agencies

Refugee Resettlement Agency	Contact Information
<p>Diocese of Olympia 1551 10th Ave E Seattle WA 98102 <i>National Affiliate:</i> Episcopal Migration Ministries (EMM) Website: http://www.ecww.org</p>	<p>Contact: Greg Hope Phone: (206) 323-3152 Email: greghope@earthlink.com</p>
<p>International Rescue Committee (IRC) 1200 S 192nd Street SeaTac, WA 98148 Website: www.rescue.org/us-program/us-seattle-wa</p>	<p>Contact: Nicky Smith Phone: (206) 623-2105 Email: nicky.smith@rescue.org</p>
<p>Jewish Family Services 841 Central Ave N, Suite 220 Kent, WA 98032 <i>*National Affiliate:</i> Hebrew Immigrant Aid Society (HIAS) Website: http://www.jfsseattle.org</p>	<p>Contact: Cordelia Revells Phone: (253) 850-4065 Email: crevells@jfsseattle.org</p>
<p>Lutheran Community Services Northwest 223 N Yakima Avenue Tacoma, WA 98403 <i>*National Affiliate:</i> Lutheran Immigration and Refugee Services (LIRS) Website: www.lcsnw.org</p>	<p>Contact: Mouammar Abouagila Phone: (253) 503-3437 Email: mabouagila@lcsnw.org</p>
<p>Lutheran Community Services Northwest 3600 Main Street, Suite 200 Vancouver, WA 98663 <i>*National Affiliate:</i> Lutheran Immigration and Refugee Services (LIRS) Website: www.lcsnw.org</p>	<p>Contact: Salah Ansary Phone: (360) 694-5624 Email: sansaray@lcsnw.org</p>
<p>World Relief 841 Central Avenue N, Suite C-106 Kent, WA 98032 Website: http://worldreliefseattle.org</p>	<p>Contact: Chitra Hanstad Phone: (253) 277-1121 Email: chanstad@wr.org</p>
<p>World Relief 1522 N Washington St #204 Spokane, WA 99201 Website: www.worldreliefsokane.org</p>	<p>Contact: Mark Finney Phone: (509) 232-2814 Email: mfinney@wr.org</p>
<p>World Relief 123 W 1st Avenue Kennewick, WA 99336 Website: http://worldrelieftricity.org</p>	<p>Contact: Kenneth Primus Phone: 509 734-5477 ext. 100 Email: KPrimus@wr.org</p>

Washington Unaccompanied Refugee Minor Programs

Refugee Resettlement Agency	Contact Information
<p>Catholic Community Services of Western Washington 1323 S. Yakima Avenue Tacoma, WA 98405 National Affiliate: US Conference of Catholic Bishops (USCCB) Website: https://ccsww.org</p>	<p>Contact: Dorothy McCabe Phone: 253 502-2663 Email: dorotheym@ccsww.org</p>
<p>Lutheran Community Services Northwest Refugees Northwest 115 NE 100th St., Suite 200 Seattle, WA 98125 <i>*National Affiliate:</i> Lutheran Immigration and Refugee Services (LIRS) Website: www.lcsnw.org</p>	<p>Contact: Karen Danz Phone: 206 694-5707 Email: kdanz@lcsnw.org</p>
<p>Lutheran Community Services Northwest 210 W Sprague Ave, Spokane, WA 99201 <i>*National Affiliate:</i> Lutheran Immigration and Refugee Services (LIRS) Website: www.lcsnw.org</p>	<p>Contact: Shelly Hahn Phone: 509 343-5050 Email: shahn@lcsnw.org</p>

Office of Refugee & Immigrant Assistance Economic Services Administration | Community Services Division

Frequently Asked Questions on the U.S. Refugee Resettlement Program

Contact: [Sarah Peterson](#), Washington State Refugee Coordinator, 206-568-5568

Nov. 21, 2019

The Washington State Department of Social and Health Services' Economic Services Administration's **Office of Refugee and Immigrant Assistance** helps to coordinate refugee resettlement across the state, and provides programs and services in communities to assist people who are refugees and immigrants in achieving economic stability and integrating into our communities. Washington has a long legacy of welcoming refugees. Since 1975, more than 150,000 refugees have resettled in communities across the state.

On Sept. 26, 2019, the federal government issued Executive Order 13888, setting new procedures that states and local governments must follow regarding refugee resettlement. ORIA has received a number of inquiries related to that proposed process and to refugee resettlement in our local communities. This document provides information on the federal refugee resettlement programs and the support provided to refugees arriving in Washington state.

Who are refugees? What qualifications are required of refugees participating in the U.S. Refugee Resettlement Program?

Under Section 101 (a)(42) of the Immigration and Nationality Act (INA), a refugee is any person who is outside their home country and who is unable or unwilling to return to that country because of persecution or a well-founded fear of persecution on account of race, religion, nationality, membership in a particular social group or political opinion.

Individuals seeking admission into the United States as a refugee under Section 207 of the INA are processed through the U.S. Refugee Admissions Program (USRAP). The United States receives referrals to the USRAP through the United Nations High Commission on Refugees (UNHCR). Each year the President of the United States determines the number of refugees permitted to resettle in the United States and the priority participants dependent on three different priority categories. These priorities include (1) referrals from UNHCR, the U.S. embassy or specially trained non-government organization, (2) groups identified for special concern and (3) family reunification cases (family members in the U.S. submits an Affidavit of Relationship on behalf of a qualified family member overseas).

What is involved in the U.S. Refugee Admissions Program?

The U.S. Refugee Admissions Program (USRAP) is an interagency effort involving a number of governmental and nongovernmental partners overseas and in the United States. USRAP is the process by which people overseas are identified and screened for resettlement in the United States. The Department of State/Population,

Office of Refugee & Immigrant Assistance Economic Services Administration | Community Services Division

Refugees and Migration (PRM) has overall USRAP management responsibility overseas and has lead in proposing admissions ceilings and processing priorities. Under cooperative agreements with the Department of State (DOS), Resettlement Support Centers consist of international organizations or non-governmental organizations that carry out administrative and processing functions, such as file preparation and storage, data collection and out-processing activities. Once the application process is complete, the Department of Homeland Security (DHS), U.S. Citizenship and Immigration Services (USCIS) has responsibility for adjudicating applications for refugee status and reviewing case decisions. The International Organization for Migration arranges for travel to the United States, and the DHS U.S. Customs and Border Protection screens refugees as they arrive for admission into the country. A flow chart from USCIS that demonstrates the USRAP is linked in the Sources Cited section of this document on page 5.

What level of background screening is conducted to assure identity and lack of criminal background?

The screening of refugee applicants for the USRAP involves numerous biographic checks reviewed and resolved by U.S. government agencies. These screenings include the DOS Consular Lookout and Support System, Security Advisory Opinion, Interagency Check with the National Counterterrorism Center, FBI fingerprint check with Next Generation Identification, DHS Automated Biometric Identification System and DOD Defense Forensics and Biometrics Agency's Automated Biometric Identification System. In addition, highly trained USCIS officers conduct extensive in-person, overseas interviews with all refugee applicants. USCIS will also conduct screening through the Controlled Application Review and Resolution Process and enhanced screening that involves a review of classified and unclassified research and screening data against publicly available social media. U.S. Customs and Border Protection conducts additional background checks of individuals upon arrival at the U.S. port of entry. In recent years, federal agencies involved in USRAP conducted a joint review of the security vetting. As a result, USRAP has implemented a number of measures to strengthen its security and integrity. These new vetting procedures close security gaps and take a more risk-based approach to refugee admissions. For more information, please refer to the [USCIS Refugee Processing and Security Screening](#). Additional resources are listed on the Sources Cited on page 5.

Where are refugees resettled? How is it determined which participants will be located in which communities?

Representatives from the national refugee resettlement agencies meet frequently to review the biographic information and other case records from the Department of State seeking to determine which local resettlement agency will sponsor the refugee family and place them in a local community. Many refugees have family or close friends already in the United States, and refugee resettlement agencies make every effort to reunite them. Other factors taken under consideration include the case size and availability of affordable housing, community resources, language capacity of the agency, local ethnic and religious communities and expertise resettling specific populations.

Washington state is home to eight refugee resettlement agencies that have a long history of resettling refugees. The agencies resettle refugees in Benton-Franklin, Clark, King, Pierce, Snohomish, Spokane and other counties. In addition, three agencies in Clark, King, Pierce and Spokane counties resettle Unaccompanied Refugee Minors.

Office of Refugee & Immigrant Assistance

Economic Services Administration | Community Services Division

In recent years, 75-90% of refugees resettled in Washington state have a family member living in a local community.

How does the agency gauge the capacity in terms of numbers for a host community?

Every year the local refugee resettlement agencies in Washington are required to consult the Washington State Refugee Coordinator who oversees Washington's Office of Refugee and Immigrant Assistance. The consultation process requires an approval to resettle a target number of refugees in their local community. Capacity is determined by the ability of the resettlement agency to provide or connect individuals and families to needed programs and services, affordable housing and employment opportunities. In addition, resettlement agencies are required to host quarterly consultations with local community representatives, including health care providers, school district representatives, volunteers and elected officials. This is an opportunity to hear from the community about the capacity to welcome new arrivals.

What happens after a refugee arrives in the United States?

Once a refugee arrives in the United States, they first participate in the U.S. Reception and Placement Program (R&P). This is conducted through a cooperative agreement between PRM and nine national Refugee Resettlement Agencies (RRAs). These nine agencies subcontract with local affiliates across the country to provide initial services to arriving individuals and families. R&P offers a one-time stipend per refugee to finance the first three months in the United States. This stipend is administered by the RRA and covers the cost of housing, household goods, food and other expenses. The individual or family is met at the airport by the RRA and with an appropriate interpreter. RRAs provide arriving refugees with a hot meal that reflects the individual or family's culture. For the next 30 to 90 days, the local RRA helps the individual or family to apply for a Social Security card, register children for school, arrange medical appointments and connect with the necessary social and language services. Refugees are eligible for public assistance when they first arrive. They receive employment authorization upon arrival and are connected to employment services and English language classes within the first 30 days after arrival.

What is the level of oversight and support provided program participants by your office and for how long?

After the R&P program, the federal Office of Refugee Resettlement provides resources to states to invest in ongoing support and services. The Washington Office of Refugee and Immigrant Assistance braids this funding with other federal and state dollars to provide services in four core areas: Refugee Health and Wellness, Employment and Training, Immigration Assistance and Naturalization Services, and Whole Family Services. ORIA invests approximately \$28 million annually into more than 60 different providers statewide. Providers include local community-based organizations, refugee resettlement agencies, others state agencies and colleges. The majority of programs and services (see the table below) are available to refugees for up to five years after their arrival in the United States. Some programs, including naturalization services, are available to individuals and families beyond the five-year time period.

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The Department of State and the national refugee resettlement agencies conduct regular program monitoring and consultations with the local refugee resettlement agencies as well as the State Refugee Coordinator and State Refugee Health Coordinator to ensure compliance with the requirements of R&P.

HEALTH & WELLNESS PROGRAMS	EMPLOYMENT & TRAINING PROGRAMS	IMMIGRATION & NATURALIZATION ASSISTANCE	WHOLE FAMILY SERVICES
Culturally Relevant and Linguistically Appropriate Services			
Refugee Health Screening Services	LEP Pathway Program Employment Services	Naturalization Services	PRIME Program <i>(Case Management and Self-sufficiency workshops)</i>
Refugee Mental Health Services	LEP Pathway Program ESL Services	PRIME Immigration Assistance Services	Refugee School Impact Program
Refugee Health Promotion Program	ORIA-Basic Food Employment & Training (BFET) Program		Unaccompanied Refugee Minor Program
Refugee Elders Program	CLEVER Program		Refugee Youth Mentoring

What follow up is proposed with the host community to gauge success of the program and address issues that might arise?

Local refugee resettlement agencies host quarterly community consultations. The State Refugee Coordinator and the State Refugee Health Coordinator attend these meetings to hear from the local community on the successes and challenges of the program. In addition, the State Refugee Coordinator hosts quarterly provider meetings to monitor program success. Each program is offered through a contract with a local provider. These programs operate with performance-based contracts that receive regular monitoring to ensure that participants are achieving the desired goals, whether it is employment placement or health screening and immunizations.

Is there a formal process for consultation with your agency if issues arise?

The Washington Office of Refugee and Immigrant Assistance is always available for consultation if issues arise in the local community. For more information, please contact Sarah Peterson at petersk@dshs.wa.gov. In addition, local refugee resettlement agencies and their national affiliates are available to respond to questions and concerns from community members and elected officials.

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