

**FIRCREST CITY COUNCIL
REGULAR MEETING AGENDA**

**TUESDAY, APRIL 14, 2020
7:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESIDING OFFICER'S REPORT**
- 5. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**
(Please email the City Clerk if you would like to make a public comment. Your comment will be read into the record at the appropriate time. JWESTMAN@CITYOFFIRCREST.NET)
- 6. COMMITTEE, COMMISSION & LIAISON REPORTS**
 - A. Administration
 - B. Environmental, Planning and Building
 - C. Finance, IT, Facilities
 - D. Other reports
- 7. CONSENT CALENDAR**
 - A. Approval of [vouchers/payroll checks](#)
 - B. Approval of minutes: [March 24, 2020 Regular Meeting](#)
- 8. PUBLIC HEARING 7:15 P.M.**
- 9. UNFINISHED BUSINESS**
- 10. NEW BUSINESS**
 - A. Resolution: [Emergency Declaration](#)
 - B. Resolution: [EMS Levy on the 2020 Primary and General Elections](#)
- 11. CITY MANAGER COMMENTS**
 - A. Remote Attendance Extension
- 12. DEPARTMENT HEAD COMMENTS**
- 13. COUNCILMEMBER COMMENTS**
- 14. EXECUTIVE SESSION**
- 15. ADJOURNMENT**

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
21653	04/06/2020	04/14/2020	8956	30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
	347 60 00 04	Indoor Soccer	001 000 340	-30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
21652	04/04/2020	04/14/2020	8130	31,321.50	Storage Bins For Street Sweeping Materials
	594 31 63 00	Storm Improvements-Storn	416 000 594	31,321.50	Storage Bins For Street Sweeping Materials
21621	04/04/2020	04/14/2020	5428	1,805.00	March 2020 Land Use Consulting (19 Hrs)
	558 60 41 00	Prof Svcs - Planning	001 000 558	1,805.00	03/2020 Land Use Consulting (19 Hrs)
21647	04/04/2020	04/14/2020	6370	432.80	Police Uniform Patches (Quantity 200)
	521 22 49 01	Uniforms/Clothing/Laundry	001 000 521	432.80	Police Uniform Patches (Quantity 200)
21654	04/06/2020	04/14/2020	8957	50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
	347 60 00 04	Indoor Soccer	001 000 340	-50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
21645	04/04/2020	04/14/2020	4278	228.61	Battery For Princeton L/S Generator
	535 50 31 01	Oper Supplies - Sewer Mai	430 000 535	228.61	Battery For Princeton L/S Generator
21641	04/04/2020	04/14/2020	3572	206.76	Supplies For Regents Island Repair
	542 30 31 02	Oper Supplies - Street Reg	101 000 542	206.76	Supplies For Regents Island Repair
21642	04/04/2020	04/14/2020	3572	54.19	Supplies For Regents Island Repair
	542 30 31 02	Oper Supplies - Street Reg	101 000 542	54.19	Supplies For Regents Island Repair
			Total CED	260.95	
21655	04/06/2020	04/14/2020	8958	50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
	347 60 00 04	Indoor Soccer	001 000 340	-50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
21603	04/04/2020	04/14/2020	6018	159.51	Police Copier / Fax Rental March 2020
	521 22 45 00	Oper Rentals - Copier - Pol	001 000 521	159.51	Police Copier / Fax 03/2020
21604	04/04/2020	04/14/2020	6018	563.79	Copier Rental March 2020 - City Hall, Court, Parks / Rec, Public Works

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512 50 45 00	Oper Rentals - Copier - Coi		001 000 512 General Fund	140.95	Court 03/2020	
518 10 45 00	Oper Rentals - Copier - No.		001 000 518 General Fund	140.95	City Hall 03/2020	
531 50 45 00	Oper Rentals - Copier - Sto		415 000 531 Storm Drain	35.24	PW 03/2020	
534 10 45 02	Oper Rentals - Copier - Wa		425 000 534 Water Fund (de	35.23	PW 03/2020	
535 10 45 00	Oper Rentals - Copier - Sev		430 000 535 Sewer Fund (de	35.24	PW 03/2020	
542 30 45 00	Oper Rentals - Copier - Str		101 000 542 City Street Fun	35.24	PW 03/2020	
571 10 45 01	Oper Rentals - Copier - Rec		001 000 571 General Fund	126.85	Rec 03/2020	
576 80 45 00	Oper Rentals - Copier - Par		001 000 576 General Fund	14.09	Parks 03/2020	
Total Canon Financial Services Inc				723.30		
21656	04/06/2020	04/14/2020	8959	Castaneda, Joni	50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
347 60 00 04	Indoor Soccer		001 000 340 General Fund	-50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)	
21630	04/04/2020	04/14/2020	7374	Celis, Victor	10.20	Postage For Mailing Blood Vials
521 22 49 00	Miscellaneous - Police		001 000 521 General Fund	10.20	Postage For Mailing Blood Vials	
21713	04/08/2020	04/14/2020	7374	Celis, Victor	920.41	Tuition Reimbursement MATH 107 & 047
521 22 49 02	Reg & Tuition - Police		001 000 521 General Fund	920.41	Tuition Reimbursement MATH 107 & 047 - V. Celis	
Total Celis, Victor				930.61		
21650	04/04/2020	04/14/2020	5805	CenturyLink	78.97	Long Distance Access And Usage March 2020
518 10 42 00	Communication - Non Dep		001 000 518 General Fund	78.97	Long Distance 03/2020	
21657	04/06/2020	04/14/2020	8960	Christensen, Debbi	50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
347 60 00 04	Indoor Soccer		001 000 340 General Fund	-50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)	
21700	04/08/2020	04/14/2020	4322	City of Tacoma Washington	2,690.58	Power - Various Locations March 2020
534 80 47 01	Utility Services/Pumping		425 000 534 Water Fund (de	66.35	Surface Water 03/2020	
534 80 47 01	Utility Services/Pumping		425 000 534 Water Fund (de	2,213.40	High/Low Tank, Wells 6, 7 & 8, GC Tank, Weathervane 03/2020	
535 80 47 01	Utility Services/Pumping		430 000 535 Sewer Fund (de	378.25	Pump 3, Drake St L/S, W. Creek L/S, Alameda L/S 03/2020	
542 30 47 03	Electricity/Traffic Lights		101 000 542 City Street Fun	21.06	40th / Alameda 03/2020	
542 63 47 00	Electricity/Street Lights		101 000 542 City Street Fun	11.52	5200 Emerson 03/2020	

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21658	04/06/2020	04/14/2020	8961	Clark, Katie	50.00 Refund PeeWee Soccer Fees (COVID-19 Cancellation)
347 60 00 04	Indoor Soccer	001 000 340	General Fund	-50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
21605	04/04/2020	04/14/2020	3573	Copiers Northwest Inc	65.47 Copier Usage 2/14/20 - 3/13/20 Police
521 22 45 00	Oper Rentals - Copier - Pol	001 000 521	General Fund	65.47	Copier Usage 2/14/20 - 3/13/20 Police
21711	04/08/2020	04/14/2020	3573	Copiers Northwest Inc	138.36 Copier Usage March 2020 - Police
521 22 45 00	Oper Rentals - Copier - Pol	001 000 521	General Fund	138.36	Copier Usage 03/2020 Police
Total Copiers Northwest Inc				203.83	
21692	04/07/2020	04/14/2020	3080	Crawford, Susan	80.00 07-00242.1 - 1442 CHERRY AVE
343 10 00 00	Storm Drain Fees & Charge	415 000 340	Storm Drain	-32.25	
343 40 00 00	Sale Of Water	425 000 340	Water Fund (de	-22.92	
343 50 00 00	Sewer Revenues	430 000 340	Sewer Fund (de	-24.83	
21659	04/06/2020	04/14/2020	8962	Cruz, Kristine	50.00 Refund PeeWee Soccer Fees (COVID-19 Cancellation)
347 60 00 04	Indoor Soccer	001 000 340	General Fund	-50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
21635	04/04/2020	04/14/2020	3589	Databar Inc	1,114.39 Town Topics April 2020
518 10 49 01	Town Topics/Citizen Comr	001 000 518	General Fund	1,114.39	Town Topics April 2020
21703	04/08/2020	04/14/2020	3589	Databar Inc	1,348.86 P#54 Pool And Rec Center Q&A Production And Mailing
594 76 62 03	Buildings & Structures	301 000 594	Park Bond Capi	1,348.86	P#54 Pool And Rec Center Q&A Production And Mailing
21706	04/08/2020	04/14/2020	3589	Databar Inc	420.79 April 2020 Community Sponsorship Insert
542 80 31 04	Beautification-Supplies	101 000 542	City Street Fun	420.79	Community Sponsorship Insert 04/2020
Total Databar Inc				2,884.04	
21623	04/04/2020	04/14/2020	3600	Dept Of Retirement System	25.00 OASI Administrative Fee (2019)
513 10 49 02	Dues,Memberships,Subscri	001 000 513	General Fund	25.00	OASI Administrative Fee (2019)

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21660	04/06/2020	04/14/2020	2158	Duckworth, James	30.00 Refund PeeWee Soccer Fees (COVID-19 Cancellation)
347 60 00 04	Indoor Soccer	001 000 340	General Fund	-30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
21636	04/04/2020	04/14/2020	8610	F & L Building Maintenance, LLC	3,254.00 March 2020 Janitorial Services
518 30 41 01	Contract Maintenance	001 000 518	General Fund	3,254.00	03/2020 Janitorial Services
21611	04/04/2020	04/14/2020	8954	Ferdous, Sadig	100.00 Refund Rental Deposit Ferdous 2/8/20
586 00 00 00	Deposit Refunds	001 000 580	General Fund	100.00	Refund Rental Deposit Ferdous 2/8/20
21690	04/06/2020	04/14/2020	3638	Fircrest Golf Club	1,287.78 Golf Tank Land Rental April 2020
534 10 45 01	Land Rental/Water Tank	425 000 534	Water Fund (de	1,287.78	Golf Tank Land Rental 04/2020
21617	04/04/2020	04/14/2020	3649	Flo Hawks Plumbing & Septic	3,435.33 44th St L/S Electrical Repairs (2 Visits)
535 50 48 00	Rep & Maint - Sewer Main	430 000 535	Sewer Fund (de	3,435.33	44th St L/S Electrical Repairs (2 Visits)
21661	04/06/2020	04/14/2020	8963	Fraser, Hope	30.00 Refund PeeWee Soccer Fees (COVID-19 Cancellation)
347 60 00 04	Indoor Soccer	001 000 340	General Fund	-30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
21609	04/04/2020	04/14/2020	8952	Garitone, Sarah	85.00 Refund Rental Fee (COVID-19 Cancellation)
362 40 00 00	Space & Facility Rental	001 000 360	General Fund	-85.00	Refund Rental Fee (COVID-19 Cancellation)
21710	04/08/2020	04/14/2020	6325	GeoEngineers Inc	217.25 P#60 Pool And Bathhouse Prof. Services 2/15/20 To 2/21/20
594 76 62 03	Buildings & Structures	301 000 594	Park Bond Capi	217.25	P#60 Pool And Bathhouse Prof. Services 2/15/20 To 2/21/20
21614	04/04/2020	04/14/2020	6774	Greenleaf Landscaping 1 Inc	1,044.05 Tree Pruning And Removal - Contra Costa & Ramsdell
542 80 48 00	Street Tree Maintenance (c	101 000 542	City Street Fun	1,044.05	Tree Pruning And Removal - Contra Costa & Ramsdell
21615	04/04/2020	04/14/2020	6774	Greenleaf Landscaping 1 Inc	4,326.49 Monthly Landscape Service March 2020
518 30 41 01	Contract Maintenance	001 000 518	General Fund	3,201.60	Monthly Landscape Service 03/2020
542 80 49 03	Beautification Services (co	101 000 542	City Street Fun	1,124.89	Monthly Landscape Service 03/2020

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			Total Greenleaf Landscaping 1 Inc	5,370.54	
21610	04/04/2020	04/14/2020	8953 Hankins, Autumn	55.00	Refund Rental Fee (COVID-19 Cancellation)
	362 40 00 00	Space & Facility Rental	001 000 360 General Fund	-55.00	Refund Rental Fee (COVID-19 Cancellation)
21694	04/07/2020	04/14/2020	2811 Hill, Andrea	56.60	06-01420.1 - 1410 WOODSIDE DR
	343 10 00 00	Storm Drain Fees & Charge	415 000 340 Storm Drain	-24.76	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-26.22	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-5.62	
21695	04/07/2020	04/14/2020	7824 Holden, Brian	66.60	04-00420.7 - 617 ELECTRON WAY
	343 10 00 00	Storm Drain Fees & Charge	415 000 340 Storm Drain	-14.83	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-15.91	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-35.86	
21688	04/06/2020	04/14/2020	3692 Home Depot Credit Services	175.58	Supplies - Public Works And Public Safety Building
	518 30 31 02	Oper Sup/PSB Bldg	001 000 518 General Fund	143.97	Carpet Tile Repair - PSB
	534 80 31 02	Oper Supplies - Water	425 000 534 Water Fund (de	31.61	Blue Paint For Locates
21689	04/06/2020	04/14/2020	3692 Home Depot Credit Services	82.33	Supplies For Regents Island Repair
	542 30 31 02	Oper Supplies - Street Reg	101 000 542 City Street Fun	82.33	Supplies For Regents Island Repair
			Total Home Depot Credit Services	257.91	
21625	04/04/2020	04/14/2020	4131 Humane Society - Tacoma	615.83	April 2020 Boarding Contract
	554 30 41 00	Animal Control	001 000 554 General Fund	615.83	04/2020 Boarding Contract
21698	04/07/2020	04/14/2020	3302 JSP Regents LLC	265.68	10-00888.1 - 1501 REGENTS BLVD
	343 10 00 00	Storm Drain Fees & Charge	415 000 340 Storm Drain	-114.20	
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-110.65	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-40.83	
21619	04/04/2020	04/14/2020	8901 Johnson, Jeffrey M	77.86	Boot Reconditioning
	521 22 49 01	Uniforms/Clothing/Laundry	001 000 521 General Fund	77.86	Boot Reconditioning - J. Johnson
21662	04/06/2020	04/14/2020	8964 Johnson, Morgan	30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
	347 60 00 04	Indoor Soccer	001 000 340 General Fund	-30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)

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21638	04/04/2020	04/14/2020	3737	Kadee Industries Inc	938.50	Carpet Strips For Entryway - City Hall
	518 30 31 04 Oper Sup/CH		001 000 518 General Fund	938.50	Carpet Strips For Entryway - CH	
21612	04/04/2020	04/14/2020	8955	Kammerzell, Jon	57.00	Refund Rental Fee (COVID-19 Cancellation)
	362 40 00 00 Space & Facility Rental		001 000 360 General Fund	-57.00	Refund Rental Fee (COVID-19 Cancellation)	
21663	04/06/2020	04/14/2020	8965	Katica, Alissa	50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
	347 60 00 04 Indoor Soccer		001 000 340 General Fund	-50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)	
21664	04/06/2020	04/14/2020	8966	Keiler, Kevin	50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
	347 60 00 04 Indoor Soccer		001 000 340 General Fund	-50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)	
21665	04/06/2020	04/14/2020	8967	Kiss, Denise	60.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
	347 60 00 04 Indoor Soccer		001 000 340 General Fund	-60.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)	
21701	04/08/2020	04/14/2020	3776	Lemay Mobile Shredding	42.15	Shredding March 2020 - Court
	512 50 49 00 Miscellaneous - Court		001 000 512 General Fund	42.15	Shredding 03/2020 - Court	
21607	04/04/2020	04/14/2020	5079	Les Schwab Tires	30.83	Mower Tire Repair
	548 65 48 11 O & M - Parks/Rec		501 000 548 Equipment Ren	30.83	Mower Tire Repair	
21626	04/04/2020	04/14/2020	8404	Linda Kaye Briggs	1,616.05	P#55 Capital Campaign March 2020 (9.917 Hrs)
	594 76 62 03 Buildings & Structures		301 000 594 Park Bond Capi	1,616.05	P#55 Capital Campaign March 2020 (9.917 Hrs)	
21666	04/06/2020	04/14/2020	8968	Lindsey, Eliesabeth	50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
	347 60 00 04 Indoor Soccer		001 000 340 General Fund	-50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)	
21667	04/06/2020	04/14/2020	8631	Marion, Alyssa	30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
	347 60 00 04 Indoor Soccer		001 000 340 General Fund	-30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)	

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21668	04/06/2020	04/14/2020	7304 Nakada, Kuma	30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
	347 60 00 04	Indoor Soccer	001 000 340 General Fund	-30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
21693	04/07/2020	04/14/2020	8650 OakRidge Homes LTD	42.11	07-03330.0 - 1051 11TH TEE DR
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-30.79	
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-11.32	
21712	04/08/2020	04/14/2020	4889 Olbrechts & Associates PLLC	686.34	March 2020 Hearing Examiner (3.7 Hrs)
	558 60 41 00	Prof Svcs - Planning	001 000 558 General Fund	686.34	March 2020 Hearing Examiner (3.7 Hrs)
21705	04/08/2020	04/14/2020	8993 Pacific Office Automation - A/R	192.33	Service Call For Postage Machine
	518 10 42 01	Postage - Non-Dept	001 000 518 General Fund	192.33	Service Call For Postage Machine
21616	04/04/2020	04/14/2020	8626 Pacific Office Automation Inc	120.83	April 2020 Postage Meter Rental
	518 10 42 01	Postage - Non-Dept	001 000 518 General Fund	120.83	04/2020 Postage Meter Rental
21634	04/04/2020	04/14/2020	4680 Parametrix Engineering	11,646.15	P#60 Bath And Poolhouse Prof. Services Through 2/29/20
	594 76 62 03	Buildings & Structures	301 000 594 Park Bond Capi	11,646.15	P#60 Bath And Poolhouse Prof. Services Through 2/29/20
21714	04/08/2020	04/14/2020	3955 Petrocard Systems Inc	274.14	Gas / Fuel March 2020
	548 65 31 11	Parks/Rec Gas	501 000 548 Equipment Ren	38.85	Parks 03/2020
	548 65 31 12	Street Gas	501 000 548 Equipment Ren	32.79	Street 03/2020
	548 65 31 13	Storm Gas	501 000 548 Equipment Ren	20.03	Storm 03/2020
	548 65 31 14	Wtr/Swr Gas	501 000 548 Equipment Ren	182.47	W / S 03/2020
21627	04/04/2020	04/14/2020	4828 Protect Youth Sports	39.80	Background Checks - Peewee Soccer
	518 11 41 00	Prof Svcs - Personnel	001 000 518 General Fund	39.80	Background Checks - Peewee Soccer
21669	04/06/2020	04/14/2020	8969 Radel, Jennifer	50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
	347 60 00 04	Indoor Soccer	001 000 340 General Fund	-50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
21691	04/06/2020	04/14/2020	5710 Rainier Connect, Mashell Telecom	106.95	Internet Access Fee April 2020
	518 81 42 00	Communication - I/S	001 000 518 General Fund	106.95	Internet 04/2020
21628	04/04/2020	04/14/2020	8893 Right Systems INC	1,042.95	Replacement Sound System Computer

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594 48 64 01	Legislative - ERR Capital		501 000 548 Equipment Ren	417.18	Replacement Sound System Computer
594 48 64 02	Court - ERR Capital		501 000 548 Equipment Ren	417.18	Replacement Sound System Computer
594 48 64 10	Planning - ERR Capital		501 000 548 Equipment Ren	208.59	Replacement Sound System Computer
21709	04/08/2020	04/14/2020	8893		Right Systems INC
				3,350.00	IT Managed Services April 2020
518 81 41 01	Prof Svcs - I/S		001 000 518 General Fund	3,350.00	IT Managed Services 04/2020
			Total Right Systems INC	4,392.95	
21708	04/08/2020	04/14/2020	337		Roberts, Christopher
				1,194.00	Tuition Reimbursement CJA / 484
521 22 49 02	Reg & Tuition - Police		001 000 521 General Fund	1,194.00	Tuition Reimbursement CJA / 484 - C. Roberts
21670	04/06/2020	04/14/2020	8970		Rohrs, Penny
				30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
347 60 00 04	Indoor Soccer		001 000 340 General Fund	-30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
21671	04/06/2020	04/14/2020	8971		Santelli, Carla
				50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
347 60 00 04	Indoor Soccer		001 000 340 General Fund	-50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
21649	04/04/2020	04/14/2020	4035		Sarco Supply
				463.78	Janitorial Supplies
518 30 31 01	Oper Sup/Rec Bldg		001 000 518 General Fund	90.78	Janitorial Supplies - REC
518 30 31 02	Oper Sup/PSB Bldg		001 000 518 General Fund	90.78	Janitorial Supplies - PSB
518 30 31 03	Oper Sup/PWF		001 000 518 General Fund	181.56	Janitorial Supplies - PW
518 30 31 04	Oper Sup/CH		001 000 518 General Fund	100.66	Janitorial Supplies - CH
21672	04/06/2020	04/14/2020	8174		Schauer, Justin
				50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
347 60 00 04	Indoor Soccer		001 000 340 General Fund	-50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
21687	04/06/2020	04/14/2020	6088		Sentinel Pest Control Inc
				192.33	Pest Control - Public Works 04/2020
531 50 48 00	Rep & Maint - Storm		415 000 531 Storm Drain	48.08	Pest Control - PW 04/2019
534 50 48 01	Rep & Maint - Water Main		425 000 534 Water Fund (de	48.08	Pest Control - PW 04/2019
535 50 48 00	Rep & Maint - Sewer Main		430 000 535 Sewer Fund (de	48.08	Pest Control - PW 04/2019
542 30 48 01	Rep & Maint - Street Maint		101 000 542 City Street Fun	48.09	Pest Control - PW 04/2019
21673	04/06/2020	04/14/2020	8972		Shaffer, Shannon
				50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)

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347 60 00 04	Indoor Soccer		001 000 340 General Fund	-50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
21674	04/06/2020	04/14/2020	8629	50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
347 60 00 04	Indoor Soccer		001 000 340 General Fund	-50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
21651	04/04/2020	04/14/2020	7308	99.00	Monthly Hosting Cityoffircrest.net 3/15/20
518 81 41 02	Web Design & Maintenanc		001 000 518 General Fund	99.00	Monthly Hosting Cityoffircrest.net 3/15/20
21675	04/06/2020	04/14/2020	8973	50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
347 60 00 04	Indoor Soccer		001 000 340 General Fund	-50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
21676	04/06/2020	04/14/2020	8974	50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
347 60 00 04	Indoor Soccer		001 000 340 General Fund	-50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
21685	04/06/2020	04/14/2020	4690	16,252.54	Inspections, Mileage And Phone Calls March 2020
524 20 41 01	Bldg Inspec/Plan Review		001 000 524 General Fund	2,109.83	03/2020
594 76 62 03	Buildings & Structures		301 000 594 Park Bond Capi	14,142.71	Plan Review - Community Center
21618	04/04/2020	04/14/2020	7418	241.79	Service Call - Video Retrieval At Public Works
518 30 48 03	Rep & Maint - PW		001 000 518 General Fund	241.79	Service Call - Video Retrieval At Public Works
21637	04/04/2020	04/14/2020	4084	23.38	Court Supplies
512 50 31 00	Office & Oper Sup-Court		001 000 512 General Fund	23.38	Court Supplies
21639	04/04/2020	04/14/2020	4087	431.95	#59094D Serviced Generator
548 65 48 14	O & M - Wtr/Swr		501 000 548 Equipment Ren	431.95	#59094D Serviced Generator
21697	04/07/2020	04/14/2020	8359	66.60	06-02570.1 - 1018 PINEHURST ST
343 10 00 00	Storm Drain Fees & Charge		415 000 340 Storm Drain	-14.83	
343 40 00 00	Sale Of Water		425 000 340 Water Fund (de	-15.91	
343 50 00 00	Sewer Revenues		430 000 340 Sewer Fund (de	-35.86	
21620	04/04/2020	04/14/2020	4110	78.86	Linen Service 3/12/20
			Superior Linen Service		

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	576 80 49 00	Miscellaneous - Parks	001 000 576 General Fund	78.86	Linen Service 3/12/20	
21631	04/04/2020	04/14/2020	4328	Systems for Public Safety Inc	1,679.60	#52951D Replaced Battery And Laptop Dock
	548 65 48 08	O & M - Police	501 000 548 Equipment Ren	1,679.60	#52951D Replaced Battery And Laptop Dock	
21632	04/04/2020	04/14/2020	4328	Systems for Public Safety Inc	51.93	#66367D Flat Repair
	548 65 48 08	O & M - Police	501 000 548 Equipment Ren	51.93	#66367D Flat Repair	
21633	04/04/2020	04/14/2020	4328	Systems for Public Safety Inc	120.27	#60942D LOF, Replace License Plate Bulbs
	548 65 48 08	O & M - Police	501 000 548 Equipment Ren	120.27	#60942D LOF, Replace License Plate Bulbs	
Total Systems for Public Safety Inc				1,851.80		
21707	04/08/2020	04/14/2020	4120	Tacoma Daily Index	288.75	March 2020 Publications
	511 60 41 01	Advertising - Legislative	001 000 511 General Fund	67.03	Ord. 1644 Passed - Moratorium	
	511 60 41 01	Advertising - Legislative	001 000 511 General Fund	96.25	Ord. 1654 & 1655 Passed	
	534 10 41 01	Advertising - Water	425 000 534 Water Fund (de	72.19	Request For Bids - Water Meters	
	558 60 41 01	Advertising - Planning	001 000 558 General Fund	53.28	Public Hearing - Gentile ADU	
21640	04/04/2020	04/14/2020	4121	Tacoma Diesel & Equip Inc	2,757.28	Katolight Generator Repair - Public Works
	548 65 48 12	O & M - Street	501 000 548 Equipment Ren	689.32	Katolight Generator Repair - PW	
	548 65 48 13	O & M - Storm	501 000 548 Equipment Ren	689.32	Katolight Generator Repair - PW	
	548 65 48 14	O & M - Wtr/Swr	501 000 548 Equipment Ren	1,378.64	Katolight Generator Repair - PW	
21643	04/04/2020	04/14/2020	4122	Tacoma Electric Supply	28.48	Supplies For Regents Island Repair
	542 30 31 02	Oper Supplies - Street Reg	101 000 542 City Street Fun	28.48	Supplies For Regents Island Repair	
21648	04/04/2020	04/14/2020	4133	Tacoma Rubber Stamp	18.84	Nameplate - Denny Waltier, Councilmember
	511 60 31 00	Office & Oper Sup - Legisl	001 000 511 General Fund	18.84	Nameplate - Denny Waltier, Councilmember	
21644	04/04/2020	04/14/2020	4135	Tacoma Screw Products Inc	7.45	Supplies For Regents Island Repair
	542 30 31 02	Oper Supplies - Street Reg	101 000 542 City Street Fun	7.45	Supplies For Regents Island Repair	
21696	04/07/2020	04/14/2020	8015	Tate, Katrina	48.79	03-01740.0 - 548 BERKELEY AVE
	343 10 00 00	Storm Drain Fees & Charge	415 000 340 Storm Drain	-10.87		
	343 40 00 00	Sale Of Water	425 000 340 Water Fund (de	-11.65		
	343 50 00 00	Sewer Revenues	430 000 340 Sewer Fund (de	-26.27		
21677	04/06/2020	04/14/2020	8975	Taylor, Ben	30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)

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347 60 00 04	Indoor Soccer		001 000 340 General Fund	-30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)		
21678	04/06/2020	04/14/2020	8976		Tedlund, Peggy	50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
347 60 00 04	Indoor Soccer		001 000 340 General Fund	-50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)		
21679	04/06/2020	04/14/2020	1770		Torgerson, Kory	30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
347 60 00 04	Indoor Soccer		001 000 340 General Fund	-30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)		
21704	04/08/2020	04/14/2020	8484		US Bank, Recreation Dept Account	3,342.15	Rec Charges Through 3/13/20
571 20 49 09	Youth Baseball		001 000 571 General Fund	2,869.65	Baseball Supplies		
573 90 49 01	Community Events		001 000 573 General Fund	472.50	Band For Fun Days		
21715	04/08/2020	04/14/2020	4172		Union 76 Royal	101.73	Gas / Fuel - J. Johnson (Card Not Working)
548 65 31 08	Police Gas		501 000 548 Equipment Ren	33.83	#60452D Gas / Fuel - J. Johnson (Card Not Working)		
548 65 31 08	Police Gas		501 000 548 Equipment Ren	36.46	#52952D Gas / Fuel - J. Johnson (Card Not Working)		
548 65 31 08	Police Gas		501 000 548 Equipment Ren	31.44	#52951D Gas / Fuel - J. Johnson (Card Not Working)		
21624	04/04/2020	04/14/2020	4179		Unum Life Insurance Company of America	46.80	Retired Benefits April 2020
521 22 20 02	LEOFF I Long Term Care]		001 000 521 General Fund	46.80	Police 0220603-011 04/2020		
21606	04/04/2020	04/14/2020	4850		Uptown Printing & Graphics Inc	555.00	Accounts Payable Checks (4,000)
514 23 49 02	Printing & Binding - Finan		001 000 514 General Fund	555.00	Accounts Payable Checks (4,000)		
21702	04/08/2020	04/14/2020	4180		Utilities Underground	43.12	Locates March 2020
534 10 49 00	Miscellaneous - Water		425 000 534 Water Fund (de	21.56	Locates 03/2020		
535 10 49 00	Miscellaneous - Sewer		430 000 535 Sewer Fund (de	21.56	Locates 03/2020		
21629	04/04/2020	04/14/2020	339		Villamor, John	66.64	Police Supplies
521 22 31 00	Office & Oper Sup - Police		001 000 521 General Fund	66.64	Safety Glasses, Phone Cord, Biohazard Containers		
21699	04/08/2020	04/14/2020	3645		WEX BANK, Wright Express FSC	2,026.23	Gas / Fuel March 2020
548 65 31 05	Non-Dept Gas		501 000 548 Equipment Ren	28.41	Non-Dept 03/2020		
548 65 31 08	Police Gas		501 000 548 Equipment Ren	1,194.91	Police 03/2020		
548 65 31 11	Parks/Rec Gas		501 000 548 Equipment Ren	52.16	Parks 03/2020		
548 65 31 12	Street Gas		501 000 548 Equipment Ren	480.32	Street 03/2020		
548 65 31 14	Wtr/Swr Gas		501 000 548 Equipment Ren	270.43	W / S 03/2020		

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo		
21686	04/06/2020	04/14/2020	4379		WaTech-Consolidated Technology	1,500.00	State Consortium - Imagery Services (4/30/20 - 4/30/21)
531 50 49 05	Dues,Member,Sub - Storm	415 000 531	Storm Drain	300.00	State Consortium - Imagery Services (4/30/20 - 4/30/21)		
534 10 49 03	Dues,Member,Sub - Water	425 000 534	Water Fund (de	300.00	State Consortium - Imagery Services (4/30/20 - 4/30/21)		
535 10 49 02	Dues,Member,Sub - Sewer	430 000 535	Sewer Fund (de	300.00	State Consortium - Imagery Services (4/30/20 - 4/30/21)		
542 30 49 03	Dues,Member,Sub - Street	101 000 542	City Street Fun	300.00	State Consortium - Imagery Services (4/30/20 - 4/30/21)		
558 60 49 02	Dues,Memberships,Subscri	001 000 558	General Fund	300.00	State Consortium - Imagery Services (4/30/20 - 4/30/21)		
21680	04/06/2020	04/14/2020	8977		Wasall, Jake	30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
347 60 00 04	Indoor Soccer	001 000 340	General Fund	-30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)		
21646	04/04/2020	04/14/2020	4229		Washington State Patrol	600.00	ACCESS User Fee 1st Quarter 2020
521 22 41 03	WACIC/NCIC	001 000 521	General Fund	600.00	ACCESS User Fee 1st Quarter 2020		
21608	04/04/2020	04/14/2020	8951		Werner, Lisa	70.00	Refund Youth Baseball Registration (Withdrew Prior To Registration Ending)
347 60 00 02	Youth Baseball Registratio	001 000 340	General Fund	-70.00	Refund Youth Baseball Registration (Withdrew Prior To Registration Ending)		
21613	04/04/2020	04/14/2020	261		Wilson, Phil	134.00	Library Reimbursement 1 Year (Phil & Melinda)
572 21 49 00	Library Services	001 000 572	General Fund	134.00	Library Reimbursement 1 Year (Phil & Melinda)		
21622	04/04/2020	04/14/2020	4256		Winning Seasons	461.58	Peewee Soccer Shirts (Quantity 40)
571 20 49 03	Indoor Soccer	001 000 571	General Fund	461.58	Peewee Soccer Shirts (Quantity 40)		
21681	04/06/2020	04/14/2020	8978		Wirth, Robert	30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
347 60 00 04	Indoor Soccer	001 000 340	General Fund	-30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)		
21682	04/06/2020	04/14/2020	8979		Wooder, Jane	50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
347 60 00 04	Indoor Soccer	001 000 340	General Fund	-50.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)		

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21683	04/06/2020	04/14/2020	8980		
			Woods, Natalie	30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
	347 60 00 04	Indoor Soccer	001 000 340 General Fund	-30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
21684	04/06/2020	04/14/2020	8981		
			York, Jessica	30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)
	347 60 00 04	Indoor Soccer	001 000 340 General Fund	-30.00	Refund PeeWee Soccer Fees (COVID-19 Cancellation)

Report Total:	111,339.57
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Fund	
001 General Fund	29,612.32
101 City Street Fund	3,384.85
301 Park Bond Capital Fund	28,971.02
415 Storm Drain	595.06
416 Storm Improvement Fund	31,321.50
425 Water Fund (department)	4,310.25
430 Sewer Fund (department)	4,627.66
501 Equipment Rental Fund	8,516.91

This report has been reviewed by:

REMARKS:

Signature & Title	Date
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CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Hunter T. George called the regular meeting to order at 7:05 P.M. and led the Pledge of Allegiance.

PRESIDING OFFICER'S REPORT

A. Resolution No. 1649: Council Rules of Procedures

City Manager Pingel briefed the Council on the proposed resolution to rescind Resolution 1542 and adopt new Council Rules of Procedures. Pingel highlighted the proposed changes to Rule 7 and Rule 22 that would allow remote attendance. **Nixon MOVED to adopt Resolution No. 1649, rescinding Resolution No. 1542 relating to City Council Rules of Procedures and adopting new City Council Rules of Procedures; seconded by Wittner.** George invited councilmember comment; Viafore asked about the process to allow remote attendance and if that motion would be required at prior meetings. Brief discussion was held on determining the necessity for remote attendance, requiring the Presiding Officer to be present in Council chambers, and meeting requirements per the Fircrest Municipal Code; George invited public comment; none were provided. **The Motion Carried (5-0).**

Viafore MOVED to allow Councilmembers to attend City Council meetings remotely for the next forty (40) days; seconded by Wittner. George invited councilmember comment; none were provided. George invited public comment; none were provided.

B. Civil Service Commissioner Appointment

City Manager Pingel briefed the Council on reappointing Commissioner Bechtholt to the Civil Service Commission. **Chair MOVED to reappoint John Bechtholt to the Civil Service Commission for the term of April 4, 2020 to April 4, 2026; seconded by Viafore.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (7-0).**

ROLL CALL

Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Hunter T. George, Joe Barrentine, Denny Waltier, and Jaime Nixon were present.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

None were provided

COMMITTEE, COMMISSION, AND LIAISON REPORTS

None were provided

CONSENT CALENDAR

George requested the City Clerk read the Consent Calendar as follows: approval of Voucher No. 214527 through Voucher Check No. 214593 in the amount of \$904,468.98; approval of Payroll Check No. 13853 through Payroll Check No. 13854 in the amount of \$1,120.78; approval of Payroll Check No. 13855 through Payroll Check No. 13859 in the amount of \$110,981.80; approval of the March 10, 2020 Regular Meeting Minutes; **Viafore MOVED to approve the Consent Calendar as read; seconded by Nixon. The Motion Carried (7-0).**

PUBLIC HEARING

A. Extension of the 6-month Moratorium adopted by Ordinance No. 1644

At 7:20 P.M., George opened the public hearing. Planning and Building Administrator Stahlnecker briefed the Council on the 6-month moratorium extension and work plan George invited Councilmember comment; Viafore asked if we have received any public comments with regard to the moratorium. Stahlnecker stated that she has had conversations with representatives of Sunrise Center however has not received any for or against statements. George invited public testimony; none were provided. At 7:24 P.M., George closed the public hearing.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. Ordinance No. 1654: Extension of the six-month moratorium

Nixon MOVED to adopt Ordinance No. 1654, renewing the six-month moratorium adopted on October 8, 2019 for an additional six-months, prohibiting the submission or acceptance of any development applications for new development, additions, and alterations in the property comprised of 44 acres, located at the northwest corner of the city, bounded by 19th Street West and Mildred Street West, zoned Commercial Mixed Use and Residential-30, and proposed to be designated as a countywide center in the countywide planning policies, said moratorium to be in effect while the city performs the activities described in this ordinance; seconded by Wittner. George invited councilmember comment; Viafore commented that he will support the adoption of the ordinance due to the lack of community concern to date; George invited public comment; none were provided. **The Motion Carried (7-0).**

B. Ordinance No. 1655: PROS Plan Update Approval

Parks & Recreation Director Grover briefed the Council on PROS plan history and gave a brief overview of the updates. Grover also updated Council that there will be a more robust PROS plan evaluations update in two years. **Viafore MOVED to adopt Ordinance No. 1655, adopting the 2020 Park Recreation and Open Space Plan and amending FMC 10.02.010 and Section 1 of Ordinance 1066; seconded by Wittner.** George invited councilmember comment; George commented that we are committed to revisiting the PROS plan and engaging the community when we update the plan. George invited public comment; none were provided. **The Motion Carried (7-0).**

C. Resolution No. 1650: Project Inspection and Reporting Services Contract

City Manager Pingel briefed the Council on the proposed resolution that would allow the City Manager to execute an amendment to the contract that will allow Parametrix to provide services until the end of the Pool and Bathhouse project. **Nixon MOVED to adopt Resolution 1650, authorizing the City Manager to execute amendment #1 to the contract for project inspection and reporting services for the Fircrest Pool and Bathhouse project with Parametrix; seconded by Wittner.** George invited councilmember comment; none were provided. George invited public comment; none were provided. **The Motion Carried (7-0).**

CITY MANAGER COMMENTS

City Manager Pingel reported that we still plan to have Mr. Rangwala return for the April study session and the Pierce County Council has suspended all their meetings until May 1st. Pingel also updated Council on the staffing throughout the City over the next few weeks. Viafore asked about overtime pay for utility callouts for the Public Works crew.

Pingel also briefed the Council on the Families First Relief Act and how the city plans to comply with the new Federal regulations. George commented that he will be on a call with Congressman Heck tomorrow and he will be discussing possible public employer reimbursements for the FFCRA mandates that are available to private employers.

Wittner asked about the impacts to the construction of the pool and bathhouse and will construction be able to continue. Pingel informed Council that he has asked for that clarification and will report back once he hears from the State.

Waltier asked about how the Police Department plans to address the potential public gatherings that are in violation of the Stay at Home order. Cheesman responded that he plans to provide education to those who may violate the order and as a last resort could cite an RCW but prefers to educate the public.

Barrentine commented that State has implemented a moratorium on evictions and expressed that if the State does not extend the moratorium, that the City have a plan in place to be ready to act.

Brief discussion was held on that the authority might be at the State level and the City may not be able to act, however, may make a proclamation to show support.

DEPARTMENT HEAD COMMENTS

- Police Chief Cheesman briefed the Council about the lunch program at Whittier Elementary and that the teachers of Whittier Elementary will be conducting a parade of cars and plan to drive by bus stops and neighborhoods. Our Police Department will be apart of that parade.

COUNCILMEMBER COMMENTS

- Viafore asked if staff has heard from ARC with an update on the cost of the gas line to the Community Center kitchen and that the Census 2020 has listed Fircrest addresses as Tacoma addresses. Viafore commented that he appreciates the intent of the working with our utility customers and not perform utility shut offs but does not believe that staff has the authority to waive that fee in the Fircrest Municipal Code. Viafore also commented that our revenues may be down this year and the City needs to be prepared.
- Reynolds: none at this time.
- Wittner; none at this time.
- Barrentine commented that he would like to thank staff with the Census 2020 outreach and also wanted to thank Viafore for making the motion to allow remote attendance for the next forty (40) days.
- Waltier commented that he is concerned that the Census lists our addresses as Tacoma and the effects that may have.
- Nixon commented that he would like to thank staff for the meeting setup, and he is pleased that staff is relaying accurate information. He would like to express his concern that COVID-19 will not be ending soon and we need to take this seriously to keep people safe.

March 10, 2020

Fircrest City Council Meeting Minutes – Regular 4

- George commented that he would like to thank Chief Cheesman for participating in a live book reading online and would also like to thank staff for being proactive with the response to COVID-19.

EXECUTIVE SESSION

No executive session was scheduled.

ADJOURNMENT

Reynolds MOVED to adjourn the meeting at 8:03 P.M., seconded by Waltier. The Motion Carried (7-0).

Hunter T. George, Mayor

Jayne Westman, City Clerk

NEW BUSINESS: Approval of Resolution Certifying an Emergency Relative to COVID-19
ITEM: 10A

FROM: City Manager, Scott Pingel

RECOMMENDED MOTION: I move to adopt Resolution No. _____, certifying the existence of an emergency relative to COVID-19.

PROPOSAL: The Council is being asked to approve a resolution certifying the existence of an emergency relative to the COVID-19 Pandemic. Most of our surrounding jurisdictions have declared emergencies or are preparing to do so.

FISCAL IMPACT: The fiscal impact at this point of the Emergency Declaration comes down to the cost of the March door tag fees, which is \$9.00 per tag. We delivered about 100 door tags in March notifying utility customers that their bills were overdue, which equates to about \$900.00. It is anticipated that this number could grow in May when new door tags are delivered.

ADVANTAGE:

The emergency declaration provides the City broad authority to act within its limits all such local police, sanitation and other regulations as are not in conflict with general laws. More specifically, RCW 38.52.070 provides cities and towns with power, in the event of an emergency such as COVID-19, to enter into contracts and incur obligations to combat the emergency, protect health and safety of persons and property, and provide emergency assistance to victims. This RCW specifically authorizes cities to bypass certain statutory requirements to exercise powers without regard to time-consuming procedures and formalities prescribed by law.

At this point, we do not plan on using the declaration to bypass the City Council or make decisions without your input. Currently, we have closed City buildings to the public and closed our playgrounds and gated sport courts. As pointed out above, we would like to waive the door tag fee for the March door tags, and we anticipate doing the same for the May door tags. Except for when it is not possible to do so during the emergency, the City will still adhere to public notice and public records requirements.

DISADVANTAGES: Lost revenue due to waived fees during the current emergency.

ALTERNATIVES: Do not declare an emergency.

HISTORY: On February 29, 2020, Governor Inslee proclaimed that a State of Emergency exists in all counties in Washington State. On March 23, 2020, Governor Inslee issued a Stay Home – Stay Healthy Order requiring everyone in the State to stay home for 2 weeks unless they are pursuing an essential activity. On March 24, 2020, Governor Inslee issued a proclamation temporarily suspending several provisions in the Open Public Meetings Act and the Public Records Act. This proclamation requires governing bodies to provide remote options for attending public meetings and that the only actions to be taken should be necessary or routine. On April 2, 2020, the Stay Home – Stay Healthy order was extended through May 4, 2020. All new business that is not necessary or routine has been pushed back to at least the May 12, 2020 City Council meeting.

ATTACHMENTS: [Proposed Emergency Declaration Resolution](#)

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**CITY OF FIRCREST
RESOLUTION NO. _____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF FIRCREST, WASHINGTON, CERTIFYING THE
EXISTENCE OF AN EMERGENCY RELATIVE TO COVID-
19**

WHEREAS, on April 14, 2020, pursuant to Fircrest City Council Rules of Procedures and the authority conferred by state law, the City Manager, in consultation with other governmental agencies and non-governmental partners certified the existence of an emergency relative to COVID-19; and

WHEREAS, the City Council has separately reviewed the situation and verified the existence of the emergency described herein, and the necessity for the City to take immediate, extraordinary action as outlined in this Resolution; and

WHEREAS, the aforesaid situation and its effects, which continue to impact the life and health of the residents of the City of Fircrest, as well as the property, utilities and transportation infrastructure of the City of Fircrest, all of which affect life, health, property, or the public peace, and therefore constitute a public emergency demanding immediate action; and

WHEREAS, the aforesaid conditions constitute an “emergency” within the meaning of FMC 2.08, state competitive bidding laws, RCW 39.04.280(3), and the State’s emergency management code, chapter 38.52 RCW, among other laws, inasmuch as the conditions described are likely to result in loss of life or health, or material loss or damage to property, etc. if immediate action was not taken; and

WHEREAS, for City staff to have complied with the usual procedure would have jeopardized the proper, appropriate and adequate response of the City of Fircrest. Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. Certification of Existence of Emergency. Pursuant to RCW 39.04.280(2), RCW 38.52, and FMC 2.08, the Council confirms and certifies the existence of an emergency necessitating the utilization of emergency powers granted under the above said provisions under the direction of the City Manager. The City Manager is authorized to do the following under this declaration:

1. Enter into contracts and incur obligations necessary to combat such emergency to the extent necessary to the protect the health and safety of person and property; and
2. Provide appropriate emergency assistance; and
3. Utilize the emergency contracting authority provided by state law, including but not limited to RCW 39.80.060 and RCW 39.04.280, and waive the competitive bidding and/or selection procedures otherwise required for the City’s procurement of vital resources and public work; and
4. Take other actions as appropriate and reasonably necessary to address the emergency and protect the public health, safety and welfare of the Fircrest

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community.

Section 2. Ratification of Actions Taken. The actions taken and expenditures made by the City Manager and his/her designees in responding to the emergency generally fall within their authority and where processes were not followed, it was in the interest of responding timely to the emergency. As such, any and all actions taken to date by the City Manager or City staff in response to the emergency, including any rules and regulations issued under FMC 2.08 are hereby ratified, confirmed and approved.

Section 3. Severability. If any section, sentence, clause or phrase of this Resolution shall be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property or circumstance, such invalidity or unconstitutionality or inapplicability shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Resolution or its application to any other person, property, or circumstance.

Section 4. Effective Date. This Resolution shall take effect immediately upon its adoption and shall be in effect until rescinded by the City Council.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 14th day of April 2020.

APPROVED:

Hunter T. George, Mayor

ATTEST:

Jayne Westman, City Clerk

APPROVED AS TO FORM:

Michael B. Smith, City Attorney

NEW BUSINESS: Proposed Resolutions authorizing the placement of an EMS Levy on the
ITEM: 10B 2020 Primary and General Elections

FROM: City Manager, Scott Pingel

RECOMMENDED MOTION:

1. I move to adopt Resolution No. _____, authorizing the placement of an Emergency Medical Care and Services levy for the years 2021 through 2027 on the primary election to be held August 4, 2020.

2. I move to adopt Resolution No. _____, authorizing the placement of an Emergency Medical Care and Services levy for the years 2021 through 2027 on the general election to be held November 3, 2020.

PROPOSAL: Council is being asked to adopt the attached resolutions which would place the renewal of the Emergency Medical Care and Services (EMS) levy at \$.50/\$1,000 of assessed valuation on both the August 4, 2020 primary election and the November 3, 2020 general election ballots to enable the citizens to vote for or against the tax levy. The uninterrupted continuation of a six-year levy under RCW 84.52.069 must be specifically authorized by a majority of the registered voters thereof approving a proposition authorizing the levies submitted at a general or special election.

The resolution to place the issue on the general election to be held on November 3, 2020 is needed because the deadline for submitting resolutions to place the issue on the November 3rd ballot is August 4, 2020, which is the date of the primary election. In order to meet this deadline, Council is being asked to adopt the resolution now so that it is ready should the levy fail in the primary election. Should the levy fail on August 4th, the issue would then be placed automatically on the November 3rd ballot. If the levy passes on August 4th, the resolution could be rescinded.

FISCAL IMPACT: The fiscal impact would be the cost of the election(s). The cost of the elections is budgeted for in the 2020 budget. The 2020 budget anticipates EMS tax revenue to be \$335,204. The EMS levy provides for \$.50 per \$1,000 of assessed valuation. A new EMS levy would remain the same at \$.50 per \$1,000 of assessed valuation (the tax rate can be as high as 50 cents per thousand dollars assessed, the maximum allowed under RCW 84.52.069).

ADVANTAGE:

The uninterrupted continuation levy would continue to provide funds for EMS services from the Tacoma Fire Department.

DISADVANTAGES: Cost of the election.

ALTERNATIVES: None that is feasible.

HISTORY: Fircrest voters approved EMS levies in 1991, 1996, 2002, 2008 and 2014. At the August 05, 2014 Primary Election, the Fircrest voters approved the EMS levy for the years 2015 through 2020. The levy was for \$0.50 cents per \$1,000 of assessed valuation. The vote was 83.87% in favor of the measure. That levy expires on December 31, 2020.

ATTACHMENTS: [Proposed Resolution Primary Election](#)
[Proposed Resolution General Election](#)
[RCW 84.52.069](#)

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**CITY OF FIRCREST
RESOLUTION NO. ____**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, AUTHORIZING THE PLACEMENT ON THE BALLOT AT THE NEXT PRIMARY ELECTION OF AN EMERGENCY MEDICAL CARE AND SERVICES LEVY FOR THE YEARS 2021 THROUGH 2027.

WHEREAS, RCW 84.52.069 authorizes taxing districts, including cities, to levy a tax in an amount equal to fifty cents or less per thousand dollars of the assessed value of a property in the taxing district in each year for six consecutive years when specifically authorized to do so; and

WHEREAS, the uninterrupted continuation of a six-year levy under this section must be specifically authorized by a majority of the registered voters thereof approving a proposition authorizing the levies submitted at a general or special election; and

WHEREAS, it is necessary to place a proposition on the ballot at the primary election to be held August 4, 2020 to seek renewal of such authorization for years 2021 through 2027; and

WHEREAS, the City of Fircrest contracts with the City of Tacoma to provide fire suppression and emergency medical services to the City of Fircrest and forwards emergency medical services taxes collected to Tacoma as part of the contract payment; and

WHEREAS, the citizens of Fircrest have need for emergency medical care and emergency medical services; Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. A proposition be placed on the ballot for the next primary election, August 4, 2020, to enable the citizens of the City of Fircrest to vote for or against such tax levy.

Section 2. Such ballot proposition shall be worded as follows:

Special Election – Proposition No. 1 – Submitted by the City of
Fircrest

EMERGENCY MEDICAL CARE AND SERVICES

1

Shall the City of Fircrest’s authority to impose regular property tax levies of up to fifty cents or less per thousand dollars of assessed valuation for emergency medical care and services be renewed for six consecutive years?

2

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Yes

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No

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Section 3. Notice that such proposition shall be on the ballot for the next primary election to be held August 4, 2020, shall be given by publication in the manner required by law for the giving of notices of general election with at least one publication not more than ten nor less than three days prior to the election.

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APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 28th day of April 2020.

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APPROVED

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Hunter T. George, Mayor

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ATTEST:

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Jayne Westman, City Clerk

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APPROVED AS TO FORM:

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Michael B. Smith, City Attorney

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**CITY OF FIRCREST
RESOLUTION NO. ____**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, AUTHORIZING THE PLACEMENT ON THE BALLOT AT THE NEXT GENERAL ELECTION OF AN EMERGENCY MEDICAL CARE AND SERVICES LEVY FOR THE YEARS 2021 THROUGH 2027.

WHEREAS, RCW 84.52.069 authorizes taxing districts, including cities, to levy a tax in an amount equal to fifty cents or less per thousand dollars of the assessed value of a property in the taxing district in each year for six consecutive years when specifically authorized to do so; and

WHEREAS, the uninterrupted continuation of a six-year levy under this section must be specifically authorized by a majority of the registered voters thereof approving a proposition authorizing the levies submitted at a general or special election; and

WHEREAS, authorization was previously granted to the City of Fircrest at a special election in 2014 and the year 2020 will be the last year during which taxes may be levied pursuant to such authorization; and

WHEREAS, it is necessary to place a proposition on the ballot at the general election to be held November 3, 2020 to seek continuation of such authorization for years 2021 through 2027; and

WHEREAS, the City of Fircrest contracts with the City of Tacoma to provide fire suppression and emergency medical services to the City of Fircrest and forwards emergency medical services taxes collected to Tacoma as part of the contract payment; and

WHEREAS, the citizens of Fircrest have need for emergency medical care and emergency medical services; Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FIRCREST:

Section 1. A proposition be placed on the ballot for the next general election, November 3, 2020, to enable the citizens of the City of Fircrest to vote for or against such tax levy.

Section 2. Such ballot proposition shall be worded as follows:

Special Election – Proposition No. 1 –Submitted by the City of Fircrest

1

EMERGENCY MEDICAL CARE AND SERVICES

2

Shall the City of Fircrest’s authority to impose regular property tax levies of up to fifty cents or less per thousand dollars of assessed valuation for emergency medical care and services be renewed for six consecutive years?

3

4

Yes

5

No

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7

Section 3. Notice that such proposition shall be on the ballot for the next general election to be held November 3, 2020, shall be given by publication in the manner required by law for the giving of notices of general election with at least one publication not more than ten nor less than three days prior to the election.

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APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FIRCREST, WASHINGTON, at a regular meeting thereof this 28th day of April 2020.

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APPROVED

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Hunter T. George, Mayor

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Jayne Westman, City Clerk

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APPROVED AS TO FORM:

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Michael B. Smith, City Attorney

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RCW 84.52.069

Emergency medical care and service levies.

(1) As used in this section, "taxing district" means a county, emergency medical service district, city or town, public hospital district, urban emergency medical service district, regional fire protection service authority, or fire protection district.

(2) Except as provided in subsection (10) of this section, a taxing district may impose additional regular property tax levies in an amount equal to fifty cents or less per thousand dollars of the assessed value of property in the taxing district. The tax is imposed (a) each year for six consecutive years, (b) each year for ten consecutive years, or (c) permanently. Except as otherwise provided in this subsection, a permanent tax levy under this section, or the initial imposition of a six-year or ten-year levy under this section, must be specifically authorized by a majority of at least three-fifths of the registered voters thereof approving a proposition authorizing the levies submitted at a general or special election, at which election the number of persons voting "yes" on the proposition must constitute three-fifths of a number equal to forty percent of the total number of voters voting in such taxing district at the last preceding general election when the number of registered voters voting on the proposition does not exceed forty percent of the total number of voters voting in such taxing district in the last preceding general election; or by a majority of at least three-fifths of the registered voters thereof voting on the proposition when the number of registered voters voting on the proposition exceeds forty percent of the total number of voters voting in such taxing district in the last preceding general election. The subsequent approval of a six-year or ten-year tax levy under this section must be specifically authorized by a majority of the registered voters thereof approving a proposition authorizing the levies submitted at a general or special election. If the entire region comprising a newly formed regional fire protection service authority was subject to the levy authorized under this section immediately prior to the creation of the authority under chapter **52.26** RCW, the initial imposition of a six-year or ten-year tax levy under this section may be approved by a majority of the registered voters thereof approving the creation of the authority and the related service plan. Ballot propositions must conform with RCW **29A.36.210**. A taxing district may not submit to the voters at the same election multiple propositions to impose a levy under this section.

(3) A taxing district imposing a permanent levy under this section must provide for separate accounting of expenditures of the revenues generated by the levy. The taxing district must maintain a statement of the accounting which must be updated at least every two years and must be available to the public upon request at no charge.

(4)(a) A taxing district imposing a permanent levy under this section must provide for a referendum procedure to apply to the ordinance or resolution imposing the tax. This referendum procedure must specify that a referendum petition may be filed at any time with a filing officer, as identified in the ordinance or resolution. Within ten days, the filing officer must confer with the petitioner concerning form and style of the petition, issue the petition an identification number, and secure an accurate, concise, and positive ballot title from the designated local official. The petitioner has thirty days in which to secure the signatures of not less than fifteen percent of the registered voters of the taxing district, as of the last general election, upon petition forms which contain the ballot title and the full text of the measure to be referred. The filing officer must verify the sufficiency of the signatures on the petition and, if sufficient valid signatures are properly submitted, must certify the referendum measure to the next election within the taxing district if one is to be held within one hundred eighty days from the date of filing of the referendum petition, or at a special election to be called for that purpose in accordance with RCW **29A.04.330**.

(b) The referendum procedure provided in this subsection (4) is exclusive in all instances for any taxing district imposing the tax under this section and supersedes the procedures provided under all other statutory or charter provisions for initiative or referendum which might otherwise apply.

(5) Any tax imposed under this section may be used only for the provision of emergency medical care or emergency medical services, including related personnel costs, training for such personnel, and

related equipment, supplies, vehicles and structures needed for the provision of emergency medical care or emergency medical services.

(6) If a county levies a tax under this section, no taxing district within the county may levy a tax under this section. If a regional fire protection service authority imposes a tax under this section, no other taxing district that is a participating fire protection jurisdiction in the regional fire protection service authority may levy a tax under this section. No other taxing district may levy a tax under this section if another taxing district has levied a tax under this section within its boundaries: PROVIDED, That if a county levies less than fifty cents per thousand dollars of the assessed value of property, then any other taxing district may levy a tax under this section equal to the difference between the rate of the levy by the county and fifty cents: PROVIDED FURTHER, That if a taxing district within a county levies this tax, and the voters of the county subsequently approve a levying of this tax, then the amount of the taxing district levy within the county must be reduced, when the combined levies exceed fifty cents. Whenever a tax is levied countywide, the service must, insofar as is feasible, be provided throughout the county: PROVIDED FURTHER, That no countywide levy proposal may be placed on the ballot without the approval of the legislative authority of a majority of at least seventy-five percent of all cities exceeding a population of fifty thousand within the county: AND PROVIDED FURTHER, That this section and RCW **36.32.480** may not prohibit any city or town from levying an annual excess levy to fund emergency medical services: AND PROVIDED, FURTHER, That if a county proposes to impose tax levies under this section, no other ballot proposition authorizing tax levies under this section by another taxing district in the county may be placed before the voters at the same election at which the county ballot proposition is placed: AND PROVIDED FURTHER, That any taxing district emergency medical service levy that is limited in duration and that is authorized subsequent to a county emergency medical service levy that is limited in duration, expires concurrently with the county emergency medical service levy. A fire protection district that has annexed an area described in subsection (10) of this section may levy the maximum amount of tax that would otherwise be allowed, notwithstanding any limitations in this subsection (6).

(7) The limitations in RCW **84.52.043** do not apply to the tax levy authorized in this section.

(8) If a ballot proposition approved under subsection (2) of this section did not impose the maximum allowable levy amount authorized for the taxing district under this section, any future increase up to the maximum allowable levy amount must be specifically authorized by the voters in accordance with subsection (2) of this section at a general or special election.

(9) The limitation in RCW **84.55.010** does not apply to the first levy imposed pursuant to this section following the approval of such levy by the voters pursuant to subsection (2) of this section.

(10) For purposes of imposing the tax authorized under this section, the boundary of a county with a population greater than one million five hundred thousand does not include all of the area of the county that is located within a city that has a boundary in two counties, if the locally assessed value of all the property in the area of the city within the county having a population greater than one million five hundred thousand is less than two hundred fifty million dollars.

(11) For purposes of this section, the following definitions apply:

(a) "Fire protection jurisdiction" means a fire protection district, city, town, Indian tribe, or port district; and

(b) "Participating fire protection jurisdiction" means a fire protection district, city, town, Indian tribe, or port district that is represented on the governing board of a regional fire protection service authority.

[**2018 c 136 § 1; 2012 c 115 § 1; 2011 c 365 § 2; 2004 c 129 § 23; 1999 c 224 § 1; 1995 c 318 § 9; 1994 c 79 § 2; 1993 c 337 § 5; 1991 c 175 § 1; 1985 c 348 § 1; 1984 c 131 § 5; 1979 ex.s. c 200 § 1.**]

NOTES:

Findings—Intent—2011 c 365: "(1) The legislature finds that King county currently imposes an emergency medical services levy throughout the entire county. The legislature further finds that the

city of Milton is located partially within King and Pierce counties and the residents of Milton within King county pay the county emergency medical services levy. The legislature further finds that King county, through an interlocal agreement with the city of Milton, has not provided emergency medical services to the city for many years and instead has remitted the county emergency medical services levy collected within the city back to the city. The legislature further finds that the city of Milton has collected only twenty cents per thousand dollars of assessed valuation under its city emergency medical services levy, and not the full fifty cents authorized by the city's voters, because state law limits the city's levy, as well as any other taxing district's emergency medical services levy, if the county also imposes the tax. The legislature further finds that the city of Milton is exploring the possibility of being annexed by a fire protection district located in Pierce county; however, if the district annexes the entire city, including the portion in King county, the district would have to lower its emergency medical services levy as required under state law.

(2) It is the intent of the legislature to address this unusual situation by excluding the portion of the city of Milton within King county from the county emergency medical services levy. It is the further intent of the legislature to clarify that a fire protection district is able to levy the full amount of emergency medical services levy otherwise allowed by law throughout the entire city." [[2011 c 365 § 1.](#)]

Application—2011 c 365: "This act applies to taxes levied for collection in 2012 and thereafter." [[2011 c 365 § 3.](#)]

Application—1999 c 224: "This act applies to levies authorized after July 25, 1999." [[1999 c 224 § 3.](#)]

Effective date—1995 c 318: See note following RCW [82.04.030](#).

Finding—1993 c 337: See note following RCW [84.52.105](#).

Purpose—1984 c 131 §§ 3-9: See note following RCW [29A.36.210](#).

Severability—1979 ex.s. c 200: "If any provision of this act or its application to any person or circumstance is held invalid, the remainder of the act or the application of the provision to other persons or circumstances is not affected." [[1979 ex.s. c 200 § 3.](#)]