

CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL (Meeting was held primarily by remote attendance)

Mayor Hunter T. George called the regular meeting to order at 7:00 P.M. and led the Pledge of Allegiance. Councilmembers David M. Viafore, Shannon Reynolds, Brett Wittner, Joe Barrentine, Denny Waltier, and Jamie Nixon were present.

PRESIDING OFFICER'S REPORT

A. Pool and Community Center Project

Parks & Recreation Director Grover briefed the Council on the construction status of the pool and bathhouse. Councilmember Wittner and Mayor George indicated that they would like to tour the facility in the near future. City Manager Pingel briefed the Council on flagpole location options for the Community Center. Discussion was held on the flag being present for communal events and the precedence of the flag being on the street address side.

Mayor George updated the Council on the progress of the possibility of an endowment fund. There will be more details coming as the Fundraising Committee learns more.

Mayor George also briefed the Council on an e-mail he received from Jim Baurichter, which gave praise to Heath Hollensbe's work on the chalk wall by Choppers. George will be writing in Town Topics to give recognition to Mr. Hollensbe.

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

There were none.

COMMITTEE, COMMISSION, AND LIAISON REPORTS

A. Administration

Viafore expressed his excitement about the pool project and encouraged Councilmembers to tour the pool project site. Viafore believes the new pool will be very popular and looks forward to learning what programs will be available for the public. George briefed the Council on the revised construction schedule that City Manager Pingel sent and the schedule gives hope for a swim season this year.

B. Environmental, Planning, and Building

Waltier reported that Planning and Building is open and processing permits.

C. Finance, IT, Facilities

Barrentine reported that staff is working on the state reports and is starting cross-training efforts. The transition to Right Systems is moving forward and has a tentative completion timeframe of two weeks to switch over the hardware. Barrentine also reports that the Wi-Fi went down at the Police Station today. George asked if there will be any grace on the deadlines of state reports and she reported that her intention is to have them complete on time; however, there is an option to ask for an extension.

D. Other Liaison Reports

There were none.

CONSENT CALENDAR

George requested the City Clerk read the Consent Calendar as follows: approval of Voucher No. XXXXX through Voucher Check No. XXXXX in the amount of \$17,535.33; approval of Voucher No. 214725 through Voucher Check No. 214775 in the amount of \$593,493.34; approval of Payroll Check No. 13885 through Payroll Check No. 13888 in the amount of \$8323.38; approval

of Payroll Check No. 13889 through Payroll Check No. 13894 in the amount of \$86,120.56; approval of Payroll Check No. 13895 through Payroll Check No. 13899 in the amount of \$105,189.00; approval of the April 28, 2020 Regular Meeting Minutes; **Reynolds MOVED to approve the Consent Calendar as read; seconded by Wittner. The Motion Carried (7-0).**

PUBLIC HEARING

No public hearing was scheduled.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. Ordinance No. 1656: First Reading: 2020 Budget Amendment #1

Finance Director Corcoran briefed the Council on the budget amendment and highlighted that there will be a second reading and then adoption. Corcoran reported that the amendment reflects the professional services agreement and grant with regard to form-based code. It also moves funds from the salary/ benefits/ small tools side to the IT department for the Professional Services provided by Right Systems. The budget amendment addresses the rollover for the Alameda grind & overlay, retainage for the high tank painting, and a new computer for the recording system. George invited Councilmember comments; Viafore requested more information on the rollover for retainage. Corcoran explained the City did not pay retainage until 2020 and the funds were paid from REET 2.

B. Resolution: Water System Plan Consultant Agreement

Public Works Director Wakefield briefed the Council on the proposed agreement with Murraysmith, Inc to prepare the 2020 Water System Plan update as required by the Department of health. Murraysmith has worked with the City in the past. The proposal came in under the budgeted amount. **Wittner MOVED to adopt Resolution No. 1654, authorizing the City Manager to execute a Professional Services Agreement with Murraysmith, Inc. for preparing the 2020 Water System Plan Update in the amount of \$70,000.00; seconded by Nixon.** George invited councilmember comment; Viafore inquired about the relationship between Katy Isaksen & Associates and Murraysmith, Inc. and expressed hesitation to working with this subconsultant. Wakefield reported that Katy Isaksen & Associates is a subconsultant to Murraysmith, Inc. They would be assisting with the financial plan portion. George invited public comment; none were provided. **The Motion Carried (7-0).**

C. Resolution: StreetScan Consultant Agreement

Public Works Director Wakefield briefed the Council on the proposed agreement with StreetScan, Inc. to update the required Pavement Management Program that was most recently updated in 2011. Staff researched available options and StreetScan, Inc. was the best option available. **Wittner MOVED to adopt Resolution No. 1655, authorizing the City Manager to execute a Professional Services Agreement with StreetScan, Inc. for providing Pavement Asset Management services in an amount not to exceed \$20,000.00; seconded by Nixon.** George invited councilmember comment; George noted that this is neat technology and looks forward to seeing the vehicle in the City; George invited public comment; none were provided. **The Motion Carried (7-0).**

CITY MANAGER COMMENTS

City Manager Pingel reported the public hearing scheduled for May 26, 2020 may need to be rescheduled due to not being able to be open to the public. Viafore reported that in the past, per the advice from the City Attorney, the public hearing may be opened and continued until a further date. Attorney Smith agreed that we can continue a public hearing to ensure everyone is accommodated.

DEPARTMENT HEAD COMMENTS

Police Chief Cheesman reported that Fircrest Court will resume hearings on June 3rd and there will be a graduation parade on May 30th. The Police Department is working with Parks & Recreation Coordinator Schmidtke to develop traffic plans. Cheesman reported that he accepted the resignation of Detective Bob Deal effective June 30, 2020. Detective Deal will be deeply missed in the department and within the City as a whole. Cheesman also reported that Officer Johnson completed the academy successfully.

Parks & Recreation Director Grover reported that staff has worked hard to plan the graduation parade and thanked Councilmember Waltier for his help.

COUNCILMEMBER COMMENTS

- Viafore expressed concerned with working remotely and staff availability for the public and expressed concern for the landscaping at Wainwright Elementary School. Viafore inquired about summer hires and the status of the Alameda project. Wakefield reported that they are expecting the 90% design plan within the next week or two. Once received, it will be brought back to Council. Viafore reiterated that touring the pool project was the best 15 minutes he has spent in two years.
- Reynolds; provided no comments.
- Wittner commented that it is discouraging to see the voucher report with all the refunds and the reality of the effects of COVID-19 are sad to see. Wittner reported that these are difficult times, and many are suffering from the ramifications of the shutdown, including his niece, who recently passed away.
- Barrentine commented that he would like to see more information on the website to direct the public for more information on the parade. He also commented that he would like to give praise to the Parks & Recreation Department for their public outreach.
- Waltier commented that he would like to give praise to Judy for her hard work on the parade and is proud to have her on our staff. He reports that the event has been posted on the City Facebook page and that volunteers are needed to staff the parade.
- Nixon; provided no comments.
- George commented that the newsletter from Senator O’Ban’s office referenced “parking meters” when it should have been “water meters.” Senator O’Ban caught the error and apologized. George thanked staff for their ability to work through the hurdles COVID-19 has caused. George also commented that other entities have cancelled large outdoor events, such as Freedom Fair, and the Governor may cancel events that include 500 or more people. The potential cancellation would affect Fircrest Fun Days and National Night Out. Councilmember Nixon commented that the State is having those conversations and are trying to be deliberate with decisions to help businesses and save lives. Councilmember Viafore commented that the City may want to cancel events through July due to staff limitations to monitor social

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distancing recommendations as well as be proactive about the pool reopening. City Manager Pingel reported that staff is cancelling events as needed and recognized the City's limited capacity to control the crowds and social distancing recommendations at our future events.

EXECUTIVE SESSION

No executive session was scheduled.

ADJOURNMENT

Reynolds MOVED to adjourn the meeting at 7:54 P.M., seconded by Waltier. The Motion Carried (7-0).



Hunter T. George, Mayor



Jayne Westman, City Clerk