

**FIRCREST CITY COUNCIL
SPECIAL MEETING AGENDA**

**MONDAY, OCTOBER 5, 2020
6:00 P.M.**

**COUNCIL CHAMBERS
FIRCREST CITY HALL, 115 RAMSDELL STREET**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. AGENDA MODIFICATIONS**
- 5. PRELIMINARY 2020 BUDGET – 2nd BUDGET WORK SESSION**
Budget review:
 - General Fund
 - Pool Debt Service
 - Pool Capital Fund
 - REET & Reserves
- 6. ADJOURNMENT**



PRELIMINARY 2020 BUDGET

2ND BUDGET MEETING

Monday, October 5, 2020

GENERAL FUND

POOL DEBT SERVICE FUND

POOL CAPITAL FUND

REET & RESERVES

GENERAL FUND OVERVIEW

PERSONNEL CHANGES

- Change in personnel, wages, and salaries
 - 1.0% COLA increase
 - Changed Court Clerk & Lead Court Clerk positions to Court Clerk I & Court Clerk II
 - 1 reclassification from Accountant I to Accountant II
 - 1 reclassification from Office Assistant to Administrative Assistant
 - 1 reclassification from Court Clerk I to Court Clerk II
 - Position adjustment for Maintenance Lead (2020 Change)

CAPITAL PROJECTS

- Facilities: + \$19,500 (\$6,500 City Hall gutters, \$13,000 PSB HVAC System)
- Police: + \$120,000 (\$120,000 Two (2) New Police Vehicles)
- Parks: + \$15,000 (Improvements at Whittier Park)

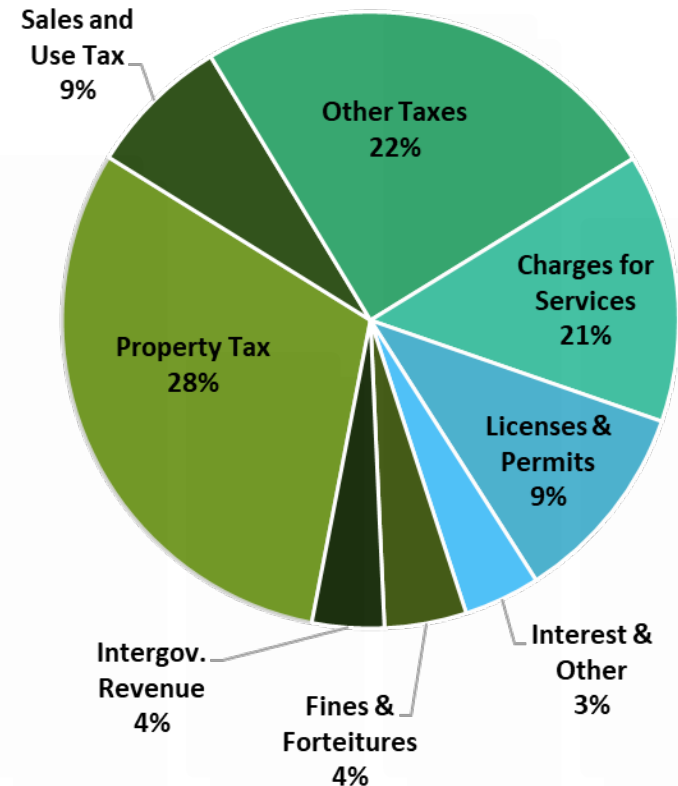
TRANSFERS

- To Street Beautification: \$10,000
- To Street (15% Property Tax): \$240,000
- To Street Light Maintenance from Designated Fund Balance - Light: \$38,955

GENERAL FUND REVENUE PROJECTIONS* (PP. 2-6)

Property Tax*	\$1,600,000
Sales & Use Tax	\$500,000
Other Taxes	\$1,419,700
Charges for Services	\$1,191,112
Licenses & Permits	\$541,300
Fines & Forfeitures	\$249,600
Intergovernmental Revenues	\$236,860
Interest & All Other	\$156,180
Total	\$5,919,752

*Early Revenue estimates



GENERAL FUND REVENUES (PP. 2-6)

CHANGE IN OPERATING REVENUE: +\$76,788

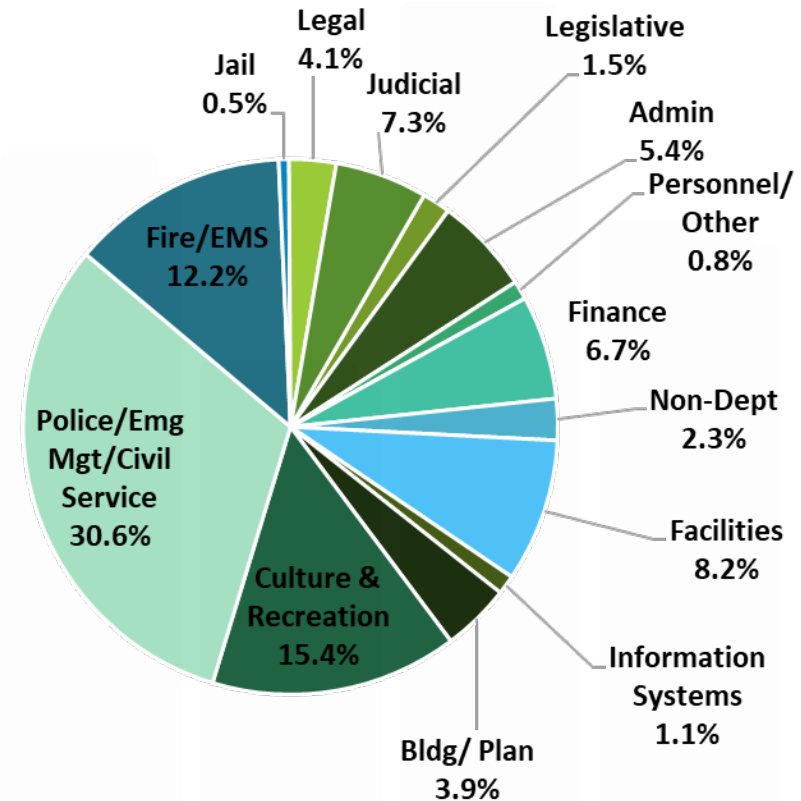
- Property Tax: Budgeted to be flat (based on banking the 1% revenue increase)
- 1st year of a 6-year EMS levy: + \$189,796
- Non-compete Charge/Electric: + \$10,000 based on current year collections
- Telephone and Cable Revenues: Continue to decrease as use changes to cell phones and internet only options
- Interdepartmental Service Charges: Increased Based on Budget Formula
- Ruston Court Contract: + \$2,360 based on a CPI of 1.0%
- Pool Fees: Increased based on anticipated revenues with new pool
- Recreation/Rental Fees: Decreased based on no Community Center
- Municipal Court: -\$20,000 based on recent history and COVID-19 Impacts
- Investment Interest: - \$105,000 based on current investment rates and drawing down cumulative reserve.

GENERAL FUND BUDGET SECTIONS (PP. 7-8)

OPERATING BUDGET EXPENDITURES

Legislative	\$82,330
Administration	\$299,005
Personnel/OtherBen/Mental	\$44,061
Finance	\$373,121
Non-Departmental	\$139,710
Facility & Equipment*	\$460,454
Information Systems	\$61,100
Bldg/Plan/Phys Env	\$216,180
Culture & Recreation	\$859,397
Police/Emg Mgt/Civil Serv	\$1,708,520
Fire/EMS	\$682,902
Jail	\$30,500
Legal	\$228,600
Judicial	\$408,500
Total Operating Costs without Transfers	\$5,834,380

* Includes Insurance, Repairs, and Maintenance.



GENERAL FUND EXPENDITURES MAJOR VARIANCES

SECTION	PAGE	MAJOR CHANGES	REASON
Legislative (Council)	10	- \$15,000	Special Elections (EMS Levy Renewal Completed August 2020)
Judicial Services	13	+ \$10,255	Reclassification to Court Clerk II
Finance	19	+ \$26,110	Reclassification to Accountant II
Non-Departmental	23	+ \$3,000 - \$30,710	Miscellaneous increased based on recent history Transfer to Street Light Maint (COBRA Replace Complete)
Facilities & Equipment	28	- \$15,235 - \$6,000	Eliminate Finance Director from Facilities (.15 FTE) Liability Insurance decrease based on readjusted claims history
Information Systems	31	- \$8,070	Eliminate Information Services Manager (.38 FTE) with IT contract
Police	36	- \$45,875 - \$8,000 + \$14,455 + \$13,400 + \$7,440 + \$11,263 + \$7,440 + \$5,180	Salaries/Wages Reduction (New Officers) Reduced Emphasis Patrol Personnel Benefits Lexipol Services (Professional Services) PC Radio Infrastructure ERR (Due to added vehicles to replacement schedule) PC Radio Infrastructure Dispatching Services
Planning	41	- \$25,000	Professional Services decrease due to Form-based Code complete
Rec/Pool/Parks	50	- \$18,460 + \$2,950 - \$5,300 + \$32,365 + \$13,000 + \$4,000	Decrease in Rec Casual/Seasonal Labor based on no Community Center Recepting Software Participant Rec decrease based on no Comm. Ctr/reduced participation Increase Casual/Seasonal based on pool plan Increase Public Utility Services based new pool estimates Increase Excise Taxes based on increased pool revenue Community Events (We may want to increase the Community Events budget to include sufficient funds for Grand Openings)

GENERAL FUND CAPITAL EXPENSES

CAPITAL EXPENDITURES: - \$154,500

- Facilities: \$19,500 (p. 27)
 - \$6,000 for gutters at City Hall
 - \$13,500 for HVAC at PSB
- Police: \$120,000 (p. 34)
 - \$120,000 Two (2) new police vehicles
- Parks: \$15,000 (p. 59)
 - Whittier Park Improvements

BUDGET SCHEDULE

- October 12th { • **3rd Budget Work Session** *if needed

- October 13th { • **Public Hearings:**
 - 2021 Revenue Sources
 - 2021 Budget (1st)• **Salary Ordinance**

- October 27th { • **Public Hearing:**
 - 2021 Budget (2nd)

- November 10th { • **Adopt 2021 Budget**