

**FIRCREST CIVIL SERVICE COMMISSION
REGULAR SCHEDULED MEETING MINUTES**

**MAY 4, 2020
4:00 PM**

**FIRCREST CITY HALL
COUNCIL CHAMBERS**

CALL TO ORDER

The regular meeting of the Fircrest Civil Service Commission was called to order at 4:01 PM by **CHAIRMAN HARRISON** who presided. Also present were **COMMISSIONER KOERGER**, **COMMISSIONER BECHTHOLT** and Chief Examiner Michelle Thomas. Meeting was conducted via Zoom.

MINUTES

MOVED BY KOERGER, SECONDED BY BECHTHOLT, TO APPROVE THE MINUTES AS PUBLISHED OF THE MARCH 2, 2020 REGULAR MEETING. UPON VOTE, MOTION CARRIED UNANIMOUSLY. MOVED BY KOERGER, SECONDED BY HARRISON TO APPROVE THE MINUTES AS PUBLISHED OF THE APRIL 20, 2020 SPECIAL MEETING. UPON VOTE, MOTION CARRIED UNANIMOUSLY.

**UNFINISHED
BUSINESS**

The Commissioners continued discussion as to the letter to the Fircrest City Council regarding our First Responders. Discussion was tabled. This item will be discussed at a Special Meeting in May.

Chief Cheesman suggested a change to the verbiage in the current lateral police officer position. The change would read “work experience as a police officer within the last five years is required” the prior language read “employed as a commissioned, full time general authority law enforcement officer (not military or park police), for a minimum of 12 months in the past 54 months in a civilian governmental institution”. The Chief felt that this would open us up to more candidates and said this is a common practice among agencies. **MOVED BY KOERGER, SECONDED BY BECHTHOLT TO APPROVE THE CHANGE TO THE CURRENT ADVERTISEMENT. UPON VOTE, MOTION CARRIED UNANIMOUSLY.**

Chief Cheesman requested a change to the current internal advertisement for the Sergeant position. The request was to add to the “Minimum Qualifications” section “Must be a fully commissioned police officer with the City of Fircrest for the last two consecutive calendar years”. The requested change was to ensure that the candidate had sufficient recent experience with the City of Fircrest. **MOVED BY KOERGER, SECONDED BY BECHTHOLT TO APPROVE THE CHANGE TO THE CURRENT INTERNAL ADVERTISEMENT. UPON VOTE, MOTION CARRIED UNANIMOUSLY.**

NEW BUSINESS

During the first meeting of May each year, the Commissioners elect a Chairman for the following term. The Commissioners elected Commissioner Koerger as the new Chairman. **MOVED BY HARRISON, SECONDED BY BECHTHOLT TO ELECT COMMISSIONER KOERGER AS THE NEW CHAIRMAN. UPON VOTE, MOTION CARRIED UNANIMOUSLY.**

The next order of business is for the newly elected Chairman to designate a Chairman Pro Tem. Chairman Koerger designated Commissioner Bechtholt as the Chairman Pro Tem. **MOVED BY KOERGER, SECONDED BY HARRISON TO ELECT COMMISSIONER BECHTHOLT AS THE NEW CHAIRMAN PRO TEM. UPON VOTE, MOTION CARRIED UNANIMOUSLY.**

CORRESPONDENCE

None.

COMMITTEE REPORTS

None.

**PAYROLL
CERTIFICATION**

Payroll certifications will be presented and signed when “in person” meetings can resume. Currently, we have April, May and June 2020 to be certified and signed.

ADJOURNMENT

MOVED BY HARRISON, SECONDED BY KOERGER TO ADJOURN THE MEETING AT 4:19 PM. UPON VOTE, MOTION CARRIED UNANIMOUSLY.



CHAIRMAN, CIVIL SERVICE COMMISSION



CHIEF EXAMINER MICHELLE THOMAS