

**CITY OF FIRCREST PLANNING COMMISSION  
REGULAR MEETING MINUTES**

June 2, 2020  
6:00 PM

Fircrest City Hall  
115 Ramsdell Street

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**CALL TO ORDER**

Chair Sarah Hamel called the regular meeting of the Fircrest Planning Commission to order at 6:00 p.m. (meeting was held by remote attendance)

**ROLL CALL**

Commissioners Kathy McVay, Andrew Imholt, Sarah Hamel, Ben Ferguson, and Shirley Schultz were present. Staff present: Planning and Building Administrator Angelie Stahlnecker, Principal Planner Jeff Boers, and Administrative Assistant Suzie Cappiello.

*Discussion occurred about remote meeting protocols and procedures.*

**APPROVAL OF MINUTES**

The minutes for the meeting of January 7, 2020 were presented for approval.

**Moved by McVay and seconded by Schultz to approve the minutes. Upon vote, motion carried unanimously.**

**CITIZENS COMMENTS**

None.

**PUBLIC HEARINGS**

None.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

Draft Amendments – 2020 Comprehensive Plan Update, Development Code, and Form-Based Code

Stahlnecker introduced the working drafts and led the discussion going through each of the proposed changes.

Discussion included:

- Prohibiting drive-throughs in the MU area.
- Updates to wireless facilities to meet Federal requirements
- Changes to parking spaces and aisle widths
- No support for a city architect
- Recognizing Emerson Courtyard's zone will change as well
- Ensuring code has authority for non-negotiables and flexibility for rest

COVID-19 Update

Stahlnecker stated, based on the Safe Start guidelines established by the State, the planning commission will continue to meet virtually. Staff is researching how public hearings can be conducted virtually if the need arises.

**ADJOURNMENT**

**Moved by Ferguson and seconded by Imholt to adjourn the meeting at 7:40 p.m. Upon vote, motion carried unanimously.**



Sarah Hamel  
Chair, Fircrest Planning Commission



Angelie Stahlnecker  
Planning/Building Administrator